



## **MINUTES OF THE CITY COUNCIL REGULAR MEETING**

THE 1875th REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD IN CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON MAY 06, 2025 AT 7:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON  
SHERRY GARRISON  
TOMMY GINN  
JUSTIN LEAGUE  
RON MARTIN  
GEORGETTE FORD

MAYOR  
COUNCILWOMAN  
COUNCILMAN  
COUNCILMAN  
COUNCILMAN  
COUNCILWOMAN

### **OTHER CITY OFFICIALS PRESENT:**

SARA ROBINSON  
JIM FOX  
ANGELA SMITH

ASSISTANT CITY MANAGER  
CITY ATTORNEY  
CITY SECRETARY

**CALL TO ORDER** – Mayor Mouton called the meeting to order at 7:30 p.m.

**INVOCATION** – The invocation was given by Councilwoman Ford.

**PLEDGE OF ALLEGIANCE** – Councilman Martin led the Pledge of Allegiance to the United States Flag and the Texas Flag.

**COMMENTS FROM THE AUDIENCE** – No comments received.

1. **PRESENTATION OF CERTIFICATES OF ELECTION TO MAYOR AND COUNCIL POSITIONS 1 & 3 - ENTREGA DE ACTAS DE ELECCIÓN ALCALDE Y MIEMBROS DEL CONSEJO 1 Y 3** – Mayor Mouton presented the certificates of election for the May 3, 2025 to Councilwoman Sherry Garrison, Position 1 and Councilman Tommy Ginn, Position 3. Councilman TJ Haight, Position 2 was not in attendance.
2. **COMPLETE THE STATEMENT OF OFFICER FORM AND ADMINISTERING THE OATHS OF OFFICE COMPLETAR EL FORMULARIO DE DECLARACIÓN DE FUNCIONARIO Y TOMAR LOS JURAMENTOS DEL CARGO** – City Secretary Angela Smith administered the Statement of Officer and the Oath of Office to Mayor Jerry Mouton, Councilwoman Sherry Garrison, Position 1 and Councilman Tommy Ginn, Position 3.

3. PRESENTATION AND RECOGNITION OF NATIONAL VOLUNTEER APPRECIATION WEEK, APRIL 20-26, 2025 – Police Chief Greg Grigg spoke of the Deer Park Citizen’s Police Academy Alumni Association (DPCPAAA) and Volunteers in Police Service (VIPS) who put in 1,818 volunteer hours working with traffic control at parades, assisting in Evidence and Property, Peace Officer Memorial, tracking/maintaining inventory for departmental uniforms

and equipment, performing vehicle equipment inspections, assisting with Vacation Safety School, hosting our Back the Blue BBQ Cook off fundraiser and maintaining training certificates and educational advancements for staff.

Mayor Mouton recognized the group of volunteers and proclaimed April 20-26, 2025 as Volunteer Appreciation Week.

4. PROCLAMATION RECOGNIZING THE 65TH NATIONAL PUBLIC WORKS WEEK – Public Works Director David Van Riper spoke on the Public Works Department and all the different divisions that maintain an unwavering presence in the community and have a positive impact to the quality of life.

Mayor Mouton recognized the Public Works Department and proclaimed May 18- 24, 2025 as National Public Works Week.

5. PROCLAMATION FOR 56TH ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK – City Secretary Angela Smith spoke of the different responsibilities the City Secretary has as the keeper of official city records, coordinator of elections and the task to ensure the transparency and integrity of governmental processes along with facilitating the flow of information between local governing bodies and the public.

Mayor Mouton recognized and proclaimed May 4-10, 2025 as Municipal Clerks Week.

