



Sherry Garrison, Council Position 1
TJ Haight, Council Position 2
Tommy Ginn, Council Position 3

Justin League, Council Position 4
Ron Martin, Council Position 5
Georgette Ford, Council Position 6

James Stokes, City Manager
Sara Costlow, Assistant City Manager

Jerry Mouton Jr. , Mayor

Angela Smith, City Secretary
Jim Fox, City Attorney

Ordinance No. 4579

Resolution No. 2024-23

CALL TO ORDER

The 1864th meeting of the Deer Park City Council.

INVOCATION

PLEDGE OF ALLEGIANCE

COMMENTS FROM AUDIENCE

The Mayor shall call upon those who have registered to address council in the order registered. There is a THREE minute time limit. A registration sign up form is available in the Council Chambers and citizens must be registered by five minutes prior to the start of the meeting time.

PRESENTATIONS

1. Swearing in of Holly Williamson and Robert Barfield as newly appointed Associate Judges. [APT 24-019](#)

Recommended Action: Swear in Holly Williamson and Robert Barfield as newly appointed Associate Judges.

Department: City Secretary's Office

Attachments: [Ordinance 4551 Associate Judges](#)

2. Presentation of the recognition of Fire Chief Don Davis. [PRE 24-061](#)

Recommended Action: Applause.

Department: City Manager's Office and Office of the Mayor

AWARDING/REJECTING BIDS

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

3. Consideration of and action on awarding the Spencerview Pedestrian Bridge Project to Lucas Construction Company, Inc. [BID 24-012](#)

Recommended Action: Award the project to Lucas Construction Company, Inc.

Attachments: [Bid Recommendation - from Cobb Fendley](#)
[3657-17 lucas construction company inc](#)

CONSENT CALENDAR

4. Approval of workshop meeting minutes for November 5, 2024. [MIN 24-099](#)

Recommended Action: Approval of workshop meeting minutes for November 5, 2024.

Department: City Secretary's Office

Attachments: [CC MW 110524](#)

5. Approval of regular meeting minutes for November 5, 2024. [MIN 24-100](#)

Recommended Action: Approval of regular meeting minutes for November 5, 2024.

Department: City Secretary's Office

Attachments: [CC MR 110524](#)

6. Approval of tax refund to Corelogic in the amount of \$9,637.44 due to an overpayment. [TAXR 24-026](#)

Recommended Action: Approve the tax refund to Corelogic.

Department: Finance

7. Approval of tax refund to Richard Moody in the amount of \$528.93 due to an overpayment. [TAXR 24-027](#)

Recommended Action: Approve the tax refund to Richard Moody.

Department: Finance

8. Acceptance of the Quarterly Investment Report for the quarter ended September 30, 2024. [RPT 24-074](#)

Recommended Action: Accept the Investment Report for the Quarter Ended September 30, 2024.

Attachments: [2024 Q4 Investment Report](#)

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9. Acceptance of the Quarterly Financial Report for the Fiscal Year 2023-2024 Fourth Quarter Ended September 30, 2024. [ACT 24-063](#)

Recommended Action: Accept the Quarterly Financial Report for the Fiscal Year 2023-2024 fourth quarter ended September 30, 2024.

Department: Finance

Attachments: [Q4 09.30.24 Reporting Package](#)
[2024 Q4 Financials Presentation_Council](#)

NEW BUSINESS

10. Consideration of and action on accepting completion of the Surface Water Treatment Plant Clearwell Transfer Pump, Ground Storage Tank (GST) and Disinfection Improvements. [ACT 24-064](#)

Recommended Action: Accept completion of this project and release the retainage currently being held.

Department: Public Works

Attachments: [CSA Deer Park Warranty Letter - 11-7-24](#)
[Consent of Surety to Final Payment](#)

11. Consideration of and action on an amendment to the contract between the City of Deer Park and the Texas Emergency Services Retirement System (TESRS) authorizing a "13th Check" for fiscal year 2024-2025. [AMD 24-006](#)

Recommended Action: Amend the contract to allow for a "13th Check" to be issued to retired first responders for FY2024-2025.

Attachments: [Deer Park 13thcheck Amend 11212023](#)

12. Consideration of and action on a resolution approving the adoption of election equipment for the conduct of all municipal elections. [RES 24-308](#)

Recommended Action: Approve the resolution adopting the stated election equipment for the conduct of all municipal elections for the City of Deer Park.

Department: City Secretary's Office

Attachments: [Resolution for Adoption of Election Equipment](#)

13. Consideration of and action on an ordinance amending Sections 66-77 and 66-80 of the City of Deer Park's Code of Ordinances regulating Parking in the City of Deer Park. [ORD 24-126](#)

Recommended Action: Approve the ordinance amending Sections 66-77 and 66-80 of the City of Deer Park's Code of Ordinances regulating Parking in the City of Deer Park.

Attachments: [Parking Violations Sec's 66-77 & 80.pdf](#)

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14. Consideration of and action on an ordinance to amend the Fiscal Year 2024-2025 Water & Sewer Fund Budget for the Water Treatment Plant to Rehabilitate Two Clarifiers. [ORD 24-129](#)

Recommended Action: Approve the ordinance to amend the FY 2024-2025 Water & Sewer Fund Budget for the Water Treatment Plant.

Attachments: [Inv_15082_from_Coastal_Pump_Services_Inc._11460](#)
[Ord - Amend Budget FY24 WTP Rehab of Clarifiers 3&4](#)

15. Consideration of and action on authorization to purchase audio-visual equipment for five (5) conference rooms in City Hall from DATAVOX under TIPS Contract 230105 & Dell under DIR Contract TX-DIR-TSO-3763. [PUR 24-045](#)

Recommended Action: Authorize purchasing AVT for five (5) conference rooms in City Hall from DATAVOX under TIPS contract 230105 & Dell under DIR Contract TX-DIR-TSO-3763.

Attachments: [Form 1295 Certificate 101289383.pdf](#)
[DVXA-15476City of Deer Park - City Hall Conference Rooms \(TIPS\) - AV Propo](#)
[US Quote 3000182410830.2.pdf](#)

16. Consideration of and action on the purchase of a backup jockey pump for lift stations from Hahn Equipment Co. [PUR 24-046](#)

Recommended Action: Approve the purchase of the backup pump from Hahn Equipment Co.

Department: Public Works

Attachments: [Hahn Quote](#)
[Hahn - Single Source Letter](#)

17. Consideration of and action on authorization to purchase field grading services for Varnell and Bowyer fields from Fielder's Choice, Inc. via TIPS Contract #20020501. [PUR 24-047](#)

Recommended Action: Approve authorization to purchase Field grading services for Varnell and Bowyer fields from Fielder's Choice, Inc. via TIPS Contract #20020501.

Attachments: [Dow Colt Field Bid Sheet 11.11.24](#)
[Dow Park Pony Field Bid Sheet 11.11.24](#)

ADJOURN

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

I, City Secretary, certify that a copy of the November 19, 2024, council agenda was posted in the glass case outside City Hall convenient and accessible to the general public at all times and to the City's website at www.deerparktx.gov in compliance with Chapter 551, Texas Government Code.

Date and time posted _____ Date removed _____

*Angela Smith, TRMC, CMC
City Secretary*

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.

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