



Sherry Garrison, Council Position 1
TJ Haight, Council Position 2
Tommy Ginn, Council Position 3

Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Rae A. Sinor, Council Position 6

James Stokes, City Manager
Gary Jackson, Assistant City Manager

Jerry Mouton Jr., Mayor

Shannon Bennett, TRMC, City Secretary
Jim Fox, City Attorney

Ordinance #4093

Resolution #2019-08

CALL TO ORDER

The 1739th meeting of the Deer Park City Council.

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Recognize the Deer Park 6U Tee-Ball All Star Team.

[PRE 19-029](#)

Department: City Manager's Office

2. Special Presentation - Recognition of 2019 participants of the Volunteers in Parks and Recreation Program. (VIPAR)

[PRE 19-030](#)

Recommended Action: Applause

Department: Parks & Recreation

Attachments: [Copy of 2019 Activity Hours Log](#)

3. Special Presentation - Recognition of 2019 Participants in the Library VolunTeens Program.

[PRE 19-032](#)

Recommended Action: Applause.

Department: Library

PUBLIC HEARINGS

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

4. Public Hearing on the FY 2019-2020 Budget. [PH 19-039](#)

Recommended Action: Conduct the public hearing on the FY 2019-2020 Budget for the City of Deer Park. No action to be taken.

Department: City Secretary's Office

Attachments: [CC H 082019 BUDGET.19.20](#)
[Proposed Budget FY 19-20](#)

5. Public Hearing on the Deer Park Crime Control and Prevention District FY 2019-2020 Budget. [PH 19-038](#)

Recommended Action: Conduct the public hearing on the FY 2019-2020 Budget for the Deer Park Crime Control and Prevention District. No action to be taken.

Department: City Secretary's Office

Attachments: [CC CCPD PH 082019](#)
[CCPD 19-20 Proposed Budget 07.08.19](#)

6. Public Hearing on the Deer Park Fire Control, Prevention, and Emergency Medical Services District FY 2019-2020 Budget. [PH 19-037](#)

Recommended Action: Conduct the public hearing on the FY 2019-2020 Budget for the Deer Park Fire Control, Prevention, and Emergency Medical Services District. No action to be taken.

Department: City Secretary's Office

Attachments: [CC FCPEMS PH 082019](#)
[FCPEMSD 19-20 Proposed Budget 07.08.19](#)

CONSENT CALENDAR7. Approval of minutes of workshop meeting held on August 6, 2019. [MIN 19-125](#)

Recommended Action: Approval

Department: City Secretary's Office

Attachments: [CC MW 080619](#)

8. Approval of minutes of regular meeting held on August 6, 2019. [MIN 19-124](#)

Recommended Action: Approval

Department: City Secretary's Office

Attachments: [CC Mins 8.06.19](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

-
9. Approval of tax refund to Lereta, LLC in the amount of \$963.58 due to an overpayment. [TAXR 19-065](#)
- Recommended Action:** Approve the tax refund to Lereta, LLC.
Department: Finance
10. Approval of tax refund to Lereta, LLC in the amount of \$805.24 due to an overpayment. [TAXR 19-066](#)
- Recommended Action:** Approve the tax refund to Lereta, LLC.
Department: Finance
11. Approval of tax refund to Lereta, LLC in the amount of \$1,029.46 due to an overpayment. [TAXR 19-067](#)
- Recommended Action:** Approve the tax refund to Lereta, LLC.
Department: Finance
12. Approval of tax refund to Sovran Acquisition Limited Partnership in the amount of \$2,137.53 due to a value decrease granted by Harris County Appraisal District. [TAXR 19-068](#)
- Recommended Action:** Approve the tax refund to Sovran Acquisition Limited Partnership.
Department: Finance
13. Approval of tax refund to Partnership Underwood LP in the amount of \$4,634.04 due to a value decrease granted by Harris County Appraisal District. [TAXR 19-069](#)
- Recommended Action:** Approve the tax refund to Partnership Underwood LP.
Department: Finance
14. Approval of tax refund to Partnership Underwood LP in the amount of \$2,686.48 due to a value decrease granted by Harris County Appraisal District. [TAXR 19-070](#)
- Recommended Action:** Approve the tax refund to Partnership Underwood LP.
Department: Finance
15. Approval of tax refund to Luby's Restaurants LTD in the amount of \$830.10 due to a value decrease granted by Harris County Appraisal District. [TAXR 19-071](#)
- Recommended Action:** Approve the tax refund to Luby's Restaurants LTD.
Department: Finance
16. Acceptance of completion of the Water/Sewer Building - Phase II Project. [ACT 19-027](#)
- Recommended Action:** Staff recommends Council acceptance of this project.
Department: Public Works
-

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

17. Acceptance of the Quarterly Financial Report for the Fiscal Year 2018-2019 third quarter ended June 30, 2019. [ACT 19-025](#)

Recommended Action: Accept the quarterly financial report for the Fiscal Year 2018-2019 third quarter ended June 30, 2019.

Department: Finance

Attachments: [2019 3Q Financial Report](#)

18. Acceptance of completion and retainage release for the Girls Softball Renovations Phase I to Tandem Service, LLC. [ACT 19-029](#)

Recommended Action: Staff is requesting approval of the release of retainage to Tandem Service, LLC and acceptance of completed project.

Department: Public Works

Attachments: [img08142019_0001](#)

19. Acceptance of the Parks and Recreation Commission Board's recommendation in regards to fundraising options for the Pony Baseball League parking privilege and gate fees for DPISD JV Girls Softball Tournament as a fundraiser. [ACT 19-028](#)

Recommended Action: Accept the Parks and Recreation Commission Board's recommendation in regards to fundraising option for the Pony Baseball league parking privilege and of gate fees for DPISD JV Girls Softball Tournament as a fundraiser.

Department: Parks & Recreation

20. Authorization to seek bids for the fabrication of the Wastewater Plant clarifier launder covers. [AUT 19-039](#)

Recommended Action: Staff recommends council authorize bidding of the launder cover fabrication.

Department: Public Works

21. Authorization to seek bids for mowing services for Center Street, 13th Street, Highway 225 and pocket areas. [AUT 19-040](#)

Recommended Action: Authorize to seek bids for mowing services for Center Street, 13th Street, Highway 225 and pocket areas for FY 2019-20.

Department: Parks & Recreation

Attachments: [RFP MOWING Maintenance Services 090219](#)

COMMENTS FROM AUDIENCE

The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.

NEW BUSINESS

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

22. Consideration of and action on authorization to purchase services from SKE Construction, LLC, through the Buy Board Cooperative Purchasing Program to perform waterline rehabilitation on Georgia Street, P Street, and installation of new 12" valves on Center Street. [PUR 19-018](#)

Department: Public Works

23. Consideration of and action on submittal of the 2019 Tax Roll and the calculation of the Effective Tax Rate and the Rollback Tax Rate. [TNT 19-001](#)

Recommended Action: Consideration and acceptance of the submitted 2019 Tax Roll and the calculated Effective Tax Rate and the Rollback Tax Rate.

Department: Finance

Attachments: [2019 Appraisal Roll Certification](#)
[Notice of 2019 Tax Year Proposed Property Tax Rate](#)

24. Consideration of and action to increase total tax revenues from properties on the tax roll by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting. [TNT 19-002](#)

Recommended Action: Motion to be read as follows: "I move to increase the tax revenue for the 2019 tax year by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting."

Must be record vote

Department: Finance

25. Consideration of and action on acknowledging the City of Deer Park's acceptance of the conditional approval of the 2017 CDBG-DR Hurricane Harvey Round 1 Infrastructure Grant. [GRT 19-008](#)

Recommended Action: Authorize submission of two letters acknowledging the City of Deer Park's acceptance of the conditional approval of the 2017 CDBG-DR Hurricane Harvey Round 1 Infrastructure Grant.

Department: City Manager's Office

Attachments: [D2017-041 City of Deer Park - Bayou Bend Regional Detention Basin Drainage Acknowledgement Letter to Harris County CSD#1.082019](#)
[Acknowledgement Letter to Harris County CSD#2.082019](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

26. Consideration of and action on an ordinance granting a pipeline franchise to ExxonMobil for a twenty inch (20") Pipeline. (first reading) [ORD 19-068](#)
- Recommended Action:** Approve ordinance of first reading
- Department:** Public Works
- Attachments:** [Exxon Mobil Application & Fee](#)
[ROUTE EXHIBIT with M&B](#)
[AERIAL EXHIBIT EXXON-MOBIL T230 PIPELINE](#)
[Exxon Mobile Pipeline-Granting-08-2019](#)
27. Consideration of and action on an ordinance appointing an alternate member to the Board of Adjustment. [ORD 19-069](#)
- Recommended Action:** Approval of appointment of one alternate member to the Board of Adjustment.
- Department:** City Secretary's Office
- Attachments:** [Appoint Alternate Member to Planning and Zoning and Board of Adjustment enc](#)
28. Consideration of and action on an ordinance approving the Fiscal Year 2019-2020 Deer Park Community Development Corporation Budget. [ORD 19-070](#)
- Recommended Action:** Approve the ordinance.
- Department:** City Manager's Office
- Attachments:** [DPCDC FY 19-20 08.20.19](#)
[Ord - Approve DPCDC 19-20 Budget](#)
29. Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2019-2020 Crime Control and Prevention District Budget. [ORD 19-071](#)
- Recommended Action:** Approve the ordinance adopting the FY 2019-2020 Crime Control and Prevention District Budget.
- Department:** City Manager's Office
- Attachments:** [CCPD FY 19-20 08.20.19](#)
[Ord - Approve CCPD 19-20 Budget](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

30. Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2019-2020 Fire Control, Prevention, and Emergency Medical Services District Budget. [ORD 19-072](#)

Recommended Action: Approve the ordinance adopting the FY 2019-2020 Fire Control, Prevention, and Emergency Medical Services District Budget.

Department: City Manager's Office

Attachments: [FCPEMSD FY 19-20 08.20.19](#)
[Ord - Approve FCPEMSD 19-20 Budget](#)

31. Consideration of and action on an ordinance calling two public hearings on the proposed 2019 Tax Rate. [ORD 19-073](#)

Recommended Action: Approve the ordinance calling two public hearings on the proposed tax rate for tax year 2019, should they be required.

Department: Finance

Attachments: [Tax increase hearing ord](#)
[Notice of 2019 Tax Year Proposed Property Tax Rate](#)

ADJOURN

Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
August 16, 2019

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodations services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.



Legislation Details (With Text)

File #: PRE 19-029 **Version:** 1 **Name:**
Type: Presentation **Status:** Agenda Ready
File created: 8/2/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Recognize the Deer Park 6U Tee-Ball All Star Team.
Sponsors: City Manager's Office
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Recognize the Deer Park 6U Tee-Ball All Star Team.

Summary:

Deer Park 6U Tee-ball All-Star Team

Practice for this team began at the end of May and they finished the last tournament on July 28th. These boys and coaches have spent the summer practicing and playing the game they love. They recently traveled to Youngsville, Louisiana for the World Series tournament. All the boys fundraised to pay for their trip. The team had lots of support from the Deer Park community, friends and family.

Below is a list of their accomplishments for tournaments this summer.

Champions- Directors tournament 4-1

Champions - District tournament 3-0

Champions- Section tournament 3-0

Champions- Region tournament 4-0

World Series Runners-up - World Series tournament 6-2 Record 20 wins 3 losses

Coaches

Ryan Riddle

Randy Weaver

Billy Upshaw

Eric Delao

Players

Donavan Ashworth

John Carson

Azan Cuellar

Matthew Delao

Zane Hanna

Kannon Hyland

Castin Perez
Drew Riddle
Justin Saucedo
Asher Upshaw
Randy Weaver
Parker Wilson

Fiscal/Budgetary Impact:



Legislation Details (With Text)

File #: PRE 19-030 **Version:** 1 **Name:**
Type: Presentation **Status:** Agenda Ready
File created: 8/14/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Special Presentation - Recognition of 2019 participants of the Volunteers in Parks and Recreation Program. (VIPAR)
Sponsors: Parks & Recreation
Indexes:
Code sections:
Attachments: [Copy of 2019 Acitivity Hours Log](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Special Presentation - Recognition of 2019 participants of the Volunteers in Parks and Recreation Program. (VIPAR)

Stephen Bibbs, Recreation Specialist, will be present to recognize the efforts of the 2019 participants of the City of Deer Park's VIPAR program. These youth volunteers donate hundreds of hours of service to the City each year, saving thousands of dollars in labor costs. Each volunteer will receive a certificate of appreciation from the City.

None

Applause

Wade Dickens

Event:	Total Hours:
Helping Mrs. Rene	1.5
Gym	18.5
Wacky Science Program	6
Gameroom	4.5
GRAND TOTAL =	30.5

William Stokes

Event:	Total Hours:
Daddy Daughter Dance	6
Camp Crabgrass	40
Paint Me Program	3
Pool	2
GRAND TOTAL =	51

Julian Andrade

Event:	Total Hours:
Camp Crabgrass	39
Daddy Daughter Dance	2
Gym	4
Pool	2.5
GRAND TOTAL =	47.5

Janiah Polina

Event:	Total Hours:
Mini Gourment Program	8.25
Camp Crabgrass	10
GRAND TOTAL =	18.25

Brooke Cassidy

Event:	Total Hours:
Camp Crabgrass	65
Pool	5
Daddy Daughter Dance	3
Gym	4
GRAND TOTAL =	77

Angela Ramirez

Event:	Total Hours:
Camp Crabgrass	63
Gym	9.5
Pizza Bingo Program	1.5
Mini Gourment Program	3
Animal Shelter	4
Pool	3.5
Paint me Program	3.5
Daddy Daughter Dance	6
GRAND TOTAL =	94

Armando Jimenez

Event:	Total Hours:
Gym	1
Pool	4.5
Dive-in Pool Program	5
Paint Me	3.5
Daddy Daughter	6
Camp Crabgrass	10
GRAND TOTAL =	30

Hadley Walker

Event:	Total Hours:
Camp Crabgrass	35
Pool	3
Dive-in Movie Pool Program	2.5
GRAND TOTAL =	40.5

Liam Stokes

Event:	Total Hours:
Pool	3
Camp Crabgrass	2
GRAND TOTAL =	5

Ali Rodriguez

Event:	Total Hours:
Mini Gourment	8.25
Camp Crabgrass	27
Dive-in Pool Program	2.5
Daddy Daughter Dance	6
Animal Shelter	4
Pool	2.5
GRAND TOTAL =	50.25

Chloe Giddens

Event:	Total Hours:
Gym	4
Cleaning Pool	3
Camp Crabgrass	15
Paint Me	8
Little Vet	11.25
	0
GRAND TOTAL =	41.25

Oliver Terrero

Event:	Total Hours:
Pool	4.5
Gym	1.5
Dive-in Movie Pool Program	2.5
GRAND TOTAL =	8.5

Zahara Aluna

Event:	Total Hours:
Camp Crabgrass	64
Daddy Daughter Dance	6
GRAND TOTAL =	70

Sophia Silva

Event:	Total Hours:
Mini Gourment Program	2.75
Gym	5
Pool	1
Daddy Daughter Dance	2
GRAND TOTAL =	10.75

Reagan Pette

Event:	Total Hours:
Camp Crabgrass	55
Pool	2
Gym	2
GRAND TOTAL =	59



Legislation Details (With Text)

File #: PRE 19-032 **Version:** 1 **Name:**
Type: Presentation **Status:** Agenda Ready
File created: 8/15/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Special Presentation - Recognition of 2019 Participants in the Library VolunTeens Program.
Sponsors: Library
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Special Presentation - Recognition of 2019 Participants in the Library VolunTeens Program.

Summary:

Librarian, Rebecca Pool and Assistant Children's Librarian, Robert Zambrano, will be present to recognize the efforts of the 2019 participants of the City of Deer Park's Library VolunTeens program. These youth volunteers donate many hours of service to the City each year, saving thousands of dollars in labor costs. Each volunteer will receive a certificate of appreciation from the City.

Fiscal/Budgetary Impact:

To be determined.

Applause.



Legislation Details (With Text)

File #: PH 19-039 **Version:** 1 **Name:**
Type: Public Hearing(s) **Status:** Agenda Ready
File created: 8/13/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Public Hearing on the FY 2019-2020 Budget.
Sponsors: City Secretary's Office
Indexes:
Code sections:
Attachments: [CC_H_082019_BUDGET.19.pdf](#)
[Proposed Budget FY 19-20](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Public Hearing on the FY 2019-2020 Budget.

Summary:

In accordance with the City Charter, once the proposed budget is presented to City Council, the Council shall set a time and place for a public hearing at which time and place all interested persons shall be given an opportunity to be heard on matters pertaining to the proposed budget. The public hearing must be held no more than fifteen (15) days after presentation of the proposed budget and at least thirty (30) days prior to the last regular City Council meeting in September.

The proposed budget for FY 2019-2020 was presented to City Council at the regular meeting of City Council on August 1, 2019 at which time the City Council called a Public Hearing to be held at 7:30 p.m. on August 20, 2019, in the City Council Chambers of City Hall, 710 East San Augustine Street, to hear all persons desiring to be heard on or in connection with any matter or question involving the proposed budget for the City of Deer Park for the year beginning October 1, 2019. The proposed budget for FY 2019-2020 has been filed with the City Secretary and is available for inspection by all interested persons.

Fiscal/Budgetary Impact:

N/A.

Conduct the public hearing on the FY 2019-2020 Budget for the City of Deer Park. No action to be taken.

NOTICE OF BUDGET HEARING

The City Council of the City of Deer Park, Texas has called a Public Hearing, to be held at 7:30 p.m. on the 20th day of August, 2019, in the City Council Chambers of City Hall, 710 East San Augustine Street, at which time and place they will hear all persons desiring to be heard on or in connection with any matter or question involving the proposed Budget for said City for the year beginning October 1, 2019, which has been filed with the City Secretary and is available for inspection by all interested persons.

The proposed budget for FY 2019-2020 reflects the following levels of revenues and expenditures:

	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$ 45,492,260	\$ 45,492,260
Water & Sewer Fund	\$ 12,849,201	\$ 12,849,201
Debt Service Fund	\$ 5,878,181	\$ 5,878,181
Special Revenue Fund	\$ 2,221,523	\$ 2,219,726
Capital Improvements Fund	\$ 4,541,250	\$ 4,541,250
Storm Water Fund	\$ 597,694	\$ 594,299
Golf Course Lease Fund	\$ 361,300	\$ 361,300
Chapter 380 Reimbursement Fund	\$ 130,000	\$ 130,000
TOTAL BUDGET	\$ 72,071,409	\$ 72,066,217

This budget is estimated to raise more total property taxes than last year's budget by \$980,922, an increase of 5.2%. Based on taxable value information currently available from the Harris County Appraisal District, it is not possible at this time to determine the amount of this additional property tax revenue to be raised from new property added to the roll this year.

DATED AT Deer Park, Texas, the 1ST day of August, 2019.

Shannon Bennett, TRMC
City Secretary



James J. Stokes
CITY MANAGER

710 E. San Augustine • P. O. Box 700 • Deer Park, Texas 77536 • (281) 478-7245 • Fax: (281) 478-7218
E-Mail: jstokes@deerparktx.org

August 1, 2019

The Honorable Mayor and City Council
City of Deer Park

This evening, I present the City Council with the City Manager's proposed budget for Fiscal Year 2019-2020. This budget includes an anticipated ad valorem tax rate of \$0.720000/\$100 valuation, which matches the current fiscal year. This tax rate funds \$15,553,829 of the City's General Fund operations and \$4,388,101 of the City's Debt Service Fund.

Below is a summary of the key components of the proposed budget for Fiscal Year 2019-2020:

- Summary of budget expenditure totals of various funds:

	<u>Proposed FY 2019-2020</u>
General Fund	\$ 45,492,260
Special Revenue Fund	\$ 2,219,726
Debt Service Fund	\$ 5,878,181
Water & Sewer Fund	\$ 12,849,201
Capital Improvements Fund	\$ 4,541,250
Storm Water Utility Fund	\$ 594,299
Golf Course Lease Fund	\$ 361,300
Chapter 380 Reimbursement Fund	<u>\$ 130,000</u>
TOTAL ALL FUNDS	\$ 72,066,217

- The proposed FY 2019-2020 General Fund budget calls for no new full-time employees.

The General Fund does contain several re-classifications of existing staff and a 1.85% cost of labor increase for full-time City employees.

- The Water & Sewer Fund is an enterprise fund which derives its revenues from water and sewer rates, not property taxes. Annually, these revenues fund several mandatory expenses and programs required to continue operations in compliance with state and federal regulations for water and wastewater treatment. We continue addressing repairs to aged water/sewer infrastructure. During FY 2019-2020, the City will issue certificates of obligation of approximately \$4.6 million to fund capital expenditures. This is the ninth consecutive year of a 10 year water/sewer capital improvements program. These certificates of obligation are secured by the “full faith and credit” of the City of Deer Park, but a portion of the principal and interest on the obligations will be paid with water and sewer fees. Water and sewer rates will need to be increased by ten percent (10%) to fund the cost of operations and debt service. This necessary increase follows an extensive analysis completed by the City’s water and sewer rate consultant, and is driven primarily by the need to service debt issued to rehabilitate old infrastructure. No new full-time positions are included in the proposed FY 2019-2020 Water & Sewer Fund budget, but there are several re-classifications of existing staff.
- Funds are provided in the Debt Service Fund to pay the annual interest and principal payments on previously issued bonds and related costs to service existing debt and issue new debt. Similar to prior years, for FY 2019-2020 a portion of the annual debt obligations for the water and sewer system will also be paid out of the Debt Service Fund. The total amount estimated in FY 2019-2020 for all debt related payments funded by the Debt Service Fund is \$5,878,181.
- The Special Revenue Fund consists of revenue and expenditures related to the City’s Hotel Occupancy Tax, Municipal Court fees, Police Forfeiture funds, and grants. For FY 2019-2020, Hotel Occupancy Tax expenditures total \$916,030. Several City events and projects are funded through Hotel Occupancy Tax proceeds, including the annual Reindeer Park, partial co-sponsorship of the San Jacinto Day Festival and Battle Reenactment, wayfinding signs, and various activities of the Art Park Players. Municipal Court fees will fund related Court expenditures of \$342,579 in FY 2019-2020, and Police Forfeiture funds will cover \$12,637 of Police Department expenditures.
- The Capital Improvements Fund is for the purpose of funding capital improvements on a cash or pay-as-you-go basis which reduces the use of long-term debt financing. Numerous projects totaling \$4,541,250 are included in the FY 2019-2020 budget. These include \$3,000,000 for drainage improvements, \$300,000 for new sidewalks, and the first year of lease-purchase payments to fund the addition of a new ladder truck for the Deer Park Volunteer Fire Department. There is also a \$500,000 contingency for unforeseen capital needs.
- The Storm Water Utility Fund allows the City to cover expenses associated with the unfunded federal mandate known as the National Pollutant Discharge Elimination System (NPDES). The NPDES mandate requires cities to implement programs and practices to control polluted storm water run-off through a permitting program. A fee of \$1.60 per

month per residential water utility account and \$1.60 per month per Equivalent Residential Unit (ERU) for commercial businesses will be assessed to fund this program. This is the same rate as the current fiscal year. The Storm Water Utility Fund's budgeted expenditures during FY 2019-2020 total \$594,299, and include lease-purchase payments for the excavator, which is used to clean ditches, and the purchase of a new street sweeper, which will also help to improve the flow of storm water.

- The Golf Course Lease Fund is used to record the expenditures associated with maintaining The Battleground Golf Course and Republic Grill through a lease agreement with Touchstone Golf. For FY 2019-2020, the Golf Course Lease Fund expenditures are budgeted at \$361,300, which includes the cost of replacement pumps that will not be completed in the current fiscal year.
- The City has three (3) component units of our local government, which are the Crime Control and Prevention District (CCPD), the Fire Control, Prevention, and Emergency Medical Services District (FCPEMSD), and the Deer Park Community Development Corporation (DPCDC). The CCPD and FCPEMSD were created by approval of Deer Park voters in May 2011 and renewed by Deer Park voters in May 2016. The DPCDC was approved as a Type B Economic Development Corporation by Deer Park voters in May 2015. Each of these entities operates under the direction of its own Board of Directors. CCPD revenues assist with the purchase of items utilized by the Deer Park Police Department, while FCPEMSD revenues help fund the needs of the Deer Park Volunteer Fire Department. For FY 2019-2020, the CCPD plans expenditures of \$2,715,573 while the FCPEMSD's planned expenditures total \$1,942,381. DPCDC expenditures support seven (7) specific public parks improvement initiatives with expenditures totaling \$1,959,349 in FY 2019-2020.

