



James J. Stokes
CITY MANAGER

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August 1, 2019

The Honorable Mayor and City Council
City of Deer Park

This evening, I present the City Council with the City Manager's proposed budget for Fiscal Year 2019-2020. This budget includes an anticipated ad valorem tax rate of \$0.720000/\$100 valuation, which matches the current fiscal year. This tax rate funds \$15,553,829 of the City's General Fund operations and \$4,388,101 of the City's Debt Service Fund.

Below is a summary of the key components of the proposed budget for Fiscal Year 2019-2020:

- Summary of budget expenditure totals of various funds:

	<u>Proposed FY 2019-2020</u>
General Fund	\$ 45,492,260
Special Revenue Fund	\$ 2,219,726
Debt Service Fund	\$ 5,878,181
Water & Sewer Fund	\$ 12,849,201
Capital Improvements Fund	\$ 4,541,250
Storm Water Utility Fund	\$ 594,299
Golf Course Lease Fund	\$ 361,300
Chapter 380 Reimbursement Fund	<u>\$ 130,000</u>
TOTAL ALL FUNDS	\$ 72,066,217

- The proposed FY 2019-2020 General Fund budget calls for no new full-time employees.

The General Fund does contain several re-classifications of existing staff and a 1.85% cost of labor increase for full-time City employees.

- The Water & Sewer Fund is an enterprise fund which derives its revenues from water and sewer rates, not property taxes. Annually, these revenues fund several mandatory expenses and programs required to continue operations in compliance with state and federal regulations for water and wastewater treatment. We continue addressing repairs to aged water/sewer infrastructure. During FY 2019-2020, the City will issue certificates of obligation of approximately \$4.6 million to fund capital expenditures. This is the ninth consecutive year of a 10 year water/sewer capital improvements program. These certificates of obligation are secured by the “full faith and credit” of the City of Deer Park, but a portion of the principal and interest on the obligations will be paid with water and sewer fees. Water and sewer rates will need to be increased by ten percent (10%) to fund the cost of operations and debt service. This necessary increase follows an extensive analysis completed by the City’s water and sewer rate consultant, and is driven primarily by the need to service debt issued to rehabilitate old infrastructure. No new full-time positions are included in the proposed FY 2019-2020 Water & Sewer Fund budget, but there are several re-classifications of existing staff.
- Funds are provided in the Debt Service Fund to pay the annual interest and principal payments on previously issued bonds and related costs to service existing debt and issue new debt. Similar to prior years, for FY 2019-2020 a portion of the annual debt obligations for the water and sewer system will also be paid out of the Debt Service Fund. The total amount estimated in FY 2019-2020 for all debt related payments funded by the Debt Service Fund is \$5,878,181.
- The Special Revenue Fund consists of revenue and expenditures related to the City’s Hotel Occupancy Tax, Municipal Court fees, Police Forfeiture funds, and grants. For FY 2019-2020, Hotel Occupancy Tax expenditures total \$916,030. Several City events and projects are funded through Hotel Occupancy Tax proceeds, including the annual Reindeer Park, partial co-sponsorship of the San Jacinto Day Festival and Battle Reenactment, wayfinding signs, and various activities of the Art Park Players. Municipal Court fees will fund related Court expenditures of \$342,579 in FY 2019-2020, and Police Forfeiture funds will cover \$12,637 of Police Department expenditures.
- The Capital Improvements Fund is for the purpose of funding capital improvements on a cash or pay-as-you-go basis which reduces the use of long-term debt financing. Numerous projects totaling \$4,541,250 are included in the FY 2019-2020 budget. These include \$3,000,000 for drainage improvements, \$300,000 for new sidewalks, and the first year of lease-purchase payments to fund the addition of a new ladder truck for the Deer Park Volunteer Fire Department. There is also a \$500,000 contingency for unforeseen capital needs.
- The Storm Water Utility Fund allows the City to cover expenses associated with the unfunded federal mandate known as the National Pollutant Discharge Elimination System (NPDES). The NPDES mandate requires cities to implement programs and practices to control polluted storm water run-off through a permitting program. A fee of \$1.60 per

month per residential water utility account and \$1.60 per month per Equivalent Residential Unit (ERU) for commercial businesses will be assessed to fund this program. This is the same rate as the current fiscal year. The Storm Water Utility Fund's budgeted expenditures during FY 2019-2020 total \$594,299, and include lease-purchase payments for the excavator, which is used to clean ditches, and the purchase of a new street sweeper, which will also help to improve the flow of storm water.

- The Golf Course Lease Fund is used to record the expenditures associated with maintaining The Battleground Golf Course and Republic Grill through a lease agreement with Touchstone Golf. For FY 2019-2020, the Golf Course Lease Fund expenditures are budgeted at \$361,300, which includes the cost of replacement pumps that will not be completed in the current fiscal year.
- The City has three (3) component units of our local government, which are the Crime Control and Prevention District (CCPD), the Fire Control, Prevention, and Emergency Medical Services District (FCPEMSD), and the Deer Park Community Development Corporation (DPCDC). The CCPD and FCPEMSD were created by approval of Deer Park voters in May 2011 and renewed by Deer Park voters in May 2016. The DPCDC was approved as a Type B Economic Development Corporation by Deer Park voters in May 2015. Each of these entities operates under the direction of its own Board of Directors. CCPD revenues assist with the purchase of items utilized by the Deer Park Police Department, while FCPEMSD revenues help fund the needs of the Deer Park Volunteer Fire Department. For FY 2019-2020, the CCPD plans expenditures of \$2,715,573 while the FCPEMSD's planned expenditures total \$1,942,381. DPCDC expenditures support seven (7) specific public parks improvement initiatives with expenditures totaling \$1,959,349 in FY 2019-2020.

Production of the City's annual budget remains the largest single undertaking of the year. It only happens because of the dedication and hard work of a strong team of our City staff and elected officials. I thank all of you for your part in another successful effort.

Sincerely,



James J. Stokes
City Manager

CITY OF DEER PARK
PROPOSED BUDGET
FY 2019-2020

This budget is estimated to raise more total property taxes than last year's budget by \$980,922, an increase of 5.2%. Based on taxable value information currently available from the Harris County Appraisal District, it is not possible at this time to determine the amount of this additional property tax revenue to be raised from new property added to the roll this year.

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
GENERAL FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Tax Revenue</u>				
3101 Current Taxes	\$ 13,472,425	\$ 14,212,012	\$ 14,479,388	\$ 15,553,829
3102 Industrial District	11,316,198	11,910,000	11,954,014	12,105,000
3111 Delinquent Taxes	32,207	93,000	98,494	98,000
3115 Penalty & Interest	157,151	150,000	150,000	150,000
3118 Tax Certificates	70	200	300	200
3119 Attorney Fees	119	50,000	50,000	50,000
3120 Sales Tax Revenue	6,639,058	6,500,000	6,500,000	6,500,000
3121 Franchise Tax Revenue	2,093,316	1,900,000	2,000,000	1,800,000
Total Tax Revenue	<u>33,710,543</u>	<u>34,815,212</u>	<u>35,232,196</u>	<u>36,257,029</u>
<u>Service Fees</u>				
3202 Commercial Garbage Fees	1,066,792	1,068,000	1,202,394	1,275,000
3205 Garbage Sack Fees	17,400	18,000	17,400	18,000
3206 Commercial Garbage Contract Fee	127,872	128,000	144,287	153,000
3207 Commercial Garbage Processing Fee	85,248	85,000	96,192	102,000
3212 Late Charges	10,793	12,000	13,225	13,886
Total Service Fees	<u>1,308,105</u>	<u>1,311,000</u>	<u>1,473,498</u>	<u>1,561,886</u>
<u>Fines</u>				
3307 Uniform Traffic Act	18,596	20,000	16,734	16,500
3308 Arrest Fees	47,463	48,500	43,921	43,750
3309 Warrant Fees	142,050	152,500	140,000	140,000
3310 Court Fines & Fees	1,142,320	1,100,000	1,000,000	1,000,000
3311 Pound Fees	16,953	14,000	19,028	20,000
3312 Mowing Fees	16,159	35,000	30,000	30,000
3313 Library Fines	13,741	13,000	13,000	13,000
3314 Time-to-Pay (TTP) Fee	25,337	27,000	24,576	24,250
Total Fines	<u>1,422,619</u>	<u>1,410,000</u>	<u>1,287,259</u>	<u>1,287,500</u>
<u>Permits & Licenses</u>				
3408 Alarm Permits	56,285	40,000	48,200	48,200
3409 False Alarm Fees	12,670	14,000	22,200	22,200
3410 Building Permits	347,293	375,000	455,000	400,000
3411 Electrical Permits	30,923	35,000	31,000	32,000
3412 Mechanical Permits	29,313	35,000	32,000	32,000
3419 Liquor License	2,759	2,300	2,800	10,000
3420 Specific Use Permits	4,000	5,000	4,000	4,000
3421 Variance Permits	4,250	3,500	3,250	3,250
3441 Dog License Fees	1,450	1,500	1,350	1,350
3442 Wrecker License Fees	500	500	500	500
3443 Private Ambulance Permits	1,375	350	1,975	2,000
Total Permits & Licenses	<u>490,818</u>	<u>512,150</u>	<u>602,275</u>	<u>555,500</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
GENERAL FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>User Fees</u>				
3504 Rezoning Request Fees	6,000	2,000	7,000	5,000
3505 Recreation Program Fees	93,431	80,000	80,000	80,000
3506 Dance Program Fees	114,101	115,000	115,000	120,000
3507 Theatre Program Fees	53,535	40,000	40,000	40,000
3509 Pool Concessions	15,089	3,000	10,000	3,000
3510 Instruction Class Fees	49,994	40,000	40,000	40,000
3511 Building Rental Fees	132,352	125,000	125,000	135,000
3512 Coin & Vending Mach. Fees	1,787	2,500	1,500	1,500
3513 Pool Admission Fees	42,803	60,000	60,000	60,000
3515 Plat Filing Fees	1,976	1,000	7,500	7,000
3517 Athletic Fees	163,780	120,000	120,000	130,000
3518 Maxwell Program Fees	61,611	20,000	20,000	20,000
3519 Garage Sale Fees	6,590	7,000	7,610	7,500
3520 Filing Fees	115	250	420	400
3522 Ambulance Fees	827,384	750,000	850,000	910,000
3523 Drill Field Fees	77,218	50,000	60,000	75,000
3524 Police Department Programs	5,762	5,000	4,500	4,700
3525 DPISD SRO Program	355,133	320,000	347,457	362,073
3526 STEP Program	34,404	50,000	50,000	40,950
3527 Fire Marshal Fees	22,854	15,000	25,000	30,000
3529 Aquatic Program Fees	35,291	27,500	27,500	35,000
3530 Pool Rental Fees	4,450	10,000	10,000	10,000
3531 Theatre Ticket Fees	153,606	130,000	130,000	135,000
Total User Fees	<u>2,259,266</u>	<u>1,973,250</u>	<u>2,138,487</u>	<u>2,252,123</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
GENERAL FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Other Revenue</u>				
3612 Meals for Seniors	24,710	25,000	25,000	25,000
3613 Afterschool Program	355,473	380,000	380,000	395,000
3614 Sale of Surplus Materials	105,732	10,000	25,000	10,000
3620 Investment Revenue	916,090	742,000	1,390,000	1,040,000
3626 Copy Fees	8,357	5,000	7,800	5,000
3627 Accident Reports	3,151	1,500	2,835	3,000
3630 Insurance Reimbursement	-	-	-	-
3631 Miscellaneous Revenue	94,162	27,500	45,000	25,000
3660 Cash Over/Short	55	-	90	-
3698 Proceeds from Capital Leases	418,825	-	-	1,438,000
3699 Intergovernmental Revenue	128,735	-	-	-
Total Other Revenue	<u>2,055,290</u>	<u>1,191,000</u>	<u>1,875,725</u>	<u>2,941,000</u>
<u>Special Revenue</u>				
3830 Texas Forest Service Grant	7,157	10,000	27,000	7,000
3837 SETRAC Grant	4,154	-	4,000	4,000
3840 Bulletproof Vest Grant	1,650	-	-	-
Total Special Revenue	<u>12,961</u>	<u>10,000</u>	<u>31,000</u>	<u>11,000</u>
Total Current Revenue	41,259,602	41,222,612	42,640,440	44,866,038
<u>Resources</u>				
3640 Transfer from Water/Sewer Fund	99,421	102,330	102,330	104,383
3642 Transfer from Municipal Court Fund	162,174	199,155	209,826	162,839
3642 Transfer from Hotel/Motel Tax Fund	153,494	227,725	210,400	214,000
Total Resources	<u>415,089</u>	<u>529,210</u>	<u>522,556</u>	<u>481,222</u>
Total Current Revenue & Resources	41,674,691	41,751,822	43,162,996	45,347,260
Prior Year Revenue	-	<u>518,375</u>	-	<u>145,000</u>
Total Revenue & Resources	<u>\$ 41,674,691</u>	<u>\$ 42,270,197</u>	<u>\$ 43,162,996</u>	<u>\$ 45,492,260</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
GENERAL FUND EXPENDITURE SUMMARY**

DEPARTMENT		ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>ADMINISTRATION & FINANCE</u>					
101	Mayor & Council	\$ 31,118	\$ 63,650	\$ 42,500	\$ 63,650
102	City Manager	902,364	1,032,725	976,415	1,025,692
103	Boards & Commissions	12,777	15,158	13,910	15,408
104	Municipal Court	424,508	459,440	438,055	477,701
105	General Government	7,803,258	4,715,466	3,581,057	5,096,883
106	Legal Services	109,620	155,000	151,526	175,100
107	Human Resources	352,977	370,835	371,966	406,156
200	Information Technology	1,697,017	1,781,643	1,685,396	2,103,492
201	Finance	653,019	681,488	670,199	720,363
202	City Secretary	381,153	451,799	441,705	455,046
314	Warehouse	76,826	79,120	82,430	80,541
Total Administration & Finance		<u>12,444,637</u>	<u>9,806,324</u>	<u>8,455,159</u>	<u>10,620,032</u>
<u>COMMUNITY DEVELOPMENT</u>					
400	Traffic	-	-	-	777,057
401	Planning & Development	1,751,820	1,995,413	1,807,447	1,314,097
407	Administration	-	881,532	883,331	788,873
409	Beautification	6,865	30,000	30,000	30,000
410	Park Maintenance	2,342,223	2,696,728	2,569,363	2,887,395
411	Recreation	1,375,497	774,215	733,035	819,320
412	Athletics & Aquatics	844,297	818,955	709,699	939,071
415	Senior Services	473,265	777,173	690,785	584,646
416	After School Program	320,449	411,895	359,425	401,775
417	Drama	446,930	458,298	443,030	463,757
420	Library	1,014,922	1,163,398	1,047,682	1,253,736
Total Community Development		<u>8,576,268</u>	<u>10,007,607</u>	<u>9,273,797</u>	<u>10,259,727</u>
<u>PUBLIC WORKS</u>					
413	Building Maintenance	649,359	902,948	865,015	933,721
402	Sanitation	4,159,228	4,092,291	4,116,088	4,373,064
403	Street Maintenance	1,189,449	2,478,280	2,192,902	2,078,193
404	Fleet Maintenance	570,949	714,005	561,146	733,269
405	Humane Services	263,420	279,696	291,124	445,314
Total Public Works		<u>6,832,405</u>	<u>8,467,220</u>	<u>8,026,275</u>	<u>8,563,561</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
GENERAL FUND EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>PUBLIC SAFETY</u>				
300 Police Department	9,536,758	10,308,536	10,129,531	10,726,803
303 Emergency Management	434,509	449,210	437,563	521,475
304 Fire Department	647,997	850,308	882,592	2,542,208
305 Emergency Medical Services	1,340,888	1,466,946	1,525,538	1,443,241
307 Fire Marshal	<u>158,245</u>	<u>218,239</u>	<u>213,430</u>	<u>248,913</u>
Total Public Safety	<u>12,118,397</u>	<u>13,293,239</u>	<u>13,188,654</u>	<u>15,482,640</u>
TOTAL OPERATING BUDGET	<u>39,971,707</u>	<u>41,574,390</u>	<u>38,943,885</u>	<u>44,925,960</u>
<u>TRANSFERS OUT</u>				
Operating Transfer Out - CIP	-	-	3,634,301	-
Operating Transfer Out - Chapter 380	-	645,807	234,806	130,000
Operating Transfer Out - Disaster Decl.	-	-	-	145,000
Operating Transfer Out - Golf Course Lease	<u>-</u>	<u>50,000</u>	<u>83,700</u>	<u>291,300</u>
TOTAL TRANSFERS OUT	<u>-</u>	<u>695,807</u>	<u>3,952,807</u>	<u>566,300</u>
TOTAL EXPENDITURES	<u>\$ 39,971,707</u>	<u>\$ 42,270,197</u>	<u>\$ 42,896,692</u>	<u>\$ 45,492,260</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

101 - MAYOR AND COUNCIL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 17,117	\$ 17,200	\$ 17,200	\$ 17,200
Services	10,428	40,450	20,050	40,450
Supplies	<u>3,573</u>	<u>6,000</u>	<u>5,250</u>	<u>6,000</u>
Total Expenditures	<u>\$ 31,118</u>	<u>\$ 63,650</u>	<u>\$ 42,500</u>	<u>\$ 63,650</u>

PERSONNEL SCHEDULE

Mayor	1	1	1	1
Council Members	6	6	6	6

PROGRAM DESCRIPTION

The Mayor and members of the City Council are elected by the citizens of Deer Park on an alternating basis and serve as the legislative body of the City of Deer Park. They are equal in power and authority and take an oath to faithfully execute the duties of the office to which they are elected. Their duties are the immediate preservation of the public peace, healthy, safety and welfare of the citizens of the City. They are charged with the responsibility of passing legislation in the best interest of the citizens of the City and meet the first and third Tuesday of each month.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

101 - MAYOR AND COUNCIL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4106 Social Security/Medicare	\$ 1,217	\$ 1,300	\$ 1,300	\$ 1,300
4116 Public Official Compensation	<u>15,900</u>	<u>15,900</u>	<u>15,900</u>	<u>15,900</u>
Total Personnel & Related	<u>17,117</u>	<u>17,200</u>	<u>17,200</u>	<u>17,200</u>
<u>4200 SERVICES</u>				
4219 Mobile Technology	2,358	2,600	2,500	2,600
4250 Training & Travel	5,738	35,000	15,000	35,000
4251 Subscriptions	300	350	350	350
4255 Community/Employee Affairs	<u>2,032</u>	<u>2,500</u>	<u>2,200</u>	<u>2,500</u>
Total Services	<u>10,428</u>	<u>40,450</u>	<u>20,050</u>	<u>40,450</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	1,754	2,000	2,000	2,000
4303 Operational Supplies	1,588	1,600	1,600	1,600
4304 Data Processing Supplies	145	1,500	1,200	1,500
4307 Postage	86	600	300	600
4308 Small Tools & Minor Equipment	-	100	100	100
4348 Books	<u>-</u>	<u>200</u>	<u>50</u>	<u>200</u>
Total Supplies	<u>3,573</u>	<u>6,000</u>	<u>5,250</u>	<u>6,000</u>
 TOTAL EXPENDITURES	 <u>\$ 31,118</u>	 <u>\$ 63,650</u>	 <u>\$ 42,500</u>	 <u>\$ 63,650</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

102 - CITY MANAGER

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 882,578	\$ 997,525	\$ 949,882	\$ 990,205
Services	10,837	19,900	14,933	20,287
Supplies	7,617	13,300	9,800	13,200
Repairs & Maintenance	<u>1,332</u>	<u>2,000</u>	<u>1,800</u>	<u>2,000</u>
Total Expenditures	<u>\$ 902,364</u>	<u>\$ 1,032,725</u>	<u>\$ 976,415</u>	<u>\$ 1,025,692</u>

PERSONNEL SCHEDULE

City Manager	1	1	1	1
Assistant City Manager	1	1	1	1
Economic Development Administrator	1	1	1	1
Executive Assistant	1	1	1	1
Special Projects Coordinator	1	1	1	1
PR/Marketing Specialist	1	0	0	1
PR/Marketing Administrator	0	1	1	1
PR/Marketing Assistant	0	1	1	0
Receptionist - Part-Time	1	1	1	1
Digital Media Specialist - Part-Time	1	0	0	0

PROGRAM DESCRIPTION

The City Manager is responsible to the City Council for the proper administration of the affairs of the City's government.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

102 - CITY MANAGER

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 633,255	\$ 723,016	\$ 689,500	\$ 715,067
4102 Salaries - Part Time	19,738	23,000	8,500	11,000
4104 Salaries - Overtime	3,657	7,000	13,800	8,000
4106 Social Security/Medicare	43,602	53,069	50,100	56,522
4107 TMRS	97,170	103,166	99,200	109,501
4108 Health & Life Insurance	69,621	72,576	73,100	74,352
4109 Workers Compensation	357	518	350	538
4111 Car Allowance	14,400	14,400	14,520	14,400
4114 Section 125 Admin Fee	133	135	167	180
4117 Health Savings Account	645	645	645	645
Total Personnel & Related	<u>882,578</u>	<u>997,525</u>	<u>949,882</u>	<u>990,205</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	787	1,100	800	2,287
4250 Training & Travel	7,916	12,000	10,633	12,000
4251 Subscriptions	-	1,800	500	1,000
4252 Dues & Fees	2,134	5,000	3,000	5,000
Total Services	<u>10,837</u>	<u>19,900</u>	<u>14,933</u>	<u>20,287</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	4,518	5,000	4,700	5,000
4304 Data Processing Supplies	99	600	550	600
4305 Printing	1,194	3,000	2,000	3,000
4307 Postage	27	700	150	700
4308 Small Tools & Minor Equipment	1,560	3,500	2,000	3,500
4311 Uniforms	219	250	400	400
4348 Books	-	250	-	-
Total Supplies	<u>7,617</u>	<u>13,300</u>	<u>9,800</u>	<u>13,200</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

102 - CITY MANAGER

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	<u>1,332</u>	<u>2,000</u>	<u>1,800</u>	<u>2,000</u>
Total Repairs & Maintenance	<u>1,332</u>	<u>2,000</u>	<u>1,800</u>	<u>2,000</u>
TOTAL EXPENDITURES	<u>\$ 902,364</u>	<u>\$ 1,032,725</u>	<u>\$ 976,415</u>	<u>\$ 1,025,692</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

103 - BOARDS AND COMMISSIONS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 7,611	\$ 7,858	\$ 7,560	\$ 7,858
Services	4,498	6,100	4,850	6,200
Supplies	<u>668</u>	<u>1,200</u>	<u>1,500</u>	<u>1,350</u>
Total Expenditures	<u>\$ 12,777</u>	<u>\$ 15,158</u>	<u>\$ 13,910</u>	<u>\$ 15,408</u>

PROGRAM DESCRIPTION

Boards and Commissions are appointed by the City Council and those represented in this department include the Planning and Zoning Commission, the Board of Adjustment, and the Library Board.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

103 - BOARDS AND COMMISSIONS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4106 Social Security/Medicare	\$ 541	\$ 558	\$ 540	\$ 558
4116 Public Official Compensation	<u>7,070</u>	<u>7,300</u>	<u>7,020</u>	<u>7,300</u>
Total Personnel & Related	<u>7,611</u>	<u>7,858</u>	<u>7,560</u>	<u>7,858</u>
<u>4200 SERVICES</u>				
4250 Training & Travel	1,471	2,750	1,500	2,750
4252 Dues & Fees	539	750	750	850
4255 Community/Employee Affairs	<u>2,488</u>	<u>2,600</u>	<u>2,600</u>	<u>2,600</u>
Total Services	<u>4,498</u>	<u>6,100</u>	<u>4,850</u>	<u>6,200</u>
<u>4300 SUPPLIES</u>				
4305 Printing	155	200	200	200
4307 Postage	513	700	1,000	850
4348 Books	<u>-</u>	<u>300</u>	<u>300</u>	<u>300</u>
Total Supplies	<u>668</u>	<u>1,200</u>	<u>1,500</u>	<u>1,350</u>
TOTAL EXPENDITURES	<u>\$ 12,777</u>	<u>\$ 15,158</u>	<u>\$ 13,910</u>	<u>\$ 15,408</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

104 - MUNICIPAL COURT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 391,299	\$ 414,290	\$ 407,075	\$ 429,851
Services	24,618	26,950	24,330	29,650
Supplies	7,395	13,200	5,650	13,200
Repairs & Maintenance	<u>1,196</u>	<u>5,000</u>	<u>1,000</u>	<u>5,000</u>
Total Expenditures	<u>\$ 424,508</u>	<u>\$ 459,440</u>	<u>\$ 438,055</u>	<u>\$ 477,701</u>

PERSONNEL SCHEDULE

Judge	1	1	1	1
Alternate Judge	3	3	3	3
Prosecutor	2	2	2	2
Court Administrator	1	1	1	1
Chief Deputy Court Clerk	1	1	1	1
Deputy Court Clerk	3	3	3	3

PROGRAM DESCRIPTION

The Municipal Court is responsible for the judicial process of Class C misdemeanors originating from traffic citations, City ordinance violations, citizen complaints, and misdemeanor arrests. The Court must prepare dockets, schedule trials, process juries, record and collect fine payments, and issue warrants. Additionally, the Court compiles reports and provides these to the State and City offices. The Municipal Court Judge holds court as needed including morning and evening dockets and a separate docket to accommodate juvenile defendants.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

104 - MUNICIPAL COURT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 251,335	\$ 267,144	\$ 262,000	\$ 278,274
4104 Salaries - Overtime	1,519	3,000	3,000	3,000
4106 Social Security/Medicare	21,018	22,872	22,500	23,620
4107 TMRS	36,901	38,206	36,700	39,375
4108 Health & Life Insurance	46,019	49,692	47,700	49,752
4109 Workers Compensation	140	196	130	205
4114 Section 125 Admin Fee	167	180	145	135
4116 Public Official Compensation	34,200	33,000	33,000	33,000
4117 Health Savings Account	-	-	1,900	2,490
Total Personnel & Related	<u>391,299</u>	<u>414,290</u>	<u>407,075</u>	<u>429,851</u>
<u>4200 SERVICES</u>				
4235 Insurance Fidelity	-	200	-	200
4250 Training & Travel	2,173	1,300	750	3,000
4251 Subscriptions	124	200	-	200
4252 Dues & Fees	150	250	80	250
4290 Contract Labor	<u>22,171</u>	<u>25,000</u>	<u>23,500</u>	<u>26,000</u>
Total Services	<u>24,618</u>	<u>26,950</u>	<u>24,330</u>	<u>29,650</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	913	2,325	500	2,325
4303 Operational Supplies	205	750	150	750
4304 Data Processing Supplies	-	1,625	-	1,625
4305 Printing	880	1,250	750	1,250
4307 Postage	4,272	4,750	3,850	4,750
4308 Small Tools & Minor Equipment	1,070	2,250	400	2,250
4348 Books	<u>55</u>	<u>250</u>	<u>-</u>	<u>250</u>
Total Supplies	<u>7,395</u>	<u>13,200</u>	<u>5,650</u>	<u>13,200</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

104 - MUNICIPAL COURT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	<u>1,196</u>	<u>5,000</u>	<u>1,000</u>	<u>5,000</u>
Total Repairs & Maintenance	<u>1,196</u>	<u>5,000</u>	<u>1,000</u>	<u>5,000</u>
TOTAL EXPENDITURES	<u>\$ 424,508</u>	<u>\$ 459,440</u>	<u>\$ 438,055</u>	<u>\$ 477,701</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

105 - GENERAL GOVERNMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 429,848	\$ 600,000	\$ 524,951	\$ 557,500
Services	2,111,795	2,472,200	2,283,813	2,491,885
Supplies	62,245	101,600	83,650	103,650
Repairs & Maintenance	147,480	213,500	168,000	183,000
Other Operating Expenditures	4,921,499	1,328,166	520,643	1,760,848
Capital Outlay	130,391	-	-	-
Total Expenditures	<u>\$ 7,803,258</u>	<u>\$ 4,715,466</u>	<u>\$ 3,581,057</u>	<u>\$ 5,096,883</u>

PROGRAM DESCRIPTION

The general government budget provides funds to operate, repair, and insure City facilities. Additionally this budget provides funding for miscellaneous general governmental expenditures and contingencies not directly associated with a specific department.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

105 - GENERAL GOVERNMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4106 Social Security/Medicare	\$ 332	\$ 1,000	\$ 350	\$ 1,000
4107 TMRS	591	2,000	700	2,000
4108 Health & Life Insurance	393,625	500,000	477,519	500,000
4109 Workers Compensation	25,863	50,000	35,000	50,000
4110 State Unemployment	9,437	47,000	11,382	4,500
Total Personnel & Related	<u>429,848</u>	<u>600,000</u>	<u>524,951</u>	<u>557,500</u>
<u>4200 SERVICES</u>				
4212 Utilities - Electric	552,226	625,000	555,000	625,000
4213 Utilities - Traffic	588,144	620,000	590,000	620,000
4214 Utilities - Gas	29,642	50,000	40,185	50,000
4215 Utilities - Telephone	127,443	210,000	178,481	210,000
4217 Telephone Alerting System	-	25,000	17,000	25,000
4218 Utilities - Cable	6,262	5,500	8,000	8,000
4219 Mobile Technology	-	2,000	1,500	2,000
4231 Equipment & Rental	-	1,500	500	1,500
4232 Building Rental	4,885	4,200	4,885	4,885
4233 Insurance - Liability	135,575	165,000	150,474	165,000
4234 Insurance - Casualty	131,380	144,000	150,000	155,000
4235 Insurance - Fidelity	8,332	11,000	10,000	11,000
4240 Consultant Fees	37,050	52,000	52,000	52,000
4250 Training & Travel	38,536	32,400	31,500	35,000
4251 Subscriptions	4,733	5,000	4,900	5,000
4252 Dues & Fees	178,116	210,600	185,000	205,000
4255 Community/Employee Affairs	36,577	41,000	41,000	42,500
4260 Tax Appraisal Services	180,225	185,000	185,000	190,000
4272 Medical Exams	39,933	50,000	45,000	50,000
4280 Home Demolition/Lot Cleaning	-	10,000	11,388	15,000
4290 Contract Labor	12,736	23,000	22,000	20,000
Total Services	<u>2,111,795</u>	<u>2,472,200</u>	<u>2,283,813</u>	<u>2,491,885</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

