

REQUEST FOR PROPOSALS (RFP)
RFP #4009-24
FOR
CONSTRUCTION MANAGER-AT-RISK SERVICES
FOR
CITY OF DEER PARK
MUNICIPAL COURT BUILDING



Date Issued: December 18, 2024

Due Date: January 10, 2025

Time Due: 1:30 PM (CST)

Location: 710 E. San Augustine
Deer Park, Texas 77536

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SECTION 1 – GENERAL INFORMATION & REQUIREMENTS

- 1.1 **GENERAL INFORMATION:** The City of Deer Park (the “Owner”) is soliciting proposals (“Proposals”) for selection of a Construction Manager-at-Risk firm for the CITY OF DEER PARK MUNICIPAL COURT BUILDING (the “Project”), in accordance with the terms, conditions, and requirements set forth in this Request for Proposals.
- 1.1.1 This Request for Proposals (“RFP”) is the second step in a two-step process for selecting a Construction Manager at Risk firm for the Project as provided by chapter 2269 of the Texas Government Code. The Owner is soliciting RFP’s from five (5) or fewer of the most qualified respondents to the previous RFQ. The RFP provides the information necessary to prepare and submit Proposals including fee proposals and general conditions prices. The Owner will rank the Proposals in the order that they provide the “best value” for the Owner based on the published selection criteria and on the ranking evaluations.
- 1.1.2 In the second step of the process, the “most” qualified respondents may be requested to attend an interview with the Owner to confirm their Proposal and answer additional questions. The Owner will then rank the remaining “most” qualified respondents in order to identify a “best value”.
- 1.2 **PUBLIC INFORMATION:** All information, documentation, and other materials submitted in response to this solicitation are considered non-confidential and/or non-proprietary and are subject to public disclosure under the Texas Public Information Act (Texas Government Code, Chapter 552.001, et seq.) after the solicitation is completed.
- 1.2.1 The Owner strictly complies with all statutes, court decisions, and opinions of the Texas Attorney General with respect to disclosure of RFP information.
- 1.2.2 Respondents recognize that this Project is publicly owned and the Owner is subject to the disclosure requirements of the TPIA. As part of its obligations within the Contract, Respondents agree, at no additional cost to the Owner, to cooperate with the Owner for any particular needs or obligations arising out of the Owner’s obligations under the TPIA.
- 1.2.3 This provision applies if the Contract has a stated expenditure of at least \$1 million in public funds for the purchase of goods or services by the Owner or results in the expenditure of at least \$1 million in public funds for the purchase of goods or services by the Owner in a fiscal year of the Owner. Respondents must (1) preserve all contracting information related to the Contract as provided by the records retention requirements applicable to the Owner for the duration of the Contract; (2) promptly provide to the Owner any contracting information related to the Contract that is in the custody or possession of the entity on request of the Owner; and (3) on completion of the Contract, either:
- (i) provide at no cost to the Owner all contracting information related to the Contract that is in the custody or possession of the entity; or
 - (ii) preserve the contracting information related to the Contract as provided by the records retention requirements applicable to the Owner.

