



Charlie Johnson, President
Tommy Archer, Vice President
Joe Reynolds
Flynt Blackwell

Scott Combs
Allen Westmoreland
Marshall Shepherd

CALL TO ORDER

COMMENTS FROM AUDIENCE

1. Approval of minutes of regular meeting on January 22, 2024 [MIN 24-037](#)

Recommended Action: Approval

Attachments: [FD_MR_012224](#)

2. Quarterly report regarding budgeted expenditures and projects for the Deer Park Fire Control Prevention and Emergency Medical Services District (FCPEMSD). [RPT 24-025](#)

Recommended Action: Discussion only.

Attachments: [Quarterly Report April 2024.pdf](#)

3. Presentation of the Quarterly Financial Report for the FY 2023-2024 Second Quarter ended March 31, 2024. [RPT 24-027](#)

Recommended Action: Accept the quarterly financial report for the FY 2023-2024 second quarter ended March 31, 2024.

Department: Finance

Attachments: [FCPEMSD - 2024 2Q Financials](#)

4. Consideration of and action on a recommendation to City Council to amend the Fiscal Year 2023-2024 Fire Control Prevention and Emergency Medical Services District Budget for the Purchase of a 2022 Chevy 4500 Diesel Chassis with Patient Compartment. [AUT 24-022](#)

Recommended Action: Approve the recommendation to amend the Fiscal Year 2023-2024 budget for the FCPEMSD.

Attachments: [Ord - Amend Budget FY24 FCPEMSD Ambulance](#)
[Deer Park Fire Q2968_31224 \(002\)](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

5. Consideration of and action on a recommendation to City Council to amend the Fiscal Year 2023-2024 Budget for the Fire Control Prevention and Emergency Medical Services District for the repayment of sales taxes to the State Comptroller's office.

[AUT 24-025](#)

Recommended Action: Approve the recommendation to City Council to amend the Fiscal Year 2023-2024 Budget for the FCPEMSD for the repayment of sales taxes to the State Comptroller's office.

Attachments: [Ord - Amend Budget FY24 FCPEMSD Sales Tax Repayment](#)

6. Announcement of the upcoming FCPEMSD Board Meetings for 2024.

[ACT 24-008](#)

Recommended Action: Review the upcoming meeting dates for FCPEMSD Board Meetings.

Attachments: [Budget Calendar FY 24-25](#)

ADJOURN

I, City Secretary, certify that a copy of the April 15, 2024 meeting agenda was posted in the glass case outside City Hall convenient and accessible to the general public at all times and to the City's website at www.deerparktx.gov in compliance with Chapter 551, Texas Government Code.

Date and time posted _____ Date removed _____

Angela Smith, TRMC, CMC
City Secretary

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.



Legislation Details (With Text)

File #: MIN 24-037 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 4/9/2024 **In control:** Fire Control District
On agenda: 4/15/2024 **Final action:**
Title: Approval of minutes of regular meeting on January 22, 2024
Sponsors:
Indexes:
Code sections:
Attachments: [FD_MR_012224](#)

Date	Ver.	Action By	Action	Result
4/15/2024	1	Fire Control District		

Approval of minutes of regular meeting on January 22, 2024

Summary:

Fiscal/Budgetary Impact:

Approval



MINUTES OF THE DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT REGULAR MEETING

A MEETING OF THE DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON JANUARY 22, 2024 BEGINNING AT 5:45 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

CHARLIE JOHNSON	PRESIDENT
TOMMY ARCHER	VICE PRESIDENT
SCOTT COMBS	MEMBER
JOE REYNOLDS	MEMBER
ALLEN WESTMORELAND	MEMBER
MARSHALL SHEPHERD	MEMBER
NICOLE GANEY	BOARD TREASURER
ANGELA SMITH	BOARD SECRETARY

CALL TO ORDER – President Johnson called the meeting to order at 5:45 p.m.

COMMENTS FROM AUDIENCE – No comments received.

1. APPROVAL OF MINUTES OF REGULAR MEETING ON OCTOBER 16, 2023 – Motion was made by Marshall Shepherd and seconded by Tommy Archer to approve the minutes of the regular meeting on October 16, 2023. Motion carried unanimously.
2. QUARTERLY REPORT REGARDING BUDGETED EXPENDITURES AND PROJECTS
– Fire Chief Don Davis gave an overview of the quarterly expenditures for the quarter to include regular day to day purchases of operational supplies, continuation of the SBCA composite bottles replacement program, replacing 12 Knox boxes for fire, replace three (3) TIC's (Thermal Imaging Camera) on Engine 12, Engine 31 and Unit #430 and the continuation with the PPE (Personal Protective Equipment) assessment to compile with NFPA (National Fire Protection Association) to inspect and make necessary repairs based on regulations. Chief Davis also mentioned they are still waiting on the parts for the new grass truck (G-16).

EMS Chief Andrew Smith gave an overview of ambulance chassis is currently on order with Knapp Chevrolet with an estimated delivery of March 2024 and the accident with Medic 4,

Chief Smith mentioned waiting for the insurance adjuster to assess the damage to determine if the unit is totaled. Depending on the determination, the price of the replacement unit could be affected and a budget amendment maybe required.

3. PRESENTATION OF THE QUARTERLY FINANCIAL REPORT FOR THE FY 2023-2024 FIRST QUARTER ENDED DECEMBER 31, 2023 – Board Treasurer Nicole Ganey gave an overview of the preliminary and unaudited quarterly financial report for the District's FY 2023-2024 first quarter ended December 31, 2023 to include the total revenue, total expenditures, capital outlay and total asset balance of \$2,897,314.28. (Exhibit B1-B2)

Motion was made by Scott Combs and seconded by Joe Reynolds to accept the quarterly financial report for the FY 2023-2024 first quarter ended December 31, 2023. Motion carried unanimously.

4. CONSIDERATION OF AND ACTION ON A RECOMMENDATION TO CITY COUNCIL TO AMEND THE FISCAL YEAR 2022-2023 BUDGET FOR THE FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT FOR SALES AND USE TAX COMPLIANCE SERVICES – Board Treasurer Nicole Ganey gave an overview of the appropriation of \$30,000.00 for the 30% collection fee from Avenu Insights, a company that was hired to perform Sales and Use Tax Compliance Services for the FCPEMSD. The collection fees for the fiscal year totaled \$31,904.23, slightly higher than budgeted. An amendment in the amount of \$2,000.00 is necessary to fund the overage and will be paid by the unassigned fund balance of the FCPEMSD. (Exhibit C1)

Motion was made by Joe Reynolds and seconded by Marshall Shepherd to approve the recommendation to City Council to amend the Fiscal Year 2022-2023 Budget for the Fire Control Prevention and Emergency Medical Services District for Sales and Use Tax Compliance Services.