105 - GENERAL GOVERNMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4300 SUPPLIES</u>				
4301 Office Supplies	430	600	650	650
4303 Operational Supplies	34,445	52,000	48,000	52,000
4305 Printing	20,134	29,000	22,000	29,000
4307 Postage	2,135	15,000	8,000	12,000
4308 Small Tools & Minor Equipment	5,101	5,000	5,000	5,000
4328 Gasoline	-	-	-	5,000
Total Supplies	<u>62,245</u>	<u>101,600</u>	<u>83,650</u>	<u>103,650</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	1,117	10,000	10,000	10,000
4403 Computer Equipment	-	3,000	-	3,000
4404 Building	2,777	15,000	5,000	12,500
4405 Radio	142,896	175,000	150,000	150,000
4409 Air Conditioner	690	8,000	500	5,000
4412 Grounds	-	2,500	2,500	2,500
Total Repairs & Maintenance	<u>147,480</u>	<u>213,500</u>	<u>168,000</u>	<u>183,000</u>
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	500,000	500,000	500,000
4530 Operating Transfers - CIP	4,482,244	807,523	-	1,101,551
4530 Operating Transfers - Golf Course	49,697	-	-	-
4530 Operating Transfers - Storm Water	-	20,643	20,643	159,297
4530 Operating Transfers - Tax Abatement	389,558	-	-	-
Total Other Operating Exp.	<u>4,921,499</u>	<u>1,328,166</u>	<u>520,643</u>	<u>1,760,848</u>
<u>4900 CAPITAL OUTLAY</u>				
4901 Land and Land Rights	120,884	-	-	-
4903 Improvements other than Bldgs	9,507	-	-	-
Total Capital Outlay	<u>130,391</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 7,803,258</u>	<u>\$ 4,715,466</u>	<u>\$ 3,581,057</u>	<u>\$ 5,096,883</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

106 - LEGAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 109,620	\$ 155,000	\$ 151,526	\$ 175,100
Total Expenditures	\$ 109,620	\$ 155,000	\$ 151,526	\$ 175,100

PERSONNEL SCHEDULE

City Attorney	1	1	1	1
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PROGRAM DESCRIPTION

Legal services include the costs for the City Attorney and other legal resources to procure legal services for the City Council and all departments of the City of Deer Park.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

106 - LEGAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4250 Training & Travel	\$ -	\$ 5,000	\$ 1,500	\$ 5,000
4291 City Attorney - Retainer Fees	30,000	30,000	30,000	30,000
4292 City Attorney - Litigation	26,138	30,000	30,026	30,100
4293 City Attorney - Specialty Svc	-	30,000	30,000	30,000
4294 Other Attorney Fees	<u>53,482</u>	<u>60,000</u>	<u>60,000</u>	<u>80,000</u>
Total Services	<u>109,620</u>	<u>155,000</u>	<u>151,526</u>	<u>175,100</u>
 TOTAL EXPENDITURES	 <u>\$ 109,620</u>	 <u>\$ 155,000</u>	 <u>\$ 151,526</u>	 <u>\$ 175,100</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

107 - HUMAN RESOURCES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 322,179	\$ 342,885	\$ 346,870	\$ 362,306
Services	24,703	23,300	21,394	39,600
Supplies	<u>6,095</u>	<u>4,650</u>	<u>3,702</u>	<u>4,250</u>
Total Expenditures	<u>\$ 352,977</u>	<u>\$ 370,835</u>	<u>\$ 371,966</u>	<u>\$ 406,156</u>

PERSONNEL SCHEDULE

Director of Human Resources	1	1	1	1
HR Generalist	1	0	0	0
HR Business Partner	0	1	1	1
HR Specialist	1	1	1	1
Temp - Intern	1	1	1	1

PROGRAM DESCRIPTION

The Human Resources (HR) Department is responsible for the operations of the City's personnel function. Primary responsibilities include hiring and maintaining an appropriate work force and maintenance of the associated information resources. HR also maintains position classification and compensation plans in compliance with all applicable State and Federal laws and regulations and is responsible for the design, implementation, and maintenance of the City's employee benefits plan. The department provides for the overall safety program and handles the risk management function, including workers' compensation and property and casualty insurance. The HR Department provides resources for applicants, employees, and retirees of the City.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

107 - HUMAN RESOURCES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 230,781	\$ 247,140	\$ 244,500	\$ 258,822
4102 Salaries - Part Time	-	-	2,210	-
4103 Salaries - Temporary	-	-	-	-
4104 Salaries - Overtime	-	600	500	600
4106 Social Security/Medicare	17,072	18,732	18,200	19,959
4107 TMRS	34,379	35,183	34,500	37,256
4108 Health & Life Insurance	31,997	33,120	38,900	37,548
4109 Workers Compensation	128	175	115	186
4111 Car Allowance	4,800	4,800	4,800	4,800
4114 Section 125 Admin Fee	34	45	45	45
4117 Health Savings Account	2,988	3,090	3,100	3,090
Total Personnel & Related	<u>322,179</u>	<u>342,885</u>	<u>346,870</u>	<u>362,306</u>
<u>4200 SERVICES</u>				
4201 Public Notices	52	500	500	500
4216 Mobile Telephone	-	-	-	900
4240 Consultant Fees	12,500	3,500	3,500	18,500
4250 Training & Travel	5,621	14,000	9,000	14,650
4252 Dues & Fees	1,003	1,300	1,130	1,300
4255 Community/Employee Affairs	4,629	3,000	7,264	3,550
4279 Software - Other	898	1,000	-	200
Total Services	<u>24,703</u>	<u>23,300</u>	<u>21,394</u>	<u>39,600</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	1,696	1,200	1,200	1,200
4303 Operational Supplies	1,498	300	1,900	300
4304 Data Processing Supplies	-	1,850	-	1,800
4305 Printing	2,450	150	-	150
4307 Postage	313	500	300	400
4308 Small Tools & Minor Equipment	-	-	16	50
4311 Uniforms	138	500	286	300
4348 Books	-	150	-	50
Total Supplies	<u>6,095</u>	<u>4,650</u>	<u>3,702</u>	<u>4,250</u>
TOTAL EXPENDITURES	<u>\$ 352,977</u>	<u>\$ 370,835</u>	<u>\$ 371,966</u>	<u>\$ 406,156</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

200 - INFORMATION TECHNOLOGY SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 798,546	\$ 864,357	\$ 854,585	\$ 906,707
Services	434,858	502,900	426,985	629,823
Supplies	26,200	26,630	25,575	26,764
Repairs & Maintenance	158,955	200,781	158,356	146,195
Capital Outlay	278,458	186,975	219,895	394,003
Total Expenditures	<u>\$ 1,697,017</u>	<u>\$ 1,781,643</u>	<u>\$ 1,685,396</u>	<u>\$ 2,103,492</u>

PERSONNEL SCHEDULE

Director of Information Technology	1	1	1	1
Supervisor - Projects & Applications	1	1	1	1
Operations Supervisor	1	1	1	1
Business Analyst I	2	2	2	2
Network Administrator	1	1	1	1
Systems Support Specialist	1	1	1	1
Network Specialist	1	0	0	0
Network Analyst	0	1	1	1
IT Coordinator - Part-Time	0	1	1	1

PROGRAM DESCRIPTION

The Information Technology (IT) Services Department is responsible for managing and maintaining the City's computer and communication systems, which include over 100 software applications and more than 1,000 pieces of equipment installed throughout the City's technology network. This encompasses the City's network infrastructure; internet services and security; voice, cellular, data, and radio communications; and building security systems. IT is responsible for hardware and software acquisitions and software implementation, and ensures compliance with associated software licensing requirements. IT performs project management and system analysis and auditing, and also provides system training for end users as needed. IT services also include GIS operations, technical support for the City's website and municipal access channel, as well as all hosted services.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

200 - INFORMATION TECHNOLOGY SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 573,354	\$ 616,423	\$ 596,700	\$ 649,331
4102 Salaries - Part Time	-	17,165	17,165	17,165
4104 Salaries - Overtime	15,340	10,000	23,500	10,000
4106 Social Security/Medicare	43,406	46,657	47,900	51,302
4107 TMRS	85,911	87,619	85,100	93,313
4108 Health & Life Insurance	77,207	82,884	80,000	80,592
4109 Workers Compensation	740	1,074	675	1,179
4114 Section 125 Admin Fee	45	45	45	45
4117 Health Savings Account	2,543	2,490	3,500	3,780
Total Personnel & Related	<u>798,546</u>	<u>864,357</u>	<u>854,585</u>	<u>906,707</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	5,363	5,000	4,500	5,000
4219 Mobile Technology	6,552	6,568	5,600	6,000
4250 Training & Travel	31,888	36,996	35,051	40,872
4251 Subscriptions	360	300	360	384
4252 Dues & Fees	305	425	425	5,096
4273 GIS Development	16,655	14,175	14,155	17,488
4275 DPTV Development	3,878	4,643	2,890	7,175
4276 Website Development	42,671	42,846	33,500	21,684
4277 Software - Incode	58,739	65,564	63,141	136,110
4278 Software - Microsoft	71,401	81,300	60,380	60,000
4279 Software - Other	88,825	114,363	114,363	132,610
4282 Software - Infrastructure	104,193	85,220	85,220	128,517
4290 Contract Labor	4,028	45,500	7,400	68,887
Total Services	<u>434,858</u>	<u>502,900</u>	<u>426,985</u>	<u>629,823</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	1,505	1,500	1,500	1,500
4303 Operational Supplies	7,431	2,500	2,500	1,500
4304 Data Processing Supplies	3,245	4,500	4,500	5,820
4305 Printing	191	300	100	300
4307 Postage	274	200	75	200
4308 Small Tools & Minor Equipment	11,058	14,730	14,000	14,544
4311 Uniforms	1,851	2,000	2,000	2,000
4328 Gasoline	645	700	700	700
4348 Books	-	200	200	200
Total Supplies	<u>26,200</u>	<u>26,630</u>	<u>25,575</u>	<u>26,764</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

200 - INFORMATION TECHNOLOGY SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	868	800	1,012	1,500
4402 Machinery & Equipment	65,592	95,731	59,320	53,633
4403 Computer Equipment	59,084	68,688	61,971	55,500
4404 Building	<u>33,411</u>	<u>35,562</u>	<u>36,053</u>	<u>35,562</u>
Total Repairs & Maintenance	<u>158,955</u>	<u>200,781</u>	<u>158,356</u>	<u>146,195</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	239,400	107,600	135,920	314,628
4906 Automobiles & Light Trucks	39,058	-	-	-
4908 Lease Purchase	-	79,375	79,375	79,375
4941 Consulting Engineer Fee	<u>-</u>	<u>-</u>	<u>4,600</u>	<u>-</u>
Total Capital Outlay	<u>278,458</u>	<u>186,975</u>	<u>219,895</u>	<u>394,003</u>
TOTAL EXPENDITURES	<u>\$ 1,697,017</u>	<u>\$ 1,781,643</u>	<u>\$ 1,685,396</u>	<u>\$ 2,103,492</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

201 - FINANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 568,076	\$ 571,288	\$ 579,949	\$ 609,163
Services	69,642	94,900	76,950	91,500
Supplies	14,825	14,900	13,200	19,500
Repairs & Maintenance	<u>476</u>	<u>400</u>	<u>100</u>	<u>200</u>
Total Expenditures	<u>\$ 653,019</u>	<u>\$ 681,488</u>	<u>\$ 670,199</u>	<u>\$ 720,363</u>

PERSONNEL SCHEDULE

Director of Finance	1	1	1	1
Accounting Supervisor	1	1	1	1
Accountant	1	1	1	1
Purchasing & Budget Coordinator	1	1	1	1
Payroll & Accounting Specialist	1	1	1	1
Clerk	1	1	1	0
Accounts Payable Clerk	0	0	0	1

PROGRAM DESCRIPTION

The Finance Department provides administrative support to the City and is responsible for the following functions: accounting, payroll, cash and investment management, financial analysis and reporting, debt administration, accounts payable, and purchasing.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

201 - FINANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 436,042	\$ 450,961	\$ 446,450	\$ 465,823
4104 Salaries - Overtime	46	1,000	800	1,000
4106 Social Security/Medicare	31,657	34,242	32,810	35,325
4107 TMRS	63,640	64,288	60,000	65,938
4108 Health & Life Insurance	36,327	20,340	39,550	40,608
4109 Workers Compensation	230	322	204	334
4114 Section 125 Admin Fee	134	135	135	135
Total Personnel & Related	<u>568,076</u>	<u>571,288</u>	<u>579,949</u>	<u>609,163</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	844	900	950	1,000
4239 Audit Fees	25,626	35,000	28,000	35,000
4240 Consultant Fee	40,255	45,000	38,000	43,000
4250 Training & Travel	326	9,000	7,000	7,500
4252 Dues & Fees	2,591	5,000	3,000	5,000
Total Services	<u>69,642</u>	<u>94,900</u>	<u>76,950</u>	<u>91,500</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	2,676	3,000	3,000	3,200
4303 Operational Supplies	464	200	200	200
4304 Data Processing Supplies	-	200	-	200
4305 Printing	5,030	5,000	5,000	5,000
4307 Postage	4,012	4,300	4,000	4,400
4308 Small Tools & Minor Equipment	2,118	1,500	500	6,000
4311 Uniforms	525	600	500	500
4348 Books	-	100	-	-
Total Supplies	<u>14,825</u>	<u>14,900</u>	<u>13,200</u>	<u>19,500</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

201 - FINANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	379	-	-	-
4403 Computer Equipment	<u>97</u>	<u>400</u>	<u>100</u>	<u>200</u>
Total Repairs & Maintenance	<u>476</u>	<u>400</u>	<u>100</u>	<u>200</u>
TOTAL EXPENDITURES	<u>\$ 653,019</u>	<u>\$ 681,488</u>	<u>\$ 670,199</u>	<u>\$ 720,363</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

202 - CITY SECRETARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 313,845	\$ 341,868	\$ 338,960	\$ 368,155
Services	34,602	62,661	64,150	41,241
Supplies	16,513	32,760	24,085	31,200
Repairs & Maintenance	<u>16,193</u>	<u>14,510</u>	<u>14,510</u>	<u>14,450</u>
Total Expenditures	<u>\$ 381,153</u>	<u>\$ 451,799</u>	<u>\$ 441,705</u>	<u>\$ 455,046</u>

PERSONNEL SCHEDULE

City Secretary	1	1	1	1
Deputy City Secretary	1	1	1	1
Records Technician	1	1	1	1
Secretary	0	0	0	1
Clerk	1	1	1	0
Receptionist - Part-Time	2	2	2	2

PROGRAM DESCRIPTION

The City Secretary is responsible for the maintenance of official City documents and records in accordance with the City's records management program. Additionally, the City Secretary's office ensures compliance with the Open Meetings Act, Public Information Act, and Texas Election Code. Other duties include recording and maintaining the minutes of all public meetings and public hearings of the City Council and the Planning & Zoning Commission, conducting all City related elections, responding to public information requests, and maintaining the City's Code of Ordinances.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

202 - CITY SECRETARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 210,523	\$ 226,185	\$ 223,200	\$ 239,940
4102 Salaries - Part Time	21,888	25,600	20,500	25,600
4106 Social Security/Medicare	17,090	19,049	18,100	19,962
4107 TMRS	30,725	32,087	30,900	33,608
4108 Health & Life Insurance	30,818	35,628	42,000	44,472
4109 Workers Compensation	128	184	115	193
4114 Section 125 Admin Fee	45	45	45	45
4117 Health Savings Account	2,628	3,090	4,100	4,335
Total Personnel & Related	<u>313,845</u>	<u>341,868</u>	<u>338,960</u>	<u>368,155</u>
<u>4200 SERVICES</u>				
4201 Public Notices	17,187	9,000	13,000	11,000
4216 Mobile Telephone	-	-	-	950
4231 Equipment Rental	1,677	1,725	1,550	1,725
4250 Training & Travel	8,533	10,300	6,900	9,920
4252 Dues & Fees	290	340	400	340
4279 Software - Other	4,050	38,296	38,500	14,306
4290 Contract Labor	2,865	3,000	3,800	3,000
Total Services	<u>34,602</u>	<u>62,661</u>	<u>64,150</u>	<u>41,241</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	692	1,000	1,200	1,000
4303 Operational Supplies	5,867	4,000	4,000	4,000
4305 Printing	7,479	11,120	10,000	9,560
4307 Postage	241	500	500	500
4308 Small Tools & Minor Equipment	67	100	100	100
4311 Uniforms	412	370	350	370
4346 Election Supplies	1,402	12,110	6,055	12,110
4347 Election Judges & Clerks	-	3,160	1,580	3,160
4348 Books	353	400	300	400
Total Supplies	<u>16,513</u>	<u>32,760</u>	<u>24,085</u>	<u>31,200</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

202 - CITY SECRETARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	14,201	13,510	13,510	13,450
4403 Computer Equipment	<u>1,992</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total Repairs & Maintenance	<u>16,193</u>	<u>14,510</u>	<u>14,510</u>	<u>14,450</u>
TOTAL EXPENDITURES	<u>\$ 381,153</u>	<u>\$ 451,799</u>	<u>\$ 441,705</u>	<u>\$ 455,046</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 8,936,260	\$ 9,676,183	\$ 9,535,456	\$ 10,094,450
Services	177,815	208,682	184,161	209,973
Supplies	259,985	290,651	281,831	295,824
Repairs & Maintenance	121,493	133,020	128,083	126,556
Capital Outlay	41,205	-	-	-
Total Expenditures	<u>\$ 9,536,758</u>	<u>\$ 10,308,536</u>	<u>\$ 10,129,531</u>	<u>\$ 10,726,803</u>

PERSONNEL SCHEDULE

Police Chief	1	1	1	1
Assistant Police Chief	1	1	1	1
Captain	1	1	1	1
Lieutenants	4	4	4	4
Sergeants	8	8	8	8
Patrol Officers	30	30	30	30
Investigators	6	6	6	5
Pro-Act Investigator	0	0	0	1
Traffic Officers	2	2	2	2
K-9 Officer	1	1	1	1
School Resource Officers	4	4	4	4
Identification Officer	1	1	1	1
Warrant Officer	1	1	1	1
Career Services Officer	1	1	1	1
Dispatcher Supervisor	1	1	1	1
Dispatcher	10	10	10	10
Community Liaison	1	1	1	1
Administrative Assistant	1	1	1	1
Finance and Payroll Coordinator	1	1	1	1
Clerk	1	0	0	0
Criminal Intelligence Analyst	1	1	1	1
Records Supervisor	1	1	1	1
Records Technician	2	3	3	3
Property / Evidence Custodian - PSA	1	1	1	1
Public Safety Attendant	6	6	6	6
House Check - Temporary	1	1	1	1

PROGRAM DESCRIPTION

The Police Department is comprised of two units for budgetary purposes: the Administrative Bureau and the Neighborhood Services Bureau. The Administrative Bureau is responsible for administration, recruiting, training, communications, accreditation, records, and fiscal services. The Neighborhood Services Bureau is responsible for patrol, traffic, school crossing guards, investigations, accreditation, holding facility, fleet, crime analysis and community relations. Note: the 18 part-time crossing guards are paid out of a Special Revenue Fund (Fund 19) and the Crime Prevention Officer, Pro-Act Sergeant, two Pro-Act Investigators, and three dispatchers are paid out of the Crime Control and Prevention District (CCPD).

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 5,945,777	\$ 6,576,072	\$ 6,313,320	\$ 6,925,765
4103 Salaries - Temporary	321	1,000	600	1,000
4104 Salaries - Overtime	579,447	428,331	603,229	428,331
4106 Social Security/Medicare	472,581	530,352	515,955	556,998
4107 TMRS	952,253	996,625	926,730	1,039,584
4108 Health & Life Insurance	944,761	1,085,964	1,129,976	1,075,092
4109 Workers Compensation	26,181	41,609	26,357	45,915
4114 Section 125 Admin Fee	1,743	1,890	1,880	1,755
4117 Health Savings Account	13,196	14,340	17,409	20,010
Total Personnel & Related	<u>8,936,260</u>	<u>9,676,183</u>	<u>9,535,456</u>	<u>10,094,450</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	19,665	18,092	16,455	13,704
4219 Mobile Technology	14,925	15,000	13,533	15,000
4231 Equipment Rental	13,923	13,361	12,480	13,361
4235 Insurance - Fidelity	654	426	398	426
4244 Advertising	385	1,500	900	1,500
4250 Training & Travel	53,412	79,100	68,309	78,030
4251 Subscriptions	-	99	-	99
4252 Dues & Fees	11,572	3,951	3,949	5,693
4255 Community/Employee Awards	3,915	4,183	4,135	4,533
4272 Medical Exams	(1,647)	4,600	1,677	4,600
4279 Software - Other	18,522	16,373	15,273	21,920
4290 Contract Labor	42,489	51,997	47,052	51,107
Total Services	<u>177,815</u>	<u>208,682</u>	<u>184,161</u>	<u>209,973</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	6,591	9,000	9,000	9,000
4302 Cleaning Supplies	145	170	170	170
4303 Operational Supplies	65,073	67,195	67,150	67,456
4304 Data Processing Supplies	2,027	2,000	2,000	2,000
4305 Printing	2,830	4,002	2,488	4,002
4307 Postage	2,585	3,000	2,931	3,000
4308 Small Tools & Minor Equipment	9,922	5,112	5,088	10,675
4310 Uniform Rental	6,693	7,424	7,041	7,884
4311 Uniforms	29,441	40,155	33,670	42,005
4314 Protective Clothing	8,557	20,412	20,360	17,437
4328 Gasoline	125,985	130,000	129,964	130,000
4329 Diesel	78	1,200	1,021	1,200
4348 Books	58	981	948	995
Total Supplies	<u>259,985</u>	<u>290,651</u>	<u>281,831</u>	<u>295,824</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	61,537	55,917	49,448	55,917
4402 Machinery & Equipment	26,266	34,094	33,613	31,457
4403 Computer Equipment	626	3,008	2,630	2,008
4404 Buildings	25,780	32,806	34,253	29,979
4405 Radios	1,890	3,395	3,200	3,395
4409 Air Conditioners	5,394	3,800	4,939	3,800
Total Repairs & Maintenance	<u>121,493</u>	<u>133,020</u>	<u>128,083</u>	<u>126,556</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	41,205	-	-	-
Total Capital Outlay	<u>41,205</u>	<u>-</u>	<u>-</u>	<u>-</u>
 TOTAL EXPENDITURES	 <u>\$ 9,536,758</u>	 <u>\$ 10,308,536</u>	 <u>\$ 10,129,531</u>	 <u>\$ 10,726,803</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

303 - EMERGENCY MANAGEMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 379,426	\$ 395,335	\$ 391,038	\$ 407,600
Services	24,649	30,825	26,275	29,850
Supplies	28,501	17,850	16,550	18,825
Repairs & Maintenance	1,933	5,200	3,700	5,200
Other Operating Expenditures	-	-	-	-
Capital Outlay	-	-	-	60,000
Total Expenditures	\$ 434,509	\$ 449,210	\$ 437,563	\$ 521,475

PERSONNEL SCHEDULE

Emergency Services Director	1	1	1	1
Station Attendant	2	2	2	2
Office Manager	1	1	1	1

PROGRAM DESCRIPTION

The Emergency Management Department is responsible for protecting the lives and property of citizens in the event of a natural or man-made disaster. The department maintains and updates the City's Emergency Plan, which provides guidelines and resources for all contingencies to which the City may be subjected. This department is also responsible for ensuring that a coordinated and effective emergency response system is developed and maintained, including the EOC, equipment, and resources necessary to provide emergency services in the event of a disaster.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

303 - EMERGENCY MANAGEMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 270,484	\$ 282,595	\$ 278,200	\$ 292,260
4104 Overtime	723	-	4,910	-
4106 Social Security/Medicare	19,398	21,344	21,100	22,073
4107 TMRS	39,579	40,071	35,600	41,203
4108 Health & Life Insurance	45,562	47,196	47,900	48,504
4109 Workers Compensation	663	949	600	980
4114 Section 125 Admin Fee	45	45	78	90
4117 Health Savings Account	2,972	3,135	2,650	2,490
Total Personnel & Related	<u>379,426</u>	<u>395,335</u>	<u>391,038</u>	<u>407,600</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	2,174	2,800	1,400	1,400
4219 Mobile Technology	1,110	1,200	975	1,000
4231 Equipment Rental	5,696	6,100	5,500	6,100
4250 Training & Travel	9,079	10,350	10,000	12,150
4251 Subscriptions	1,500	2,500	1,800	1,725
4252 Dues & Fees	5,090	5,500	5,100	5,100
4255 Community/Employee Affairs	-	2,375	1,500	2,375
Total Services	<u>24,649</u>	<u>30,825</u>	<u>26,275</u>	<u>29,850</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	589	500	450	500
4307 Postage	-	50	-	25
4308 Small Tools & Minor Equipment	21,907	12,000	10,000	12,000
4311 Uniforms	1,385	2,800	2,600	2,800
4328 Gasoline	3,525	2,500	3,500	3,500
4329 Diesel	1,095	-	-	-
Total Supplies	<u>28,501</u>	<u>17,850</u>	<u>16,550</u>	<u>18,825</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

303 - EMERGENCY MANAGEMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	1,166	2,500	2,000	2,500
4402 Machinery & Equipment	-	200	200	200
4404 Buildings	767	1,000	500	1,000
4440 Alarm System	-	1,500	1,000	1,500
Total Repairs & Maintenance	<u>1,933</u>	<u>5,200</u>	<u>3,700</u>	<u>5,200</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	-	-	-	60,000
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>60,000</u>
 TOTAL EXPENDITURES	 <u>\$ 434,509</u>	 <u>\$ 449,210</u>	 <u>\$ 437,563</u>	 <u>\$ 521,475</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

304 - FIRE DEPARTMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 130,289	\$ 159,758	\$ 159,758	\$ 159,758
Services	178,829	194,750	192,906	216,150
Supplies	114,524	176,500	207,828	462,900
Repairs & Maintenance	110,253	144,300	184,100	110,800
Capital Outlay	<u>114,102</u>	<u>175,000</u>	<u>138,000</u>	<u>1,592,600</u>
Total Expenditures	<u>\$ 647,997</u>	<u>\$ 850,308</u>	<u>\$ 882,592</u>	<u>\$ 2,542,208</u>

PROGRAM DESCRIPTION

The Fire Department is staffed by volunteers and is responsible for the protection of life and property against fire and other disasters. The City currently has two fire stations. The department maintains equipment and ensures training of the volunteer force and provides fire suppression and emergency medical services.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

304 - FIRE DEPARTMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4112 City Contribution to VFD	\$ 15,600	\$ 15,600	\$ 15,600	\$ 15,600
4113 City Contribution to VFD Retire.	107,532	137,000	137,000	137,000
4115 Accident & Sickness Policy	<u>7,157</u>	<u>7,158</u>	<u>7,158</u>	<u>7,158</u>
Total Personnel & Related	<u>130,289</u>	<u>159,758</u>	<u>159,758</u>	<u>159,758</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	752	1,500	525	550
4250 Training & Travel	61,267	56,000	56,000	55,350
4251 Subscriptions	6,257	8,200	9,350	9,400
4252 Dues & Fees	4,400	5,100	5,900	5,900
4254 Inspections and Permits	-	-	-	425
4255 Community/Employee Affairs	24,342	30,150	30,000	32,150
4256 Santa Around Town	7,081	8,000	7,100	11,000
4279 Software - Other	-	-	31	4,700
4290 Contract Labor	<u>74,730</u>	<u>85,800</u>	<u>84,000</u>	<u>96,675</u>
Total Services	<u>178,829</u>	<u>194,750</u>	<u>192,906</u>	<u>216,150</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	1,918	3,000	1,650	1,500
4303 Operational Supplies	13,682	10,250	18,000	10,250
4304 Data Processing Supplies	95	1,000	150	150
4305 Printing	105	1,000	150	250
4307 Postage	461	750	275	250
4308 Small Tools & Minor Equipment	20,942	80,500	101,103	367,500
4311 Uniforms	19,602	27,500	26,000	27,500
4314 Protective Clothing	18,500	18,500	18,500	18,500
4328 Gasoline	17,616	19,000	17,000	17,000
4329 Diesel	<u>21,603</u>	<u>15,000</u>	<u>25,000</u>	<u>20,000</u>
Total Supplies	<u>114,524</u>	<u>176,500</u>	<u>207,828</u>	<u>462,900</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

304 - FIRE DEPARTMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	38,591	42,100	42,000	42,100
4402 Machinery & Equipment	9,117	19,000	25,000	19,000
4404 Buildings	31,642	19,700	35,000	19,700
4405 Radios	18,073	15,000	15,000	15,000
4409 Air Conditioners	8,891	5,000	24,000	5,000
4413 Drill Field	<u>3,939</u>	<u>43,500</u>	<u>43,100</u>	<u>10,000</u>
Total Repairs & Maintenance	<u>110,253</u>	<u>144,300</u>	<u>184,100</u>	<u>110,800</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other than Bldgs	-	-	-	285,000
4904 Machinery & Equipment	57,510	-	-	-
4906 Automobiles & Light Trucks	-	175,000	138,000	-
4907 Large Trucks/Heavy Rolling Stock	-	-	-	1,150,000
4908 Lease Purchase	<u>56,592</u>	<u>-</u>	<u>-</u>	<u>157,600</u>
Total Capital Outlay	<u>114,102</u>	<u>175,000</u>	<u>138,000</u>	<u>1,592,600</u>
 TOTAL EXPENDITURES	 <u>\$ 647,997</u>	 <u>\$ 850,308</u>	 <u>\$ 882,592</u>	 <u>\$ 2,542,208</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 1,104,458	\$ 1,138,096	\$ 1,190,888	\$ 1,161,991
Services	134,309	142,040	150,900	145,350
Supplies	92,520	116,810	115,250	126,900
Repairs & Maintenance	9,601	10,000	8,500	9,000
Capital Outlay	-	60,000	60,000	-
Total Expenditures	<u>\$ 1,340,888</u>	<u>\$ 1,466,946</u>	<u>\$ 1,525,538</u>	<u>\$ 1,443,241</u>

PERSONNEL SCHEDULE

EMS Clerk	1	1	1	1
Paramedic	11	6	6	6
Paramedic - Part-Time	4	6	6	6
Shift Supervisors	0	4	4	4

