



**MINUTES OF THE REGULAR COMMUNITY DEVELOPMENT
CORPORATION BOARD MEETING**

THE REGULAR MEETING OF THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION BOARD OF DIRECTORS HELD AT THE DEER PARK COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, APRIL 22, 2024 AT 5:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

LAURA HICKS	PRESIDENT
FAYLENE DEFRANCIS	MEMEBER
ERIC RIPLEY	MEMBER
DOUG BURGESS	MEMBER
JUSTIN LEAGUE	MEMBER
LAYLA FORD	MEMBER

OTHER OFFICIALS PRESENT:

JAMES STOKES	CITY MANAGER
SARA ROBINSON	ASSISTANT CITY MANAGER
ANGELA SMITH	BOARD SECRETARY

CALL TO ORDER – President Laura Hicks called the meeting to order at 5:30 p.m.

COMMENTS FROM AUDIENCE – No comments received.

1. APPROVAL OF MINUTES OF REGULAR MEETING ON JANUARY 22, 2024 – Motion was made by Justin League and seconded by Eric Ripley to approve the minutes of the regular meeting held on January 22, 2024. Motion carried unanimously.
2. CONSIDERATION OF AND POSSIBLE ACTION ON THE QUARTERLY REPORT FOR THE PERIOD OF JANUARY 1, 2024 – MARCH 31, 2024 – Motion was made by Faylene DeFrancis and seconded by Layla Ford to approve the quarterly report for the period of January 1, 2024-March 31, 2024. Motion carried unanimously.
3. DISCUSSION OF ISSUES RELATING TO THE STATUS OF DPCDC PROJECTS FOR THE PERIOD OF JANUARY 2024 - MARCH 2024 – City Manager James Stokes first spoke about the meeting with the architect to discuss issues with the ability to get a crane on the southside of the building due to the CenterPoint power lines being in that area.

Mr. Stokes began the discussion of the 2015 Type B projects and the 2021 Type B projects and their progress and completion pertaining to the Girls Softball parking lot project, the status of the Harris County Flood Control and Cobb-Fendley design of the bridge, the drainage portion requirements, the completion of the soccer field parking lot and the agreement with Harris County to get funds towards the Hike and Bike Project along with a second application being submitted to try and get more funding for the project. Mr. Stokes also informed the Board that Pemex donated \$80,000 to the city for 10 trash recycling bin compactors that will be installed along the Hike and Bike Trail.

Assistant City Manager Sara Robinson spoke of the request within the upcoming budget for a \$500,000 contingency fund to cover parking lot/Hike and Bike Trail lighting.

4. DISCUSSION OF ISSUES RELATING TO THE PRELIMINARY FY 2024-2025 DEER PARK COMMUNITY DEVELOPMENT CORPORATION BUDGET – Assistant City Manager Sara Robinson addressed the board and spoke on the preliminary budget including total revenues of \$6,206,746, representing estimated sales tax revenue, investment earnings, and prior year revenue. Sales tax revenues have remained flat in FY 2023-2024. The projected expenditures of \$6,206,746 pertains to the operating expenses of debt service in the amount of \$2,596,246 and capital outlay of \$1,850,000. The capital outlay expenditures include the construction of the Spencerview bridge and additional parking for Glenwood Park and the Spencerview baseball fields. The construction of the new Community Center includes \$1,500,000.00 of contingency funds. Ms. Robinson stated that the meeting for July 22, 2024 for the DPCDC Board of Directors is to consider approval of the FY 2024-2025 Budget with the option to make adjustments at that meeting as well.
5. RECOGNITION OF SERVICE BY JUSTIN LEAGUE ON THE DEER PARK COMMUNITY DEVELOPMENT BOARD – Mr. League was appointed to the Deer Park Community Development Board in 2022 with his term ending in April 2024 due to being elected as a City Council Position 4. An appreciation plaque was presented to Mr. League at the meeting for serving on the Deer Park Community Development Board.
6. ANNOUNCEMENT OF UPCOMING DPCDC MEETINGS FOR 2023 – Assistant City Manager Sara Robinson acknowledged the upcoming Deer Park Community Development Corporation (DPCDC) meetings for 2024. There will be no special called meetings for the budget as DPCDC will adopt their budget and submit to Council at the regular scheduled July 22nd meeting. She explained that it is very critical that members attend these budget meetings as there is very little room for change due to legislation.

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ADJOURN – President Laura Hicks adjourned the meeting at 5:52 p.m.

ATTEST:

APPROVED:

Angela Smith, TRMC, CMC
Board Secretary

Laura Hicks, President
Deer Park Community Development Corporation