6. CONSIDERATION OF AND ACTION ON AMENDING THE AWARDED PRE-QUALIFIED PROFESSIONAL SERVICES LIST TO INCLUDE SIX FIRMS INADVERTENTLY OMITTED FROM THE ORIGINAL LIST – Motion was made by Councilwoman Garrison and seconded by Councilman League on amending the awarded Pre-Qualified Professional Services List to include six firms inadvertently omitted from the original list. (Land Tech Surveying, LTRA Engineers, NewGen Strategies, Tei Planning, Weisser Engineering & Surveying, Zeigler Cooper Architects)

Motion carried 6 to 0.

CONSENT CALENDAR – Motion was made by Councilman Ginn and seconded by Councilman Martin to approve the consent calendar as follows:

7. Approval of workshop meeting minutes for April 15, 2025.
8. Approval of regular meeting minutes for April 15, 2025.
9. Acceptance of the Deer Park Community Development Corporation’s quarterly report for the period of January 1, 2025 -March 31, 2025.

Motion carried 6 to 0.

10. CONSIDERATION OF AND ACTION ON THE DESIGNATION OF MAYOR PRO-TEM – Motion was made by Councilwoman Ford and seconded by Councilman Martin on the designation of Mayor Pro-Tem which covers 2025-2026 terms for Council members.

Motion carried 6 to 0.

11. CONSIDERATION OF AND ACTION ON APPROVAL OF AMENDMENT NO. 3 TO THE CURRENT CONTRACT WITH SCHAUMBURG & POLK, INC. (SPI) FOR ADDITIONAL SERVICES FOR THE DEER PARK TERRACE STREET RECONSTRUCTION PROJECT – Motion was made by Councilman League and seconded by Councilwoman Ford on approval of Amendment No. 3 to the current contract with Schaumburg & Polk, Inc. (SPI) for additional services for the Deer Park Terrace Street Reconstruction project.

Motion carried 6 to 0.

12. CONSIDERATION OF AND ACTION ON ACCEPTING COMPLETION OF THE SAN JACINTO ELEMENTARY DETENTION POND – Motion was made by Councilwoman Garrison and seconded by Councilman Martin on accepting completion of the San Jacinto Elementary Detention Pond.

Motion carried 6 to 0.

13. CONSIDERATION OF AND ACTION ON AN ORDINANCE TO ADOPT THE 2024 INTERNATIONAL COMMERCIAL BUILDING AND RESIDENTIAL BUILDING, PLUMBING, FUEL GAS, MECHANICAL, PROPERTY MAINTENANCE, ENERGY AND FIRE CODES AND ALL THE APPENDICES – After a proposed ordinance was read by caption, motion was made by Councilman Ginn and seconded by Councilwoman Ford to adopt Ordinance No. 4611, captioned as follows:

AN ORDINANCE ADOPTING THE 2024 INTERNATIONAL BUILDING CODES FOR BUILDING, RESIDENTIAL, PROPERTY MAINTENANCE, MECHANICAL, FIRE, PLUMBING, GAS AND ENERGY AMENDING THE SECTIONS AS LISTED BELOW IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

Motion carried 6 to 0.

14. CONSIDERATION OF AND ACTION ON AN ORDINANCE TO ADOPT THE 2023 NATIONAL ELECTRICAL CODE (NEC) AND ITS APPENDICES – After a proposed ordinance was read by caption, motion was made by Councilman Martin and seconded by Councilman Ginn to adopt Ordinance No. 4612, captioned as follows:

AN ORDINANCE ADOPTING THE 2023 NATIONAL ELECTRICAL CODE BY AMENDING CHAPTER 18, ARTICLE V, SECTION 18-225, WITHIN THE CITY ORDINANCES OF THE CITY OF DEER PARK RELATING TO THE ELECTRICAL CODES; PROVIDING FOR SEVERABILITY.S.T.E.P. PROGRAM DIRECTED AT COMMERCIAL VEHICLE TRAFFIC ENFORCEMENT TO BE ADMINISTERED BY THE POLICE DEPARTMENT.

Motion carried 6 to 0.

