

# Employee of the Quarter Nomination Form

Please complete each of the fields below and explain in detail the reason for the employee nomination

**Nominee Name:** Ernestina Palomares

field service

☐

**Nominee Department:** Police

support staff

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The following questionnaire is provided to describe key qualities, traits, and/or characteristics of the nominee.

**Describe the specific event where the nominee exceeded expectations during this Quarter.**

The Deer Park Police Department, along with our area Law Enforcement Consortium, migrated our current, outdated and escalating expense, Law Enforcement software program to the new, updated, and all encompassing, Motorola software, Research began in 2019 with the final selection in 2024. Ernestina "Tina" Palomares was asked to take on this very large endeavor as support to Lt. Chris Brown, who was also part of this team of two, to be our primary Liaisons throughout. Tina accepted this responsibility and spent over 100 hours of training in preparation for the migration and she even learned to Dispatch.

**Describe how the final outcome of the specific event impacted the department/organization.**

Over the years, the Police Department has utilized several software programs. Technology continues to improve and we must grow with it. This new Motorola software is very granular and customizable. By updating to this new software the Police Department will save money as the previous software was requiring additional expense each time we wanted to include a different field or module.

**What are some key leadership qualities that the nominee demonstrates?**

Tina has exhibited her leadership qualities by continuing to expand her knowledge, not only in her job assignment of Crime Analyst, but as the supporting role for pre-training to learn the new Motorola software, implementing the installation and migration of the software, and accepting continual training for this software as we grow into it. Currently Tina and Lt. Brown are sole providers for any questions, issues, or suggestions for this software. Tina is anticipating additional training as we advance into the future.

**Why do YOU believe the nominee deserves to be recognized for the Employee of the Quarter ?**

It is my pleasure to nominate Ernestina "Tina" Palomares for Employee of the Quarter, Support Staff, as she has exhibited an award winning attitude throughout this implementation and migration. Tina is a special individual who enjoys what she does and shows it as she continues to take on additional responsibilities without hesitation.

Submitted by: Rhonda R. Cole Thraikill, Admin. Asst. to the Chief of Police Date: April 4, 2025

Supervisor/Director signature:

Date: April 4, 2025

Meg Higg 4-4-25 HUMAN RESOURCES USE ONLY

Performance review requirements met ☐ yes ☐ no

Written discipline received in last 12 mos. ☐ yes ☐ no

Years of service

Received Employee of the Year ☐ yes ☐ no