- 1.2.4 The requirements of Subchapter J, Chapter 552, Government Code, may apply to this Request for Proposals and the vendor agrees that the Contract can be terminated if the vendor knowingly or intentionally fails to comply with a requirement of that subchapter.
- 1.3 **TYPE OF CONTRACT:** Any contract resulting from this solicitation will be in the form of the Standard Form of Agreement Between Owner and Construction Manager-at-Risk, a copy of which is attached (see Attachment B for A133-2019 Standard Form of Agreement document and Attachment C for A201-2017 General Conditions).
- 1.4 **CLARIFICATIONS AND INTERPRETATIONS:** Any clarifications or interpretations of this RFP that materially affect or change its requirements will be issued by the Owner as an addendum. All such addenda issued by the Owner before the Proposals are due are part of the RFP, and respondents shall acknowledge receipt of and incorporate each addendum in its Proposal.
- 1.4.1 Respondents shall consider only those clarifications and interpretations that the Owner issues by addenda five (5) days prior to the submittal deadline. Interpretations or clarifications in any other form, including oral statements, will not be binding on the Owner and should not be relied on in preparing Qualifications.
- 1.5 **SUBMISSION OF PROPOSALS:**
- 1.5.1 **DEADLINE AND LOCATION:** Proposals must be received by the City of Deer Park at or before 1:30 PM (CST) on January 10, 2025. Proposals must be properly identified with the subject title and date and time due. Proposals shall be submitted in **ten (10) hard copies and one electronic copy (.pdf format preferred)** and delivered in a sealed envelope via mail, courier service, or hand delivery to:
- The City of Deer Park
c/o Angela Smith
City Secretary
710 E. San Augustine
Deer Park, Texas 77536**
- 1.5.2 Late received Proposals will be returned to the respondent unopened.
- 1.5.3 The Owner will not acknowledge or receive Proposals that are delivered by telephone, facsimile (fax), or electronic mail (e-mail).
- 1.5.4 Properly submitted Proposals will not be returned to respondents.
- 1.5.5 Proposal materials must be enclosed in a sealed envelope (box or container) addressed to the Point-of-Contact person; the package must clearly identify the submittal deadline, the RFP number, and the name and return address of the respondent.
- 1.5.6 Properly submitted Proposals will be opened publicly and the names of the respondents will be read aloud.

1.6 **POINT-OF-CONTACT:** The point of contact will be Finance Director, Nicole Ganey. Email address: nganey@deerparktx.org

1.7 **EVALUATION OF PROPOSAL:** The evaluation of the Proposals shall be based on the Respondent's responses to each of the criteria listed in Section 2 of this RFP and the City's Selection Committee scoring of the interview with the Respondent. For evaluation and scoring, the Owner will adhere to the point values for each criterion as shown in the table below. All properly submitted Proposals will be reviewed, evaluated, and ranked by the Owner.

Criterion	Description	Point Value
1	<u>PRE-CONSTRUCTION PHASE SERVICES AND PROJECT EXECUTION PLAN</u>	10
2	<u>CONSTRUCTION PHASE SERVICES AND PROJECT EXECUTION PLAN</u>	5
3	<u>ESTIMATING AND COST CONTROL MEASURES</u>	10
4	<u>PROJECT PLANNING AND SCHEDULING</u>	15
5	<u>QUALITY CONTROL AND COMMISSIONING PROGRAM</u>	10
6	<u>GENERAL UNDERSTANDING OF THE CITY'S CMAR AGREEMENT</u>	5
7	<u>JOB SITE SAFETY AND WARRANTY/ SERVICE SUPPORT PROGRAMS</u>	5
8	<u>PRICING AND DELIVERY PROPOSAL</u>	30
9	<u>INTERVIEW WITH THE SELECTION COMMITTEE</u>	10
Total		100

1.8 **OWNER'S RESERVATION OF RIGHTS:** The Owner may evaluate the Proposals based on the anticipated completion of all or any portion of the Project. The Owner reserves the right to divide the Project into multiple parts, to reject any and all Proposals and re-solicit for new Qualifications, or to reject any and all Proposals and temporarily or permanently abandon the Project. Owner makes no representations, written or oral, that it will enter into any form of agreement with any respondent to this RFP for any project and no such representation is intended or should be construed by the issuance of this RFP.

1.9 **ACCEPTANCE OF EVALUATION METHODOLOGY:** By submitting its Proposal in response to this RFP, respondent accepts the evaluation process and acknowledges and accepts that determination of the "best value" firm will require subjective judgments by the Owner.

1.10 **NO REIMBURSEMENT FOR COSTS:** Respondent acknowledges and accepts that any costs incurred from the respondent's participation in this RFP shall be at the sole risk and responsibility of the respondent.

SECTION 2 – REQUIREMENTS FOR PROPOSAL

Respondents shall carefully read the information contained in the following criteria and submit a complete response to all questions in Section 2 formatted as directed in Section 3. Incomplete responses will be considered non-responsive.

