

# MEMO



**To:** Potential Soccer Program Services Providers

**From:** Charlie Sandberg

Parks and Recreation Director

**Date:** April 20, 2018

**Re:** Soccer Program Services for the City of Deer Park – Addendum #2

---

Question #1 - Are there any requirements on the binding of proposals.

Answer #1 - Per the discussion during the Mandatory Pre-Proposal Meeting, there are no specific requirements for the binding of the proposals.

Question #2 - Will there be any waivers to the Sports Agreements. When the Sports Agreements are set, will there be any changes or deviations made after that?

Answer #2 - Per the discussion during the Mandatory Pre-Proposal Meeting, at this time there are no anticipated changes. However, the agreements are still being revised and City Council reserves the right to make revisions as they see fit to best serve the citizens of Deer Park.

Question #3 - Could you please define and clarify the term "collusion among proposals" in Section 9 in the Standard Terms and Conditions?

Answer #3 - Section 9, Standard Terms and Conditions, is standard language utilized by the City of Deer Park during request for proposals and bids. The term "collusion among proposals" is directed towards bidders in which collusive bidding refers to agreements by contractors or suppliers in a particular trade or area to cooperate to defeat the competitive bidding process in order to inflate prices. This language was intended more for construction and other services. The original proposer and that entity will be the binding organization.

Question #4 - In regards to the Sports Utilization Agreement, have y'all gotten any closer to finalizing updates to the agreement?

Answer #4 - Per the discussion during the Mandatory Pre-Proposal Meeting, the Deer Park City Council has been presented with a very cursory level proposal to the Sports Utilization Agreements. There have been several questions in regards to proposed changes and City Council has requested additional time to review the proposed changes. It will be returning to the City Council agenda in the coming weeks for additional discussion and possible action. It has not been determined which City Council agenda it will be placed on.

Question #5 - Would the City "frown upon" talks between organizations and the possibility of submitting a joint proposal?

Answer #5 - Per the discussion during the Mandatory Pre-Proposal Meeting, this question was referring to the aforementioned Question #3. Please refer to Answer #3 of this Addendum.

Question #6 - Is there any adult programming on these current fields or on the proposed fields?

Answer #6 - Currently there is no adult programming on the soccer fields at this time. The awarded proposer will have first right of refusal to usage of the facilities. Ultimately, the City of Deer Park reserves the right to utilize the fields for City sponsored programs or for fee based rentals. All soccer fields are open to the public when not being utilized for organized play or closed for maintenance.

**The Parks and Recreation Department encourages all to Live and Play in the City of Deer Park and is dedicated to providing an exemplary quality of life by offering innovative Park and Recreational experiences to the community consistent with our history, culture and unique character.**

P.O. Box 700; Deer Park, Texas 77356; Phone: (281) 478-7250; csandberg@deerparktx.org

Question #7 - What would be the standards in the stub period of the contract?

Answer #7 - Per the discussion during the Mandatory Pre-Proposal Meeting, the City of Deer Park requests that proposers meet the implementation standards outlined in the Request For Proposal for Soccer Program Services during the stub period.

Please print off Addendum #2, sign addendum acknowledging that you have read the addendum and submit with the proposal.

---

Signature