PROGRAM DESCRIPTION

The EMS Department is responsible for providing emergency medical treatment and ambulance transportation as needed. The four ambulances and two rescue vehicles are operated by the staff of paramedics along with members of the DPVFD. Note: two ambulances are staffed by two full-time paramedics 24/7.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 592,700	\$ 692,089	\$ 648,300	\$ 730,476
4102 Salaries - Part Time	38,683	20,000	32,100	20,000
4104 Salaries - Overtime	179,267	101,650	225,225	101,650
4106 Social Security/Medicare	59,523	61,014	68,200	64,793
4107 TMRS	111,976	111,928	111,400	118,093
4108 Health & Life Insurance	116,992	143,844	100,600	119,064
4109 Workers Compensation	4,298	6,656	4,211	7,090
4114 Section 125 Admin Fee	167	270	152	180
4117 Health Savings Account	852	645	700	645
Total Personnel & Related	<u>1,104,458</u>	<u>1,138,096</u>	<u>1,190,888</u>	<u>1,161,991</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	-	1,440	1,000	1,200
4231 Equipment & Rental	-	-	-	3,600
4250 Training & Travel	20,644	26,000	25,000	33,250
4252 Dues & Fees	125	50	150	100
4253 Disposal Fee	2,333	3,000	1,800	1,800
4254 Inspections and Permits	-	-	-	500
4255 Community/Employee Affairs	478	950	950	1,500
4290 Contract Labor	110,729	110,600	122,000	103,400
Total Services	<u>134,309</u>	<u>142,040</u>	<u>150,900</u>	<u>145,350</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	-	-	-
4303 Operational Supplies	80,364	70,200	71,000	76,050
4305 Printing	-	250	200	250
4307 Postage	39	250	50	100
4308 Small Tools & Minor Equipment	8,770	32,110	31,000	36,500
4311 Uniforms	3,347	14,000	13,000	14,000
Total Supplies	<u>92,520</u>	<u>116,810</u>	<u>115,250</u>	<u>126,900</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	8,501	8,000	8,000	8,000
4402 Machinery & Equipment	<u>1,100</u>	<u>2,000</u>	<u>500</u>	<u>1,000</u>
Total Repairs & Maintenance	<u>9,601</u>	<u>10,000</u>	<u>8,500</u>	<u>9,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	<u>-</u>	<u>60,000</u>	<u>60,000</u>	<u>-</u>
Total Capital Outlay	<u>-</u>	<u>60,000</u>	<u>60,000</u>	<u>-</u>
 TOTAL EXPENDITURES	 <u>\$ 1,340,888</u>	 <u>\$ 1,466,946</u>	 <u>\$ 1,525,538</u>	 <u>\$ 1,443,241</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 129,882	\$ 127,299	\$ 137,630	\$ 140,973
Services	24,335	27,300	23,400	28,800
Supplies	3,938	18,440	21,250	23,690
Repairs & Maintenance	90	200	150	450
Capital Outlay	-	45,000	31,000	55,000
Total Expenditures	\$ 158,245	\$ 218,239	\$ 213,430	\$ 248,913

PERSONNEL SCHEDULE

Fire Marshal	1	1	1	1
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PROGRAM DESCRIPTION

The Fire Marshal's Office is responsible for proactive enforcement of the City's Fire Code as part of the efforts to protect against the loss of life and property. The Fire Marshal ensures that existing commercial buildings remain fire safe by educating the business owners and the community at-large in fire safety procedures and practices and by providing technical expertise to the City's building inspectors. The Fire Marshal conducts fire investigations and designs fire safety education programs.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 92,925	\$ 90,310	\$ 96,920	\$ 102,093
4104 Salaries - Overtime	-	-	4,075	-
4106 Social Security/Medicare	6,515	6,825	7,500	7,713
4107 TMRS	13,562	12,813	12,400	14,397
4108 Health & Life Insurance	15,384	15,360	14,800	14,760
4109 Workers Compensation	102	146	90	165
4114 Section 125 Admin Fee	11	-	-	-
4117 Health Savings Account	1,383	1,845	1,845	1,845
Total Personnel & Related	<u>129,882</u>	<u>127,299</u>	<u>137,630</u>	<u>140,973</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	1,475	2,500	1,200	1,500
4219 Mobile Technology	327	-	-	-
4250 Training & Travel	13,867	13,600	13,600	16,800
4252 Dues & Fees	2,066	3,000	2,400	3,000
4255 Community/Employee Affairs	5,255	6,500	5,500	6,500
4279 Software - Other	1,345	1,700	700	1,000
Total Services	<u>24,335</u>	<u>27,300</u>	<u>23,400</u>	<u>28,800</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	935	2,840	1,000	1,100
4305 Printing	-	250	150	240
4308 Small Tools & Minor Equipment	1,679	12,000	17,500	19,000
4311 Uniforms	882	3,000	2,300	3,000
4328 Gasoline	442	350	300	350
Total Supplies	<u>3,938</u>	<u>18,440</u>	<u>21,250</u>	<u>23,690</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	90	-	150	250
4402 Machinery & Equipment	-	200	-	200
Total Repairs & Maintenance	<u>90</u>	<u>200</u>	<u>150</u>	<u>450</u>
<u>4900 CAPITAL OUTLAY</u>				
4906 Automobiles & Light Trucks	-	45,000	31,000	55,000
Total Capital Outlay	<u>-</u>	<u>45,000</u>	<u>31,000</u>	<u>55,000</u>
 TOTAL EXPENDITURES	 <u>\$ 158,245</u>	 <u>\$ 218,239</u>	 <u>\$ 213,430</u>	 <u>\$ 248,913</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

314 - WAREHOUSE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 75,739	\$ 76,870	\$ 81,320	\$ 78,291
Services	-	250	260	350
Supplies	998	1,300	350	1,200
Repairs & Maintenance	<u>89</u>	<u>700</u>	<u>500</u>	<u>700</u>
Total Expenditures	<u>\$ 76,826</u>	<u>\$ 79,120</u>	<u>\$ 82,430</u>	<u>\$ 80,541</u>

PERSONNEL SCHEDULE

Warehouse Attendant	1	1	1	1
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PROGRAM DESCRIPTION

The Warehouse Attendant is responsible for stocking and maintaining an inventory of the most frequently used items within the City and also stores and maintains surplus items sold at the annual City auction.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

314 - WAREHOUSE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 55,135	\$ 56,410	\$ 56,100	\$ 57,417
4106 Social Security/Medicare	4,003	4,267	4,105	4,349
4107 TMRS	8,046	8,011	7,800	8,118
4108 Health & Life Insurance	8,166	7,644	12,950	7,860
4109 Workers Compensation	344	493	320	502
4114 Section 125 Admin Fee	45	45	45	45
Total Personnel & Related	<u>75,739</u>	<u>76,870</u>	<u>81,320</u>	<u>78,291</u>
<u>4200 SERVICES</u>				
4250 Training & Travel	-	25	-	25
4252 Dues & Fees	-	25	260	300
4279 Software - Other	-	200	-	25
Total Services	<u>-</u>	<u>250</u>	<u>260</u>	<u>350</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	254	200	-	100
4303 Operational Supplies	25	50	-	50
4304 Data Processing Supplies	-	100	-	100
4308 Small Tools & Minor Equipment	451	500	-	500
4311 Uniforms	268	250	250	250
4328 Gasoline	-	200	100	200
Total Supplies	<u>998</u>	<u>1,300</u>	<u>350</u>	<u>1,200</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	11	200	200	200
4402 Machinery & Equipment	-	100	100	100
4403 Computer Equipment	-	200	-	200
4404 Buildings	78	-	-	-
4409 Air Conditioners	-	200	200	200
Total Repairs & Maintenance	<u>89</u>	<u>700</u>	<u>500</u>	<u>700</u>
TOTAL EXPENDITURES	<u>\$ 76,826</u>	<u>\$ 79,120</u>	<u>\$ 82,430</u>	<u>\$ 80,541</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

400 - TRAFFIC

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ -	\$ -	\$ -	\$ 486,347
Services	-	-	-	2,900
Supplies	-	-	-	51,370
Repairs & Maintenance	-	-	-	32,000
Capital Outlay	-	-	-	204,440
Total Expenditures	\$ -	\$ -	\$ -	\$ 777,057

PERSONNEL SCHEDULE

Electrical Supervisor	0	0	0	1
Traffic Signal Supervisor	0	0	0	1
Maintenance Electrician (HVAC) II	0	0	0	1
Maintenance Electrician	0	0	0	1
Maintenance Technician III	0	0	0	1
Summer Laborer - Temporary	0	0	0	1

PROGRAM DESCRIPTION

The Traffic Division is responsible for maintaining the traffic signals and all traffic signs and street signs throughout the City. The division is also responsible for the electrical and A/C maintenance at City facilities. This division has previously been included in Planning and Development.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

400 - TRAFFIC

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ -	\$ -	\$ -	\$ 330,212
4103 Salaries - Temporary	-	-	-	3,456
4104 Salaries - Overtime	-	-	-	10,100
4106 Social Security/Medicare	-	-	-	25,919
4107 TMRS	-	-	-	47,888
4108 Health & Life Insurance	-	-	-	66,240
4109 Workers Compensation	-	-	-	552
4114 Section 125 Admin Fee	-	-	-	135
4117 Health Savings Account	-	-	-	1,845
Total Personnel & Related	-	-	-	486,347
<u>4200 SERVICES</u>				
4216 Mobile Telephones	-	-	-	1,000
4219 Mobile Technology	-	-	-	1,000
4250 Training & Travel	-	-	-	600
4252 Dues & Fees	-	-	-	300
Total Services	-	-	-	2,900
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	-	-	300
4303 Operational Supplies	-	-	-	27,500
4304 Data Processing Supplies	-	-	-	200
4308 Small Tools & Minor Equipment	-	-	-	13,500
4311 Uniforms	-	-	-	2,000
4328 Gasoline	-	-	-	6,770
4329 Diesel	-	-	-	1,000
4348 Books	-	-	-	100
Total Supplies	-	-	-	51,370

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

400 - TRAFFIC

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	-	-	-	4,000
4402 Machinery & Equipment	-	-	-	2,350
4403 Computer Equipment	-	-	-	250
4404 Buildings	-	-	-	200
4405 Radios	-	-	-	100
4406 Streets	-	-	-	11,000
4409 Air Conditioners	-	-	-	100
4435 Traffic Signals	-	-	-	14,000
Total Repairs & Maintenance	<u>-</u>	<u>-</u>	<u>-</u>	<u>32,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	-	-	-	77,000
4907 Large Trucks/Heavy Rolling Stock	-	-	-	101,000
4908 Lease Purchase	-	-	-	26,440
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>204,440</u>
 TOTAL EXPENDITURES	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ 777,057</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

401 - PLANNING AND DEVELOPMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 1,517,099	\$ 1,631,117	\$ 1,497,900	\$ 1,147,036
Services	110,517	225,102	184,497	139,637
Supplies	59,089	68,974	59,850	20,104
Repairs & Maintenance	50,290	38,220	33,200	7,320
Capital Outlay	14,825	32,000	32,000	-
Total Expenditures	\$ 1,751,820	\$ 1,995,413	\$ 1,807,447	\$ 1,314,097

PERSONNEL SCHEDULE

Director of Public Works	1	1	1	1
Engineering Coordinator	1	1	1	1
Electrical Supervisor	1	1	1	0
Chief Building Official	1	1	1	1
Engineering Inspector	2	2	2	1
Engineering Inspector II	0	0	0	1
Inspector III	1	1	1	1
Inspector II	1	1	1	0
Deputy Building Official	0	0	0	1
Traffic Signal Supervisor	1	1	1	0
Maintenance Electrician (HVAC) II	1	1	1	0
Maintenance Electrician	1	1	1	0
PW Operations Coordinator	1	1	1	0
PW Operations Supervisor	0	0	0	1
Surveyor/AutoCAD Operator	1	1	1	1
Maintenance Technician III	1	1	1	0
Code Enforcement Officer	1	1	1	1
Clerk	1	1	1	0
Administrative Assistant	0	0	0	1
Summer Laborer - Temporary	1	1	1	0

PROGRAM DESCRIPTION

Planning and Development is responsible for coordinating and administering all regulations and policies that regulate development within the City of Deer Park. This includes building inspections, subdivision plat review, subdivision construction plans, etc. The division included the traffic division, which includes the electrical and A/C maintenance at City facilities, until Traffic was established as a separate division starting with the FY 19-20 budget.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

401 - PLANNING AND DEVELOPMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 1,091,051	\$ 1,153,050	\$ 1,084,000	\$ 841,030
4103 Salaries - Temporary	-	2,900	2,900	-
4104 Salaries - Overtime	14,215	13,100	15,900	3,000
4106 Social Security/Medicare	80,046	88,718	81,800	63,606
4107 TMRS	162,082	166,193	152,500	118,735
4108 Health & Life Insurance	160,546	197,916	152,200	114,036
4109 Workers Compensation	1,199	1,680	1,100	1,139
4111 Car Allowance	5,400	5,400	5,400	5,400
4114 Section 125 Admin Fee	255	315	200	90
4117 Health Savings Account	2,305	1,845	1,900	-
Total Personnel & Related	<u>1,517,099</u>	<u>1,631,117</u>	<u>1,497,900</u>	<u>1,147,036</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	6,105	4,050	9,250	6,478
4219 Mobile Technology	3,416	4,260	4,575	3,260
4231 Equipment Rental	5,086	8,130	8,000	8,130
4240 Consultant Fees	37,387	146,000	100,000	33,000
4250 Training & Travel	9,012	17,990	17,000	17,390
4252 Dues & Fees	10,125	4,500	8,000	4,200
4279 Software - Other	8,444	13,372	13,372	34,579
4280 Home Demolition/Lot Cleaning	4,617	16,000	12,000	16,000
4281 Tree Services	2,350	5,800	5,800	11,600
4290 Contract Labor	23,975	5,000	6,500	5,000
Total Services	<u>110,517</u>	<u>225,102</u>	<u>184,497</u>	<u>139,637</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	2,905	3,000	3,000	2,700
4303 Operational Supplies	27,218	30,000	28,000	2,500
4304 Data Processing Supplies	2,572	2,000	2,500	1,800
4308 Small Tools & Minor Equipment	12,046	15,000	13,000	4,000
4311 Uniforms	2,798	3,500	3,000	1,500
4328 Gasoline	10,331	13,524	9,000	6,754
4329 Diesel	484	1,000	400	-
4348 Books	735	950	950	850
Total Supplies	<u>59,089</u>	<u>68,974</u>	<u>59,850</u>	<u>20,104</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

401 - PLANNING AND DEVELOPMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	24,020	8,000	8,000	4,000
4402 Machinery & Equipment	603	2,350	500	-
4403 Computer Equipment	1,094	2,470	1,500	2,220
4404 Buildings	746	200	200	-
4405 Radios	-	100	-	-
4406 Streets	8,784	11,000	9,000	-
4409 Air Conditioners	-	100	-	-
4430 Furniture & Fixtures	-	-	-	1,100
4435 Traffic Signals	15,043	14,000	14,000	-
Total Repairs & Maintenance	<u>50,290</u>	<u>38,220</u>	<u>33,200</u>	<u>7,320</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	14,825	32,000	32,000	-
Total Capital Outlay	<u>14,825</u>	<u>32,000</u>	<u>32,000</u>	<u>-</u>
 TOTAL EXPENDITURES	 <u>\$ 1,751,820</u>	 <u>\$ 1,995,413</u>	 <u>\$ 1,807,447</u>	 <u>\$ 1,314,097</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

402 - SANITATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 1,529,168	\$ 1,623,980	\$ 1,488,380	\$ 1,585,667
Services	1,753,405	1,598,300	1,789,900	1,815,967
Supplies	309,644	314,630	277,600	318,380
Repairs & Maintenance	131,947	232,950	222,312	237,700
Capital Outlay	435,064	322,431	337,896	415,350
Total Expenditures	<u>\$ 4,159,228</u>	<u>\$ 4,092,291</u>	<u>\$ 4,116,088</u>	<u>\$ 4,373,064</u>

PERSONNEL SCHEDULE

Sanitation Supervisor	1	1	1	1
Assistant Sanitation Supervisor	1	1	1	1
Equipment Operator III	3	3	3	3
Crew Leader	5	5	5	5
Equipment Operator II	1	1	1	1
Sanitation Laborer	11	11	11	11

PROGRAM DESCRIPTION

The Sanitation Department is responsible for the collection and disposal of all residential garbage and trash (commercial waste disposal is outsourced). This division also maintains the City's transfer station and recycling center.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

402 - SANITATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 1,034,648	\$ 1,079,822	\$ 1,008,600	\$ 1,059,793
4104 Salaries - Overtime	35,085	38,200	30,700	38,200
4106 Social Security/Medicare	77,557	83,485	77,900	83,014
4107 TMRS	156,497	156,803	145,150	154,963
4108 Health & Life Insurance	210,204	245,916	211,700	229,896
4109 Workers Compensation	11,210	15,749	9,980	15,661
4114 Section 125 Admin Fee	189	225	300	360
4117 Health Savings Account	3,778	3,780	4,050	3,780
Total Personnel & Related	<u>1,529,168</u>	<u>1,623,980</u>	<u>1,488,380</u>	<u>1,585,667</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	4,593	2,653	7,300	7,320
4219 Mobile Technology	-	420	-	420
4220 Commercial Garbage Collection	1,064,274	991,000	1,180,800	1,200,000
4250 Training & Travel	-	3,000	1,500	7,000
4252 Dues & Fees	283	1,227	300	1,227
4253 Disposal Fees	684,255	600,000	600,000	600,000
Total Services	<u>1,753,405</u>	<u>1,598,300</u>	<u>1,789,900</u>	<u>1,815,967</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	491	350	300	600
4302 Cleaning Supplies	10,896	15,000	11,000	15,000
4303 Operational Supplies	17,912	20,000	17,000	21,000
4305 Printing	1,674	600	400	600
4308 Small Tools & Minor Equipment	3,880	12,000	9,000	12,500
4309 Garbage Bags	194,412	160,000	157,000	163,000
4311 Uniforms	8,983	7,680	8,900	9,680
4328 Gasoline	2,401	4,000	2,000	3,000
4329 Diesel	68,995	95,000	72,000	93,000
Total Supplies	<u>309,644</u>	<u>314,630</u>	<u>277,600</u>	<u>318,380</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

402 - SANITATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	118,334	206,700	206,700	211,700
4402 Machinery & Equipment	2,050	15,000	3,000	15,000
4403 Computer Equipment	51	-	312	-
4404 Buildings	11,512	10,000	12,300	10,000
4405 Radios	-	500	-	250
4409 Air Conditioners	-	750	-	750
Total Repairs & Maintenance	<u>131,947</u>	<u>232,950</u>	<u>222,312</u>	<u>237,700</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	-	-	-	31,000
4907 Large Trucks/Heavy Rolling Stock	190,929	90,000	87,896	211,000
4908 Lease Purchase	244,135	232,431	250,000	173,350
Total Capital Outlay	<u>435,064</u>	<u>322,431</u>	<u>337,896</u>	<u>415,350</u>
 TOTAL EXPENDITURES	 <u>\$ 4,159,228</u>	 <u>\$ 4,092,291</u>	 <u>\$ 4,116,088</u>	 <u>\$ 4,373,064</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

403 - STREET MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 845,712	\$ 908,929	\$ 811,760	\$ 931,752
Services	33,908	117,076	65,584	113,716
Supplies	101,410	109,225	97,320	125,475
Repairs & Maintenance	139,184	1,235,050	1,106,760	907,250
Capital Outlay	69,235	108,000	111,478	-
Total Expenditures	\$ 1,189,449	\$ 2,478,280	\$ 2,192,902	\$ 2,078,193

PERSONNEL SCHEDULE

Street Maintenance Supervisor	1	1	1	1
Assistant Street Maintenance Supervisor	0	0	0	1
Crew Leader	1	1	1	0
Equipment Operator III	2	2	2	2
Equipment Operator II	3	3	3	3
Equipment Operator I	1	1	1	1
Laborer	5	5	5	0
Public Works Laborer	0	0	0	5
Summer Laborer - Temporary	6	6	6	6

PROGRAM DESCRIPTION

The Street Maintenance Department is responsible for the repair and maintenance of all City streets and drainage structures. Field duties include patching concrete and asphalt streets, street sweeping, mowing the right-of-ways, cleaning ditches, culverts, catch basins and sewer manholes, and mosquito control.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

403 - STREET MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 566,527	\$ 600,585	\$ 548,800	\$ 627,650
4103 Salaries - Temporary	6,109	17,400	17,400	18,000
4104 Salaries - Overtime	17,190	12,800	12,500	12,800
4106 Social Security/Medicare	43,145	47,638	43,500	48,816
4107 TMRS	85,182	86,972	77,600	88,548
4108 Health & Life Insurance	116,624	129,672	103,400	123,660
4109 Workers Compensation	7,537	10,502	6,660	10,763
4114 Section 125 Admin Fee	178	180	200	225
4117 Health Savings Account	3,220	3,180	1,700	1,290
Total Personnel & Related	<u>845,712</u>	<u>908,929</u>	<u>811,760</u>	<u>931,752</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	2,590	1,680	3,254	3,260
4219 Mobile Technology	324	456	130	456
4231 Equipment Rental	-	9,820	200	5,000
4250 Training & Travel	295	2,520	500	3,000
4252 Dues & Fees	464	1,600	500	1,000
4253 Disposal Fees	21,906	26,000	21,000	26,000
4290 Contract Labor	8,329	75,000	40,000	75,000
Total Services	<u>33,908</u>	<u>117,076</u>	<u>65,584</u>	<u>113,716</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	528	300	200	300
4303 Operational Supplies	27,455	24,000	24,000	24,000
4308 Small Tools & Minor Equipment	11,488	12,650	12,000	27,300
4311 Uniforms	5,308	4,120	5,400	5,720
4314 Protective Clothing	173	-	65	-
4316 Chemicals	24,477	36,000	25,000	36,000
4328 Gasoline	8,990	10,000	8,500	10,000
4329 Diesel	22,991	22,155	22,155	22,155
Total Supplies	<u>101,410</u>	<u>109,225</u>	<u>97,320</u>	<u>125,475</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

403 - STREET MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	31,541	22,000	31,000	31,000
4402 Machinery & Equipment	21,815	20,000	25,000	22,000
4403 Computer Equipment	-	-	60	-
4404 Buildings	189	1,200	1,200	12,400
4405 Radios	-	200	-	200
4406 Streets	75,242	1,150,000	1,038,000	800,000
4407 Sidewalks	8,000	40,000	10,000	35,000
4408 Storm Sewer	2,397	1,500	1,500	6,500
4409 Air Conditioners	-	150	-	150
Total Repairs & Maintenance	<u>139,184</u>	<u>1,235,050</u>	<u>1,106,760</u>	<u>907,250</u>
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	49,641	-	-	-
4904 Machinery & Equipment	19,594	21,000	20,874	-
4906 Automobiles & Light Trucks	-	87,000	90,604	-
Total Capital Outlay	<u>69,235</u>	<u>108,000</u>	<u>111,478</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 1,189,449</u>	<u>\$ 2,478,280</u>	<u>\$ 2,192,902</u>	<u>\$ 2,078,193</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

404 - FLEET MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 419,545	\$ 548,678	\$ 408,435	\$ 566,942
Services	28,192	39,054	26,575	33,970
Supplies	55,548	54,400	49,450	55,957
Repairs & Maintenance	15,764	26,973	33,000	17,000
Capital Outlay	51,900	44,900	43,686	59,400
Total Expenditures	\$ 570,949	\$ 714,005	\$ 561,146	\$ 733,269

PERSONNEL SCHEDULE

Shop Supervisor	1	1	1	1
Welder	1	1	1	1
Mechanic II	4	4	4	4
Mechanic I	1	1	1	1
Laborer	1	1	1	1

PROGRAM DESCRIPTION

The Fleet Maintenance Department is responsible for the repair and maintenance of all vehicles and equipment in the Public Works, Parks and Recreation, Fire, Planning and Development, Humane, Utilities, and Administrative departments. This also includes maintaining an adequate fuel supply for these vehicles and equipment.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

404 - FLEET MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 292,014	\$ 368,597	\$ 283,100	\$ 380,881
4104 Salaries - Overtime	4,779	3,000	5,200	3,000
4106 Social Security/Medicare	22,006	28,138	21,800	29,125
4107 TMRS	43,306	52,832	39,800	54,364
4108 Health & Life Insurance	54,643	92,916	56,800	96,936
4109 Workers Compensation	1,849	2,460	1,555	2,546
4114 Section 125 Admin Fee	11	90	-	90
4117 Health Savings Account	937	645	180	-
Total Personnel & Related	<u>419,545</u>	<u>548,678</u>	<u>408,435</u>	<u>566,942</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	796	540	1,075	1,100
4250 Training & Travel	2,362	2,600	2,000	3,000
4252 Dues & Fees	485	7,545	500	1,500
4279 Software - Other	24,549	28,369	23,000	28,370
Total Services	<u>28,192</u>	<u>39,054</u>	<u>26,575</u>	<u>33,970</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	60	150	100	210
4303 Operational Supplies	42,476	38,450	38,450	40,797
4304 Data Processing Supplies	73	2,250	470	600
4308 Small Tools & Minor Equipment	5,674	7,200	5,000	7,200
4311 Uniforms	2,087	2,200	2,100	2,500
4316 Chemicals	1,496	-	-	-
4328 Gasoline	2,511	2,000	2,390	2,500
4329 Diesel	1,171	2,000	900	2,000
4348 Books	-	150	40	150
Total Supplies	<u>55,548</u>	<u>54,400</u>	<u>49,450</u>	<u>55,957</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

404 - FLEET MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	11,391	8,973	10,000	11,000
4402 Machinery & Equipment	1,433	2,500	2,500	3,000
4404 Buildings	<u>2,940</u>	<u>15,500</u>	<u>20,500</u>	<u>3,000</u>
Total Repairs & Maintenance	<u>15,764</u>	<u>26,973</u>	<u>33,000</u>	<u>17,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	-	-	-	6,300
4904 Machinery & Equipment	51,900	7,900	7,279	53,100
4906 Automobiles & Light Trucks	<u>-</u>	<u>37,000</u>	<u>36,407</u>	<u>-</u>
Total Capital Outlay	<u>51,900</u>	<u>44,900</u>	<u>43,686</u>	<u>59,400</u>
TOTAL EXPENDITURES	<u>\$ 570,949</u>	<u>\$ 714,005</u>	<u>\$ 561,146</u>	<u>\$ 733,269</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

405 - HUMANE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 224,807	\$ 240,631	\$ 242,898	\$ 308,012
Services	6,996	5,920	17,111	49,075
Supplies	28,133	29,245	28,323	73,427
Repairs & Maintenance	3,484	3,900	2,792	14,800
Capital Outlay	-	-	-	-
Total Expenditures	<u>\$ 263,420</u>	<u>\$ 279,696</u>	<u>\$ 291,124</u>	<u>\$ 445,314</u>

PERSONNEL SCHEDULE

Animal Control Supervisor	1	1	1	1
Animal Control Officer	2	2	3	3
Animal Shelter Attendant - Part-Time	1	1	0	0

PROGRAM DESCRIPTION

The Humane Services Department is responsible for all phases of animal control in the City of Deer Park. This includes maintenance of the animal shelter and enforcement of associated ordinances.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

405 - HUMANE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 132,472	\$ 140,061	\$ 146,570	\$ 193,024
4102 Salaries - Part Time	10,103	12,000	10,500	-
4104 Salaries - Overtime	17,846	20,000	23,517	20,000
4106 Social Security/Medicare	11,693	13,112	13,500	15,892
4107 TMRS	21,935	22,943	22,700	29,664
4108 Health & Life Insurance	29,511	30,912	25,000	47,220
4109 Workers Compensation	1,008	1,558	1,000	2,077
4114 Section 125 Admin Fee	78	45	111	135
4117 Health Savings Account	161	-	-	-
Total Personnel & Related	<u>224,807</u>	<u>240,631</u>	<u>242,898</u>	<u>308,012</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	1,305	955	2,870	1,920
4219 Mobile Technology	1,660	1,515	572	1,515
4250 Training & Travel	1,330	1,500	1,270	3,400
4252 Dues & Fees	43	300	65	640
4279 Software - Other	1,650	1,650	1,650	3,650
4290 Contract Labor	1,008	-	10,684	37,950
Total Services	<u>6,996</u>	<u>5,920</u>	<u>17,111</u>	<u>49,075</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	14	450	450	750
4303 Operational Supplies	17,887	15,245	18,994	41,495
4304 Data Processing Supplies	832	350	710	350
4305 Printing	228	250	800	250
4308 Small Tools & Minor Equipment	5,315	8,950	2,690	22,082
4311 Uniforms	1,040	1,000	1,703	4,500
4328 Gasoline	2,817	3,000	2,976	4,000
Total Supplies	<u>28,133</u>	<u>29,245</u>	<u>28,323</u>	<u>73,427</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

405 - HUMANE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	1,382	1,450	1,732	2,850
4402 Machinery & Equipment	189	100	-	100
4404 Buildings	1,913	2,000	560	11,500
4405 Radios	-	100	-	100
4409 Air Conditioners	-	250	500	250
Total Repairs & Maintenance	<u>3,484</u>	<u>3,900</u>	<u>2,792</u>	<u>14,800</u>
TOTAL EXPENDITURES	<u>\$ 263,420</u>	<u>\$ 279,696</u>	<u>\$ 291,124</u>	<u>\$ 445,314</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

407 - PARKS & RECREATION ADMINISTRATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ -	\$ 542,496	\$ 544,295	\$ 582,175
Services	-	210,436	215,626	106,500
Supplies	-	94,450	89,260	88,520
Repairs & Maintenance	-	5,150	5,150	5,150
Capital Outlay	-	29,000	29,000	6,528
Total Expenditures	\$ -	\$ 881,532	\$ 883,331	\$ 788,873

PERSONNEL SCHEDULE

Director of Parks and Recreation	0	1	1	1
Parks & Rec. - Assistant Director	0	1	1	1
Parks & Rec. Mktg/Technical Coordinator	0	1	1	1
Secretary	0	1	1	1
PR Administrative Coordinator	0	1	1	1
Program Leader - Administration/Marketing	0	1	1	1
Administrative Aide - Part-Time	0	2	2	2

PROGRAM DESCRIPTION

Parks & Recreation Administration is responsible for the overall administration and supervision of all functions performed by the various divisions within the Parks & Recreation Department. Administrative responsibilities include marketing, accepting reservations, customer service, timekeeping, purchasing, reporting and analysis, filing, and all other managerial duties related to the ongoing operation of Parks & Recreation.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

