



**MINUTES OF THE REGULAR COMMUNITY DEVELOPMENT  
CORPORATION BOARD MEETING**

THE REGULAR MEETING OF THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION BOARD OF DIRECTORS HELD AT THE DEER PARK COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, JULY 22, 2024 AT 5:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

LAURA HICKS	PRESIDENT
ERIC RIPLEY	VICE PRESIDENT
FAYLENE DEFRANCIS	MEMBER
DOUG BURGESS	MEMBER
JEFF LAWThER	MEMBER
LAYLA FORD	MEMBER
BILL PATTERSON	MEMBER

OTHER OFFICIALS PRESENT:

SARA ROBINSON	ASSISTANT CITY MANAGER
ANGELA SMITH	ASSIST. BOARD SECRETARY
NICOLE GANEY	ASSIST. BOARD TREASURER

CALL TO ORDER – President Laura Hicks called the meeting to order at 5:30 p.m.

COMMENTS FROM AUDIENCE – No comments received.

1. ANNOUNCEMENT OF APPOINTMENT TO THE DPCDC BOARD OF DIRECTORS  
– President Hicks announced the newly appointed board member Bill Patterson.
2. CONSIDERATION OF AND ACTION ON ELECTION OF SECRETARY TO FILL UNEXPIRED TERM OF DEPARTING MEMBER – Motion was made by Doug Burgess and seconded by Eric Ripley on election of Faylene DeFrancis as Secretary to fill the unexpired term of departing member. Motion carried unanimously.
3. APPROVAL OF MINUTES OF MEETING FOR THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION MEETING ON APRIL 22, 2024 – Motion was made by Jeff Lawther and seconded by Layla Ford to approve the minutes of the regular meeting held on April 22, 2024. Motion carried unanimously.

4. CONSIDERATION OF AND POSSIBLE ACTION ON THE QUARTERLY REPORT FOR THE PERIOD OF APRIL 1, 2024 - JUNE 30, 2024 – Assistant City Manager Sara Costlow spoke on the quarterly activity report of the CDC projects and opened the floor for any questions from the Board. None were asked.

Motion was made by Doug Burgess and seconded by Faylene DeFrancis to approve the quarterly report for the period of April 1, 2024 - June 30, 2024. Motion carried unanimously.

5. DISCUSSION OF ISSUES RELATING TO THE STATUS OF DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC) PROJECTS FOR THE PERIOD OF APRIL 1, 2024 - JUNE 30, 2024 – Parks and Recreation Director Kenny Walsh spoke on the status of different projects. One is the Glenwood Project that will be going out for bids in July of 2024. Staff is currently awaiting the approval of the Harris County Flood Control District (HCFCD) inter-local agreement with the City to move forward with the Spencerview Bridge. The west side parking additions of the Girls Softball Fields has been completed. Work is being done to complete the east side addition. The underground work and piers have also been completed in efforts to move forward with the parking lot lighting. Mr. Walsh concluded with the status of the Community Center where City staff, BSW, and Durotech continue to meet bi-weekly to address a number of items related to the project in order to keep project on schedule for a summer of 2025 opening.

6. CONSIDERATION OF AND ACTION ON APPROVING THE FISCAL YEAR 2024-2025 DEER PARK COMMUNITY DEVELOPMENT CORPORATION BUDGET AND SUBMISSION TO CITY COUNCIL – Assistant City Manager Sara Costlow informed the Board that there are numerous capital project requests totaling over \$ 2M that the CDC will be able to fund for the next fiscal year. Ms. Costlow explained that the only other change was in the prior year revenue where the expenditures in total for the current year are going to be more than the revenue for the next fiscal year that the city will receive from the sales tax revenue.

Parks and Recreation Director Kenny Walsh spoke on the project details such as the Piping Rehabilitation at Dow Park that will include the construction and renovation of the drainage pipes located at Dow Park and the Laser Grading to Varnell and Bowyer Baseball Fields where the playing surface at these fields need to be regraded in order to create a safe playing surface. The project for three (3) pickleball courts at the San Jacinto Park will be constructed on an existing slab and will include shade, benches, fencing and lights.

Board Member Patterson asked if security was an issue for the pickleball courts since the court is opened to the public.

Mr. Walsh responded by explaining that the pickleball court will be open to the public during certain hours where there will also be Parks and Recreation staff on site.

Board Member Lawther suggested that there be more pickleball courts added if possible.

Motion was made by Eric Ripley and seconded by Faylene DeFrancis to approve the Fiscal Year 2024-2025 Deer Park Community Development Corporation Budget and submission to City Council. Motion carried unanimously.

7. ANNOUNCEMENT OF NEXT MEETING OF DPCDC – President Hicks announced the next meeting of the Deer Park Community Development Corporation (DPCDC) is scheduled for October 28, 2024 at 5:30pm.

ADJOURN – President Laura Hicks adjourned the meeting at 5:51 p.m.

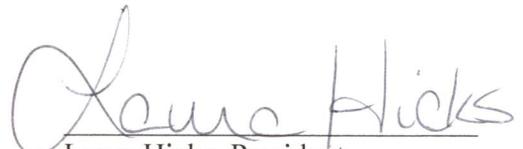
ATTEST:

APPROVED:



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Angela Smith, TRMC, CMC  
Board Secretary



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Laura Hicks, President  
Deer Park Community Development  
Corporation