



## **MINUTES OF THE BOARD OF ADJUSTMENT REGULAR MEETING**

THE REGULAR MEETING OF THE BOARD OF ADJUSTMENT OF THE CITY OF DEER PARK, TEXAS, HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON JUNE 03, 2024 BEGINNING AT 6:28 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

DON TIPPIT  
DOUG COX  
TROY COTHRAN  
MITCHELL CRAFT

CHAIRMAN  
VICE CHAIRMAN  
SECRETARY  
COMMISSIONER

OTHER CITY OFFICIALS PRESENT WERE:

GREG MELCHING  
SONIA ACOSTA

BUILDING OFFICIAL  
DEPUTY CITY SECRETARY

CALL TO ORDER – Chairman Tippit called the meeting to order at 6:28 p.m.

INVOCATION – The invocation was given by Secretary Troy Cothran.

COMMENTS FROM AUDIENCE – No comments received.

1. APPROVAL OF MINUTES OF THE REGULAR BOARD OF ADJUSTMENT MEETING AND THE PUBLIC HEARING HELD ON MAY 06, 2024 – Motion was made by Vice Chairman Cox and seconded by Secretary Cothran to approve the minutes held on May 06, 2024. Motion carried 4 to 0.
2. CONSIDERATION OF AND ACTION ON THE RESULT OF THE PUBLIC HEARING FOR MICHAEL AND AMANDA OLIVAREZ FOR A FOUR (4) FOOT VARIANCE TO THE REAR BUILDING LINE TO CONSTRUCT A PATIO COVER AT 2414 PINE LAKE DRIVE – Motion was made by Secretary Cothran and seconded by Commissioner Craft to approve the variance request from Michael and Amanda Olivarez for a four (4) foot variance to the rear building line to construct a patio cover at 2414 Pine Lake Drive. Motion carried 4 to 0.
3. CONSIDERATION OF AND ACTION ON THE RESULT OF THE PUBLIC HEARING FOR LISA PLITT FOR A FIVE (5) FIVE FOOT VARIANCE TO THE SIDE BUILDING LINE TO CONSTRUCT A CARPORT AT 917 SOUTH KAUFMAN DRIVE – Motion was made by Vice Chairman Cox and seconded by Commissioner Craft to approve the variance request from Lisa Plitt for a five (5) five foot variance to the side building line to construct a carport at 917 South Kaufman Drive. Motion carried 4 to 0.

4. CONSIDERATION OF AND ACTION ON THE ELECTION OF OFFICERS FOR 2024-2025 – Motion was made by Commissioner Cox and seconded by Secretary Cothran to elect by acclamation a slate of officers to include Doug Cox as Chairman, Troy Cothran as Vice Chairman and Don Tippit as Secretary. Motion carried 4 to 0.

ADJOURN – Chairman Tippit adjourned the meeting at 6:32 p.m.

ATTEST:

APPROVED:

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Sonia Acosta, TRMC  
Deputy City Secretary

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Don Tippit, Chairman  
Board of Adjustment