407 - PARKS & RECREATION ADMINISTRATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ -	\$ 367,139	\$ 357,500	\$ 386,199
4102 Salaries - Part Time	-	31,205	36,000	36,300
4104 Salaries - Overtime	-	5,000	5,000	5,000
4106 Social Security/Medicare	-	29,124	29,900	32,242
4107 TMRS	-	52,674	51,300	55,001
4108 Health & Life Insurance	-	54,744	62,900	64,548
4109 Workers Compensation	-	2,565	1,650	2,840
4114 Section 125 Admin Fee	-	45	45	45
Total Personnel & Related	-	542,496	544,295	582,175
<u>4200 SERVICES</u>				
4216 Mobile Telephones	-	6,270	15,600	17,000
4219 Mobile Technology	-	6,300	2,160	2,500
4231 Equipment Rental	-	14,500	14,500	14,500
4244 Advertising	-	30,500	30,500	30,500
4250 Training & Travel	-	10,000	10,000	10,000
4252 Dues & Fees	-	2,000	2,000	2,000
4279 Software - Other	-	140,866	140,866	30,000
Total Services	-	210,436	215,626	106,500
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	14,350	14,350	14,350
4303 Operational Supplies	-	35,000	29,705	29,070
4304 Data Processing Supplies	-	500	500	500
4305 Printing	-	28,500	28,500	28,500
4307 Postage	-	12,600	12,600	12,600
4308 Small Tools & Minor Equipment	-	1,000	1,000	1,000
4311 Uniforms	-	2,000	2,105	2,000
4328 Gasoline	-	500	500	500
Total Supplies	-	94,450	89,260	88,520

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

407 - PARKS & RECREATION ADMINISTRATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	-	500	500	500
4402 Machinery & Equipment	-	4,000	4,000	4,000
4403 Computer Equipment	-	400	400	400
4405 Radios	-	250	250	250
Total Repairs & Maintenance	-	5,150	5,150	5,150
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	-	29,000	29,000	6,528
Total Capital Outlay	-	29,000	29,000	6,528
 TOTAL EXPENDITURES	 \$ -	 \$ 881,532	 \$ 883,331	 \$ 788,873

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

409 - BEAUTIFICATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 6,865	\$ -	\$ -	\$ -
Supplies	-	10,000	10,000	10,000
Repairs & Maintenance	-	20,000	20,000	20,000
Total Expenditures	\$ 6,865	\$ 30,000	\$ 30,000	\$ 30,000

PROGRAM DESCRIPTION

The Beautification Department provides funding for projects recommended by the City's Beautification Committee and approved by the City Council. The committee establishes beautification guidelines and design standards to enhance the appearance of the City, and selects various locations, landmarks, or corridors within the City as potential project opportunities. The committee seeks funding from Federal, State and local resources to support these beautification efforts.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

409 - BEAUTIFICATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4290 Contract Labor	\$ 6,865	\$ -	\$ -	\$ -
Total Services	<u>6,865</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	-	10,000	10,000	10,000
Total Supplies	<u>-</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4412 Grounds	-	20,000	20,000	20,000
Total Repairs & Maintenance	<u>-</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
 TOTAL EXPENDITURES	 <u>\$ 6,865</u>	 <u>\$ 30,000</u>	 <u>\$ 30,000</u>	 <u>\$ 30,000</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

410 - PARK MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 1,262,874	\$ 1,483,828	\$ 1,354,143	\$ 1,537,925
Services	143,988	145,550	146,050	140,550
Supplies	165,536	187,700	173,700	183,200
Repairs & Maintenance	293,652	278,450	291,950	243,450
Other Operating Expenditures	-	-	-	-
Capital Outlay	476,173	601,200	603,520	782,270
Total Expenditures	<u>\$ 2,342,223</u>	<u>\$ 2,696,728</u>	<u>\$ 2,569,363</u>	<u>\$ 2,887,395</u>

PERSONNEL SCHEDULE

Park Operations Supervisor	1	1	1	1
Assistant Park Operations Supervisor	1	1	1	1
Crew Leader	5	5	5	5
Maintenance Technician II	1	1	1	1
Mechanic III	0	1	1	1
Mechanic II	1	0	0	0
Arborist	1	1	1	1
Equipment Operator II	1	1	1	1
Equipment Operator I	8	9	9	9
P & R Laborer - Part-Time	12	12	12	12

PROGRAM DESCRIPTION

The Parks Maintenance Department is responsible for the maintenance of all City grounds, which includes 400 acres of play lots, ball fields, lawns, esplanades, and right-of-ways.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

410 - PARK MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 840,656	\$ 967,264	\$ 911,800	\$ 991,405
4102 Salaries - Part Time	57,487	120,000	42,800	121,000
4104 Salaries - Overtime	27,298	14,500	21,500	14,500
4106 Social Security/Medicare	68,318	78,942	73,100	85,369
4107 TMRS	126,624	131,009	128,800	142,078
4108 Health & Life Insurance	136,066	163,692	169,800	173,940
4109 Workers Compensation	4,999	6,951	4,500	7,518
4114 Section 125 Admin Fee	137	180	178	180
4117 Health Savings Account	1,289	1,290	1,665	1,935
Total Personnel & Related	<u>1,262,874</u>	<u>1,483,828</u>	<u>1,354,143</u>	<u>1,537,925</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	1,875	-	-	-
4219 Mobile Technology	575	-	-	-
4231 Equipment Rental	2,494	7,000	7,500	7,000
4250 Training & Travel	7,553	7,550	7,550	7,550
4252 Dues & Fees	1,053	8,000	8,000	3,000
4290 Contract Labor	130,438	123,000	123,000	123,000
Total Services	<u>143,988</u>	<u>145,550</u>	<u>146,050</u>	<u>140,550</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	809	-	-	-
4303 Operational Supplies	89,548	120,000	120,000	120,000
4308 Small Tools & Minor Equipment	31,429	16,200	16,200	11,700
4311 Uniforms	9,705	13,500	13,500	13,500
4328 Gasoline	25,186	24,000	18,000	24,000
4329 Diesel	8,859	14,000	6,000	14,000
Total Supplies	<u>165,536</u>	<u>187,700</u>	<u>173,700</u>	<u>183,200</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

410 - PARK MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	30,979	20,000	18,000	20,000
4402 Machinery & Equipment	36,221	25,575	41,075	25,575
4404 Buildings	51,133	61,000	61,000	41,000
4407 Sidewalks	31,877	35,000	35,000	35,000
4412 Grounds	<u>143,442</u>	<u>136,875</u>	<u>136,875</u>	<u>121,875</u>
Total Repairs & Maintenance	<u>293,652</u>	<u>278,450</u>	<u>291,950</u>	<u>243,450</u>
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	47,245	-	-	-
4903 Improvements Other Than Bldgs.	318,751	335,000	335,000	540,000
4904 Machinery & Equipment	24,621	161,200	161,200	197,270
4906 Automobiles & Light Trucks	85,056	105,000	107,320	45,000
4911 Sidewalks	<u>500</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>476,173</u>	<u>601,200</u>	<u>603,520</u>	<u>782,270</u>
TOTAL EXPENDITURES	<u>\$ 2,342,223</u>	<u>\$ 2,696,728</u>	<u>\$ 2,569,363</u>	<u>\$ 2,887,395</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

411 - RECREATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 916,840	\$ 492,720	\$ 451,540	\$ 491,825
Services	139,657	69,850	69,850	69,850
Supplies	240,771	203,645	203,645	204,645
Repairs & Maintenance	<u>72,479</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
Total Expenditures	<u>\$ 1,375,497</u>	<u>\$ 774,215</u>	<u>\$ 733,035</u>	<u>\$ 819,320</u>

PERSONNEL SCHEDULE

Director of Parks and Recreation	1	0	0	0
Parks & Rec. - Assistant Director	1	0	0	0
Recreation Supervisor	1	1	1	1
Parks & Rec. Mktg/Technical Coordinator	1	0	0	0
Youth Programs Coordinator	1	1	1	1
Recreation Specialist	2	2	2	2
Secretary	1	0	0	0
PR Administrative Coordinator	1	0	0	0
Program Leader - Administration/Marketing	1	0	0	0
Program Aide - Part-Time	11	11	11	11
Program Leader - Part-Time	1	1	1	1
Administrative Aide - Part-Time	1	0	0	0

PROGRAM DESCRIPTION

The function of the Recreation Department is to offer the citizens of Deer Park a vehicle for leisure activities to include a variety of activities and programs for all ages, including instructional classes and special programs of a seasonal interest, picnics, drama productions, dog shows, etc. The Community Center has several game rooms to provide for active and passive recreational activities.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

411 - RECREATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 570,229	\$ 249,556	\$ 253,500	\$ 257,687
4102 Salaries - Part Time	89,287	99,660	71,900	100,260
4104 Salaries - Overtime	19,962	18,000	16,500	18,000
4106 Social Security/Medicare	49,741	27,782	25,500	28,432
4107 TMRS	89,946	37,892	37,900	38,755
4108 Health & Life Insurance	93,837	57,204	43,900	45,408
4109 Workers Compensation	3,660	2,446	1,555	2,503
4114 Section 125 Admin Fee	178	180	140	135
4117 Health Savings Account	-	-	645	645
Total Personnel & Related	<u>916,840</u>	<u>492,720</u>	<u>451,540</u>	<u>491,825</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	1,084	-	-	-
4219 Mobile Technology	933	-	-	-
4231 Equipment Rental	3,950	1,500	1,500	1,500
4244 Advertising	25,824	-	-	-
4250 Training & Travel	9,876	2,000	2,000	2,000
4251 Subscriptions	-	500	250	250
4252 Dues & Fees	3,826	1,500	1,750	1,750
4279 Software - Other	44,838	-	-	-
4290 Contract Labor	49,326	57,850	57,850	57,850
4295 Outside Services - Oth Govt Ag	-	6,500	6,500	6,500
Total Services	<u>139,657</u>	<u>69,850</u>	<u>69,850</u>	<u>69,850</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	5,083	-	-	-
4303 Operational Supplies	175,764	190,395	190,395	191,395
4305 Printing	21,399	-	-	-
4307 Postage	11,855	-	-	-
4308 Small Tools & Minor Equipment	21,380	7,000	7,000	7,000
4311 Uniforms	2,418	2,550	2,550	2,550
4328 Gasoline	1,808	3,700	3,700	3,700
4329 Diesel	1,064	-	-	-
Total Supplies	<u>240,771</u>	<u>203,645</u>	<u>203,645</u>	<u>204,645</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

411 - RECREATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	2,615	3,000	3,500	3,500
4402 Machinery & Equipment	4,625	5,000	4,500	4,500
4404 Buildings	44,820	-	-	-
4409 Air Conditioners	20,419	-	-	-
Total Repairs & Maintenance	<u>72,479</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	5,750	-	-	-
4906 Automobiles & Light Trucks	-	-	-	45,000
Total Capital Outlay	<u>5,750</u>	<u>-</u>	<u>-</u>	<u>45,000</u>
 TOTAL EXPENDITURES	 <u>\$ 1,375,497</u>	 <u>\$ 774,215</u>	 <u>\$ 733,035</u>	 <u>\$ 819,320</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

412 - ATHLETICS & AQUATICS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 482,402	\$ 473,895	\$ 365,239	\$ 482,511
Services	135,522	149,100	146,100	146,100
Supplies	162,672	160,460	161,560	160,560
Repairs & Maintenance	38,518	28,000	29,900	29,900
Capital Outlay	25,183	7,500	6,900	120,000
Total Expenditures	\$ 844,297	\$ 818,955	\$ 709,699	\$ 939,071

PERSONNEL SCHEDULE

Athletics & Aquatics Supervisor	1	1	1	1
Athletics & Aquatics Coordinator	1	1	1	1
Recreation Specialist	1	1	1	1
Pool Manager - Temporary	5	4	4	4
Lifeguard - Temporary	28	28	28	28
Program Aide - Part-Time	7	7	7	7
Program Leader - Part-Time	1	1	1	1
Swim Aide/Cashier - Temporary	6	0	0	0
Athletic Leader - Temporary	2	2	2	2
Athletic Leader - Part-Time	1	1	1	1
Scorekeeper - Part-Time	8	8	8	8

PROGRAM DESCRIPTION

The Athletics & Aquatics Department offers a wide variety of athletic activities, including softball, basketball, volleyball, tennis, track and field, racquetball, and swimming. This department organizes, sponsors, and administers these activities. The City pool is located in Dow Park and is open from June through August of each year.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

412 - ATHLETICS & AQUATICS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 160,260	\$ 172,455	\$ 152,000	\$ 178,191
4102 Salaries - Part Time	73,806	145,100	87,000	145,100
4103 Salaries - Temporary	160,280	70,744	61,500	70,744
4104 Salaries - Overtime	15,373	12,000	8,200	12,000
4106 Social Security/Medicare	31,211	30,321	24,500	30,964
4107 TMRS	24,927	25,955	22,100	26,976
4108 Health & Life Insurance	13,864	14,004	8,100	15,720
4109 Workers Compensation	1,926	2,671	1,700	2,726
4114 Section 125 Admin Fee	11	-	35	90
4117 Health Savings Account	744	645	104	-
Total Personnel & Related	<u>482,402</u>	<u>473,895</u>	<u>365,239</u>	<u>482,511</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	1,121	-	-	-
4219 Mobile Technology	323	-	-	-
4231 Equipment & Other Rentals	977	600	600	600
4244 Advertising	2,031	-	-	-
4250 Training & Travel	10,736	13,000	13,000	13,000
4252 Dues & Fees	2,742	6,000	3,000	3,000
4290 Contract Labor	98,663	100,000	100,000	100,000
4295 Outside Services - Oth Govt Ag	18,929	29,500	29,500	29,500
Total Services	<u>135,522</u>	<u>149,100</u>	<u>146,100</u>	<u>146,100</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	2,727	-	-	-
4303 Operational Supplies	143,203	142,560	145,560	144,560
4308 Small Tools & Minor Equipment	5,989	3,900	2,000	2,000
4311 Uniforms	5,411	7,500	7,500	7,500
4314 Protective Clothing	4,918	6,000	6,000	6,000
4328 Gasoline	424	500	500	500
Total Supplies	<u>162,672</u>	<u>160,460</u>	<u>161,560</u>	<u>160,560</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

412 - ATHLETICS & AQUATICS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicle Repairs & Maintenance	416	500	500	500
4402 Machinery & Equipment	4,618	5,000	6,900	6,900
4404 Buildings	7,242	-	-	-
4409 Air Conditioners	1,025	-	-	-
4417 Swimming Pool	25,217	22,500	22,500	22,500
Total Repairs & Maintenance	<u>38,518</u>	<u>28,000</u>	<u>29,900</u>	<u>29,900</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	-	-	-	120,000
4906 Automobiles & Light Trucks	25,183	-	-	-
4911 Sidewalks	-	7,500	6,900	-
Total Capital Outlay	<u>25,183</u>	<u>7,500</u>	<u>6,900</u>	<u>120,000</u>
 TOTAL EXPENDITURES	 <u>\$ 844,297</u>	 <u>\$ 818,955</u>	 <u>\$ 709,699</u>	 <u>\$ 939,071</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

413 - BUILDING MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 553,704	\$ 649,693	\$ 611,760	\$ 677,466
Services	3,420	41,000	41,000	41,000
Supplies	77,474	60,550	60,550	60,550
Repairs & Maintenance	5,983	118,705	118,705	118,705
Capital Outlay	8,778	33,000	33,000	36,000
Total Expenditures	\$ 649,359	\$ 902,948	\$ 865,015	\$ 933,721

PERSONNEL SCHEDULE

Building Maintenance Supervisor	1	1	1	1
Maintenance Worker	1	1	1	1
Custodian	6	6	6	6
P & R Laborer	3	6	6	5
Program Leader	0	0	0	1

PROGRAM DESCRIPTION

The Building Maintenance Department is responsible for the custodial care of City buildings, and ball field and parks facilities. This department also handles limited maintenance activities such as painting, glass repair, and minor carpentry.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

413 - BUILDING MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 346,612	\$ 360,392	\$ 355,000	\$ 374,070
4102 Salaries - Part Time	30,463	100,995	54,200	100,995
4104 Salaries - Overtime	16,653	15,000	24,500	15,000
4106 Social Security/Medicare	28,508	32,108	32,200	37,063
4107 TMRS	53,015	53,209	54,900	54,763
4108 Health & Life Insurance	74,337	82,812	86,500	89,136
4109 Workers Compensation	2,627	3,707	2,400	4,279
4114 Section 125 Admin Fee	200	180	260	270
4117 Health Savings Account	1,289	1,290	1,800	1,890
Total Personnel & Related	<u>553,704</u>	<u>649,693</u>	<u>611,760</u>	<u>677,466</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	190	-	-	-
4219 Mobile Technology	254	-	-	-
4250 Training and Travel	1,618	1,500	1,500	1,500
4252 Dues & Fees	1,358	500	500	500
4290 Contract Labor	-	39,000	39,000	39,000
Total Services	<u>3,420</u>	<u>41,000</u>	<u>41,000</u>	<u>41,000</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	518	-	-	-
4303 Operational Supplies	58,164	48,950	48,950	48,950
4308 Small Tools & Minor Equipment	12,617	7,600	7,600	7,000
4311 Uniforms	1,789	1,500	1,500	1,500
4328 Gasoline	4,386	2,500	2,500	3,100
Total Supplies	<u>77,474</u>	<u>60,550</u>	<u>60,550</u>	<u>60,550</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

413 - BUILDING MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	1,844	2,000	2,000	2,000
4402 Machinery & Equipment	1,456	1,500	1,500	1,500
4404 Buildings	2,683	86,505	86,505	86,505
4409 Air Conditioners	-	28,700	28,700	28,700
Total Repairs & Maintenance	<u>5,983</u>	<u>118,705</u>	<u>118,705</u>	<u>118,705</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	8,778	-	-	36,000
4906 Automobiles & Light Trucks	-	33,000	33,000	-
Total Capital Outlay	<u>8,778</u>	<u>33,000</u>	<u>33,000</u>	<u>36,000</u>
 TOTAL EXPENDITURES	 <u>\$ 649,359</u>	 <u>\$ 902,948</u>	 <u>\$ 865,015</u>	 <u>\$ 933,721</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

415 - SENIOR SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 196,313	\$ 248,893	\$ 169,880	\$ 238,696
Services	17,155	20,500	20,500	22,770
Supplies	240,192	430,780	430,780	316,180
Repairs & Maintenance	13,922	7,000	7,000	7,000
Capital Outlay	5,683	70,000	62,625	-
Total Expenditures	\$ 473,265	\$ 777,173	\$ 690,785	\$ 584,646

PERSONNEL SCHEDULE

Senior Services Supervisor	1	1	1	1
Recreation Specialist	1	1	1	1
Program Aide - Part-Time	5	7	7	7
Program Leader - Part-Time	1	1	1	1

PROGRAM DESCRIPTION

The Senior Services Department operates the Maxwell Center providing a wide variety of services to the senior adults in Deer Park.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

415 - SENIOR SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 99,823	\$ 111,174	\$ 79,600	\$ 100,340
4102 Salaries - Part Time	51,248	92,330	58,200	93,230
4104 Salaries - Overtime	2,071	1,000	1,000	1,000
4106 Social Security/Medicare	11,381	12,949	10,600	14,857
4107 TMRS	17,156	15,984	12,300	14,420
4108 Health & Life Insurance	14,508	15,288	7,800	14,064
4109 Workers Compensation	89	123	80	140
4114 Section 125 Admin Fee	37	45	-	-
4117 Health Savings Account	-	-	300	645
Total Personnel & Related	<u>196,313</u>	<u>248,893</u>	<u>169,880</u>	<u>238,696</u>
<u>4200 SERVICES</u>				
4231 Equipment Rentals	2,206	4,800	4,800	4,800
4244 Advertising	1,964	-	-	-
4250 Training & Travel	4,204	5,000	5,000	2,000
4252 Dues & Fees	537	400	400	400
4290 Contract Labor	<u>8,244</u>	<u>10,300</u>	<u>10,300</u>	<u>15,570</u>
Total Services	<u>17,155</u>	<u>20,500</u>	<u>20,500</u>	<u>22,770</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	283	-	-	-
4303 Operational Supplies	235,580	314,680	289,680	309,680
4308 Small Tools & Minor Equipment	637	112,100	137,100	2,500
4311 Uniforms	249	1,500	1,500	1,500
4328 Gasoline	<u>3,443</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
Total Supplies	<u>240,192</u>	<u>430,780</u>	<u>430,780</u>	<u>316,180</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

415 - SENIOR SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	2,484	3,000	3,000	3,000
4402 Machinery & Equipment	3,562	4,000	4,000	4,000
4404 Buildings	2,510	-	-	-
4412 Grounds	5,366	-	-	-
Total Repairs & Maintenance	<u>13,922</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	5,683	-	-	-
4906 Automobiles & Light Trucks	-	70,000	62,625	-
Total Capital Outlay	<u>5,683</u>	<u>70,000</u>	<u>62,625</u>	<u>-</u>
 TOTAL EXPENDITURES	 <u>\$ 473,265</u>	 <u>\$ 777,173</u>	 <u>\$ 690,785</u>	 <u>\$ 584,646</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

416 - AFTER SCHOOL ACTIVITY PROGRAM

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 208,790	\$ 291,870	\$ 239,400	\$ 286,825
Services	5,600	5,800	5,800	6,300
Supplies	73,772	79,250	79,250	78,750
Repair & Maintenance	1,313	4,000	4,000	4,000
Capital Outlay	<u>30,974</u>	<u>30,975</u>	<u>30,975</u>	<u>25,900</u>
Total Expenditures	<u>\$ 320,449</u>	<u>\$ 411,895</u>	<u>\$ 359,425</u>	<u>\$ 401,775</u>

PERSONNEL SCHEDULE

Program Leader - Part-Time	5	5	5	5
Afterschool Aide - Part-Time	16	16	16	16

PROGRAM DESCRIPTION

The After School Activity Program (ASAP) operates during the school year only for the benefit of children who might otherwise be unsupervised during after school hours. The program offers leisure education designed to help the children develop a positive self image by learning teamwork, cooperation, improved study habits, and decision making skills.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

416 - AFTER SCHOOL ACTIVITY PROGRAM

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4102 Salaries - Part Time	\$ 189,278	\$ 252,400	\$ 218,100	\$ 257,400
4104 Salaries - Overtime	-	5,000	-	-
4106 Social Security/Medicare	14,480	18,743	16,800	19,691
4107 TMRS	3,833	13,446	3,000	8,000
4109 Workers Compensation	1,199	2,281	1,500	1,734
Total Personnel & Related	<u>208,790</u>	<u>291,870</u>	<u>239,400</u>	<u>286,825</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	2,337	-	-	-
4219 Mobile Technology	1,719	-	-	-
4250 Training & Travel	1,400	3,000	3,000	3,500
4251 Subscriptions	-	300	300	300
4252 Dues & Fees	144	500	500	500
4279 Software - Other	-	2,000	2,000	2,000
Total Services	<u>5,600</u>	<u>5,800</u>	<u>5,800</u>	<u>6,300</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	1,036	-	-	-
4303 Operational Supplies	63,133	68,000	68,000	68,000
4308 Small Tools & Minor Equipment	1,102	1,250	1,250	1,250
4311 Uniforms	6,637	7,000	7,000	7,000
4329 Diesel	1,864	3,000	3,000	2,500
Total Supplies	<u>73,772</u>	<u>79,250</u>	<u>79,250</u>	<u>78,750</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	1,313	4,000	4,000	4,000
Total Repair & Maintenance	<u>1,313</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4908 Lease Purchase	30,974	30,975	30,975	25,900
Total Capital Outlay	<u>30,974</u>	<u>30,975</u>	<u>30,975</u>	<u>25,900</u>
TOTAL EXPENDITURES	<u>\$ 320,449</u>	<u>\$ 411,895</u>	<u>\$ 359,425</u>	<u>\$ 401,775</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

417 - DRAMA

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 311,675	\$ 330,618	\$ 315,350	\$ 338,577
Services	16,793	25,400	25,400	25,400
Supplies	64,831	101,180	101,180	98,680
Repairs & Maintenance	53,631	1,100	1,100	1,100
Capital Outlay	-	-	-	-
Total Expenditures	\$ 446,930	\$ 458,298	\$ 443,030	\$ 463,757

PERSONNEL SCHEDULE

Artistic/Managing Supervisor	1	1	1	1
Technical Production Coordinator	1	1	1	1
Theater/Drama Specialist II	1	1	1	1
Program Aide - Part-Time	2	2	2	2
Program Leader - Part-Time	1	1	1	1

PROGRAM DESCRIPTION

The Art Park Players is the City's community theatre offering many shows each season and participating in many City events throughout the year. Art Park Players is the only dinner theatre in the Houston area offering several dinner shows each year and many special one-night-only productions. There is also a Junior Art Park Players theatre program, which helps students gain self-confidence as they develop their creativity through participation in classes and programs.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

417 - DRAMA

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 177,735	\$ 183,586	\$ 181,900	\$ 188,336
4102 Salaries - Part Time	49,770	58,672	46,600	59,772
4104 Salaries - Overtime	2,463	3,000	3,000	3,000
4106 Social Security/Medicare	16,849	18,522	17,500	18,958
4107 TMRS	26,298	26,355	25,600	26,852
4108 Health & Life Insurance	37,833	39,456	40,100	40,608
4109 Workers Compensation	<u>727</u>	<u>1,027</u>	<u>650</u>	<u>1,051</u>
Total Personnel & Related	<u>311,675</u>	<u>330,618</u>	<u>315,350</u>	<u>338,577</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	590	-	-	-
4231 Equipment Rental	2,473	4,200	4,200	4,200
4244 Advertising	1,929	-	-	-
4250 Training & Travel	631	2,200	1,000	2,200
4251 Subscriptions	-	-	-	-
4252 Dues & Fees	5,490	12,000	13,200	12,000
4290 Contract Labor	<u>5,680</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
Total Services	<u>16,793</u>	<u>25,400</u>	<u>25,400</u>	<u>25,400</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	621	-	-	-
4303 Operational Supplies	62,342	73,330	73,330	73,330
4308 Small Tools & Minor Equipment	1,429	26,850	26,850	24,350
4311 Uniforms	<u>439</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total Supplies	<u>64,831</u>	<u>101,180</u>	<u>101,180</u>	<u>98,680</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

417 - DRAMA

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	25	500	500	500
4402 Machinery & Equipment	-	500	500	500
4403 Computer Equipment	-	100	100	100
4404 Buildings	<u>53,606</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Repairs & Maintenance	<u>53,631</u>	<u>1,100</u>	<u>1,100</u>	<u>1,100</u>
TOTAL EXPENDITURES	<u>\$ 446,930</u>	<u>\$ 458,298</u>	<u>\$ 443,030</u>	<u>\$ 463,757</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

420 - LIBRARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 791,022	\$ 920,698	\$ 810,923	\$ 949,445
Services	51,752	58,157	54,150	57,157
Supplies	150,164	169,343	167,409	197,097
Repairs & Maintenance	11,070	15,200	15,200	12,200
Capital Outlay	10,914	-	-	37,837
Total Expenditures	<u>\$ 1,014,922</u>	<u>\$ 1,163,398</u>	<u>\$ 1,047,682</u>	<u>\$ 1,253,736</u>

PERSONNEL SCHEDULE

Library Director	1	1	1	1
Asst. Library Director/Library Technical				
Services Supervisor	1	1	1	1
Librarian - Children's	1	1	1	1
Assistant Children's Librarian	1	1	1	1
Head of Adult Services	1	1	1	1
Library Assistant	1	1	1	1
Administrative Assistant	1	0	0	0
Library Assistant - Operations Specialist	0	1	1	1
Clerk	4	4	4	4
Library Page - Part-time	3	3	3	3
Part-time Library Clerk	1	1	1	1
Reference Librarian - Part-time	2	2	2	2

PROGRAM DESCRIPTION

In addition to the basic library services of circulating books, audio books, and DVDs, the Library provides computers and laptops for the public to access the Internet along with other electronic resources and Microsoft Office. Services such as reference, referral and interlibrary loan are also available. Special programs for children include the Summer Reading/Read to Me Program, story time for toddlers and preschoolers, family films, crafts and tours of the library. Programs for older children include pre-teen craft, Teen Summer Reading Program, Thursday Movie Matinee, and Teen Tech. Adult programming includes computer classes, Tuesday crochet class, Adult Summer Reading Program, and Mystery Book Club.