2.1 CRITERION ONE: RESPONDENT'S PRE-CONSTRUCTION PHASE SERVICES AND PROJECT EXECUTION PLAN FOR THIS PROJECT

- 2.1.1 Describe your Construction Management and Execution plan for providing Preconstruction Phase Services required for this Project.
- 2.1.2 Describe what you perceive are the critical Pre-Construction issues for this Project.
- 2.1.3 Describe your procedures, objectives and personnel responsible for reviewing design and construction documents and for providing feedback regarding cost, schedule and constructability to the A/E and the Owner on this Project.
- 2.1.4 Describe your Bid/Proposal Package Strategy for completion of the Construction Documents and for procuring Cost of the Work from subcontractors, vendors, suppliers, etc.
- 2.1.5 Describe your Constructability Program for this Project and how it will be implemented.
- 2.1.6 Provide examples of records, reports, monitoring systems, and information management systems you will use on this Project during Pre-Construction Services.

2.2 CRITERION TWO: RESPONDENT'S CONSTRUCTION PHASE SERVICES AND PROJECT EXECUTION PLAN FOR THIS PROJECT

- 2.2.1 Describe your Construction Management and Execution plan for providing Construction Phase Services required for this Project.
- 2.2.2 Describe what you perceive are the critical Construction issues for this Project.
- 2.2.3 Describe your ability and desire to self-perform work on this Project, and the method for determining yourself as the “best value” through a competitive proposal process.
- 2.2.4 Provide examples of records, reports, monitoring systems, and information management systems you will use on this Project during Construction Services.
- 2.2.5 Describe your approach to containing storm water run-off and meeting the regulatory requirements of the Texas Commission on Environmental Quality's (TCEQ) Texas Pollutant Discharge Elimination System (TPDES) and a Storm Water Pollution Prevention Plan for this Project.

- 2.2.6 Describe your approach to coordinating inspections and approvals with the Texas Department of Licensing and Regulation regarding Texas Accessibility Standards.
- 2.2.7 Describe your approach to coordinating inspections and approvals with the Fire Marshal regarding approval of life safety systems.

2.3 **CRITERION THREE: RESPONDENT'S ESTIMATING AND COST CONTROL MEASURES FOR THIS PROJECT**

- 2.3.1 Identify the proposed cost control team for Pre-Construction and Construction Services, their duties, city(s) of residence, estimating system, and GMP cost control system for this Project.
- 2.3.2 Describe your project estimating system for developing the GMP Proposal and how you will monitor and track these costs during the procurement and payment process.
- 2.3.3 Describe how the cost control team will ensure the executed Guaranteed Maximum Price (GMP) Proposal will be within the Owner's budget on this Project.
- 2.3.4 If the Owner requests a GMP prior to 100% completion of the Construction Documents, describe your process for ensuring that the scope, cost, and schedule assumptions will arrive at a "complete" GMP Proposal for this Project.
- 2.3.5 Describe your plan and approach to address volatility and/or escalation of material pricing during the duration of the Project to achieve completion within the GMP.
- 2.3.6 Identify a maximum of five (5) projects from Section 3.4 or 3.5 of the previously issued RFQ with GMP contracts and the amount of savings returned to the Owner.

2.4 **CRITERION FOUR: RESPONDENT'S PROJECT PLANNING AND SCHEDULING FOR THIS PROJECT**

- 2.4.1 Provide resumes, indicating the scheduling experience of all personnel responsible for establishing and updating the project schedule, and their city(s) of residence for this Project.
- 2.4.2 The Owner anticipates that the new court building, adjacent to the existing municipal court / theater building, will be operational prior to vacating the existing court building. Review and comment on the attached preliminary project schedule with respect to strategy and durations. Describe any adjustments your firm would make or options to be considered regarding schedule.
- 2.4.3 Safe public access to the existing municipal court / theater building shall be maintained during the Work. Provide and describe a draft logistical plan for how your firm will maximize public parking and minimize disruptions through all phases of the project.
- 2.4.4 Describe your plan for meeting or improving the Owner's attached proposed schedule for design and/or construction. If you propose to improve the schedule, describe the

impact on quality of services, materials or workmanship that may occur. (see Attachment A for Owner's proposed schedule.