Production of the City's annual budget remains the largest single undertaking of the year. It only happens because of the dedication and hard work of a strong team of our City staff and elected officials. I thank all of you for your part in another successful effort.

Sincerely,



James J. Stokes
City Manager

CITY OF DEER PARK
PROPOSED BUDGET
FY 2019-2020

This budget is estimated to raise more total property taxes than last year's budget by \$980,922, an increase of 5.2%. Based on taxable value information currently available from the Harris County Appraisal District, it is not possible at this time to determine the amount of this additional property tax revenue to be raised from new property added to the roll this year.

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
GENERAL FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Tax Revenue</u>				
3101 Current Taxes	\$ 13,472,425	\$ 14,212,012	\$ 14,479,388	\$ 15,553,829
3102 Industrial District	11,316,198	11,910,000	11,954,014	12,105,000
3111 Delinquent Taxes	32,207	93,000	98,494	98,000
3115 Penalty & Interest	157,151	150,000	150,000	150,000
3118 Tax Certificates	70	200	300	200
3119 Attorney Fees	119	50,000	50,000	50,000
3120 Sales Tax Revenue	6,639,058	6,500,000	6,500,000	6,500,000
3121 Franchise Tax Revenue	2,093,316	1,900,000	2,000,000	1,800,000
Total Tax Revenue	<u>33,710,543</u>	<u>34,815,212</u>	<u>35,232,196</u>	<u>36,257,029</u>
<u>Service Fees</u>				
3202 Commercial Garbage Fees	1,066,792	1,068,000	1,202,394	1,275,000
3205 Garbage Sack Fees	17,400	18,000	17,400	18,000
3206 Commercial Garbage Contract Fee	127,872	128,000	144,287	153,000
3207 Commercial Garbage Processing Fee	85,248	85,000	96,192	102,000
3212 Late Charges	10,793	12,000	13,225	13,886
Total Service Fees	<u>1,308,105</u>	<u>1,311,000</u>	<u>1,473,498</u>	<u>1,561,886</u>
<u>Fines</u>				
3307 Uniform Traffic Act	18,596	20,000	16,734	16,500
3308 Arrest Fees	47,463	48,500	43,921	43,750
3309 Warrant Fees	142,050	152,500	140,000	140,000
3310 Court Fines & Fees	1,142,320	1,100,000	1,000,000	1,000,000
3311 Pound Fees	16,953	14,000	19,028	20,000
3312 Mowing Fees	16,159	35,000	30,000	30,000
3313 Library Fines	13,741	13,000	13,000	13,000
3314 Time-to-Pay (TTP) Fee	25,337	27,000	24,576	24,250
Total Fines	<u>1,422,619</u>	<u>1,410,000</u>	<u>1,287,259</u>	<u>1,287,500</u>
<u>Permits & Licenses</u>				
3408 Alarm Permits	56,285	40,000	48,200	48,200
3409 False Alarm Fees	12,670	14,000	22,200	22,200
3410 Building Permits	347,293	375,000	455,000	400,000
3411 Electrical Permits	30,923	35,000	31,000	32,000
3412 Mechanical Permits	29,313	35,000	32,000	32,000
3419 Liquor License	2,759	2,300	2,800	10,000
3420 Specific Use Permits	4,000	5,000	4,000	4,000
3421 Variance Permits	4,250	3,500	3,250	3,250
3441 Dog License Fees	1,450	1,500	1,350	1,350
3442 Wrecker License Fees	500	500	500	500
3443 Private Ambulance Permits	1,375	350	1,975	2,000
Total Permits & Licenses	<u>490,818</u>	<u>512,150</u>	<u>602,275</u>	<u>555,500</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
GENERAL FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>User Fees</u>				
3504 Rezoning Request Fees	6,000	2,000	7,000	5,000
3505 Recreation Program Fees	93,431	80,000	80,000	80,000
3506 Dance Program Fees	114,101	115,000	115,000	120,000
3507 Theatre Program Fees	53,535	40,000	40,000	40,000
3509 Pool Concessions	15,089	3,000	10,000	3,000
3510 Instruction Class Fees	49,994	40,000	40,000	40,000
3511 Building Rental Fees	132,352	125,000	125,000	135,000
3512 Coin & Vending Mach. Fees	1,787	2,500	1,500	1,500
3513 Pool Admission Fees	42,803	60,000	60,000	60,000
3515 Plat Filing Fees	1,976	1,000	7,500	7,000
3517 Athletic Fees	163,780	120,000	120,000	130,000
3518 Maxwell Program Fees	61,611	20,000	20,000	20,000
3519 Garage Sale Fees	6,590	7,000	7,610	7,500
3520 Filing Fees	115	250	420	400
3522 Ambulance Fees	827,384	750,000	850,000	910,000
3523 Drill Field Fees	77,218	50,000	60,000	75,000
3524 Police Department Programs	5,762	5,000	4,500	4,700
3525 DPISD SRO Program	355,133	320,000	347,457	362,073
3526 STEP Program	34,404	50,000	50,000	40,950
3527 Fire Marshal Fees	22,854	15,000	25,000	30,000
3529 Aquatic Program Fees	35,291	27,500	27,500	35,000
3530 Pool Rental Fees	4,450	10,000	10,000	10,000
3531 Theatre Ticket Fees	153,606	130,000	130,000	135,000
Total User Fees	<u>2,259,266</u>	<u>1,973,250</u>	<u>2,138,487</u>	<u>2,252,123</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
GENERAL FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Other Revenue</u>				
3612 Meals for Seniors	24,710	25,000	25,000	25,000
3613 Afterschool Program	355,473	380,000	380,000	395,000
3614 Sale of Surplus Materials	105,732	10,000	25,000	10,000
3620 Investment Revenue	916,090	742,000	1,390,000	1,040,000
3626 Copy Fees	8,357	5,000	7,800	5,000
3627 Accident Reports	3,151	1,500	2,835	3,000
3630 Insurance Reimbursement	-	-	-	-
3631 Miscellaneous Revenue	94,162	27,500	45,000	25,000
3660 Cash Over/Short	55	-	90	-
3698 Proceeds from Capital Leases	418,825	-	-	1,438,000
3699 Intergovernmental Revenue	128,735	-	-	-
Total Other Revenue	<u>2,055,290</u>	<u>1,191,000</u>	<u>1,875,725</u>	<u>2,941,000</u>
<u>Special Revenue</u>				
3830 Texas Forest Service Grant	7,157	10,000	27,000	7,000
3837 SETRAC Grant	4,154	-	4,000	4,000
3840 Bulletproof Vest Grant	1,650	-	-	-
Total Special Revenue	<u>12,961</u>	<u>10,000</u>	<u>31,000</u>	<u>11,000</u>
Total Current Revenue	41,259,602	41,222,612	42,640,440	44,866,038
<u>Resources</u>				
3640 Transfer from Water/Sewer Fund	99,421	102,330	102,330	104,383
3642 Transfer from Municipal Court Fund	162,174	199,155	209,826	162,839
3642 Transfer from Hotel/Motel Tax Fund	153,494	227,725	210,400	214,000
Total Resources	<u>415,089</u>	<u>529,210</u>	<u>522,556</u>	<u>481,222</u>
Total Current Revenue & Resources	41,674,691	41,751,822	43,162,996	45,347,260
Prior Year Revenue	-	<u>518,375</u>	-	<u>145,000</u>
Total Revenue & Resources	<u>\$ 41,674,691</u>	<u>\$ 42,270,197</u>	<u>\$ 43,162,996</u>	<u>\$ 45,492,260</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
GENERAL FUND EXPENDITURE SUMMARY**

DEPARTMENT		ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>ADMINISTRATION & FINANCE</u>					
101	Mayor & Council	\$ 31,118	\$ 63,650	\$ 42,500	\$ 63,650
102	City Manager	902,364	1,032,725	976,415	1,025,692
103	Boards & Commissions	12,777	15,158	13,910	15,408
104	Municipal Court	424,508	459,440	438,055	477,701
105	General Government	7,803,258	4,715,466	3,581,057	5,096,883
106	Legal Services	109,620	155,000	151,526	175,100
107	Human Resources	352,977	370,835	371,966	406,156
200	Information Technology	1,697,017	1,781,643	1,685,396	2,103,492
201	Finance	653,019	681,488	670,199	720,363
202	City Secretary	381,153	451,799	441,705	455,046
314	Warehouse	76,826	79,120	82,430	80,541
Total Administration & Finance		<u>12,444,637</u>	<u>9,806,324</u>	<u>8,455,159</u>	<u>10,620,032</u>
<u>COMMUNITY DEVELOPMENT</u>					
400	Traffic	-	-	-	777,057
401	Planning & Development	1,751,820	1,995,413	1,807,447	1,314,097
407	Administration	-	881,532	883,331	788,873
409	Beautification	6,865	30,000	30,000	30,000
410	Park Maintenance	2,342,223	2,696,728	2,569,363	2,887,395
411	Recreation	1,375,497	774,215	733,035	819,320
412	Athletics & Aquatics	844,297	818,955	709,699	939,071
415	Senior Services	473,265	777,173	690,785	584,646
416	After School Program	320,449	411,895	359,425	401,775
417	Drama	446,930	458,298	443,030	463,757
420	Library	1,014,922	1,163,398	1,047,682	1,253,736
Total Community Development		<u>8,576,268</u>	<u>10,007,607</u>	<u>9,273,797</u>	<u>10,259,727</u>
<u>PUBLIC WORKS</u>					
413	Building Maintenance	649,359	902,948	865,015	933,721
402	Sanitation	4,159,228	4,092,291	4,116,088	4,373,064
403	Street Maintenance	1,189,449	2,478,280	2,192,902	2,078,193
404	Fleet Maintenance	570,949	714,005	561,146	733,269
405	Humane Services	263,420	279,696	291,124	445,314
Total Public Works		<u>6,832,405</u>	<u>8,467,220</u>	<u>8,026,275</u>	<u>8,563,561</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
GENERAL FUND EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>PUBLIC SAFETY</u>				
300 Police Department	9,536,758	10,308,536	10,129,531	10,726,803
303 Emergency Management	434,509	449,210	437,563	521,475
304 Fire Department	647,997	850,308	882,592	2,542,208
305 Emergency Medical Services	1,340,888	1,466,946	1,525,538	1,443,241
307 Fire Marshal	<u>158,245</u>	<u>218,239</u>	<u>213,430</u>	<u>248,913</u>
Total Public Safety	<u>12,118,397</u>	<u>13,293,239</u>	<u>13,188,654</u>	<u>15,482,640</u>
TOTAL OPERATING BUDGET	<u>39,971,707</u>	<u>41,574,390</u>	<u>38,943,885</u>	<u>44,925,960</u>
<u>TRANSFERS OUT</u>				
Operating Transfer Out - CIP	-	-	3,634,301	-
Operating Transfer Out - Chapter 380	-	645,807	234,806	130,000
Operating Transfer Out - Disaster Decl.	-	-	-	145,000
Operating Transfer Out - Golf Course Lease	<u>-</u>	<u>50,000</u>	<u>83,700</u>	<u>291,300</u>
TOTAL TRANSFERS OUT	<u>-</u>	<u>695,807</u>	<u>3,952,807</u>	<u>566,300</u>
TOTAL EXPENDITURES	<u>\$ 39,971,707</u>	<u>\$ 42,270,197</u>	<u>\$ 42,896,692</u>	<u>\$ 45,492,260</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

101 - MAYOR AND COUNCIL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 17,117	\$ 17,200	\$ 17,200	\$ 17,200
Services	10,428	40,450	20,050	40,450
Supplies	<u>3,573</u>	<u>6,000</u>	<u>5,250</u>	<u>6,000</u>
Total Expenditures	<u>\$ 31,118</u>	<u>\$ 63,650</u>	<u>\$ 42,500</u>	<u>\$ 63,650</u>

PERSONNEL SCHEDULE

Mayor	1	1	1	1
Council Members	6	6	6	6

PROGRAM DESCRIPTION

The Mayor and members of the City Council are elected by the citizens of Deer Park on an alternating basis and serve as the legislative body of the City of Deer Park. They are equal in power and authority and take an oath to faithfully execute the duties of the office to which they are elected. Their duties are the immediate preservation of the public peace, healthy, safety and welfare of the citizens of the City. They are charged with the responsibility of passing legislation in the best interest of the citizens of the City and meet the first and third Tuesday of each month.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

101 - MAYOR AND COUNCIL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4106 Social Security/Medicare	\$ 1,217	\$ 1,300	\$ 1,300	\$ 1,300
4116 Public Official Compensation	<u>15,900</u>	<u>15,900</u>	<u>15,900</u>	<u>15,900</u>
Total Personnel & Related	<u>17,117</u>	<u>17,200</u>	<u>17,200</u>	<u>17,200</u>
<u>4200 SERVICES</u>				
4219 Mobile Technology	2,358	2,600	2,500	2,600
4250 Training & Travel	5,738	35,000	15,000	35,000
4251 Subscriptions	300	350	350	350
4255 Community/Employee Affairs	<u>2,032</u>	<u>2,500</u>	<u>2,200</u>	<u>2,500</u>
Total Services	<u>10,428</u>	<u>40,450</u>	<u>20,050</u>	<u>40,450</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	1,754	2,000	2,000	2,000
4303 Operational Supplies	1,588	1,600	1,600	1,600
4304 Data Processing Supplies	145	1,500	1,200	1,500
4307 Postage	86	600	300	600
4308 Small Tools & Minor Equipment	-	100	100	100
4348 Books	<u>-</u>	<u>200</u>	<u>50</u>	<u>200</u>
Total Supplies	<u>3,573</u>	<u>6,000</u>	<u>5,250</u>	<u>6,000</u>
 TOTAL EXPENDITURES	 <u>\$ 31,118</u>	 <u>\$ 63,650</u>	 <u>\$ 42,500</u>	 <u>\$ 63,650</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

102 - CITY MANAGER

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 882,578	\$ 997,525	\$ 949,882	\$ 990,205
Services	10,837	19,900	14,933	20,287
Supplies	7,617	13,300	9,800	13,200
Repairs & Maintenance	<u>1,332</u>	<u>2,000</u>	<u>1,800</u>	<u>2,000</u>
Total Expenditures	<u>\$ 902,364</u>	<u>\$ 1,032,725</u>	<u>\$ 976,415</u>	<u>\$ 1,025,692</u>

PERSONNEL SCHEDULE

City Manager	1	1	1	1
Assistant City Manager	1	1	1	1
Economic Development Administrator	1	1	1	1
Executive Assistant	1	1	1	1
Special Projects Coordinator	1	1	1	1
PR/Marketing Specialist	1	0	0	1
PR/Marketing Administrator	0	1	1	1
PR/Marketing Assistant	0	1	1	0
Receptionist - Part-Time	1	1	1	1
Digital Media Specialist - Part-Time	1	0	0	0

PROGRAM DESCRIPTION

The City Manager is responsible to the City Council for the proper administration of the affairs of the City's government.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

102 - CITY MANAGER

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 633,255	\$ 723,016	\$ 689,500	\$ 715,067
4102 Salaries - Part Time	19,738	23,000	8,500	11,000
4104 Salaries - Overtime	3,657	7,000	13,800	8,000
4106 Social Security/Medicare	43,602	53,069	50,100	56,522
4107 TMRS	97,170	103,166	99,200	109,501
4108 Health & Life Insurance	69,621	72,576	73,100	74,352
4109 Workers Compensation	357	518	350	538
4111 Car Allowance	14,400	14,400	14,520	14,400
4114 Section 125 Admin Fee	133	135	167	180
4117 Health Savings Account	645	645	645	645
Total Personnel & Related	<u>882,578</u>	<u>997,525</u>	<u>949,882</u>	<u>990,205</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	787	1,100	800	2,287
4250 Training & Travel	7,916	12,000	10,633	12,000
4251 Subscriptions	-	1,800	500	1,000
4252 Dues & Fees	2,134	5,000	3,000	5,000
Total Services	<u>10,837</u>	<u>19,900</u>	<u>14,933</u>	<u>20,287</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	4,518	5,000	4,700	5,000
4304 Data Processing Supplies	99	600	550	600
4305 Printing	1,194	3,000	2,000	3,000
4307 Postage	27	700	150	700
4308 Small Tools & Minor Equipment	1,560	3,500	2,000	3,500
4311 Uniforms	219	250	400	400
4348 Books	-	250	-	-
Total Supplies	<u>7,617</u>	<u>13,300</u>	<u>9,800</u>	<u>13,200</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

102 - CITY MANAGER

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	<u>1,332</u>	<u>2,000</u>	<u>1,800</u>	<u>2,000</u>
Total Repairs & Maintenance	<u>1,332</u>	<u>2,000</u>	<u>1,800</u>	<u>2,000</u>
TOTAL EXPENDITURES	<u>\$ 902,364</u>	<u>\$ 1,032,725</u>	<u>\$ 976,415</u>	<u>\$ 1,025,692</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

103 - BOARDS AND COMMISSIONS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 7,611	\$ 7,858	\$ 7,560	\$ 7,858
Services	4,498	6,100	4,850	6,200
Supplies	<u>668</u>	<u>1,200</u>	<u>1,500</u>	<u>1,350</u>
Total Expenditures	<u>\$ 12,777</u>	<u>\$ 15,158</u>	<u>\$ 13,910</u>	<u>\$ 15,408</u>

PROGRAM DESCRIPTION

Boards and Commissions are appointed by the City Council and those represented in this department include the Planning and Zoning Commission, the Board of Adjustment, and the Library Board.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

103 - BOARDS AND COMMISSIONS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4106 Social Security/Medicare	\$ 541	\$ 558	\$ 540	\$ 558
4116 Public Official Compensation	<u>7,070</u>	<u>7,300</u>	<u>7,020</u>	<u>7,300</u>
Total Personnel & Related	<u>7,611</u>	<u>7,858</u>	<u>7,560</u>	<u>7,858</u>
<u>4200 SERVICES</u>				
4250 Training & Travel	1,471	2,750	1,500	2,750
4252 Dues & Fees	539	750	750	850
4255 Community/Employee Affairs	<u>2,488</u>	<u>2,600</u>	<u>2,600</u>	<u>2,600</u>
Total Services	<u>4,498</u>	<u>6,100</u>	<u>4,850</u>	<u>6,200</u>
<u>4300 SUPPLIES</u>				
4305 Printing	155	200	200	200
4307 Postage	513	700	1,000	850
4348 Books	<u>-</u>	<u>300</u>	<u>300</u>	<u>300</u>
Total Supplies	<u>668</u>	<u>1,200</u>	<u>1,500</u>	<u>1,350</u>
TOTAL EXPENDITURES	<u>\$ 12,777</u>	<u>\$ 15,158</u>	<u>\$ 13,910</u>	<u>\$ 15,408</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

104 - MUNICIPAL COURT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 391,299	\$ 414,290	\$ 407,075	\$ 429,851
Services	24,618	26,950	24,330	29,650
Supplies	7,395	13,200	5,650	13,200
Repairs & Maintenance	<u>1,196</u>	<u>5,000</u>	<u>1,000</u>	<u>5,000</u>
Total Expenditures	<u>\$ 424,508</u>	<u>\$ 459,440</u>	<u>\$ 438,055</u>	<u>\$ 477,701</u>

PERSONNEL SCHEDULE

Judge	1	1	1	1
Alternate Judge	3	3	3	3
Prosecutor	2	2	2	2
Court Administrator	1	1	1	1
Chief Deputy Court Clerk	1	1	1	1
Deputy Court Clerk	3	3	3	3

PROGRAM DESCRIPTION

The Municipal Court is responsible for the judicial process of Class C misdemeanors originating from traffic citations, City ordinance violations, citizen complaints, and misdemeanor arrests. The Court must prepare dockets, schedule trials, process juries, record and collect fine payments, and issue warrants. Additionally, the Court compiles reports and provides these to the State and City offices. The Municipal Court Judge holds court as needed including morning and evening dockets and a separate docket to accommodate juvenile defendants.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

104 - MUNICIPAL COURT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 251,335	\$ 267,144	\$ 262,000	\$ 278,274
4104 Salaries - Overtime	1,519	3,000	3,000	3,000
4106 Social Security/Medicare	21,018	22,872	22,500	23,620
4107 TMRS	36,901	38,206	36,700	39,375
4108 Health & Life Insurance	46,019	49,692	47,700	49,752
4109 Workers Compensation	140	196	130	205
4114 Section 125 Admin Fee	167	180	145	135
4116 Public Official Compensation	34,200	33,000	33,000	33,000
4117 Health Savings Account	-	-	1,900	2,490
Total Personnel & Related	<u>391,299</u>	<u>414,290</u>	<u>407,075</u>	<u>429,851</u>
<u>4200 SERVICES</u>				
4235 Insurance Fidelity	-	200	-	200
4250 Training & Travel	2,173	1,300	750	3,000
4251 Subscriptions	124	200	-	200
4252 Dues & Fees	150	250	80	250
4290 Contract Labor	<u>22,171</u>	<u>25,000</u>	<u>23,500</u>	<u>26,000</u>
Total Services	<u>24,618</u>	<u>26,950</u>	<u>24,330</u>	<u>29,650</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	913	2,325	500	2,325
4303 Operational Supplies	205	750	150	750
4304 Data Processing Supplies	-	1,625	-	1,625
4305 Printing	880	1,250	750	1,250
4307 Postage	4,272	4,750	3,850	4,750
4308 Small Tools & Minor Equipment	1,070	2,250	400	2,250
4348 Books	<u>55</u>	<u>250</u>	<u>-</u>	<u>250</u>
Total Supplies	<u>7,395</u>	<u>13,200</u>	<u>5,650</u>	<u>13,200</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

104 - MUNICIPAL COURT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	<u>1,196</u>	<u>5,000</u>	<u>1,000</u>	<u>5,000</u>
Total Repairs & Maintenance	<u>1,196</u>	<u>5,000</u>	<u>1,000</u>	<u>5,000</u>
TOTAL EXPENDITURES	<u>\$ 424,508</u>	<u>\$ 459,440</u>	<u>\$ 438,055</u>	<u>\$ 477,701</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

105 - GENERAL GOVERNMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 429,848	\$ 600,000	\$ 524,951	\$ 557,500
Services	2,111,795	2,472,200	2,283,813	2,491,885
Supplies	62,245	101,600	83,650	103,650
Repairs & Maintenance	147,480	213,500	168,000	183,000
Other Operating Expenditures	4,921,499	1,328,166	520,643	1,760,848
Capital Outlay	130,391	-	-	-
Total Expenditures	<u>\$ 7,803,258</u>	<u>\$ 4,715,466</u>	<u>\$ 3,581,057</u>	<u>\$ 5,096,883</u>

PROGRAM DESCRIPTION

The general government budget provides funds to operate, repair, and insure City facilities. Additionally this budget provides funding for miscellaneous general governmental expenditures and contingencies not directly associated with a specific department.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