Deer Park Public Library is accredited by the Texas State Library and Archives Commission.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

420 - LIBRARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 535,510	\$ 589,215	\$ 542,000	\$ 609,749
4102 Salaries - Part Time	39,484	78,670	52,100	78,670
4104 Salaries - Overtime	228	1,000	900	1,000
4106 Social Security/Medicare	42,345	50,514	44,800	52,224
4107 TMRS	78,178	83,539	74,800	86,253
4108 Health & Life Insurance	91,217	113,340	91,000	114,588
4109 Workers Compensation	395	550	345	601
4114 Section 125 Admin Fee	85	135	78	135
4117 Health Savings Account	3,580	3,735	4,900	6,225
Total Personnel & Related	<u>791,022</u>	<u>920,698</u>	<u>810,923</u>	<u>949,445</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	821	2,289	2,000	2,289
4219 Mobile Technology	912	-	-	-
4250 Training & Travel	2,747	6,000	5,000	5,000
4251 Subscriptions	37,568	37,000	36,000	37,000
4252 Dues & Fees	1,355	3,367	2,000	3,367
4255 Community/Employee Affairs	492	400	600	400
4279 Software - Other	3,430	3,601	3,450	3,601
4290 Contract Labor	4,427	5,500	5,100	5,500
Total Services	<u>51,752</u>	<u>58,157</u>	<u>54,150</u>	<u>57,157</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	2,344	3,000	3,000	3,000
4303 Operational Supplies	47,465	55,193	55,193	71,843
4304 Data Processing Supplies	18,835	20,060	18,900	22,235
4305 Printing	473	500	500	500
4306 Copy Charges	624	2,750	2,100	2,750
4307 Postage	2,107	2,250	2,200	2,250
4308 Small Tools & Minor Equipment	4,892	7,090	7,000	16,019
4311 Uniforms	259	500	516	500
4348 Books	73,165	78,000	78,000	78,000
Total Supplies	<u>150,164</u>	<u>169,343</u>	<u>167,409</u>	<u>197,097</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

420 - LIBRARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4404 Buildings	9,094	11,200	11,200	8,200
4409 Air Conditioners	<u>1,976</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Total Repairs & Maintenance	<u>11,070</u>	<u>15,200</u>	<u>15,200</u>	<u>12,200</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	<u>10,914</u>	-	-	<u>37,837</u>
Total Capital Outlay	<u>10,914</u>	<u>-</u>	<u>-</u>	<u>37,837</u>
TOTAL EXPENDITURES	<u>\$ 1,014,922</u>	<u>\$ 1,163,398</u>	<u>\$ 1,047,682</u>	<u>\$ 1,253,736</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
SPECIAL REVENUE FUNDS REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Tax Revenue</u>				
3123 Hotel/Motel Taxes	\$ 661,435	\$ 678,100	\$ 622,809	\$ 622,809
Total Tax Revenue	661,435	678,100	622,809	622,809
<u>Fines</u>				
3315 Court Security Fee	32,674	41,000	30,250	30,000
3316 Judicial Fee	6,531	7,500	6,000	5,700
3317 Child Safety Fee	50,061	40,000	45,300	40,000
3318 TTPJI Fee	6,334	6,400	6,140	6,000
3319 Court Technology Fee	43,560	50,500	40,300	40,000
3320 Juvenile Case Manager Fee	65,017	70,000	60,280	60,000
Total Fines	204,177	215,400	188,270	181,700
<u>User Fees</u>				
3521 School Crossing Guards	92,866	100,000	100,000	95,000
3525 DPISD Officer Program	-	-	-	-
Total User Fees	92,866	100,000	100,000	95,000
<u>Other Revenue</u>				
3620 Investments	445	-	850	600
3631 Miscellaneous Revenue	5,398	-	-	-
3699 Intergovernmental Revenue	-	-	-	638,480
Total Other Revenue	5,843	-	850	639,080
<u>Special Revenue</u>				
3812 Forfeitures	26,548	1,000	16,000	1,000
3631 Miscellaneous Revenue	-	-	-	-
3843 TPWD - Wetlands	-	140,415	380,000	-
3844 TPWD - Hike & Bike Trails	-	170,000	60,000	310,000
Total Special Revenue	26,548	311,415	456,000	311,000
Total Current Revenue	990,869	1,304,915	1,367,929	1,849,589
<u>Prior Year Revenue</u>				
3640 Prior Year Revenue - Hotel/Motel	-	906,569	623,497	293,221
3640 Prior Year Revenue - Police	-	11,447	-	11,037
3640 Prior Year Revenue - Court	48,040	89,714	107,609	67,676
3640 Prior Year Revenue - Grants	48,409	-	-	-
Total Prior Year Revenue	96,449	1,007,730	731,106	371,934
Total Revenue	\$ 1,087,318	\$ 2,312,645	\$ 2,099,035	\$ 2,221,523

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
SPECIAL REVENUE FUND EXPENDITURE SUMMARY**

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	ADOPTED 18-19
General - Hotel Tax	\$ 104,156	\$ 559,150	\$ 266,000	\$ 337,000
City Promotion - Hotel Tax	229,176	337,839	310,626	321,850
Arts Program - Hotel Tax	156,175	168,680	168,680	157,680
Historical - Hotel Tax	109,501	294,000	501,000	99,500
Civic Center - Hotel Tax	-	225,000	-	-
Municipal Court Fund	334,046	405,114	382,211	342,579
Police Forfeiture	14,376	12,447	10,500	12,637
Grants	<u>48,409</u>	<u>310,415</u>	<u>276,000</u>	<u>948,480</u>
Total Expenditures	<u>\$ 995,839</u>	<u>\$ 2,312,645</u>	<u>\$ 1,915,017</u>	<u>\$ 2,219,726</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
HOTEL / MOTEL TAX FUND**

HOTEL	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Tax Revenue</u>				
3123 Hotel/Motel Taxes	\$ 661,435	\$ 678,100	\$ 622,809	\$ 622,809
Total Tax Revenue	<u>661,435</u>	<u>678,100</u>	<u>622,809</u>	<u>622,809</u>
<u>Other Revenue</u>				
3631 Miscellaneous Revenue	1,650	-	-	-
3640 Prior Year Revenue - Hotel/Motel	-	906,569	623,497	293,221
Other Revenue	<u>1,650</u>	<u>906,569</u>	<u>623,497</u>	<u>293,221</u>
Total Revenue	<u>\$ 663,085</u>	<u>\$ 1,584,669</u>	<u>\$ 1,246,306</u>	<u>\$ 916,030</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND EXPENDITURE SUMMARY**

DEPARTMENT		ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
601	General - Hotel Tax	\$ 104,156	\$ 559,150	\$ 266,000	\$ 337,000
602	City Promotion - Hotel Tax	229,176	337,839	310,626	321,850
603	Arts Program - Hotel Tax	156,175	168,680	168,680	157,680
605	General - Historical	109,501	294,000	501,000	99,500
606	Civic Center	-	225,000	-	-
TOTAL EXPENDITURES		<u>\$ 599,008</u>	<u>\$ 1,584,669</u>	<u>\$ 1,246,306</u>	<u>\$ 916,030</u>

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

601 - EVENTS - HOTEL TAX

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Supplies	94,260	238,200	179,000	125,000
Other Operating Expenditures	4,896	12,000	12,000	12,000
Capital Outlay	-	303,950	70,000	200,000
Total Expenditures	<u>\$ 104,156</u>	<u>\$ 559,150</u>	<u>\$ 266,000</u>	<u>\$ 337,000</u>

PROGRAM DESCRIPTION

This portion of hotel/motel tax is used for the general promotion of tourism within the City of Deer Park.

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

601 - EVENTS - HOTEL TAX

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4232 Building Rental	\$ -	\$ -	\$ -	\$ -
4239 Audit Fee	-	-	-	-
4244 Advertising	-	-	-	-
4250 Training & Travel	-	-	-	-
4252 Dues & Fees	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>-</u>
Total Services	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>-</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	78,676	95,000	95,000	105,000
4308 Small Tools & Minor Equipment	<u>15,584</u>	<u>143,200</u>	<u>84,000</u>	<u>20,000</u>
Total Supplies	<u>94,260</u>	<u>238,200</u>	<u>179,000</u>	<u>125,000</u>
<u>4500 OTHER OPERATING EXP.</u>				
4530 Operating Transfers	<u>4,896</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
Total Other Operating Expenditures	<u>4,896</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	-	303,950	70,000	-
4904 Machinery & Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>200,000</u>
Total Capital Outlay	<u>-</u>	<u>303,950</u>	<u>70,000</u>	<u>200,000</u>
TOTAL EXPENDITURES	<u>\$ 104,156</u>	<u>\$ 559,150</u>	<u>\$ 266,000</u>	<u>\$ 337,000</u>

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

602 - CITY PROMOTION - HOTEL TAX

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 112,252	\$ 145,764	\$ 140,626	\$ 143,700
Supplies	5,326	13,350	8,600	13,150
Other Operating Expenses	<u>111,598</u>	<u>178,725</u>	<u>161,400</u>	<u>165,000</u>
Total Expenditures	<u>\$ 229,176</u>	<u>\$ 337,839</u>	<u>\$ 310,626</u>	<u>\$ 321,850</u>

PROGRAM DESCRIPTION

This portion of hotel/motel tax is used for advertising and marketing efforts to promote tourism and attract visitors to the City of Deer Park.

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

602 - CITY PROMOTION - HOTEL TAX

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4216 Mobile Telephone	\$ 926	\$ -	\$ 1,750	\$ 1,800
4219 Mobile Technology	4,100	14,064	2,800	5,000
4232 Building Rental	6,600	7,200	10,350	11,400
4239 Audit Fee	-	-		
4244 Advertising	71,341	85,000	85,000	85,000
4250 Training & Travel	1,878	4,000	4,000	5,000
4252 Dues & Fees	5,407	13,500	13,500	13,500
4279 Software - Other	-	-	-	-
4290 Contract Labor	<u>22,000</u>	<u>22,000</u>	<u>23,226</u>	<u>22,000</u>
Total Services	<u>112,252</u>	<u>145,764</u>	<u>140,626</u>	<u>143,700</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	179	300	300	500
4305 Printing	217	10,300	5,300	10,500
4307 Postage	695	2,500	1,000	1,500
4308 Small Tools & Minor Equipment	<u>4,235</u>	<u>250</u>	<u>2,000</u>	<u>650</u>
Total Supplies	<u>5,326</u>	<u>13,350</u>	<u>8,600</u>	<u>13,150</u>
<u>4500 OTHER OPERATING EXP.</u>				
4530 Operating Transfers	<u>111,598</u>	<u>178,725</u>	<u>161,400</u>	<u>165,000</u>
Total Other Operating Expenditures	<u>111,598</u>	<u>178,725</u>	<u>161,400</u>	<u>165,000</u>
TOTAL EXPENDITURES	<u>\$ 229,176</u>	<u>\$ 337,839</u>	<u>\$ 310,626</u>	<u>\$ 321,850</u>

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

603 - ARTS PROGRAM - HOTEL TAX

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Supplies	\$ 83,309	\$ 81,680	\$ 81,680	\$ 81,680
Repairs & Maintenance	473	-	-	-
Other Operating Expenditures	37,000	37,000	37,000	37,000
Capital Outlay	<u>35,393</u>	<u>50,000</u>	<u>50,000</u>	<u>39,000</u>
Total Expenditures	<u>\$ 156,175</u>	<u>\$ 168,680</u>	<u>\$ 168,680</u>	<u>\$ 157,680</u>

PROGRAM DESCRIPTION

This portion of hotel/motel tax is used for the promotion of the arts within the City of Deer Park.

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

603 - ARTS PROGRAM - HOTEL TAX

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4290 Contract Labor	\$ -	\$ -	\$ -	\$ -
Total Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	70,000	81,680	81,680	81,680
4308 Small Tools & Minor Equipment	<u>13,309</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Supplies	<u>83,309</u>	<u>81,680</u>	<u>81,680</u>	<u>81,680</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4404 Buildings	<u>473</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Repairs & Maintenance	<u>473</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4500 OTHER OPERATING EXP.</u>				
4530 Operating Transfers	<u>37,000</u>	<u>37,000</u>	<u>37,000</u>	<u>37,000</u>
Total Other Operating Expenditures	<u>37,000</u>	<u>37,000</u>	<u>37,000</u>	<u>37,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	-	-	-	-
4904 Machinery & Equipment	<u>35,393</u>	<u>50,000</u>	<u>50,000</u>	<u>39,000</u>
Total Capital Outlay	<u>35,393</u>	<u>50,000</u>	<u>50,000</u>	<u>39,000</u>
TOTAL EXPENDITURES	<u>\$ 156,175</u>	<u>\$ 168,680</u>	<u>\$ 168,680</u>	<u>\$ 157,680</u>

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

605 - GENERAL - HISTORICAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 31,074	\$ 271,000	\$ 486,000	\$ 61,500
Supplies	49,589	13,000	5,000	18,000
Repairs & Maintenance	<u>28,838</u>	<u>10,000</u>	<u>10,000</u>	<u>20,000</u>
Total Expenditures	<u>\$ 109,501</u>	<u>\$ 294,000</u>	<u>\$ 501,000</u>	<u>\$ 99,500</u>

PROGRAM DESCRIPTION

This portion of hotel/motel tax is used for projects recommended by the Historical and Tourism Committee. The City Council approves all projects.

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

605 - GENERAL - HISTORICAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4240 Consultant Fee	\$ 729	\$ 15,000	\$ 50,000	\$ 10,000
4244 Advertising	-	-	-	-
4250 Training & Travel	-	-	-	-
4290 Contract Labor	<u>30,345</u>	<u>256,000</u>	<u>436,000</u>	<u>51,500</u>
Total Services	<u>31,074</u>	<u>271,000</u>	<u>486,000</u>	<u>61,500</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	24,705	5,000	5,000	10,000
4305 Printing	6,165	-	-	-
4308 Small Tools & Minor Equipment	<u>18,719</u>	<u>8,000</u>	<u>-</u>	<u>8,000</u>
Total Supplies	<u>49,589</u>	<u>13,000</u>	<u>5,000</u>	<u>18,000</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4404 Buildings	23,255	5,000	5,000	10,000
4412 Grounds	<u>5,583</u>	<u>5,000</u>	<u>5,000</u>	<u>10,000</u>
Total Repairs & Maintenance	<u>28,838</u>	<u>10,000</u>	<u>10,000</u>	<u>20,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 109,501</u>	<u>\$ 294,000</u>	<u>\$ 501,000</u>	<u>\$ 99,500</u>

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

606 - CIVIC CENTER

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ -	\$ -	\$ -	\$ -
Capital Outlay	-	225,000	-	-
Total Expenditures	\$ -	\$ 225,000	\$ -	\$ -

PROGRAM DESCRIPTION

This portion of hotel/motel tax is used to fund the establishment, improvement, and maintenance of a civic center and/or visitor information center within the City of Deer Park.

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

606 - CIVIC CENTER

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4240 Consultant Fees	\$ -	\$ -	\$ -	\$ -
Total Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4300 SUPPLIES</u>				
4308 Small Tools & Minor Equipment	-	-	-	-
Total Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4404 Buildings	-	-	-	-
Total Repairs & Maintenance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	-	-	-	-
4903 Improvements Other Than Bldgs.	-	-	-	-
4904 Machinery & Equipment	-	-	-	-
4914 Storm Drainage	-	-	-	-
4941 Consulting Engineer Fee	-	-	-	-
4942 Consulting Architect Fee	-	225,000	-	-
Total Capital Outlay	<u>-</u>	<u>225,000</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 225,000</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND EXPENDITURE SUMMARY**

DEPARTMENT / DESCRIPTION	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>601 - General - Hotel Tax</u>			
Special Event - Reindeer Park	\$ 85,000	\$ 95,000	\$ 95,000
San Jacinto Day Festival and Battle Reenactment	10,000	-	10,000
Christmas Light Decorations - City Buildings	68,000	84,000	20,000
Funding for PT Administrative Aide (50% of salary)	12,000	12,000	12,000
Wayfinding Signage	75,200	-	-
Wayfinding Signage	303,950	70,000	200,000
Theatre Festival - Host Fees	5,000	5,000	-
<u>602 - City Promotion - Hotel Tax</u>			
Economic Alliance Contract	22,000	22,000	22,000
Temporary Staffing - Visitors Center	-	1,226	-
Advertising/Promotions Expenses	85,000	85,000	85,000
Brochures	10,000	5,000	10,000
Funding for PR/Marketing Administrator	96,400	96,400	99,000
Funding for PT Receptionist(s) at Visitors Center	17,500	10,000	11,000
Funding for Public Relations/Marketing Specialist	64,825	55,000	55,000
Office space rental (PR/Market. Spec./Visitors Center)	7,200	10,350	11,400
Mobile Telephone	-	1,750	1,800
Mobile Technology	14,064	2,800	5,000
Travel & Training (PR/Marketing Spec.)	4,000	4,000	5,000
Dues & Fees (PR/Marketing Spec.)	13,500	13,500	13,500
Operational Supplies	300	300	500
Printing Supplies	300	300	500
Furniture (PR/Marketing Spec. & Visitors Center)	250	2,000	300
Computer Equipment	-	-	350
Postage (PR/Marketing Spec.)	2,500	1,000	1,500
<u>603 - Arts Program</u>			
Working Capital for Theatre Productions	81,680	81,680	81,680
Funding for Theatre/Drama Specialist (salary)	20,000	20,000	20,000
Funding for PT Staff @ Theatre (salary)	17,000	17,000	17,000
Wireless Microphone System	50,000	50,000	-
New Mac Computer Tower & Screens	-	-	9,000
Replacing Curtains at Theatre	-	-	30,000

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND EXPENDITURE SUMMARY**

DEPARTMENT / DESCRIPTION	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>605 - Historical</u>			
Expenditures for Cabin/Grounds	10,000	10,000	20,000
Historical Preservation Supplies	5,000	5,000	10,000
Historical Preservation Activities	6,000	6,000	4,500
Cabinets	8,000	-	8,000
Consultant Fee - Golf Bridge	15,000	50,000	10,000
Historic Bridge Truss Repair	250,000	430,000	47,000
<u>606 - Civic Center (JBAC)</u>			
Architectural Services for Activity/Visitation Center	<u>225,000</u>	<u>-</u>	<u>-</u>
TOTAL PROPOSED EXPENDITURES	<u>\$ 1,584,669</u>	<u>\$ 1,246,306</u>	<u>\$ 916,030</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
MUNICIPAL COURT FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Fines</u>				
3315 Court Security Fee	\$ 32,674	\$ 41,000	\$ 30,250	\$ 30,000
3316 Judicial Fee	6,531	7,500	6,000	5,700
3317 Child Safety Fee	50,061	40,000	45,300	40,000
3318 TTPJI Fee	6,334	6,400	6,140	6,000
3319 Court Technology Fee	43,560	50,500	40,300	40,000
3320 Juvenile Case Manager Fee	65,017	70,000	60,280	60,000
Total Fines	204,177	215,400	188,270	181,700
<u>User Fees</u>				
3521 School Crossing Guards	92,866	100,000	100,000	95,000
Total User Fees	92,866	100,000	100,000	95,000
<u>Other Revenue</u>				
3631 Miscellaneous Revenue	3,748	-	-	-
Total Other Revenue	3,748	-	-	-
Total Current Revenue	300,791	315,400	288,270	276,700
<u>Prior Year Revenue</u>				
3640 Court Security Fee	12,645	19,171	29,421	-
3640 Judicial Fee	1,866	2,200	3,700	800
3640 Child Safety Fee	-	5,515	-	-
3640 TTPJI Fee	-	3,600	1,054	3,000
3640 Court Technology Fee	13,193	26,451	30,937	29,058
3640 Juvenile Case Manager Fee	20,336	32,777	42,497	34,818
Total Prior Year Revenue	48,040	89,714	107,609	67,676
Total Revenue	\$ 348,831	\$ 405,114	\$ 395,879	\$ 344,376

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
MUNICIPAL COURT FUND EXPENDITURE SUMMARY**

DEPARTMENT		ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
104	Security Fee	\$ 45,319	\$ 60,171	\$ 59,671	\$ 29,403
	Judicial Fee	8,397	9,700	9,700	6,500
	Child Safety Fee	128,625	145,515	131,632	133,800
	Court Technology	60,501	76,951	71,237	69,058
	Juvenile Case Manager Fee	85,353	102,777	102,777	94,818
	TTPJI Fee	<u>5,851</u>	<u>10,000</u>	<u>7,194</u>	<u>9,000</u>
TOTAL EXPENDITURES		<u>\$ 334,046</u>	<u>\$ 405,114</u>	<u>\$ 382,211</u>	<u>\$ 342,579</u>

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

SECURITY FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ -	\$ -	\$ -	\$ -
Services	1,007	1,110	610	600
Supplies	-	-	-	-
Other Operating Expenditures	44,312	59,061	59,061	28,803
Total Expenditures	<u>\$ 45,319</u>	<u>\$ 60,171</u>	<u>\$ 59,671</u>	<u>\$ 29,403</u>

PROGRAM DESCRIPTION

Art.102.017 COURT COSTS; COURTHOUSE SECURITY FUND; MUNICIPAL COURT BUILDING SECURITY FUND; JUSTICE COURT BUILDING SECURITY FUND.

(d) Except as provided by Subsection (d-1), the clerks of the respective courts shall collect the costs and pay them to the county or municipal treasurer, as appropriate, or to any other official who discharges the duties commonly delegated to the county or municipal treasurer, as appropriate, for deposit in a fund to be known as the courthouse security fund or a fund to be known as the municipal court building security fund, as appropriate. A fund designated by this subsection may be used only to finance security personnel for a district, county, justice or municipal court , as appropriate, or to finance items when used for the purpose of providing security services for buildings housing a district, county, justice, or municipal court, as appropriate, including:

- (1) the purchase or repair of X-ray machines and conveying systems;
- (2) handheld metal detectors;
- (3) walkthrough metal detectors;
- (4) identification cards and systems;
- (5) electronic locking and surveillance equipment;
- (6) bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing appropriate security services;
- (7) signage;
- (8) confiscated weapon inventory and tracking systems;
- (9) locks, chains, alarms, or similar security devices;
- (10) the purchase or repair of bullet-proof glass; and
- (11) continuing education on security issues for court personnel and security personnel.

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

SECURITY FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4104 Salaries - Overtime	\$ -	\$ -	\$ -	\$ -
Total Personnel & Related	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4200 SERVICES</u>				
4250 Training & Travel	399	500	-	-
4252 Dues & Fees	<u>608</u>	<u>610</u>	<u>610</u>	<u>600</u>
Total Services	<u>1,007</u>	<u>1,110</u>	<u>610</u>	<u>600</u>
<u>4300 SUPPLIES</u>				
4308 Small Tools & Minor Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4500 OTHER OPERATING EXP.</u>				
4530 Operating Transfers	<u>44,312</u>	<u>59,061</u>	<u>59,061</u>	<u>28,803</u>
Total Other Operating Expenditures	<u>44,312</u>	<u>59,061</u>	<u>59,061</u>	<u>28,803</u>
TOTAL EXPENDITURES	<u>\$ 45,319</u>	<u>\$ 60,171</u>	<u>\$ 59,671</u>	<u>\$ 29,403</u>

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

JUDICIAL FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 8,397	\$ 9,700	\$ 9,700	\$ 6,500
Total Expenditures	\$ 8,397	\$ 9,700	\$ 9,700	\$ 6,500

PROGRAM DESCRIPTION

Sec. 133.105. FEE FOR SUPPORT OF COURT-RELATED PURPOSES.

(b) The treasurer shall deposit 60 cents of each fee collected under this section in the general fund of the municipality or county to promote the efficient operation of the municipal or county courts and the investigation, prosecution, and enforcement of offenses that are within the jurisdiction of the courts.

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

JUDICIAL FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4106 Social/Security Medicare	\$ 597	\$ 700	\$ 700	\$ 500
4116 Public Official Compensation	<u>7,800</u>	<u>9,000</u>	<u>9,000</u>	<u>6,000</u>
Total Personnel & Related	<u>8,397</u>	<u>9,700</u>	<u>9,700</u>	<u>6,500</u>
TOTAL EXPENDITURES	<u>\$ 8,397</u>	<u>\$ 9,700</u>	<u>\$ 9,700</u>	<u>\$ 6,500</u>

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

CHILD SAFETY FEES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 107,745	\$ 119,015	\$ 108,032	\$ 108,200
Services	364	500	500	500
Supplies	516	6,000	3,100	5,100
Other Operating Expenditures	20,000	20,000	20,000	20,000
Total Expenditures	<u>\$ 128,625</u>	<u>\$ 145,515</u>	<u>\$ 131,632</u>	<u>\$ 133,800</u>

PERSONNEL SCHEDULE

School Resource Officer	2	0	0	0
School Crossing Guards - Part Time	19	19	19	19

PROGRAM DESCRIPTION

Art. 102.014. COURT COSTS FOR CHILD SAFETY FUND IN MUNICIPALITIES.

(g) In a municipality with a population less than 850,000 according to the most recent federal decennial census, the money collected under this article in a municipal court case must be used for a school crossing guard program if the municipality operates one. If the municipality does not operate a school crossing guard program or if the money received from court costs from municipal court cases exceeds the amount necessary to fund the school crossing guard program, the municipality may either deposit the additional money in an interest-bearing account or expend it for programs designed to enhance child safety, health, or nutrition, including child abuse prevention and intervention and drug and alcohol abuse prevention.

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

CHILD SAFETY FEES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4102 Salaries - Part-Time	\$ 99,587	\$ 110,000	\$ 100,000	\$ 100,000
4104 Salaries - Overtime	-	-	-	-
4106 Social Security/Medicare	7,618	8,415	7,650	7,650
4107 TMRS	4	-	-	-
4108 Health & Life Insurance	-	-	-	-
4109 Workers Compensation	536	600	382	550
Total Personnel & Related	<u>107,745</u>	<u>119,015</u>	<u>108,032</u>	<u>108,200</u>
<u>4200 SERVICES</u>				
4250 Training & Travel	364	500	500	500
Total Services	<u>364</u>	<u>500</u>	<u>500</u>	<u>500</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	-	100	100	100
4308 Small Tools & Minor Equipment	-	3,500	1,000	3,000
4311 Uniforms	516	2,400	2,000	2,000
Total Supplies	<u>516</u>	<u>6,000</u>	<u>3,100</u>	<u>5,100</u>
<u>4400 REPAIR & MAINTENANCE</u>				
4405 Radio	-	-	-	-
Total Repair & Maintenance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4500 OTHER OPERATING EXPENDITURES</u>				
4530 Operating Transfers - General Fund	20,000	20,000	20,000	20,000
Total Repair & Maintenance	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
TOTAL EXPENDITURES	<u>\$ 128,625</u>	<u>\$ 145,515</u>	<u>\$ 131,632</u>	<u>\$ 133,800</u>

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

COURT TECHNOLOGY FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 43,674	\$ 43,963	\$ 32,277	\$ 44,840
Supplies	-	-	-	-
Repair & Maintenance	4,318	5,000	10,972	5,000
Other Operating Expenditures	<u>12,509</u>	<u>27,988</u>	<u>27,988</u>	<u>19,218</u>
Total Expenditures	<u>\$ 60,501</u>	<u>\$ 76,951</u>	<u>\$ 71,237</u>	<u>\$ 69,058</u>

PROGRAM DESCRIPTION

Art. 102.0172. COURT COSTS; MUNICIPAL COURT TECHNOLOGY FUND.

(d) A fund designated by this article may be used only to finance the purchase of or to maintain technological enhancements for a municipal court or municipal court of record, including:

- (1) computer systems;
- (2) computer networks;
- (3) computer hardware;
- (4) computer software;
- (5) imaging systems;
- (6) electronic kiosks;
- (7) electronic ticket writers; and
- (8) docket management systems.

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

COURT TECHNOLOGY FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4231 Equipment & Other Rentals	\$ 2,599	\$ 3,000	\$ 2,783	\$ 3,000
4250 Training & Travel	8,829	5,000	2,573	4,000
4252 Dues & Fees	33	-	-	-
4277 Software - Incode	32,213	35,763	26,859	37,640
4290 Contract Labor	-	200	62	200
Total Services	<u>43,674</u>	<u>43,963</u>	<u>32,277</u>	<u>44,840</u>
<u>4300 SUPPLIES</u>				
4308 Small Tools & Minor Equipment	-	-	-	-
Total Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4400 REPAIR & MAINTENANCE</u>				
4402 Machinery & Equipment	4,318	5,000	10,972	5,000
4404 Building	-	-	-	-
Total Repair & Maintenance	<u>4,318</u>	<u>5,000</u>	<u>10,972</u>	<u>5,000</u>
<u>4500 OTHER OPERATING EXPENDITURES</u>				
4530 Operating Transfers - General Fund	12,509	27,988	27,988	19,218
Total Other Operating Expenditures	<u>12,509</u>	<u>27,988</u>	<u>27,988</u>	<u>19,218</u>
<u>4900 Capital Outlay</u>				
4903 Improvements Other than Buildings	-	-	-	-
Total Repair & Maintenance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 60,501</u>	<u>\$ 76,951</u>	<u>\$ 71,237</u>	<u>\$ 69,058</u>

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

JUVENILE CASE MANAGER FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Other Operating Expenditures	\$ 85,353	\$ 102,777	\$ 102,777	\$ 94,818
Total Expenditures	\$ 85,353	\$ 102,777	\$ 102,777	\$ 94,818

PROGRAM DESCRIPTION

Art. 102.0174. COURT COSTS; JUVENILE CASE MANAGER FUND

(a) In this article, "fund" means a juvenile case manager fund.

(b) The governing body of a municipality by ordinance may create a juvenile case manager fund and may require a defendant convicted of a fine-only misdemeanor offense in a municipal court to pay a juvenile case manager fee not to exceed \$5 as a cost of court.

(f) The clerks of the respective courts shall collect the costs and pay them to the county or municipal treasurer, as applicable, or to any other official who discharges the duties commonly delegated to the county or municipal treasurer for deposit in the fund.

(g) A fund created under this section may be used only to finance the salary and benefits of a juvenile case manager employed under Article 45.056.

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

JUVENILE CASE MANAGER FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXPENDITURES</u>				
4530 Operating Transfers - General Fund	\$ 85,353	\$ 102,777	\$ 102,777	\$ 94,818
Total Repair & Maintenance	<u>85,353</u>	<u>102,777</u>	<u>102,777</u>	<u>94,818</u>
TOTAL EXPENDITURES	<u>\$ 85,353</u>	<u>\$ 102,777</u>	<u>\$ 102,777</u>	<u>\$ 94,818</u>

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

TTPJI FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Supplies	\$ 5,851	\$ 10,000	\$ 7,194	\$ 9,000
Total Expenditures	\$ 5,851	\$ 10,000	\$ 7,194	\$ 9,000

PROGRAM DESCRIPTION

Sec. 133.103. TIME PAYMENT FEE

(c) Except as provided by Subsection (c-1), the treasurer shall deposit 10 percent of the fees collected under this section in the general fund of the county or municipality for the purpose of improving the efficiency of the administration of justice in the county or municipality. The county or municipality shall prioritize the needs of the judicial officer who collected the fees when making expenditures under this subsection and use the money deposited to provide for those needs.

(d) The treasurer shall deposit the remainder of the fees collected under this section in the general revenue account of the county or municipality.

