



MINUTES OF THE DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT REGULAR MEETING

A MEETING OF THE DEER PARK FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON JANUARY 27, 2025 BEGINNING AT 5:45 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

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| CHARLIE JOHNSON | PRESIDENT |
| TOMMY ARCHER | VICE PRESIDENT |
| JOE REYNOLDS | MEMBER |
| FLYNT BLACKWELL | MEMBER |
| ALLEN WESTMORELAND | MEMBER |
| KEVIN MACHEMEHL | MEMBER |
| WAYLON GOSSETT | MEMBER |
| NICOLE GANEY | BOARD TREASURER |
| ANGELA SMITH | BOARD SECRETARY |

CALL TO ORDER – President Johnson called the meeting to order at 5:45 p.m.

COMMENTS FROM AUDIENCE – No comments received.

1. RECOGNITION OF SERVICE BY FCPEMSD BOARD MEMBER SCOTT COMBS – Mr. Combs was recognized by President Johnson for serving on the Board since 2018. In January 2025, Mr. Combs submitted his resignation as a Board member. An appreciation plaque was presented to Mr. Combs for his dedication to the Board.
2. INTRODUCTION OF NEW MEMBER, WAYLON GOSSETT, TO THE BOARD OF DIRECTORS – President Johnson introduced and welcomed new member Waylon Gossett to the Board of Directors. Mr. Gossett was appointed by Councilmember Ron Martin and confirmed by the City Council to fill the vacancy created by Mr. Combs' resignation.
3. APPROVAL OF MINUTES OF REGULAR MEETING ON OCTOBER 16, 2023 – Motion was made by Joe Reynolds and seconded by Tommy Archer to approve the minutes of the regular meeting on October 21, 2024 and the minutes from Joint Fire & Crime District meeting held on December 10, 2024. Motion carried unanimously.

4. CONSIDERATION OF AND ACTION ON ACCEPTANCE OF THE QUARTERLY REPORT REGARDING BUDGETED EXPENDITURES AND PROJECTS FOR THE DEER PARK FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT (FCPEMSD) FOR THE PERIOD ENDING DECEMBER 2024 – Fire Chief Phillip Arroyo gave an update on the expenditures to include iPads for patient care and thermal imaging cameras (TIC). There were multiple tests and inspections done pertaining to aerial testing, PPE inspections with pump, ground ladder and extrication tool testing to be scheduled soon. Mr. Arroyo emphasized that a portion of the air breathing stations have been approved to be replaced for both Fire Station 1 and Fire Station 2. (Exhibit A1)

Motion was made by Flynt Blackwell and seconded by Joe Reynolds on acceptance of the quarterly report regarding budgeted expenditures and projects for the Deer Park Fire Control Prevention and Emergency Medical Services District (FCPEMSD) for the period ending December 2024. Motion carried unanimously.

5. PRESENTATION OF THE QUARTERLY FINANCIAL REPORT FOR THE FY 2024 – 2025 FIRST QUARTER ENDED DECEMBER 31, 2024 – Board Treasurer Nicole Ganey gave an overview of the preliminary and unaudited quarterly financial report for the District's FY 2024-2025 first quarter ended December 31, 2024 to include the total revenue of \$208,666.98, total expenditures of \$382,812.74, including \$39,384.12 of capital outlay, and the total asset balance of \$3,332,118.33 (Exhibit B1-B2)

Motion was made by Tommy Archer and seconded by Joe Reynolds to accept the Quarterly Financial Report for the FY 2024-2025 First Quarter ended December 31, 2024. Motion carried unanimously.

6. CONSIDERATION OF AND ACTION ON A RECOMMENDATION TO CITY COUNCIL TO AMEND THE FISCAL YEAR 2023-2024 BUDGET FOR THE FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT TO REIMBURSE THE CITY FOR THE ANNUAL COST OF THE ALS 360 AGREEMENT WITH STRYKER FOR STRETCHERS, POWER LOADS, AND LUCAS DEVICES – Board Treasurer Nicole Ganey gave an overview of the budget amendment necessary in the amount of \$174,000.00 to reimburse the City for the annual cost of the lease agreement with Stryker for ALS equipment, including stretchers, power loads, and Lucas devices. The additional appropriation will be funded by the unassigned fund balance of the FCPEMSD.

Motion was made by Joe Reynolds and seconded by Flynt Blackwell to approve the recommendation to City Council to amend the Fiscal Year 2023-2024 Budget for the Fire Control Prevention and Emergency Medical Services District to reimburse the city for the annual cost of the ALS 360 agreement with Stryker for stretchers, power loads, and Lucas devices. Motion carried unanimously.

7. CONSIDERATION OF AND ACTION ON A RECOMMENDATION TO CITY COUNCIL TO AMEND THE FISCAL YEAR 2024-2025 FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BUDGET FOR ELECTION COSTS – Board Secretary Angela Smith explained that the City Council along with the Board of Directors for the Fire Control, Prevention and Emergency Medical Services District have agreed to hold an election to renew the District in year 2025 since it set to expire in year 2026. The estimated cost that includes brochures, postage and printing is estimated at \$12,000. This will be split between the Crime Control Prevention District and the Fire Control Prevention and Emergency Medical Services District. The total cost to hold the election was not budgeted for; therefore, it is necessary to amend the Fire Control, Prevention and Emergency Medical Services District budget for fiscal year Fiscal Year 2024-2025 to include an additional \$6,000 to cover their portion of the Special Election.

Motion was made by Tommy Archer and seconded by Joe Reynolds to approve the recommendation to City Council to amend the Fiscal Year 2024-2025 Fire Control Prevention and Emergency Medical Services District budget for election costs. Motion carried unanimously.

8. DISCUSS THE PROCESS/TIMELINE FOR RENEWAL OF THE CRIME CONTROL PREVENTION DISTRICT AND THE FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT – Board Secretary Angela Smith encouraged the Board to review the brochure and discuss any final questions or concerns. Ms. Smith emphasized that the final approval will be taken at the Feb 3, 2025 meeting when the election will be called and scheduled for May 3, 2025.
9. CONSIDERATION OF AND ACTION ON APPROVAL TO CALL A SPECIAL CALLED FCPEMSD DISTRICT MEETING ON FEBRUARY 3, 2025, AT 5:45 PM – Motion was made by Tommy Archer and seconded by Waylon Gossett to approve calling a special-called FCPEMS Joe Reynolds D district meeting on February 3, 2025, at 5:45 pm.
10. ANNOUNCEMENT OF THE NEXT REGULAR FCPEMSD BOARD MEETING ON APRIL 21, 2025 AT 5:45 PM – President Johnson acknowledged the next regular Board meeting on April 21, 2025 at 5:45 p.m.

ADJOURN – President Johnson adjourned the meeting at 6:06 p.m.

ATTEST:

APPROVED:

Angela Smith
Board Secretary

Charlie Johnson
President