



MINUTES OF THE CITY COUNCIL WORKSHOP MEETING

A WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON AUGUST 19, 2025 BEGINNING AT 6:15 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON
SHERRY GARRISON
TJ HAIGHT
TOMMY GINN
RON MARTIN
JUSTIN LEAGUE
GEORGETTE FORD

MAYOR
COUNCILWOMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAMES STOKES
SARA ROBINSON
JIM FOX
ANGELA SMITH

CITY MANAGER
ASST. CITY MANAGER
CITY ATTORNEY
CITY SECRETARY

SEC 551.127 VIDEO CONFERENCE ATTENDANCE – Councilman Ron Martin attended virtually.

CALL TO ORDER –
Mayor Mouton called the workshop to order at 6:15 p.m.

COMMENTS FROM AUDIENCE – No comments received.

1. SPECIAL PRESENTATION FOR RECOGNITION OF 2025 PARTICIPANTS OF THE VOLUNTEERS IN PARKS AND RECREATION PROGRAM (VIPAR) – Parks and Recreation Director Kenny Walsh spoke of the youth volunteers, ages ranging from 12-15, that have dedicated hundreds of hours to serve the city and the citizens. Recreation Specialist Ruben Martinez joined Mr. Walsh in thanking the volunteers for their service and presented certificates of appreciation to VIPAR participants Brooklyn Aguirre, Aaliyah Battle, Ellie Bell, Sawyer Bell, Allyson Guidry, Mateo Hernandez, Landon Hoffman, Isaac Inman, Emileigh Landers, Moses Lopez, Chloe Martinez, Charlie Massey, Joanna McWilliams, Alix Meza, Uche Osuocha, Fernando Pacheco, Daisy Perez, Cameryn Pool, Caleb Reimer, Breslin Regan, Brooke Smith, Peyton Stevenson, Riley Stevenson, Makayla Vazquez and Allyson Willhoite.

2. RECOGNITION OF EMPLOYEE AWARDS FOR 2ND QUARTER – City Manager James Stokes introduced the 2025 Second Quarter employees for support and team awards. Mr. Stokes acknowledged the employees for their dedication and allowed the directors of each individual employee to speak on their deserving recognition and the impact they have made. These employees were not able to be present at the August 5th meeting when other awardees were recognized.

Employee of the 2nd Quarter – Support, Anthony Hollister - Network Administrator.

Team of the 2nd Quarter, Field – Parks and Recreation Team, Darren Driskell, Taylor Sandoval, Matthew Hicks, Joel Rasco, Jason Bergman, Brandon Naranjo and Alfredo Arriaga.

3. RECOGNITION OF VARIOUS CITY EMPLOYEES AND THEIR ACCOMPLISHMENTS – City Manager James Stokes spoke on recognizing employees and their recent professional and personal accomplishments. Mr. Stokes allowed each director of the employee to speak on those individual accomplishments. The employees recognized are Parks and Recreation Assistant Director Jacob Zuniga, Senior Services Supervisor Kristin Villalovos, Superintendent of Water/Sewer Distribution Armando Diaz, Assistant Project Manager Dorlee Vargas, Engineering Department Project Manager George Gonzales, Recreation Specialist Camryn Cardenas and Program Aid Isaac Tovar.
4. DISCUSSION OF ISSUES RELATING TO THE QUARTERLY FINANCIAL REPORT FOR THE FISCAL YEAR 2024-2025 THIRD QUARTER ENDED JUNE 30, 2025 – Finance Director Nicole Ganey highlighted the quarterly financial report for the Fiscal Year 2024-2025 third quarter ended June 30, 2025. Ms. Ganey stated that 96% of the General Funds budgeted revenue has been collected with the majority of the revenues coming from industrial district payments, sales taxes and property taxes. The city has received 99% of its total budgeted investment revenue with 3 months of earnings remaining to be recorded. Ms. Ganey added that the expenditures are on target for this time of year at 73.69% and also stated that the property taxes and industrial payments collected for the third quarter totaled \$45.6M. Sales taxes for FY 2025 are trending higher than the prior year collections by approximately 13.59%. The general fund reserve sits at \$53M and could sustain the city for approximately 341 days. The Enterprise Funds include revenues and expenditures through June 30th for the water and sewer with a total of \$10,537,098 in revenue equaling 67% of budget., storm water with a total of \$311,128 in revenue equaling 68% of budget and the DAC with 0% revenue at this time due to the newness of the facility. The total debt outstanding as of October 1, 2024 is \$140,630M with principal payments from debt service and water sewer fund totaling \$7.36M and interest totaling \$5.61M.
5. PRESENTATION OF THE DEER PARK POLICE DEPARTMENT 2024 ANNUAL REPORT – Assistant Police Chief Wade Conner spoke of the police officers along with EMS and fire Personnel that assisted the Deer Park ISD Criminal Justice Club to prepare for the Texas Public Service Teacher Association competition. The students placed 1st place in EMT Bunker Gear and Firefighter Search and Rescue, 2nd place in S.W.A.T and fingerprinting and also 3rd place in Misdemeanor Traffic Stops and Bunker Gear. These students will advance to the state competition that taking place in January 2025. This is Mr. Burgess last year to teach and due his influence on many Deer Park Police employees, this Annual Report is dedicated to him.

6. DISCUSSION OF ISSUES RELATED TO PROPOSED ALTERNATE SCHEDULE – Human Resources Director Sandra Wilson gave a presentation of the proposed alternate 9/80 work schedule. Ms. Wilson spoke on the data that was pulled from 17 cities and stated that 16 of those cities have alternate schedules in place already. Nationally, it is a common practice among 30%-40% of municipalities to have alternate scheduling. Ms. Wilson explained the reasoning for the proposed change would both benefit operational efficiency and public service. The new hours would extend service hours in the morning and in the evening for the convenience of the citizens and would also enhance the employees work-life balance. Ms. Wilson went over the hours of the proposed schedule being Monday – Thursday: 7:30 AM to 5:30 PM and Friday: 7:30 AM to 11:30 AM. (Exhibit A1-A5)

Councilwoman Garrison asked on what the employees thought about the proposed changes to the schedule? Assistant City Manager Sara Costlow responded and explained that there were multiple discussions held with directors as well as other key personnel on the topic. Ms. Costlow emphasized that the feedback was all positive.

Councilman Martin stated that he is a fan of 9/80 schedules but inquired if there had been a “gauge on traffic” in connection to Fridays. City Manager Stokes responded stating that the “traffic” is a lot slower on Fridays. Mr. Stokes emphasized that the purpose of bringing this to Council was to see if Council was on board with the proposed change and if so, what time frame would be to their liking.

City Council had no objective to the proposed schedule change and left it up to staff on when to implement the new schedule. City Council did all agree that it was imperative to have the citizens well aware of the change beforehand.

7. PRESENTATION RELATED TO THE MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4 GENERAL PERMIT) – Planning and Development /City Engineer Dilcia Jimenez spoke on the discharge permit that is a requirement by the TCEQ. This permit is to help the storm water runoff avoid pollutants by providing manual system maintenance and administrative maintenance. The MS4 system will provide collection and conveying of illicit discharge through ditches, curbs, gutter and storm sewers separately to not invade the wastewater collection system or the water treatment plant. (Exhibit B1-6)

ADJOURN – Mayor Mouton adjourned the workshop meeting at 7:17 p.m.

ATTEST:

APPROVED:

Angela Smith, TRMC, CMC
City Secretary

Jerry Mouton, Jr.
Mayor