

Sherry Garrison, Council Position 1
TJ Haight, Council Position 2
Tommy Ginn, Council Position 3

James Stokes, City Manager
Gary Jackson, Assistant City Manager



Jerry Mouton Jr. , Mayor

Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Rae A. Sinor, Council Position 6

Shannon Bennett, City Secretary
Jim Fox, City Attorney

On Tuesday, May 18, 2021 Governor Greg Abbott issued Executive Order GA-36 prohibiting government entities from mandating masks or face coverings. Please be advised that effective immediately, the use of masks or face coverings within City of Deer Park facilities is no longer required on the part of visitors.

In order to help prevent the spread of the virus that causes COVID-19, the City of Deer Park continues to encourage the public attending the meeting to:

- 1. Maintain at least 6 feet separation from other individuals.**
- 2. Self-screen before going into the meeting for any of the following new or worsening signs or symptoms of possible COVID-19: (Cough, Shortness of breath or difficulty breathing, Chills, Repeated shaking with chills, Muscle pain, Headache, Sore throat, Loss of taste or smell, Diarrhea, Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit, Known close contact with a person who is lab confirmed to have COVID-19, Wash or disinfect hands upon entering the building and after any interaction with others in the building.**
- 3. Consider wearing cloth face coverings (over the nose and mouth) when entering the building, or when within 6 feet of another person who is not a member of the individual's household.**

This Executive Order does not prevent visitors from voluntarily continuing to wear face coverings/masks.

Ordinance # 4280

Resolution #2021-14

CALL TO ORDER

The 1793rd meeting of the Deer Park City Council.

INVOCATION

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

PLEDGE OF ALLEGIANCE

COMMENTS FROM AUDIENCE

The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit. A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.

CONSENT CALENDAR

1. Approval of minutes of joint meeting on November 16, 2021. [MIN 21-120](#)
Recommended Action: Approval
Attachments: [CC_Joint_111621.CDC_PARC](#)

2. Approval of minutes of workshop meeting on November 16, 2021. [MIN 21-121](#)
Recommended Action: Approval
Attachments: [CC_MW_111621](#)

3. Approval of minutes of regular meeting on November 16, 2021. [MIN 21-122](#)
Recommended Action: Approval
Attachments: [CC_MR_111621](#)

4. Authorization to make payment toward the second year of the three year agreement with SHI for Microsoft Enterprise Services Agreement. [AUT 21-062](#)
Recommended Action: Approve Payment
Department: Information Technology Services
Attachments: [SHI Quote-21258119.pdf](#)
[City of Deer Park Form 1295 Certificate \(111221\).pdf](#)

5. Authorization to replace air conditioning unit(s) at Fire Station #3 using Texas Air Systems Buy Board Vendor #631-20. [AUT 21-063](#)
Recommended Action: Staff recommends moving forward with replacing the two (2) a/c units at Fire Station #3
Attachments: [Quote AC FS#3 Revised](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

6. Authorization to seek bids on the Flashing Yellow Arrows Project along Center Street and East Blvd. [AUT 21-070](#)

Recommended Action: Council authorization to seek bids on the Flashing Yellow Arrows project

Department: Public Works

Attachments: [FYA and Preemption Tech Memo 02-26-2021](#)
[20210827_East Blvd & Center St Traffic Signal Mod Plan Set_11x17](#)
[East Blvd Speed Study Report 06-22-2021](#)
[Engineers Estimate 11-30-2021](#)

7. Approval of tax refund to Fidelity National Title Agency, Inc. in the amount of \$881.75 due to an overpayment. [TAXR 21-106](#)

Recommended Action: Approve the tax refund to Fidelity National Title Agency, Inc.

Department: Finance

NEW BUSINESS

8. Consideration of and action on the contract for raw water from the City of Houston. [CON 21-013](#)

Recommended Action: Staff recommends accepting the contract from the City of Houston.