2.5 **CRITERION FIVE: RESPONDENT'S QUALITY CONTROL AND COMMISSIONING PROGRAM FOR THIS PROJECT**

- 2.5.1 Identify the quality control and commissioning team, their duties, city(s) of residence and their objectives for this Project.
- 2.5.2 Describe how your quality control team will measure the quality of construction and commissioning performed by mechanical and electrical subcontractors on this Project, and how will you address non-conforming work.
- 2.5.3 Describe your implementation of a quality control process for this Project during the Design Development stage through completion of Construction Documents stage.
- 2.5.4 Describe how your quality control team will measure the quality of construction performed by trade contractors on this Project, and how will you address non-conforming work.
- 2.5.5 Describe how your quality control team will measure the quality of construction performed by mechanical and electrical subcontractors on this Project, and how will you address non-conforming work.

2.6 **CRITERION SIX: REPONDENT'S GENERAL UNDERSTANDING OF THE CITY'S CMAR AGREEMENT**

- 2.6.1 Describe your interpretation of the Agreement with respect to the Owner's responsibility for payment of the GMP line items and costs within those line items.
- 2.6.2 Describe your fiduciary responsibility to the Owner (as a public agency) for tracking all construction costs and contingencies on this Project.
- 2.6.3 Describe your philosophy for maximizing Project scope for the Owner during Preconstruction Services, minimizing risk to yourself, and identifying when savings can be returned to the Owner during construction.
- 2.6.4 Identify any terms of the Agreement that you will ask to change before signing the City's Standard Form of Agreement Between Owner and Construction Manager-at-Risk.
- 2.6.5 Describe your methods for advertising, receiving proposals, awarding subcontracts for trade contractors and subcontractors on this Project, including review by the Owner.

2.7 **CRITERION SEVEN: RESPONDENT'S JOB SITE SAFETY AND WARRANTY/ SERVICE SUPPORT PROGRAMS FOR THIS PROJECT**

- 2.7.1 Describe your job site safety program for this Project and specific safety policies in which employees must be in compliance.

- 2.7.2 Identify the Project safety team, their qualifications, duties and city(s) of residence.
- 2.7.3 Identify any deaths that have occurred on a project site controlled by your firm, or any subcontractor(s) (at any contractual level), that had a death on your project site. If so, describe how you have revised your program.
- 2.7.4 Describe your warranty service support philosophy and warranty service implementation plan for this Project.
- 2.7.5 Provide reference letters from three (3) owners identified in Sections 3.4 or 3.5 of the previously issued RFQ that describe your response to, and performance on, warranty services AFTER substantial completion.

2.8 **CRITERION EIGHT: RESPONDENT'S PRICING AND DELIVERY PROPOSAL**

- 2.9.1 Complete the attached "Pricing and Delivery Proposal" form. Note *Attachment D* to this RFP contains a list of the Owner's assumed items that each Respondent will include within its general conditions pricing. The assumed list is provided for information purposes.

PRICING AND DELIVERY PROPOSAL FORM

Proposal of: _____
(Respondent's Company Name)

To: **The City of Deer Park
c/o Angela Smith
City Secretary
710 E. San Augustine
Deer Park, Texas 77536**

Project Name: **City of Deer Park New Municipal Court Building**

RFP No.: RFP #4009-24

Having carefully examined all the requirements of the previously issued RFQ, this RFP, the proposed form of Agreement, and any attachments to them, the undersigned proposes to furnish Construction Manager-at-Risk services as required for this Project on the following terms:

2.9.2 ESTABLISHMENT OF THE CONSTRUCTION MANAGER'S BUDGET LIMITATION: The Owner has established a Construction Manager's Budget Limitation (CMBL) amount of \$6-million, which includes the Pre-Construction Phase Fee and the Construction Services Guaranteed Maximum Price Proposal.

2.9.3 RESPONDENT'S PRE-CONSTRUCTION PHASE FEE: The Respondent shall identify a Pre-Construction Phase Fee, pursuant to Article 5 of the Agreement.

