



Sherry Garrison, Council Position 1  
TJ Haight, Council Position 2  
Tommy Ginn, Council Position 3

Bill Patterson, Council Position 4  
Ron Martin, Council Position 5  
Rae A. Sinor, Council Position 6

James Stokes, City Manager  
Gary Jackson, Assistant City Manager

Jerry Mouton Jr. , Mayor

Shannon Bennett, TRMC, City Secretary  
Jim Fox, City Attorney

Ordinance #4073

Resolution #2019-20

## CALL TO ORDER

*The 1733rd meeting of the Deer Park City Council.*

## INVOCATION

## PLEDGE OF ALLEGIANCE

## PRESENTATIONS

1. Presentation - Acceptance of Paintings Depicting Shell and Deer Park's Early History Donated by Shell.

[PRE 19-009](#)

**Recommended Action:** Accept and acknowledge the donation from Shell.

**Department:** Parks & Recreation

**Attachments:** [Watercolor Paintings](#)

2. Proclamation recognizing Emergency Medical Services and declaring the week of May 19-25, 2019 as EMS Week.

[PRO 19-008](#)

**Recommended Action:** Presentation of the Emergency Medical Services Week Proclamation

**Attachments:** [EMS week proclomation 2019](#)

3. Proclamation recognizing National Public Works Week.

[PRO 19-009](#)

**Department:** Public Works

**Attachments:** [2019 PW Proclamation](#)

## AWARDING/REJECTING BIDS

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

4. Awarding bid for the Concrete Pavement Maintenance contract. [BID 19-009](#)

**Recommended Action:** Staff recommends awarding the project to Brooks Concrete based on their low bid of \$312,553.65

**Department:** Public Works

5. Awarding bid for a one-year supply of gasoline and diesel fuel. [BID 19-012](#)

**Recommended Action:** Award the contract for a one-year supply of gasoline and diesel fuel to the low bidder selected by a "casting of lots" to break the tie between Sun Coast Resources, Inc. and Pinnacle Petroleum, Inc., the lowest bid based on the +/- OPIS rate being a tie.

**Department:** Finance

**Attachments:** [Gasoline & Diesel Bid Comparison](#)

6. Awarding bid for a one-year supply of Sodium Hexametaphosphate with the option to renew for an additional year for the Water Treatment Plant. [BID 19-011](#)

**Recommended Action:** Award the bid for a one-year supply of Sodium Hexametaphosphate, with the option to renew for an additional year, to Carcus Corporation.

**Department:** Finance

**Attachments:** [Soduim Hex Bid Tab 2019](#)

## CONSENT CALENDAR

7. Approval of minutes of workshop meeting on May 7, 2019. [MIN 19-074](#)

**Recommended Action:** Approval

**Attachments:** [CC\\_MW\\_050719](#)

8. Approval of minutes of regular meeting on May 7, 2019. [MIN 19-075](#)

**Recommended Action:** Approval

**Attachments:** [CC\\_MR\\_050719](#)

9. Approval of tax refund to Pacific Life in the amount of \$2,180.70 due to a value decrease granted by Harris County Appraisal District. [TAXR 19-039](#)

**Recommended Action:** Approve the tax refund to Pacific Life.

**Department:** Finance

10. Approval of tax refund to Pacific Life in the amount of \$5,446.37 due to a value decrease granted by Harris County Appraisal District. [TAXR 19-040](#)

**Recommended Action:** Approve the tax refund to Pacific Life.

**Department:** Finance

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11. Approval of tax refund to Extra Space Properties Two LLC in the amount of \$8,923.65 due to a value decrease granted by Harris County Appraisal District. [TAXR 19-041](#)
- Recommended Action:** Approve the tax refund to Extra Space Properties Two LLC.
- Department:** Finance
12. Approval of tax refund to Nissan Infiniti Lease Trust in the amount of \$605.56 due to a value decrease granted by Harris County Appraisal District. [TAXR 19-042](#)
- Recommended Action:** Approve the tax refund to Nissan Infiniti Lease Trust.
- Department:** Finance
13. Approval of tax refund to Lereta in the amount of \$552.66 due to a homestead exemption and a veteran change granted by Harris County Appraisal District. [TAXR 19-043](#)
- Recommended Action:** Approve the tax refund to Lereta.
- Department:** Finance
14. Approval of tax refund to Ryan Tax Compliance in the amount of \$6,593.19 due to a value decrease granted by Harris County Appraisal District. [TAXR 19-044](#)
- Recommended Action:** Approve the tax refund to Ryan Tax Compliance.
- Department:** Finance
15. Approval of tax refund to Popp Hutcheson PLLC in the amount of \$2,855.73 due to a value decrease granted by Harris County Appraisal District. [TAXR 19-045](#)
- Recommended Action:** Approve the tax refund to Popp Hutcheson PLLC.
- Department:** Finance
16. Approval of tax refund to Popp Hutcheson PLLC in the amount of \$686.34 due to a value decrease granted by Harris County Appraisal District. [TAXR 19-046](#)
- Recommended Action:** Approve the tax refund to Popp Hutcheson PLLC.
- Department:** Finance
17. Approval of tax refund to Lereta in the amount of \$879.96 due to an overpayment. [TAXR 19-047](#)
- Recommended Action:** Approve the tax refund to Lereta.
- Department:** Finance

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18. Acceptance of the Quarterly Financial Report for the Fiscal Year 2018-2019 second quarter ended March 31, 2019. [ACT 19-016](#)

**Recommended Action:** Accept the quarterly financial report for the Fiscal Year 2018-2019 second quarter ended March 31, 2019.