105 - GENERAL GOVERNMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4106 Social Security/Medicare	\$ 332	\$ 1,000	\$ 350	\$ 1,000
4107 TMRS	591	2,000	700	2,000
4108 Health & Life Insurance	393,625	500,000	477,519	500,000
4109 Workers Compensation	25,863	50,000	35,000	50,000
4110 State Unemployment	9,437	47,000	11,382	4,500
Total Personnel & Related	<u>429,848</u>	<u>600,000</u>	<u>524,951</u>	<u>557,500</u>
<u>4200 SERVICES</u>				
4212 Utilities - Electric	552,226	625,000	555,000	625,000
4213 Utilities - Traffic	588,144	620,000	590,000	620,000
4214 Utilities - Gas	29,642	50,000	40,185	50,000
4215 Utilities - Telephone	127,443	210,000	178,481	210,000
4217 Telephone Alerting System	-	25,000	17,000	25,000
4218 Utilities - Cable	6,262	5,500	8,000	8,000
4219 Mobile Technology	-	2,000	1,500	2,000
4231 Equipment & Rental	-	1,500	500	1,500
4232 Building Rental	4,885	4,200	4,885	4,885
4233 Insurance - Liability	135,575	165,000	150,474	165,000
4234 Insurance - Casualty	131,380	144,000	150,000	155,000
4235 Insurance - Fidelity	8,332	11,000	10,000	11,000
4240 Consultant Fees	37,050	52,000	52,000	52,000
4250 Training & Travel	38,536	32,400	31,500	35,000
4251 Subscriptions	4,733	5,000	4,900	5,000
4252 Dues & Fees	178,116	210,600	185,000	205,000
4255 Community/Employee Affairs	36,577	41,000	41,000	42,500
4260 Tax Appraisal Services	180,225	185,000	185,000	190,000
4272 Medical Exams	39,933	50,000	45,000	50,000
4280 Home Demolition/Lot Cleaning	-	10,000	11,388	15,000
4290 Contract Labor	12,736	23,000	22,000	20,000
Total Services	<u>2,111,795</u>	<u>2,472,200</u>	<u>2,283,813</u>	<u>2,491,885</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

105 - GENERAL GOVERNMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4300 SUPPLIES</u>				
4301 Office Supplies	430	600	650	650
4303 Operational Supplies	34,445	52,000	48,000	52,000
4305 Printing	20,134	29,000	22,000	29,000
4307 Postage	2,135	15,000	8,000	12,000
4308 Small Tools & Minor Equipment	5,101	5,000	5,000	5,000
4328 Gasoline	-	-	-	5,000
Total Supplies	<u>62,245</u>	<u>101,600</u>	<u>83,650</u>	<u>103,650</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	1,117	10,000	10,000	10,000
4403 Computer Equipment	-	3,000	-	3,000
4404 Building	2,777	15,000	5,000	12,500
4405 Radio	142,896	175,000	150,000	150,000
4409 Air Conditioner	690	8,000	500	5,000
4412 Grounds	-	2,500	2,500	2,500
Total Repairs & Maintenance	<u>147,480</u>	<u>213,500</u>	<u>168,000</u>	<u>183,000</u>
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	500,000	500,000	500,000
4530 Operating Transfers - CIP	4,482,244	807,523	-	1,101,551
4530 Operating Transfers - Golf Course	49,697	-	-	-
4530 Operating Transfers - Storm Water	-	20,643	20,643	159,297
4530 Operating Transfers - Tax Abatement	389,558	-	-	-
Total Other Operating Exp.	<u>4,921,499</u>	<u>1,328,166</u>	<u>520,643</u>	<u>1,760,848</u>
<u>4900 CAPITAL OUTLAY</u>				
4901 Land and Land Rights	120,884	-	-	-
4903 Improvements other than Bldgs	9,507	-	-	-
Total Capital Outlay	<u>130,391</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 7,803,258</u>	<u>\$ 4,715,466</u>	<u>\$ 3,581,057</u>	<u>\$ 5,096,883</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

106 - LEGAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 109,620	\$ 155,000	\$ 151,526	\$ 175,100
Total Expenditures	\$ 109,620	\$ 155,000	\$ 151,526	\$ 175,100

PERSONNEL SCHEDULE

City Attorney	1	1	1	1
---------------	---	---	---	---

PROGRAM DESCRIPTION

Legal services include the costs for the City Attorney and other legal resources to procure legal services for the City Council and all departments of the City of Deer Park.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

106 - LEGAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4250 Training & Travel	\$ -	\$ 5,000	\$ 1,500	\$ 5,000
4291 City Attorney - Retainer Fees	30,000	30,000	30,000	30,000
4292 City Attorney - Litigation	26,138	30,000	30,026	30,100
4293 City Attorney - Specialty Svc	-	30,000	30,000	30,000
4294 Other Attorney Fees	<u>53,482</u>	<u>60,000</u>	<u>60,000</u>	<u>80,000</u>
Total Services	<u>109,620</u>	<u>155,000</u>	<u>151,526</u>	<u>175,100</u>
 TOTAL EXPENDITURES	 <u>\$ 109,620</u>	 <u>\$ 155,000</u>	 <u>\$ 151,526</u>	 <u>\$ 175,100</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

107 - HUMAN RESOURCES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 322,179	\$ 342,885	\$ 346,870	\$ 362,306
Services	24,703	23,300	21,394	39,600
Supplies	<u>6,095</u>	<u>4,650</u>	<u>3,702</u>	<u>4,250</u>
Total Expenditures	<u>\$ 352,977</u>	<u>\$ 370,835</u>	<u>\$ 371,966</u>	<u>\$ 406,156</u>

PERSONNEL SCHEDULE

Director of Human Resources	1	1	1	1
HR Generalist	1	0	0	0
HR Business Partner	0	1	1	1
HR Specialist	1	1	1	1
Temp - Intern	1	1	1	1

PROGRAM DESCRIPTION

The Human Resources (HR) Department is responsible for the operations of the City's personnel function. Primary responsibilities include hiring and maintaining an appropriate work force and maintenance of the associated information resources. HR also maintains position classification and compensation plans in compliance with all applicable State and Federal laws and regulations and is responsible for the design, implementation, and maintenance of the City's employee benefits plan. The department provides for the overall safety program and handles the risk management function, including workers' compensation and property and casualty insurance. The HR Department provides resources for applicants, employees, and retirees of the City.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

107 - HUMAN RESOURCES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 230,781	\$ 247,140	\$ 244,500	\$ 258,822
4102 Salaries - Part Time	-	-	2,210	-
4103 Salaries - Temporary	-	-	-	-
4104 Salaries - Overtime	-	600	500	600
4106 Social Security/Medicare	17,072	18,732	18,200	19,959
4107 TMRS	34,379	35,183	34,500	37,256
4108 Health & Life Insurance	31,997	33,120	38,900	37,548
4109 Workers Compensation	128	175	115	186
4111 Car Allowance	4,800	4,800	4,800	4,800
4114 Section 125 Admin Fee	34	45	45	45
4117 Health Savings Account	2,988	3,090	3,100	3,090
Total Personnel & Related	<u>322,179</u>	<u>342,885</u>	<u>346,870</u>	<u>362,306</u>
<u>4200 SERVICES</u>				
4201 Public Notices	52	500	500	500
4216 Mobile Telephone	-	-	-	900
4240 Consultant Fees	12,500	3,500	3,500	18,500
4250 Training & Travel	5,621	14,000	9,000	14,650
4252 Dues & Fees	1,003	1,300	1,130	1,300
4255 Community/Employee Affairs	4,629	3,000	7,264	3,550
4279 Software - Other	898	1,000	-	200
Total Services	<u>24,703</u>	<u>23,300</u>	<u>21,394</u>	<u>39,600</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	1,696	1,200	1,200	1,200
4303 Operational Supplies	1,498	300	1,900	300
4304 Data Processing Supplies	-	1,850	-	1,800
4305 Printing	2,450	150	-	150
4307 Postage	313	500	300	400
4308 Small Tools & Minor Equipment	-	-	16	50
4311 Uniforms	138	500	286	300
4348 Books	-	150	-	50
Total Supplies	<u>6,095</u>	<u>4,650</u>	<u>3,702</u>	<u>4,250</u>
TOTAL EXPENDITURES	<u>\$ 352,977</u>	<u>\$ 370,835</u>	<u>\$ 371,966</u>	<u>\$ 406,156</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

200 - INFORMATION TECHNOLOGY SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 798,546	\$ 864,357	\$ 854,585	\$ 906,707
Services	434,858	502,900	426,985	629,823
Supplies	26,200	26,630	25,575	26,764
Repairs & Maintenance	158,955	200,781	158,356	146,195
Capital Outlay	278,458	186,975	219,895	394,003
Total Expenditures	<u>\$ 1,697,017</u>	<u>\$ 1,781,643</u>	<u>\$ 1,685,396</u>	<u>\$ 2,103,492</u>

PERSONNEL SCHEDULE

Director of Information Technology	1	1	1	1
Supervisor - Projects & Applications	1	1	1	1
Operations Supervisor	1	1	1	1
Business Analyst I	2	2	2	2
Network Administrator	1	1	1	1
Systems Support Specialist	1	1	1	1
Network Specialist	1	0	0	0
Network Analyst	0	1	1	1
IT Coordinator - Part-Time	0	1	1	1

PROGRAM DESCRIPTION

The Information Technology (IT) Services Department is responsible for managing and maintaining the City's computer and communication systems, which include over 100 software applications and more than 1,000 pieces of equipment installed throughout the City's technology network. This encompasses the City's network infrastructure; internet services and security; voice, cellular, data, and radio communications; and building security systems. IT is responsible for hardware and software acquisitions and software implementation, and ensures compliance with associated software licensing requirements. IT performs project management and system analysis and auditing, and also provides system training for end users as needed. IT services also include GIS operations, technical support for the City's website and municipal access channel, as well as all hosted services.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

200 - INFORMATION TECHNOLOGY SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 573,354	\$ 616,423	\$ 596,700	\$ 649,331
4102 Salaries - Part Time	-	17,165	17,165	17,165
4104 Salaries - Overtime	15,340	10,000	23,500	10,000
4106 Social Security/Medicare	43,406	46,657	47,900	51,302
4107 TMRS	85,911	87,619	85,100	93,313
4108 Health & Life Insurance	77,207	82,884	80,000	80,592
4109 Workers Compensation	740	1,074	675	1,179
4114 Section 125 Admin Fee	45	45	45	45
4117 Health Savings Account	2,543	2,490	3,500	3,780
Total Personnel & Related	<u>798,546</u>	<u>864,357</u>	<u>854,585</u>	<u>906,707</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	5,363	5,000	4,500	5,000
4219 Mobile Technology	6,552	6,568	5,600	6,000
4250 Training & Travel	31,888	36,996	35,051	40,872
4251 Subscriptions	360	300	360	384
4252 Dues & Fees	305	425	425	5,096
4273 GIS Development	16,655	14,175	14,155	17,488
4275 DPTV Development	3,878	4,643	2,890	7,175
4276 Website Development	42,671	42,846	33,500	21,684
4277 Software - Incode	58,739	65,564	63,141	136,110
4278 Software - Microsoft	71,401	81,300	60,380	60,000
4279 Software - Other	88,825	114,363	114,363	132,610
4282 Software - Infrastructure	104,193	85,220	85,220	128,517
4290 Contract Labor	4,028	45,500	7,400	68,887
Total Services	<u>434,858</u>	<u>502,900</u>	<u>426,985</u>	<u>629,823</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	1,505	1,500	1,500	1,500
4303 Operational Supplies	7,431	2,500	2,500	1,500
4304 Data Processing Supplies	3,245	4,500	4,500	5,820
4305 Printing	191	300	100	300
4307 Postage	274	200	75	200
4308 Small Tools & Minor Equipment	11,058	14,730	14,000	14,544
4311 Uniforms	1,851	2,000	2,000	2,000
4328 Gasoline	645	700	700	700
4348 Books	-	200	200	200
Total Supplies	<u>26,200</u>	<u>26,630</u>	<u>25,575</u>	<u>26,764</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

200 - INFORMATION TECHNOLOGY SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	868	800	1,012	1,500
4402 Machinery & Equipment	65,592	95,731	59,320	53,633
4403 Computer Equipment	59,084	68,688	61,971	55,500
4404 Building	<u>33,411</u>	<u>35,562</u>	<u>36,053</u>	<u>35,562</u>
Total Repairs & Maintenance	<u>158,955</u>	<u>200,781</u>	<u>158,356</u>	<u>146,195</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	239,400	107,600	135,920	314,628
4906 Automobiles & Light Trucks	39,058	-	-	-
4908 Lease Purchase	-	79,375	79,375	79,375
4941 Consulting Engineer Fee	<u>-</u>	<u>-</u>	<u>4,600</u>	<u>-</u>
Total Capital Outlay	<u>278,458</u>	<u>186,975</u>	<u>219,895</u>	<u>394,003</u>
TOTAL EXPENDITURES	<u>\$ 1,697,017</u>	<u>\$ 1,781,643</u>	<u>\$ 1,685,396</u>	<u>\$ 2,103,492</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

201 - FINANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 568,076	\$ 571,288	\$ 579,949	\$ 609,163
Services	69,642	94,900	76,950	91,500
Supplies	14,825	14,900	13,200	19,500
Repairs & Maintenance	<u>476</u>	<u>400</u>	<u>100</u>	<u>200</u>
Total Expenditures	<u>\$ 653,019</u>	<u>\$ 681,488</u>	<u>\$ 670,199</u>	<u>\$ 720,363</u>

PERSONNEL SCHEDULE

Director of Finance	1	1	1	1
Accounting Supervisor	1	1	1	1
Accountant	1	1	1	1
Purchasing & Budget Coordinator	1	1	1	1
Payroll & Accounting Specialist	1	1	1	1
Clerk	1	1	1	0
Accounts Payable Clerk	0	0	0	1

PROGRAM DESCRIPTION

The Finance Department provides administrative support to the City and is responsible for the following functions: accounting, payroll, cash and investment management, financial analysis and reporting, debt administration, accounts payable, and purchasing.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

201 - FINANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 436,042	\$ 450,961	\$ 446,450	\$ 465,823
4104 Salaries - Overtime	46	1,000	800	1,000
4106 Social Security/Medicare	31,657	34,242	32,810	35,325
4107 TMRS	63,640	64,288	60,000	65,938
4108 Health & Life Insurance	36,327	20,340	39,550	40,608
4109 Workers Compensation	230	322	204	334
4114 Section 125 Admin Fee	134	135	135	135
Total Personnel & Related	<u>568,076</u>	<u>571,288</u>	<u>579,949</u>	<u>609,163</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	844	900	950	1,000
4239 Audit Fees	25,626	35,000	28,000	35,000
4240 Consultant Fee	40,255	45,000	38,000	43,000
4250 Training & Travel	326	9,000	7,000	7,500
4252 Dues & Fees	2,591	5,000	3,000	5,000
Total Services	<u>69,642</u>	<u>94,900</u>	<u>76,950</u>	<u>91,500</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	2,676	3,000	3,000	3,200
4303 Operational Supplies	464	200	200	200
4304 Data Processing Supplies	-	200	-	200
4305 Printing	5,030	5,000	5,000	5,000
4307 Postage	4,012	4,300	4,000	4,400
4308 Small Tools & Minor Equipment	2,118	1,500	500	6,000
4311 Uniforms	525	600	500	500
4348 Books	-	100	-	-
Total Supplies	<u>14,825</u>	<u>14,900</u>	<u>13,200</u>	<u>19,500</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

201 - FINANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	379	-	-	-
4403 Computer Equipment	<u>97</u>	<u>400</u>	<u>100</u>	<u>200</u>
Total Repairs & Maintenance	<u>476</u>	<u>400</u>	<u>100</u>	<u>200</u>
TOTAL EXPENDITURES	<u>\$ 653,019</u>	<u>\$ 681,488</u>	<u>\$ 670,199</u>	<u>\$ 720,363</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

202 - CITY SECRETARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 313,845	\$ 341,868	\$ 338,960	\$ 368,155
Services	34,602	62,661	64,150	41,241
Supplies	16,513	32,760	24,085	31,200
Repairs & Maintenance	<u>16,193</u>	<u>14,510</u>	<u>14,510</u>	<u>14,450</u>
Total Expenditures	<u>\$ 381,153</u>	<u>\$ 451,799</u>	<u>\$ 441,705</u>	<u>\$ 455,046</u>

PERSONNEL SCHEDULE

City Secretary	1	1	1	1
Deputy City Secretary	1	1	1	1
Records Technician	1	1	1	1
Secretary	0	0	0	1
Clerk	1	1	1	0
Receptionist - Part-Time	2	2	2	2

PROGRAM DESCRIPTION

The City Secretary is responsible for the maintenance of official City documents and records in accordance with the City's records management program. Additionally, the City Secretary's office ensures compliance with the Open Meetings Act, Public Information Act, and Texas Election Code. Other duties include recording and maintaining the minutes of all public meetings and public hearings of the City Council and the Planning & Zoning Commission, conducting all City related elections, responding to public information requests, and maintaining the City's Code of Ordinances.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

202 - CITY SECRETARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 210,523	\$ 226,185	\$ 223,200	\$ 239,940
4102 Salaries - Part Time	21,888	25,600	20,500	25,600
4106 Social Security/Medicare	17,090	19,049	18,100	19,962
4107 TMRS	30,725	32,087	30,900	33,608
4108 Health & Life Insurance	30,818	35,628	42,000	44,472
4109 Workers Compensation	128	184	115	193
4114 Section 125 Admin Fee	45	45	45	45
4117 Health Savings Account	2,628	3,090	4,100	4,335
Total Personnel & Related	<u>313,845</u>	<u>341,868</u>	<u>338,960</u>	<u>368,155</u>
<u>4200 SERVICES</u>				
4201 Public Notices	17,187	9,000	13,000	11,000
4216 Mobile Telephone	-	-	-	950
4231 Equipment Rental	1,677	1,725	1,550	1,725
4250 Training & Travel	8,533	10,300	6,900	9,920
4252 Dues & Fees	290	340	400	340
4279 Software - Other	4,050	38,296	38,500	14,306
4290 Contract Labor	2,865	3,000	3,800	3,000
Total Services	<u>34,602</u>	<u>62,661</u>	<u>64,150</u>	<u>41,241</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	692	1,000	1,200	1,000
4303 Operational Supplies	5,867	4,000	4,000	4,000
4305 Printing	7,479	11,120	10,000	9,560
4307 Postage	241	500	500	500
4308 Small Tools & Minor Equipment	67	100	100	100
4311 Uniforms	412	370	350	370
4346 Election Supplies	1,402	12,110	6,055	12,110
4347 Election Judges & Clerks	-	3,160	1,580	3,160
4348 Books	353	400	300	400
Total Supplies	<u>16,513</u>	<u>32,760</u>	<u>24,085</u>	<u>31,200</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

202 - CITY SECRETARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	14,201	13,510	13,510	13,450
4403 Computer Equipment	<u>1,992</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total Repairs & Maintenance	<u>16,193</u>	<u>14,510</u>	<u>14,510</u>	<u>14,450</u>
TOTAL EXPENDITURES	<u>\$ 381,153</u>	<u>\$ 451,799</u>	<u>\$ 441,705</u>	<u>\$ 455,046</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 8,936,260	\$ 9,676,183	\$ 9,535,456	\$ 10,094,450
Services	177,815	208,682	184,161	209,973
Supplies	259,985	290,651	281,831	295,824
Repairs & Maintenance	121,493	133,020	128,083	126,556
Capital Outlay	41,205	-	-	-
Total Expenditures	<u>\$ 9,536,758</u>	<u>\$ 10,308,536</u>	<u>\$ 10,129,531</u>	<u>\$ 10,726,803</u>

PERSONNEL SCHEDULE

Police Chief	1	1	1	1
Assistant Police Chief	1	1	1	1
Captain	1	1	1	1
Lieutenants	4	4	4	4
Sergeants	8	8	8	8
Patrol Officers	30	30	30	30
Investigators	6	6	6	5
Pro-Act Investigator	0	0	0	1
Traffic Officers	2	2	2	2
K-9 Officer	1	1	1	1
School Resource Officers	4	4	4	4
Identification Officer	1	1	1	1
Warrant Officer	1	1	1	1
Career Services Officer	1	1	1	1
Dispatcher Supervisor	1	1	1	1
Dispatcher	10	10	10	10
Community Liaison	1	1	1	1
Administrative Assistant	1	1	1	1
Finance and Payroll Coordinator	1	1	1	1
Clerk	1	0	0	0
Criminal Intelligence Analyst	1	1	1	1
Records Supervisor	1	1	1	1
Records Technician	2	3	3	3
Property / Evidence Custodian - PSA	1	1	1	1
Public Safety Attendant	6	6	6	6
House Check - Temporary	1	1	1	1

PROGRAM DESCRIPTION

The Police Department is comprised of two units for budgetary purposes: the Administrative Bureau and the Neighborhood Services Bureau. The Administrative Bureau is responsible for administration, recruiting, training, communications, accreditation, records, and fiscal services. The Neighborhood Services Bureau is responsible for patrol, traffic, school crossing guards, investigations, accreditation, holding facility, fleet, crime analysis and community relations. Note: the 18 part-time crossing guards are paid out of a Special Revenue Fund (Fund 19) and the Crime Prevention Officer, Pro-Act Sergeant, two Pro-Act Investigators, and three dispatchers are paid out of the Crime Control and Prevention District (CCPD).