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

TTPJI FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4250 Training & Travel	\$ -	\$ -	\$ -	\$ -
Total Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	\$ 2,683	\$ 2,000	\$ 1,617	\$ 2,000
4304 Data Processing Supplies	1,452	4,000	2,555	4,000
4308 Small Tools & Minor Equipment	36	2,000	1,647	1,000
4311 Uniforms	<u>1,680</u>	<u>2,000</u>	<u>1,375</u>	<u>2,000</u>
Total Supplies	<u>5,851</u>	<u>10,000</u>	<u>7,194</u>	<u>9,000</u>
TOTAL EXPENDITURES	<u>\$ 5,851</u>	<u>\$ 10,000</u>	<u>\$ 7,194</u>	<u>\$ 9,000</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
POLICE FORFEITURE FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Other Revenue</u>				
3620 Investment Revenue	\$ 445	\$ -	\$ 850	\$ 600
Total Other Revenue	<u>445</u>	<u>-</u>	<u>850</u>	<u>600</u>
<u>Special Revenue</u>				
3812 Forfeiture	26,548	1,000	16,000	1,000
Total Special Revenue	<u>26,548</u>	<u>1,000</u>	<u>16,000</u>	<u>1,000</u>
Total Current Revenue	26,993	1,000	16,850	1,600
Prior Year Revenue	<u>-</u>	<u>11,447</u>	<u>-</u>	<u>11,037</u>
Total Revenue	<u>\$ 26,993</u>	<u>\$ 12,447</u>	<u>\$ 16,850</u>	<u>\$ 12,637</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
POLICE FORFEITURE FUND EXPENDITURE SUMMARY**

DEPARTMENT		ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
300	Police	<u>\$ 14,376</u>	<u>\$ 12,447</u>	<u>\$ 10,500</u>	<u>\$ 12,637</u>
TOTAL EXPENDITURES		<u>\$ 14,376</u>	<u>\$ 12,447</u>	<u>\$ 10,500</u>	<u>\$ 12,637</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
POLICE FORFEITURE FUND**

EXPENDITURE SUMMARY

300 - POLICE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 14,376	\$ 12,447	\$ 10,500	\$ 12,637
Supplies	-	-	-	-
Total Expenditures	\$ 14,376	\$ 12,447	\$ 10,500	\$ 12,637

PROGRAM DESCRIPTION

The acquisition and disposition of forfeited property is provided for in Art. 59 of the Texas Code of Criminal Procedure. Contraband subject to seizure and subsequent forfeiture includes property of any nature including real, personal, tangible, or intangible that is used in the commission of offense as described in Art.59.01. Following a judicial process, seized property can be forfeited and deposited in a fund in the municipality for use by the police department. The police department is required to submit a budget to the City Council listing and defining the categories of expenditures. The funding must be used, by statute, solely for the law enforcement supplies, and any other items used by officers in direct law enforcement duties. The police department is required within 30 days of the end of the fiscal year to complete and forward to the Attorney General a Chapter 59 Asset Forfeiture Audit Reporting Form that describes the beginning balance at the start of the fiscal year, all funds received during the fiscal year, all pending seizures at the time of the report, interest earned on the funds, and expenditures made.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
POLICE FORFEITURE FUND**

300 - POLICE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4250 Training & Travel	\$ 14,376	\$ 12,447	\$ 10,500	\$ 12,637
Total Services	<u>14,376</u>	<u>12,447</u>	<u>10,500</u>	<u>12,637</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	-	-	-	-
4308 Small Tools & Minor Equipment	-	-	-	-
4314 Protective Clothing	-	-	-	-
Total Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 14,376</u>	<u>\$ 12,447</u>	<u>\$ 10,500</u>	<u>\$ 12,637</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
GRANTS FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Special Revenue</u>				
3631 Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -
3699 - Intergovernmental Revenue	-	-	-	638,480
3843 TPWD - Wetlands	-	140,415	380,000	-
3844 TPWD - Hike & Bike Trails	-	170,000	60,000	310,000
Total Special Revenue	-	310,415	440,000	948,480
Prior Year Revenue	48,409	-	-	-
Total Revenue	\$ 48,409	\$ 310,415	\$ 440,000	\$ 948,480

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
GRANTS FUND EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Emergency Management	\$ -	\$ -	\$ -	\$ 638,480
LEPC	48,409	-	-	-
TPWD - Wetlands	-	140,415	216,000	-
TPWD - Hike & Bike Trails	-	170,000	60,000	310,000
TOTAL EXPENDITURES	<u>\$ 48,409</u>	<u>\$ 310,415</u>	<u>\$ 276,000</u>	<u>\$ 948,480</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
GRANTS FUND**

EXPENDITURE SUMMARY

TOTAL GRANT FUND

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Supplies	\$ 32,909	\$ -	\$ -	\$ -
Capital Outlay	<u>15,500</u>	<u>310,415</u>	<u>276,000</u>	<u>948,480</u>
Total Expenditures	<u>\$ 48,409</u>	<u>\$ 310,415</u>	<u>\$ 276,000</u>	<u>\$ 948,480</u>

PROGRAM DESCRIPTION

Grant Funding may be available in the form of direct grant funding, matching grants, donations, etc. This budget includes expenditures of grant monies from the Texas Parks and Wildlife Department for development of the wetlands in the City and for hike and bike trails. The City will also contribute matching funds to these projects.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
GRANTS FUND**

TOTAL GRANT FUND

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4300 SUPPLIES</u>				
<i>LEPC</i>				
4305 Printing	\$ 16,950	\$ -	\$ -	\$ -
4308 Small Tools & Equipment	<u>15,959</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Supplies	<u>32,909</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4900 CAPITAL OUTLAY</u>				
<i>Storm Water</i>				
4914 Storm Drainage	-	-	-	638,480
<i>LEPC</i>				
4904 Machinery & Equipment	15,500	-	-	-
<i>TPWD - Wetlands</i>				
4903 Improvements Other Than Bldgs.	-	140,415	216,000	-
4942 Consulting Architect Fee	-	-	-	-
<i>TPWD - Hike & Bike Trails</i>				
4903 Improvements Other Than Bldgs.	-	170,000	60,000	310,000
4904 Machinery & Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>15,500</u>	<u>310,415</u>	<u>276,000</u>	<u>948,480</u>
TOTAL EXPENDITURES	<u>\$ 48,409</u>	<u>\$ 310,415</u>	<u>\$ 276,000</u>	<u>\$ 948,480</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
DEBT SERVICE FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Tax Revenue</u>				
3101 Current Taxes	\$ 4,708,997	\$ 4,748,996	\$ 4,497,529	\$ 4,388,101
3111 Delinquent Taxes	13,085	36,120	41,546	41,000
Total Tax Revenue	<u>4,722,082</u>	<u>4,785,116</u>	<u>4,539,075</u>	<u>4,429,101</u>
<u>Other Revenue</u>				
3620 Investment Revenue	30,021	15,000	45,000	32,000
3622 Interest from Other Funds	151,489	100,000	120,000	30,000
3631 Miscellaneous Revenue	7	-	-	-
3640 Transfer from Other Funds - DPCDC	2,024,358	1,307,126	1,215,475	1,308,447
3696 Proceeds from Premium on Bonds	-	-	-	-
3697 Proceeds from Refunding Bonds	-	-	-	-
Total Other Revenue	<u>2,205,875</u>	<u>1,422,126</u>	<u>1,380,475</u>	<u>1,370,447</u>
Total Current Revenue	6,927,957	6,207,242	5,919,550	5,799,548
Prior Year Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>78,633</u>
Total Revenue	<u>\$ 6,927,957</u>	<u>\$ 6,207,242</u>	<u>\$ 5,919,550</u>	<u>\$ 5,878,181</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEBT SERVICE FUND EXPENDITURE SUMMARY**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
4524 Payments to Escrow Agent	\$ -	\$ -	\$ -	\$ -
4525 Paying Agent Fees	5,503	100,000	5,000	100,000
4527 Principal Payments	4,303,024	4,218,639	3,764,000	4,468,223
4528 Interest Payments	980,528	1,343,107	982,271	1,309,958
4530 Operating Transfers	<u>1,091,528</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 6,380,583</u>	<u>\$ 5,661,746</u>	<u>\$ 4,751,271</u>	<u>\$ 5,878,181</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
FUTURE DEBT SERVICE REQUIREMENTS - GENERAL FUND DEBT**

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2020	\$ 4,468,223.00	\$ 1,309,958.27	\$ 5,778,181.27
2021	5,997,118.00	1,251,195.61	7,248,313.61
2022	6,007,190.00	1,076,977.93	7,084,167.93
2023	6,185,390.00	897,329.73	7,082,719.73
2024	5,653,000.00	729,387.45	6,382,387.45
2025	3,750,400.00	601,138.93	4,351,538.93
2026	2,996,500.00	510,026.26	3,506,526.26
2027	2,329,050.00	424,253.44	2,753,303.44
2028	1,429,500.00	349,521.69	1,779,021.69
2029	1,484,950.00	290,778.81	1,775,728.81
2030	1,553,300.00	229,228.03	1,782,528.03
2031	1,041,650.00	179,579.35	1,221,229.35
2032	1,081,450.00	142,161.90	1,223,611.90
2033	948,050.00	106,417.43	1,054,467.43
2034	792,100.00	76,032.94	868,132.94
2035	613,350.00	51,822.27	665,172.27
2036	471,250.00	33,737.15	504,987.15
2037	340,750.00	20,028.85	360,778.85
2038	263,900.00	9,291.60	273,191.60
2039	<u>111,650.00</u>	<u>2,233.00</u>	<u>113,883.00</u>
TOTAL	<u>\$ 47,518,771.00</u>	<u>\$ 8,291,100.64</u>	<u>\$ 55,809,871.64</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
APPLICATION OF DEBT SERVICE PAYMENTS**

ISSUANCE	PURPOSE	P & I Payments
Series 2010, GO Refunding Dated 05/01/10	General Fund = Public Safety - 23%; Parks - 4%; Streets - 2%; Maxwell Center - 2%; Public Buildings - 2%; and City Hall - 1% (Note: Water/Sewer Fund - 25.33%)	423,939
Series 2010, CO Dated 05/01/10	Drainage - 100%	652,625
Series 2011, GO Refunding Dated 12/01/11	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	95,700
Series 2011, CO Dated 12/01/11	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	73,791
Series 2012, GO Refunding Dated 11/01/12	Public Buildings - 32%; Public Safety - 18%; Parks - 13%; Street Rehab - 12%; Drainage - 8%; City Hall - 7%; Streets - 6%; Golf Course - 4%	690,250
Series 2012, CO Dated 11/01/12	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	87,465
Series 2013, CO Dated 11/01/13	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	107,416
Series 2014, GO Dated 11/01/14	Parks - 100%	68,625
Series 2014, GO Refunding Dated 11/01/14	Public Buildings - 32%; Public Safety - 18%; Parks - 13%; Street Rehab - 12%; Drainage - 8%; City Hall - 7%; Streets - 6%; Golf Course - 4% (Note: Water/Sewer Fund - 61.7%)	107,958
Series 2014, CO Dated 11/01/14	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	129,985
Series 2015, CO Dated 09/01/15	Streets - 80%; Humane - 20%;	841,650
Series 2015-A, CO Dated 12/01/15	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	128,115
Series 2016, CO Dated 02/16/16	Parks - 100% (Deer Park Community Development Corporation)	753,856
Series 2016, Ltd Tax Refunding Dated 04/01/16	Parks - 20%; Library - 18%; Drainage - 38%; Streets - 16%; City Hall - 8%	660,125
Series 2016-A, CO Dated 11/01/16	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	112,919
Series 2017, CO Dated 02/14/17	Parks - 100% (Deer Park Community Development Corporation)	462,942
Series 2017-A, CO Dated 12/01/17	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	93,322
Series 2018, CO Dated 12/01/18	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	114,218
<i>Proposed Series 2019, CO Dated 12/01/19</i>	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	81,632
<i>Proposed Series 2020, CO Dated 02/18/20</i>	Parks - 100% (Deer Park Community Development Corporation)	91,650

\$ 5,778,181

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
WATER & SEWER FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Service Fees</u>				
3210 Water Usage	\$ 5,589,600	\$ 5,700,514	\$ 5,723,903	\$ 6,274,640
3211 Sewer Usage	5,162,770	5,359,047	5,342,487	5,864,933
3212 Late Charges	195,286	20,000	196,402	206,000
3221 Reconnect Fees	<u>25,690</u>	<u>25,000</u>	<u>20,790</u>	<u>21,000</u>
Total Service Fees	<u>10,973,346</u>	<u>11,104,561</u>	<u>11,283,582</u>	<u>12,366,573</u>
<u>Permits & Licenses</u>				
3415 Tapping Permits	14,100	8,500	11,000	11,500
3417 Plumbing Permits	<u>29,771</u>	<u>40,000</u>	<u>29,000</u>	<u>30,000</u>
Total Permits & Licenses	<u>43,871</u>	<u>48,500</u>	<u>40,000</u>	<u>41,500</u>
<u>Other Revenue</u>				
3620 Investment Revenue	28,764	30,000	44,000	30,000
3631 Miscellaneous Revenue	20,509	2,500	8,500	2,500
3660 Cash Over/Short	<u>11</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Revenue	<u>49,284</u>	<u>32,500</u>	<u>52,500</u>	<u>32,500</u>
Total Current Revenue	11,066,501	11,185,561	11,376,082	12,440,573
Prior Year Revenue	<u>-</u>	<u>1,398,104</u>	<u>-</u>	<u>408,628</u>
Total Revenue	<u>\$ 11,066,501</u>	<u>\$ 12,583,665</u>	<u>\$ 11,376,082</u>	<u>\$ 12,849,201</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
WATER/SEWER FUND EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>ADMINISTRATIVE</u>				
500 Public Works Administration	\$ 443,310	\$ 469,746	\$ 430,247	\$ 440,720
503 Central Collections	624,707	682,604	654,528	710,589
550 Employee Benefits & Other	<u>281,188</u>	<u>480,123</u>	<u>335,793</u>	<u>361,830</u>
Total Administrative	<u>1,349,205</u>	<u>1,632,473</u>	<u>1,420,568</u>	<u>1,513,139</u>
<u>OPERATIONS</u>				
501 Water & Sewer Maintenance	1,623,327	2,146,446	1,643,022	2,058,805
504 Meter Readers	306,027	329,819	325,391	352,042
505 Waste Water Treatment Plant	1,126,002	1,872,875	1,154,340	1,627,075
506 Water Treatment Plant	<u>3,045,021</u>	<u>3,854,720</u>	<u>3,253,591</u>	<u>4,465,002</u>
Total Operations	<u>6,100,377</u>	<u>8,203,860</u>	<u>6,376,344</u>	<u>8,502,924</u>
<u>DEBT SERVICE</u>				
900 Fiscal Charges	7,388	6,500	6,500	7,000
900 Principal Payments	1,227,143	1,596,361	1,646,361	1,701,777
900 Interest Payments	<u>800,801</u>	<u>1,144,471</u>	<u>1,020,139</u>	<u>1,124,361</u>
Total Debt Service	<u>2,035,332</u>	<u>2,747,332</u>	<u>2,673,000</u>	<u>2,833,138</u>
TOTAL EXPENDITURES	<u>\$ 9,484,914</u>	<u>\$ 12,583,665</u>	<u>\$ 10,469,912</u>	<u>\$ 12,849,201</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

500 - PUBLIC WORKS ADMINISTRATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 209,182	\$ 277,556	\$ 260,160	\$ 278,530
Services	100,004	175,550	159,837	146,590
Supplies	13,460	16,290	10,150	15,350
Repairs & Maintenance	386	350	100	250
Other Operating Expenditures	120,278	-	-	-
Total Expenditures	<u>\$ 443,310</u>	<u>\$ 469,746</u>	<u>\$ 430,247</u>	<u>\$ 440,720</u>

PERSONNEL SCHEDULE

Asst. Director of Public Works	1	1	1	1
Engineering Aide I	1	1	1	1
Clerk	1	2	2	2

PROGRAM DESCRIPTION

Public Works Administration is responsible for the overall administration and supervision of all functions performed by the various divisions within the Public Works Department. Administrative responsibilities include radio dispatch, telephone requests, timekeeping, purchasing, reporting and analysis, filing, and all other managerial duties related to the ongoing operation of Public Works.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

500 - PUBLIC WORKS ADMINISTRATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 162,911	\$ 227,886	\$ 199,650	\$ 212,575
4104 Salaries - Overtime	136	500	-	500
4106 Social Security/Medicare	12,192	13,076	15,150	16,215
4107 TMRS	23,679	24,549	27,600	30,197
4108 Health & Life Insurance	8,891	10,116	16,400	17,580
4109 Workers Compensation	128	184	115	218
4114 Section 125 Admin Fee	-	-	-	-
4117 Health Savings Account	1,245	1,245	1,245	1,245
Total Personnel & Related	<u>209,182</u>	<u>277,556</u>	<u>260,160</u>	<u>278,530</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	1,747	1,290	2,230	2,330
4233 Insurance - Liability	39,618	40,000	40,898	40,000
4234 Insurance - Casualty	43,793	43,900	49,709	43,900
4239 Audit Fees	12,449	17,000	13,000	17,000
4240 Consultant Fees	-	70,000	50,000	40,000
4250 Training & Travel	435	2,285	2,000	2,285
4252 Dues & Fees	1,095	75	1,000	75
4255 Community/Employee Affairs	867	1,000	1,000	1,000
4279 Software - Other	-	-	-	-
Total Services	<u>100,004</u>	<u>175,550</u>	<u>159,837</u>	<u>146,590</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	2,549	3,000	2,500	3,000
4303 Operational Supplies	5,269	2,265	1,200	2,000
4304 Data Processing Supplies	-	500	-	250
4305 Printing	1,945	2,000	1,200	2,000
4307 Postage	1,245	2,000	2,000	2,000
4308 Small Tools & Minor Equipment	602	2,200	600	2,000
4311 Uniforms	415	3,725	1,500	3,500
4328 Gasoline	286	250	250	250
4348 Books	1,149	350	900	350
Total Supplies	<u>13,460</u>	<u>16,290</u>	<u>10,150</u>	<u>15,350</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

500 - PUBLIC WORKS ADMINISTRATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	386	250	100	250
4404 Buildings	-	100	-	-
Total Repairs & Maintenance	<u>386</u>	<u>350</u>	<u>100</u>	<u>250</u>
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	120,278	-	-	-
4511 Salary Contingency	-	-	-	-
Total Other Operating Expenditures	<u>120,278</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 443,310</u>	<u>\$ 469,746</u>	<u>\$ 430,247</u>	<u>\$ 440,720</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

501 - WATER & SEWER MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 877,699	\$ 920,203	\$ 903,469	\$ 963,862
Services	171,579	167,260	164,840	166,860
Supplies	107,060	106,710	99,110	111,910
Repairs & Maintenance	142,983	233,273	167,500	243,273
Other Operating Exp.	-	550,000	100,000	500,000
Capital Outlay	324,006	169,000	208,103	72,900
Total Expenditures	<u>\$ 1,623,327</u>	<u>\$ 2,146,446</u>	<u>\$ 1,643,022</u>	<u>\$ 2,058,805</u>

PERSONNEL SCHEDULE

Water/Sewer Maintenance Supervisor	1	1	1	1
Assistant W/S Maintenance Supervisor	0	0	0	1
Maintenance Tech III	1	1	1	1
Maintenance Tech II	1	1	1	1
Maintenance Tech I	1	1	1	1
Crew Leader	1	1	1	1
Equipment Operator III	1	1	1	1
Equipment Operator II	1	1	1	0
Equipment Operator I	2	2	2	2
Water/Sewer Laborer	0	0	0	3
Laborer	3	3	3	0
Summer Laborer	2	2	2	2

PROGRAM DESCRIPTION

The Water & Sewer Maintenance division is responsible for maintenance of the potable water distribution system, which includes water taps, setting meters, line installation, fire hydrant maintenance, emergency repairs, and general upkeep of the ground water wells and associated equipment. This also includes the maintenance of the City's sanitary sewer collection system, which includes sewer taps and connections, point repairs, cleaning lines and manholes, and maintenance of the lift stations. The maintenance crews respond to citizen calls, as needed.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

501 - WATER & SEWER MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 578,819	\$ 605,745	\$ 597,700	\$ 631,898
4103 Salaries - Temporary	-	5,850	5,850	6,966
4104 Salaries - Overtime	39,213	40,000	37,100	40,000
4106 Social Security/Medicare	45,336	49,119	47,900	50,281
4107 TMRS	90,562	91,474	87,600	92,867
4108 Health & Life Insurance	117,189	119,544	120,500	133,296
4109 Workers Compensation	4,119	5,846	3,710	5,884
4114 Section 125 Admin Fee	89	90	89	135
4117 Health Savings Account	2,372	2,535	3,020	2,535
Total Personnel & Related	<u>877,699</u>	<u>920,203</u>	<u>903,469</u>	<u>963,862</u>
<u>4200 SERVICES</u>				
4212 Utilities - Electric	153,981	155,000	155,000	155,000
4214 Utilities - Gas	401	400	400	400
4215 Utilities - Telephone	2,803	400	425	400
4216 Mobile Telephone	2,370	1,500	3,160	3,200
4219 Mobile Technology	322	460	355	460
4231 Equipment Rental	-	500	-	300
4240 Consultant Fee	-	-	-	-
4241 Consulting Engineer Fee	6,363	-	-	-
4250 Training & Travel	3,658	5,500	4,000	5,500
4252 Dues & Fees	1,681	1,500	1,500	1,600
4254 Inspections & Permits	-	-	-	-
4290 Contract Labor	-	2,000	-	-
Total Services	<u>171,579</u>	<u>167,260</u>	<u>164,840</u>	<u>166,860</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	207	300	200	300
4302 Cleaning Supplies	-	-	-	-
4303 Operational Supplies	21,058	16,045	16,045	16,045
4308 Small Tools & Minor Equipment	15,195	12,290	12,290	17,090
4311 Uniforms	4,695	3,575	3,575	3,975
4314 Protective Clothing	-	-	-	-
4316 Chemicals	-	-	-	-
4328 Gasoline	22,754	21,000	19,500	21,000
4329 Diesel	10,066	11,500	11,500	11,500
4344 Water Meters & Boxes	33,085	42,000	36,000	42,000
Total Supplies	<u>107,060</u>	<u>106,710</u>	<u>99,110</u>	<u>111,910</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

501 - WATER & SEWER MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	9,764	15,650	14,500	15,650
4402 Machinery & Equipment	962	18,298	3,000	18,298
4404 Buildings	649	-	-	-
4405 Radios	-	250	-	250
4410 Sanitary Sewer	88,133	145,000	110,000	145,000
4415 Water Mains & Hydrants	43,475	54,075	40,000	64,075
4416 Water Wells	-	-	-	-
Total Repairs & Maintenance	<u>142,983</u>	<u>233,273</u>	<u>167,500</u>	<u>243,273</u>
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	550,000	100,000	500,000
Total Other Operating Expenditures	<u>-</u>	<u>550,000</u>	<u>100,000</u>	<u>500,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	137,321	92,000	90,000	-
4904 Machinery & Equipment	37,835	35,000	73,560	72,900
4906 Automobiles & Light Trucks	43,039	42,000	44,543	-
4907 Large Trucks/Heavy Rolling Stock	-	-	-	-
4908 Lease Purchase	-	-	-	-
4912 Water Mains	105,811	-	-	-
4913 Sanitary Sewer	-	-	-	-
4941 Consulting Engineer Fee	-	-	-	-
Total Capital Outlay	<u>324,006</u>	<u>169,000</u>	<u>208,103</u>	<u>72,900</u>
TOTAL EXPENDITURES	<u>\$ 1,623,327</u>	<u>\$ 2,146,446</u>	<u>\$ 1,643,022</u>	<u>\$ 2,058,805</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

503 - CENTRAL COLLECTIONS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 327,166	\$ 347,840	\$ 336,405	\$ 359,080
Services	209,985	227,714	227,115	238,302
Supplies	82,979	99,550	85,008	105,707
Repairs & Maintenance	<u>4,577</u>	<u>7,500</u>	<u>6,000</u>	<u>7,500</u>
Total Expenditures	<u>\$ 624,707</u>	<u>\$ 682,604</u>	<u>\$ 654,528</u>	<u>\$ 710,589</u>

PERSONNEL SCHEDULE

Utility Billing/Tax Assessor Collector	1	1	1	1
Deputy Tax Collector	1	1	1	1
Secretary	1	1	1	0
Administrative Assistant	0	0	0	1
Clerk (Utility)	2	2	2	2

PROGRAM DESCRIPTION

Central Collections is responsible for the billing and collection of revenues for ad valorem (property) taxes and utility billing including water, sewer, and commercial garbage services. The department also receives payment for other services including fees for building permits, plumbing and electrical permits, and other miscellaneous payments.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

503 - CENTRAL COLLECTIONS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 227,972	\$ 238,982	\$ 238,400	\$ 251,972
4104 Salaries - Overtime	303	2,500	1,000	2,500
4106 Social Security/Medicare	16,659	18,320	17,900	19,054
4107 TMRS	33,621	34,400	31,800	35,568
4108 Health & Life Insurance	48,394	53,376	47,100	49,716
4109 Workers Compensation	128	172	115	180
4114 Section 125 Admin Fee	89	90	90	90
Total Personnel & Related	<u>327,166</u>	<u>347,840</u>	<u>336,405</u>	<u>359,080</u>
<u>4200 SERVICES</u>				
4201 Public Notices	-	400	-	400
4215 Utilities - Telephone	9,553	10,000	9,552	10,000
4216 Mobile Telephone	819	900	960	900
4231 Equipment Rentals	-	1,200	-	1,200
4250 Training & Travel	3,987	11,700	11,000	11,700
4251 Subscriptions	1,301	1,400	1,400	1,400
4252 Dues & Fees	83,722	95,000	94,221	95,000
4261 Software - Tax Services	15,972	17,400	16,770	17,400
4277 Software - Incode	72,743	73,314	77,314	77,502
4279 Software - Other	298	400	298	400
4290 Contract Labor	21,590	16,000	15,600	22,400
Total Services	<u>209,985</u>	<u>227,714</u>	<u>227,115</u>	<u>238,302</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	2,073	3,500	3,400	3,500
4304 Data Processing Supplies	1,458	2,500	1,460	2,500
4305 Printing	8,829	11,000	12,148	11,000
4307 Postage	65,556	79,000	66,000	79,000
4308 Small Tools & Minor Equipment	5,063	3,500	2,000	9,657
4348 Books	-	50	-	50
Total Supplies	<u>82,979</u>	<u>99,550</u>	<u>85,008</u>	<u>105,707</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

503 - CENTRAL COLLECTIONS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	2,488	4,500	5,000	6,000
4403 Computer Equipment	<u>2,089</u>	<u>3,000</u>	<u>1,000</u>	<u>1,500</u>
Total Repairs & Maintenance	<u>4,577</u>	<u>7,500</u>	<u>6,000</u>	<u>7,500</u>
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 624,707</u>	<u>\$ 682,604</u>	<u>\$ 654,528</u>	<u>\$ 710,589</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

504 - METER READERS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 284,813	\$ 299,593	\$ 299,955	\$ 317,536
Services	4,783	8,360	7,671	10,640
Supplies	9,629	12,666	9,670	12,666
Repairs & Maintenance	<u>6,802</u>	<u>9,200</u>	<u>8,095</u>	<u>11,200</u>
Total Expenditures	<u>\$ 306,027</u>	<u>\$ 329,819</u>	<u>\$ 325,391</u>	<u>\$ 352,042</u>

PERSONNEL SCHEDULE

Crew Leader	1	1	1	1
Meter Readers	4	4	4	4

PROGRAM DESCRIPTION

The Meter Readers are responsible for reading water meters and connecting or disconnecting water service for utility customers. The department also handles meter repairs and replacements.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

504 - METER READERS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 200,381	\$ 209,422	\$ 207,300	\$ 217,684
4103 Salaries - Temporary	-	-	-	-
4104 Salaries - Overtime	473	2,000	2,000	2,000
4106 Social Security/Medicare	14,851	16,030	15,700	16,636
4107 TMRS	29,396	30,097	27,800	31,056
4108 Health & Life Insurance	36,528	38,292	44,000	46,200
4109 Workers Compensation	1,339	1,907	1,210	1,980
4114 Section 125 Admin Fee	-	-	100	135
4117 Health Savings Account	1,845	1,845	1,845	1,845
Total Personnel & Related	<u>284,813</u>	<u>299,593</u>	<u>299,955</u>	<u>317,536</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	2,479	2,220	4,471	4,500
4279 Software - Other	-	220	-	220
4290 Contract Labor	2,304	5,920	3,200	5,920
Total Services	<u>4,783</u>	<u>8,360</u>	<u>7,671</u>	<u>10,640</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	50	-	50
4302 Cleaning Supplies	-	50	-	50
4303 Operational Supplies	1,849	1,200	1,850	1,200
4308 Small Tools & Minor Equipment	597	940	800	940
4311 Uniforms	1,372	1,200	1,220	1,200
4314 Protective Clothing	-	226	-	226
4328 Gasoline	5,811	8,000	5,800	8,000
4344 Water Meters & Boxes	-	1,000	-	1,000
Total Supplies	<u>9,629</u>	<u>12,666</u>	<u>9,670</u>	<u>12,666</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	3,907	5,000	5,200	7,000
4403 Computer Equipment	2,895	4,200	2,895	4,200
Total Repairs & Maintenance	<u>6,802</u>	<u>9,200</u>	<u>8,095</u>	<u>11,200</u>
TOTAL EXPENDITURES	<u>\$ 306,027</u>	<u>\$ 329,819</u>	<u>\$ 325,391</u>	<u>\$ 352,042</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

505 - WASTE WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 558,112	\$ 581,240	\$ 516,780	\$ 596,740
Services	458,605	543,950	459,845	543,950
Supplies	47,503	72,100	68,330	56,800
Repairs & Maintenance	48,216	90,585	77,385	84,585
Other Operating Exp.	-	100,000	-	95,000
Capital Outlay	13,566	485,000	32,000	250,000
Total Expenditures	<u>\$ 1,126,002</u>	<u>\$ 1,872,875</u>	<u>\$ 1,154,340</u>	<u>\$ 1,627,075</u>

PERSONNEL SCHEDULE

Sewer Plant Supervisor	1	1	1	1
Lab Technician	1	1	1	1
Crew Leader	1	1	1	1
Sewer Plant Operator "C"	1	1	1	1
Maintenance Technician III	1	1	1	1
Maintenance Technician I	0	1	0	1
Laborer	1	0	1	0
Summer Laborer - Temporary	2	2	2	2

PROGRAM DESCRIPTION

The Waste Water Treatment Plant operation provides for the treatment of all waste water according to the rules and regulations of the U.S. Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ). These operations include maintenance of the plant and operation of the plant laboratory.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