5. CONSIDERATION OF AND ACTION ON A RECOMMENDATION TO CITY COUNCIL TO AMEND THE FISCAL YEAR 2022-2023 BUDGET FOR THE FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT TO REIMBURSE THE CITY FOR THE ANNUAL COST OF THE ALS 360 AGREEMENT WITH STRYKER FOR STRETCHERS, POWER LOADS, AND LUCAS DEVICES – Board Treasurer Nicole Ganey gave an overview of the authorized 10-year lease agreement with Stryker for ALS equipment, including stretchers, power loads, and Lucas devices. The FCPEMSD is to reimburse the City for the annual cost of this lease agreement. In FY 2022-2023 the FCPEMSD did not budget funds to reimbursement the City, therefore, a budget amendment is necessary in the amount of \$174,000.00 to do so. The additional appropriation will be funded by the unassigned fund balance of the FCPEMSD.

Motion was made by Tommy Archer and seconded by Joe Reynolds to approve the recommendation to City Council to amend the Fiscal Year 2022-2023 Budget for the Fire Control Prevention and Emergency Medical Services District to reimburse the City for the annual cost of the ALS 360 agreement with Stryker for stretchers, power loads, and Lucas devices.

6. ANNOUNCEMENT OF THE NEXT REGULAR FCPEMSD BOARD MEETING ON APRIL 15, 2024 – President Johnson acknowledged the next regular Board meeting on April 15, 2024 at 5:45 p.m.

ADJOURN – President Johnson adjourned the meeting at 5:59 p.m.

ATTEST:

APPROVED:

Angela Smith
Board Secretary

Charlie Johnson
President



Legislation Details (With Text)

File #: RPT 24-025 **Version:** 1 **Name:** Charlene A. Tighe
Type: Report **Status:** Agenda Ready
File created: 3/25/2024 **In control:** Fire Control District
On agenda: 4/15/2024 **Final action:**
Title: Quarterly report regarding budgeted expenditures and projects for the Deer Park Fire Control Prevention and Emergency Medical Services District (FCPEMSD).
Sponsors:
Indexes:
Code sections:
Attachments: [Quarterly Report April 2024.pdf](#)

Date	Ver.	Action By	Action	Result
4/15/2024	1	Fire Control District		

Quarterly report regarding budgeted expenditures and projects for the Deer Park Fire Control Prevention and Emergency Medical Services District (FCPEMSD).

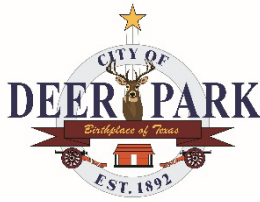
Summary:

The Fire and EMS Chiefs will present the report to the FCPEMSD.

Fiscal/Budgetary Impact:

N/A.

Discussion only.



**City of Deer Park
Fire Control, Prevention and Emergency Medical Services District**

**2023-2024 Quarterly Report
Fire, EMS and Fire Marshal
March 2024**

- Continue to purchase day to day operational supplies as need for Fire, EMS and the Fire Marshal's office.
- Continue with SCBA composite bottles replacement program based on life span.
- Continue with PPE (Personal Protective Equipment) assessment to compile with NFPA (National Fire Protection Association) to inspect and make necessary repairs based on regulations.
- Ordered six (6) Knox boxes and awaiting receipt. Will result in a total of 12 Knox boxes.
- Ordered three (3) TIC's (Thermal Imaging Camera) on Engine 12, Engine 31 and Unit #430; awaiting receipt.
- The new Grass Truck (G-16) is in; continuing to wait on the flat bed to arrive so it can be put it in service.
- Ambulance Chassis is scheduled to be inspected and picked by the end of April 2024.
- Begin the budget process for FY2024-2025.



Legislation Details (With Text)

File #: RPT 24-027 **Version:** 1 **Name:**
Type: Report **Status:** Agenda Ready
File created: 4/3/2024 **In control:** Fire Control District
On agenda: 4/15/2024 **Final action:**
Title: Presentation of the Quarterly Financial Report for the FY 2023-2024 Second Quarter ended March 31, 2024.
Sponsors: Finance
Indexes:
Code sections:
Attachments: [FCPEMSD - 2024 2Q Financials](#)

Date	Ver.	Action By	Action	Result
4/15/2024	1	Fire Control District		

Presentation of the Quarterly Financial Report for the FY 2023-2024 Second Quarter ended March 31, 2024.

Summary:

Review and discussion of the preliminary and unaudited quarterly financial report for the District's FY 2023-2024 second quarter ended March 31, 2024. These preliminary results for the fiscal year are as follows:

Total Revenue - \$739,924.51

Total Expenditures - \$1,477,105.47, including \$362,070.24 of capital outlay

Total Assets - \$3,022,743.48

Total revenue includes sales tax revenue collected through January 2024 (sales taxes are deposited two months after collection).

Fiscal/Budgetary Impact:

N/A.

Accept the quarterly financial report for the FY 2023-2024 second quarter ended March 31, 2024.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT (FCPEMSD)
FISCAL YEAR 2024
March 31, 2024

Authority for the Deer Park Fire Control, Prevention, and Emergency Medical Services District is provided by Texas Local Government Code, Chapter 344. The purpose of the District is to enhance fire control and prevention and emergency medical services programs in the City of Deer Park. The fund was established by a dedicated one-fourth of one percent (0.25%) sales and use tax approved by the voters in May 2011 and effective on October 1, 2011 for a period of five years. In May 2016, voters authorized continuation of the District, including the 0.25% sales and use tax, for an additional 10 years.

BALANCE SHEET (UNAUDITED)

<u>Assets</u>	
Cash	\$ 1,121,191.72
Accounts Receivable	21.84
Due To/Due From	-
Capital Assets	3,309,265.31
Depreciation	(1,934,737.39)
Deferred Outflows (Pension - GASB 68)	527,002.00
Total Assets	<u>\$ 3,022,743.48</u>
<u>Liabilities & Equity</u>	
Payables	\$ 13,597.40
Capital Leases Payable	333,766.82
Net Pension Obligation (GASB 68)	622,538.00
Total OPEB Liability	301,808.00
Sales Tax Liability	366,290.41
Due To/Due From	9.96
Total Liabilities	<u>1,638,010.59</u>
<u>Fund Equity</u>	
Fund Balance	1,807,360.85
Deferred Inflows (Pension - GASB 68)	314,553.00
Revenues Over/(Under) Expenditures	(737,180.96)
Total Fund Equity	<u>1,384,732.89</u>
Total Liabilities & Equity	<u>\$ 3,022,743.48</u>

STATEMENT OF REVENUES AND EXPENDITURES (UNAUDITED)

