

CITY OF DEER PARK  
SEPTEMBER 16, 2025 - 7:30 PM  
CITY COUNCIL MEETING - FINAL

COUNCIL CHAMBERS  
710 E SAN AUGUSTINE  
DEER PARK, TX 77536

Sherry Garrison, Council Position 1  
TJ Haight, Council Position 2  
Tommy Ginn, Council Position 3

James Stokes, City Manager  
Sara Costlow, Assistant City Manager



Jerry Mouton Jr. , Mayor

Justin League, Council Position 4  
Ron Martin, Council Position 5  
Georgette Ford, Council Position 6

Angela Smith, City Secretary  
Jim Fox, City Attorney

Ordinance No. 4650

Resolution No. 2025-14

## SEC 551.127 VIDEO CONFERENCE ATTENDANCE

*A quorum of city council will physically be at the meeting location listed above, one council member may be attending the meeting virtually on this date using Microsoft Teams. If this occurs, all regulations per Local Government Code Sec. 551.127-Video Conference Call will be followed*

## CALL TO ORDER

*The 1884th meeting of the Deer Park City Council.*

## INVOCATION

## PLEDGE OF ALLEGIANCE

## COMMENTS FROM AUDIENCE

*The Mayor shall call upon those who have registered to address council in the order registered. There is a THREE minute time limit. A registration sign up form is available in the Council Chambers and citizens must be registered by five minutes prior to the start of the meeting time.*

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**TAX PAYER IMPACT STATEMENT**[BUD 25-010](#)

House Bill 1522, passed by the 89th Texas Legislature, amends section 551.043 of the Texas Government Code to require that the notice of a meeting required to be posted under section 551.043(a) of the Texas Open Meetings Act, at which a governmental body will discuss or adopt a budget for the governmental body, must include a taxpayer impact statement showing, for the median-valued homestead property, a comparison of the property tax bill in dollars pertaining to the property for the current fiscal year to an estimate of the property tax bill in dollars for the same property for the upcoming fiscal year.

The City of Deer Park has proposed a budget for the City's 2025-2026 fiscal year. The City intends to adopt its budget on September 16, 2025.

Property Tax Rate for Fiscal Year 2025	\$0.720000
Proposed Property Tax Rate for Fiscal Year 2026	\$0.720000
No-New Revenue Tax Rate for Fiscal Year 2026	\$0.685560
Value of Median-Valued Homestead Property in the City	\$198,814.00
Property Tax Bill for the Fiscal Year 2025	\$1,431.48

Estimated Property Tax Bill for Fiscal Year 2026 if the City Adopts the Proposed Budget and Tax Rate	\$1,431.48
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Estimated Property Tax Bill for Fiscal Year 2026 if the City Adopts a Balanced Budget Funded at the No-New-Revenue Tax Rate	\$1,362.98
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The estimates in this Impact Statement are valid only for the proposed budget and proposed tax rate. The proposed budget and the proposed tax rate may each be amended by City Council at any time before their final adoption which will occur on or before September 30, 2025. If the City Council intends to discuss the proposed budget at a subsequent meeting, the City will include a Taxpayer Impact Statement in the notice for that meeting which will include updated estimates based on any amendments to the proposed budget and proposed tax rate.

**Recommended Action:** Required posting on the agenda. No action is needed.

**PUBLIC HEARINGS**

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide a high quality of life consistent with our history, culture, and unique sense of community.*

1. Public Hearing on the Proposed Ad Valorem Tax Rate for Tax Year 2025. [PH 25-028](#)

**Recommended Action:** Conduct public hearing on the City's proposed ad valorem tax rate for tax year 2025.

**Department:** Finance

**Attachments:** [2025 Notice of Public Hearing on Tax Increase](#)

## AWARDING/REJECTING BIDS

2. Consideration of and action on awarding the contract for parks right-of-way mowing services for the City of Deer Park to ELM Landscape Mgmt. [AGR 25-029](#)

**Recommended Action:** Award the contract for parks right-of-way mowing services for the City of Deer Park to ELM Landscape Mgmt.

**Attachments:** [RFP Mowing 08.19.25](#)  
[score sheet2025 east](#)

## CONSENT CALENDAR

3. Approval of the workshop and regular meeting minutes for September 2, 2025. [MIN 25-075](#)

**Recommended Action:** Approval of workshop and regular meeting minutes for September 2, 2025.

**Department:** City Secretary's Office

**Attachments:** [CC MW 090225](#)  
[CC MR 090225](#)

## NEW BUSINESS

4. Consideration of and action on authorization of parking and issuance of temporary occupancy permit request from Pemex Deer Park for their Fall 2025 "Big Block" turnaround. [AUT 25-034](#)

**Recommended Action:** Authorize or decline the parking and issuance of temporary occupancy permit request from Pemex Deer Park for their Fall 2025 "Big Block" turnaround.