15. CONSIDERATION OF AND ACTION ON AN ORDINANCE TO AMEND THE FISCAL YEAR 2024-2025 BUDGET FOR THE CRIME CONTROL AND PREVENTION DISTRICT FOR THE REPAYMENT OF SALES TAXES TO THE STATE COMPTROLLER'S OFFICE – After a proposed ordinance was read by caption, motion was made by Councilman Ginn and seconded by Councilman League to adopt Ordinance No. 4613, captioned as follows:

AN ORDINANCE AMENDING THE 2024-2025 BUDGET FOR THE CRIME CONTROL AND PREVENTION DISTRICT, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

Motion carried 6 to 0.

16. CONSIDERATION OF AND ACTION ON AN ORDINANCE TO AMEND THE FISCAL YEAR 2024-2025 BUDGET FOR THE FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT FOR THE REPAYMENT OF SALES TAXES TO THE STATE COMPTROLLER'S OFFICE – After a proposed ordinance was read by caption, motion was made by Councilwoman Garrison and seconded by Councilman Ginn to adopt Ordinance No. 4614, captioned as follows:

AN ORDINANCE AMENDING THE 2024-2025 BUDGET FOR THE FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

Motion carried 6 to 0.

17. CONSIDERATION OF AND ACTION ON AN ORDINANCE TO AMEND THE FISCAL YEAR 2024-2025 BUDGET FOR THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION FOR THE REPAYMENT OF SALES TAXES TO THE STATE COMPTROLLER'S OFFICE – After a proposed ordinance was read by caption, motion was made by Councilwoman Ford and seconded by Councilman League to adopt Ordinance No. 4615, captioned as follows:

AN ORDINANCE AMENDING THE 2024-2025 BUDGET FOR THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

Motion carried 6 to 0.

18. CONSIDERATION OF AND ACTION ON AN ORDINANCE TO AMEND THE FISCAL YEAR 2024-2025 BUDGET FOR THE GOLF COURSE LEASE FUND DUE TO THE INCREASE IN GOLF CART LEASE COSTS – After a proposed ordinance was read by caption, motion was made by Councilman League and seconded by Councilman Martin to adopt Ordinance No. 4616, captioned as follows:

AN ORDINANCE AMENDING THE 2024-2025 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

Motion carried 6 to 0.

19. CONSIDERATION OF AND ACTION ON AN ORDINANCE TO AMEND THE FISCAL YEAR 2024-2025 BUDGET FOR THE CAPITAL IMPROVEMENTS FUND FLEET MAINTENANCE DEPARTMENT TO UPGRADE THE ELECTRICAL SYSTEM AT THE FLEET MAINTENANCE BUILDING – After a proposed ordinance was read by caption, motion was made by Councilman Ginn and seconded by Councilwoman Ford to adopt Ordinance No. 4617, captioned as follows:

AN ORDINANCE AMENDING THE 2024-2025 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

Motion carried 6 to 0.

20. CONSIDERATION OF AND ACTION ON AN ORDINANCE TO AMEND THE FISCAL YEAR 2024-2025 BUDGET FOR THE ASSET REPLACEMENT FUND FLEET MAINTENANCE DEPARTMENT TO REPLACE VEHICLE LIFTS – After a proposed ordinance was read by caption, motion was made by Councilman League and seconded by Councilman Ginn to adopt Ordinance No. 4618, captioned as follows:

AN ORDINANCE AMENDING THE 2024-2025 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

Motion carried 6 to 0.

21. CONSIDERATION OF AND ACTION ON AN ORDINANCE APPOINTING TWO REGULAR MEMBERS TO THE PLANNING AND ZONING COMMISSION/BOARD OF ADJUSTMENT FOR TWO-YEAR TERM – After a proposed ordinance was read by caption, motion was made by Councilman Martin and seconded by Councilwoman Ford to adopt Ordinance No. 4619, captioned as follows:

AN ORDINANCE APPOINTING TWO (2) MEMBERS OF THE PLANNING AND ZONING COMMISSION AND THE BOARD OF ADJUSTMENT OF THE CITY OF DEER PARK, TEXAS; SPECIFYING THEIR TERMS. (Denise Bryan and Alisha Melton)

Motion carried 6 to 0.