Respondent's Pre-Construction Phase Fee \$ _____

- 2.9.4 ESTABLISHMENT OF THE CONSTRUCTION COST LIMITATION:** Using the CMBL and the Respondent's Pre-Construction Phase Fee identified above, the Respondent shall identify the Construction Cost Limitation (CCL) as follows:

Construction Manager's Budget Limitation		\$6-Million
	(less)	
Owner's Construction Contingency		2%
	(less)	
	(less)	
Respondent's Pre-Construction Phase Fee <i>(as identified above)</i>		\$ _____
	(equals)	
Respondent's Construction Cost Limitation		\$ _____

- 2.9.5 RESPONDENT'S CONSTRUCTION PHASE FEE:** Using the CCL identified above, the Respondent shall identify a Construction Phase Fee percentage, pursuant to Article 6 of the Agreement:

Respondent's Construction Phase Fee Percentage		_____ %
	(equals)	
Respondent's Estimated Construction Phase Fee Amount <i>(percentage times the CCL above)</i>		\$ _____

- 2.9.6 RESPONDENT'S NOT-TO-EXCEED GENERAL CONDITIONS COSTS:** Using the Project Planning Schedule included in Section 2.5 of the previously issued RFQ, the Respondent shall identify a General Conditions not-to-exceed percentage and amount as follows.

Respondent's General Conditions Percentage		_____ %
	(equals)	
Respondent's Estimated General Conditions <i>(percentage times the CCL above)</i>		\$ _____

Total Construction Duration *(Notice To Proceed for Construction to Final Completion as identified in Section 2.5 of the previously issued RFQ)* **[NUMBER]** months

- 2.9.6.1** Using the not-to-exceed General Conditions costs identified above, the Respondent shall identify all project management, bonds, insurance, field office and office supply costs for the Project as listed below:

<u>Assumed General Condition Line Item Category</u>		<u>Estimated Total Cost</u>
On-Site Project Management Staff	subtotal	\$ _____
Bonds and Insurance	subtotal	\$ _____
Temporary Project Utilities	subtotal	\$ _____
Field Offices & Office Supplies	subtotal	\$ _____

Estimated On-Site Project Management Staff and Rates

<u>Position</u>	<u>Quantity</u>	<u>Months</u>	<u>Monthly Salary Rate</u>
Project Executive	_____	_____	\$ _____
Project Manager	_____	_____	\$ _____
Superintendent(s)	_____	_____	\$ _____
Assistant Superintendent(s)	_____	_____	\$ _____
Project Engineer/Expeditor(s)	_____	_____	\$ _____
Field/Office Engineer(s)	_____	_____	\$ _____
Field Office Support Staff	_____	_____	\$ _____
CPM Scheduler	_____	_____	\$ _____
Safety Coordinator/Assistant(s)	_____	_____	\$ _____

2.9.7 ADDENDA: Receipt is hereby acknowledged of the following addenda to this RFP (initial if applicable).

No. 1 _____ No. 2 _____ No. 3 _____ No. 4 _____ No. 5 _____ No. 6 _____

2.9.8 AWARD OF CONTRACT AND COMMENCEMENT OF SERVICES: The undersigned agrees to execute the Contract after notification that the Respondent has been identified by the Owner as the Respondent with the “best value” Proposal, and to commence services on or before the commencement date stated by the Owner in a Notice to Proceed. The Owner reserves the right to accept or reject and all Proposals and to waive proposal irregularities. Proposals shall be valid and not withdrawn for a period of ninety (90) days from the date of opening thereof.

2.9.9 Respectfully Submitted and Certified By:

(Respondent's Printed Name)

(Title)

(Authorized Signature)

(Date)

SECTION 3 – FORMAT OF PROPOSALS

3.1 GENERAL INSTRUCTIONS

- 3.1.1 Proposals shall be prepared SIMPLY AND ECONOMICALLY, providing a straightforward, CONCISE description of the respondent's ability to meet the requirements of this RFP. Emphasis shall be on the QUALITY, completeness, clarity of content, responsiveness to the requirements, and an understanding of Owner's needs.
- 3.1.2 Proposals shall be a **MAXIMUM OF FIFTY (50) PRINTED PAGES**. The cover, table of contents, divider sheets, Pricing and Delivery Proposal, and Execution of Offer do not count as printed pages.
- 3.1.3 Respondents shall carefully read the information contained in this RFP and submit a complete response to all requirements and questions as directed. Incomplete Proposals will be considered non-responsive and subject to rejection.
- 3.1.4 Proposals and any other information submitted by respondents in response to this RFP shall become the property of the Owner.
- 3.1.5 Proposals that are qualified with conditional clauses, alterations, items not called for in the RFP documents, or irregularities of any kind are subject to rejection by the Owner, at its option.
- 3.1.6 The Owner makes no representations of any kind that an award will be made as a result of this RFP. The Owner reserves the right to accept or reject any or all Proposals, waive any formalities or minor technical inconsistencies, or delete any item/requirements from this RFP when deemed to be in Owner's best interest.
- 3.1.7 Proposals shall consist of answers to questions identified in Section 2 of the RFP. It is not necessary to repeat the question in the Proposals; however, it is essential to reference the question number with the corresponding answer.
- 3.1.8 Failure to comply with all requirements contained in this Request for Proposals may result in the rejection of the Proposals.