	<u>Q1</u> <u>12/31/23</u>	<u>Q2</u> <u>03/31/24</u>	<u>Q3</u> <u>06/30/24</u>	<u>Q4</u> <u>09/30/24</u>	<u>YTD</u> <u>Total</u>	<u>Adopted</u> <u>Budget</u>	<u>Remaining</u> <u>Budget</u>
<u>Revenues</u>							
Sales Tax Revenue	\$ 184,950.43	\$ 545,947.39	\$ -	\$ -	\$ 730,897.82	\$ 2,000,000.00	\$ 1,269,102.18
Investment Revenue	4,337.96	4,688.73	-	-	9,026.69	4,336.00	(4,690.69)
Prior Year Revenue (Reserves)	-	-	-	-	-	431,726.00	431,726.00
Total Revenue	<u>189,288.39</u>	<u>550,636.12</u>	<u>-</u>	<u>-</u>	<u>739,924.51</u>	<u>2,436,062.00</u>	<u>1,696,137.49</u>
<u>Expenditures</u>							
Salaries & Benefits	\$ 301,885.16	\$ 270,436.89	\$ -	\$ -	\$ 572,322.05	\$ 1,210,270.00	\$ 637,947.95
Services	29,266.28	40,301.50	-	-	69,567.78	231,260.00	161,692.22
Supplies	47,952.61	1,853.64	-	-	49,806.25	324,432.00	274,625.75
Maintenance	19,273.00	12,943.74	-	-	32,216.74	127,500.00	95,283.26
Other (Sales Tax Payback)	391,122.41	-	-	-	391,122.41	-	(391,122.41)
Sub-total Operating Expenditures	\$ 789,499.46	\$ 325,535.77	-	-	1,115,035.23	1,893,462.00	778,426.77
Capital Expenditures	39,384.12	322,686.12	-	-	362,070.24	542,600.00	180,529.76
Total Expenditures	<u>828,883.58</u>	<u>648,221.89</u>	<u>-</u>	<u>-</u>	<u>1,477,105.47</u>	<u>2,436,062.00</u>	<u>958,956.53</u>
Revenue Over/(Under) Expenditures	<u>\$ (639,595.19)</u>	<u>\$ (97,585.77)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (737,180.96)</u>	<u>\$ -</u>	<u>\$ 737,180.96</u>

	<u>Fire Dept</u>	<u>EMS</u>	<u>Fire Marshal</u>	<u>Non-Departmental</u>	<u>Q2 Total</u>	<u>YTD Total</u>
<u>Expenditures by Department:</u>						
Salaries & Benefits	\$ -	\$ 246,207.40	\$ 24,229.49	\$ -	\$ 270,436.89	\$ 572,322.05
Services	11,484.30	14,552.32	480.00	13,784.88	40,301.50	69,567.78
Supplies	-	1,307.96	545.68	-	1,853.64	49,806.25
Maintenance	12,601.90	-	341.84	-	12,943.74	32,216.74
Other (Sales Tax Payback)	-	-	-	-	-	391,122.41
Operating Expenditures	24,086.20	262,067.68	25,597.01	13,784.88	325,535.77	1,115,035.23
Capital Expenditures	39,384.12	283,302.00	-	-	322,686.12	362,070.24
Total Expenditures	<u>\$ 63,470.32</u>	<u>\$ 545,369.68</u>	<u>\$ 25,597.01</u>	<u>\$ 13,784.88</u>	<u>\$ 648,221.89</u>	<u>\$ 1,477,105.47</u>



FCPEMSD FY 2023-2024 Sales Tax Revenue Comparison

<u>G/L</u>	<u>Actual</u>		
Oct 2023	\$ -		
Nov 2023	-		
Dec 2023	184,950.43		
Jan 2024	188,173.99		
Feb 2024	198,251.36		
Mar 2024	159,522.04		
Apr 2024	-		
May 2024	-		
Jun 2024	-		
Jul 2024	-		
Aug 2024	-		
Sep 2024	-		
<hr/>			
YTD Total	<u>\$ 730,897.82</u>	<u>Budget</u>	<u>% of Budget</u>
Annual	<u>\$ 730,897.82</u>	<u>\$ 2,000,000.00</u>	36.54%

FCPEMSD Sales Tax Revenue History

<u>Month</u>	<u>FY 2024</u>	<u>FY 2023</u>	<u>FY 2022</u>	<u>FY 2021</u>
Oct	\$ -	\$ -	\$ -	\$ -
Nov	-	-	-	-
Dec	184,950.43	183,406.79	143,342.89	135,192.40
Jan	188,173.99	176,072.23	149,205.84	122,323.11
Feb	198,251.36	234,077.14	175,153.22	153,676.46
Mar	159,522.04	141,705.11	144,894.04	114,523.21
Apr	-	212,668.12	149,645.01	134,826.82
May	-	199,398.74	190,691.14	183,375.42
Jun	-	231,711.55	162,200.19	144,481.72
Jul	-	209,946.18	166,632.93	141,053.62
Aug	-	193,929.59	178,560.00	163,007.48
Sep *	-	569,507.38	539,187.97	421,288.87
<hr/>				
Annual	<u>\$ 730,897.82</u>	<u>\$ 2,352,422.83</u>	<u>\$ 1,999,513.23</u>	<u>\$ 1,713,749.11</u>
YTD Total	\$ 730,897.82	\$ 2,352,422.83	\$ 1,999,513.23	\$ 1,713,749.11





Legislation Details (With Text)

File #: AUT 24-022 **Version:** 1 **Name:**
Type: Authorization **Status:** Agenda Ready
File created: 4/3/2024 **In control:** Fire Control District
On agenda: 4/15/2024 **Final action:**
Title: Consideration of and action on a recommendation to City Council to amend the Fiscal Year 2023-2024 Fire Control Prevention and Emergency Medical Services District Budget for the Purchase of a 2022 Chevy 4500 Diesel Chassis with Patient Compartment.

Sponsors:

Indexes:

Code sections:

Attachments: [Ord - Amend Budget FY24 FCPEMSD Ambulance](#)
[Deer Park Fire Q2968_31224 \(002\)](#)

Date	Ver.	Action By	Action	Result
4/15/2024	1	Fire Control District		

Consideration of and action on a recommendation to City Council to amend the Fiscal Year 2023-2024 Fire Control Prevention and Emergency Medical Services District Budget for the Purchase of a 2022 Chevy 4500 Diesel Chassis with Patient Compartment.

Summary:

The Fiscal Year 2023-2024 Fire Control Prevention and Emergency Medical Services District (FCPEMS) Budget includes funding to purchase a 2022 Chevy 4500 diesel chassis with a patient compartment (ambulance) to replace Medic 4 from Knapp Chevrolet through HGAC Contract #AM10-20. The total cost of the ambulance is \$283,302.00; however only \$266,000.00 was budgeted due to receiving \$19,000.00 in trade in value for the current Medic 4.

In November 2023, the current Medic 4 was involved in an accident, causing the ambulance to be totaled. As a result, the District lost \$19,000.00 in trade in value to offset the cost of the new ambulance. The District is now required to pay the full cost of the ambulance, causing this line item to exceed its budgeted appropriation. A \$103,340.00 insurance reimbursement payment for the totaled Medic 4 has been received and will be posted as revenue.

To fully fund the purchase of the new Medic 4, a budget amendment in the amount of \$19,000.00 is necessary.

This budget amendment is scheduled to be approved by the City Council at their meeting on April 16, 2024.

Fiscal/Budgetary Impact:

Add \$19,000.00 to the Fiscal Year 2023-2024 FCPEMS budget for the EMS Department (Account No. 830-312-49060, Automobiles) to be funded by the unassigned fund balance of the FCPEMS District, which is available for this purpose.

