



# LIBERTY CHRISTIAN

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## CLASSICAL ACADEMY

November 24, 2025

Deer Park City Council Members:

I am writing to request a Specific Use Permit at 4325 W. Pasadena Blvd. Deer Park, Texas 77536, for Liberty Christian Classical Academy (LCCA). LCCA is a 501(c)(3) nonprofit corporation. Our school has leased the property from Living Water Church, and we anticipate opening for students in August 2026.

We will be enrolling students in grades Prekindergarten 4 to 6th for Monday thru Friday instruction. We anticipate an enrollment of 120 students, ages 4 to 12. Our lease is for the building on the southwest corner of the property. The building is currently E class according to Harris County, and it formerly had a preschool. The new roof and improved cosmetics of the building will benefit the street and surrounding neighborhood.

Our hope is to utilize the property to provide parents and children in Deer Park and the surrounding area with a classical Christian education opportunity as there are limited options for Christian education and no classical school in our community. Please consider granting our request to obtain a Specific Use Permit for our private Christian school.

Thank you,

A handwritten signature in black ink that reads "Melissa C. Martin". The signature is fluid and cursive, with the first name "Melissa" being more prominent than the last name "Martin".

Melissa C. Martin, Ed.D., Board President  
Liberty Christian Classical Academy  
[mmartin@libertychristianclassical.org](mailto:mmartin@libertychristianclassical.org)  
713-870-3788

### *Specific Use Permit Checklist*

Property Address: 4325 W. Pasadena Blvd.  
Liberty Christian Classical Academy

- ☒ Letter of request
- ☒ Site plans
- ☒ Fee & Receipt - \$1000.00
- ☒ CC Agenda 1-6-26
- ☐ CC Minutes from the above meeting
- ☐ PZ item placed on next agenda to call for hearing 2-2-26 (date)
- ☒ Pull the list of residents within 200 feet.
- ☐ PZ Agenda scheduling a public hearing \_\_\_\_\_ (date)
- ☒ Public Hearing of P&Z scheduled for 3-2-26 @ 6:30pm.
- ☐ PZ Minutes from the above meeting
- ☐ Process after meeting scheduling Public Hearing
- ☐ PH Notice typed, emailed and posted [\_\_\_\_\_]
- ☐ PH Notice sent to applicant and residents within 200 feet of [\_\_\_\_\_]
- ☐ Verify applicant address on the permit to V. Pts. Notice sent to \_\_\_\_\_ locations.
- ☐ PH Notice with P & Z Agenda packet for hearing on [\_\_\_\_\_]
- ☐ Public Hearing Minutes from the above hearing
- ☐ CC Agenda [\_\_\_\_\_] \* (See Wording Below)
- ☐ CC Minutes from the above meeting
- ☐ Ordinance No. [\_\_\_\_\_]
- ☐ File Folder Completed on [\_\_\_\_\_] by [\_\_\_\_\_]

\*Consideration of and action on a recommendation from the Planning and Zoning Commission and a proposed Ordinance on the request of     for a SUP to operate a    .

# CITY OF DEER PARK

## Specific Use Permit



LN-002142-2025

PERMIT #: LN-002142-2025

ISSUED DATE:

PROJECT:

EXPIRATION DATE:

PROJECT ADDRESS: 4325 W PASADENA BLVD

OWNER NAME: Church Of The Living Water CONTRACTOR:

ADDRESS: 4325 W Pasadena Blvd ADDRESS:

CITY: DEER PARK CITY:

STATE: TX STATE:

ZIP: 77536 ZIP:

PHONE:

### PROJECT DETAILS

PROPOSED USE: SQ FT: 0  
DESCRIPTION: New Christian School. VALUATION: \$0.00

### PERMIT FEES

TOTAL FEES: \$1,000.00 PAID: \$1,000.00 BALANCE: \$0.00

**ALL PERMITS MUST BE POSTED ON THE JOBSITE AND VISIBLE FROM THE STREET**

### NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 1 YEAR AT ANY TIME AFTER WORK IS STARTED. ALL PERMITS ARE SUBJECT TO THE FOLLOWING:

- ALL WORK MUST COMPLY WITH THE BUILDING, ELECTRICAL, PLUMBING, AND MECHANICAL CODES ADOPTED BY THE CITY OF DEER PARK AT THE TIME THE PERMIT IS ISSUED.
- IT IS THE RESPONSIBILITY OF THE OWNER/CONTRACTOR TO COMPLY WITH ALL STATE & FEDERAL DISABILITY REQUIREMENT
- ENCROACHMENTS OF EASEMENTS AND RIGHT-OF-WAYS ARE NOT ALLOWED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF THIS PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAWS REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT

DATE

REVIEWED FOR CODE COMPLIANCE BY

DATE

**TO SCHEDULE NEXT DAY INSPECTIONS CALL BY 4PM 281-478-7270**

**ALL REINSPECTIONS ARE SUBJECT TO A \$45.00 REINSPECTION FEE**

You can request a morning or afternoon inspection and we will do our best to accommodate you but there are no guarantees, it will depend on the volume of inspections scheduled that day.

710 E San Augustine Deer Park, TX 77536 Fax 281-478-0394  
www.deerparktx.gov/publicworks