**Department:** Finance

**Attachments:** [2019 2Q Financial Report](#)

19. Acceptance of the Animal Shelter project and release of retainage to Construction LTD. [ACT 19-017](#)

**Recommended Action:** Accept the project and closeout the project.

**Attachments:** [Executed CO #1 with backup](#)

[Executed CO #2 with backup](#)

[Executed CO #3 with backup](#)

[Executed CO #4 with backup](#)

[Executed CO #5 with backup](#)

20. Authorization to purchase equipment and installation services for a new communications tower at Fire Station #3 via Texas Department of Information Resources (DIR). [AUT 19-027](#)

**Recommended Action:** Staff recommends purchasing the equipment and installation services for the new communications tower at Fire Station #3.

**Attachments:** [Estimate 1071 from BTM Services LLC](#)

[Proteus Services Quote for 2019 deer park radio antenna alignment and relocat](#)

[Quote1049-CityofDeerPark-AntennaInstallDishAlign-2.18.19](#)

[Western Towers Quote696-CityofDeerPark-100Mono-2.8.19 \(1\)](#)

## COMMENTS FROM AUDIENCE

*The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.*

## NEW BUSINESS

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

21. Consideration of and action on reallocation of funds budgeted for Community Center HVAC repairs to be used for HVAC repairs at the Municipal Courts & Theatre Building. [AUT 19-026](#)
- Recommended Action:** Approve the reallocation of \$125,000 for HVAC Repairs from the Community Center to the Municipal Courts and Theatre Building.
- Attachments:** [EnergyGuard\\_Resistance List Aluminium-Green-Yellow](#)  
[YLAA DWG](#)  
[EnergyGuardFlyer-New](#)  
[City of Deer Park Municipal Building Chiller Replacement Proposal](#)  
[Performance Sheet](#)
22. Consideration of and action on the application submission and approving the acceptance of a grant through the Bulletproof Vest Partnership Grant Act. [GRT 19-003](#)
- Recommended Action:** Recommend City Council approval for the Police Department to apply for and accept a grant through the Bulletproof Vest Partnership Grant Act.
23. Consideration of and action on authorization to purchase services from SKE Construction, LLC, through the Buy Board Cooperative Purchasing Program to perform paving at the Water /Sewer Building - Phase 2. [PUR 19-011](#)
- Department:** Public Works
24. Consideration of and action on authorization to purchase Phase 2 and Phase 3 of the Whelen Outdoor Siren System Upgrade from Crosspoint Communications through the BuyBoard Cooperative Purchasing Program and authorizing the use of the Assigned Fund Balance. [PUR 19-009](#)
- Recommended Action:** Staff recommends approval.
- Department:** Finance
- Attachments:** [Deer Park Phase 23 Cabinet Upgrade BB 5.13.19](#)
25. Consideration of and action on an ordinance amending the Fiscal Year 2018-2019 General Fund Budget for the purchase of real property. [ORD 19-043](#)
- Recommended Action:** Approve the ordinance amending the Fiscal Year 2018-19 General Fund Budget for the purchase of real property.
- Department:** Public Works
- Attachments:** [Ord - Amend Budget FY19 Land FS #2](#)

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26. Consideration of and action on an assignment of the Contract of Sale of Real Property. [AGR 19-019](#)
- Recommended Action:** Approval is recommended.
- Department:** City Manager's Office
- Attachments:** [Assignment of Sale \(May 19\)](#)
27. Consideration of and action on the appointment of members of various City of Deer Park committees. [APT 19-002](#)
- Recommended Action:** Approval is recommended.
- Department:** Mouton Jr.
28. Consideration of and action on a resolution to seek and accept a Walmart Foundation Community Grant. [RES 19-151](#)
- Recommended Action:** Approve Resolution.
- Attachments:** [Community Grant Guidelines](#)  
[ERAD sample report](#)  
[5th Circuit Court Fourth Amendment Ruling 2016](#)  
[ERAD Intel Departmental Proposal Deer Park PD](#)  
[Community MOU](#)
29. Consideration of and action on an ordinance appointing two members to the Planning and Zoning Commission/Board of Adjustment. [ORD 19-042](#)
- Recommended Action:** Appoint Ray Balusek and Doug Cox as the Planning and Zoning Commission/Board of Adjustment members for the 2019-2021 term.
- Attachments:** [Appoint Members to Planning and Zoning and Board of Adjustment ending 2021](#)
30. Consideration of and action on an ordinance appointing an alternate member to the Board of Adjustment. [ORD 19-041](#)
- Recommended Action:** Approval of appointment of one alternate member to the Board of Adjustment.
- Attachments:** [Appoint Alternate Member to Planning and Zoning and Board of Adjustment enc](#)
31. Consideration of and action on an ordinance appointing members to the Parks and Recreation Commission. [ORD 19-044](#)
- Recommended Action:** To accept the Boards and Commission Selection Committee's recommendation and approve the appointment of Jo Kiefer, Sherry Redwine and Clyde Coxie to the P&R Commission.
- Attachments:** [Appoint 3 Members to Parks and Rec-Term ends 05-2021](#)
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**32.** Consideration of and action on an ordinance appointing a member of the Deer Park Community Development Corporation.

[ORD 19-040](#)

**Recommended Action:** Approve the ordinance appointing as new member to the Deer Park Community Development Corporation's Board of Directors, Position 2.

**Department:** City Manager's Office

**Attachments:** [Appoint Replacement Member to Community Development Corporation-05-2019](#)

## ADJOURN

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Shannon Bennett, TRMC  
City Secretary

Posted on Bulletin Board  
May 17, 2019

*City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodations services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.*

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