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 5,945,777	\$ 6,576,072	\$ 6,313,320	\$ 6,925,765
4103 Salaries - Temporary	321	1,000	600	1,000
4104 Salaries - Overtime	579,447	428,331	603,229	428,331
4106 Social Security/Medicare	472,581	530,352	515,955	556,998
4107 TMRS	952,253	996,625	926,730	1,039,584
4108 Health & Life Insurance	944,761	1,085,964	1,129,976	1,075,092
4109 Workers Compensation	26,181	41,609	26,357	45,915
4114 Section 125 Admin Fee	1,743	1,890	1,880	1,755
4117 Health Savings Account	13,196	14,340	17,409	20,010
Total Personnel & Related	<u>8,936,260</u>	<u>9,676,183</u>	<u>9,535,456</u>	<u>10,094,450</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	19,665	18,092	16,455	13,704
4219 Mobile Technology	14,925	15,000	13,533	15,000
4231 Equipment Rental	13,923	13,361	12,480	13,361
4235 Insurance - Fidelity	654	426	398	426
4244 Advertising	385	1,500	900	1,500
4250 Training & Travel	53,412	79,100	68,309	78,030
4251 Subscriptions	-	99	-	99
4252 Dues & Fees	11,572	3,951	3,949	5,693
4255 Community/Employee Awards	3,915	4,183	4,135	4,533
4272 Medical Exams	(1,647)	4,600	1,677	4,600
4279 Software - Other	18,522	16,373	15,273	21,920
4290 Contract Labor	42,489	51,997	47,052	51,107
Total Services	<u>177,815</u>	<u>208,682</u>	<u>184,161</u>	<u>209,973</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	6,591	9,000	9,000	9,000
4302 Cleaning Supplies	145	170	170	170
4303 Operational Supplies	65,073	67,195	67,150	67,456
4304 Data Processing Supplies	2,027	2,000	2,000	2,000
4305 Printing	2,830	4,002	2,488	4,002
4307 Postage	2,585	3,000	2,931	3,000
4308 Small Tools & Minor Equipment	9,922	5,112	5,088	10,675
4310 Uniform Rental	6,693	7,424	7,041	7,884
4311 Uniforms	29,441	40,155	33,670	42,005
4314 Protective Clothing	8,557	20,412	20,360	17,437
4328 Gasoline	125,985	130,000	129,964	130,000
4329 Diesel	78	1,200	1,021	1,200
4348 Books	58	981	948	995
Total Supplies	<u>259,985</u>	<u>290,651</u>	<u>281,831</u>	<u>295,824</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

300 - POLICE DEPARTMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	61,537	55,917	49,448	55,917
4402 Machinery & Equipment	26,266	34,094	33,613	31,457
4403 Computer Equipment	626	3,008	2,630	2,008
4404 Buildings	25,780	32,806	34,253	29,979
4405 Radios	1,890	3,395	3,200	3,395
4409 Air Conditioners	5,394	3,800	4,939	3,800
Total Repairs & Maintenance	<u>121,493</u>	<u>133,020</u>	<u>128,083</u>	<u>126,556</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	41,205	-	-	-
Total Capital Outlay	<u>41,205</u>	<u>-</u>	<u>-</u>	<u>-</u>
 TOTAL EXPENDITURES	 <u>\$ 9,536,758</u>	 <u>\$ 10,308,536</u>	 <u>\$ 10,129,531</u>	 <u>\$ 10,726,803</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

303 - EMERGENCY MANAGEMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 379,426	\$ 395,335	\$ 391,038	\$ 407,600
Services	24,649	30,825	26,275	29,850
Supplies	28,501	17,850	16,550	18,825
Repairs & Maintenance	1,933	5,200	3,700	5,200
Other Operating Expenditures	-	-	-	-
Capital Outlay	-	-	-	60,000
Total Expenditures	<u>\$ 434,509</u>	<u>\$ 449,210</u>	<u>\$ 437,563</u>	<u>\$ 521,475</u>

PERSONNEL SCHEDULE

Emergency Services Director	1	1	1	1
Station Attendant	2	2	2	2
Office Manager	1	1	1	1

PROGRAM DESCRIPTION

The Emergency Management Department is responsible for protecting the lives and property of citizens in the event of a natural or man-made disaster. The department maintains and updates the City's Emergency Plan, which provides guidelines and resources for all contingencies to which the City may be subjected. This department is also responsible for ensuring that a coordinated and effective emergency response system is developed and maintained, including the EOC, equipment, and resources necessary to provide emergency services in the event of a disaster.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

303 - EMERGENCY MANAGEMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 270,484	\$ 282,595	\$ 278,200	\$ 292,260
4104 Overtime	723	-	4,910	-
4106 Social Security/Medicare	19,398	21,344	21,100	22,073
4107 TMRS	39,579	40,071	35,600	41,203
4108 Health & Life Insurance	45,562	47,196	47,900	48,504
4109 Workers Compensation	663	949	600	980
4114 Section 125 Admin Fee	45	45	78	90
4117 Health Savings Account	2,972	3,135	2,650	2,490
Total Personnel & Related	<u>379,426</u>	<u>395,335</u>	<u>391,038</u>	<u>407,600</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	2,174	2,800	1,400	1,400
4219 Mobile Technology	1,110	1,200	975	1,000
4231 Equipment Rental	5,696	6,100	5,500	6,100
4250 Training & Travel	9,079	10,350	10,000	12,150
4251 Subscriptions	1,500	2,500	1,800	1,725
4252 Dues & Fees	5,090	5,500	5,100	5,100
4255 Community/Employee Affairs	-	2,375	1,500	2,375
Total Services	<u>24,649</u>	<u>30,825</u>	<u>26,275</u>	<u>29,850</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	589	500	450	500
4307 Postage	-	50	-	25
4308 Small Tools & Minor Equipment	21,907	12,000	10,000	12,000
4311 Uniforms	1,385	2,800	2,600	2,800
4328 Gasoline	3,525	2,500	3,500	3,500
4329 Diesel	1,095	-	-	-
Total Supplies	<u>28,501</u>	<u>17,850</u>	<u>16,550</u>	<u>18,825</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

303 - EMERGENCY MANAGEMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	1,166	2,500	2,000	2,500
4402 Machinery & Equipment	-	200	200	200
4404 Buildings	767	1,000	500	1,000
4440 Alarm System	-	1,500	1,000	1,500
Total Repairs & Maintenance	<u>1,933</u>	<u>5,200</u>	<u>3,700</u>	<u>5,200</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	-	-	-	60,000
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>60,000</u>
 TOTAL EXPENDITURES	 <u>\$ 434,509</u>	 <u>\$ 449,210</u>	 <u>\$ 437,563</u>	 <u>\$ 521,475</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

304 - FIRE DEPARTMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 130,289	\$ 159,758	\$ 159,758	\$ 159,758
Services	178,829	194,750	192,906	216,150
Supplies	114,524	176,500	207,828	462,900
Repairs & Maintenance	110,253	144,300	184,100	110,800
Capital Outlay	<u>114,102</u>	<u>175,000</u>	<u>138,000</u>	<u>1,592,600</u>
Total Expenditures	<u>\$ 647,997</u>	<u>\$ 850,308</u>	<u>\$ 882,592</u>	<u>\$ 2,542,208</u>

PROGRAM DESCRIPTION

The Fire Department is staffed by volunteers and is responsible for the protection of life and property against fire and other disasters. The City currently has two fire stations. The department maintains equipment and ensures training of the volunteer force and provides fire suppression and emergency medical services.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

304 - FIRE DEPARTMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4112 City Contribution to VFD	\$ 15,600	\$ 15,600	\$ 15,600	\$ 15,600
4113 City Contribution to VFD Retire.	107,532	137,000	137,000	137,000
4115 Accident & Sickness Policy	<u>7,157</u>	<u>7,158</u>	<u>7,158</u>	<u>7,158</u>
Total Personnel & Related	<u>130,289</u>	<u>159,758</u>	<u>159,758</u>	<u>159,758</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	752	1,500	525	550
4250 Training & Travel	61,267	56,000	56,000	55,350
4251 Subscriptions	6,257	8,200	9,350	9,400
4252 Dues & Fees	4,400	5,100	5,900	5,900
4254 Inspections and Permits	-	-	-	425
4255 Community/Employee Affairs	24,342	30,150	30,000	32,150
4256 Santa Around Town	7,081	8,000	7,100	11,000
4279 Software - Other	-	-	31	4,700
4290 Contract Labor	<u>74,730</u>	<u>85,800</u>	<u>84,000</u>	<u>96,675</u>
Total Services	<u>178,829</u>	<u>194,750</u>	<u>192,906</u>	<u>216,150</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	1,918	3,000	1,650	1,500
4303 Operational Supplies	13,682	10,250	18,000	10,250
4304 Data Processing Supplies	95	1,000	150	150
4305 Printing	105	1,000	150	250
4307 Postage	461	750	275	250
4308 Small Tools & Minor Equipment	20,942	80,500	101,103	367,500
4311 Uniforms	19,602	27,500	26,000	27,500
4314 Protective Clothing	18,500	18,500	18,500	18,500
4328 Gasoline	17,616	19,000	17,000	17,000
4329 Diesel	<u>21,603</u>	<u>15,000</u>	<u>25,000</u>	<u>20,000</u>
Total Supplies	<u>114,524</u>	<u>176,500</u>	<u>207,828</u>	<u>462,900</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

304 - FIRE DEPARTMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	38,591	42,100	42,000	42,100
4402 Machinery & Equipment	9,117	19,000	25,000	19,000
4404 Buildings	31,642	19,700	35,000	19,700
4405 Radios	18,073	15,000	15,000	15,000
4409 Air Conditioners	8,891	5,000	24,000	5,000
4413 Drill Field	<u>3,939</u>	<u>43,500</u>	<u>43,100</u>	<u>10,000</u>
Total Repairs & Maintenance	<u>110,253</u>	<u>144,300</u>	<u>184,100</u>	<u>110,800</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other than Bldgs	-	-	-	285,000
4904 Machinery & Equipment	57,510	-	-	-
4906 Automobiles & Light Trucks	-	175,000	138,000	-
4907 Large Trucks/Heavy Rolling Stock	-	-	-	1,150,000
4908 Lease Purchase	<u>56,592</u>	<u>-</u>	<u>-</u>	<u>157,600</u>
Total Capital Outlay	<u>114,102</u>	<u>175,000</u>	<u>138,000</u>	<u>1,592,600</u>
 TOTAL EXPENDITURES	 <u>\$ 647,997</u>	 <u>\$ 850,308</u>	 <u>\$ 882,592</u>	 <u>\$ 2,542,208</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 1,104,458	\$ 1,138,096	\$ 1,190,888	\$ 1,161,991
Services	134,309	142,040	150,900	145,350
Supplies	92,520	116,810	115,250	126,900
Repairs & Maintenance	9,601	10,000	8,500	9,000
Capital Outlay	-	60,000	60,000	-
Total Expenditures	<u>\$ 1,340,888</u>	<u>\$ 1,466,946</u>	<u>\$ 1,525,538</u>	<u>\$ 1,443,241</u>

PERSONNEL SCHEDULE

EMS Clerk	1	1	1	1
Paramedic	11	6	6	6
Paramedic - Part-Time	4	6	6	6
Shift Supervisors	0	4	4	4

PROGRAM DESCRIPTION

The EMS Department is responsible for providing emergency medical treatment and ambulance transportation as needed. The four ambulances and two rescue vehicles are operated by the staff of paramedics along with members of the DPVFD. Note: two ambulances are staffed by two full-time paramedics 24/7.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 592,700	\$ 692,089	\$ 648,300	\$ 730,476
4102 Salaries - Part Time	38,683	20,000	32,100	20,000
4104 Salaries - Overtime	179,267	101,650	225,225	101,650
4106 Social Security/Medicare	59,523	61,014	68,200	64,793
4107 TMRS	111,976	111,928	111,400	118,093
4108 Health & Life Insurance	116,992	143,844	100,600	119,064
4109 Workers Compensation	4,298	6,656	4,211	7,090
4114 Section 125 Admin Fee	167	270	152	180
4117 Health Savings Account	852	645	700	645
Total Personnel & Related	<u>1,104,458</u>	<u>1,138,096</u>	<u>1,190,888</u>	<u>1,161,991</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	-	1,440	1,000	1,200
4231 Equipment & Rental	-	-	-	3,600
4250 Training & Travel	20,644	26,000	25,000	33,250
4252 Dues & Fees	125	50	150	100
4253 Disposal Fee	2,333	3,000	1,800	1,800
4254 Inspections and Permits	-	-	-	500
4255 Community/Employee Affairs	478	950	950	1,500
4290 Contract Labor	110,729	110,600	122,000	103,400
Total Services	<u>134,309</u>	<u>142,040</u>	<u>150,900</u>	<u>145,350</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	-	-	-
4303 Operational Supplies	80,364	70,200	71,000	76,050
4305 Printing	-	250	200	250
4307 Postage	39	250	50	100
4308 Small Tools & Minor Equipment	8,770	32,110	31,000	36,500
4311 Uniforms	3,347	14,000	13,000	14,000
Total Supplies	<u>92,520</u>	<u>116,810</u>	<u>115,250</u>	<u>126,900</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	8,501	8,000	8,000	8,000
4402 Machinery & Equipment	<u>1,100</u>	<u>2,000</u>	<u>500</u>	<u>1,000</u>
Total Repairs & Maintenance	<u>9,601</u>	<u>10,000</u>	<u>8,500</u>	<u>9,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	<u>-</u>	<u>60,000</u>	<u>60,000</u>	<u>-</u>
Total Capital Outlay	<u>-</u>	<u>60,000</u>	<u>60,000</u>	<u>-</u>
 TOTAL EXPENDITURES	 <u>\$ 1,340,888</u>	 <u>\$ 1,466,946</u>	 <u>\$ 1,525,538</u>	 <u>\$ 1,443,241</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 129,882	\$ 127,299	\$ 137,630	\$ 140,973
Services	24,335	27,300	23,400	28,800
Supplies	3,938	18,440	21,250	23,690
Repairs & Maintenance	90	200	150	450
Capital Outlay	-	45,000	31,000	55,000
Total Expenditures	\$ 158,245	\$ 218,239	\$ 213,430	\$ 248,913

PERSONNEL SCHEDULE

Fire Marshal	1	1	1	1
--------------	---	---	---	---

PROGRAM DESCRIPTION

The Fire Marshal's Office is responsible for proactive enforcement of the City's Fire Code as part of the efforts to protect against the loss of life and property. The Fire Marshal ensures that existing commercial buildings remain fire safe by educating the business owners and the community at-large in fire safety procedures and practices and by providing technical expertise to the City's building inspectors. The Fire Marshal conducts fire investigations and designs fire safety education programs.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 92,925	\$ 90,310	\$ 96,920	\$ 102,093
4104 Salaries - Overtime	-	-	4,075	-
4106 Social Security/Medicare	6,515	6,825	7,500	7,713
4107 TMRS	13,562	12,813	12,400	14,397
4108 Health & Life Insurance	15,384	15,360	14,800	14,760
4109 Workers Compensation	102	146	90	165
4114 Section 125 Admin Fee	11	-	-	-
4117 Health Savings Account	1,383	1,845	1,845	1,845
Total Personnel & Related	<u>129,882</u>	<u>127,299</u>	<u>137,630</u>	<u>140,973</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	1,475	2,500	1,200	1,500
4219 Mobile Technology	327	-	-	-
4250 Training & Travel	13,867	13,600	13,600	16,800
4252 Dues & Fees	2,066	3,000	2,400	3,000
4255 Community/Employee Affairs	5,255	6,500	5,500	6,500
4279 Software - Other	1,345	1,700	700	1,000
Total Services	<u>24,335</u>	<u>27,300</u>	<u>23,400</u>	<u>28,800</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	935	2,840	1,000	1,100
4305 Printing	-	250	150	240
4308 Small Tools & Minor Equipment	1,679	12,000	17,500	19,000
4311 Uniforms	882	3,000	2,300	3,000
4328 Gasoline	442	350	300	350
Total Supplies	<u>3,938</u>	<u>18,440</u>	<u>21,250</u>	<u>23,690</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	90	-	150	250
4402 Machinery & Equipment	-	200	-	200
Total Repairs & Maintenance	<u>90</u>	<u>200</u>	<u>150</u>	<u>450</u>
<u>4900 CAPITAL OUTLAY</u>				
4906 Automobiles & Light Trucks	-	45,000	31,000	55,000
Total Capital Outlay	<u>-</u>	<u>45,000</u>	<u>31,000</u>	<u>55,000</u>
 TOTAL EXPENDITURES	 <u>\$ 158,245</u>	 <u>\$ 218,239</u>	 <u>\$ 213,430</u>	 <u>\$ 248,913</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

314 - WAREHOUSE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 75,739	\$ 76,870	\$ 81,320	\$ 78,291
Services	-	250	260	350
Supplies	998	1,300	350	1,200
Repairs & Maintenance	<u>89</u>	<u>700</u>	<u>500</u>	<u>700</u>
Total Expenditures	<u>\$ 76,826</u>	<u>\$ 79,120</u>	<u>\$ 82,430</u>	<u>\$ 80,541</u>

PERSONNEL SCHEDULE

Warehouse Attendant	1	1	1	1
---------------------	---	---	---	---

PROGRAM DESCRIPTION

The Warehouse Attendant is responsible for stocking and maintaining an inventory of the most frequently used items within the City and also stores and maintains surplus items sold at the annual City auction.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

314 - WAREHOUSE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 55,135	\$ 56,410	\$ 56,100	\$ 57,417
4106 Social Security/Medicare	4,003	4,267	4,105	4,349
4107 TMRS	8,046	8,011	7,800	8,118
4108 Health & Life Insurance	8,166	7,644	12,950	7,860
4109 Workers Compensation	344	493	320	502
4114 Section 125 Admin Fee	<u>45</u>	<u>45</u>	<u>45</u>	<u>45</u>
Total Personnel & Related	<u>75,739</u>	<u>76,870</u>	<u>81,320</u>	<u>78,291</u>
<u>4200 SERVICES</u>				
4250 Training & Travel	-	25	-	25
4252 Dues & Fees	-	25	260	300
4279 Software - Other	<u>-</u>	<u>200</u>	<u>-</u>	<u>25</u>
Total Services	<u>-</u>	<u>250</u>	<u>260</u>	<u>350</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	254	200	-	100
4303 Operational Supplies	25	50	-	50
4304 Data Processing Supplies	-	100	-	100
4308 Small Tools & Minor Equipment	451	500	-	500
4311 Uniforms	268	250	250	250
4328 Gasoline	<u>-</u>	<u>200</u>	<u>100</u>	<u>200</u>
Total Supplies	<u>998</u>	<u>1,300</u>	<u>350</u>	<u>1,200</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	11	200	200	200
4402 Machinery & Equipment	-	100	100	100
4403 Computer Equipment	-	200	-	200
4404 Buildings	78	-	-	-
4409 Air Conditioners	<u>-</u>	<u>200</u>	<u>200</u>	<u>200</u>
Total Repairs & Maintenance	<u>89</u>	<u>700</u>	<u>500</u>	<u>700</u>
TOTAL EXPENDITURES	<u>\$ 76,826</u>	<u>\$ 79,120</u>	<u>\$ 82,430</u>	<u>\$ 80,541</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

400 - TRAFFIC

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ -	\$ -	\$ -	\$ 486,347
Services	-	-	-	2,900
Supplies	-	-	-	51,370
Repairs & Maintenance	-	-	-	32,000
Capital Outlay	-	-	-	204,440
Total Expenditures	\$ -	\$ -	\$ -	\$ 777,057

PERSONNEL SCHEDULE

Electrical Supervisor	0	0	0	1
Traffic Signal Supervisor	0	0	0	1
Maintenance Electrician (HVAC) II	0	0	0	1
Maintenance Electrician	0	0	0	1
Maintenance Technician III	0	0	0	1
Summer Laborer - Temporary	0	0	0	1

PROGRAM DESCRIPTION

The Traffic Division is responsible for maintaining the traffic signals and all traffic signs and street signs throughout the City. The division is also responsible for the electrical and A/C maintenance at City facilities. This division has previously been included in Planning and Development.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

400 - TRAFFIC

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ -	\$ -	\$ -	\$ 330,212
4103 Salaries - Temporary	-	-	-	3,456
4104 Salaries - Overtime	-	-	-	10,100
4106 Social Security/Medicare	-	-	-	25,919
4107 TMRS	-	-	-	47,888
4108 Health & Life Insurance	-	-	-	66,240
4109 Workers Compensation	-	-	-	552
4114 Section 125 Admin Fee	-	-	-	135
4117 Health Savings Account	-	-	-	1,845
Total Personnel & Related	-	-	-	486,347
<u>4200 SERVICES</u>				
4216 Mobile Telephones	-	-	-	1,000
4219 Mobile Technology	-	-	-	1,000
4250 Training & Travel	-	-	-	600
4252 Dues & Fees	-	-	-	300
Total Services	-	-	-	2,900
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	-	-	300
4303 Operational Supplies	-	-	-	27,500
4304 Data Processing Supplies	-	-	-	200
4308 Small Tools & Minor Equipment	-	-	-	13,500
4311 Uniforms	-	-	-	2,000
4328 Gasoline	-	-	-	6,770
4329 Diesel	-	-	-	1,000
4348 Books	-	-	-	100
Total Supplies	-	-	-	51,370

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

400 - TRAFFIC

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	-	-	-	4,000
4402 Machinery & Equipment	-	-	-	2,350
4403 Computer Equipment	-	-	-	250
4404 Buildings	-	-	-	200
4405 Radios	-	-	-	100
4406 Streets	-	-	-	11,000
4409 Air Conditioners	-	-	-	100
4435 Traffic Signals	-	-	-	14,000
Total Repairs & Maintenance	<u>-</u>	<u>-</u>	<u>-</u>	<u>32,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	-	-	-	77,000
4907 Large Trucks/Heavy Rolling Stock	-	-	-	101,000
4908 Lease Purchase	-	-	-	26,440
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>204,440</u>
 TOTAL EXPENDITURES	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ 777,057</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

401 - PLANNING AND DEVELOPMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 1,517,099	\$ 1,631,117	\$ 1,497,900	\$ 1,147,036
Services	110,517	225,102	184,497	139,637
Supplies	59,089	68,974	59,850	20,104
Repairs & Maintenance	50,290	38,220	33,200	7,320
Capital Outlay	14,825	32,000	32,000	-
Total Expenditures	\$ 1,751,820	\$ 1,995,413	\$ 1,807,447	\$ 1,314,097

PERSONNEL SCHEDULE

Director of Public Works	1	1	1	1
Engineering Coordinator	1	1	1	1
Electrical Supervisor	1	1	1	0
Chief Building Official	1	1	1	1
Engineering Inspector	2	2	2	1
Engineering Inspector II	0	0	0	1
Inspector III	1	1	1	1
Inspector II	1	1	1	0
Deputy Building Official	0	0	0	1
Traffic Signal Supervisor	1	1	1	0
Maintenance Electrician (HVAC) II	1	1	1	0
Maintenance Electrician	1	1	1	0
PW Operations Coordinator	1	1	1	0
PW Operations Supervisor	0	0	0	1
Surveyor/AutoCAD Operator	1	1	1	1
Maintenance Technician III	1	1	1	0
Code Enforcement Officer	1	1	1	1
Clerk	1	1	1	0
Administrative Assistant	0	0	0	1
Summer Laborer - Temporary	1	1	1	0

PROGRAM DESCRIPTION

Planning and Development is responsible for coordinating and administering all regulations and policies that regulate development within the City of Deer Park. This includes building inspections, subdivision plat review, subdivision construction plans, etc. The division included the traffic division, which includes the electrical and A/C maintenance at City facilities, until Traffic was established as a separate division starting with the FY 19-20 budget.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

401 - PLANNING AND DEVELOPMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 1,091,051	\$ 1,153,050	\$ 1,084,000	\$ 841,030
4103 Salaries - Temporary	-	2,900	2,900	-
4104 Salaries - Overtime	14,215	13,100	15,900	3,000
4106 Social Security/Medicare	80,046	88,718	81,800	63,606
4107 TMRS	162,082	166,193	152,500	118,735
4108 Health & Life Insurance	160,546	197,916	152,200	114,036
4109 Workers Compensation	1,199	1,680	1,100	1,139
4111 Car Allowance	5,400	5,400	5,400	5,400
4114 Section 125 Admin Fee	255	315	200	90
4117 Health Savings Account	2,305	1,845	1,900	-
Total Personnel & Related	<u>1,517,099</u>	<u>1,631,117</u>	<u>1,497,900</u>	<u>1,147,036</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	6,105	4,050	9,250	6,478
4219 Mobile Technology	3,416	4,260	4,575	3,260
4231 Equipment Rental	5,086	8,130	8,000	8,130
4240 Consultant Fees	37,387	146,000	100,000	33,000
4250 Training & Travel	9,012	17,990	17,000	17,390
4252 Dues & Fees	10,125	4,500	8,000	4,200
4279 Software - Other	8,444	13,372	13,372	34,579
4280 Home Demolition/Lot Cleaning	4,617	16,000	12,000	16,000
4281 Tree Services	2,350	5,800	5,800	11,600
4290 Contract Labor	23,975	5,000	6,500	5,000
Total Services	<u>110,517</u>	<u>225,102</u>	<u>184,497</u>	<u>139,637</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	2,905	3,000	3,000	2,700
4303 Operational Supplies	27,218	30,000	28,000	2,500
4304 Data Processing Supplies	2,572	2,000	2,500	1,800
4308 Small Tools & Minor Equipment	12,046	15,000	13,000	4,000
4311 Uniforms	2,798	3,500	3,000	1,500
4328 Gasoline	10,331	13,524	9,000	6,754
4329 Diesel	484	1,000	400	-
4348 Books	735	950	950	850
Total Supplies	<u>59,089</u>	<u>68,974</u>	<u>59,850</u>	<u>20,104</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

401 - PLANNING AND DEVELOPMENT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	24,020	8,000	8,000	4,000
4402 Machinery & Equipment	603	2,350	500	-
4403 Computer Equipment	1,094	2,470	1,500	2,220
4404 Buildings	746	200	200	-
4405 Radios	-	100	-	-
4406 Streets	8,784	11,000	9,000	-
4409 Air Conditioners	-	100	-	-
4430 Furniture & Fixtures	-	-	-	1,100
4435 Traffic Signals	15,043	14,000	14,000	-
Total Repairs & Maintenance	<u>50,290</u>	<u>38,220</u>	<u>33,200</u>	<u>7,320</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	14,825	32,000	32,000	-
Total Capital Outlay	<u>14,825</u>	<u>32,000</u>	<u>32,000</u>	<u>-</u>
 TOTAL EXPENDITURES	 <u>\$ 1,751,820</u>	 <u>\$ 1,995,413</u>	 <u>\$ 1,807,447</u>	 <u>\$ 1,314,097</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

402 - SANITATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 1,529,168	\$ 1,623,980	\$ 1,488,380	\$ 1,585,667
Services	1,753,405	1,598,300	1,789,900	1,815,967
Supplies	309,644	314,630	277,600	318,380
Repairs & Maintenance	131,947	232,950	222,312	237,700
Capital Outlay	435,064	322,431	337,896	415,350
Total Expenditures	<u>\$ 4,159,228</u>	<u>\$ 4,092,291</u>	<u>\$ 4,116,088</u>	<u>\$ 4,373,064</u>

