



Sherry Garrison, Council Position 1
TJ Haight, Council Position 2
Tommy Ginn, Council Position 3

Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Georgette Ford, Council Position 6

James Stokes, City Manager
Sara Robinson, Assistant City Manager

Jerry Mouton Jr., Mayor

Angela Smith, City Secretary
Jim Fox, City Attorney

Ordinance No. 4519

Resolution No. 24-10

CALL TO ORDER

The 1851th meeting of the Deer Park City Council.

INVOCATION

PLEDGE OF ALLEGIANCE

COMMENTS FROM AUDIENCE

The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit. A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.

ELECTIONS

1. Presentation of Certificates of Election to Council Positions 4, 5 & 6.

[ELE 24-002](#)

Entrega de Actas de Elección miembros del Consejo 4, 5 y 6.

Recommended Action:

Mayor will present Certificates of Election to newly elected Council members.

El Alcalde presentará los Certificados de Elección a los miembros del Concejo recién elegidos.

Department:

City Secretary's Office

Attachments:

[Example of Certificate of Election.2024](#)

2. Administering the Oaths of Office and complete Statement of Officer.

[ELE 24-003](#)

Administrar los juramentos del cargo y la declaración completa del oficial.

Recommended Action:

The Oath of Office shall be administered to each of the newly elected Council members and Statement of Officer completed.

El Juramento del Cargo se administrará a cada uno de los miembros del Concejo recién elegidos y se completará la Declaración del Oficial.

Department:

City Secretary's Office

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PRESENTATIONS

3. Presentation of the annual Strawberry Festival by the Strawberry Festival Committee. [PRE 24-025](#)
Recommended Action: Applause.
4. Presentation and recognition of National Volunteer Appreciation Week, April 21-27, 2024. [PRE 24-023](#)
Recommended Action: Recognize volunteers.
5. Proclamation for Texas Youth Conference Week 2024. [PRO 24-006](#)
Recommended Action: Applause.
Attachments: [Texas Youth Conference Week](#)
6. Presentation of the Deer Park Police Department's certification for accreditation through Texas Police Chief's Association (TPCA) - Best Practice. [PRE 24-026](#)
Recommended Action: Presentation only.

AWARDING/REJECTING BIDS

7. Consideration of and action on awarding bid for Battleground Golf Course Weir Construction project to Texas Wall Systems, LLC. [BID 24-004](#)
Recommended Action: Award bid for Battleground Golf Course Weir Construction project to Texas Wall Systems, LLC.
Attachments: [Bids Received](#)
[Bid Tab](#)

CONSENT CALENDAR

8. Approval of workshop meeting minutes for April 16, 2024. [MIN 24-044](#)
Recommended Action: Approval of workshop meeting minutes for April 16, 2024.
Attachments: [CC_MW_0416224](#)
9. Approval of regular meeting minutes for April 16, 2024. [MIN 24-045](#)
Recommended Action: Approval of regular meeting minutes for April 16, 2024.
Attachments: [CC_MR_041624](#)

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10. Acceptance of the Deer Park Community Development Corporation's quarterly report for the period of January 1, 2024 -March 31, 2024. [RPT 24-035](#)

Recommended Action: Accept the Deer Park Community Development Corporation's quarterly report for the period of January 1, 2024 - March 31, 2024.

Department: City Manager's Office, Finance and Parks & Recreation

Attachments: [CDC JAN 1-MARCH 31 2024 QUARTERLY REPORT](#)

11. Approval of tax refund to Patty Ann Cook in the amount of \$1,261.83 due to an overpayment. [TAXR 24-022](#)

Recommended Action: Approve the tax refund to Patty Ann Cook.

Department: Finance

NEW BUSINESS

12. Consideration of and action on the adoption of the 2024 Strategic Plan. [ADT 24-001](#)

Recommended Action: Adopt the 2024 Strategic Plan.

Department: City Manager's Office

Attachments: [FINAL Deer Park 2024 Strategic Plan Report.pdf](#)
[FINAL Deer Park - 2024 SP Implementation Plan.pdf](#)

13. Consideration of and action on the designation of Mayor Pro-Tem. [PT 24-001](#)

Recommended Action: Accept designation of members to fill each four-month term.

Attachments: [Protem 2024](#)

14. Consideration of and action on an ordinance appointing two regular members to the Planning and Zoning Commission/Board of Adjustment for two-year term. [ORD 24-049](#)

Recommended Action: Approve ordinance to appoint Don Tippit and Troy Cothran as Planning and Zoning Commission/Board of Adjustment members for the 2024-2026 term.

