



Sherry Garrison, Council Position 1
Thane Harrison, Council Position 2
Tommy Ginn, Council Position 3

Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Rae A. Sinor, Council Position 6

James Stokes, City Manager
Gary Jackson, Assistant City Manager

Jerry Mouton Jr., Mayor

Shannon Bennett, TRMC, City Secretary
Jim Fox, City Attorney

Ordinance #3922

Resolution #2017-16

CALL TO ORDER

The 1695th meeting of the Deer Park City Council.

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Recognition of Deer Park Spikes Baseball Team.

[PRE 17-030](#)

Recommended Action: Applause

2. Presentation of an award recognizing Dr. Donald Metz for his years of service to the Deer Park Community as Medical Director.

[PRE 17-027](#)

Recommended Action: Applause

Attachments: [Appreciation Award - Don Metz](#)

3. Presentation of DPVFD's check to the Muscular Dystrophy Association from the annual "Fill the Boot" campaign.

[PRE 17-028](#)

Recommended Action: Express appreciation to the DPVFD for the efforts in their annual "Fill the Boot" campaign for MDA.

CONSENT CALENDAR

4. Approval of minutes of regular meeting of September 5, 2017.

[MIN 17-128](#)

Recommended Action: Approval

Attachments: [CC_MR_090517](#)

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5. Approval of tax refund to Partnership Underwood LP in the amount of \$4,241.22 due to a value decrease granted by Harris County Appraisal District. [TAXR 17-047](#)
- Recommended Action:** Approve the tax refund to Partnership Underwood LP.
Department: Finance
6. Approval of tax refund to Partnership Underwood LP in the amount of \$2,563.38 due to a value decrease granted by Harris County Appraisal District. [TAXR 17-048](#)
- Recommended Action:** Approve the tax refund to Partnership Underwood LP.
Department: Finance
7. Approval of tax refund to Eldridge Land LLC & ETAL in the amount of \$884.07 due to value decrease granted by Harris County Appraisal District. [TAXR 17-049](#)
- Recommended Action:** Approve the tax refund to Eldridge Land LLC & ETAL.
Department: Finance
8. Approval of tax refund to Clay Real Estate Holdings #3 LP in the amount of \$963.91 due to a value decrease granted by Harris County Appraisal District. [TAXR 17-050](#)
- Recommended Action:** Approve the tax refund to Clay Real Estate Holdings #3 LP.
Department: Finance
9. Approval of tax refund to Wells Fargo Home Mortgage in the amount of \$592.49 due to a homestead exemption and an over-65 exemption granted by Harris County Appraisal District. [TAXR 17-051](#)
- Recommended Action:** Approve the tax refund to Wells Fargo Home Mortgage.
Department: Finance
10. Approval of tax refund to Northeast R. E. Management LLC in the amount of \$797.20 due to a value decrease granted by Harris County Appraisal District. [TAXR 17-052](#)
- Recommended Action:** Approve the tax refund to Northeast R. E. Management LLC.
Department: Finance
11. Authorization to seek a proposal from RPS Engineers to conduct an evaluation of the historic bridge at The Battleground Golf Course. [AGR 17-039](#)
- Recommended Action:** Approval is recommended.
Department: City Manager's Office
Attachments: [Proposal for Historic Bridge](#)
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12. Acceptance of purchase of Playground Equipment and Pavilion for new area on Glenview Street. [ACT 17-040](#)

Recommended Action: Approve the purchase of Playground Equipment and Pavilion for new area on Glenview Street.

13. Authorization to purchase services for the repair of SWTP Transfer Pump #6. [PUR 17-019](#)

Recommended Action: Staff recommends authorization to purchase the services of Northstar Industries.

Department: Public Works

Attachments: [Recommendations from Northstar Industries](#)

14. Authorization to seek bids to obtain lease-purchasing financing for a new Pierce Velocity Ascendant 107' Ladder Truck for the FCPEMSD. [BID 17-044](#)

Recommended Action: Authorize the City to seek bids to obtain lease-purchase financing for a new Pierce Velocity Ascendant 107' Ladder Truck for the FCPEMSD.

Department: Finance

15. Authorization to purchase five museum display cabinets, as recommended by the Deer Park Historical Committee. [PUR 17-018](#)

Recommended Action: Authorize the purchase of five museum display cabinets at a total cost not-to-exceed \$15,000.

Department: City Manager's Office

COMMENTS FROM AUDIENCE

The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.

NEW BUSINESS

16. Consideration of and action on a contract between the City of Deer Park and PGAL for architectural services for the pre-design, programming and planning phases of the Deer Park EMS Annex. [CON 17013](#)

Recommended Action: Staff recommends approval of the contract.

Department: City Manager's Office

Attachments: [EMS Annex - PGAL Agreement 091217](#)

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17. Consideration of and action on ratification of a Public Assistance Grant Application through FEMA. [AUT 17-099](#)

Recommended Action: Staff requests that Council ratify this grant application and support the continued efforts in seeking federal reimbursement for these emergency expenditures.

