



Sherry Garrison, Council Position 1  
TJ Haight, Council Position 2  
Tommy Ginn, Council Position 3

Justin League, Council Position 4  
Ron Martin, Council Position 5  
Georgette Ford, Council Position 6

James Stokes, City Manager  
Sara Costlow, Assistant City Manager

Jerry Mouton Jr., Mayor

Angela Smith, City Secretary  
Jim Fox, City Attorney

Ordinance No. 4625

Resolution No. 2025-12

## CALL TO ORDER

*The 1876th meeting of the Deer Park City Council.*

## INVOCATION

## PLEDGE OF ALLEGIANCE

## COMMENTS FROM AUDIENCE

*The Mayor shall call upon those who have registered to address council in the order registered. There is a THREE minute time limit. A registration sign up form is available in the Council Chambers and citizens must be registered by five minutes prior to the start of the meeting time.*

## ELECTIONS

1. Presentation of Certificate of Election to Council Position 2.  
Entrega de certificado de Elección miembro del Consejo 2.

[ELE 25-009](#)

**Recommended Action:**

Mayor will present Certificates of Election to newly elected Council member.

El Alcalde presentará los Certificados de Elección a los miembros del Concejo recién elegidos.

**Department:**

City Secretary's Office

**Attachments:**

[Example of Certificate of Election.2025](#)

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2. Complete the Statement of Officer form and administering the Oaths of Office.

[ELE 25-010](#)

Completar el formulario de Declaración de Funcionario y tomar los Juramentos del Cargo.

**Recommended Action:**

Statement of Officer form will be completed and the Oath of Office shall be administered to the newly elected Council member.

El formulario de Declaración de Funcionario será completado y el Juramento del Cargo será tomado a cada uno de los miembros del Concejo recién electos.

**Department:**

City Secretary's Office

## PRESENTATIONS

3. Proclamation for National Travel and Tourism Week 2025.

[PRO 25-006](#)

**Recommended Action:**

Applause.

**Attachments:**

[Travel & Tourism 2025.pdf](#)

4. Proclamation recognizing Emergency Medical Services (EMS) and declaring the week of May 18-24, 2025 as Emergency Medical Services Week.

[PRO 25-008](#)

**Recommended Action:**

Applause.

**Attachments:**

[EMS Proclamation Week 2025](#)

## CONSENT CALENDAR

5. Approval of workshop meeting minutes for May 6, 2025.

[MIN 25-042](#)

**Recommended Action:**

Approval of workshop meeting minutes for May 6, 2025.

**Department:**

City Secretary's Office

**Attachments:**

[CC\\_MW\\_050625](#)

6. Approval of regular meeting minutes for May 6, 2025.

[MIN 25-043](#)

**Recommended Action:**

Approval of regular meeting minutes for May 6, 2025.

**Department:**

City Secretary's Office

**Attachments:**

[CC\\_MR\\_050625](#)

7. Acceptance of the Quarterly Investment Report for the quarter ended March 31, 2025.

[RPT 25-020](#)

**Recommended Action:**

Accept the Investment Report for the Quarter Ended March 31, 2025.

**Attachments:**

[2025 Q2 Investment Report](#)

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8. Acceptance of the Quarterly Financial Report for the Fiscal Year 2024-2025 [ACT 25-028](#)  
Second Quarter Ended March 31, 2025.

**Recommended Action:** Accept the Quarterly Financial Report for the Fiscal Year 2024-2025 second quarter ended March 31, 2025.

**Department:** Finance

**Attachments:** [2025 Q2 Financials Presentation Council](#)  
[Q2 03.31.25 Reporting Package](#)

## NEW BUSINESS

9. Consideration of and action on accepting completion of the new [ACT 25-019](#)  
Emergency Operations Center and Renovation to the Police Department  
Building.

**Recommended Action:** Accept completion of this project and approve final payment(s).

**Attachments:** [G704-2017 - Final - Deer Park EOC Addition-signedPGAL](#)

10. Consideration of and action on accepting completion of the Surface Water [ACT 25-026](#)  
Treatment Plant Lab Renovations.

**Recommended Action:** Accept completion of the Surface Water Plant Laboratory Renovations.

**Department:** Public Works

**Attachments:** [Change Order No. 1](#)  
[Letter of Completion](#)

11. Consideration of and action on entering into an agreement with Ardurra for [AGR 25-015](#)  
engineering and design services for the tertiary filter improvements  
evaluation study.

**Recommended Action:** Approve entering into an agreement with Ardurra to perform an evaluation study for the filtration treatment unit.

**Attachments:** [Ardurra Engineering Design Services Agreement](#)

12. Consideration of and action on authorization to sell surplus Ridgekit 110 [AUT 25-030](#)  
Skid Pump and Tank to South Houston Volunteer Fire Department in the  
amount of \$2,000.

**Recommended Action:** Authorize the sale of a surplus Ridgekit 110 Skid Pump and Tank to South Houston Volunteer Fire Department in the amount of \$2,000.

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13. Consideration of and action on authorization to dispose of old election equipment to Hart Intercivic due to end of life. [AUT 25-031](#)

**Recommended Action:** Authorize the disposal of old election equipment to Hart Intercivic due to end of life.

**Department:** City Secretary's Office

**Attachments:** [HVS End of LS Affidavit 5 20 25](#)

14. Consideration of and action on a recommendation from the Planning and Zoning Commission and a ordinance calling a Joint Public Hearing for June 17, 2025, at 7:30 pm on the request of Martinez Real Estate Enterprise LLC to rezone 7438 Stephanie Drive Lot Ten (10) in block Two (2) of Plat of Spencer View Terrace from Community Service (CS) to Single Family 2 (SF2). [ORD 25-064](#)

**Recommended Action:** Accept the recommendation and approve the ordinance for a Joint Public Hearing to occur on June 17, 2025, at 7:30 pm for the rezone request for 7438 Stephanie Drive from Community Service to Single Family 2.

**Department:** City Secretary's Office

**Attachments:** [7438 Stephanie recommendation letter](#)  
[Joint Public Hearing-ReZone-7438 Stephanie Drive](#)

15. Consideration of and action on purchasing two stationary generators, for two lift station locations, from Motion Industries (Sourcewell Contract #091422-MII). [PUR 25-028](#)

**Recommended Action:** Approve the purchase of two generators through the Sourcewell cooperative purchasing program.

**Attachments:** [TX85-0001172002](#)

16. Consideration of and action on the purchase of fence replacements at various parks from Foster Fence via Buy Board contract # 757-24. [PUR 25-029](#)

**Recommended Action:** Approve the purchase of fence replacements at various parks from Foster Fence via Buy Board contract # 757-24.

**Attachments:** [6' Perimeter Fence Replacement Quote-Rev 1](#)  
[4' Perimeter Fence Replacement Quote-Rev 1](#)  
[Colt Field Fence Replacement Quote-Rev 1](#)  
[Varnell Field Fence Replacement Quote-Rev 1](#)  
[Brown Field Fence Replacement Quote-Rev 1](#)

## ADJOURN

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

*I, City Secretary, certify that a copy of the May 20, 2025, council agenda was posted in the glass case outside City Hall convenient and accessible to the general public at all times and to the City's website at [www.deerparktx.gov](http://www.deerparktx.gov) in compliance with Chapter 551, Texas Government Code.*

*Date and time posted \_\_\_\_\_ Date removed \_\_\_\_\_*

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*Angela Smith, TRMC, CMC  
City Secretary*

*City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.*

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