Approve the recommendation to amend the Fiscal Year 2023-2024 budget for the FCPEMSD.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2023-2024 BUDGET FOR THE FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

That the City of Deer Park's budget for the fiscal year ending September 30, 2024 was duly prepared and filed with the City Secretary, where it was available for inspection by any taxpayer.

II.

That the Fire Control Prevention and Emergency Medical Services District's budget for the fiscal year ending September 30, 2024 included the amount of \$266,000.00 for the purchase of a 2022 Ford F450 ambulance chassis with a patient compartment to replace Medic 4.

III.

That the total cost of the ambulance is \$283,302.00; however, only \$266,000.00 was budgeted as \$19,000.00 in trade in value for the current Medic 4 was expected to be received. That in November 2023, the current Medic 4 was totaled during a traffic accident and caused the \$19,000.00 in trade in value to be lost. An insurance reimbursement for the totaled Medic 4 has been received in the amount of \$103,340.00 and will be recorded as revenue.

IV.

That because of the aforementioned loss in trade in value, the total cost of the vehicle in the amount of \$283,302.00 is due. As a result, it is necessary to amend the Fire Control Prevention and Emergency Medical Services District's budget for the fiscal year ending September 30, 2024 to include an additional \$19,000.00 to fully fund the purchase.

V.

That funding for the amendment to the expenses of the adopted budget of the Fire Control Prevention and Emergency Medical Services District for the fiscal year ending September 30, 2024 will include the amount of \$19,000.00 from the unassigned fund balance of the district, which is available for this purpose.

VI.

That the budget of the City of Deer Park, Texas, for the fiscal year ending September 30, 2024, be, and the same is hereby, in all respects finally approved and amended as so described and shall be, and is hereby, filed with the City Secretary of said City.

VII.

That the amounts specified are for the purposes named in said budget, and they are hereby appropriated to and for such purposes.

VIII.

That the City Secretary file copies of this Ordinance and of such budget with all public officers as required by the laws of the State of Texas.

IX.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2024 **by a vote of** _____ **“Ayes” and** _____ **“Noes”.**

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney

Customer Quote



3/12/2024 7:16:21 AM

Estimate No: Q2968-0001
Quote Date: 1/23/2024
Expiration Date: 4/27/2023
Salesperson: PB
Payment Terms: Net 30

Invoice To: 10288
Deer Park Fire Department
City of Deer Park
P. O. Box 700
Deer Park TX 77536
US

Deliver To:
Deer Park Fire Department
City of Deer Park
P. O. Box 700
Deer Park TX 77536
US
Phone:281-478-7281

Order Instructions:

limited edition discount applied. If any change to discount a reevaluation of the spec will be required to verify discount is still applicable.
TV - 3/12/2024 - Removed -\$19,000 Trade in Estimate Line per customer request

No.	Item	Qty	U/M:		Unit Price		Net Amount
1	MODULE Configurable Module	1.00	EA	\$	228,282.00	\$	228,282.00
2	CHASSIS 2022 CHEVY 4500 Diesel	1.00	EA	\$	63,750.00	\$	63,750.00
3	DELIVERY Customer to pick up FOB Frazer	1.00	M	\$	0.00	\$	0.00
4	HGAC-NEW Contract No. AM10-20	1.00	EA	\$	1,000.00	\$	1,000.00
5	17965-B Organizer-Acrylic, Long, 11 Pocket TM1	1.00	EA	\$	270.00	\$	270.00
7	SpecDoc Configurable item to create the SpecDoc	1.00	EA	\$	0.00	\$	0.00

Frazer will accept returns on parts up to 180 days after shipment. No restocking fee will be charged if the item is returned within 90 days of the original invoice date. All parts returns should be shipped back freight prepaid and require prior approval with a "Returns Material Authorization" (RMA) clearly displayed on the exterior of the shipping package. A credit will be issued towards the customer's account within approximately 7 business days of receipt of the item. If a part is returned after 90 days of the original invoice date a 15% restocking fee will be applied. Frazer Ltd reserves the right to accept returned items at its sole discretion based upon the condition of the item to be placed back into stock. :

Customer Quote



3/12/2024 7:16:21 AM

Estimate No: Q2968-0001
Quote Date: 1/23/2024
Expiration Date: 4/27/2023
Salesperson: PB
Payment Terms: Net 30

Order Instructions:

No.	Item	Qty	U/M:		Unit Price		Net Amount
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Remit To:							
Frazer, Ltd.					Sale Amount:		
7219 Rampart Street					Order Disc(3.4095%):		
Houston TX 77081					Surcharge:		
					Sales Tax:		
					Misc Charges:		
					Total Amount:		

Frazer will accept returns on parts up to 180 days after shipment. No restocking fee will be charged if the item is returned within 90 days of the original invoice date. All parts returns should be shipped back freight prepaid and require prior approval with a "Returns Material Authorization" (RMA) clearly displayed on the exterior of the shipping package. A credit will be issued towards the customer's account within approximately 7 business days of receipt of the item. If a part is returned after 90 days of the original invoice date a 15% restocking fee will be applied. Frazer Ltd reserves the right to accept returned items at its sole discretion based upon the condition of the item to be placed back into stock. .



Defining the future of Mobile Healthcare.™

For your convenience, all pricing has been itemized below per quote Q2968-0001 for Deer Park Fire Department

Base Module	\$ 142,682.00
Chassis Exterior	\$ 23,400.00
Module Exterior	\$ 29,125.00
Chassis Interior	\$ 3,550.00
Module Interior	\$ 29,525.00
Total \$	228,282.00

Items included in above totals:

- | | |
|---|-------------|
| 1. Type I 14' Module - Side Entry Door Forward of Front I/O Configuration | \$ 5,350.00 |
| 2. This is a CAAS GVS v2.0 Unit | \$ incl |

Chassis Exterior:

- | | |
|---|------------------|
| 4. Heat Shielding for Diesel Chassis | \$ 1,750.00 |
| 5. Chassis Paint Layout: Keep Factory Paint Color - White | \$ incl |
| 6. Chassis : 2022 Chevy 4500, Diesel, 4x2, Regular Cab, 108" Cab to Axle, GAZ - Summit White (FLNA 40005) | \$ incl |
| 7. Suspension: LiquidSpring | \$ 13,550.00 |
| 8. Wheel type: Stainless steel covers | \$ incl |
| 9. Road Force Elite tire and wheel balancing | \$ incl |
| 10. Grille Guard: Full Replacement Bumper | \$ 4,500.00 |
| 11. 10" and 12" Air Horns | \$ 1,250.00 |
| 12. Compressor Type: Standard | \$ 725.00 |
| 13. Switching Options: Truck Horn/ Air Horn | \$ 150.00 |
| 14. Window Tint (35% VLT) on Chassis Doors | \$ 325.00 |
| 15. Passenger's side Grille Light: Whelen M4 Red/Clear Light | \$ 100.00 |
| 16. Driver's side Grille Light: Whelen M4 Clear/Red Light | \$ 100.00 |
| 17. Passenger's side Intersect Light: Whelen M4 Red/Clear Light | \$ 100.00 |
| 18. Driver's side Intersect Light: Whelen M4 Clear/Red Light | \$ 100.00 |
| 19. Driver Fender Light: Whelen M4 Red/Clear Light | \$ 375.00 |
| 20. Passenger Fender Light: Whelen M4 Clear/Red Light | \$ 375.00 |
| Chassis Exterior Subtotal \$ | 23,400.00 |