Attachments: [Request for Public Assistance - Deer Park](#)
[Designation of Applicant Agent - Deer Park](#)
[DISASTER storm Harvey proc IMAGE 08-23-17](#)
[Cost Share Adjustment Fact Sheet FEMA 4332 DR TX 09032017 FINAL](#)

18. Consideration of and action on the approval of a contract between the City of Deer Park and the University of Texas Health Science Center at Houston for medical director services. [CON 17012](#)

Recommended Action: Approve contract

Department: City Manager's Office

Attachments: [Medical Director Contract - Partially Executed - 2017](#)

19. Consideration of and action on a resolution by the City Council of the City of Deer Park, Texas, authorizing the publication of Notice of Intention to Issue Certificates of Obligation; and approving other matters incidental thereto. [RES 17-290](#)

Recommended Action: Approve the resolution authorizing the publication of Notice of Intention to Issue Certificates of Obligation and approving other matters incidental thereto.

Department: City Manager's Office

Attachments: [2017A - NOI Resolution 09.19.17](#)

20. Consideration of and action on a resolution to restrict a portion of the unrestricted net assets in the Series 2002 - Texas Water Development Board Fund. [RES 17-305](#)

Recommended Action: Consider and approve the resolution to restrict a portion of the unrestricted net assets in the Series 2002 - TWDB Fund in the amount of \$146,541.64 at September 30, 2017.

Department: Finance

Attachments: [TWDB I&S Fund Balance 2017](#)
[Resolution - TWDB I&S Fund Balance 2017](#)

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21. Consideration of and action on a resolution to transfer \$5,356,980 from the FY 2016-2017 unassigned fund balance of the General Fund to the Capital Improvements Fund. [RES 17-306](#)

Recommended Action: Approve the resolution to transfer \$5,356,980 of FY 2016-2017 unassigned fund balance of the General Fund to the Capital Improvements Fund.

Department: Finance

Attachments: [Resolution - Transfer to CIP 09.19.17](#)

22. Consideration of and action on amending the Financial Management Policy. [POL 17-001](#)

Recommended Action: Approve the Financial Management Policy dated September 19, 2017.

Department: Finance

Attachments: [Financial Management Policy 09.19.17](#)

23. Consideration of and action on an ordinance amending the Fiscal Year 2016-2017 Water & Sewer Fund Budget for emergency repairs to a turbine pump at the Water Treatment Plant. [ORD 17-060](#)

Recommended Action: Approve the ordinance amending the Fiscal Year 2016-2017 Water & Sewer Fund Budget.

Department: Public Works

Attachments: [Ord - Amend Budget FY17 WTP Pump](#)

24. Consideration of and action on the annual review and an ordinance adopting the City's Investment Policy. [ORD 17-061](#)

Recommended Action: Review and adopt the Investment Policy.

Department: Finance

Attachments: [Investment Policy Review 09.19.17](#)

[Investment Policy - 2017](#)

25. Consideration of and action on an ordinance adopting the FY 2017-2018 Budget. [ORD 17-062](#)

Recommended Action: Take a record vote to approve the ordinance adopting the FY 2017-2018 Budget. (Note: the vote to adopt the budget must be a record vote pursuant to Local Government Code, Chapter 102, Section 102.007).

Department: City Manager's Office

Attachments: [Ord - Adopt Budget FY18](#)

[Explanation of Changes - Final 17-18 Budget](#)

[Budget FY 2017-2018](#)

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26. Consideration of and action on an ordinance adopting FY 2017-2018 Salary and Classification Scales. [ORD 17-063](#)
- Recommended Action:** Recommend for approval.
- Department:** Human Resources
- Attachments:** [Pay Range Chart Effective October 1, 2017-2017_18 Classification Scales_rev Sept 2017](#)
[2017_18 Salary Scales_rev sept 2017](#)
27. Consideration of and action on an ordinance appointing associate judges. [ORD 17-065](#)
- Recommended Action:** Appointment of the Associate Judges for two years
- Department:** Mouton Jr.
- Attachments:** [Appoint Associate Judges-2017](#)
28. Consideration of and action on a referral from the Planning and Zoning Commission and an ordinance calling a Joint Public Hearing on the request from the City of Deer Park on the proposed amendments to Ordinance No. 3886, to allow the use of external shipping containers under certain conditions in the General Commercial Zoning District. [ORD 17-066](#)
- Recommended Action:** Council to call a Joint Public Hearing for October 17, 2017 at 7:30 p.m.
- Department:** City Secretary's Office
- Attachments:** [Recommendation Letter - shipping containers](#)
[Joint Public Hearing-Shipping Containers to Storage-09-2017](#)
29. Consideration of and action on an ordinance adopting the Standards of Care for the All Star Activity Program for 2017-18 DPISD school year. [ORD 17-064](#)
- Recommended Action:** Approve ordinance adopting Standards of Care for the All Star Activity Program for 2017-18 DPISD school year.
- Attachments:** [City of Deer Park - Standards of After School Care-8-2017](#)
[Stanards of Care](#)
30. Awarding bid for the Sidewalk Improvements Project - Pasadena Blvd., 13th St., and Spencer Hwy. [BID 17-045](#)
- Recommended Action:** Staff recommends council approval
- Department:** Public Works
- Attachments:** [Sidewalk Project award letter](#)

ADJOURN

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

*Shannon Bennett, TRMC
City Secretary*

*Posted on Bulletin Board
September 15, 2017*

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281.478.7248 for further information.

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