



MINUTES OF THE CITY COUNCIL WORKSHOP MEETING

A WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON OCTOBER 21, 2025 BEGINNING AT 6:45 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON
SHERRY GARRISON
TOMMY GINN
RON MARTIN
JUSTIN LEAGUE
GEORGETTE FORD

MAYOR
COUNCILWOMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

SARA ROBINSON
JIM FOX
ANGELA SMITH

ASST. CITY MANAGER
CITY ATTORNEY
CITY SECRETARY

SEC 551.127 VIDEO CONFERENCE ATTENDANCE – Not used.

CALL TO ORDER – Mayor Mouton called the workshop to order at 6:45 p.m.

COMMENTS FROM AUDIENCE – No comments received.

1. PRESENTATION OF THE 5 YEAR STRATEGIC TECHNOLOGY MASTER PLAN UPDATE – SCIENS representative Steven Graves provided an overview of the Five-Year Strategic Technology Master Plan, which outlines anticipated technology projects and associated costs by fiscal year. The plan will serve as a tool for the city to review annually during the budget process, allowing for the prioritization of projects based on available funding and strategic objectives. Additional SCIENS team members participating in the meeting included Steven Barcey and Lani Manguia.
2. DISCUSSION OF ISSUES RELATING TO AWARDING THE PROPOSAL FOR THE JIMMY BURKE ACTIVITY CENTER AND FIRE STATION 1 LIFT STATION PROJECT – Assistant City Manager Sara Costlow provided an update on the Request for Proposals (RFP) issued for the construction of a new lift station that will serve both the new Fire Station No. 1 and the new Jimmy Burke Activity Center (JBAC) projects. Ms. Costlow noted that the City's selection committee, comprised of staff from the City Manager's Office, Public Works, and Engineering Departments, along with the project architect, BRW reviewed and evaluated all submittals for the project. Interviews were conducted with three firms—Principal Plant

Services, Rogers-O'Brien Construction, and Texas Dewatering—on October 7 and 8, 2025. The selection committee completed its evaluations in accordance with the criteria and considerations outlined in the RFP. Based on these evaluations, Texas Dewatering, the lowest bidder, demonstrated extensive experience with lift stations and received the highest overall ranking. Due to an anticipated equipment lead time of approximately five to six months, a bypass process will be implemented for both facilities during construction.

3. DISCUSSION OF ISSUES RELATING TO ENTERING INTO AN AGREEMENT WITH FREESE AND NICHOLS TO CONDUCT A SANITARY SEWER EVALUATION – Public Works Director David Van Riper provided an overview of the comprehensive monitoring plan for wastewater lift stations, which includes the installation of flow monitors throughout the system. The purpose of this evaluation is to identify areas where repairs are most needed and to determine which underground lines require replacement. The results of the assessment will provide valuable data to guide future maintenance and improvement efforts.

ADJOURN – Mayor Mouton adjourned the workshop meeting at 7:17 p.m.

ATTEST:

APPROVED:

Angela Smith, TRMC, CMC
City Secretary

Jerry Mouton, Jr.
Mayor