Attachments: [Ord Two Members to Planning - Zoning](#)

15. Consideration of and action on an ordinance appointing two members to the Parks and Recreation Commission. [ORD 24-050](#)

Recommended Action: Approve the ordinance for the appointment of Eric Ripley and Alan Cliburn to the Parks and Recreation Commission for a two-year term.

Attachments: [Ordinance appointing two members to Parks - Rec](#)

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16. Consideration of and action on an ordinance appointing Mo Ghuneim as Municipal Court Judge for a two-year term. [ORD 24-057](#)

Recommended Action: Approve ordinance appointing Judge Ghuneim for two years as municipal court judge.

Attachments: [Ordinance to re-appoint municipal judge](#)

17. Consideration of and action on an ordinance appointing William Patterson to the Deer Park Community Development Corporation for the remainder of Justin League's term. [ORD 24-061](#)

Recommended Action: Approve the ordinance appointing William Patterson to the Deer Park Community Development Corporation for the remainder of Justin League's term which expires on September 30, 2025.

Department: City Manager's Office

Attachments: [Appoint 1 Member to Community Development Corporation-5-2024](#)

18. Consideration of and action on an ordinance appointing one member to the Senior Citizen Commission to serve the remainder of unexpired term of the outgoing member. [ORD 24-060](#)

Recommended Action: Approve ordinance appointing T.J. Haight to the Senior Citizen Committee to replace Sherry Garrison for remainder of current term.

Attachments: [Ordinance - Appointing TJH to Senior Citizen Commission](#)

19. Consideration of and action on an ordinance to amend the Fiscal Year 2023-2024 Water & Sewer Fund Budget for the Advanced Metering Infrastructure (AMI) Project. [ORD 24-062](#)

Recommended Action: Approve the ordinance to amend the FY 2023-2024 Water & Sewer Fund Budget for the Advanced Metering Infrastructure (AMI) Project.

Attachments: [Ord - Amend Budget FY24 AMI Project](#)

[City of Deer Park - PSI First Amendment to ESPC](#)

20. Consideration of and action on an ordinance approving the updated FY 2023-2024 Salary & Classification Scales. [ORD 24-063](#)

Recommended Action: Approve the updated 2023/24 Classification and Pay Scales with the new title of Part-Time Engineer as Grade S6.

Attachments: [ORD - Pay Range Chart for Employees-5-7-24 PT](#)

[FY 23-24 PAYSCALES- Revised Approved May 7 2024](#)

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21. Consideration of and action on rescinding the purchase of the electronic marquee message sign for Fire Station #2 located at 950 W. Pasadena Blvd. from National Sign, LLC on Choice Partners Coop Contract#22/023MJ-01. [AUT 24-028](#)

Recommended Action: Rescind the purchase of the electronic marquee message sign for Fire Station #2 from National Sign, LLC.

22. Consideration of and action on approval for purchase of services from Coastal Pump Services, Inc. for the rehabilitation of Clarifiers 3 and 4 at the Surface Water Treatment Plant (Buy Board Contract #672-22). [PUR 24-020](#)

Recommended Action: Approve the purchase of services from Coastal Pump Services, Inc. for the rehabilitation of Clarifiers 3 and 4 at the Surface Water Treatment Plant.

Department: Public Works

Attachments: [02 - Quote - Coastal Pump](#)

23. Consideration of and action on ratifying the City Manager's authorization to make emergency repairs to the Railroad Avenue Lift Station. [AUT 24-029](#)

Recommended Action: Ratify the purchase of emergency repairs to the Railroad Avenue Lift Station.

Department: Public Works

Attachments: [Sweat's Mechtech Quote](#)

24. Consideration of and action on entering into agreements with Lockwood, Andrews & Newman (LAN), Tank Industry Consultant and amending the agreement with Terracon for the engineering, design and project management associated with the Avon Elevated Water Storage Tank Rehabilitation. [AUT 24-031](#)

Recommended Action: Approve the agreements with LAN, Terracon and Tank Industry Consultants for the engineering, design and project management associated with the Avon Elevated Water Storage Tank Rehabilitation.

Department: Public Works

Attachments: [TCI - Engineering Design Services Agreement](#)

[Supplemental Change Order1 -Terracon](#)

[2015.10.12 Deer Park - Engineering Design Services Agreement Avon St EST](#)

[Report - Avon Street Tank Evaluation Report 7-25-23](#)

ADJOURN

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

I, City Secretary, certify that a copy of the May 7, 2024 regular meeting agenda was posted in the glass case outside City Hall convenient and accessible to the general public at all times and to the City's website at www.deerparktx.gov in compliance with Chapter 551, Texas Government Code.

Date and time posted _____ Date removed _____

*Angela Smith, TRMC, CMC
City Secretary*

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