22. CONSIDERATION OF AND ACTION ON AN ORDINANCE APPOINTING TWO ALTERNATE MEMBERS TO THE BOARD OF ADJUSTMENT FOR A TWO-YEAR TERM – After a proposed ordinance was read by caption, motion was made by Councilman Martin and seconded by Councilwoman Ford to adopt Ordinance No. 4620, captioned as follows:

AN ORDINANCE APPOINTING TWO (2) ALTERNATE MEMBERS OF THE BOARD OF ADJUSTMENT OF THE CITY OF DEER PARK, TEXAS; AND SPECIFYING THEIR TERMS. (Linda McHone and Elizabeth Delgado)

Motion carried 6 to 0.

23. CONSIDERATION OF AND ACTION ON AN ORDINANCE APPOINTING THREE MEMBERS TO THE PARKS AND RECREATION COMMISSION – After a proposed ordinance was read by caption, motion was made by Councilman League and seconded by Councilwoman Ford to adopt Ordinance No. 4621, captioned as follows:

AN ORDINANCE APPOINTING THREE MEMBERS TO THE PARKS & RECREATION COMMISSION OF THE CITY OF DEER PARK, TEXAS FOR A TWO YEAR TERM; BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK. (Glenda Kiefer, Sherry Redwine and Jamie Cox)

Motion carried 6 to 0.

24. CONSIDERATION OF AND ACTION ON AN ORDINANCE APPOINTING ONE MEMBER TO THE CRIME CONTROL AND PREVENTION DISTRICT TO COMPLETE THE REMAINING TERM OF A DEPARTING MEMBER – After a proposed ordinance was read by caption, motion was made by Councilman Ginn and seconded by Councilwoman Ford to adopt Ordinance No. 4622, captioned as follows:

AN ORDINANCE APPOINTING ONE (1) BOARD MEMBER OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF DEER PARK, TEXAS DUE TO RESIGNATION OF BOARD MEMBER. (Austin Montgomery)

25. CONSIDERATION OF AND ACTION ON AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF DEER PARK DUE TO THE COMPLETION OF THE RECODIFICATION PROJECT – After a proposed ordinance was read by caption, motion was made by Councilman Martin and seconded by Councilman League to adopt Ordinance No. 4623, captioned as follows:

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF DEER PARK, TEXAS; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

Motion carried 6 to 0.

26. CONSIDERATION OF AND ACTION ON AN ORDINANCE APPROVING THE UPDATED 2024-2025 SALARY AND CLASSIFICATION SCALES – After a proposed ordinance was read by caption, motion was made by Councilman Ginn and seconded by Councilman League to adopt Ordinance No. 4624, captioned as follows:

AN ORDINANCE PROVIDING FOR A RECLASSIFICATION SCALE AND PAY RANGE CHART FOR EMPLOYEES OF THE CITY OF DEER PARK; PROVIDING A PAY RANGE CHART FOR UNCLASSIFIED SERVICE EMPLOYEES. (Water Plant Operator C)

Motion carried 6 to 0.

27. CONSIDERATION OF AND ACTION ON THE AUTHORIZATION TO PURCHASE SIXTEEN (16) SETS OF FIREFIGHTING BUNKER GEAR FROM METRO FIRE THROUGH BUY BOARD CONTRACT #698-23 – Motion was made by Councilman League and seconded by Councilman Ginn on the authorization to purchase sixteen (16) sets of firefighting bunker gear from Metro Fire through Buy Board Contract #698-23.

Motion carried 6 to 0.

ADJOURN – Mayor Mouton adjourned the meeting at 7:58 p.m.

ATTEST:

APPROVED:

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Angela Smith, TRMC, CMC  
City Secretary

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Jerry Mouton, Jr.  
Mayor