



## **MINUTES OF THE BOARD OF ADJUSTMENT REGULAR MEETING**

THE REGULAR MEETING OF THE BOARD OF ADJUSTMENT OF THE CITY OF DEER PARK, TEXAS, HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON MAY 05, 2025 BEGINNING AT 6:35 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

TROY COTHRAN  
MITCHELL CRAFT  
DON TIPPIT  
DENISE BRYAN  
ALISHA MELTON

CHAIRMAN  
VICE CHAIRMAN  
SECRETARY  
COMMISSIONER  
COMMISSIONER

OTHER CITY OFFICIALS PRESENT WERE:

GREG MELCHING  
ANGELA SMITH

CITY BUILDING OFFICIAL  
BOARD/CITY SECRETARY

CALL TO ORDER – Chairman Cothran called the meeting to order at 6:35 p.m.

RECESS/RECONVENE – Chairman Cothran recessed the Board of Adjustment meeting at 6:35 p.m. and reconvened the meeting at 6:39 pm.

INVOCATION – The invocation was given by Secretary Tippit.

COMMENTS FROM AUDIENCE – No comments received.

1. APPROVAL OF MINUTES OF REGULAR PLANNING & ZONING MEETING ON APRIL 7, 2025 – Motion was made by Secretary Tippit and seconded by Commissioner Bryan to approve the minutes of the Board of Adjustment meeting on April 07, 2025. Motion carried 5 to 0.
2. CONSIDERATION OF AND ACTION ON THE RESULT OF THE PUBLIC HEARING FOR STEPHANIE AND MARVIN MOUTON FOR A TEN (10) FOOT VARIANCE TO THE WIDTH OF A DRIVEWAY TO BE CONSTRUCTED AT 1005 PHYLLIS STREET – Motion was made by Commissioner Bryan and seconded by Secretary Tippit to grant the request from Stephanie and Marvin Mouton for a ten (10) foot variance to the width of a driveway to be constructed at 1005 Phyllis Street. Motion carried 5 to 0.

3. CONSIDERATION OF AND ACTION ON THE RESULT OF THE PUBLIC HEARING FOR JESSICA DELGADO FOR A FIVE (5) FOOT VARIANCE TO THE FRONT BUILDING LINE TO CONSTRUCT A PATIO COVER AT 746 COLUMBIA LANE – Motion was made by Vice Chairman Craft and seconded by Commissioner Melton to grant the request from Jessica Delgado for a five (5) foot variance to the front building line to construct a patio cover at 746 Columbia Lane. Motion carried 5 to 0.
4. CONSIDERATION OF AND ACTION ON THE RESULT OF THE PUBLIC HEARING FOR SHAWN BACKUS FOR A ONE (1) FOOT SIX (6) INCH VARIANCE TO THE HEIGHT OF AN ACCESSORY STRUCTURE TO BE CONSTRUCTED AT 813 NORTH KAUFMAN DRIVE – Motion was made by Commissioner Bryan and seconded by Vice Chairman Craft to grant the request from Shawn Backus for a one (1) foot six (6) inch variance to the height of an accessory structure to be constructed at 813 North Kaufman drive. Motion carried 5 to 0.
5. CONSIDERATION OF AND ACTION ON CALLING A PUBLIC HEARING ON JUNE 2, 2025 AT 6:20 PM. ON THE REQUEST FROM WAYNE HUNT AND AMERICAN AWNING AND CARPORT COMPANY FOR A SIX (6) FOOT VARIANCE TO THE FRONT BUILDING LINE TO CONSTRUCT AN AWNING AT 1108 E. 13TH STREET – Motion was made by Secretary Tippit and seconded by Commissioner Bryan on calling a Public Hearing for June 2, 2025 at 6:20 pm. on the request from Wayne Hunt and American Awning and Carport Company for a six (6) foot variance to the front building line to construct an awning at 1108 E. 13th Street. Motion carried 5 to 0.
6. CONSIDERATION OF AND ACTION ON CALLING A PUBLIC HEARING ON JUNE 2, 2025 AT 6:20 PM. FROM MARIO PEREZ LEDEZMA AND DEBORA REYES FOR A VARIANCE TO A CARPORT NOT ATTACHED TO A GARAGE TO BE CONSTRUCTED AT 1937 KINGSDALE DRIVE – Motion was made by Vice Chairman Craft and seconded by Commissioner Bryan on calling a Public Hearing for June 2, 2025 at 6:20 pm. from Mario Perez Ledezma and Debora Reyes for a variance to a carport not attached to a garage to be constructed at 1937 Kingsdale Drive. Motion carried 5 to 0.
7. CONSIDERATION OF AND ACTION ON CALLING A PUBLIC HEARING ON JUNE 2, 2025 AT 6:20 PM. ON A REQUEST FROM MARIO PEREZ LEDEZMA AND DEBORA REYES FOR A FOUR (4) FOOT VARIANCE TO THE LENGTH OF A CARPORT TO BE CONSTRUCTED AT 1937 KINGSDALE DRIVE – Motion was made by Commissioner Melton and seconded by Commissioner Bryan on calling a Public Hearing for June 2, 2025 at 6:20 pm. on a request from Mario Perez Ledezma and Debora Reyes for a four (4) foot variance to the length of a carport to be constructed at 1937 Kingsdale Drive. Motion carried 5 to 0.

ADJOURN – Chairman Cothran adjourned the meeting at 6:44 p.m.

ATTEST:

APPROVED:

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Angela Smith, TRMC, CMC  
Board/City Secretary

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Board of Adjustment