505 - WASTE WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 345,196	\$ 363,217	\$ 316,500	\$ 363,771
4103 Salaries - Temporary	136	5,850	5,850	6,966
4104 Salaries - Overtime	57,170	53,500	56,500	53,500
4106 Social Security/Medicare	29,385	31,708	28,200	31,954
4107 TMRS	59,242	58,819	51,500	58,654
4108 Health & Life Insurance	65,146	65,652	56,600	79,380
4109 Workers Compensation	1,671	2,359	1,500	2,380
4114 Section 125 Admin Fee	166	135	130	135
Total Personnel & Related	<u>558,112</u>	<u>581,240</u>	<u>516,780</u>	<u>596,740</u>
<u>4200 SERVICES</u>				
4212 Utilities - Electric	327,269	400,000	330,000	400,000
4214 Utilities - Gas	720	800	750	800
4216 Mobile Telephone	1,481	950	1,700	1,700
4231 Equipment Rental	-	1,000	500	1,000
4240 Consultant Fee	2,243	-	-	-
4250 Training & Travel	1,162	3,000	500	3,000
4252 Dues & Fees	289	1,000	500	1,000
4253 Disposal Fees	48,291	50,400	48,500	50,400
4254 Inspections & Permits	37,395	38,000	37,395	38,000
4271 Water Analysis	39,755	43,200	40,000	43,200
4290 Contract Labor	-	5,600	-	4,850
Total Services	<u>458,605</u>	<u>543,950</u>	<u>459,845</u>	<u>543,950</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	793	600	600	600
4303 Operational Supplies	9,341	10,400	10,400	10,400
4304 Data Processing Supplies	-	500	-	500
4308 Small Tools & Minor Equipment	5,395	20,500	20,000	7,700
4311 Uniforms	1,747	1,800	1,800	1,800
4312 Lab Supplies	-	2,500	2,000	2,500
4313 Lab Equipment	-	5,000	3,500	2,500
4316 Chemicals	26,245	25,000	26,000	25,000
4328 Gasoline	327	800	330	800
4329 Diesel	3,655	5,000	3,700	5,000
Total Supplies	<u>47,503</u>	<u>72,100</u>	<u>68,330</u>	<u>56,800</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

505 - WASTE WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	1,667	4,500	2,000	4,500
4402 Machinery & Equipment	7,580	4,885	4,885	4,885
4404 Buildings	458	6,200	500	200
4418 Mechanical Equipment	<u>38,511</u>	<u>75,000</u>	<u>70,000</u>	<u>75,000</u>
Total Repairs & Maintenance	<u>48,216</u>	<u>90,585</u>	<u>77,385</u>	<u>84,585</u>
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>95,000</u>
Total Other Operating Expenditures	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>95,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	<u>13,566</u>	<u>485,000</u>	<u>32,000</u>	<u>250,000</u>
Total Capital Outlay	<u>13,566</u>	<u>485,000</u>	<u>32,000</u>	<u>250,000</u>
TOTAL EXPENDITURES	<u>\$ 1,126,002</u>	<u>\$ 1,872,875</u>	<u>\$ 1,154,340</u>	<u>\$ 1,627,075</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

506 - WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 819,231	\$ 848,265	\$ 843,312	\$ 883,048
Services	299,623	405,090	334,416	406,770
Supplies	1,545,274	1,462,180	1,486,172	1,488,984
Repairs & Maintenance	156,664	130,450	180,956	115,200
Other Operating Exp.	-	100,000	-	95,000
Capital Outlay	224,229	908,735	408,735	1,476,000
Total Expenditures	<u>\$ 3,045,021</u>	<u>\$ 3,854,720</u>	<u>\$ 3,253,591</u>	<u>\$ 4,465,002</u>

PERSONNEL SCHEDULE

Water Plant Supervisor	1	1	1	1
Assistant Water Plant Supervisor	0	0	0	1
Lab Technician	1	1	1	1
Water Plant Operator "B"	2	2	2	1
Water Plant Operator "C"	4	3	3	3
Water Plant Operator "C"/Maint. Tech I	1	1	1	1
Maintenance Technician I	1	2	2	2
Summer Laborer	1	1	1	1

PROGRAM DESCRIPTION

The Water Treatment Plant operation provides for the purification and total processing of all raw water received at the plant. Raw water is processed using various chemicals and the purified water is then pumped into the distribution system. Water quality is controlled by the in-house laboratory to ensure compliance with all State and Federal guidelines. Existing water wells and storage tanks are operated and controlled from the plant through computerized telemetry to retrieve, monitor and analyze data.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

506 - WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 546,247	\$ 568,065	\$ 560,000	\$ 570,336
4103 Salaries - Temporary	2,701	2,900	2,900	2,900
4104 Salaries - Overtime	42,408	40,000	50,500	40,000
4106 Social Security/Medicare	43,229	46,141	45,800	46,311
4107 TMRS	85,617	86,306	84,500	86,034
4108 Health & Life Insurance	94,578	98,628	95,300	131,040
4109 Workers Compensation	3,813	5,490	3,500	5,512
4114 Section 125 Admin Fee	155	90	167	270
4117 Health Savings Account	483	645	645	645
Total Personnel & Related	<u>819,231</u>	<u>848,265</u>	<u>843,312</u>	<u>883,048</u>
<u>4200 SERVICES</u>				
4212 Utilities - Electric	155,759	257,000	165,300	225,000
4216 Mobile Telephones	3,430	1,840	3,934	5,720
4219 Mobile Technology	-	1,000	-	-
4240 Consultant Fees	12,773	8,950	6,000	8,950
4241 Consulting Engineer Fees	74,880	75,000	74,862	-
4250 Training & Travel	3,366	3,500	3,500	10,000
4252 Dues & Fees	36,986	37,500	37,000	37,500
4254 Inspection Fees	-	4,800	-	4,800
4271 Water Analysis	8,929	14,000	9,000	10,000
4279 Software - Other	-	-	-	60,000
4290 Contract Labor	3,500	1,500	34,820	44,800
Total Services	<u>299,623</u>	<u>405,090</u>	<u>334,416</u>	<u>406,770</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	340	1,000	500	500
4303 Operational Supplies	18,772	15,000	15,000	20,000
4304 Data Processing Supplies	619	-	-	-
4305 Printing	586	200	200	200
4307 Postage	86	500	100	250
4308 Small Tools & Minor Equipment	25,023	21,630	21,630	25,934
4311 Uniforms	3,642	2,800	3,000	3,500
4316 Chemicals	389,612	350,000	378,000	369,050
4328 Gasoline	2,416	2,350	2,350	2,350
4329 Diesel	8	3,500	-	2,000
4348 Books	359	200	392	200
4350 Raw Water	1,103,811	1,065,000	1,065,000	1,065,000
Total Supplies	<u>1,545,274</u>	<u>1,462,180</u>	<u>1,486,172</u>	<u>1,488,984</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

506 - WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	1,187	1,000	1,000	1,000
4402 Machinery & Equipment	22,322	16,550	16,550	16,550
4403 Computer Equipment	-	-	1,146	-
4404 Building	12,038	20,000	19,460	-
4411 Sludge Removal from Lagoon	-	-	27,800	-
4416 Water Wells	24,637	22,900	20,000	22,900
4418 Mechanical Equipment	<u>96,480</u>	<u>70,000</u>	<u>95,000</u>	<u>74,750</u>
Total Repairs & Maintenance	<u>156,664</u>	<u>130,450</u>	<u>180,956</u>	<u>115,200</u>
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>95,000</u>
Total Other Operating Expenditures	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>95,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	22,800	-	-	-
4903 Improvements Other Than Bldgs.	25,895	560,610	60,610	1,000,000
4904 Machinery & Equipment	148,595	348,125	348,125	476,000
4906 Automobiles & Light Trucks	<u>26,939</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>224,229</u>	<u>908,735</u>	<u>408,735</u>	<u>1,476,000</u>
TOTAL EXPENDITURES	<u>\$ 3,045,021</u>	<u>\$ 3,854,720</u>	<u>\$ 3,253,591</u>	<u>\$ 4,465,002</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

550/750 - EMPLOYEE BENEFITS & OTHER

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 181,650	\$ 357,000	\$ 212,670	\$ 218,000
Services	117	150	150	150
Other Operating Expenditures	<u>99,421</u>	<u>122,973</u>	<u>122,973</u>	<u>143,680</u>
Total Expenditures	<u>\$ 281,188</u>	<u>\$ 480,123</u>	<u>\$ 335,793</u>	<u>\$ 361,830</u>

PROGRAM DESCRIPTION

Employee Benefits is set up as a control center for personnel costs including the City's portion of FICA, TMRS, hospitalization insurance, workers' compensation insurance, and state unemployment insurance. Employee benefits are now budgeted on a department level with only the associated City portion included here starting in fiscal year 2013-2014.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

550/750 - EMPLOYEE BENEFITS & OTHER

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4106 Social Security/Medicare	\$ -	\$ 500	\$ -	\$ 500
4107 TMRS	-	1,000	-	1,000
4108 Health & Life Insurance	46,247	55,000	50,000	50,000
4109 Workers Compensation	12,931	20,000	12,670	16,000
4110 State Unemployment	-	500	-	500
4197 Pension Expense	48,001	280,000	50,000	50,000
4198 OPEB Expense	<u>74,471</u>	<u>-</u>	<u>100,000</u>	<u>100,000</u>
Total Personnel & Related	<u>181,650</u>	<u>357,000</u>	<u>212,670</u>	<u>218,000</u>
<u>4200 SERVICES</u>				
4252 Dues & Fees	<u>117</u>	<u>150</u>	<u>150</u>	<u>150</u>
Total Services	<u>117</u>	<u>150</u>	<u>150</u>	<u>150</u>
<u>4500 OTHER OPERATING EXP.</u>				
4530 Operating Transfers - Storm Water	-	20,643	20,643	39,297
4530 Operating Transfers - General Fund	<u>99,421</u>	<u>102,330</u>	<u>102,330</u>	<u>104,383</u>
Total Other Operating Expenditures	<u>99,421</u>	<u>122,973</u>	<u>122,973</u>	<u>143,680</u>
TOTAL EXPENDITURES	<u>\$ 281,188</u>	<u>\$ 480,123</u>	<u>\$ 335,793</u>	<u>\$ 361,830</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

900 - WATER/SEWER DEBT SERVICE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Fiscal Charges	\$ 7,388	\$ 6,500	\$ 6,500	\$ 7,000
Principal Payments	1,227,143	1,596,361	1,646,361	1,701,777
Interest Payments	<u>800,801</u>	<u>1,144,471</u>	<u>1,020,139</u>	<u>1,124,361</u>
Total Expenditures	<u>\$ 2,035,332</u>	<u>\$ 2,747,332</u>	<u>\$ 2,673,000</u>	<u>\$ 2,833,138</u>

PROGRAM DESCRIPTION

These debt service payments and fiscal charges (e.g., paying agent fees, escrow fees, etc.) relate to debt issued to fund projects for the City's water and sanitary sewer systems.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

900 - WATER/SEWER DEBT SERVICE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXP.</u>				
<u>4525 Fiscal Charges</u>				
Paying Agent Fees	\$ 7,388	\$ 6,500	\$ 6,500	\$ 7,000
Total Fiscal Charges	<u>7,388</u>	<u>6,500</u>	<u>6,500</u>	<u>7,000</u>
 <u>4531 Principal Payments</u>				
2002 Rev Bonds \$5,000,000 (TWDB)	104,167	-	-	-
2010 GO Ref Bonds \$6,295,000 (% Alloc)	216,976	138,866	138,866	136,782
2011 GO Ref Bonds \$3,490,000	183,000	228,750	228,750	213,000
2011 CO \$3,390,000	93,000	116,250	116,250	113,600
2012 CO \$4,725,000	90,000	127,500	127,500	138,450
2013 CO \$6,925,000	84,000	112,500	112,500	113,600
2014 GO Ref Bonds \$1,915,000 (% Alloc)	-	144,995	144,995	144,995
2014 CO \$6,275,000	141,000	180,000	180,000	177,500
2015-A CO \$7,110,000	132,000	183,750	183,750	177,500
2016-A CO \$6,885,000	105,000	135,000	135,000	131,350
2017-A CO \$5,150,000	78,000	108,750	108,750	131,350
2018 CO \$6,300,000	-	120,000	170,000	124,250
2019-A CO \$4,605,000 - <i>Proposed</i>	-	-	-	99,400
Total Principal Payments	<u>1,227,143</u>	<u>1,596,361</u>	<u>1,646,361</u>	<u>1,701,777</u>
 <u>4531 Interest Payments</u>				
2002 Rev Bonds \$5,000,000 (TWDB)	3,515	-	-	-
2010 GO Ref Bonds \$6,295,000 (% Alloc)	30,531	13,291	13,291	7,029
2011 GO Ref Bonds \$3,490,000	27,562	28,734	28,734	21,300
2011 CO \$3,390,000	61,597	74,091	74,091	67,059
2012 CO \$4,725,000	68,072	82,689	82,689	75,688
2013 CO \$6,925,000	131,430	161,288	161,288	149,384
2014 GO Ref Bonds \$1,915,000 (% Alloc)	35,464	33,272	33,272	28,922
2014 CO \$6,275,000	127,620	154,181	154,181	140,740
2015-A CO \$7,110,000	121,575	148,481	148,481	136,160
2016-A CO \$6,885,000	126,945	156,019	156,019	145,106
2017-A CO \$5,150,000	66,490	105,075	105,075	97,128
2018 CO \$6,300,000	-	187,350	63,018	155,387
2019-A CO \$4,605,000 - <i>Proposed</i>	-	-	-	100,458
Total Interest Payments	<u>800,801</u>	<u>1,144,471</u>	<u>1,020,139</u>	<u>1,124,361</u>
 TOTAL EXPENDITURES	 <u>\$ 2,035,332</u>	 <u>\$ 2,747,332</u>	 <u>\$ 2,673,000</u>	 <u>\$ 2,833,138</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
FUTURE DEBT SERVICE REQUIREMENTS - WATER/SEWER DEBT**

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2020	\$ 1,701,777.00	\$ 1,124,361.48	\$ 2,826,138.48
2021	1,812,882.00	1,099,540.64	2,912,422.64
2022	1,767,810.00	1,045,016.82	2,812,826.82
2023	1,824,610.00	990,775.52	2,815,385.52
2024	2,362,000.00	927,856.55	3,289,856.55
2025	1,959,600.00	860,584.82	2,820,184.82
2026	2,023,500.00	796,937.74	2,820,437.74
2027	2,090,950.00	729,502.81	2,820,452.81
2028	2,165,500.00	656,558.31	2,822,058.31
2029	2,240,050.00	579,638.69	2,819,688.69
2030	2,321,700.00	499,455.72	2,821,155.72
2031	2,403,350.00	417,135.65	2,820,485.65
2032	2,488,550.00	331,648.10	2,820,198.10
2033	2,161,950.00	250,501.32	2,412,451.32
2034	1,767,900.00	182,722.06	1,950,622.06
2035	1,501,650.00	126,875.23	1,628,525.23
2036	1,153,750.00	82,597.85	1,236,347.85
2037	834,250.00	49,036.15	883,286.15
2038	646,100.00	22,748.40	668,848.40
2039	<u>273,350.00</u>	<u>5,467.00</u>	<u>278,817.00</u>
TOTAL	<u>\$ 35,501,229.00</u>	<u>\$ 10,778,960.86</u>	<u>\$ 46,280,189.86</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
STORM WATER**

REVENUE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
Service Fees	\$ 337,664	\$ 342,500	\$ 365,100	\$ 399,100
Resources	-	41,286	41,286	198,594
Prior Year Revenue	-	-	-	-
Total Revenue	<u>\$ 337,664</u>	<u>\$ 383,786</u>	<u>\$ 406,386</u>	<u>\$ 597,694</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
STORM WATER**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>3200 SERVICE FEES</u>				
3212 Late Charges	\$ 7,738	\$ 7,500	\$ 7,700	\$ 7,500
3230 Residential Storm Water Fee	190,182	190,000	191,400	191,600
3231 Commercial Storm Water Fee	139,744	145,000	166,000	200,000
3321 Storm Water Violations	-	-	-	-
Total Service Fees	<u>337,664</u>	<u>342,500</u>	<u>365,100</u>	<u>399,100</u>
<u>Resources</u>				
3640 Transfer from Water/Sewer	-	20,643	20,643	39,297
3642 Transfer from General Fund	-	20,643	20,643	159,297
Total Resources	<u>-</u>	<u>41,286</u>	<u>41,286</u>	<u>198,594</u>
Prior Year Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 337,664</u>	<u>\$ 383,786</u>	<u>\$ 406,386</u>	<u>\$ 597,694</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
STORM WATER FUND EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Storm Water	\$ 189,902	\$ 259,596	\$ 240,632	\$ 594,299
TOTAL EXPENDITURES	\$ 189,902	\$ 259,596	\$ 240,632	\$ 594,299

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
STORM WATER**

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 27,848	\$ 125,115	\$ 133,240	\$ 159,723
Services	919	13,275	13,700	12,875
Supplies	2,997	9,401	2,600	10,301
Repairs & Maintenance	-	20,700	-	20,200
Other Operating Expenditures	-	-	-	-
Capital Outlay	<u>158,138</u>	<u>91,105</u>	<u>91,092</u>	<u>391,200</u>
Total Expenditures	<u>\$ 189,902</u>	<u>\$ 259,596</u>	<u>\$ 240,632</u>	<u>\$ 594,299</u>

PERSONNEL SCHEDULE

Assistant City Engineer	1	0	0	0
City Engineer	0	1	1	1

PROGRAM DESCRIPTION

The Storm Water Department is responsible for the City's compliance with the federal mandate known as the National Pollutant Discharge Elimination System (NPDES). The NPDES mandate requires cities to implement programs and practices to control polluted storm water run-off through a permitting program. The City is required to develop a storm water management program to address a minimum of six control measures. The program can be developed and implemented in phases over a five-year period.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
STORM WATER**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 18,307	\$ 86,809	\$ 97,000	\$ 114,802
4104 Salaries - Overtime	-	-	550	-
4106 Social Security/Medicare	1,467	6,632	7,200	8,761
4107 TMRS	2,863	12,451	13,500	16,353
4108 Health & Life Insurance	2,814	19,116	14,900	19,680
4109 Workers Compensation	38	62	50	82
4110 State Unemployment	-	-	-	-
4114 Section 125 Admin Fee	-	45	40	45
4117 Health Savings Account	311	-	-	-
4197 Pension Expense	1,545	-	-	-
4198 OPEB Expense	503	-	-	-
Total Personnel & Related	<u>27,848</u>	<u>125,115</u>	<u>133,240</u>	<u>159,723</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	819	625	1,350	1,890
4240 Consultant Fees	-	5,000	9,150	5,000
4244 Advertising	-	350	-	350
4250 Training & Travel	-	5,000	3,000	3,835
4252 Dues & Fees	-	1,600	100	900
4254 Inspections & Permits	100	400	100	400
4279 Software - Other	-	300	-	500
Total Services	<u>919</u>	<u>13,275</u>	<u>13,700</u>	<u>12,875</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	200	-	200
4303 Operational Supplies	2,997	5,000	2,000	7,000
4304 Data Processing Supplies	-	500	-	-
4305 Printing	-	100	100	100
4307 Postage	-	-	-	-
4308 Small Tools & Minor Equipment	-	2,000	500	2,000
4311 Uniforms	-	350	-	350
4314 Protective Clothing	-	151	-	151
4328 Gasoline	-	600	-	-
4348 Books	-	500	-	500
Total Supplies	<u>2,997</u>	<u>9,401</u>	<u>2,600</u>	<u>10,301</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
STORM WATER**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	-	500	-	-
4403 Computer Equipment	-	200	-	200
4408 Storm Sewer	-	20,000	-	20,000
Total Repairs & Maintenance	-	20,700	-	20,200
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	-	-	-
Total Other Operating Exp.	-	-	-	-
<u>4900 CAPITAL OUTLAY</u>				
4907 Trucks & Heavy Rolling Stock	-	-	-	300,000
4908 Lease Purchase	158,138	91,105	91,092	91,200
Total Other Operating Exp.	158,138	91,105	91,092	391,200
TOTAL EXPENDITURES	\$ 189,902	\$ 259,596	\$ 240,632	\$ 594,299

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
GOLF COURSE LEASE REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>User Fees</u>				
3566 Liquor Sales	\$ -	\$ -	\$ -	\$ -
3567 Wine Sales	-	-	-	-
3568 Beer Sales	-	-	-	-
Total User Fees	-	-	-	-
<u>Other Revenue</u>				
3614 Sale of Surplus Material	\$ -	\$ -	\$ -	\$ -
3631 Miscellaneous Revenue	12,026	-	-	-
3640 Transfer from Other Funds	49,697	50,000	83,700	291,300
Total Other Revenue	61,723	50,000	83,700	291,300
<u>Restricted Revenue</u>				
3716 Golf Course Rent Payment	-	-	-	-
3717 Golf Course Percentage Rent Payment	-	-	-	-
3718 Golf Course Equipment Reimbursement	72,281	70,000	70,000	70,000
Total Restricted Revenue	72,281	70,000	70,000	70,000
Total Current Revenue	134,004	120,000	153,700	361,300
Prior Year Revenue	1,480	-	-	-
Total Revenue	\$ 135,484	\$ 120,000	\$ 153,700	\$ 361,300

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
GOLF COURSE LEASE FUND EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Golf Course Lease	<u>\$ 135,484</u>	<u>\$ 120,000</u>	<u>\$ 153,700</u>	<u>\$ 361,300</u>
TOTAL EXPENDITURES	<u>\$ 135,484</u>	<u>\$ 120,000</u>	<u>\$ 153,700</u>	<u>\$ 361,300</u>

**CITY OF DEER PARK
GOLF COURSE LEASE FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 72,273	\$ 70,000	\$ 70,000	\$ 70,000
Supplies	-	-	-	-
Repairs & Maintenance	2,423	50,000	50,000	50,000
Capital Outlay	<u>60,788</u>	<u>-</u>	<u>33,700</u>	<u>241,300</u>
Total Expenditures	<u>\$ 135,484</u>	<u>\$ 120,000</u>	<u>\$ 153,700</u>	<u>\$ 361,300</u>

PROGRAM DESCRIPTION

The Golf Course Lease Fund was established to maintain the Battleground at Deer Park Golf Course through a lease agreement. Responsibilities include the 18-hole golf course, 3-hole teaching facility, driving range, clubhouse, and grounds around the clubhouse.

**CITY OF DEER PARK
GOLF COURSE LEASE FUND
2019-2020 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4231 Equipment Rental	\$ 72,273	\$ 70,000	\$ 70,000	\$ 70,000
4250 Training & Travel	-	-	-	-
Total Services	<u>72,273</u>	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	-	-	-	-
Total Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4404 Buildings	2,423	30,000	30,000	30,000
4409 Air Conditioners	-	10,000	10,000	10,000
4412 Grounds	-	10,000	10,000	10,000
Total Repairs & Maintenance	<u>2,423</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	48,762	-	-	-
4904 Machinery & Equipment	12,026	-	33,700	241,300
Total Capital Outlay	<u>60,788</u>	<u>-</u>	<u>33,700</u>	<u>241,300</u>
TOTAL EXPENDITURES	<u>\$ 135,484</u>	<u>\$ 120,000</u>	<u>\$ 153,700</u>	<u>\$ 361,300</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
CAPITAL IMPROVEMENTS FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Other Revenue</u>				
3620 Investment Revenue	\$ 2,134	\$ -	\$ 3,000	\$ 2,000
3640 Transfer from General Fund	4,482,244	807,523	3,634,301	1,101,551
3698 Proceeds from Capital Leases	-	-	-	-
Total Other Revenue	<u>4,484,378</u>	<u>807,523</u>	<u>3,637,301</u>	<u>1,103,551</u>
<u>Special Revenue</u>				
3837 Library Donations	-	-	-	-
Total Special Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Current Revenue	4,484,378	807,523	3,637,301	1,103,551
<u>Prior Year Revenue</u>				
Prior Year Reserves	1,438,464	2,816,227	336,530	3,437,699
Prior Year Revenue	<u>1,438,464</u>	<u>2,816,227</u>	<u>336,530</u>	<u>3,437,699</u>
Total Revenue	<u>\$ 5,922,842</u>	<u>\$ 3,623,750</u>	<u>\$ 3,973,831</u>	<u>\$ 4,541,250</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
CAPITAL IMPROVEMENTS FUND EXPENDITURE SUMMARY BY DEPARTMENT**

DEPARTMENT		ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
105	General Government	\$ 3,639,231	\$ 31,000	\$ 150,520	\$ -
200	Information Technology	-	91,250	-	91,250
300	Police	-	-	-	-
303	Emergency Management	-	-	113,000	75,000
304	Fire Department	157,000	-	269,000	-
305	Emergency Medical Services			1,364,200	
401	Planning & Development	-	1,525,000	1,525,000	3,000,000
402	Sanitation	-	-	-	-
403	Street Maintenance	1,744,702	300,000	-	300,000
407	Parks & Recreation Administration	-	-	-	110,000
410	Park Maintenance	109,857	776,500	177,200	465,000
411	Recreation	48,763	275,000	193,200	-
412	Athletics & Aquatics	125,763	50,000	43,811	-
413	Building Maintenance	-	325,000	75,000	-
417	Drama	48,763	-	-	-
420	Library	48,763	-	-	-
703	Golf Course Lease	-	-	62,900	-
	Contingency	-	250,000	-	500,000
TOTAL EXPENDITURES		<u>\$ 5,922,842</u>	<u>\$ 3,623,750</u>	<u>\$ 3,973,831</u>	<u>\$ 4,541,250</u>

**CITY OF DEER PARK
CAPITAL IMPROVEMENTS FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

CAPITAL IMPROVEMENTS FUND

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 8,150	\$ -	\$ 28,711	\$ -
Supplies	457,261	-	25,970	-
Repairs & Maintenance	244,541	300,000	15,900	300,000
Other Operating Expenditures	-	250,000	-	500,000
Capital Outlay	<u>5,212,890</u>	<u>3,073,750</u>	<u>3,903,250</u>	<u>3,741,250</u>
Total Expenditures	<u>\$ 5,922,842</u>	<u>\$ 3,623,750</u>	<u>\$ 3,973,831</u>	<u>\$ 4,541,250</u>

PROGRAM DESCRIPTION

The Capital Improvements Fund is established to provide designated funding for capital improvements on a cash or pay-as-you-go basis. This fund may be used as an alternative to long-term debt financing for selected capital improvements. Projects included in this fund are capital expenses of at least \$25,000.

**CITY OF DEER PARK
CAPITAL IMPROVEMENTS FUND
2019-2020 ANNUAL BUDGET**

CAPITAL IMPROVEMENTS FUND

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4216 Mobile Telephone	\$ -	\$ -	\$ -	\$ -
4250 Training & Travel	-	-	-	-
4251 Subscriptions	-	-	-	-
4290 Contract Labor	8,150	-	28,711	-
Total Services	8,150	-	28,711	-
<u>4300 SUPPLIES</u>				
4308 Small Tools & Minor Equipment	457,261	-	25,970	-
Total Supplies	457,261	-	25,970	-
<u>4400 REPAIRS & MAINTENANCE</u>				
4404 Building	468	-	-	-
4406 Streets	1,000	-	-	-
4407 Sidewalks	243,073	300,000	15,900	300,000
Total Repairs & Maintenance	244,541	300,000	15,900	300,000
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	250,000	-	500,000
Total Other Operating Expenditures	-	250,000	-	500,000
<u>4900 CAPITAL OUTLAY</u>				
4901 Land & Land Rights	-	-	1,316,900	-
4902 Buildings	3,321,108	391,000	1,736,750	-
4903 Improvements other than Bldgs.	326,011	805,500	284,600	650,000
4904 Machinery & Equipment	-	91,250	62,900	91,250
4905 Furniture & Fixtures	65,142	11,000	-	-
4906 Automobiles & Light Trucks	-	-	-	-
4907 Large Trucks/Heavy Rolling Stock	-	-	-	-
4908 Lease Purchase	-	-	-	-
4909 Parking Lots	-	-	-	-
4910 Streets	1,451,705	-	-	-
4911 Sidewalks	-	-	-	-
4914 Storm Drainage	-	1,500,000	452,100	3,000,000
4941 Consulting Engineer Fee	48,924	-	-	-
4942 Consulting Fee - Architect	-	275,000	50,000	-
Total Capital Outlay	5,212,890	3,073,750	3,903,250	3,741,250
TOTAL EXPENDITURES	\$ 5,922,842	\$ 3,623,750	\$ 3,973,831	\$ 4,541,250

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
CAPITAL IMPROVEMENTS FUND EXPENDITURE SUMMARY**

DEPARTMENT / DESCRIPTION	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>105 - General Government</u>			
Construction of New City Hall	\$ -	\$ 104,250	\$ -
Tools & Equipment for New City Hall	-	25,970	-
Furniture for New City Hall	11,000	-	-
Fence on east side of new City Hall	20,000	20,300	-
<u>200 - Information Technology</u>			
Communications Tower at Fire Station 3	91,250	-	91,250
<u>303 - Emergency Management</u>			
Add Marquee Sign to FS #3 / EMS Complex	-	-	75,000
Outdoor Whelen System - Phase 2 & Phase 3	-	113,000	-
<u>304 - Fire Department</u>			
Land - Pasadena Blvd - (Future Fire Station #2)	-	269,000	-
<u>305 - Emergency Medical Services</u>			
EMS Building - City's portion	-	1,348,300	-
EMS Building Sidewalks	-	15,900	-
<u>401 - Planning & Development</u>			
Concrete Pad for Traffic Shop (37' x 31')	25,000	25,000	-
Drainage Projects	1,500,000	452,100	3,000,000
Land - Lambuth - (Drainage)	-	627,900	-
Land - Pasadena Blvd - (Drainage)	-	420,000	-
<u>403 - Street Maintenance</u>			
Street Replacement Program	-	-	-
Lane Restriping	-	-	-
New Sidewalks	300,000	-	300,000
<u>407 - Parks & Recreation Administration</u>			
Add Marquee Sign to new Soccer Complex	-	-	55,000
Replace Existing Marquee - JBAC	-	-	55,000
<u>410 - Park Maintenance</u>			
Repaving of Pony Field Parking Lot - P-Street	100,000	-	100,000
Adult Softball Field Renovations	75,500	66,200	-
Expansion of Covered Area at Park Maintenance Barn	66,000	66,000	-
Soccer Parking Lot (P-Street) and Drainage	125,000	-	-
Soccer Field - Drainage, Grading, Dirt, Concession Stand	375,000	10,000	365,000
Renovations of Old Humane Shelter - Storage Building	35,000	35,000	-
<u>411 - Recreation</u>			
Architectural Services for Activity/Visitation Center	275,000	50,000	-
HVAC System Repair / Courts & Theatre	-	143,200	-
<u>412 - Athletics & Aquatics</u>			
Pool Deck Concrete	50,000	35,400	-
Pool Deck Concrete / Labor	-	8,411	-

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
CAPITAL IMPROVEMENTS FUND EXPENDITURE SUMMARY**

DEPARTMENT / DESCRIPTION	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>413 - Building Maintenance</u>			
Restore Roof at Community Center	200,000	75,000	-
HVAC System Repair	125,000	-	-
<u>703 - Golf Course Lease</u>			
Replace Hole-17 water feature pump	-	62,900	-
<u>Unallocated Funds</u>			
Contingency	250,000	-	500,000
TOTAL PROPOSED EXPENDITURES	<u>\$ 3,623,750</u>	<u>\$ 3,973,831</u>	<u>\$ 4,541,250</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT**

The purpose of the Deer Park Crime Control Prevention District ("CCPD") is to enhance the capability of law enforcement and to further crime prevention programs in the City. Authority for the CCPD is provided by Texas Local Government Code, Chapter 363, known as the Crime Control and Prevention District Act. On May 11, 2011, voters in the City of Deer Park approved the CCPD for a period of five years and the related fund was established by a dedicated one-fourth of one percent sales and use tax that became effective on October 1, 2011. On May 7, 2016, voters authorized continuation of the CCPD for a period of 10 years, which includes continuation of the dedicated one-fourth of one percent sales and use tax.

