

## CITY OF DEER PARK

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

## Minutes of

THE 1705th REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD IN CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON MARCH 6, 2018, AT 7:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON	MAYOR
SHERRY GARRISON	COUNCILWOMAN
THANE HARRISON	COUNCILMAN
TOMMY GINN	COUNCILMAN
BILL PATTERSON	COUNCILMAN
RON MARTIN	COUNCILMAN
RAE A. SINOR	COUNCILWOMAN

## OTHER CITY OFFICIALS PRESENT:

JAMES STOKES	CITY MANAGER
GARY JACKSON	ASSITANT CITY MANAGER
SHANNON BENNETT	CITY SECRETARY
JIM FOX	CITY ATTORNEY

1. MEETING CALLED TO ORDER – Mayor Mouton called the meeting to order at 7:30 p.m.
2. INVOCATION – The invocation was given by Councilman Patterson.
3. PLEDGE OF ALLEGIANCE – Councilman Martin led the Pledge of Allegiance to the United States Flag and the Texas Flag.
4. PRESENTATION THE DEER PARK CHEERLEADERS PROCLAMATION – Mayor Mouton recognized the Deer Park Cheerleaders for winning the National Cheerleader Association National Championship and proclaimed January 28, 2018 as Deer Park High School Cheer Day. This is the first time DPHS has won this award, and the first time since 2009-2010 that the girls returned to competition cheer. The Deer Park High School Cheerleaders were lead by Coach Courtney Winstead McGlynn, a Deer Park High School graduate who also competed during those years.

Coach Cynthia Garza, commented, “We started working in the summer. Competition is a little different than what you see on the sidelines. It is more athletic, they tumble, tuck and jump. It is an extremely hard routine. It is like sprinting for two and a half minutes straight. They started working in the summer and we choreographed in August. They competed in a regional competition in November and we competed and won in January.”

5. CONSENT CALENDAR – Motion was made by Councilman Harrison and seconded by Councilman Ginn to approve the consent calendar as follows:
  - a. Approval of minutes of workshop meeting on February 20, 2018.
  - b. Approval of minutes of regular meeting on February 20, 2018.
  - c. Authorization to purchase a new air unit (AHU) for the Deer Park Police Holding Facility.
  - d. Authorization to issue a Request for Proposals (RFP) for the soccer program.
  - e. Acceptance of Quarterly Financial Report for the Fiscal Year 2017-2018 first quarter ending December 31, 2017.
  - f. Acceptance of certification for unopposed candidates for the May 5, 2018 Election.

Motion carried 7 to 0.

6. CONSIDERATION OF AND ACTION ON A CONTRACT BETWEEN THE CITY OF DEER PARK AND PGAL FOR ARCHITECTURAL SERVICES FOR THE DESIGN OF THE DEER PARK EMS ANNEX – Motion was made by Councilman Patterson and seconded by Councilman Harrison to approve the contract between the City of Deer Park and PGAL for architectural services for the design of the Deer Park EMS Annex. Motion carried 7 to 0.
7. CONSIDERATION OF AND ACTION ON THE PURCHASE OF FIVE (5) ELECTRONIC MARQUEE MESSAGE SIGNS FROM NATIONAL SIGNS UNDER BUY BOARD CONTRACT #512-16 – Motion was made by Councilman Patterson and seconded by Councilman Martin to approve the purchase of five (5) electronic marquee message signs from National Signs under BuyBoard contract #512-16.

Councilwoman Sinor asked, “Are these the same signs and the same sign company as all the other signs?”

City Manager, Jay Stokes responded, “No, they are a different company.”

Mayor commented, “They use the same design factor.”

Assistant City Manager, Gary Jackson, commented, “They have similar names. National Sign Plaza designed the way finding signs and this is National Sign Company, but they are using similar logos.”

Councilwoman Garrison commented, “I was glad to see that they got the Municipal Court and Theater Building sign built.”

Motion carried 7 to 0.

