



## MINUTES OF THE CRIME CONTROL AND PREVENTION DISTRICT MEETING

THE REGULAR MEETING OF THE DEER PARK CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON JANUARY 22, 2024 BEGINNING AT 5:15 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

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|---------------|-----------------|
| SMOKEY MATHER | VICE PRESIDENT  |
| EDWARD BERG   | MEMBER          |
| BOB HOTTEN    | MEMBER          |
| LINDA JACK    | MEMBER          |
| ANGELA SMITH  | BOARD SECRETARY |
| NICOLE GANEY  | BOARD TREASURER |

CALL TO ORDER – Vice President Mather called the meeting to order at 5:15 p.m.

COMMENTS FROM AUDIENCE – No comments received.

1. RECOGNITION OF SERVICE BY CCPD BOARD MEMBER SMOKEY MATHER – Edward Berg acknowledged Smokey Mather for his dedicated service as a Board Member of the CCPD for the City of Deer Park. Mr. Mather is retiring from the Board and today was his last meeting.
2. APPROVAL OF MINUTES OF REGULAR MEETING OF OCTOBER 16, 2023 – Motion was made by Edward Berg and seconded by Linda Jack to approve the minutes of the regular meeting on October 16, 2023. Motion carried unanimously.
3. CONSIDERATION OF AND ACTION ON ELECTION OF VICE PRESIDENT FOR 2023-2024 TERM TO REPLACE FORMER BOARD MEMBER MATHER – Motion was made by Edward Berg and seconded by Bob Hotten to elect new Vice President Wendell Stanley for the 2023-2024 term to replace former Board Member Mather. Motion carried unanimously.
4. PRESENTATION OF THE QUARTERLY FINANCIAL REPORT FOR THE FY 2023-2024 FIRST QUARTER ENDED DECEMBER 31, 2023 – Board Treasurer Nicole Ganey presented the Financial Report for FY 2023-2024 and highlighted the expenditures and revenues for each fund with an ending total asset balance of 4,569,087.10. (Exhibit A1-A2)

Motion was made by Linda Jack and seconded by Bob Hotten to accept the Quarterly Financial Report for the FY 2023-2024 First Quarter ended December 31, 2023. Motion carried unanimously.

5. CONSIDERATION OF AND ACTION ON A QUARTERLY PLAN FOR EXPENDITURES FOR THE PERIOD OF JANUARY 1, 2024, THROUGH MARCH 31, 2024 – Assistant Chief of Police Frank Hart gave an overview of the breakdown of the expenditures for the next quarter that include car video systems for new vehicles, repurposing vehicles for patrol usage and the purchase of three trucks. Assistant Chief Hart also mentioned the near completion of the EOC Dispatch Center. (Exhibit B1-B4)

Motion was made by Edward Berg and seconded by Bob Hotten to approve quarterly plan for expenditures for the period of January 1, 2024, through March 31, 2024.

6. CONSIDERATION OF AND ACTION ON A RECOMMENDATION TO CITY COUNCIL TO AMEND THE FISCAL YEAR 2022-2023 BUDGET FOR THE CRIME CONTROL AND PREVENTION DISTRICT FOR SALES AND USE TAX COMPLIANCE SERVICES – Board Treasurer Nicole Ganey gave an overview of the necessary budget amendment in the amount of \$2,000.00 to cover the fees incurred with Avenu Insights, a company that performs Sales and Use Tax Compliance Services. The scope of the engagement includes monthly auditing of the City and Special District’s sales tax data to detect and correct sales and use tax errors, ensuring revenue is being properly reported and allocated. This budget amendment is due to the cost being slightly higher than the budgeted \$30,000.00 for the services. The collection fees for the fiscal year totaled \$31,904.07.

Motion was made by Edward Berg and seconded by Linda Jack to approve the recommendation to City Council to amend the Fiscal Year 2022-2023 Budget for the Crime Control and Prevention District for Sales and Use Tax Compliance Services. Motion carried unanimously.

7. ANNOUNCEMENT OF THE NEXT REGULAR CCPD BOARD MEETING ON APRIL 15, 2024 – Vice President Smokey Mather acknowledged the next regular Board meeting on April 15, 2024 at 5:15 p.m.

ADJOURN – Vice President Smokey Mather adjourned the meeting at 5:30 p.m.

ATTEST:

APPROVED:

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Angela Smith, TRMC, CMC  
Board Secretary

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Donald Zuckero  
President