PERSONNEL SCHEDULE

Sanitation Supervisor	1	1	1	1
Assistant Sanitation Supervisor	1	1	1	1
Equipment Operator III	3	3	3	3
Crew Leader	5	5	5	5
Equipment Operator II	1	1	1	1
Sanitation Laborer	11	11	11	11

PROGRAM DESCRIPTION

The Sanitation Department is responsible for the collection and disposal of all residential garbage and trash (commercial waste disposal is outsourced). This division also maintains the City's transfer station and recycling center.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

402 - SANITATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 1,034,648	\$ 1,079,822	\$ 1,008,600	\$ 1,059,793
4104 Salaries - Overtime	35,085	38,200	30,700	38,200
4106 Social Security/Medicare	77,557	83,485	77,900	83,014
4107 TMRS	156,497	156,803	145,150	154,963
4108 Health & Life Insurance	210,204	245,916	211,700	229,896
4109 Workers Compensation	11,210	15,749	9,980	15,661
4114 Section 125 Admin Fee	189	225	300	360
4117 Health Savings Account	3,778	3,780	4,050	3,780
Total Personnel & Related	<u>1,529,168</u>	<u>1,623,980</u>	<u>1,488,380</u>	<u>1,585,667</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	4,593	2,653	7,300	7,320
4219 Mobile Technology	-	420	-	420
4220 Commercial Garbage Collection	1,064,274	991,000	1,180,800	1,200,000
4250 Training & Travel	-	3,000	1,500	7,000
4252 Dues & Fees	283	1,227	300	1,227
4253 Disposal Fees	684,255	600,000	600,000	600,000
Total Services	<u>1,753,405</u>	<u>1,598,300</u>	<u>1,789,900</u>	<u>1,815,967</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	491	350	300	600
4302 Cleaning Supplies	10,896	15,000	11,000	15,000
4303 Operational Supplies	17,912	20,000	17,000	21,000
4305 Printing	1,674	600	400	600
4308 Small Tools & Minor Equipment	3,880	12,000	9,000	12,500
4309 Garbage Bags	194,412	160,000	157,000	163,000
4311 Uniforms	8,983	7,680	8,900	9,680
4328 Gasoline	2,401	4,000	2,000	3,000
4329 Diesel	68,995	95,000	72,000	93,000
Total Supplies	<u>309,644</u>	<u>314,630</u>	<u>277,600</u>	<u>318,380</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

402 - SANITATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	118,334	206,700	206,700	211,700
4402 Machinery & Equipment	2,050	15,000	3,000	15,000
4403 Computer Equipment	51	-	312	-
4404 Buildings	11,512	10,000	12,300	10,000
4405 Radios	-	500	-	250
4409 Air Conditioners	-	750	-	750
Total Repairs & Maintenance	<u>131,947</u>	<u>232,950</u>	<u>222,312</u>	<u>237,700</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	-	-	-	31,000
4907 Large Trucks/Heavy Rolling Stock	190,929	90,000	87,896	211,000
4908 Lease Purchase	244,135	232,431	250,000	173,350
Total Capital Outlay	<u>435,064</u>	<u>322,431</u>	<u>337,896</u>	<u>415,350</u>
 TOTAL EXPENDITURES	 <u>\$ 4,159,228</u>	 <u>\$ 4,092,291</u>	 <u>\$ 4,116,088</u>	 <u>\$ 4,373,064</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

403 - STREET MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 845,712	\$ 908,929	\$ 811,760	\$ 931,752
Services	33,908	117,076	65,584	113,716
Supplies	101,410	109,225	97,320	125,475
Repairs & Maintenance	139,184	1,235,050	1,106,760	907,250
Capital Outlay	69,235	108,000	111,478	-
Total Expenditures	\$ 1,189,449	\$ 2,478,280	\$ 2,192,902	\$ 2,078,193

PERSONNEL SCHEDULE

Street Maintenance Supervisor	1	1	1	1
Assistant Street Maintenance Supervisor	0	0	0	1
Crew Leader	1	1	1	0
Equipment Operator III	2	2	2	2
Equipment Operator II	3	3	3	3
Equipment Operator I	1	1	1	1
Laborer	5	5	5	0
Public Works Laborer	0	0	0	5
Summer Laborer - Temporary	6	6	6	6

PROGRAM DESCRIPTION

The Street Maintenance Department is responsible for the repair and maintenance of all City streets and drainage structures. Field duties include patching concrete and asphalt streets, street sweeping, mowing the right-of-ways, cleaning ditches, culverts, catch basins and sewer manholes, and mosquito control.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

403 - STREET MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 566,527	\$ 600,585	\$ 548,800	\$ 627,650
4103 Salaries - Temporary	6,109	17,400	17,400	18,000
4104 Salaries - Overtime	17,190	12,800	12,500	12,800
4106 Social Security/Medicare	43,145	47,638	43,500	48,816
4107 TMRS	85,182	86,972	77,600	88,548
4108 Health & Life Insurance	116,624	129,672	103,400	123,660
4109 Workers Compensation	7,537	10,502	6,660	10,763
4114 Section 125 Admin Fee	178	180	200	225
4117 Health Savings Account	3,220	3,180	1,700	1,290
Total Personnel & Related	<u>845,712</u>	<u>908,929</u>	<u>811,760</u>	<u>931,752</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	2,590	1,680	3,254	3,260
4219 Mobile Technology	324	456	130	456
4231 Equipment Rental	-	9,820	200	5,000
4250 Training & Travel	295	2,520	500	3,000
4252 Dues & Fees	464	1,600	500	1,000
4253 Disposal Fees	21,906	26,000	21,000	26,000
4290 Contract Labor	8,329	75,000	40,000	75,000
Total Services	<u>33,908</u>	<u>117,076</u>	<u>65,584</u>	<u>113,716</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	528	300	200	300
4303 Operational Supplies	27,455	24,000	24,000	24,000
4308 Small Tools & Minor Equipment	11,488	12,650	12,000	27,300
4311 Uniforms	5,308	4,120	5,400	5,720
4314 Protective Clothing	173	-	65	-
4316 Chemicals	24,477	36,000	25,000	36,000
4328 Gasoline	8,990	10,000	8,500	10,000
4329 Diesel	22,991	22,155	22,155	22,155
Total Supplies	<u>101,410</u>	<u>109,225</u>	<u>97,320</u>	<u>125,475</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

403 - STREET MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	31,541	22,000	31,000	31,000
4402 Machinery & Equipment	21,815	20,000	25,000	22,000
4403 Computer Equipment	-	-	60	-
4404 Buildings	189	1,200	1,200	12,400
4405 Radios	-	200	-	200
4406 Streets	75,242	1,150,000	1,038,000	800,000
4407 Sidewalks	8,000	40,000	10,000	35,000
4408 Storm Sewer	2,397	1,500	1,500	6,500
4409 Air Conditioners	-	150	-	150
Total Repairs & Maintenance	<u>139,184</u>	<u>1,235,050</u>	<u>1,106,760</u>	<u>907,250</u>
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	49,641	-	-	-
4904 Machinery & Equipment	19,594	21,000	20,874	-
4906 Automobiles & Light Trucks	-	87,000	90,604	-
Total Capital Outlay	<u>69,235</u>	<u>108,000</u>	<u>111,478</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 1,189,449</u>	<u>\$ 2,478,280</u>	<u>\$ 2,192,902</u>	<u>\$ 2,078,193</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

404 - FLEET MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 419,545	\$ 548,678	\$ 408,435	\$ 566,942
Services	28,192	39,054	26,575	33,970
Supplies	55,548	54,400	49,450	55,957
Repairs & Maintenance	15,764	26,973	33,000	17,000
Capital Outlay	51,900	44,900	43,686	59,400
Total Expenditures	<u>\$ 570,949</u>	<u>\$ 714,005</u>	<u>\$ 561,146</u>	<u>\$ 733,269</u>

PERSONNEL SCHEDULE

Shop Supervisor	1	1	1	1
Welder	1	1	1	1
Mechanic II	4	4	4	4
Mechanic I	1	1	1	1
Laborer	1	1	1	1

PROGRAM DESCRIPTION

The Fleet Maintenance Department is responsible for the repair and maintenance of all vehicles and equipment in the Public Works, Parks and Recreation, Fire, Planning and Development, Humane, Utilities, and Administrative departments. This also includes maintaining an adequate fuel supply for these vehicles and equipment.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

404 - FLEET MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 292,014	\$ 368,597	\$ 283,100	\$ 380,881
4104 Salaries - Overtime	4,779	3,000	5,200	3,000
4106 Social Security/Medicare	22,006	28,138	21,800	29,125
4107 TMRS	43,306	52,832	39,800	54,364
4108 Health & Life Insurance	54,643	92,916	56,800	96,936
4109 Workers Compensation	1,849	2,460	1,555	2,546
4114 Section 125 Admin Fee	11	90	-	90
4117 Health Savings Account	937	645	180	-
Total Personnel & Related	<u>419,545</u>	<u>548,678</u>	<u>408,435</u>	<u>566,942</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	796	540	1,075	1,100
4250 Training & Travel	2,362	2,600	2,000	3,000
4252 Dues & Fees	485	7,545	500	1,500
4279 Software - Other	24,549	28,369	23,000	28,370
Total Services	<u>28,192</u>	<u>39,054</u>	<u>26,575</u>	<u>33,970</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	60	150	100	210
4303 Operational Supplies	42,476	38,450	38,450	40,797
4304 Data Processing Supplies	73	2,250	470	600
4308 Small Tools & Minor Equipment	5,674	7,200	5,000	7,200
4311 Uniforms	2,087	2,200	2,100	2,500
4316 Chemicals	1,496	-	-	-
4328 Gasoline	2,511	2,000	2,390	2,500
4329 Diesel	1,171	2,000	900	2,000
4348 Books	-	150	40	150
Total Supplies	<u>55,548</u>	<u>54,400</u>	<u>49,450</u>	<u>55,957</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

404 - FLEET MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	11,391	8,973	10,000	11,000
4402 Machinery & Equipment	1,433	2,500	2,500	3,000
4404 Buildings	<u>2,940</u>	<u>15,500</u>	<u>20,500</u>	<u>3,000</u>
Total Repairs & Maintenance	<u>15,764</u>	<u>26,973</u>	<u>33,000</u>	<u>17,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	-	-	-	6,300
4904 Machinery & Equipment	51,900	7,900	7,279	53,100
4906 Automobiles & Light Trucks	<u>-</u>	<u>37,000</u>	<u>36,407</u>	<u>-</u>
Total Capital Outlay	<u>51,900</u>	<u>44,900</u>	<u>43,686</u>	<u>59,400</u>
TOTAL EXPENDITURES	<u>\$ 570,949</u>	<u>\$ 714,005</u>	<u>\$ 561,146</u>	<u>\$ 733,269</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

405 - HUMANE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 224,807	\$ 240,631	\$ 242,898	\$ 308,012
Services	6,996	5,920	17,111	49,075
Supplies	28,133	29,245	28,323	73,427
Repairs & Maintenance	3,484	3,900	2,792	14,800
Capital Outlay	-	-	-	-
Total Expenditures	<u>\$ 263,420</u>	<u>\$ 279,696</u>	<u>\$ 291,124</u>	<u>\$ 445,314</u>

PERSONNEL SCHEDULE

Animal Control Supervisor	1	1	1	1
Animal Control Officer	2	2	3	3
Animal Shelter Attendant - Part-Time	1	1	0	0

PROGRAM DESCRIPTION

The Humane Services Department is responsible for all phases of animal control in the City of Deer Park. This includes maintenance of the animal shelter and enforcement of associated ordinances.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

405 - HUMANE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 132,472	\$ 140,061	\$ 146,570	\$ 193,024
4102 Salaries - Part Time	10,103	12,000	10,500	-
4104 Salaries - Overtime	17,846	20,000	23,517	20,000
4106 Social Security/Medicare	11,693	13,112	13,500	15,892
4107 TMRS	21,935	22,943	22,700	29,664
4108 Health & Life Insurance	29,511	30,912	25,000	47,220
4109 Workers Compensation	1,008	1,558	1,000	2,077
4114 Section 125 Admin Fee	78	45	111	135
4117 Health Savings Account	161	-	-	-
Total Personnel & Related	<u>224,807</u>	<u>240,631</u>	<u>242,898</u>	<u>308,012</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	1,305	955	2,870	1,920
4219 Mobile Technology	1,660	1,515	572	1,515
4250 Training & Travel	1,330	1,500	1,270	3,400
4252 Dues & Fees	43	300	65	640
4279 Software - Other	1,650	1,650	1,650	3,650
4290 Contract Labor	1,008	-	10,684	37,950
Total Services	<u>6,996</u>	<u>5,920</u>	<u>17,111</u>	<u>49,075</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	14	450	450	750
4303 Operational Supplies	17,887	15,245	18,994	41,495
4304 Data Processing Supplies	832	350	710	350
4305 Printing	228	250	800	250
4308 Small Tools & Minor Equipment	5,315	8,950	2,690	22,082
4311 Uniforms	1,040	1,000	1,703	4,500
4328 Gasoline	2,817	3,000	2,976	4,000
Total Supplies	<u>28,133</u>	<u>29,245</u>	<u>28,323</u>	<u>73,427</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

405 - HUMANE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	1,382	1,450	1,732	2,850
4402 Machinery & Equipment	189	100	-	100
4404 Buildings	1,913	2,000	560	11,500
4405 Radios	-	100	-	100
4409 Air Conditioners	-	250	500	250
Total Repairs & Maintenance	<u>3,484</u>	<u>3,900</u>	<u>2,792</u>	<u>14,800</u>
 TOTAL EXPENDITURES	 <u>\$ 263,420</u>	 <u>\$ 279,696</u>	 <u>\$ 291,124</u>	 <u>\$ 445,314</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

407 - PARKS & RECREATION ADMINISTRATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ -	\$ 542,496	\$ 544,295	\$ 582,175
Services	-	210,436	215,626	106,500
Supplies	-	94,450	89,260	88,520
Repairs & Maintenance	-	5,150	5,150	5,150
Capital Outlay	-	29,000	29,000	6,528
Total Expenditures	\$ -	\$ 881,532	\$ 883,331	\$ 788,873

PERSONNEL SCHEDULE

Director of Parks and Recreation	0	1	1	1
Parks & Rec. - Assistant Director	0	1	1	1
Parks & Rec. Mktg/Technical Coordinator	0	1	1	1
Secretary	0	1	1	1
PR Administrative Coordinator	0	1	1	1
Program Leader - Administration/Marketing	0	1	1	1
Administrative Aide - Part-Time	0	2	2	2

PROGRAM DESCRIPTION

Parks & Recreation Administration is responsible for the overall administration and supervision of all functions performed by the various divisions within the Parks & Recreation Department. Administrative responsibilities include marketing, accepting reservations, customer service, timekeeping, purchasing, reporting and analysis, filing, and all other managerial duties related to the ongoing operation of Parks & Recreation.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

407 - PARKS & RECREATION ADMINISTRATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ -	\$ 367,139	\$ 357,500	\$ 386,199
4102 Salaries - Part Time	-	31,205	36,000	36,300
4104 Salaries - Overtime	-	5,000	5,000	5,000
4106 Social Security/Medicare	-	29,124	29,900	32,242
4107 TMRS	-	52,674	51,300	55,001
4108 Health & Life Insurance	-	54,744	62,900	64,548
4109 Workers Compensation	-	2,565	1,650	2,840
4114 Section 125 Admin Fee	-	45	45	45
Total Personnel & Related	-	542,496	544,295	582,175
<u>4200 SERVICES</u>				
4216 Mobile Telephones	-	6,270	15,600	17,000
4219 Mobile Technology	-	6,300	2,160	2,500
4231 Equipment Rental	-	14,500	14,500	14,500
4244 Advertising	-	30,500	30,500	30,500
4250 Training & Travel	-	10,000	10,000	10,000
4252 Dues & Fees	-	2,000	2,000	2,000
4279 Software - Other	-	140,866	140,866	30,000
Total Services	-	210,436	215,626	106,500
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	14,350	14,350	14,350
4303 Operational Supplies	-	35,000	29,705	29,070
4304 Data Processing Supplies	-	500	500	500
4305 Printing	-	28,500	28,500	28,500
4307 Postage	-	12,600	12,600	12,600
4308 Small Tools & Minor Equipment	-	1,000	1,000	1,000
4311 Uniforms	-	2,000	2,105	2,000
4328 Gasoline	-	500	500	500
Total Supplies	-	94,450	89,260	88,520

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

407 - PARKS & RECREATION ADMINISTRATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	-	500	500	500
4402 Machinery & Equipment	-	4,000	4,000	4,000
4403 Computer Equipment	-	400	400	400
4405 Radios	-	250	250	250
Total Repairs & Maintenance	-	5,150	5,150	5,150
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	-	29,000	29,000	6,528
Total Capital Outlay	-	29,000	29,000	6,528
 TOTAL EXPENDITURES	 \$ -	 \$ 881,532	 \$ 883,331	 \$ 788,873

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

409 - BEAUTIFICATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 6,865	\$ -	\$ -	\$ -
Supplies	-	10,000	10,000	10,000
Repairs & Maintenance	-	20,000	20,000	20,000
Total Expenditures	\$ 6,865	\$ 30,000	\$ 30,000	\$ 30,000

PROGRAM DESCRIPTION

The Beautification Department provides funding for projects recommended by the City's Beautification Committee and approved by the City Council. The committee establishes beautification guidelines and design standards to enhance the appearance of the City, and selects various locations, landmarks, or corridors within the City as potential project opportunities. The committee seeks funding from Federal, State and local resources to support these beautification efforts.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

409 - BEAUTIFICATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4290 Contract Labor	\$ 6,865	\$ -	\$ -	\$ -
Total Services	<u>6,865</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	-	10,000	10,000	10,000
Total Supplies	<u>-</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4412 Grounds	-	20,000	20,000	20,000
Total Repairs & Maintenance	<u>-</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
 TOTAL EXPENDITURES	 <u>\$ 6,865</u>	 <u>\$ 30,000</u>	 <u>\$ 30,000</u>	 <u>\$ 30,000</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

410 - PARK MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 1,262,874	\$ 1,483,828	\$ 1,354,143	\$ 1,537,925
Services	143,988	145,550	146,050	140,550
Supplies	165,536	187,700	173,700	183,200
Repairs & Maintenance	293,652	278,450	291,950	243,450
Other Operating Expenditures	-	-	-	-
Capital Outlay	476,173	601,200	603,520	782,270
Total Expenditures	<u>\$ 2,342,223</u>	<u>\$ 2,696,728</u>	<u>\$ 2,569,363</u>	<u>\$ 2,887,395</u>

PERSONNEL SCHEDULE

Park Operations Supervisor	1	1	1	1
Assistant Park Operations Supervisor	1	1	1	1
Crew Leader	5	5	5	5
Maintenance Technician II	1	1	1	1
Mechanic III	0	1	1	1
Mechanic II	1	0	0	0
Arborist	1	1	1	1
Equipment Operator II	1	1	1	1
Equipment Operator I	8	9	9	9
P & R Laborer - Part-Time	12	12	12	12

PROGRAM DESCRIPTION

The Parks Maintenance Department is responsible for the maintenance of all City grounds, which includes 400 acres of play lots, ball fields, lawns, esplanades, and right-of-ways.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

410 - PARK MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 840,656	\$ 967,264	\$ 911,800	\$ 991,405
4102 Salaries - Part Time	57,487	120,000	42,800	121,000
4104 Salaries - Overtime	27,298	14,500	21,500	14,500
4106 Social Security/Medicare	68,318	78,942	73,100	85,369
4107 TMRS	126,624	131,009	128,800	142,078
4108 Health & Life Insurance	136,066	163,692	169,800	173,940
4109 Workers Compensation	4,999	6,951	4,500	7,518
4114 Section 125 Admin Fee	137	180	178	180
4117 Health Savings Account	1,289	1,290	1,665	1,935
Total Personnel & Related	<u>1,262,874</u>	<u>1,483,828</u>	<u>1,354,143</u>	<u>1,537,925</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	1,875	-	-	-
4219 Mobile Technology	575	-	-	-
4231 Equipment Rental	2,494	7,000	7,500	7,000
4250 Training & Travel	7,553	7,550	7,550	7,550
4252 Dues & Fees	1,053	8,000	8,000	3,000
4290 Contract Labor	130,438	123,000	123,000	123,000
Total Services	<u>143,988</u>	<u>145,550</u>	<u>146,050</u>	<u>140,550</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	809	-	-	-
4303 Operational Supplies	89,548	120,000	120,000	120,000
4308 Small Tools & Minor Equipment	31,429	16,200	16,200	11,700
4311 Uniforms	9,705	13,500	13,500	13,500
4328 Gasoline	25,186	24,000	18,000	24,000
4329 Diesel	8,859	14,000	6,000	14,000
Total Supplies	<u>165,536</u>	<u>187,700</u>	<u>173,700</u>	<u>183,200</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

410 - PARK MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	30,979	20,000	18,000	20,000
4402 Machinery & Equipment	36,221	25,575	41,075	25,575
4404 Buildings	51,133	61,000	61,000	41,000
4407 Sidewalks	31,877	35,000	35,000	35,000
4412 Grounds	<u>143,442</u>	<u>136,875</u>	<u>136,875</u>	<u>121,875</u>
Total Repairs & Maintenance	<u>293,652</u>	<u>278,450</u>	<u>291,950</u>	<u>243,450</u>
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	47,245	-	-	-
4903 Improvements Other Than Bldgs.	318,751	335,000	335,000	540,000
4904 Machinery & Equipment	24,621	161,200	161,200	197,270
4906 Automobiles & Light Trucks	85,056	105,000	107,320	45,000
4911 Sidewalks	<u>500</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>476,173</u>	<u>601,200</u>	<u>603,520</u>	<u>782,270</u>
 TOTAL EXPENDITURES	 <u>\$ 2,342,223</u>	 <u>\$ 2,696,728</u>	 <u>\$ 2,569,363</u>	 <u>\$ 2,887,395</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

411 - RECREATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 916,840	\$ 492,720	\$ 451,540	\$ 491,825
Services	139,657	69,850	69,850	69,850
Supplies	240,771	203,645	203,645	204,645
Repairs & Maintenance	<u>72,479</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
Total Expenditures	<u>\$ 1,375,497</u>	<u>\$ 774,215</u>	<u>\$ 733,035</u>	<u>\$ 819,320</u>

PERSONNEL SCHEDULE

Director of Parks and Recreation	1	0	0	0
Parks & Rec. - Assistant Director	1	0	0	0
Recreation Supervisor	1	1	1	1
Parks & Rec. Mktg/Technical Coordinator	1	0	0	0
Youth Programs Coordinator	1	1	1	1
Recreation Specialist	2	2	2	2
Secretary	1	0	0	0
PR Administrative Coordinator	1	0	0	0
Program Leader - Administration/Marketing	1	0	0	0
Program Aide - Part-Time	11	11	11	11
Program Leader - Part-Time	1	1	1	1
Administrative Aide - Part-Time	1	0	0	0

PROGRAM DESCRIPTION

The function of the Recreation Department is to offer the citizens of Deer Park a vehicle for leisure activities to include a variety of activities and programs for all ages, including instructional classes and special programs of a seasonal interest, picnics, drama productions, dog shows, etc. The Community Center has several game rooms to provide for active and passive recreational activities.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