3.2 PAGE SIZE, BINDING, DIVIDERS, AND TABS:

- 3.2.1 Proposals shall be printed on letter-size (8-1/2" x 11") paper and assembled with spiral-type bindings or staples. DO NOT USE METAL-RING HARD COVER BINDERS.
- 3.2.2 Additional attachments shall NOT be included with the Proposals. Only the responses provided by the Respondent to the questions identified in Section 2 of this RFP will be used by the Owner for evaluation.
- 3.2.3 Separate and identify each criteria response to Section 2 of this RFP by use of a divider sheet with an integral tab for ready reference.

3.3 **TABLE OF CONTENTS:**

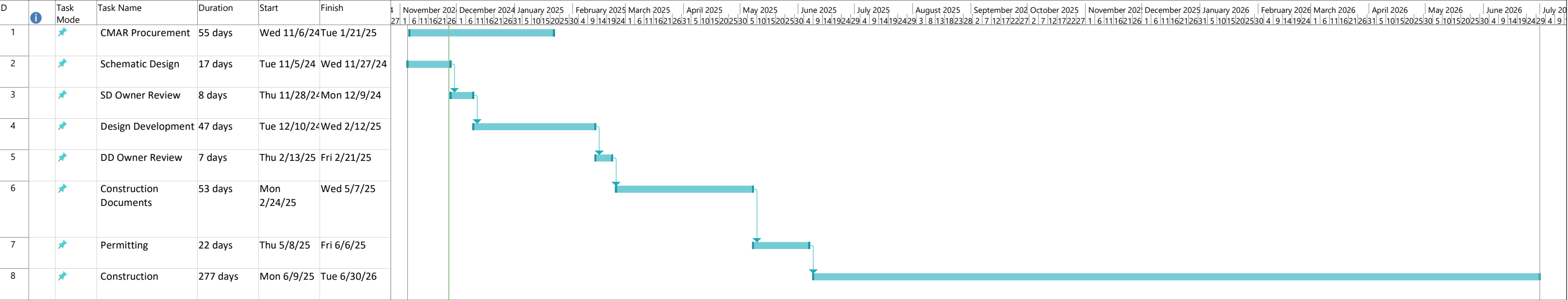
- 3.3.1 Submittals shall include a “Table of Contents” and give page numbers for each part the Qualifications.

3.4 **PAGINATION:**

- 3.4.1 Number all pages of the submittal sequentially using Arabic numerals (1, 2, 3, etc.).

SECTION 4 - ATTACHMENTS TO THE RFP

- 4.1 Attachment A: Owner’s Proposed Construction Schedule
- 4.2 Attachment B: List of Owner’s Assumed Items That Each Respondent will Include Within Its General Conditions Pricing
- 4.3 Attachment C: Preliminary site plan showing the proposed court building location
- 4.4 Attachment D: Preliminary schematic design of the proposed court building
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Task

Split

Milestone







Summary

Project Summary

Inactive Task







Inactive Milestone

Inactive Summary

Manual Task







Duration-only

Manual Summary Rollup

Manual Summary







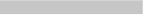
Start-only

Finish-only

External Tasks







External Milestone

Deadline

Progress







Manual Progress

Attachment B
ALLOWABLE GENERAL CONDITION LINE ITEMS

On-Site Project Management Staff

Safety Coordinator/Assistant(s)
Project Executive
Office Engineer(s)
Project Expeditor(s)
Assistant Superintendent(s)
Quality Control/Assurance Coordinator

