

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

A WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON OCTOBER 3, 2016, BEGINNING AT 6:15 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON	MAYOR
SHERRY GARRISON	COUNCILWOMAN
THANE HARRISON	COUNCILMAN
TOMMY GINN	COUNCILMAN
BILL PATTERSON	COUNCILMAN
RON MARTIN	COUNCILMAN
RAE A. SINOR	COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAY STOKES	CITY MANAGER
GARY JACKSON	ASSISTANT CITY MANAGER
SHANNON BENNETT	ACTING CITY SECRETARY
JIM FOX	CITY ATTORNEY

1. MEETING CALLED TO ORDER – Mayor Mouton called the workshop to order at 6:15 p.m.
2. PRESENTATION AND DISCUSSION OF ISSUES RELATING TO THE NEW ANIMAL SHELTER – Kim Dowdy of Quorum Architects gave an overview of the Deer Park Animal Shelter highlighting the site plan, floor plan and exterior elevations. The estimated cost of the new Animal Shelter will be 2.8 million dollars. (Exhibit A1-A6)
3. DISCUSSION OF ISSUES RELATING TO ENTERING INTO AN AGREEMENT WITH BINKLEY & BARFIELD, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE 2016 STREET BOND PROGRAM – Public Works Director Bill Pedersen commented, “Over the past few weeks, we have been negotiating a contract with Binkley & Barfield, Inc. for professional engineering services for the 2016 Street Bond program. We want to recommend approval of the contract. We provided a list of streets.” (Exhibit B)
4. DISCUSSION OF ISSUES RELATING TO THE MEETING AND PUBLIC HEARING SCHEDULE FOR THE COMPREHENSIVE PLAN UPDATE AND AMENDMENT OF THE SUBDIVISION AND ZONING ORDINANCES - Assistant City Manager Gary Jackson advised Council of meeting and public hearing schedule for the Comprehensive Plan update and amendment of the subdivision and zoning ordinance. “We are proposing

this starts off with a joint workshop with the Steering Committee, The Planning & Zoning Commission and City Council on October 25, 2016. The final reading of the Zoning Ordinance will be March 21, 2017. We will have to notify all the property owners in the City of the zoning ordinance. We want to use one notice that goes out to everyone on a postcard which will contain the preliminary public hearing and a joint public hearing.

Councilwoman Garrison asked that the comprehensive plan be distributed before the meeting to which Mr. Jackson advised the comprehensive plan will be distributed a week before the meeting.

Councilman Martin asked, "Is the only method to notify everyone is by a postcard through the mail?"

Mr. Jackson answered, "We will notice on website, social media and publications in the newspaper. The legal part of notifying the citizens is by postcard."

City Manager Jay Stokes commented, "We will send an email out to confirm the dates and check with consultants on their availability as well."

5. DISCUSSION OF ISSUES RELATING TO THE QUARTERLY FINANCIAL REPORT FOR THE FISCAL YEAR 2015-2016 THIRD QUARTER ENDING JUNE 30, 2016 - Finance Director Donna Todd gave an overview of the budget funds for the quarter, highlighting the expenditures and revenues of each fund.
6. DISCUSSION OF ISSUES RELATING TO THE REPAIR OF THE GATEWAY MONUMENT AT THE INTERSECTION OF CENTER STREET AND RAILROAD STREET – Assistant City Manager Gary Jackson advised Council of the report given by the architect which highlighted areas that needed repair. The repair is estimated to be \$48,600 for the construction and an additional cost to the architect for overseeing the repairs. We asked for a brick mason who was qualified and experienced with proven results of other projects. It's recommend that Hoggatt, LP in Pasadena who has constructed gateway projects for Morgan's Point, South Houston, and Galena Park. It's estimated to be completed in nine weeks.
7. REPORT FROM THE HISTORICAL COMMITTEE ON THE HISTORIC MARY WILSON AND WILLIAM JACKSON HEADSTONE/GRAVESITE AND RELOCATION OF THE PATRICK CABIN HISTORICAL MARKER – Councilwoman Sherry Garrison presented a powerpoint presentation and the points of discussion included: Discovering the Headstone-1928, Moving the Gravesite to Dow Park - 1977, Moving the Headstone to Heritage Park - 2007/2008, Involving the Historical Committee - 2014-2015, Significance of Headstone and Small casket, involving the Texas Historical Commission - 2015-2016 and making a decision to move forward.

Consensus of the Council is to move the headstone/gravesite and to submit an application to the Texas Historical Commission to relocate the Patrick's Cabin historical marker.

8. ADJOURN – Mayor Mouton adjourned the workshop meeting at 7:10 p.m.

---

Shannon Bennett, TRMC  
Acting City Secretary

---

Jerry Mouton  
Mayor