

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

THE SPECIAL MEETING OF THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION BOARD OF DIRECTORS HELD AT THE DEER PARK COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, JANUARY 7, 2019 AT 5:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

T.J. HAIGHT	PRESIDENT
GEORGETTE FORD	VICE PRESIDENT
JEFF LAWATHER	MEMBER
LES ELLARD	MEMBER
DOUG BURGESS	MEMBER
LAURA HICKS	MEMBER

OTHER OFFICIALS PRESENT:

JAY STOKES	CITY MANAGER
GARY JACKSON	ASSISTANT CITY MANAGER
SHANNON BENNETT	BOARD SECRETARY
DONNA TODD	TREASURER

1. MEETING CALLED TO ORDER – President T.J. Haight called the meeting to order at 5:30 p.m.

President T.J. Haight commented, “We would like to welcome our newest member Les Ellard to Position No. 3.”

Parks and Recreation Director, Charlie Sandberg commented, “First of all, I wanted to thank you for all you did last year. Thank you for representing the Community with all the Deer Park Community Development projects and working along with us. I just wanted to thank you all for that.”

2. DISCUSSION AND POSSIBLE RECOMMENDATION TO CITY COUNCIL TO APPROVE THE CHANGE ORDER RELATING TO THE EXTENDED MAXWELL ADULT CENTER CANOPY – Parks and Recreation Director, Charlie Sandberg, discussed the concerns voiced by the seniors that “the awning on the exterior of the building does not cover the areas where the sidewalk is cut for wheelchairs and/or walkers.” Mr. Sandberg presented the concept of the extension for the Maxwell Adult Center canopy to the Board.

Motion was made by Georgette Ford and seconded by Doug Burgess to recommend to City Council to approve the change order relating to the extended Maxwell Adult Center canopy. Motion carried unanimously.

3. DISCUSSION OF GENERAL CONDITIONS EXTENDED DAYS AND PROJECT COST FOR THE MAXWELL ADULT CENTER – Parks and Recreation Director, Charlie Sandberg gave an overview of the request for funds to be used from contingency and the unencumbered balance for the Maxwell Adult Center Project to be used to pay for the extended days and structural issues. To cover the cost, the \$11,186.27 from the Contingency Fund and \$26,813.73 from the Unencumbered Fund will be utilized for the expense. That leaves a remaining balance of \$11,608.40 in the unencumbered funds for the Maxwell Adult Center Project.

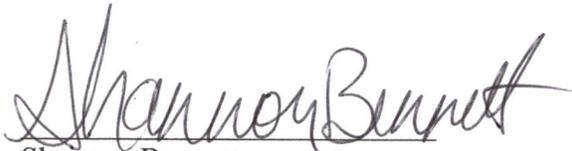
Jeff Lawther asked, “Do you think you will use the remaining funds?”

Mr. Sandberg responded, “I am not too sure. There are things that always come up. We are in the punch list state right now in the process. We do not foresee any other expenses for the project.”

Motion was made by Doug Burgess and Laura Hicks to accept the recommendation of the general conditions extended days and project cost for the Maxwell Adult Center.

4. ADJOURN – President T.J. Haight adjourned the meeting at 5:37 p.m.

ATTEST:



Shannon Bennett
Board Secretary

APPROVED:



T.J. Haight, President
Deer Park Community Development Corporation