8. CONSIDERATION OF AND ACTION ON AN AGREEMENT WITH SHI FOR MICROSOFT ENTERPRISE SERVICES AGREEMENT (MESA) RENEWAL – Motion was made by Councilwoman Garrison and seconded by Councilwoman Sinor to approve the agreement with SHI for Microsoft Enterprise Services (MESA) renewal. Motion carried 7 to 0.
9. CONSIDERATION OF AND ACTION ON A CONTRACT AMENDMENT BETWEEN THE CITY OF DEER PARK AND THE TEXAS EMERGENCY SERVICES RETIREMENT SYSTEM (TESRS) – Motion was made by Councilman Patterson and seconded by Councilwoman Sinor to approve the amendment between the City of Deer Park and the Texas Emergency Services Retirement System (TESRS). Motion carried 7 to 0.
10. CONSIDERATION OF AND ACTION ON A REFERRAL TO THE PLANNING AND ZONING COMMISSION FOR A SPECIFIC USE PERMIT FROM THE REQUEST OF NOLAN ALLEN WITH PENELOPE LAND INVESTMENTS L.P. TO OPERATE AN ASSISTED LIVING FACILITY AT 4320 EAST BOULEVARD 2851 EAST PASADENA BOULEVARD – Motion was made by Councilwoman Garrison and seconded by Councilman Giinn to refer the request from Nolan Allen with Penelope Land Investments L.P., to the Planning and Zoning Commission to operate an assisted living facility at 4320 East Boulevard. Motion carried 7 to 0.
11. CONSIDERATION OF AND ACTION ON A RESOLUTION AMENDING THE CITY OF DEER PARK PERSONNEL MANUAL REGARDING THE EMERGENCY PAY POLICY – Motion was made by Councilman Harrison and seconded by Councilman Martin to approve Resolution No. 2018-04, captioned as follows:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEER PARK REVISING THE PERSONNEL POLICY MANUAL OF THE CITY OF DEER PARK BY AMENDING CHAPTER 4, ADDING SUB-SECTION 4.13 RELATING TO EMERGENCY PAY.

Motion carried 7 to 0.

12. CONSIDERATION OF AND ACTION ON AN ORDINANCE AMENDING THE CODE OF ORDINANCES SECTION 74-1 HOURS FOR CERTAIN PARKS AND RECREATION FACILITIES – After a proposed ordinance was read by caption, motion was made by Councilwoman Garrison and seconded by Councilwoman Sinor to adopt on first and final reading Ordinance 3961, captioned as follows:

AN ORDINANCE AMENDING SECTION 74-1 OF THE CODE OF ORDINANCE OF THE CITY OF DEER PARK, TEXAS, PROVIDING HOURS FOR PARKS AND RECREATION FACILITIES; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

Motion carried 7 to 0.

13. CONSIDERATION OF AND ACTION ON AN ORDINANCE TO AMEND THE SCHEDULE B FEE SCHEDULE OF THE DEER PARK CODE OF ORDINANCES – After a proposed ordinance was read by caption, motion was made by Councilwoman Sinor and seconded by Councilman Patterson to adopt on first and final reading Ordinance 3962, captioned as follows:

AN ORDINANCE MENDING APPENDIX B – SECTION 14-244(c), PET ADOPTIONS FEE SCHEDULE, OF THE CODE OF ORDINANCES OF THE CITY OF DEER PARK, AND DECLARING AN EMERGENCY.

Motion carried 7 to 0.

14. CONSIDERATION OF AND ACTION ON AN ORDINANCE DECLARING THE UNOPPOSED CANDIDATES FOR COUNCIL POSITIONS 4, 5, 6 ELECTED; PROVIDING THAT THE MAY 5, 2018, GENERAL MUNICIPAL OFFICERS ELECTION SHALL NOT BE HELD – After a proposed ordinance was read by caption, motion was made by Councilwoman Garrison and seconded by Councilman Ginn to adopt and first and final reading Ordinance 3963, captioned as follows:

AN ORDINANCE OF THE CITY OF DEER PARK, TEXAS DECLARING THE UNOPPOSED CANDIDATES FOR COUNCIL POSITIONS 4, 5, 6; PROVIDING THAT THE MAY 5, 2018; GENERAL MUNICIPAL ELECTION SHALL NOT BE HELD; CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCE OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND DECLARING AN EMERGENCY.

Motion carried 7 to 0.

15. ADJOURN – Mayor Mouton adjourned the meeting at 7:50 p.m.

ATTEST:

APPROVED:

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Shannon Bennett, TRMC  
City Secretary

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Jerry Mouton  
Mayor