The CCPD is governed by a seven member board appointed by the City Council.

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

REVENUE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
Tax Revenue	\$ 1,636,210	\$ 1,435,200	\$ 1,510,000	\$ 1,500,000
Other Revenue	6,578	11,000	8,400	7,800
Prior Year Revenue	-	519,417	-	1,207,773
Total Revenue	<u>\$ 1,642,788</u>	<u>\$ 1,965,617</u>	<u>\$ 1,518,400</u>	<u>\$ 2,715,573</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ 1,636,210	\$ 1,435,200	\$ 1,510,000	\$ 1,500,000
Total Tax Revenue	<u>1,636,210</u>	<u>1,435,200</u>	<u>1,510,000</u>	<u>1,500,000</u>
<u>3600 OTHER REVENUE</u>				
3614 Sale of Surplus Material	5,550	10,000	5,000	5,000
3620 Investment Revenue	1,028	1,000	3,400	2,800
3630 Insurance Reimbursement	-	-	-	-
Total Other Revenue	<u>6,578</u>	<u>11,000</u>	<u>8,400</u>	<u>7,800</u>
Prior Year Revenue	<u>-</u>	<u>519,417</u>	<u>-</u>	<u>1,207,773</u>
TOTAL REVENUE	<u>\$ 1,642,788</u>	<u>\$ 1,965,617</u>	<u>\$ 1,518,400</u>	<u>\$ 2,715,573</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Total Police Services	<u>\$ 1,132,882</u>	<u>\$ 1,965,617</u>	<u>\$ 1,263,830</u>	<u>\$ 2,715,573</u>
TOTAL EXPENDITURES	<u>\$ 1,132,882</u>	<u>\$ 1,965,617</u>	<u>\$ 1,263,830</u>	<u>\$ 2,715,573</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 343,843	\$ 686,418	\$ 540,252	\$ 729,854
Services	105,608	157,558	154,044	172,112
Supplies	150,145	208,457	164,265	297,121
Repairs & Maintenance	4,350	69,446	56,460	35,392
Other Operating Expenditures	-	14,396	-	-
Capital Outlay	528,936	829,342	348,809	1,481,094
Transition Fund	-	-	-	-
Total Expenditures	\$ 1,132,882	\$ 1,965,617	\$ 1,263,830	\$ 2,715,573

PERSONNEL SCHEDULE

Crime Prevention Officer	1	1	1	1
Sergeant - Investigations	1	1	1	1
Pro-Act Investigators	2	2	2	2
Dispatcher	3	3	3	3

PROGRAM DESCRIPTION

The purpose of this special revenue district is to enhance the capability of law enforcement and to further crime prevention programs in Deer Park.

CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 239,182	\$ 467,310	\$ 380,628	\$ 517,745
4104 Salaries - Overtime	12,312	20,000	21,744	20,000
4106 Social Security/Medicare	18,449	37,035	30,900	40,809
4107 TMRS	36,709	70,731	52,000	76,175
4108 Health & Life Insurance	26,804	88,632	42,500	60,876
4109 Workers Compensation	1,696	2,485	1,580	2,824
4114 Section 125 Admin Fee	100	225	100	135
4117 Health Savings Account	-	-	800	1,290
4197 Pension Expense	3,804	-	5,000	5,000
4198 OPEB Expense	4,787	-	5,000	5,000
Total Personnel & Related	<u>343,843</u>	<u>686,418</u>	<u>540,252</u>	<u>729,854</u>
<u>4200 SERVICES</u>				
4231 Equipment Rental	14,950	21,600	21,386	43,200
4239 Audit Fee	2,000	2,000	2,000	2,000
4250 Training & Travel	2,500	1,970	1,970	-
4252 Dues & Fees	686	10,444	10,193	10,555
4279 Software - Other	84,148	116,273	113,224	110,357
4290 Contract Labor	900	5,271	5,271	6,000
4294 Outside Services	424	-	-	-
Total Services	<u>105,608</u>	<u>157,558</u>	<u>154,044</u>	<u>172,112</u>
<u>4300 SUPPLIES</u>				
4305 Printing	136	-	-	-
4307 Postage	7	327	100	327
4308 Small Tools & Minor Equipment	140,825	193,965	150,000	265,892
4314 Protective Clothing	9,177	14,165	14,165	30,902
Total Supplies	<u>150,145</u>	<u>208,457</u>	<u>164,265</u>	<u>297,121</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	-	1,500	-	5,392
4404 Buildings	-	30,088	30,765	-
4405 Radios	-	5,163	2,000	-
4409 Air Conditioners	-	2,695	2,695	-
4412 Grounds Maintenance	4,350	30,000	21,000	30,000
Total Repairs & Maintenance	<u>4,350</u>	<u>69,446</u>	<u>56,460</u>	<u>35,392</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXP.</u>				
4511 Salary Contingency	-	14,396	-	-
Total Other Operating Exp.	-	14,396	-	-
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	175,768	479,000	30,000	910,000
4903 Improvements Other than Bldgs	2,175	-	-	-
4904 Machinery & Equipment	116,904	166,163	151,374	222,861
4906 Automobiles & Light Trucks	232,589	184,179	167,435	348,233
4908 Lease Purchase	-	-	-	-
4941 Consulting Engineer Fee	1,500	-	-	-
Total Capital Outlay	528,936	829,342	348,809	1,481,094
TOTAL OPERATING BUDGET	1,132,882	1,965,617	1,263,830	2,715,573
Transition Fund	-	-	-	-
TOTAL EXPENDITURES	\$ 1,132,882	\$ 1,965,617	\$ 1,263,830	\$ 2,715,573

CITY OF DEER PARK
FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES
DISTRICT

The purpose of the Deer Park Fire Control, Prevention, and Emergency Medical Services District ("FCPEMSD") is to enhance fire control and prevention and emergency medical services programs in the City. Authority for the FCPEMSD is provided by Texas Local Government Code, Chapter 344, known as the Fire Control, Prevention, and Emergency Medical Services District Act. On May 11, 2011, voters in the City of Deer Park approved the FCPEMSD for a period of five years and the related fund was established by a dedicated one-fourth of one percent sales and use tax that became effective on October 1, 2011. On May 7, 2016, voters authorized continuation of the FCPEMSD for a period of 10 years, which includes continuation of the dedicated one-fourth of one percent sales and use tax.

The FCPEMSD is governed by a seven member board appointed by the City Council.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET

REVENUE SUMMARY

	ACTUAL	BUDGET	ESTIMATED	PROJECTED
	17-18	18-19	18-19	19-20
Tax Revenue	\$ 1,691,438	\$ 1,435,200	\$ 1,565,000	\$ 1,500,000
Other Revenue	1,368	600	3,100	2,400
Prior Year Revenue	<u>-</u>	<u>2,707,424</u>	<u>2,389,307</u>	<u>439,981</u>
Total Revenue	<u>\$ 1,692,806</u>	<u>\$ 4,143,224</u>	<u>\$ 3,957,407</u>	<u>\$ 1,942,381</u>

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ 1,691,438	\$ 1,435,200	\$ 1,565,000	\$ 1,500,000
Total Tax Revenue	<u>1,691,438</u>	<u>1,435,200</u>	<u>1,565,000</u>	<u>1,500,000</u>
<u>3600 OTHER REVENUE</u>				
3620 Investment Revenue	1,368	600	3,100	2,400
3631 Miscellaneous Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Revenue	<u>1,368</u>	<u>600</u>	<u>3,100</u>	<u>2,400</u>
Prior Year Revenue	<u>-</u>	<u>2,707,424</u>	<u>2,389,307</u>	<u>439,981</u>
TOTAL REVENUE	<u>\$ 1,692,806</u>	<u>\$ 4,143,224</u>	<u>\$ 3,957,407</u>	<u>\$ 1,942,381</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
FIRE CONTROL, PREVENTION AND EMS DISTRICT EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>FIRE SERVICES</u>				
Personnel & Related	\$ -	\$ -	\$ -	\$ -
Services	105,175	110,500	107,110	121,710
Supplies	141,573	111,100	96,500	147,390
Repairs & Maintenance	68,613	84,000	68,500	88,500
Other Operating Expenditures	-	-	-	-
Capital Outlay	<u>183,596</u>	<u>157,600</u>	<u>157,600</u>	<u>287,600</u>
Total Fire Services	<u>498,957</u>	<u>463,200</u>	<u>429,710</u>	<u>645,200</u>
<u>EMERGENCY MEDICAL SERVICES</u>				
Personnel & Related	686,139	709,613	597,185	695,789
Services	56,705	83,500	83,500	122,930
Supplies	13,865	42,430	52,000	98,000
Repairs & Maintenance	48,974	45,500	45,000	17,000
Other Operating Expenditures	-	12,299	12,299	-
Capital Outlay	<u>205,470</u>	<u>2,650,000</u>	<u>2,624,143</u>	<u>215,000</u>
Total Emergency Medical Services	<u>1,011,153</u>	<u>3,543,342</u>	<u>3,414,127</u>	<u>1,148,719</u>
<u>FIRE MARSHAL</u>				
Personnel & Related	83,931	112,962	103,470	121,662
Services	22,346	16,000	9,100	21,000
Supplies	1,025	1,300	500	1,300
Repairs & Maintenance	1,109	4,500	500	4,500
Other Operating Expenditures	-	1,920	-	-
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fire Marshal	<u>108,411</u>	<u>136,682</u>	<u>113,570</u>	<u>148,462</u>
TOTAL EXPENDITURES	<u>\$ 1,618,521</u>	<u>\$ 4,143,224</u>	<u>\$ 3,957,407</u>	<u>\$ 1,942,381</u>

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 105,175	\$ 110,500	\$ 107,110	\$ 121,710
Supplies	141,573	111,100	96,500	147,390
Repairs & Maintenance	68,613	84,000	68,500	88,500
Other Operating Expenditures	-	-	-	-
Capital Outlay	<u>183,596</u>	<u>157,600</u>	<u>157,600</u>	<u>287,600</u>
Total Expenditures	<u>\$ 498,957</u>	<u>\$ 463,200</u>	<u>\$ 429,710</u>	<u>\$ 645,200</u>

PROGRAM DESCRIPTION

Fire Services include fire suppression and EMS services for the protection of life and property against fire and other disasters. The City currently has three fire stations.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4219 Mobile Technology	5,624	6,000	5,000	5,000
4239 Audit Fees	2,000	2,000	2,000	2,000
4252 Dues & Fees	8	250	110	110
4254 Inspections & Permits	12,317	21,250	25,000	27,600
4255 Community & Employee Awards	-	-	-	-
4256 Santa Around Town	-	-	-	-
4279 Software - Other	-	-	-	12,000
4290 Contract Labor	85,226	81,000	75,000	75,000
Total Services	105,175	110,500	107,110	121,710
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	500	-	-
4303 Operational Supplies	136	13,000	2,500	10,000
4307 Postage	-	100	-	-
4308 Small Tools & Minor Equipment	98,320	25,500	24,000	55,390
4314 Protective Clothing	43,117	70,000	70,000	80,000
4346 Election Supplies	-	-	-	-
4348 Books	-	2,000	-	2,000
Total Supplies	141,573	111,100	96,500	147,390
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	24,746	23,000	23,000	46,000
4402 Machinery & Equipment	29,315	16,000	5,500	7,500
4404 Buildings	7,668	8,000	7,500	8,000
4405 Radios	619	10,000	7,000	5,000
4413 Drill Field	6,265	20,000	19,500	15,000
4430 Furniture & Fixtures	-	7,000	6,000	7,000
Total Repairs & Maintenance	68,613	84,000	68,500	88,500
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	-	-	-
4511 Salary Contingency	-	-	-	-
Total Other Operating Expenditures	-	-	-	-

**FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	-	-	-	-
4904 Machinery & Equipment	52,316	-	-	75,000
4906 Automobiles & Light Trucks	-	-	-	55,000
4907 Large Trucks/Heavy Rolling Stock	-	-	-	-
4908 Lease Purchase	131,280	157,600	157,600	157,600
4941 Consulting Engineer Fee	-	-	-	-
Total Capital Outlay	<u>183,596</u>	<u>157,600</u>	<u>157,600</u>	<u>287,600</u>
TOTAL EXPENDITURES	<u>\$ 498,957</u>	<u>\$ 463,200</u>	<u>\$ 429,710</u>	<u>\$ 645,200</u>

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 686,139	\$ 709,613	\$ 597,185	\$ 695,789
Services	56,705	83,500	83,500	122,930
Supplies	13,865	42,430	52,000	98,000
Repairs & Maintenance	48,974	45,500	45,000	17,000
Other Operating Expenditures	-	12,299	12,299	-
Capital Outlay	205,470	2,650,000	2,624,143	215,000
Total Expenditures	\$ 1,011,153	\$ 3,543,342	\$ 3,414,127	\$ 1,148,719

PERSONNEL SCHEDULE

Assistant Chief EMS	0	1	1	1
EMS Captain	2	1	0	0
Paramedics	5	5	6	6
Part-Time Paramedics	2	2	2	2

PROGRAM DESCRIPTION

Emergency Medical Services include emergency medical treatment and ambulance transportation as needed.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 356,123	\$ 409,511	\$ 295,650	\$ 408,146
4102 Salaries - Part Time	10,201	12,000	8,820	12,000
4104 Salaries - Overtime	127,595	80,000	120,600	80,000
4106 Social Security/Medicare	36,587	38,198	32,200	38,094
4107 TMRS	70,452	71,196	52,500	69,394
4108 Health & Life Insurance	61,849	64,872	55,700	53,640
4109 Workers Compensation	3,099	4,366	2,800	4,445
4114 Section 125 Admin Fee	89	90	15	-
4117 Health Savings Account	3,141	4,380	3,900	5,070
4197 Pension Expense	6,116	25,000	10,000	10,000
4198 OPEB Expense	10,887	-	15,000	15,000
Total Personnel & Related	<u>686,139</u>	<u>709,613</u>	<u>597,185</u>	<u>695,789</u>
<u>4200 SERVICES</u>				
4219 Mobile Technology	2,411	3,000	2,500	5,500
4250 Training and Travel	2,813	-	-	7,500
4252 Dues & Fees	462	4,000	3,000	2,700
4254 Inspections & Permits	-	-	-	29,000
4255 Community & Employee Awards	3,332	6,000	6,000	6,830
4279 Software - Other	12,245	17,000	17,000	19,400
4290 Contract Labor	35,442	53,500	55,000	52,000
Total Services	<u>56,705</u>	<u>83,500</u>	<u>83,500</u>	<u>122,930</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	-	-	-
4303 Operational Supplies	4,684	26,430	26,000	26,000
4308 Small Tools & Minor Equipment	9,181	16,000	26,000	72,000
4348 Books	-	-	-	-
Total Supplies	<u>13,865</u>	<u>42,430</u>	<u>52,000</u>	<u>98,000</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	17,714	16,000	16,000	16,000
4402 Machinery & Equipment	31,260	29,500	29,000	1,000
Total Repairs & Maintenance	<u>48,974</u>	<u>45,500</u>	<u>45,000</u>	<u>17,000</u>

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXP.</u>				
4511 Salary Contingency	-	12,299	12,299	-
Total Other Operating Exp.	-	12,299	12,299	-
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	-	2,500,000	2,500,000	-
4904 Machinery & Equipment	-	-	-	-
4906 Automobiles & Light Trucks	-	-	-	55,000
4907 Large Trucks/Heavy Rolling Stock	-	-	-	160,000
4941 Consulting Engineer Fee	-	-	42,143	-
4942 Consulting Architect Fee	205,470	150,000	82,000	-
Total Capital Outlay	205,470	2,650,000	2,624,143	215,000
 TOTAL EXPENDITURES	 \$ 1,011,153	 \$ 3,543,342	 \$ 3,414,127	 \$ 1,148,719

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 83,931	\$ 112,962	\$ 103,470	\$ 121,662
Services	22,346	16,000	9,100	21,000
Supplies	1,025	1,300	500	1,300
Repairs & Maintenance	1,109	4,500	500	4,500
Other Operating Expenditures	-	1,920	-	-
Capital Outlay	-	-	-	-
Total Expenditures	\$ 108,411	\$ 136,682	\$ 113,570	\$ 148,462

PERSONNEL SCHEDULE

Fire Marshal Inspector	1	1	1	1
Part-Time Fire Marshal Inspector	0	1	1	1

PROGRAM DESCRIPTION

The Fire Marshal's office is responsible for inspections and enforcement of the City's Fire Code as well as fire investigations. The Fire Marshal also designs and presents fire safety education programs in the community.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 61,096	\$ 61,965	\$ 65,600	\$ 69,257
4102 Salaries - Part Time	-	17,500	11,900	17,500
4104 Salaries - Overtime	356	6,000	750	6,000
4106 Social Security/Medicare	4,662	6,498	5,975	7,052
4107 TMRS	8,968	9,853	8,500	10,665
4108 Health & Life Insurance	5,881	6,228	6,100	6,204
4109 Workers Compensation	434	773	500	839
4114 Section 125 Admin Fee	-	-	-	-
4117 Health Savings Account	644	645	645	645
4197 Pension Expense	680	3,500	1,000	1,000
4198 OPEB Expense	1,210	-	2,500	2,500
Total Personnel & Related	<u>83,931</u>	<u>112,962</u>	<u>103,470</u>	<u>121,662</u>
<u>4200 SERVICES</u>				
4219 Mobile Technology	1,796	2,000	2,100	2,000
4255 Community/Employee Affairs	-	4,000	3,500	9,000
4279 Software - Other	3,150	10,000	3,500	7,500
4290 Contract Labor	17,400	-	-	2,500
Total Services	<u>22,346</u>	<u>16,000</u>	<u>9,100</u>	<u>21,000</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	-	300	-	300
4308 Small Tools & Minor Equipment	1,025	1,000	500	1,000
Total Supplies	<u>1,025</u>	<u>1,300</u>	<u>500</u>	<u>1,300</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	1,109	2,500	500	2,500
4402 Machinery & Equipment	-	2,000	-	2,000
4404 Building	-	-	-	-
Total Repairs & Maintenance	<u>1,109</u>	<u>4,500</u>	<u>500</u>	<u>4,500</u>

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXP.</u>				
4511 Salary Contingency	-	1,920	-	-
Total Other Operating Exp.	-	1,920	-	-
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	-	-	-	-
4906 Automobiles & Light Trucks	-	-	-	-
4907 Truck & Heavy Rolling Stock	-	-	-	-
Total Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 108,411</u>	<u>\$ 136,682</u>	<u>\$ 113,570</u>	<u>\$ 148,462</u>

DEER PARK COMMUNITY DEVELOPMENT CORPORATION

The Deer Park Community Development Corporation ("DPCDC" or "Corporation") is a fund established by a dedicated one-half of one percent sales and use tax approved by the voters in May 2015 for economic development purposes. The authority for the DPCDC is provided by Texas Local Government Code, Chapter 505, Type B Corporations. The Corporation is governed by a seven member board appointed by the City Council. The DPCDC was formed for the purpose of financing the following public park purposes and events as authorized by Chapter 505 and the Election: (a) replacement of restroom facilities in Dow Park with a new pavilion structure that includes a stage, restrooms, and a concession stand; (b) renovation and expansion of the Community Center and Gym to include an indoor pool; (c) expansion of the existing Maxwell Center and parking lot; (d) renovation of baseball fields including but not limited to the Spencerview sports complex (Durant Fields); (e) renovation of the girls softball facilities at the Youth Sports Complex; (f) development of soccer fields; and (g) the development of hike and bike trails.

The dedicated one-half of one percent sales and use tax became effective on October 1, 2015 and the first sales tax receipts for the Corporation were received in December 2015.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

REVENUE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
Tax Revenue	\$ 3,314,040	\$ 2,800,000	\$ 3,000,000	\$ 3,000,000
Other Revenue	1,498	1,100	5,000	4,000
Prior Year Revenue	-	-	-	-
Total Revenue	<u>\$ 3,315,538</u>	<u>\$ 2,801,100</u>	<u>\$ 3,005,000</u>	<u>\$ 3,004,000</u>

CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	<u>\$ 3,314,040</u>	<u>\$ 2,800,000</u>	<u>\$ 3,000,000</u>	<u>\$ 3,000,000</u>
Total Tax Revenue	<u>3,314,040</u>	<u>2,800,000</u>	<u>3,000,000</u>	<u>3,000,000</u>
<u>3600 OTHER REVENUE</u>				
3620 Investment Revenue	<u>1,498</u>	<u>1,100</u>	<u>5,000</u>	<u>4,000</u>
Total Other Revenue	<u>1,498</u>	<u>1,100</u>	<u>5,000</u>	<u>4,000</u>
Prior Year Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 3,315,538</u>	<u>\$ 2,801,100</u>	<u>\$ 3,005,000</u>	<u>\$ 3,004,000</u>

**CITY OF DEER PARK
 2019-2020 ANNUAL BUDGET
 DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
 EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Total DPCDC Services	\$ <u>2,777,838</u>	\$ <u>1,531,926</u>	\$ <u>1,242,476</u>	\$ <u>1,959,349</u>
TOTAL EXPENDITURES	\$ <u>2,777,838</u>	\$ <u>1,531,926</u>	\$ <u>1,242,476</u>	\$ <u>1,959,349</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 2,000	\$ 4,400	\$ 2,000	\$ 4,400
Supplies	-	2,400	-	3,500
Other Operating Expenditures	<u>2,775,838</u>	<u>1,525,126</u>	<u>1,240,476</u>	<u>1,951,449</u>
Total Expenditures	<u>\$ 2,777,838</u>	<u>\$ 1,531,926</u>	<u>\$ 1,242,476</u>	<u>\$ 1,959,349</u>

PROGRAM DESCRIPTION

Chapter 505 of the Texas Local Government Code authorizes the use of Type B economic development sales tax for public park purposes and events through a development corporation appointed by City Council. The DPCDC is a Type B Corporation, and in accordance with state law, the City has adopted a 0.50% sales tax to fund the projects approved by the voters on May 9, 2015.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4201 Public Notices	\$ -	\$ 1,900	\$ -	\$ 1,900
4239 Audit Fee	2,000	2,000	2,000	2,000
4250 Training & Travel	-	500	-	500
Total Services	<u>2,000</u>	<u>4,400</u>	<u>2,000</u>	<u>4,400</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	100	-	100
4305 Printing	-	2,200	-	3,300
4307 Postage	-	100	-	100
Total Supplies	<u>-</u>	<u>2,400</u>	<u>-</u>	<u>3,500</u>
<u>4500 OTHER OPERATING EXP.</u>				
4525 Other Bond Related Fees	-	118,000	-	118,000
4530 Operating Transfers	2,024,358	1,307,126	1,215,476	1,308,449
4591 Pay-As-You-Go	751,480	100,000	25,000	525,000
Total Operating Transfers	<u>2,775,838</u>	<u>1,525,126</u>	<u>1,240,476</u>	<u>1,951,449</u>
TOTAL EXPENDITURES	<u>\$ 2,777,838</u>	<u>\$ 1,531,926</u>	<u>\$ 1,242,476</u>	<u>\$ 1,959,349</u>

**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2019-2020 ANNUAL BUDGET
PROJECT COSTS APPROVED BY THE VOTERS**

On May 9, 2015, the voters approved a dedicated 0.50% sales tax for the following projects, the costs of which were enumerated in the Proposition in an amount not exceed \$20,000,000. This amount is for the construction, renovation, acquisition, equipment and improvement of the projects and is exclusive of the costs of financing. Project costs will be recorded in the respective bond funds (for each debt issuance to be funded by the Type B sales and use tax) or in the DPCDC Fund (for the project costs funded by pay as you go):

Projects (Design & Construction):

Dow Park Pavilion	\$ 1,500,000	7.50%
Hike and Bike Trail Development	500,000	2.50%
Maxwell Center Expansion and Parking Lot	2,000,000	10.00%
Girls Softball Renovations at Youth Sports Complex	3,000,000	15.00%
Deer Park Baseball Development and Renovation including, but not limited to, Spencerview	3,000,000	15.00%
Soccer Field Development	4,000,000	20.00%
Community Center and Gym Renovation and Expansion	<u>6,000,000</u>	<u>30.00%</u>
	<u>\$ 20,000,000</u>	<u>100.00%</u>

Source of Funds:

Certificates of Obligation, Series 2016	\$ 9,450,000	47.25%
Proposed Certificates of Obligation, Series 2017	2,700,000	13.50%
Proposed Certificates of Obligation, Series 2018	5,850,000	29.25%
Pay As You Go	<u>2,000,000</u>	<u>10.00%</u>
	<u>\$ 20,000,000</u>	<u>100.00%</u>

DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2019-2020 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS

CERTIFICATES OF OBLIGATION, SERIES 2016
(Issued by the City of Deer Park)
\$9,450,000 dated February 16, 2016
Interest Rate: 1.59%

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2020	4.250%	\$ 680,000.00	\$ 39,630.75	\$ 34,224.75	\$ 753,855.50
2021	4.250%	690,000.00	34,224.75	28,739.25	752,964.00
2022	4.250%	700,000.00	28,739.25	23,174.25	751,913.50
2023	4.250%	710,000.00	23,174.25	17,529.75	750,704.00
2024	4.250%	725,000.00	17,529.75	11,766.00	754,295.75
2025	4.250%	735,000.00	11,766.00	5,922.75	752,688.75
2026	4.250%	745,000.00	5,922.75	-	750,922.75
TOTAL		<u>\$ 4,985,000.00</u>	<u>\$ 160,987.50</u>	<u>\$ 121,356.75</u>	<u>\$ 5,267,344.25</u>

DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2019-2020 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS

CERTIFICATES OF OBLIGATION, SERIES 2017
(Issued by the City of Deer Park)
\$2,700,000 dated February 14, 2017
Interest Rate: 1.89%

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2020	1.890%	\$ 425,000.00	\$ 20,979.00	\$ 16,962.75	\$ 462,941.75
2021	1.890%	435,000.00	16,962.75	12,852.00	464,814.75
2022	1.890%	445,000.00	12,852.00	8,646.75	466,498.75
2023	1.890%	455,000.00	8,646.75	4,347.00	467,993.75
2024	1.890%	460,000.00	4,347.00	-	464,347.00
TOTAL		<u>\$ 2,220,000.00</u>	<u>\$ 63,787.50</u>	<u>\$ 42,808.50</u>	<u>\$ 2,326,596.00</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS**

PROPOSED CERTIFICATES OF OBLIGATION, SERIES 2020

(To be issued by the City of Deer Park)

\$5,850,000 dated February 18, 2020

Interest Rate: 3.00%

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2020	3.000%	\$ -	\$ -	\$ 91,651.00	\$ 91,651.00
2021	3.000%	1,455,000.00	87,750.00	65,925.00	1,608,675.00
2022	3.000%	1,500,000.00	65,925.00	43,425.00	1,609,350.00
2023	3.000%	1,545,000.00	43,425.00	20,250.00	1,608,675.00
2024	3.000%	<u>1,350,000.00</u>	<u>20,250.00</u>	-	<u>1,370,250.00</u>
TOTAL		<u>\$ 5,850,000.00</u>	<u>\$ 217,350.00</u>	<u>\$ 221,251.00</u>	<u>\$ 6,288,601.00</u>

This debt represents the final portion of the debt issuance approved for the Deer Park Community Development Corporation, and is being issued to fund renovations and expansion of the Community Center and Gym. This issuance will be handled via private placement following a competitive bidding process.

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
CHAPTER 380 (TAX ABATEMENT) FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Other Revenue</u>				
3620 Investment Revenue	\$ -	\$ -	\$ -	\$ -
3640 Transfer from General Fund	<u>389,558</u>	<u>645,807</u>	<u>234,806</u>	<u>130,000</u>
Total Other Revenue	<u>389,558</u>	<u>645,807</u>	<u>234,806</u>	<u>130,000</u>
Total Current Revenue	389,558	645,807	234,806	130,000
Prior Year Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenue	<u>\$ 389,558</u>	<u>\$ 645,807</u>	<u>\$ 234,806</u>	<u>\$ 130,000</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
CHAPTER 380 FUND EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Chapter 380 (Tax Abatement) Fund	<u>\$ 389,558</u>	<u>\$ 645,807</u>	<u>\$ 234,806</u>	<u>\$ 130,000</u>
TOTAL EXPENDITURES	<u>\$ 389,558</u>	<u>\$ 645,807</u>	<u>\$ 234,806</u>	<u>\$ 130,000</u>

**CITY OF DEER PARK
CHAPTER 380 (TAX ABATEMENT) FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Other Operating Expenditures	\$ 389,558	\$ 645,807	\$ 234,806	\$ 130,000
Total Expenditures	\$ 389,558	\$ 645,807	\$ 234,806	\$ 130,000

PROGRAM DESCRIPTION

In accordance with Article III, Chapter 52-a of the Texas Constitution and Chapter 380 of the Texas Local Government Code, the City has the authority to establish a program to make grants of public funds for the purposes of promoting local economic development and stimulating business and commercial activity and job creation within the City. The Chapter 380 (Tax Abatement) Fund reflects transfers under any Chapter 380 Economic Development Program Agreement. Under such an agreement, the City shall use available revenues derived from increases in sales and ad valorem (property) taxes generated from the development project(s) to provide a 380 grant through performance reimbursements to the developer(s).

**CITY OF DEER PARK
CHAPTER 380 (TAX ABATEMENT) FUND
2019-2020 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXP.</u>				
4599 Misc. Operating Expenditures	\$ 389,558	\$ 645,807	\$ 234,806	\$ 130,000
Total Other Operating Expenditures	<u>389,558</u>	<u>645,807</u>	<u>234,806</u>	<u>130,000</u>
TOTAL EXPENDITURES	<u>\$ 389,558</u>	<u>\$ 645,807</u>	<u>\$ 234,806</u>	<u>\$ 130,000</u>