

ORDINANCE NO. _____

AN ORDINANCE CALLING A GENERAL ELECTION FOR THE CITY OF DEER PARK, TEXAS, ON MAY 2, 2026, FOR THE ELECTION OF COUNCILMEMBER POSITIONS FOUR, FIVE AND SIX; ESTABLISHING THE ELECTION PRECINCT FOR SUCH ELECTION; ESTABLISHING THE TWELVE-HOUR EARLY VOTING DAYS; THE POLLING PLACE THEREFOR; APPOINTING THE EARLY VOTING CLERK, NAMING THE ELECTION JUDGES; GRANTING AUTHORITY TO ELECTION JUDGE AND/OR EARLY VOTING CLERK TO APPOINT EARLY VOTING BALLOT BOARD JUDGES AND CLERKS; SETTING THE RUNOFF ELECTION DATE OF JUNE 13, 2026; PROVIDING FOR JUDGES AND CLERKS COMPENSATION; AND PROVIDING FOR NOTICE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

1. An election shall be held in the City of Deer Park, Texas, on May 2, 2026, between the hours of 7:00 o'clock a.m. and 7:00 p.m. for the purpose of electing the following officers to said City:

**COUNCILMEMBER, POSITION 4
COUNCILMEMBER, POSITION 5
COUNCILMEMBER, POSITION 6**

2. The boundary lines of each Voting Precinct are hereby established for voting in the aforesaid election as per Ordinance No. 3068 of the City of Deer Park, adopted February 7, 2006.

3. The voting and polling place in the precinct for such election for all qualified voters living therein shall be at the following place in said City:

ELECTION DAY – May 2, 2026

<u>Precinct Number</u>	<u>Polling Place</u>	<u>Location</u>
1	City of Deer Park, Council Chambers	710 E. San Augustine

EARLY VOTING

<u>Precinct Number</u>	<u>Polling Place</u>	<u>Location</u>
1	City of Deer Park, City Secretary's Office	710 E. San Augustine

Early voting will be conducted on April 20, 2026, from 7:00 am to 7:00 pm and April 21-24, 2026, from 7:30 am to 5:30 pm and April 27, 2026, from 7:30 am to 5:30 pm and April 28, 7:00 – 7:00 pm in the City Secretary's office.

4. The following persons are appointed within their respective Voting Precincts to the election offices set forth below:

Precinct Number

Election Day Presiding Judge

Alternate Judge

1

Karen Sebesta

Susan Lowe

If either the Presiding Judge or the Alternate Presiding Judge is unable to perform his/her assigned duties, the City Secretary is authorized to select an Acting Presiding or Acting Alternate Presiding Judge from the qualified Election Clerks, as needed.

The Presiding Judge and/or the City Secretary is authorized to appoint the Early Voting Ballot Board Judge, Deputy Early Voting Ballot Board Judge and clerks by this ordinance from City Council.

The City Secretary is hereby authorized and directed to provide a copy of this Ordinance to the judges as written notice of their appointment as required by Section 32.009 of the Texas Election Code.

5. The City Secretary is hereby appointed as Early Voting Clerk; the appointment of a deputy clerk or clerks for early voting by the City Secretary shall be in accordance with Section 83.001 *et seq* of the Texas Election Code. The Early Voting Clerk is directed and instructed to post notice of election as prescribed by the Texas Election Law, Sec. 4.003 and Sec. 4.004 and the City of Deer Park, Section 3.05. Said notices shall be posted at least twenty-one (21) days before the date of said election, and shall be published in the official city newspaper once a week for two (2) consecutive weeks, such publication to be no earlier than thirty (30) days before such election date and no later than ten-day (10) days before such election date. The City Secretary or designated person is hereby authorized and instructed to provide and furnish all necessary election supplies to conduct said election. All expenditures necessary for the conduct of the election and the purchase of materials is hereby authorized.

Said clerks shall not permit anyone to vote early by personal appearance on any day which is not a regular working day for the clerk's office, and under no circumstances shall they permit anyone to vote early by personal appearance at any time when such office is not open to the public.

6. The Presiding Election Day Judge is hereby authorized to appoint a minimum of two (2) Clerks to assist in conducting said election, and as many more as she deems necessary for the proper conduct of such election, up to a maximum of six (6). The Presiding Election Day Judge shall receive eighteen and

no/100 dollars (\$18.00) per hour for her services. The Alternate Judge shall receive seventeen and no/100 dollars (\$17.00) per hour for her services. The Clerk shall receive sixteen and no/100 dollars (\$16.00) per hour for their services. Neither Judges nor Clerks shall be paid more than two (2) hours before the opening of the Polls, nor more than two (2) hours after the closing of the Polls. The Judge or Clerk who delivers the returns of election shall be paid an amount not to exceed twenty-five and no/100 dollars (\$25.00) for that service; provided, also, she shall make returns of the election. The Early Ballot Board Judge and Clerks will be compensated the same as Election Day Judges and Clerks. The City will pay for any required training of the City's election judges and clerks. All of the aforesaid compensation shall be paid from the General Fund of the City.

7. The two (2) twelve (12) hour days for early voting will be held on the first and last day of the early voting period as noted in Section 3 of this Ordinance. The other days as noted in Section 3 of this Ordinance scheduled for early voting will be held from 7:30 am to 5:30 pm (10 hours).

8. All ballots shall be prepared in accordance with Texas Election Code. City Council adopted in November 2024 by Resolution the following equipment to be used in all elections: hereby approves the adoption of the Verity Controller 2.7.2, Verity Scan 2.7.6, Verity Touch Writer Duo 2.7.2, and the KNOWiNK electronic poll pads for use in all municipal elections held by the City of Deer Park. Paper ballots shall be used in early voting by mail. In person voting will be conducted using the aforementioned equipment. All equipment has been certified by the Secretary of State's office per the letter dated September 23, 2024.

9. The mailing address to which ballot applications and ballots voted by mail for City of Deer Park is: Angela Smith, Early Voting Clerk, City of Deer Park, P.O. Box 700, Deer Park, TX 77536 and physical address is: City Hall, Attn: Early Voting Clerk Angela Smith, 710 E. San Augustine, Deer Park TX 77536.

The Early Voting Clerk, in accordance with the provisions of the Texas Election Code, shall maintain a roster listing of each person who votes by personal appearance and each person to whom a ballot to be voted by mail is sent. The City's website is <https://www.deerparktx.gov>, election information

can be found under Government – Departments - City Secretary - Elections. The Early Voting Clerk’s main line phone number is 281-479-2394 and her email address is amsmith@deerparktx.org.

10. Should a runoff election be required, the date of the Runoff Election has been determined by the Secretary of State’s office to be June 13, 2026, (Section 2.025 of the Texas Election Code). The early voting clerk, election day judges, clerks and early voting ballot board appointments will still be in force during any runoff required from the May 2, 2026 election. Early voting for said Runoff election will occur starting Tuesday, June 2, 2026 (7am to 7pm), Wednesday, June 3, 2026 (7am to 7pm) and Thursday, June 4 & Friday, June 5, 2026 (7:30 am to 5:30 pm) , Monday, June 8, 2026 (7:30 am to 5:30 pm) and Tuesday, June 9, 2026 (7:30 am to 5:30 pm).

11. In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2026 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

APPROVED:

City Secretary

City Attorney