Department: Public Works

Attachments: [1. Contract Draft Packet for Execution, City of Deer Park](#)

9. Consideration of and action on adopting a Charity Care Policy for uninsured individuals. [AUT 21-068](#)

Recommended Action: Staff recommends adopting a Charity Care Policy for uninsured individuals that use the emergency ambulance service provided by the City of Deer Park

Attachments: [Charity Care Policy PROPOSED 12072021](#)

10. Consideration of and action on the acceptance of an Interlocal Agreement (ILA) with Harris County Flood Control District (HCFCD) to jointly fund the College Park neighborhood Drainage Improvements Project. [AGR 21-047](#)

Department: Public Works

Attachments: [Cost Sharing Exhibit-College Park](#)
[Deer Park - Partnership Project Applications - FINAL - all combined](#)
[College Park - AGREEMENT NUMBER 2022-50 - final](#)
[College Park Exhibit A](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

11. Consideration of and action on the acceptance of an Interlocal Agreement (ILA) with Harris County Flood Control District (HCFCD) to jointly fund the Deer Park Gardens (Phase 1 of 8) neighborhood Drainage Improvements Project. [AGR 21-048](#)

Department: Public Works

Attachments: [Deer Park Gardens Exhibit A](#)
[Deer Park Gardens - AGREEMENT NUMBER 2022-51 - final](#)
[Deer Park - Partnership Project Applications - FINAL - all combined](#)
[Cost Sharing Exhibit-Deer Park Gardens](#)

12. Consideration of and action on authorization to purchase a 2023 114SD, Conventional Cab, SFFA, TRA (Tractor Truck) for the Sanitation Division through the Houston-Galveston Area Council Cooperative Purchasing Program. [PUR 21-034](#)

Recommended Action: Approve the purchase of a 2023 114SD, Conventional Cab, SFFA, TRA (Tractor Truck) for the Sanitation Division through the Houston- Galveston Area Council Cooperative Purchasing Program.

Department: Finance

Attachments: [City of Deer Park 2023 114SD Transfer Tractor](#)
[HGAC Worksheet City of Deer Park 114SD Transfer Tractor - Sanitation](#)

13. Consideration of and action on authorization to purchase a 2023 108SD, Conventional Cab, SFFA, TRA (Flat Bed Truck) with Grapple Body for the Sanitation Division through the Houston-Galveston Area Council Cooperative Purchasing Program. [PUR 21-035](#)

Recommended Action: Approve the purchase of a 2023 108SD, Conventional Cab, SFFA, TRA (Flat Bed Truck) with Grapple Body for the Sanitation Division through the Houston-Galveston Area Council Cooperative Purchasing Program.

Department: Finance

Attachments: [HGAC Worksheet City of Deer Park 108SD Epsilon Grapple - Sanitation](#)
[Heil of Texas Proposal - City of Deer Park - M13A80 Grapple Loader - Sanitatio](#)
[City of Deer Park 2023 108SD Epsilon Grapple Loader - Sanitation](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

14. Consideration of and action on authorization to purchase a 2023 M-2 106, Conventional Cab, SBFA, SRA (Flat Bed Truck) with Brush Dump for the Sanitation Division through the Houston-Galveston Area Council Cooperative Purchasing Program. [PUR 21-036](#)

Recommended Action: Approve the purchase of a 2023 M-2 106, Conventional Cab, SBFA, SRA (Flat Bed Truck) with Brush Dump for the Sanitation Division through the Houston-Galveston Area Council Cooperative Purchasing Program.

Department: Finance

Attachments: [HGAC Worksheet City of Deer Park 2023 M2-106 Mynatt Brush Dump - Sanitati](#)
[Heil of Texas Proposal - City of Deer Park - Dump Body](#)
[City of Deer Park 2023 M2-106 Mynatt Brush Dump](#)

15. Consideration of and action on authorizing issuance of a Request for Proposals (RFP) to the top five respondents from Step One, the Request for Qualifications (RFQ), of the selection process for the Construction Manager-at-Risk (CMAR) for the new Community/Recreation Center Project. [RFP 21-010](#)

Recommended Action: Authorize issuance of a Request for Proposals (RFP) to the top five respondents from Step One, the Request for Qualifications (RFQ), of the selection process for the Construction Manager-at-Risk (CMAR) for the new Community/Recreation Center.