411 - RECREATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 570,229	\$ 249,556	\$ 253,500	\$ 257,687
4102 Salaries - Part Time	89,287	99,660	71,900	100,260
4104 Salaries - Overtime	19,962	18,000	16,500	18,000
4106 Social Security/Medicare	49,741	27,782	25,500	28,432
4107 TMRS	89,946	37,892	37,900	38,755
4108 Health & Life Insurance	93,837	57,204	43,900	45,408
4109 Workers Compensation	3,660	2,446	1,555	2,503
4114 Section 125 Admin Fee	178	180	140	135
4117 Health Savings Account	-	-	645	645
Total Personnel & Related	<u>916,840</u>	<u>492,720</u>	<u>451,540</u>	<u>491,825</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	1,084	-	-	-
4219 Mobile Technology	933	-	-	-
4231 Equipment Rental	3,950	1,500	1,500	1,500
4244 Advertising	25,824	-	-	-
4250 Training & Travel	9,876	2,000	2,000	2,000
4251 Subscriptions	-	500	250	250
4252 Dues & Fees	3,826	1,500	1,750	1,750
4279 Software - Other	44,838	-	-	-
4290 Contract Labor	49,326	57,850	57,850	57,850
4295 Outside Services - Oth Govt Ag	-	6,500	6,500	6,500
Total Services	<u>139,657</u>	<u>69,850</u>	<u>69,850</u>	<u>69,850</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	5,083	-	-	-
4303 Operational Supplies	175,764	190,395	190,395	191,395
4305 Printing	21,399	-	-	-
4307 Postage	11,855	-	-	-
4308 Small Tools & Minor Equipment	21,380	7,000	7,000	7,000
4311 Uniforms	2,418	2,550	2,550	2,550
4328 Gasoline	1,808	3,700	3,700	3,700
4329 Diesel	1,064	-	-	-
Total Supplies	<u>240,771</u>	<u>203,645</u>	<u>203,645</u>	<u>204,645</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

411 - RECREATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	2,615	3,000	3,500	3,500
4402 Machinery & Equipment	4,625	5,000	4,500	4,500
4404 Buildings	44,820	-	-	-
4409 Air Conditioners	20,419	-	-	-
Total Repairs & Maintenance	<u>72,479</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	5,750	-	-	-
4906 Automobiles & Light Trucks	-	-	-	45,000
Total Capital Outlay	<u>5,750</u>	<u>-</u>	<u>-</u>	<u>45,000</u>
 TOTAL EXPENDITURES	 <u>\$ 1,375,497</u>	 <u>\$ 774,215</u>	 <u>\$ 733,035</u>	 <u>\$ 819,320</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

412 - ATHLETICS & AQUATICS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 482,402	\$ 473,895	\$ 365,239	\$ 482,511
Services	135,522	149,100	146,100	146,100
Supplies	162,672	160,460	161,560	160,560
Repairs & Maintenance	38,518	28,000	29,900	29,900
Capital Outlay	25,183	7,500	6,900	120,000
Total Expenditures	\$ 844,297	\$ 818,955	\$ 709,699	\$ 939,071

PERSONNEL SCHEDULE

Athletics & Aquatics Supervisor	1	1	1	1
Athletics & Aquatics Coordinator	1	1	1	1
Recreation Specialist	1	1	1	1
Pool Manager - Temporary	5	4	4	4
Lifeguard - Temporary	28	28	28	28
Program Aide - Part-Time	7	7	7	7
Program Leader - Part-Time	1	1	1	1
Swim Aide/Cashier - Temporary	6	0	0	0
Athletic Leader - Temporary	2	2	2	2
Athletic Leader - Part-Time	1	1	1	1
Scorekeeper - Part-Time	8	8	8	8

PROGRAM DESCRIPTION

The Athletics & Aquatics Department offers a wide variety of athletic activities, including softball, basketball, volleyball, tennis, track and field, racquetball, and swimming. This department organizes, sponsors, and administers these activities. The City pool is located in Dow Park and is open from June through August of each year.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

412 - ATHLETICS & AQUATICS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 160,260	\$ 172,455	\$ 152,000	\$ 178,191
4102 Salaries - Part Time	73,806	145,100	87,000	145,100
4103 Salaries - Temporary	160,280	70,744	61,500	70,744
4104 Salaries - Overtime	15,373	12,000	8,200	12,000
4106 Social Security/Medicare	31,211	30,321	24,500	30,964
4107 TMRS	24,927	25,955	22,100	26,976
4108 Health & Life Insurance	13,864	14,004	8,100	15,720
4109 Workers Compensation	1,926	2,671	1,700	2,726
4114 Section 125 Admin Fee	11	-	35	90
4117 Health Savings Account	744	645	104	-
Total Personnel & Related	<u>482,402</u>	<u>473,895</u>	<u>365,239</u>	<u>482,511</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	1,121	-	-	-
4219 Mobile Technology	323	-	-	-
4231 Equipment & Other Rentals	977	600	600	600
4244 Advertising	2,031	-	-	-
4250 Training & Travel	10,736	13,000	13,000	13,000
4252 Dues & Fees	2,742	6,000	3,000	3,000
4290 Contract Labor	98,663	100,000	100,000	100,000
4295 Outside Services - Oth Govt Ag	18,929	29,500	29,500	29,500
Total Services	<u>135,522</u>	<u>149,100</u>	<u>146,100</u>	<u>146,100</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	2,727	-	-	-
4303 Operational Supplies	143,203	142,560	145,560	144,560
4308 Small Tools & Minor Equipment	5,989	3,900	2,000	2,000
4311 Uniforms	5,411	7,500	7,500	7,500
4314 Protective Clothing	4,918	6,000	6,000	6,000
4328 Gasoline	424	500	500	500
Total Supplies	<u>162,672</u>	<u>160,460</u>	<u>161,560</u>	<u>160,560</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

412 - ATHLETICS & AQUATICS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicle Repairs & Maintenance	416	500	500	500
4402 Machinery & Equipment	4,618	5,000	6,900	6,900
4404 Buildings	7,242	-	-	-
4409 Air Conditioners	1,025	-	-	-
4417 Swimming Pool	25,217	22,500	22,500	22,500
Total Repairs & Maintenance	<u>38,518</u>	<u>28,000</u>	<u>29,900</u>	<u>29,900</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	-	-	-	120,000
4906 Automobiles & Light Trucks	25,183	-	-	-
4911 Sidewalks	-	7,500	6,900	-
Total Capital Outlay	<u>25,183</u>	<u>7,500</u>	<u>6,900</u>	<u>120,000</u>
 TOTAL EXPENDITURES	 <u>\$ 844,297</u>	 <u>\$ 818,955</u>	 <u>\$ 709,699</u>	 <u>\$ 939,071</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

413 - BUILDING MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 553,704	\$ 649,693	\$ 611,760	\$ 677,466
Services	3,420	41,000	41,000	41,000
Supplies	77,474	60,550	60,550	60,550
Repairs & Maintenance	5,983	118,705	118,705	118,705
Capital Outlay	8,778	33,000	33,000	36,000
Total Expenditures	\$ 649,359	\$ 902,948	\$ 865,015	\$ 933,721

PERSONNEL SCHEDULE

Building Maintenance Supervisor	1	1	1	1
Maintenance Worker	1	1	1	1
Custodian	6	6	6	6
P & R Laborer	3	6	6	5
Program Leader	0	0	0	1

PROGRAM DESCRIPTION

The Building Maintenance Department is responsible for the custodial care of City buildings, and ball field and parks facilities. This department also handles limited maintenance activities such as painting, glass repair, and minor carpentry.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

413 - BUILDING MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 346,612	\$ 360,392	\$ 355,000	\$ 374,070
4102 Salaries - Part Time	30,463	100,995	54,200	100,995
4104 Salaries - Overtime	16,653	15,000	24,500	15,000
4106 Social Security/Medicare	28,508	32,108	32,200	37,063
4107 TMRS	53,015	53,209	54,900	54,763
4108 Health & Life Insurance	74,337	82,812	86,500	89,136
4109 Workers Compensation	2,627	3,707	2,400	4,279
4114 Section 125 Admin Fee	200	180	260	270
4117 Health Savings Account	1,289	1,290	1,800	1,890
Total Personnel & Related	<u>553,704</u>	<u>649,693</u>	<u>611,760</u>	<u>677,466</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephones	190	-	-	-
4219 Mobile Technology	254	-	-	-
4250 Training and Travel	1,618	1,500	1,500	1,500
4252 Dues & Fees	1,358	500	500	500
4290 Contract Labor	-	39,000	39,000	39,000
Total Services	<u>3,420</u>	<u>41,000</u>	<u>41,000</u>	<u>41,000</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	518	-	-	-
4303 Operational Supplies	58,164	48,950	48,950	48,950
4308 Small Tools & Minor Equipment	12,617	7,600	7,600	7,000
4311 Uniforms	1,789	1,500	1,500	1,500
4328 Gasoline	4,386	2,500	2,500	3,100
Total Supplies	<u>77,474</u>	<u>60,550</u>	<u>60,550</u>	<u>60,550</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

413 - BUILDING MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	1,844	2,000	2,000	2,000
4402 Machinery & Equipment	1,456	1,500	1,500	1,500
4404 Buildings	2,683	86,505	86,505	86,505
4409 Air Conditioners	-	28,700	28,700	28,700
Total Repairs & Maintenance	<u>5,983</u>	<u>118,705</u>	<u>118,705</u>	<u>118,705</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	8,778	-	-	36,000
4906 Automobiles & Light Trucks	-	33,000	33,000	-
Total Capital Outlay	<u>8,778</u>	<u>33,000</u>	<u>33,000</u>	<u>36,000</u>
 TOTAL EXPENDITURES	 <u>\$ 649,359</u>	 <u>\$ 902,948</u>	 <u>\$ 865,015</u>	 <u>\$ 933,721</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

415 - SENIOR SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 196,313	\$ 248,893	\$ 169,880	\$ 238,696
Services	17,155	20,500	20,500	22,770
Supplies	240,192	430,780	430,780	316,180
Repairs & Maintenance	13,922	7,000	7,000	7,000
Capital Outlay	<u>5,683</u>	<u>70,000</u>	<u>62,625</u>	<u>-</u>
Total Expenditures	<u>\$ 473,265</u>	<u>\$ 777,173</u>	<u>\$ 690,785</u>	<u>\$ 584,646</u>

PERSONNEL SCHEDULE

Senior Services Supervisor	1	1	1	1
Recreation Specialist	1	1	1	1
Program Aide - Part-Time	5	7	7	7
Program Leader - Part-Time	1	1	1	1

PROGRAM DESCRIPTION

The Senior Services Department operates the Maxwell Center providing a wide variety of services to the senior adults in Deer Park.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

415 - SENIOR SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 99,823	\$ 111,174	\$ 79,600	\$ 100,340
4102 Salaries - Part Time	51,248	92,330	58,200	93,230
4104 Salaries - Overtime	2,071	1,000	1,000	1,000
4106 Social Security/Medicare	11,381	12,949	10,600	14,857
4107 TMRS	17,156	15,984	12,300	14,420
4108 Health & Life Insurance	14,508	15,288	7,800	14,064
4109 Workers Compensation	89	123	80	140
4114 Section 125 Admin Fee	37	45	-	-
4117 Health Savings Account	-	-	300	645
Total Personnel & Related	<u>196,313</u>	<u>248,893</u>	<u>169,880</u>	<u>238,696</u>
<u>4200 SERVICES</u>				
4231 Equipment Rentals	2,206	4,800	4,800	4,800
4244 Advertising	1,964	-	-	-
4250 Training & Travel	4,204	5,000	5,000	2,000
4252 Dues & Fees	537	400	400	400
4290 Contract Labor	<u>8,244</u>	<u>10,300</u>	<u>10,300</u>	<u>15,570</u>
Total Services	<u>17,155</u>	<u>20,500</u>	<u>20,500</u>	<u>22,770</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	283	-	-	-
4303 Operational Supplies	235,580	314,680	289,680	309,680
4308 Small Tools & Minor Equipment	637	112,100	137,100	2,500
4311 Uniforms	249	1,500	1,500	1,500
4328 Gasoline	<u>3,443</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
Total Supplies	<u>240,192</u>	<u>430,780</u>	<u>430,780</u>	<u>316,180</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

415 - SENIOR SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	2,484	3,000	3,000	3,000
4402 Machinery & Equipment	3,562	4,000	4,000	4,000
4404 Buildings	2,510	-	-	-
4412 Grounds	5,366	-	-	-
Total Repairs & Maintenance	<u>13,922</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	5,683	-	-	-
4906 Automobiles & Light Trucks	-	70,000	62,625	-
Total Capital Outlay	<u>5,683</u>	<u>70,000</u>	<u>62,625</u>	<u>-</u>
 TOTAL EXPENDITURES	 <u>\$ 473,265</u>	 <u>\$ 777,173</u>	 <u>\$ 690,785</u>	 <u>\$ 584,646</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

416 - AFTER SCHOOL ACTIVITY PROGRAM

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 208,790	\$ 291,870	\$ 239,400	\$ 286,825
Services	5,600	5,800	5,800	6,300
Supplies	73,772	79,250	79,250	78,750
Repair & Maintenance	1,313	4,000	4,000	4,000
Capital Outlay	<u>30,974</u>	<u>30,975</u>	<u>30,975</u>	<u>25,900</u>
Total Expenditures	<u>\$ 320,449</u>	<u>\$ 411,895</u>	<u>\$ 359,425</u>	<u>\$ 401,775</u>

PERSONNEL SCHEDULE

Program Leader - Part-Time	5	5	5	5
Afterschool Aide - Part-Time	16	16	16	16

PROGRAM DESCRIPTION

The After School Activity Program (ASAP) operates during the school year only for the benefit of children who might otherwise be unsupervised during after school hours. The program offers leisure education designed to help the children develop a positive self image by learning teamwork, cooperation, improved study habits, and decision making skills.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

416 - AFTER SCHOOL ACTIVITY PROGRAM

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4102 Salaries - Part Time	\$ 189,278	\$ 252,400	\$ 218,100	\$ 257,400
4104 Salaries - Overtime	-	5,000	-	-
4106 Social Security/Medicare	14,480	18,743	16,800	19,691
4107 TMRS	3,833	13,446	3,000	8,000
4109 Workers Compensation	1,199	2,281	1,500	1,734
Total Personnel & Related	<u>208,790</u>	<u>291,870</u>	<u>239,400</u>	<u>286,825</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	2,337	-	-	-
4219 Mobile Technology	1,719	-	-	-
4250 Training & Travel	1,400	3,000	3,000	3,500
4251 Subscriptions	-	300	300	300
4252 Dues & Fees	144	500	500	500
4279 Software - Other	-	2,000	2,000	2,000
Total Services	<u>5,600</u>	<u>5,800</u>	<u>5,800</u>	<u>6,300</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	1,036	-	-	-
4303 Operational Supplies	63,133	68,000	68,000	68,000
4308 Small Tools & Minor Equipment	1,102	1,250	1,250	1,250
4311 Uniforms	6,637	7,000	7,000	7,000
4329 Diesel	1,864	3,000	3,000	2,500
Total Supplies	<u>73,772</u>	<u>79,250</u>	<u>79,250</u>	<u>78,750</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	1,313	4,000	4,000	4,000
Total Repair & Maintenance	<u>1,313</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4908 Lease Purchase	30,974	30,975	30,975	25,900
Total Capital Outlay	<u>30,974</u>	<u>30,975</u>	<u>30,975</u>	<u>25,900</u>
TOTAL EXPENDITURES	<u>\$ 320,449</u>	<u>\$ 411,895</u>	<u>\$ 359,425</u>	<u>\$ 401,775</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

417 - DRAMA

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 311,675	\$ 330,618	\$ 315,350	\$ 338,577
Services	16,793	25,400	25,400	25,400
Supplies	64,831	101,180	101,180	98,680
Repairs & Maintenance	53,631	1,100	1,100	1,100
Capital Outlay	-	-	-	-
Total Expenditures	\$ 446,930	\$ 458,298	\$ 443,030	\$ 463,757

PERSONNEL SCHEDULE

Artistic/Managing Supervisor	1	1	1	1
Technical Production Coordinator	1	1	1	1
Theater/Drama Specialist II	1	1	1	1
Program Aide - Part-Time	2	2	2	2
Program Leader - Part-Time	1	1	1	1

PROGRAM DESCRIPTION

The Art Park Players is the City's community theatre offering many shows each season and participating in many City events throughout the year. Art Park Players is the only dinner theatre in the Houston area offering several dinner shows each year and many special one-night-only productions. There is also a Junior Art Park Players theatre program, which helps students gain self-confidence as they develop their creativity through participation in classes and programs.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

417 - DRAMA

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 177,735	\$ 183,586	\$ 181,900	\$ 188,336
4102 Salaries - Part Time	49,770	58,672	46,600	59,772
4104 Salaries - Overtime	2,463	3,000	3,000	3,000
4106 Social Security/Medicare	16,849	18,522	17,500	18,958
4107 TMRS	26,298	26,355	25,600	26,852
4108 Health & Life Insurance	37,833	39,456	40,100	40,608
4109 Workers Compensation	<u>727</u>	<u>1,027</u>	<u>650</u>	<u>1,051</u>
Total Personnel & Related	<u>311,675</u>	<u>330,618</u>	<u>315,350</u>	<u>338,577</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	590	-	-	-
4231 Equipment Rental	2,473	4,200	4,200	4,200
4244 Advertising	1,929	-	-	-
4250 Training & Travel	631	2,200	1,000	2,200
4251 Subscriptions	-	-	-	-
4252 Dues & Fees	5,490	12,000	13,200	12,000
4290 Contract Labor	<u>5,680</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
Total Services	<u>16,793</u>	<u>25,400</u>	<u>25,400</u>	<u>25,400</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	621	-	-	-
4303 Operational Supplies	62,342	73,330	73,330	73,330
4308 Small Tools & Minor Equipment	1,429	26,850	26,850	24,350
4311 Uniforms	<u>439</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total Supplies	<u>64,831</u>	<u>101,180</u>	<u>101,180</u>	<u>98,680</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

417 - DRAMA

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	25	500	500	500
4402 Machinery & Equipment	-	500	500	500
4403 Computer Equipment	-	100	100	100
4404 Buildings	<u>53,606</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Repairs & Maintenance	<u>53,631</u>	<u>1,100</u>	<u>1,100</u>	<u>1,100</u>
TOTAL EXPENDITURES	<u>\$ 446,930</u>	<u>\$ 458,298</u>	<u>\$ 443,030</u>	<u>\$ 463,757</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

420 - LIBRARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 791,022	\$ 920,698	\$ 810,923	\$ 949,445
Services	51,752	58,157	54,150	57,157
Supplies	150,164	169,343	167,409	197,097
Repairs & Maintenance	11,070	15,200	15,200	12,200
Capital Outlay	10,914	-	-	37,837
Total Expenditures	<u>\$ 1,014,922</u>	<u>\$ 1,163,398</u>	<u>\$ 1,047,682</u>	<u>\$ 1,253,736</u>

PERSONNEL SCHEDULE

Library Director	1	1	1	1
Asst. Library Director/Library Technical				
Services Supervisor	1	1	1	1
Librarian - Children's	1	1	1	1
Assistant Children's Librarian	1	1	1	1
Head of Adult Services	1	1	1	1
Library Assistant	1	1	1	1
Administrative Assistant	1	0	0	0
Library Assistant - Operations Specialist	0	1	1	1
Clerk	4	4	4	4
Library Page - Part-time	3	3	3	3
Part-time Library Clerk	1	1	1	1
Reference Librarian - Part-time	2	2	2	2

PROGRAM DESCRIPTION

In addition to the basic library services of circulating books, audio books, and DVDs, the Library provides computers and laptops for the public to access the Internet along with other electronic resources and Microsoft Office. Services such as reference, referral and interlibrary loan are also available. Special programs for children include the Summer Reading/Read to Me Program, story time for toddlers and preschoolers, family films, crafts and tours of the library. Programs for older children include pre-teen craft, Teen Summer Reading Program, Thursday Movie Matinee, and Teen Tech. Adult programming includes computer classes, Tuesday crochet class, Adult Summer Reading Program, and Mystery Book Club.

Deer Park Public Library is accredited by the Texas State Library and Archives Commission.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

420 - LIBRARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 535,510	\$ 589,215	\$ 542,000	\$ 609,749
4102 Salaries - Part Time	39,484	78,670	52,100	78,670
4104 Salaries - Overtime	228	1,000	900	1,000
4106 Social Security/Medicare	42,345	50,514	44,800	52,224
4107 TMRS	78,178	83,539	74,800	86,253
4108 Health & Life Insurance	91,217	113,340	91,000	114,588
4109 Workers Compensation	395	550	345	601
4114 Section 125 Admin Fee	85	135	78	135
4117 Health Savings Account	3,580	3,735	4,900	6,225
Total Personnel & Related	<u>791,022</u>	<u>920,698</u>	<u>810,923</u>	<u>949,445</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	821	2,289	2,000	2,289
4219 Mobile Technology	912	-	-	-
4250 Training & Travel	2,747	6,000	5,000	5,000
4251 Subscriptions	37,568	37,000	36,000	37,000
4252 Dues & Fees	1,355	3,367	2,000	3,367
4255 Community/Employee Affairs	492	400	600	400
4279 Software - Other	3,430	3,601	3,450	3,601
4290 Contract Labor	4,427	5,500	5,100	5,500
Total Services	<u>51,752</u>	<u>58,157</u>	<u>54,150</u>	<u>57,157</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	2,344	3,000	3,000	3,000
4303 Operational Supplies	47,465	55,193	55,193	71,843
4304 Data Processing Supplies	18,835	20,060	18,900	22,235
4305 Printing	473	500	500	500
4306 Copy Charges	624	2,750	2,100	2,750
4307 Postage	2,107	2,250	2,200	2,250
4308 Small Tools & Minor Equipment	4,892	7,090	7,000	16,019
4311 Uniforms	259	500	516	500
4348 Books	73,165	78,000	78,000	78,000
Total Supplies	<u>150,164</u>	<u>169,343</u>	<u>167,409</u>	<u>197,097</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

420 - LIBRARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4404 Buildings	9,094	11,200	11,200	8,200
4409 Air Conditioners	<u>1,976</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Total Repairs & Maintenance	<u>11,070</u>	<u>15,200</u>	<u>15,200</u>	<u>12,200</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	<u>10,914</u>	-	-	<u>37,837</u>
Total Capital Outlay	<u>10,914</u>	<u>-</u>	<u>-</u>	<u>37,837</u>
TOTAL EXPENDITURES	<u>\$ 1,014,922</u>	<u>\$ 1,163,398</u>	<u>\$ 1,047,682</u>	<u>\$ 1,253,736</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
SPECIAL REVENUE FUNDS REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Tax Revenue</u>				
3123 Hotel/Motel Taxes	\$ 661,435	\$ 678,100	\$ 622,809	\$ 622,809
Total Tax Revenue	661,435	678,100	622,809	622,809
<u>Fines</u>				
3315 Court Security Fee	32,674	41,000	30,250	30,000
3316 Judicial Fee	6,531	7,500	6,000	5,700
3317 Child Safety Fee	50,061	40,000	45,300	40,000
3318 TTPJI Fee	6,334	6,400	6,140	6,000
3319 Court Technology Fee	43,560	50,500	40,300	40,000
3320 Juvenile Case Manager Fee	65,017	70,000	60,280	60,000
Total Fines	204,177	215,400	188,270	181,700
<u>User Fees</u>				
3521 School Crossing Guards	92,866	100,000	100,000	95,000
3525 DPISD Officer Program	-	-	-	-
Total User Fees	92,866	100,000	100,000	95,000
<u>Other Revenue</u>				
3620 Investments	445	-	850	600
3631 Miscellaneous Revenue	5,398	-	-	-
3699 Intergovernmental Revenue	-	-	-	638,480
Total Other Revenue	5,843	-	850	639,080
<u>Special Revenue</u>				
3812 Forfeitures	26,548	1,000	16,000	1,000
3631 Miscellaneous Revenue	-	-	-	-
3843 TPWD - Wetlands	-	140,415	380,000	-
3844 TPWD - Hike & Bike Trails	-	170,000	60,000	310,000
Total Special Revenue	26,548	311,415	456,000	311,000
Total Current Revenue	990,869	1,304,915	1,367,929	1,849,589
<u>Prior Year Revenue</u>				
3640 Prior Year Revenue - Hotel/Motel	-	906,569	623,497	293,221
3640 Prior Year Revenue - Police	-	11,447	-	11,037
3640 Prior Year Revenue - Court	48,040	89,714	107,609	67,676
3640 Prior Year Revenue - Grants	48,409	-	-	-
Total Prior Year Revenue	96,449	1,007,730	731,106	371,934
Total Revenue	\$ 1,087,318	\$ 2,312,645	\$ 2,099,035	\$ 2,221,523

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
SPECIAL REVENUE FUND EXPENDITURE SUMMARY**

DESCRIPTION	ACTUAL 16-17	BUDGET 17-18	ESTIMATED 17-18	ADOPTED 18-19
General - Hotel Tax	\$ 104,156	\$ 559,150	\$ 266,000	\$ 337,000
City Promotion - Hotel Tax	229,176	337,839	310,626	321,850
Arts Program - Hotel Tax	156,175	168,680	168,680	157,680
Historical - Hotel Tax	109,501	294,000	501,000	99,500
Civic Center - Hotel Tax	-	225,000	-	-
Municipal Court Fund	334,046	405,114	382,211	342,579
Police Forfeiture	14,376	12,447	10,500	12,637
Grants	<u>48,409</u>	<u>310,415</u>	<u>276,000</u>	<u>948,480</u>
Total Expenditures	<u>\$ 995,839</u>	<u>\$ 2,312,645</u>	<u>\$ 1,915,017</u>	<u>\$ 2,219,726</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
HOTEL / MOTEL TAX FUND**

HOTEL	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Tax Revenue</u>				
3123 Hotel/Motel Taxes	\$ 661,435	\$ 678,100	\$ 622,809	\$ 622,809
Total Tax Revenue	<u>661,435</u>	<u>678,100</u>	<u>622,809</u>	<u>622,809</u>
<u>Other Revenue</u>				
3631 Miscellaneous Revenue	1,650	-	-	-
3640 Prior Year Revenue - Hotel/Motel	-	906,569	623,497	293,221
Other Revenue	<u>1,650</u>	<u>906,569</u>	<u>623,497</u>	<u>293,221</u>
Total Revenue	<u>\$ 663,085</u>	<u>\$ 1,584,669</u>	<u>\$ 1,246,306</u>	<u>\$ 916,030</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND EXPENDITURE SUMMARY**

DEPARTMENT		ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
601	General - Hotel Tax	\$ 104,156	\$ 559,150	\$ 266,000	\$ 337,000
602	City Promotion - Hotel Tax	229,176	337,839	310,626	321,850
603	Arts Program - Hotel Tax	156,175	168,680	168,680	157,680
605	General - Historical	109,501	294,000	501,000	99,500
606	Civic Center	-	225,000	-	-
TOTAL EXPENDITURES		<u>\$ 599,008</u>	<u>\$ 1,584,669</u>	<u>\$ 1,246,306</u>	<u>\$ 916,030</u>

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

601 - EVENTS - HOTEL TAX

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Supplies	94,260	238,200	179,000	125,000
Other Operating Expenditures	4,896	12,000	12,000	12,000
Capital Outlay	-	303,950	70,000	200,000
Total Expenditures	<u>\$ 104,156</u>	<u>\$ 559,150</u>	<u>\$ 266,000</u>	<u>\$ 337,000</u>

PROGRAM DESCRIPTION

This portion of hotel/motel tax is used for the general promotion of tourism within the City of Deer Park.