5. Consideration of and action on amending the Financial Management Policy. [POL 25-004](#)

**Recommended Action:** Approve the Financial Management Policy dated September 16, 2025.

**Attachments:** [2025 Financial Policy 09.16.25](#)

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6. Consideration of and action on the adoption of the Five-Year Capital Improvements Plan for years 2026-2030. [ADT 25-003](#)

**Recommended Action:** Adopt the Five-Year Capital Improvements Plan for years 2026-2030.

**Department:** Finance

**Attachments:** [Capital Improvements Plan 2026-2030](#)

7. Consideration of and action on a resolution to transfer \$6,000,000.00 from the Fiscal Year 2024-2025 Unassigned Fund Balance from the General Fund to the Capital Improvements Fund. [RES 25-204](#)

**Recommended Action:** Approve the resolution to transfer \$6,000,000.00 of Fiscal Year 2024-2025 unassigned fund balance of the General Fund to the Capital Improvements Fund.

**Department:** Finance

**Attachments:** [Resolution - Transfer to CIP 09.16.25](#)

8. Consideration of and action on a resolution to transfer \$2,000,000 from the Fiscal Year 2024-2025 Unassigned Fund Balance of the General Fund to the Asset Replacement Fund. [RES 25-205](#)

**Recommended Action:** Approve the resolution to transfer \$2,000,000.00 of Fiscal Year 2024-2025 unassigned fund balance of the General Fund to the Asset Replacement Fund.

**Department:** Finance

**Attachments:** [Resolution - Transfer to ARF 09.16.25](#)

9. Consideration of and action on a resolution maintaining the City of Deer Park's contribution rate to the Texas Municipal Retirement System (TMRS) at the obligated 15.52% for 2026 and not prefunding the City's Unfunded Actuarial Accrued Liability. [RES 25-206](#)

**Recommended Action:** Approve the resolution maintaining the City of Deer Park's contribution rate to TMRS at the obligated 15.2% for 2026 and not prefunding the City's Unfunded Actuarial Accrued Liability.

**Attachments:** [Resolution - TMRS Rate \(FY25-26\)](#)

[TMRS Rate Letter 2026](#)

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10. Consideration of and action on an ordinance adopting the FY 2025-2026 Budget for the City of Deer Park. [ORD 25-089](#)

**Recommended Action:** Take a record vote to approve the ordinance adopting the FY 2025-2026 Budget for the City of Deer Park. (Note: the vote to adopt the budget must be a record vote pursuant to Local Government Code, Chapter 102, Section 102.007).

**Department:** City Manager's Office

**Attachments:** [Ord - Adopt Budget FY26](#)  
[Explanation of Changes - Final 25-26 Budget](#)  
[FY2526 - Budget](#)

11. Consideration of and action on an ordinance levying Ad Valorem Taxes for tax year 2025. [ORD 25-090](#)

**Recommended Action:** A record vote to adopt an ad valorem tax rate of \$0.720000 per \$100 valuation for tax year 2025 by motion as follows: "I move that the property tax rate be increased by the adoption of a tax rate of \$0.720000, which is effectively a 5.02 percent increase in the tax rate."

**Department:** City Manager's Office

**Attachments:** [Ord - FY26 Tax Rate](#)

12. Consideration of and action on an ordinance approving the updated 2025-2026 Salary & Classification Scales. [ORD 25-099](#)

**Recommended Action:** Approve the ordinance updating FY2025/26 Salary & Classification Scales.

**Attachments:** [Ord - Salary Scale FY25-26 Approval](#)  
[FY 25-26 Payscale PROPOSED 9-16-25](#)

13. Consideration of and action on an ordinance moving the time of the October 7, 2025, regular City Council meeting from 7:30 pm to October 7, 2025 at 5:30 pm. [ORD 25-101](#)

**Recommended Action:** Approve the ordinance moving the Oct 7, 2025, council meeting from 7:30 pm to 5:30 pm due to National Night Out.

**Attachments:** [Oct 7 Council Mtg Time Change](#)

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**ADJOURN**

*As the City Secretary, I certify that a copy of the September 16, 2025 council meeting agenda was posted in the glass case outside City Hall convenient and accessible to the general public at all times and to the City's website at [www.deerparktx.gov](http://www.deerparktx.gov) in compliance with Chapter 551, Texas Government Code.*

*Date and time posted \_\_\_\_\_ Date removed \_\_\_\_\_*

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*Angela Smith, TRMC, CMC  
City Secretary*

*City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information*

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