



MINUTES OF THE CITY COUNCIL WORKSHOP MEETING

A WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON JANUARY 16, 2024 BEGINNING AT 6:45 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON	MAYOR
SHERRY GARRISON	COUNCILWOMAN
TJ HAIGHT	COUNCILMAN
TOMMY GINN	COUNCILMAN
BILL PATTERSON	COUNCILMAN
RON MARTIN	COUNCILMAN
GEORGETTE FORD	COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAMES STOKES	CITY MANAGER
SARA ROBINSON	ASSISTANT CITY MANAGER
JIM FOX	CITY ATTORNEY
ANGELA SMITH	CITY SECRETARY

CALL TO ORDER – Mayor Mouton called the workshop to order at 6:45 p.m.

COMMENTS FROM AUDIENCE – No comments received.

1. DISCUSSION OF ISSUES RELATED TO THE AVON ELEVATED STORAGE TANK – Waste Water Supervisor Nicholas Cook spoke of the investigation of the loss of communication at the Avon Tower. Crewmembers found the tower slab under water and soil. Video footage of the site shows that water began to seep from the door where a radial fracture was found in the lateral line where the pipe turns to elevate the water. A crew was hired to check the elevation of each bolt plate three times over a seven day period to determine if there was any elevational listing. None was found. Staff entered into a contract with LAN Engineering Services to help certify the safety of the tower in order to get it back in service.

LAN Engineering Services Representative Adam Anderson explained further the different reports that have been provided pertaining to remediation of the elevated storage tank. Tank Industrial Consultants, a firm recommended by Chicago Bridge and Iron gave an analysis on the structure and noted it was in good condition. Terracon, who did a geological analysis at the footer, noted the soil was disturbed but the foundation is in good shape. It was also noted from a tipping analysis based on those soft soils. A small percentage of soil was loosened beneath the footing. The information gathered from the reports will determine the overall design on the replacement of the fill line that will need to rerouted through the side of the

pedestal to prevent it from causing similar damage in the future. It is estimated that the drawings will be completed in approximately two months.

2. PRESENTATION OF 2024 GENERAL ELECTION UPDATE FOR CITY OF DEER PARK
– City Secretary Angela Smith gave an update of the upcoming general election for Council Positions 4, 5 & 6 that will take place on May 4, 2024. City Secretary Smith advised Council that information pertaining to the general election is on the City’s website including the candidate packets, voter registration links and a fillable application for an annual ballot by mail. City Secretary Smith explained the application by mail process and giving details on if the voter marks the “annual application” box on the application for a ballot by mail, a ballot for every election held within that calendar year will be sent to the voter. If the voter only wants a ballot for the City’s General Election, the “uniform election dates” May Election box will need to be selected in order for the voter to only receive that particular ballot. City Secretary Smith also gave details on cancelling a mail ballot if the voter wishes to vote in person. The voter will have to return the mail ballot to the City Secretary office during early voting or election day. A form cancelling the ballot will have to be filled out confirming the cancellation of that ballot before the voter can vote in person. An application for a ballot by mail has to be filled out every year in order to receive an annual ballot. City Secretary Smith informed Council of important dates pertaining to the May 2024 Election one being the Application for a Place on the Ballot for a General Election, the forms will be accepted in the City Secretary’s office beginning on Jan. 17th and ending Feb. 16, 2024 at 5:00 p.m. The General Election will be called at the February 6th City Council meeting, the Drawing for Place on the Ballot will be held on February 22, 2024 at 9:00 a.m. in the Council Chambers. The last day to register to vote is April 4, 2024. Early Voting by personal appearance will be held at City Hall in the City Secretary’s Office for the following days and times April 22nd - 23rd 7:00 a.m. - 7:00 p.m., April 24th - 26th 8:00 a.m. - 5:00 pm and April 29 - 30th - 8:00 a.m. - 5:00 p.m. Canvassing may take place on May 7, 2024 if there are no provisional votes received or if a mail ballot is not received on Saturday May 4, 2024 before 7:00 p.m. A special called meeting can be called should any of those scenarios occur to officially canvass the General Election. The run-off election, if necessary, is set for June 15, 2024, the date is now set by the Secretary of State per recent legislation. Campaign Financial Reports are now required to be posted on the City’s website within 10 days of receipt and must remain online for five years for all reports received after September 2023.

ADJOURN – Mayor Mouton adjourned the workshop meeting at 7:11 p.m.

ATTEST:

APPROVED:

Angela Smith, TRMC, CMC
City Secretary

Jerry Mouton, Jr.
Mayor