



**MINUTES OF THE REGULAR DEER PARK FIRE CONTROL, PREVENTION
AND EMERGENCY MEDICAL SERVICES DISTRICT BOARD OF DIRECTORS
MEETING**

A MEETING OF THE DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON OCTOBER 20, 2025 BEGINNING AT 5:45 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

CHARLIE JOHNSON	PRESIDENT
TOMMY ARCHER	VICE PRESIDENT
JOE REYNOLDS	MEMBER
ALLEN WESTMORELAND	MEMBER
KEVIN MACHEMEHL	MEMBER
WAYLON GOSSETT	MEMBER
MIKE MITCHUM	MEMBER
NICOLE GANEY	BOARD TREASURER
ANGELA SMITH	BOARD SECRETARY

MEETING CALLED TO ORDER – President Johnson called the meeting to order at 5:45 p.m.

COMMENTS FROM AUDIENCE – No comments received.

1. APPROVAL OF MINUTES OF REGULAR MEETING FOR JULY 7, 2025 – Motion was made by Tommy Archer and seconded by Joe Reynolds to approve the regular meeting minutes as presented. Motion carried unanimously.
2. CONSIDERATION OF AND ACTION ON ELECTION OF OFFICERS FOR 2025-2026 TERM – Motion was made by Tommy Archer and seconded by Joe Reynolds to nominate Charlie Johnson as President, Tommy Archer as Vice President and to include appointing Angela Smith as Board Secretary and Nicole Ganey as Board Treasurer. Motion carried unanimously.
3. PRESENTATION OF THE QUARTERLY FINANCIAL REPORT FOR THE FY 2024-2025 FOURTH QUARTER ENDED SEPTEMBER 30, 2025 – Board Treasurer Nicole Ganey presented the preliminary, unaudited financial report for the fourth quarter of fiscal year 2024–2025. As of September 30, 2025, the District reported a cash balance of \$1.5 million, total assets of \$3.2 million and a fund balance of \$1.6 million. Ms. Ganey also highlighted that sales tax revenue collected through July 2025 totaled \$638,000, reflecting

a 17% increase over the prior year and representing 115% of the budgeted amount. Additionally, total revenues for the fiscal year were reported at \$2.13 million, with total expenditures amounting to \$2.16 million. It was noted that all figures are preliminary and subject to audit.

A motion to accept the Fourth Quarter Financial Report of FY 2024–2025 as presented was made by Tommy Archer and seconded by Mike Mitchum. Motion carried unanimously.

4. CONSIDERATION OF AND ACTION ON ACCEPTANCE OF THE QUARTERLY REPORT REGARDING BUDGETED EXPENDITURES AND PROJECTS FOR THE DEER PARK FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT (FCPEMSD) FOR THE PERIOD ENDING SEPTEMBER 2025 – Fire Chief Phillip Arroyo distributed 75th anniversary challenge coins and thanked everyone for supporting the Fire Department. He presented a summary of the quarterly report, highlighting a successful Fire Prevention Parade, EMS license renewal with Texas Dept. of State Services, a 300% increase in SETRAC annual fees due to reduced federal funding, ribbon-cutting for new Station 1; punch list in progress before moving from old station, Cancer prevention gear (fire hoods, gloves, vests) and 16 sets of bunker gear received, additional 30-minute SCBA cylinders ordered, T3 aerial ladder and hydraulic tools passed annual inspections, 10 AV3000HT SCBA masks received and in use, community giveaways purchased for Fire Prevention Month and outreach events, Seek Thermal Imaging cameras received and lastly, roof ventilation training prop completed with donated labor and materials funded by Fire Control.

A motion to accept the quarterly report as presented was made by Tommy Archer and seconded by Joe Reynolds. Motion carried unanimously. (Exhibit B1)

5. CONSIDERATION OF AND ACTION ON AMENDMENT NUMBER TEN (10) TO THE AGREEMENT WITH THE CITY OF DEER PARK FOR FCPEMSD PERSONNEL, VEHICLES, FACILITIES, EQUIPMENT, INVESTMENTS, AND GRANT ADMINISTRATION – Motion was made by Joe Reynolds and seconded by Mike Mitchum to approve Amendment No. 10 to the agreement with the City of Deer Park for FCPEMSD personnel, vehicles, facilities, equipment, investments, and grant administration. Motion carried unanimously.
6. CONSIDERATION OF AND ACTION ON THE ANNUAL REVIEW AND AN ORDER TO ADOPT THE INVESTMENT POLICY FOR THE DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY SERVICES DISTRICT – Motion was made by Allen Westmoreland and seconded by Mike Mitchum to adopt the investment policy for the Deer Park Fire Control Prevention and Emergency Services District. Motion carried unanimously.
7. CONSIDERATION OF AND ACTION ON A RECOMMENDATION TO CITY COUNCIL TO AMEND THE FISCAL YEAR 2024-2025 FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BUDGET FOR REPAIRS TO TOWER 3 AND ENGINE 31. – Board Treasurer Nicole Ganey informed the Board that the original FY 2024–2025 budget included \$60,000 for vehicle repairs and maintenance. During routine inspections, significant mechanical and safety issues were

discovered with Tower 3 and Engine 31. Estimated repair costs are \$56,987.36 for Tower 3 and \$41,145.85 for Engine 31. A budget amendment of \$98,000 is recommended to fully fund the necessary repairs.

Motion was made by Joe Reynolds and seconded by Tommy Archer to approve the recommendation to City Council to amend the Fiscal Year 2024-2025 Fire Control Prevention and Emergency Medical Services District Budget for Repairs to Tower 3 and Engine 31. Motion carried unanimously.

8. CONSIDERATION OF AND ACTION ON A RECOMMENDATION TO CITY COUNCIL TO AMEND THE FISCAL YEAR 2024-2025 FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BUDGET FOR REPAIRS TO MEDIC 1 – Board Treasurer Nicole Ganey reported that the FY 2024–2025 budget allocated \$16,000 for EMS vehicle repairs. During routine maintenance, Medic 1 was found to have major mechanical and safety issues, including generator and engine repairs and a transmission replacement. Total repair costs are estimated at \$22,013.23. A budget amendment of \$16,000 is recommended to fully fund the necessary repairs.

Motion was made by Mike Mitchum and seconded by Waylon Gossett to approve the recommendation to City Council to amend the Fiscal Year 2024-2025 Fire Control Prevention and Emergency Medical Services District Budget for Repairs to Medic 1. Motion carried unanimously.

9. CONSIDERATION OF AND ACTION ON APPROVAL TO MOVE THE DATE OF THE NEXT REGULAR FCPEMSD BOARD MEETING TO JANUARY 26, 2026 DUE TO THE CITY HOLIDAY CLOSURE FOR MARTIN LUTHER KING DAY ON JANUARY 19, 2026 – Motion was made by Tommy Archer and seconded by Joe Reynolds to approve moving the date of the next regular FCPEMSD Board Meeting to January 26, 2026 due to the City holiday closure for Martin Luther King Day on January 19, 2026. Motion carried unanimously.

ADJOURN – President Johnson adjourned the meeting at 6:09 p.m.

ATTEST:

APPROVED:

Angela Smith, TMRC, CMC
Board Secretary

Charlie Johnson,
President