

MHS Planning + Design

SUBSTANTIAL COMPLETION LETTER

Project: Glenwood Park Construction
City of Deer Park, Texas

Current Contract Amount: \$899,596.00
Original Substantial Completion Date: March 2, 2025
Current Substantial Completion Date: July 25, 2025
Remaining Contingency Balance: \$11,434.00

To:
City of Deer Park
Attn: James Stokes

Dear Mr. Stokes,

This letter serves as formal notification that substantial completion has been achieved for the construction of Glenwood Park, as of July 25, 2025. This date reflects an extension from the original substantial completion date of March 2, 2025, and is consistent with the approved project modifications and schedule adjustments.

All work defined in the scope of the contract has been completed to a level that allows the City of Deer Park to occupy and use the park for its intended purpose. Punch list items will be addressed within the timeframes agreed upon.


Light Pole Concrete Bases

During a meeting held on June 27, 2025, it was agreed that the concrete bases for the park light poles will remain in place as constructed. The Contractor has agreed to extend the warranty on the light pole bases by one additional year beyond the standard warranty period.

We appreciate the City's collaboration throughout this project and look forward to finalizing the remaining closeout items.

Sincerely,

Accepted by (Contractor): Jimmy McGinnis, Lucas Construction

Signature: 
Date: 6/30/2025

Accepted by (Engineer): William Spencer, MHS Planning & Design

Signature: 
Date: 6.30.2025

Accepted by (Owner): James Stokes, City of Deer Park

Signature: 
Date: 7-1-2025