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

601 - EVENTS - HOTEL TAX

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4232 Building Rental	\$ -	\$ -	\$ -	\$ -
4239 Audit Fee	-	-	-	-
4244 Advertising	-	-	-	-
4250 Training & Travel	-	-	-	-
4252 Dues & Fees	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>-</u>
Total Services	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>-</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	78,676	95,000	95,000	105,000
4308 Small Tools & Minor Equipment	<u>15,584</u>	<u>143,200</u>	<u>84,000</u>	<u>20,000</u>
Total Supplies	<u>94,260</u>	<u>238,200</u>	<u>179,000</u>	<u>125,000</u>
<u>4500 OTHER OPERATING EXP.</u>				
4530 Operating Transfers	<u>4,896</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
Total Other Operating Expenditures	<u>4,896</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	-	303,950	70,000	-
4904 Machinery & Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>200,000</u>
Total Capital Outlay	<u>-</u>	<u>303,950</u>	<u>70,000</u>	<u>200,000</u>
TOTAL EXPENDITURES	<u>\$ 104,156</u>	<u>\$ 559,150</u>	<u>\$ 266,000</u>	<u>\$ 337,000</u>

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

602 - CITY PROMOTION - HOTEL TAX

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 112,252	\$ 145,764	\$ 140,626	\$ 143,700
Supplies	5,326	13,350	8,600	13,150
Other Operating Expenses	<u>111,598</u>	<u>178,725</u>	<u>161,400</u>	<u>165,000</u>
Total Expenditures	<u>\$ 229,176</u>	<u>\$ 337,839</u>	<u>\$ 310,626</u>	<u>\$ 321,850</u>

PROGRAM DESCRIPTION

This portion of hotel/motel tax is used for advertising and marketing efforts to promote tourism and attract visitors to the City of Deer Park.

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

602 - CITY PROMOTION - HOTEL TAX

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4216 Mobile Telephone	\$ 926	\$ -	\$ 1,750	\$ 1,800
4219 Mobile Technology	4,100	14,064	2,800	5,000
4232 Building Rental	6,600	7,200	10,350	11,400
4239 Audit Fee	-	-		
4244 Advertising	71,341	85,000	85,000	85,000
4250 Training & Travel	1,878	4,000	4,000	5,000
4252 Dues & Fees	5,407	13,500	13,500	13,500
4279 Software - Other	-	-	-	-
4290 Contract Labor	<u>22,000</u>	<u>22,000</u>	<u>23,226</u>	<u>22,000</u>
Total Services	<u>112,252</u>	<u>145,764</u>	<u>140,626</u>	<u>143,700</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	179	300	300	500
4305 Printing	217	10,300	5,300	10,500
4307 Postage	695	2,500	1,000	1,500
4308 Small Tools & Minor Equipment	<u>4,235</u>	<u>250</u>	<u>2,000</u>	<u>650</u>
Total Supplies	<u>5,326</u>	<u>13,350</u>	<u>8,600</u>	<u>13,150</u>
<u>4500 OTHER OPERATING EXP.</u>				
4530 Operating Transfers	<u>111,598</u>	<u>178,725</u>	<u>161,400</u>	<u>165,000</u>
Total Other Operating Expenditures	<u>111,598</u>	<u>178,725</u>	<u>161,400</u>	<u>165,000</u>
TOTAL EXPENDITURES	<u>\$ 229,176</u>	<u>\$ 337,839</u>	<u>\$ 310,626</u>	<u>\$ 321,850</u>

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

603 - ARTS PROGRAM - HOTEL TAX

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Supplies	\$ 83,309	\$ 81,680	\$ 81,680	\$ 81,680
Repairs & Maintenance	473	-	-	-
Other Operating Expenditures	37,000	37,000	37,000	37,000
Capital Outlay	<u>35,393</u>	<u>50,000</u>	<u>50,000</u>	<u>39,000</u>
Total Expenditures	<u>\$ 156,175</u>	<u>\$ 168,680</u>	<u>\$ 168,680</u>	<u>\$ 157,680</u>

PROGRAM DESCRIPTION

This portion of hotel/motel tax is used for the promotion of the arts within the City of Deer Park.

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

603 - ARTS PROGRAM - HOTEL TAX

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4290 Contract Labor	\$ -	\$ -	\$ -	\$ -
Total Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	70,000	81,680	81,680	81,680
4308 Small Tools & Minor Equipment	<u>13,309</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Supplies	<u>83,309</u>	<u>81,680</u>	<u>81,680</u>	<u>81,680</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4404 Buildings	<u>473</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Repairs & Maintenance	<u>473</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4500 OTHER OPERATING EXP.</u>				
4530 Operating Transfers	<u>37,000</u>	<u>37,000</u>	<u>37,000</u>	<u>37,000</u>
Total Other Operating Expenditures	<u>37,000</u>	<u>37,000</u>	<u>37,000</u>	<u>37,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	-	-	-	-
4904 Machinery & Equipment	<u>35,393</u>	<u>50,000</u>	<u>50,000</u>	<u>39,000</u>
Total Capital Outlay	<u>35,393</u>	<u>50,000</u>	<u>50,000</u>	<u>39,000</u>
TOTAL EXPENDITURES	<u>\$ 156,175</u>	<u>\$ 168,680</u>	<u>\$ 168,680</u>	<u>\$ 157,680</u>

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

605 - GENERAL - HISTORICAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 31,074	\$ 271,000	\$ 486,000	\$ 61,500
Supplies	49,589	13,000	5,000	18,000
Repairs & Maintenance	<u>28,838</u>	<u>10,000</u>	<u>10,000</u>	<u>20,000</u>
Total Expenditures	<u>\$ 109,501</u>	<u>\$ 294,000</u>	<u>\$ 501,000</u>	<u>\$ 99,500</u>

PROGRAM DESCRIPTION

This portion of hotel/motel tax is used for projects recommended by the Historical and Tourism Committee. The City Council approves all projects.

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

605 - GENERAL - HISTORICAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4240 Consultant Fee	\$ 729	\$ 15,000	\$ 50,000	\$ 10,000
4244 Advertising	-	-	-	-
4250 Training & Travel	-	-	-	-
4290 Contract Labor	<u>30,345</u>	<u>256,000</u>	<u>436,000</u>	<u>51,500</u>
Total Services	<u>31,074</u>	<u>271,000</u>	<u>486,000</u>	<u>61,500</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	24,705	5,000	5,000	10,000
4305 Printing	6,165	-	-	-
4308 Small Tools & Minor Equipment	<u>18,719</u>	<u>8,000</u>	<u>-</u>	<u>8,000</u>
Total Supplies	<u>49,589</u>	<u>13,000</u>	<u>5,000</u>	<u>18,000</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4404 Buildings	23,255	5,000	5,000	10,000
4412 Grounds	<u>5,583</u>	<u>5,000</u>	<u>5,000</u>	<u>10,000</u>
Total Repairs & Maintenance	<u>28,838</u>	<u>10,000</u>	<u>10,000</u>	<u>20,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 109,501</u>	<u>\$ 294,000</u>	<u>\$ 501,000</u>	<u>\$ 99,500</u>

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

606 - CIVIC CENTER

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ -	\$ -	\$ -	\$ -
Capital Outlay	-	225,000	-	-
Total Expenditures	\$ -	\$ 225,000	\$ -	\$ -

PROGRAM DESCRIPTION

This portion of hotel/motel tax is used to fund the establishment, improvement, and maintenance of a civic center and/or visitor information center within the City of Deer Park.

**CITY OF DEER PARK
HOTEL/MOTEL TAX FUND
2019-2020 ANNUAL BUDGET**

606 - CIVIC CENTER

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4240 Consultant Fees	\$ -	\$ -	\$ -	\$ -
Total Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4300 SUPPLIES</u>				
4308 Small Tools & Minor Equipment	-	-	-	-
Total Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4404 Buildings	-	-	-	-
Total Repairs & Maintenance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	-	-	-	-
4903 Improvements Other Than Bldgs.	-	-	-	-
4904 Machinery & Equipment	-	-	-	-
4914 Storm Drainage	-	-	-	-
4941 Consulting Engineer Fee	-	-	-	-
4942 Consulting Architect Fee	-	225,000	-	-
Total Capital Outlay	<u>-</u>	<u>225,000</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 225,000</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND EXPENDITURE SUMMARY**

DEPARTMENT / DESCRIPTION	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>601 - General - Hotel Tax</u>			
Special Event - Reindeer Park	\$ 85,000	\$ 95,000	\$ 95,000
San Jacinto Day Festival and Battle Reenactment	10,000	-	10,000
Christmas Light Decorations - City Buildings	68,000	84,000	20,000
Funding for PT Administrative Aide (50% of salary)	12,000	12,000	12,000
Wayfinding Signage	75,200	-	-
Wayfinding Signage	303,950	70,000	200,000
Theatre Festival - Host Fees	5,000	5,000	-
<u>602 - City Promotion - Hotel Tax</u>			
Economic Alliance Contract	22,000	22,000	22,000
Temporary Staffing - Visitors Center	-	1,226	-
Advertising/Promotions Expenses	85,000	85,000	85,000
Brochures	10,000	5,000	10,000
Funding for PR/Marketing Administrator	96,400	96,400	99,000
Funding for PT Receptionist(s) at Visitors Center	17,500	10,000	11,000
Funding for Public Relations/Marketing Specialist	64,825	55,000	55,000
Office space rental (PR/Market. Spec./Visitors Center)	7,200	10,350	11,400
Mobile Telephone	-	1,750	1,800
Mobile Technology	14,064	2,800	5,000
Travel & Training (PR/Marketing Spec.)	4,000	4,000	5,000
Dues & Fees (PR/Marketing Spec.)	13,500	13,500	13,500
Operational Supplies	300	300	500
Printing Supplies	300	300	500
Furniture (PR/Marketing Spec. & Visitors Center)	250	2,000	300
Computer Equipment	-	-	350
Postage (PR/Marketing Spec.)	2,500	1,000	1,500
<u>603 - Arts Program</u>			
Working Capital for Theatre Productions	81,680	81,680	81,680
Funding for Theatre/Drama Specialist (salary)	20,000	20,000	20,000
Funding for PT Staff @ Theatre (salary)	17,000	17,000	17,000
Wireless Microphone System	50,000	50,000	-
New Mac Computer Tower & Screens	-	-	9,000
Replacing Curtains at Theatre	-	-	30,000

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
HOTEL/MOTEL TAX FUND EXPENDITURE SUMMARY**

DEPARTMENT / DESCRIPTION	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>605 - Historical</u>			
Expenditures for Cabin/Grounds	10,000	10,000	20,000
Historical Preservation Supplies	5,000	5,000	10,000
Historical Preservation Activities	6,000	6,000	4,500
Cabinets	8,000	-	8,000
Consultant Fee - Golf Bridge	15,000	50,000	10,000
Historic Bridge Truss Repair	250,000	430,000	47,000
<u>606 - Civic Center (JBAC)</u>			
Architectural Services for Activity/Visitation Center	<u>225,000</u>	<u>-</u>	<u>-</u>
TOTAL PROPOSED EXPENDITURES	<u>\$ 1,584,669</u>	<u>\$ 1,246,306</u>	<u>\$ 916,030</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
MUNICIPAL COURT FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Fines</u>				
3315 Court Security Fee	\$ 32,674	\$ 41,000	\$ 30,250	\$ 30,000
3316 Judicial Fee	6,531	7,500	6,000	5,700
3317 Child Safety Fee	50,061	40,000	45,300	40,000
3318 TTPJI Fee	6,334	6,400	6,140	6,000
3319 Court Technology Fee	43,560	50,500	40,300	40,000
3320 Juvenile Case Manager Fee	65,017	70,000	60,280	60,000
Total Fines	<u>204,177</u>	<u>215,400</u>	<u>188,270</u>	<u>181,700</u>
<u>User Fees</u>				
3521 School Crossing Guards	92,866	100,000	100,000	95,000
Total User Fees	<u>92,866</u>	<u>100,000</u>	<u>100,000</u>	<u>95,000</u>
<u>Other Revenue</u>				
3631 Miscellaneous Revenue	3,748	-	-	-
Total Other Revenue	<u>3,748</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Current Revenue	300,791	315,400	288,270	276,700
<u>Prior Year Revenue</u>				
3640 Court Security Fee	12,645	19,171	29,421	-
3640 Judicial Fee	1,866	2,200	3,700	800
3640 Child Safety Fee	-	5,515	-	-
3640 TTPJI Fee	-	3,600	1,054	3,000
3640 Court Technology Fee	13,193	26,451	30,937	29,058
3640 Juvenile Case Manager Fee	20,336	32,777	42,497	34,818
Total Prior Year Revenue	<u>48,040</u>	<u>89,714</u>	<u>107,609</u>	<u>67,676</u>
Total Revenue	<u>\$ 348,831</u>	<u>\$ 405,114</u>	<u>\$ 395,879</u>	<u>\$ 344,376</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
MUNICIPAL COURT FUND EXPENDITURE SUMMARY**

DEPARTMENT		ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
104	Security Fee	\$ 45,319	\$ 60,171	\$ 59,671	\$ 29,403
	Judicial Fee	8,397	9,700	9,700	6,500
	Child Safety Fee	128,625	145,515	131,632	133,800
	Court Technology	60,501	76,951	71,237	69,058
	Juvenile Case Manager Fee	85,353	102,777	102,777	94,818
	TTPJI Fee	<u>5,851</u>	<u>10,000</u>	<u>7,194</u>	<u>9,000</u>
TOTAL EXPENDITURES		<u>\$ 334,046</u>	<u>\$ 405,114</u>	<u>\$ 382,211</u>	<u>\$ 342,579</u>

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

SECURITY FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related Services	\$ -	\$ -	\$ -	\$ -
Supplies	1,007	1,110	610	600
Other Operating Expenditures	-	-	-	-
	<u>44,312</u>	<u>59,061</u>	<u>59,061</u>	<u>28,803</u>
Total Expenditures	<u>\$ 45,319</u>	<u>\$ 60,171</u>	<u>\$ 59,671</u>	<u>\$ 29,403</u>

PROGRAM DESCRIPTION

Art.102.017 COURT COSTS; COURTHOUSE SECURITY FUND; MUNICIPAL COURT BUILDING SECURITY FUND; JUSTICE COURT BUILDING SECURITY FUND.

(d) Except as provided by Subsection (d-1), the clerks of the respective courts shall collect the costs and pay them to the county or municipal treasurer, as appropriate, or to any other official who discharges the duties commonly delegated to the county or municipal treasurer, as appropriate, for deposit in a fund to be known as the courthouse security fund or a fund to be known as the municipal court building security fund, as appropriate. A fund designated by this subsection may be used only to finance security personnel for a district, county, justice or municipal court , as appropriate, or to finance items when used for the purpose of providing security services for buildings housing a district, county, justice, or municipal court, as appropriate, including:

- (1) the purchase or repair of X-ray machines and conveying systems;
- (2) handheld metal detectors;
- (3) walkthrough metal detectors;
- (4) identification cards and systems;
- (5) electronic locking and surveillance equipment;
- (6) bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing appropriate security services;
- (7) signage;
- (8) confiscated weapon inventory and tracking systems;
- (9) locks, chains, alarms, or similar security devices;
- (10) the purchase or repair of bullet-proof glass; and
- (11) continuing education on security issues for court personnel and security personnel.

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

SECURITY FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4104 Salaries - Overtime	\$ -	\$ -	\$ -	\$ -
Total Personnel & Related	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4200 SERVICES</u>				
4250 Training & Travel	399	500	-	-
4252 Dues & Fees	<u>608</u>	<u>610</u>	<u>610</u>	<u>600</u>
Total Services	<u>1,007</u>	<u>1,110</u>	<u>610</u>	<u>600</u>
<u>4300 SUPPLIES</u>				
4308 Small Tools & Minor Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4500 OTHER OPERATING EXP.</u>				
4530 Operating Transfers	<u>44,312</u>	<u>59,061</u>	<u>59,061</u>	<u>28,803</u>
Total Other Operating Expenditures	<u>44,312</u>	<u>59,061</u>	<u>59,061</u>	<u>28,803</u>
TOTAL EXPENDITURES	<u>\$ 45,319</u>	<u>\$ 60,171</u>	<u>\$ 59,671</u>	<u>\$ 29,403</u>

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

JUDICIAL FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 8,397	\$ 9,700	\$ 9,700	\$ 6,500
Total Expenditures	\$ 8,397	\$ 9,700	\$ 9,700	\$ 6,500

PROGRAM DESCRIPTION

Sec. 133.105. FEE FOR SUPPORT OF COURT-RELATED PURPOSES.

(b) The treasurer shall deposit 60 cents of each fee collected under this section in the general fund of the municipality or county to promote the efficient operation of the municipal or county courts and the investigation, prosecution, and enforcement of offenses that are within the jurisdiction of the courts.

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

JUDICIAL FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4106 Social/Security Medicare	\$ 597	\$ 700	\$ 700	\$ 500
4116 Public Official Compensation	<u>7,800</u>	<u>9,000</u>	<u>9,000</u>	<u>6,000</u>
Total Personnel & Related	<u>8,397</u>	<u>9,700</u>	<u>9,700</u>	<u>6,500</u>
 TOTAL EXPENDITURES	 <u>\$ 8,397</u>	 <u>\$ 9,700</u>	 <u>\$ 9,700</u>	 <u>\$ 6,500</u>

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

CHILD SAFETY FEES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 107,745	\$ 119,015	\$ 108,032	\$ 108,200
Services	364	500	500	500
Supplies	516	6,000	3,100	5,100
Other Operating Expenditures	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Total Expenditures	<u>\$ 128,625</u>	<u>\$ 145,515</u>	<u>\$ 131,632</u>	<u>\$ 133,800</u>

PERSONNEL SCHEDULE

School Resource Officer	2	0	0	0
School Crossing Guards - Part Time	19	19	19	19

PROGRAM DESCRIPTION

Art. 102.014. COURT COSTS FOR CHILD SAFETY FUND IN MUNICIPALITIES.

(g) In a municipality with a population less than 850,000 according to the most recent federal decennial census, the money collected under this article in a municipal court case must be used for a school crossing guard program if the municipality operates one. If the municipality does not operate a school crossing guard program or if the money received from court costs from municipal court cases exceeds the amount necessary to fund the school crossing guard program, the municipality may either deposit the additional money in an interest-bearing account or expend it for programs designed to enhance child safety, health, or nutrition, including child abuse prevention and intervention and drug and alcohol abuse prevention.

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

CHILD SAFETY FEES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4102 Salaries - Part-Time	\$ 99,587	\$ 110,000	\$ 100,000	\$ 100,000
4104 Salaries - Overtime	-	-	-	-
4106 Social Security/Medicare	7,618	8,415	7,650	7,650
4107 TMRS	4	-	-	-
4108 Health & Life Insurance	-	-	-	-
4109 Workers Compensation	536	600	382	550
Total Personnel & Related	<u>107,745</u>	<u>119,015</u>	<u>108,032</u>	<u>108,200</u>
<u>4200 SERVICES</u>				
4250 Training & Travel	364	500	500	500
Total Services	<u>364</u>	<u>500</u>	<u>500</u>	<u>500</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	-	100	100	100
4308 Small Tools & Minor Equipment	-	3,500	1,000	3,000
4311 Uniforms	516	2,400	2,000	2,000
Total Supplies	<u>516</u>	<u>6,000</u>	<u>3,100</u>	<u>5,100</u>
<u>4400 REPAIR & MAINTENANCE</u>				
4405 Radio	-	-	-	-
Total Repair & Maintenance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4500 OTHER OPERATING EXPENDITURES</u>				
4530 Operating Transfers - General Fund	20,000	20,000	20,000	20,000
Total Repair & Maintenance	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
TOTAL EXPENDITURES	<u>\$ 128,625</u>	<u>\$ 145,515</u>	<u>\$ 131,632</u>	<u>\$ 133,800</u>

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

COURT TECHNOLOGY FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 43,674	\$ 43,963	\$ 32,277	\$ 44,840
Supplies	-	-	-	-
Repair & Maintenance	4,318	5,000	10,972	5,000
Other Operating Expenditures	<u>12,509</u>	<u>27,988</u>	<u>27,988</u>	<u>19,218</u>
Total Expenditures	<u>\$ 60,501</u>	<u>\$ 76,951</u>	<u>\$ 71,237</u>	<u>\$ 69,058</u>

PROGRAM DESCRIPTION

Art. 102.0172. COURT COSTS; MUNICIPAL COURT TECHNOLOGY FUND.

(d) A fund designated by this article may be used only to finance the purchase of or to maintain technological enhancements for a municipal court or municipal court of record, including:

- (1) computer systems;
- (2) computer networks;
- (3) computer hardware;
- (4) computer software;
- (5) imaging systems;
- (6) electronic kiosks;
- (7) electronic ticket writers; and
- (8) docket management systems.