Module Exterior:

- | | |
|--|--------------|
| 21. Power Source: Onan 5.5kW Generator | \$ 11,000.00 |
| 22. Non-Locking Gas Cap | \$ incl |



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23. Module Paint Layout: White - Frazer White (Frazer White)	\$	incl
24. Roof Color: Frazer White (Frazer White)	\$	incl
25. Rear Wall 3M Conspicuity Layout - Chevron : Fluorescent Yellow/Green Base Color and Red - Translucent Overlay	\$	1,750.00
26. Entry Door Conspicuity Layout - Squares : White Base Color	\$	375.00
27. Compartment Conspicuity Layout - Strips : White Base Color	\$	200.00
28. Frazer Provided Graphics	\$	2,700.00
29. Body Drop on the Passenger's Side Forward of Rear Wheels	\$	incl
30. Hidden Switch Behind the Driver's Side Front Corner Stone Guard	\$	250.00
31. Shore Power: Single 30 Amp on Front Wall	\$	incl
32. Pigtail/Plug Option: Pigtail	\$	incl
33. Install Ignition Kill Switch	\$	325.00
34. Coax 1: Run coax from location 1 to Chassis	\$	incl
35. Coax 2: Run coax from location 2 to Chassis	\$	incl
36. Coax 3: Run coax from location 3 to Electrical Compartment	\$	incl
37. Coax 4: Run coax from location 4 to Electrical Compartment	\$	incl
38. Front Wall Light Layout: Lower 5 Lights	\$	incl
39. Front Wall Light #1: Whelen M6 Clear Light	\$	incl
40. Front Wall Light #2: Whelen M6 Red Light	\$	incl
41. Front Wall Light #3: Whelen M6 Clear Light	\$	incl
42. Front Wall Light #4: Whelen M6 Red Light	\$	incl
43. Front Wall Light #5: Whelen M6 Clear Light	\$	incl
44. Front Wall Driver Side Box Light: Whelen M9 Red Light	\$	150.00
45. Front Wall Passenger Box Light: Whelen M9 Red Light	\$	150.00
46. Driver Wall Front Box Light: Whelen M9 Red Light	\$	150.00
47. Driver Wall Rear Box Light: Whelen M9 Red Light	\$	150.00
48. Driver Wheel Well Light: Whelen M6 Red/Clear Light	\$	100.00
49. Side Scene Lights: Spectra SPA900	\$	incl
50. O2 Compartment Style: 76" O2 Standup	\$	incl
51. O2 Cylinder Electric Lift	\$	5,000.00
52. O2 Cylinder Changing Wrench	\$	100.00
53. O2 Regulator - Ship Loose	\$	200.00
54. Intermediate Compartment Style: Horizontal Adjustable Shelf	\$	incl



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55. Electrical Compartment Style: Taller Electrical Compartment	\$	incl
56. Dometic Self-Contained A/C with Exhaust Fan	\$	incl
57. Rear Storage Compartment Style: Rear Storage with Divider and Adjustable Shelf	\$	250.00
58. Module Window Option: Sliding Window	\$	incl
59. Upper Rear Wall Light Layout: 3 Across	\$	incl
60. Upper Light #1: Whelen M6 Load Light	\$	incl
61. Upper Light #2: Whelen M6 Amber Light	\$	incl
62. Upper Light #3: Whelen M6 Load Light	\$	incl
63. Lower Light #1: Whelen M6 Brake/Tail/Turn Red Light	\$	incl
64. Lower Light #2: Whelen M6 Brake/Tail/Turn Red Light	\$	incl
65. Lower Light #3: Whelen M6 Red Light	\$	incl
66. Lower Light #4: Whelen M6 Red Light	\$	incl
67. Rear Wall Driver Box Light: Whelen M9 Red Light	\$	150.00
68. Rear Wall Passenger Box Light: Whelen M9 Red Light	\$	150.00
69. Rear Backboard Options: No Shelf	\$	incl
70. Lower BTTs: 2 M6 Lights on each side	\$	825.00
71. Treadbrite Add on: Warning Lights Below Rear Entry Doors	\$	675.00
72. Driver Side Treadbrite Light: Whelen M4 Amber Light and Passenger Side Treadbrite Light: Whelen M4 Amber Light	\$	incl
73. Rear Bumper	\$	incl
74. Door Grabbers	\$	incl
75. License Plate Light	\$	incl
76. Passenger Wall Front Box Light: Whelen M9 Red Light	\$	150.00
77. Passenger Wall Rear Box Light: Whelen M9 Red Light	\$	150.00
78. Passenger Wheel Well Light: Whelen M6 Clear/Red Light	\$	100.00
79. Passenger Scene Light Activated with Side Entry Door	\$	350.00
80. Interior Step Option: Double Step Well	\$	incl
81. Passenger Rear Compartment Style: Onan Genset Compartment	\$	incl
82. Door Locks on Entry Doors and Compartments	\$	2,725.00
83. Gas Hold Open on All Compartments	\$	1,000.00
Module Exterior Subtotal		\$ 29,125.00

Chassis Interior:

84. Siren Speakers: Whelen SA 315 Speakers	\$	incl
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85. Tap-2 on Primary Siren	\$	incl
86. Siren Option: Whelen A1 Siren in Electrical Compartment	\$	250.00
87. Mic 1 zip-tied to siren	\$	incl
88. Siren 2 Speakers: Speakers shared with first siren	\$	incl
89. Siren 2 Option: Whelen A1 Siren in Electrical Compartment	\$	825.00
90. Mic 2 zip-tied to siren	\$	incl
91. HAAS Alert System: HAAS Alert Responder to Vehicle - 3 Year Sub	\$	incl
92. Slot 1: Double Slot Switch Panel	\$	incl
93. Slot 2: Joined with 1	\$	incl
94. Slot 3: Radio Plate: 7.06 L X 2 W opening dims	\$	incl
95. Slot 4: Single Blank	\$	incl
96. Kussmaul USB at Console	\$	250.00
97. Console Switch Layout : Primary - Secondary - Siren 1 - Siren 2 - Blank - Kussmaul USB - Air Horn - Rear Load - Interior Lights - Side Scene (Driver's Side) - Side Scene (Passenger's Side) - Start/Stop Genset -	\$	incl
98. New Armrest	\$	250.00
99. Console Layout: 4-Slot Console	\$	incl
100. Front Base of Console: 120VAC	\$	600.00
101. Front of Console: Dual Cup Holder	\$	150.00
102. Rear of Console: Double Mapholder	\$	425.00
103. Chassis Rear Wall: 3 High Glove Box Holder	\$	250.00
104. Tremco Anti-Theft System	\$	550.00
Chassis Interior Subtotal		\$ 3,550.00