Attachments: [RFP #2021-CMAR-1 -Community Recreation Center \(DRAFT 12-2-21\)](#)

16. Consideration of and action on authorization to purchase a Genetec Surveillance and Access Control System for the City Maintenance Complex (located at 4100 Luella Drive) to be purchased from DATAVOX under DIR contract DIR-CPO-4766. [PUR 21-039](#)

Recommended Action: Authorize purchasing a Genetec Surveillance and Access Control System for the Maintenance Complex under DIR contract DIR-CPO-4766.

Attachments: [City of Deer Park Luella Complex DIR Proposal Rev3](#)
[Deer Park Form 1295 Genetec Project](#)

17. Consideration of and action on a resolution to name the City owned park property, a 4.5663 acre tract of land out of Lot 12, of Iowa Gardens Subdivision, to "Glenwood Park". [RES 21-370](#)

Recommended Action: Recommendation is to approve a resolution to name the City owned park property, a 4.5663 acre tract of land out of Lot 12, of Iowa Gardens Subdivision, to "Glenwood Park"

Attachments: [resolution for glenwood park](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

18. Consideration of and action on an ordinance to amend the Fiscal Year 2021-2022 Budget for the Parks Maintenance Division for the Bridge Replacement in Dow Park. [ORD 21-085](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2021-2022 Budget for the Parks Maintenance Division for additional funds to complete the Bridge Replacement at Dow Park.

Attachments: [Ord - Amend Budget FY22 Dow Park Bridges](#)

19. Consideration of and action on authorization to purchase and installation of two (2) pedestrian bridges in Dow Park from T.F. Harper and Associates via the Buyboard contract #592-19. [PUR 21-041](#)

Recommended Action: Recommendation is authorization to purchase and installation of two (2) pedestrian bridges in Dow Park from T.F. Harper and Associates via the Buyboard contract #592-19.

Attachments: [Foot Bridges Phase 4](#)

20. Consideration of and action on an ordinance approving and accepting the dedication of a fifteen (15) foot drainage easement and temporary five (5) foot construction easement. [ORD 21-090](#)

Department: Public Works

Attachments: [2021-11-03 - Executed Drainage Easement - Kitty1](#)

[Accept 15 ft utility easement from BROOK NICOLE HALE - 2021-11-03](#)

21. Consideration of and action on an ordinance amending the Fiscal Year 2021-2022 Storm Water Fund Budget for the East Meadows Detention Pond Project. [ORD 21-091](#)

Recommended Action: Approve the ordinance amending the Fiscal Year 2021-2022 Storm Water Fund Budget for the East Meadows Detention Pond Project.

Department: Public Works

Attachments: [Ord - Amend Budget FY22 East Meadows Detention Pond](#)

22. Awarding the bid on the East Meadows Detention Pond Project to JBM Landscape & Irrigation LLC. [BID 21-026](#)

Recommended Action: Staff recommends council to award of the bid to JLM Landscape & Irrigation LLC.

Department: Public Works

Attachments: [02 bid tab](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

23. Consideration of and action on an ordinance to amend the Fiscal Year 2021-2022 Budget for the roof replacement at the Battleground Golf Course. [ORD 21-092](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2021-2022 Budget for the roof replacement at the Battleground Golf Course.

Attachments: [Ord - Amend Budget FY22 Golf Course Roof](#)

24. Consideration of and action to authorize the purchase of roof replacement services for the Battleground Golf Course Roof from Tremco Incorporated. [PUR 21-025](#)

Recommended Action: Authorize the purchase of roof replacement services for the Battleground Golf Course Roof from Tremco Incorporated, including a \$30,000.00 contingency.

Attachments: [Tremco Summary on CODP Golf Clubhouse Roofing 1026262021](#)

ADJOURN

Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
December 3, 2021

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.