Scheduler
Superintendent(s)
Project Manager(s)
Project Support Staff
Cost Engineer

Bonds and Insurance (list Separate from General Conditions Cost)

Builder's Risk Insurance
General Liability Insurance
Payment and Performance Bonds
Other Project Insurance as Required by Contract

Temporary Project Construction and Utilities

Dumpsters
Project Electricity
Monthly Telephone Service
Ceremonies*
Project Cleanup – interim during project
Temporary Water Distribution and Meters
Temporary Electrical Distribution and Meters
Site Erosion Control (BMP) and Project Entrance(s)

Project Water
Temporary Toilets
Temporary Fire Protection
Telephone System Installation
Temporary Partitions

Field Offices & Office Supplies

Partnering Costs
Job Photos/Videos
Project Specific Signage
Postage/Special Shipping/Courier Service
Project/As-Built Drawings
Project Milestone Event(s)*
Move-In/Out and Office Setup
Employee Identification System
Small Tools and Storage Trailers
Monthly Office Trailer Rental Costs
Mobilization and Demobilization (Equipment Only)
Fields Office Equipment
Field Office Telephone
Vehicles
Safety Equipment/Supplies

First Aid Supplies
Reproduction / Plotting Services
Monthly Office Supplies & Paper
Remote Parking Expenses
Project Reference Manuals
Advertising
Safety Material and Equipment
Drinking Water and Accessories
Office Clean-Up/Janitorial Services
Project Computers and Software
Field Office Furniture
Copier, printers, scanners
Communications Equipment
Vehicle Fuel, Maintenance & Insurance

(*) Groundbreaking, topping-out, dedication, etc.

CENTER STREET

SCALE: 1" = 20'-0"

2024/12/06



Proposed Bldg. Plan

how does it all fit together inside?



NET SF	
NAME	AREA
CORRIDOR	435 SF
CORRIDOR	742 SF
VEST	44 SF
CORRIDOR	163 SF
COURT ROOM	1775 SF
CONF	160 SF
PROSECUTOR	243 SF
JURY	263 SF
JUDGES OFFICE	290 SF
CONF	160 SF
BREAKROOM	304 SF
CLERKS WORKROOM	1012 SF
ADMINISTRATOR	206 SF
ADMIN ASSISTANT	222 SF
BAILIFF OFFICE	138 SF
CLERK SERVICE STATION	341 SF
JURY ASSEMBLY	777 SF
LOBBY	1371 SF
ENTRY VESTIBULE	103 SF
RR	71 SF
RR	75 SF
MEN	187 SF
NURSING	142 SF
RR	72 SF
WOMEN	186 SF
FAMILY RR	117 SF
VEST	45 SF
VEST	45 SF
RECORDS STORAGE	249 SF
SERVER	154 SF
STOR.	78 SF
STORAGE	16 SF
MECHANICAL	210 SF
FIRE RISER	31 SF
ELECTRICAL	119 SF
STORAGE/JANITOR	130 SF
STORAGE	62 SF
TOTAL	10867 SF

GROSS SF	
NAME	AREA
GROSS AREA	12298 SF
GROSS AREA + UNDER ROOF	14198 SF

DEPARTMENT LEGEND

	CIRCULATION
	COURTROOM
	OFFICE
	PUBLIC
	RESTROOM
	SUPPORT



Execution of Offer: RFP No. 4009-24

The Respondent must complete, sign and return this Execution of Offer as part of their submittal response. The Respondent's company official(s) who are authorized to commit to such a submittal must sign submittals. Failure to sign and return this form will subject the submittal to disqualification.

Respondent's Name: _____

Respondent's State of Texas Tax Account No.: _____
(This 11 digit number is mandatory)

If a Corporation:

Respondent's State of Incorporation: _____

Respondent's Charter No: _____

Identify each person who owns at least 25% of the Respondent's business entity by name:

(Name)

(Name)

(Name)

(Name)

Submitted and Certified By:

(Respondent's Name)

(Title)

(Street Address)

(Telephone Number)

(City, State, Zip Code)

(Fax Number)

(Authorized Signature)

(Date)