Module Interior:

105. Protek Cushions	\$	incl
106. Cobalt Blue Interior	\$	incl
107. Powdercoated Aluminum Countertops	\$	incl
108. Safety Yellow Powdercoated Grab Rails	\$	200.00
109. Sentinel Disinfection System	\$	4,000.00
110. Stacked Cabinet with Medvault Opening and Refrigerator	\$	3,100.00
111. Medvault w/ Wifi	\$	3,150.00
112. Refrigerator Lock	\$	275.00
113. (2) Glove Box Holders on the Front Wall	\$	375.00
114. Location 1: 8 Switch panel	\$	incl



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115. Location 2: Single O2 Outlet	\$	incl
116. Location 3: Electric O2 panel with monitor	\$	2,000.00
117. Location 4: Volume Control Knob	\$	incl
118. Location 6: Suction	\$	incl
119. Location 7: Quad 120 VAC	\$	incl
120. Location 8: Blank	\$	incl
121. Location 9: Thermostat	\$	incl
122. Kussmaul USB at Action Wall	\$	250.00
123. Door Lock Switch at Action Wall	\$	150.00
124. Action Wall Switch Layout : Interior Lights; Dimmer; Ventilation Fan; Module Heater - Hi/Off/Low; Kussmaul USB; Unlock/Lock; Electric O2; Blank;	\$	incl
125. Sharps Container at Action Wall	\$	incl
126. Acrylic Holder at the Action Wall Cabinet	\$	incl
127. New 6pt Harness at the CPR Seat	\$	600.00
128. Acrylic Holder Aft CPR Seat	\$	incl
129. Genset Start/Stop Switch at Rear Doors	\$	incl
130. Rear Door Switch Layout : Acknowledge; Start/Stop Genset; Dump/Bypass (Suspension); Rear Load;	\$	incl
131. Two Seating Positions at the Squad Bench - 1 and 3	\$	incl
132. Harness Type for Seat Position 1: New 6pt Harness	\$	600.00
133. Harness Type for Seat Position 3: New 6pt Harness	\$	600.00
134. Acrylic Holder and Sharps at Squad Bench	\$	925.00
135. Triple Squad Bench Cabinet	\$	1,050.00
136. Trashcan With Lid at the Head of the Squad Bench	\$	incl
137. O2 Outlet Above the Front I/O	\$	incl
138. Door Forward Front I/O with Hospital Grade Power Strip with Lexan Doors	\$	incl
139. 3 High "D" Cylinder Holder in the Front I/O	\$	375.00
140. Duplex Outlet Above the Front I/O	\$	incl
141. Install Evergreen UV-C air and surface disinfection lamp in ceiling raceway with control unit in electrical compartment	\$	5,225.00
142. O2 Outlet in Ceiling Raceway	\$	375.00
143. IV Hanger on Ceiling Raceway	\$	incl
144. Overhead Grabrails on Both Sides	\$	250.00
145. IV Hanger on Squad Bench Ceiling	\$	incl



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146. Head knocker options: With Speakers only	\$	775.00
147. Stryker cot tower only (no antler and bar)	\$	incl
148. Floor Options: Customer Provided Stryker Power-LOAD - Gen 2	\$	1,925.00
149. Loncoin II Onyx Floor	\$	incl
150. Captain's Chair Type: Valor's Captain's Chair with Child Safety Seat and 4pt. Harness	\$	2,050.00
151. Module Heater : New	\$	1,000.00
152. Customer Provided Items Processing Fee	\$	275.00
Module Interior Subtotal		\$ 29,525.00
153. Temporary Supply Chain Surcharge	\$	15,432.00



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Email this quote along with your PO
to Paul Brown at pbrown@frazerbilt.com

Remit To:

Per TMVCC, we are quoting this through our
licensed franchise dealer, Knapp Chevrolet.

Knapp Chevrolet
PO box 4179
Houston, TX 77210

Standard Terms and Conditions

INVOICING AND PAYMENT TERMS: Vendor shall submit one (1) original invoice per payment due. The invoice(s) shall include the items listed in accordance with the quote mentioned in the Sale Agreement with reference to the Customer's Purchase Order Number.

If the Sale Agreement provides for any progress (or advance) payments based on specific milestones or activities, Vendor's invoice shall certify to the accomplishment or performance by Vendor of said milestone or activity, and that Customer has obtained a security interest in such Products to the extent of such payment.

Payment shall be due upon receipt of the invoice and delivery of the unit to the Customer unless previously negotiated.

CANCELLATION POLICY: Cancellation of orders must be received 120 days prior to the agreed upon delivery date. If the order is cancelled within the 120 day window, a fee of 25% of the total purchase order price will apply.

DELIVERY TERMS: The products listed in the estimate are to be delivered Free On Board (FOB) Destination to Houston, TX. Customer representative(s) will pick up the unit at upfitter location, 7219 Rampart St., Houston, TX 77081 and transport it to their final destination at customer expense unless otherwise specified in the Vendor quote.



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TERMINATION FOR CAUSE: Customer may terminate this Sale Agreement and any corresponding Purchase Order, or any part thereof, for cause including, but not limited to the following Vendor actions: (1) any default or breach of any of the terms and conditions of the Sale Agreement, (2) failure to provide Customer, upon request, a reasonable assurance of future performance, or (3) bankruptcy, dissolution, or suspension of payments by judicial decree. If Vendor does not cure such failure within a period of five (5) days or such a longer period as Customer may authorize in writing after the date such notice is sent to Vendor, then termination may proceed.

Vendor may also terminate this Sale Agreement and any corresponding Purchase Order for cause, and Vendor will not be in breach of same, in the event any supplier to Vendor fails to deliver Products and/or component parts in a timely fashion and Vendor cannot make alternate accommodations in order to comply with the Parties' agreed upon completion and delivery dates.

CHANGE ORDERS: Vendor has the right to modify the Purchase Order requirements and conditions as needed and will advise Customer in writing of such requested changes. Vendor shall not proceed with any changes without Customer's written authorization. Any request by Customer to change the terms or conditions of the Purchase Order, including product specifications, options, and price, must be made in advance of the production job order release. Any changes made after the release of the production job order will incur a \$350 fee per change order made in a 24 hour period and will be included on a secondary invoice. Vendor reserves the right to refuse changes requested by the Customer.

PROPRIETARY INFORMATION, CONFIDENTIALITY AND ADVERTISING: All commercial, financial or technical information in any form that Vendor provides to Customer shall be deemed proprietary and confidential and Customer shall not disclose such information to third parties without Vendor's written consent. Termination of the Sale Agreement shall not relieve Customer of this confidentiality obligation. Upon Vendor's request, Customer shall return all confidential information to Vendor along with any reproductions, in whole or in part. The confidentiality obligation does not apply to information that is in the public domain through no fault of Customer or to information lawfully within Customer's possession prior to the date of the Purchase Order, as evidenced by Customer's written records.

INDEMNIFICATION: Customer shall fully release, indemnify, defend and hold harmless Vendor, its co-venturers, its contractors, and their respective affiliates, and Vendor's and their respective directors, officers and employees (including agency personnel) ("Vendor Group") from and against any and all claims arising out of the Customer's purchase, use, sale or incorporation of any Products purchased from Vendor into Customer's products or equipment wherein it is claimed or alleged that Vendor's Products are defective or violate any warranty, standard of care, industry standard or governmental regulation or term or condition of any Purchase



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Order without regard to any allegation of negligence on the part of the Vendor Group as it pertains to Vendor's Products.

Vendor shall fully release, indemnify, defend and hold harmless Customer, its co-venturers, its contractors, and their respective affiliates, and the Customer's and their respective directors, officers and employees (including agency personnel) ("Customer Group") from and against any and all claims arising out of the Customer's purchase, use, sale or incorporation of any Products purchased from Vendor into Customer's products or equipment wherein it is claimed or alleged that Vendor's Products are defective or violate any warranty, standard of care, industry standard or governmental regulation or term or condition of any Purchase Order without regard to any allegation of negligence on the part of the Customer Group as it pertains to Vendor's Products.

Customer Initials: _____

LIMITATIONS ON DAMAGES: In the event of any dispute, disagreement or breach alleged by Customer on the part of Vendor, Customer's exclusive and sole remedy shall be repair or replacement, if practical, of the module, or component part, by Vendor. If Vendor is not able to effectuate a repair, replacement, or cure that brings the module, or component part, into compliance with the Parties' agreement, then Vendor shall refund the sale price to Customer. In no event shall Vendor be liable to Customer, or to any third-party acting through Customer, for any additional, consequential or punitive damages, or damages for lost sales, revenue or profits claimed by Customer or any third-party acting through Customer.

FORCE MAJEURE: A force majeure delay shall mean any delay or other unforeseeable causes beyond the reasonable control of the party affected, provided that any such delay is not caused, in whole or in part, by the acts or omissions of the party so delayed and further provided that such party is unable to make up for such delay with reasonable diligence and speed. If any such cause delays Vendor's performance, the delivery date or time for completion may be extended by a period of time reasonably necessary to overcome the effect of such delay; however, Vendor shall take all reasonable measures to mitigate the effects of the force majeure event and to minimize such delay. A party affected by a force majeure event shall notify the other party of such force majeure event within forty-eight (48) hours of its knowledge of such event for the event to be considered a bona fide force majeure event.

TITLE AND RISK OF LOSS: Title to the Products shall transfer to Customer upon receipt of Products by Customer or its agent unless otherwise stated in the Sale Agreement. Notwithstanding the above, risk of loss of the Products shall remain with Vendor until delivered to Customer.



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WAIVER: Vendor's failure to exercise or enforce any right in the Purchase Order, or any other right or privilege under law, or Vendor's waiver of any breach by Customer shall not constitute a waiver or modification of any terms, conditions, privileges or rights whether of the same or similar type, unless Vendor gives such waiver in writing.

LIENS: Vendor waives and relinquishes all existing and future liens and claims (statutory or otherwise) for the Products specified in the Purchase Order, and warrants that the Products will be free and clear of all liens, claims or encumbrances of any kind.

INSPECTION, REVIEW AND WITNESSING: Customer and/or the ultimate owner of the Products have the right to inspect and attend testing of the Products at Vendor's premises (or its supplier's or subcontractor's premises) with reasonable advance notice. If any inspection is made on the premises of Vendor or its supplier, Vendor, without additional charge, shall provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties.

APPLICABLE LAW AND VENUE: The Sale Agreement shall be governed and interpreted in accordance with the laws of the State of Texas, without reference to any principle of conflict of laws. Customer and Vendor expressly exclude the application of the Convention on International Sale of Goods to the Sale Agreement. Venue for all judicial, administrative, or regulatory proceedings shall be Houston, Harris County, Texas.

OWNERSHIP OF DOCUMENTS: Title to all drawings, specifications, calculations, technical data and other documents that Customer submits in accordance with the Purchase Order shall vest with Vendor. Vendor shall have the right to use such documents for any purpose pertaining to the manufacture, assembly, and delivery of the Products.

Title to all drawings, specifications, calculations, technical data, and other documents that Vendor submits to the Customer shall vest with the Customer. Customer shall have the right to use such documents for any purpose pertaining to the installation, operation, and maintenance of the Products.

INSURANCE: Vendor shall comply with the project insurance requirements for which the Products are being provided. Customer shall provide specific reasonable levels required as soon as such levels are available, which shall not exceed \$1,000,000 for any non-statutory category other than excess liability umbrella, which shall not exceed \$4,000,000. When requested by Customer, Vendor shall provide certificates of insurance as proof of same.



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SURVIVAL: The provisions of the following Paragraphs of these Terms and Conditions shall survive any cancellation or termination of the Purchase Order: (Proprietary Information, Confidentiality and Advertising), (Indemnification), (Liens), and (Applicable Law and Venue).



Legislation Details (With Text)

File #: AUT 24-025 **Version:** 1 **Name:**
Type: Authorization **Status:** Agenda Ready
File created: 4/8/2024 **In control:** Fire Control District
On agenda: 4/15/2024 **Final action:**
Title: Consideration of and action on a recommendation to City Council to amend the Fiscal Year 2023-2024 Budget for the Fire Control Prevention and Emergency Medical Services District for the repayment of sales taxes to the State Comptroller's office.

Sponsors:

Indexes:

Code sections:

Attachments: [Ord - Amend Budget FY24 FCPEMSD Sales Tax Repayment](#)

Date	Ver.	Action By	Action	Result
4/15/2024	1	Fire Control District		

Consideration of and action on a recommendation to City Council to amend the Fiscal Year 2023-2024 Budget for the Fire Control Prevention and Emergency Medical Services District for the repayment of sales taxes to the State Comptroller's office.

Summary:

In November 2023, staff received notification from the State Comptroller's office that the Fire Control Prevention and Emergency Medical Services District (FCPEMSD) was overpaid in sales taxes in the amount of \$391,122.41. This was discovered through an audit by the Comptroller's office of a taxpayer located outside of the city limits who erroneously remitted sales tax to the District for the reporting period of October 2011 through December 2016 and was not the results of an error made by the City of Deer Park or the FCPEMSD. The District entered into a 63-month, interest-free payback arrangement with installment payments of \$6,208.00 deducted from monthly collections.

Staff consulted with our auditors about how to properly record this transaction on the general ledger. Their recommendation was to record a long-term debt liability for the full amount of the overpayment with the other side of the entry being recorded as expense. When monthly collections are received from the Comptroller, the revenue would be grossed to the full collection amount and a debit would be made to the liability account to draw it down.

Following their recommendation, \$391,122.41 must be coded as an expense to the FCPEMSD. As this was an unexpected event, this transaction was not budgeted for. In order to prevent the District from exceeding its budget, a budget amendment is required. The additional appropriation would be funded by the unassigned fund balance of the FCPEMSD.

Fiscal/Budgetary Impact:

Add \$391,122.41 to the Fiscal Year 2023-2024 budget for the FCPEMSD (Account No. 830-900-45990, Misc. Operating Expenditures), to be funded by the unassigned fund balance of the FCPEMSD, which is available for this purpose.

Approve the recommendation to City Council to amend the Fiscal Year 2023-2024 Budget for the FCPEMSD for the repayment of sales taxes to the State Comptroller's office.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2023-2024 BUDGET FOR THE FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

That the City of Deer Park's budget for the fiscal year ending September 30, 2024 was duly prepared and filed with the City Secretary, where it was available for inspection by any taxpayer.

II.

That the Fire Control Prevention and Emergency Medical Services District's budget for the fiscal year ending September 30, 2024 did not include funds for unexpected expenditures.

III.

That in November 2023, the District received notification from the State Comptroller's office that it was overpaid \$391,122.41 in sales taxes. That the overpayment was the result of an audit by the State Comptroller's office of a taxpayer located outside the city limits who erroneously remitted sales taxes to the District during the reporting period of October 2011 through December 2016.

IV.

That due to the overpayment, the District entered into a sixty-three month, interest-free payment arrangement with the State Comptroller's office. As a result, it is necessary to record the arrangement on the general ledger as a long-term debt liability and an expense for the full amount of the overpayment.

V.

That repaying the aforementioned sales taxes was an unexpected transaction and was therefore not included in the budget for fiscal year ending September 30, 2024. A budget amendment for the Fire Control Prevention and Emergency Medical Services District in the amount of \$391,122.41 is necessary.

VI.

That funding for the amendment to the expenses of the adopted budget of the Fire Control Prevention and Emergency Medical Services District for the fiscal year ending September 30, 2024 will include the amount of \$391,122.41 from the unassigned fund balance of the Fire Control Prevention and Emergency Medical Services District, which is available for this purpose.

VII.

That the budget of the City of Deer Park, Texas, for the fiscal year ending September 30, 2024, be, and the same is hereby, in all respects finally approved and amended as so described and shall be, and is hereby, filed with the City Secretary of said City.

VIII.

That the amounts specified are for the purposes named in said budget, and they are hereby appropriated to and for such purposes.

IX.

That the City Secretary file copies of this Ordinance and of such budget with all public officers as required by the laws of the State of Texas.

X.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2024 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

Page 2 of 3
Ordinance
2023-2024 Budget Amendment – FCPMSD Sales Tax Repayment

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ACT 24-008 **Version:** 1 **Name:**
Type: Acceptance **Status:** Agenda Ready
File created: 2/22/2024 **In control:** Fire Control District
On agenda: 4/15/2024 **Final action:**
Title: Announcement of the upcoming FCPEMSD Board Meetings for 2024.
Sponsors:
Indexes:
Code sections:
Attachments: [Budget Calendar FY 24-25](#)

Date	Ver.	Action By	Action	Result
4/15/2024	1	Fire Control District		

Announcement of the upcoming FCPEMSD Board Meetings for 2024.

Summary:

The 2024-2025 Budget calendar lists the following meetings for FCPEMSD:

- May 13 - 5:45 pm - PD presents proposed FCPEMSD budget to board & schedules public hearing on proposed budget.
- June 10 - 5:45 pm - FCPEMSD public hearing on FCPEMSD budget.
- June 10 - After Public Hearing - FCPEMSD budget workshop.
- July 8 - 5:45 pm - FCPEMSD meeting to adopt FCPEMSD budget & also regular quarterly meeting (one week early).
- October 21 - 5:45 pm - Regular quarterly meeting.

Fiscal/Budgetary Impact:

N/A.

Review the upcoming meeting dates for FCPEMSD Board Meetings.

CITY OF DEER PARK
BUDGET SCHEDULE FOR FY 2024-2025
(INCLUDES COUNCIL, **CCPD**, **FCPEMSD** & **DPCDC**)

Date	Time	Meeting Description
April 1	TBD	“Budget Kickoff” meeting to discuss FY 2024-2025 budget process and distribute budget materials.
April 22	5:30 PM	DPCDC Board of Directors reviews preliminary FY 2024-2025 DPCDC Budget
April 9 – May 24	TBD	City Manager/Assistant City Manager/Finance Director Meetings with Department Heads to discuss FY 2023-2024 budget estimates and FY 2024-2025 budget requests.
May 13	5:15 PM	CCPD Meeting – PD presents proposed CCPD budget to board. Board schedules public hearing on proposed budget
May 13	5:45 PM	FCPEMSD Meeting – FD presents proposed FCPEMSD budget to board. Board schedules a public hearing on budget
May 22		Notice for FCPEMSD public hearing on proposed FCPEMSD budget runs in newspaper.
May 22		Notice for CCPD public hearing on proposed CCPD budget runs in newspaper.
June 10	5:15 PM	CCPD public hearing on CCPD budget.
June 10	5:45 PM	FCPEMSD public hearing on FCPEMSD budget.
June 10	After P.H.	FCPEMSD budget workshop – (follows Public Hearing)
June 20	TBD	Distribute FY 2024-2025 Budget Workbooks to Council.
June 24	5:30 PM	City Council Budget Workshop.
June 25	5:30 PM	City Council Budget Workshop (<i>if necessary</i>).
July 8	5:15 PM	CCPD Meeting to adopt CCPD budget. (<i>Board submits budget to Council</i>)
July 8	5:45 PM	FCPEMSD meeting to adopt FCPEMSD budget. (<i>Board submits budget to Council</i>)
July 16	7:30 PM	City Manager presents proposed budget to City Council. Council calls public hearing on proposed City budget.
July 16	7:30 PM	City Council calls for public hearing on proposed CCPD and FCPEMSD budgets.
July 22	5:30 PM	DPCDC adopts FY 2024-2025 Budget and submits to Council.
July 24		Notice for Council public hearing on CCPD budget runs in newspaper.
July 24		Notice for Council public hearing on FCPEMSD budget runs in newspaper.
July 24		Notice for Council public hearing on City budget runs in newspaper.
August 6	TBD	Council workshop on FY 2024-2025 DPCDC Budget
August 6	7:30 PM	Public Hearing on proposed City budget.
August 6	7:30 PM	City Council public hearing on proposed CCPD budget. City Council approves or rejects the CCPD Budget. If the governing body rejects the budget submitted by the board, the governing body and the board shall meet and together amend and approve the budget before the beginning of the fiscal year.
August 6	7:30 PM	City Council public hearing on proposed FCPEMSD budget. City Council approves or rejects the FCPEMSD Budget. If the governing body rejects the budget submitted by the board, the governing body and the board shall meet and together amend and approve the budget before the beginning of the fiscal year.
August 6	7:30 PM	City Council adopts FY 2024-2025 DPCDC Budget
Sept. 17	7:30 PM	City Council adopts FY 2024-2025 Budget.
Oct. 1		FY 2024-2025 begins.