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

COURT TECHNOLOGY FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4231 Equipment & Other Rentals	\$ 2,599	\$ 3,000	\$ 2,783	\$ 3,000
4250 Training & Travel	8,829	5,000	2,573	4,000
4252 Dues & Fees	33	-	-	-
4277 Software - Incode	32,213	35,763	26,859	37,640
4290 Contract Labor	-	200	62	200
Total Services	<u>43,674</u>	<u>43,963</u>	<u>32,277</u>	<u>44,840</u>
<u>4300 SUPPLIES</u>				
4308 Small Tools & Minor Equipment	-	-	-	-
Total Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4400 REPAIR & MAINTENANCE</u>				
4402 Machinery & Equipment	4,318	5,000	10,972	5,000
4404 Building	-	-	-	-
Total Repair & Maintenance	<u>4,318</u>	<u>5,000</u>	<u>10,972</u>	<u>5,000</u>
<u>4500 OTHER OPERATING EXPENDITURES</u>				
4530 Operating Transfers - General Fund	12,509	27,988	27,988	19,218
Total Other Operating Expenditures	<u>12,509</u>	<u>27,988</u>	<u>27,988</u>	<u>19,218</u>
<u>4900 Capital Outlay</u>				
4903 Improvements Other than Buildings	-	-	-	-
Total Repair & Maintenance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 60,501</u>	<u>\$ 76,951</u>	<u>\$ 71,237</u>	<u>\$ 69,058</u>

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

JUVENILE CASE MANAGER FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Other Operating Expenditures	\$ 85,353	\$ 102,777	\$ 102,777	\$ 94,818
Total Expenditures	\$ 85,353	\$ 102,777	\$ 102,777	\$ 94,818

PROGRAM DESCRIPTION

Art. 102.0174. COURT COSTS; JUVENILE CASE MANAGER FUND

(a) In this article, "fund" means a juvenile case manager fund.

(b) The governing body of a municipality by ordinance may create a juvenile case manager fund and may require a defendant convicted of a fine-only misdemeanor offense in a municipal court to pay a juvenile case manager fee not to exceed \$5 as a cost of court.

(f) The clerks of the respective courts shall collect the costs and pay them to the county or municipal treasurer, as applicable, or to any other official who discharges the duties commonly delegated to the county or municipal treasurer for deposit in the fund.

(g) A fund created under this section may be used only to finance the salary and benefits of a juvenile case manager employed under Article 45.056.

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

JUVENILE CASE MANAGER FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXPENDITURES</u>				
4530 Operating Transfers - General Fund	\$ 85,353	\$ 102,777	\$ 102,777	\$ 94,818
Total Repair & Maintenance	<u>85,353</u>	<u>102,777</u>	<u>102,777</u>	<u>94,818</u>
TOTAL EXPENDITURES	<u>\$ 85,353</u>	<u>\$ 102,777</u>	<u>\$ 102,777</u>	<u>\$ 94,818</u>

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

TTPJI FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Supplies	\$ 5,851	\$ 10,000	\$ 7,194	\$ 9,000
Total Expenditures	\$ 5,851	\$ 10,000	\$ 7,194	\$ 9,000

PROGRAM DESCRIPTION

Sec. 133.103. TIME PAYMENT FEE

(c) Except as provided by Subsection (c-1), the treasurer shall deposit 10 percent of the fees collected under this section in the general fund of the county or municipality for the purpose of improving the efficiency of the administration of justice in the county or municipality. The county or municipality shall prioritize the needs of the judicial officer who collected the fees when making expenditures under this subsection and use the money deposited to provide for those needs.

(d) The treasurer shall deposit the remainder of the fees collected under this section in the general revenue account of the county or municipality.

**CITY OF DEER PARK
MUNICIPAL COURT FUND
2019-2020 ANNUAL BUDGET**

TTPJI FEE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4250 Training & Travel	\$ -	\$ -	\$ -	\$ -
Total Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	\$ 2,683	\$ 2,000	\$ 1,617	\$ 2,000
4304 Data Processing Supplies	1,452	4,000	2,555	4,000
4308 Small Tools & Minor Equipment	36	2,000	1,647	1,000
4311 Uniforms	<u>1,680</u>	<u>2,000</u>	<u>1,375</u>	<u>2,000</u>
Total Supplies	<u>5,851</u>	<u>10,000</u>	<u>7,194</u>	<u>9,000</u>
TOTAL EXPENDITURES	<u>\$ 5,851</u>	<u>\$ 10,000</u>	<u>\$ 7,194</u>	<u>\$ 9,000</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
POLICE FORFEITURE FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Other Revenue</u>				
3620 Investment Revenue	\$ 445	\$ -	\$ 850	\$ 600
Total Other Revenue	<u>445</u>	<u>-</u>	<u>850</u>	<u>600</u>
<u>Special Revenue</u>				
3812 Forfeiture	26,548	1,000	16,000	1,000
Total Special Revenue	<u>26,548</u>	<u>1,000</u>	<u>16,000</u>	<u>1,000</u>
Total Current Revenue	26,993	1,000	16,850	1,600
Prior Year Revenue	<u>-</u>	<u>11,447</u>	<u>-</u>	<u>11,037</u>
Total Revenue	<u>\$ 26,993</u>	<u>\$ 12,447</u>	<u>\$ 16,850</u>	<u>\$ 12,637</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
POLICE FORFEITURE FUND EXPENDITURE SUMMARY**

DEPARTMENT		ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
300	Police	\$ 14,376	\$ 12,447	\$ 10,500	\$ 12,637
TOTAL EXPENDITURES		\$ 14,376	\$ 12,447	\$ 10,500	\$ 12,637

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
POLICE FORFEITURE FUND**

EXPENDITURE SUMMARY

300 - POLICE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 14,376	\$ 12,447	\$ 10,500	\$ 12,637
Supplies	-	-	-	-
Total Expenditures	\$ 14,376	\$ 12,447	\$ 10,500	\$ 12,637

PROGRAM DESCRIPTION

The acquisition and disposition of forfeited property is provided for in Art. 59 of the Texas Code of Criminal Procedure. Contraband subject to seizure and subsequent forfeiture includes property of any nature including real, personal, tangible, or intangible that is used in the commission of offense as described in Art.59.01. Following a judicial process, seized property can be forfeited and deposited in a fund in the municipality for use by the police department. The police department is required to submit a budget to the City Council listing and defining the categories of expenditures. The funding must be used, by statute, solely for the law enforcement supplies, and any other items used by officers in direct law enforcement duties. The police department is required within 30 days of the end of the fiscal year to complete and forward to the Attorney General a Chapter 59 Asset Forfeiture Audit Reporting Form that describes the beginning balance at the start of the fiscal year, all funds received during the fiscal year, all pending seizures at the time of the report, interest earned on the funds, and expenditures made.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
POLICE FORFEITURE FUND**

300 - POLICE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4250 Training & Travel	\$ 14,376	\$ 12,447	\$ 10,500	\$ 12,637
Total Services	<u>14,376</u>	<u>12,447</u>	<u>10,500</u>	<u>12,637</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	-	-	-	-
4308 Small Tools & Minor Equipment	-	-	-	-
4314 Protective Clothing	-	-	-	-
Total Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 14,376</u>	<u>\$ 12,447</u>	<u>\$ 10,500</u>	<u>\$ 12,637</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
GRANTS FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Special Revenue</u>				
3631 Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -
3699 - Intergovernmental Revenue	-	-	-	638,480
3843 TPWD - Wetlands	-	140,415	380,000	-
3844 TPWD - Hike & Bike Trails	-	170,000	60,000	310,000
Total Special Revenue	-	310,415	440,000	948,480
Prior Year Revenue	48,409	-	-	-
Total Revenue	\$ 48,409	\$ 310,415	\$ 440,000	\$ 948,480

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
GRANTS FUND EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Emergency Management	\$ -	\$ -	\$ -	\$ 638,480
LEPC	48,409	-	-	-
TPWD - Wetlands	-	140,415	216,000	-
TPWD - Hike & Bike Trails	<u>-</u>	<u>170,000</u>	<u>60,000</u>	<u>310,000</u>
TOTAL EXPENDITURES	<u>\$ 48,409</u>	<u>\$ 310,415</u>	<u>\$ 276,000</u>	<u>\$ 948,480</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
GRANTS FUND**

EXPENDITURE SUMMARY

TOTAL GRANT FUND

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Supplies	\$ 32,909	\$ -	\$ -	\$ -
Capital Outlay	<u>15,500</u>	<u>310,415</u>	<u>276,000</u>	<u>948,480</u>
Total Expenditures	<u>\$ 48,409</u>	<u>\$ 310,415</u>	<u>\$ 276,000</u>	<u>\$ 948,480</u>

PROGRAM DESCRIPTION

Grant Funding may be available in the form of direct grant funding, matching grants, donations, etc. This budget includes expenditures of grant monies from the Texas Parks and Wildlife Department for development of the wetlands in the City and for hike and bike trails. The City will also contribute matching funds to these projects.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
GRANTS FUND**

TOTAL GRANT FUND

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4300 SUPPLIES</u>				
<i>LEPC</i>				
4305 Printing	\$ 16,950	\$ -	\$ -	\$ -
4308 Small Tools & Equipment	<u>15,959</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Supplies	<u>32,909</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4900 CAPITAL OUTLAY</u>				
<i>Storm Water</i>				
4914 Storm Drainage	-	-	-	638,480
<i>LEPC</i>				
4904 Machinery & Equipment	15,500	-	-	-
<i>TPWD - Wetlands</i>				
4903 Improvements Other Than Bldgs.	-	140,415	216,000	-
4942 Consulting Architect Fee	-	-	-	-
<i>TPWD - Hike & Bike Trails</i>				
4903 Improvements Other Than Bldgs.	-	170,000	60,000	310,000
4904 Machinery & Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>15,500</u>	<u>310,415</u>	<u>276,000</u>	<u>948,480</u>
TOTAL EXPENDITURES	<u>\$ 48,409</u>	<u>\$ 310,415</u>	<u>\$ 276,000</u>	<u>\$ 948,480</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
DEBT SERVICE FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Tax Revenue</u>				
3101 Current Taxes	\$ 4,708,997	\$ 4,748,996	\$ 4,497,529	\$ 4,388,101
3111 Delinquent Taxes	13,085	36,120	41,546	41,000
Total Tax Revenue	<u>4,722,082</u>	<u>4,785,116</u>	<u>4,539,075</u>	<u>4,429,101</u>
<u>Other Revenue</u>				
3620 Investment Revenue	30,021	15,000	45,000	32,000
3622 Interest from Other Funds	151,489	100,000	120,000	30,000
3631 Miscellaneous Revenue	7	-	-	-
3640 Transfer from Other Funds - DPCDC	2,024,358	1,307,126	1,215,475	1,308,447
3696 Proceeds from Premium on Bonds	-	-	-	-
3697 Proceeds from Refunding Bonds	-	-	-	-
Total Other Revenue	<u>2,205,875</u>	<u>1,422,126</u>	<u>1,380,475</u>	<u>1,370,447</u>
Total Current Revenue	6,927,957	6,207,242	5,919,550	5,799,548
Prior Year Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>78,633</u>
Total Revenue	<u>\$ 6,927,957</u>	<u>\$ 6,207,242</u>	<u>\$ 5,919,550</u>	<u>\$ 5,878,181</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEBT SERVICE FUND EXPENDITURE SUMMARY**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
4524 Payments to Escrow Agent	\$ -	\$ -	\$ -	\$ -
4525 Paying Agent Fees	5,503	100,000	5,000	100,000
4527 Principal Payments	4,303,024	4,218,639	3,764,000	4,468,223
4528 Interest Payments	980,528	1,343,107	982,271	1,309,958
4530 Operating Transfers	<u>1,091,528</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 6,380,583</u>	<u>\$ 5,661,746</u>	<u>\$ 4,751,271</u>	<u>\$ 5,878,181</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
FUTURE DEBT SERVICE REQUIREMENTS - GENERAL FUND DEBT**

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2020	\$ 4,468,223.00	\$ 1,309,958.27	\$ 5,778,181.27
2021	5,997,118.00	1,251,195.61	7,248,313.61
2022	6,007,190.00	1,076,977.93	7,084,167.93
2023	6,185,390.00	897,329.73	7,082,719.73
2024	5,653,000.00	729,387.45	6,382,387.45
2025	3,750,400.00	601,138.93	4,351,538.93
2026	2,996,500.00	510,026.26	3,506,526.26
2027	2,329,050.00	424,253.44	2,753,303.44
2028	1,429,500.00	349,521.69	1,779,021.69
2029	1,484,950.00	290,778.81	1,775,728.81
2030	1,553,300.00	229,228.03	1,782,528.03
2031	1,041,650.00	179,579.35	1,221,229.35
2032	1,081,450.00	142,161.90	1,223,611.90
2033	948,050.00	106,417.43	1,054,467.43
2034	792,100.00	76,032.94	868,132.94
2035	613,350.00	51,822.27	665,172.27
2036	471,250.00	33,737.15	504,987.15
2037	340,750.00	20,028.85	360,778.85
2038	263,900.00	9,291.60	273,191.60
2039	<u>111,650.00</u>	<u>2,233.00</u>	<u>113,883.00</u>
TOTAL	<u>\$ 47,518,771.00</u>	<u>\$ 8,291,100.64</u>	<u>\$ 55,809,871.64</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
APPLICATION OF DEBT SERVICE PAYMENTS**

ISSUANCE	PURPOSE	P & I Payments
Series 2010, GO Refunding Dated 05/01/10	General Fund = Public Safety - 23%; Parks - 4%; Streets - 2%; Maxwell Center - 2%; Public Buildings - 2%; and City Hall - 1% (Note: Water/Sewer Fund - 25.33%)	423,939
Series 2010, CO Dated 05/01/10	Drainage - 100%	652,625
Series 2011, GO Refunding Dated 12/01/11	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	95,700
Series 2011, CO Dated 12/01/11	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	73,791
Series 2012, GO Refunding Dated 11/01/12	Public Buildings - 32%; Public Safety - 18%; Parks - 13%; Street Rehab - 12%; Drainage - 8%; City Hall - 7%; Streets - 6%; Golf Course - 4%	690,250
Series 2012, CO Dated 11/01/12	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	87,465
Series 2013, CO Dated 11/01/13	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	107,416
Series 2014, GO Dated 11/01/14	Parks - 100%	68,625
Series 2014, GO Refunding Dated 11/01/14	Public Buildings - 32%; Public Safety - 18%; Parks - 13%; Street Rehab - 12%; Drainage - 8%; City Hall - 7%; Streets - 6%; Golf Course - 4% (Note: Water/Sewer Fund - 61.7%)	107,958
Series 2014, CO Dated 11/01/14	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	129,985
Series 2015, CO Dated 09/01/15	Streets - 80%; Humane - 20%;	841,650
Series 2015-A, CO Dated 12/01/15	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	128,115
Series 2016, CO Dated 02/16/16	Parks - 100% (Deer Park Community Development Corporation)	753,856
Series 2016, Ltd Tax Refunding Dated 04/01/16	Parks - 20%; Library - 18%; Drainage - 38%; Streets - 16%; City Hall - 8%	660,125
Series 2016-A, CO Dated 11/01/16	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	112,919
Series 2017, CO Dated 02/14/17	Parks - 100% (Deer Park Community Development Corporation)	462,942
Series 2017-A, CO Dated 12/01/17	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	93,322
Series 2018, CO Dated 12/01/18	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	114,218
<i>Proposed Series 2019, CO Dated 12/01/19</i>	Water/Sewer System - 100% (Note: Water/Sewer Fund - 71%)	81,632
<i>Proposed Series 2020, CO Dated 02/18/20</i>	Parks - 100% (Deer Park Community Development Corporation)	91,650

\$ 5,778,181

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
WATER & SEWER FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Service Fees</u>				
3210 Water Usage	\$ 5,589,600	\$ 5,700,514	\$ 5,723,903	\$ 6,274,640
3211 Sewer Usage	5,162,770	5,359,047	5,342,487	5,864,933
3212 Late Charges	195,286	20,000	196,402	206,000
3221 Reconnect Fees	25,690	25,000	20,790	21,000
Total Service Fees	<u>10,973,346</u>	<u>11,104,561</u>	<u>11,283,582</u>	<u>12,366,573</u>
<u>Permits & Licenses</u>				
3415 Tapping Permits	14,100	8,500	11,000	11,500
3417 Plumbing Permits	29,771	40,000	29,000	30,000
Total Permits & Licenses	<u>43,871</u>	<u>48,500</u>	<u>40,000</u>	<u>41,500</u>
<u>Other Revenue</u>				
3620 Investment Revenue	28,764	30,000	44,000	30,000
3631 Miscellaneous Revenue	20,509	2,500	8,500	2,500
3660 Cash Over/Short	11	-	-	-
Total Other Revenue	<u>49,284</u>	<u>32,500</u>	<u>52,500</u>	<u>32,500</u>
Total Current Revenue	11,066,501	11,185,561	11,376,082	12,440,573
Prior Year Revenue	<u>-</u>	<u>1,398,104</u>	<u>-</u>	<u>408,628</u>
Total Revenue	<u>\$ 11,066,501</u>	<u>\$ 12,583,665</u>	<u>\$ 11,376,082</u>	<u>\$ 12,849,201</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
WATER/SEWER FUND EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>ADMINISTRATIVE</u>				
500 Public Works Administration	\$ 443,310	\$ 469,746	\$ 430,247	\$ 440,720
503 Central Collections	624,707	682,604	654,528	710,589
550 Employee Benefits & Other	<u>281,188</u>	<u>480,123</u>	<u>335,793</u>	<u>361,830</u>
Total Administrative	<u>1,349,205</u>	<u>1,632,473</u>	<u>1,420,568</u>	<u>1,513,139</u>
<u>OPERATIONS</u>				
501 Water & Sewer Maintenance	1,623,327	2,146,446	1,643,022	2,058,805
504 Meter Readers	306,027	329,819	325,391	352,042
505 Waste Water Treatment Plant	1,126,002	1,872,875	1,154,340	1,627,075
506 Water Treatment Plant	<u>3,045,021</u>	<u>3,854,720</u>	<u>3,253,591</u>	<u>4,465,002</u>
Total Operations	<u>6,100,377</u>	<u>8,203,860</u>	<u>6,376,344</u>	<u>8,502,924</u>
<u>DEBT SERVICE</u>				
900 Fiscal Charges	7,388	6,500	6,500	7,000
900 Principal Payments	1,227,143	1,596,361	1,646,361	1,701,777
900 Interest Payments	<u>800,801</u>	<u>1,144,471</u>	<u>1,020,139</u>	<u>1,124,361</u>
Total Debt Service	<u>2,035,332</u>	<u>2,747,332</u>	<u>2,673,000</u>	<u>2,833,138</u>
TOTAL EXPENDITURES	<u>\$ 9,484,914</u>	<u>\$ 12,583,665</u>	<u>\$ 10,469,912</u>	<u>\$ 12,849,201</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

500 - PUBLIC WORKS ADMINISTRATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 209,182	\$ 277,556	\$ 260,160	\$ 278,530
Services	100,004	175,550	159,837	146,590
Supplies	13,460	16,290	10,150	15,350
Repairs & Maintenance	386	350	100	250
Other Operating Expenditures	120,278	-	-	-
Total Expenditures	<u>\$ 443,310</u>	<u>\$ 469,746</u>	<u>\$ 430,247</u>	<u>\$ 440,720</u>

PERSONNEL SCHEDULE

Asst. Director of Public Works	1	1	1	1
Engineering Aide I	1	1	1	1
Clerk	1	2	2	2

PROGRAM DESCRIPTION

Public Works Administration is responsible for the overall administration and supervision of all functions performed by the various divisions within the Public Works Department. Administrative responsibilities include radio dispatch, telephone requests, timekeeping, purchasing, reporting and analysis, filing, and all other managerial duties related to the ongoing operation of Public Works.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

500 - PUBLIC WORKS ADMINISTRATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 162,911	\$ 227,886	\$ 199,650	\$ 212,575
4104 Salaries - Overtime	136	500	-	500
4106 Social Security/Medicare	12,192	13,076	15,150	16,215
4107 TMRS	23,679	24,549	27,600	30,197
4108 Health & Life Insurance	8,891	10,116	16,400	17,580
4109 Workers Compensation	128	184	115	218
4114 Section 125 Admin Fee	-	-	-	-
4117 Health Savings Account	1,245	1,245	1,245	1,245
Total Personnel & Related	<u>209,182</u>	<u>277,556</u>	<u>260,160</u>	<u>278,530</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	1,747	1,290	2,230	2,330
4233 Insurance - Liability	39,618	40,000	40,898	40,000
4234 Insurance - Casualty	43,793	43,900	49,709	43,900
4239 Audit Fees	12,449	17,000	13,000	17,000
4240 Consultant Fees	-	70,000	50,000	40,000
4250 Training & Travel	435	2,285	2,000	2,285
4252 Dues & Fees	1,095	75	1,000	75
4255 Community/Employee Affairs	867	1,000	1,000	1,000
4279 Software - Other	-	-	-	-
Total Services	<u>100,004</u>	<u>175,550</u>	<u>159,837</u>	<u>146,590</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	2,549	3,000	2,500	3,000
4303 Operational Supplies	5,269	2,265	1,200	2,000
4304 Data Processing Supplies	-	500	-	250
4305 Printing	1,945	2,000	1,200	2,000
4307 Postage	1,245	2,000	2,000	2,000
4308 Small Tools & Minor Equipment	602	2,200	600	2,000
4311 Uniforms	415	3,725	1,500	3,500
4328 Gasoline	286	250	250	250
4348 Books	1,149	350	900	350
Total Supplies	<u>13,460</u>	<u>16,290</u>	<u>10,150</u>	<u>15,350</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

500 - PUBLIC WORKS ADMINISTRATION

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	386	250	100	250
4404 Buildings	-	100	-	-
Total Repairs & Maintenance	<u>386</u>	<u>350</u>	<u>100</u>	<u>250</u>
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	120,278	-	-	-
4511 Salary Contingency	-	-	-	-
Total Other Operating Expenditures	<u>120,278</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 443,310</u>	<u>\$ 469,746</u>	<u>\$ 430,247</u>	<u>\$ 440,720</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

501 - WATER & SEWER MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 877,699	\$ 920,203	\$ 903,469	\$ 963,862
Services	171,579	167,260	164,840	166,860
Supplies	107,060	106,710	99,110	111,910
Repairs & Maintenance	142,983	233,273	167,500	243,273
Other Operating Exp.	-	550,000	100,000	500,000
Capital Outlay	324,006	169,000	208,103	72,900
Total Expenditures	<u>\$ 1,623,327</u>	<u>\$ 2,146,446</u>	<u>\$ 1,643,022</u>	<u>\$ 2,058,805</u>

PERSONNEL SCHEDULE

Water/Sewer Maintenance Supervisor	1	1	1	1
Assistant W/S Maintenance Supervisor	0	0	0	1
Maintenance Tech III	1	1	1	1
Maintenance Tech II	1	1	1	1
Maintenance Tech I	1	1	1	1
Crew Leader	1	1	1	1
Equipment Operator III	1	1	1	1
Equipment Operator II	1	1	1	0
Equipment Operator I	2	2	2	2
Water/Sewer Laborer	0	0	0	3
Laborer	3	3	3	0
Summer Laborer	2	2	2	2

PROGRAM DESCRIPTION

The Water & Sewer Maintenance division is responsible for maintenance of the potable water distribution system, which includes water taps, setting meters, line installation, fire hydrant maintenance, emergency repairs, and general upkeep of the ground water wells and associated equipment. This also includes the maintenance of the City's sanitary sewer collection system, which includes sewer taps and connections, point repairs, cleaning lines and manholes, and maintenance of the lift stations. The maintenance crews respond to citizen calls, as needed.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

501 - WATER & SEWER MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 578,819	\$ 605,745	\$ 597,700	\$ 631,898
4103 Salaries - Temporary	-	5,850	5,850	6,966
4104 Salaries - Overtime	39,213	40,000	37,100	40,000
4106 Social Security/Medicare	45,336	49,119	47,900	50,281
4107 TMRS	90,562	91,474	87,600	92,867
4108 Health & Life Insurance	117,189	119,544	120,500	133,296
4109 Workers Compensation	4,119	5,846	3,710	5,884
4114 Section 125 Admin Fee	89	90	89	135
4117 Health Savings Account	2,372	2,535	3,020	2,535
Total Personnel & Related	<u>877,699</u>	<u>920,203</u>	<u>903,469</u>	<u>963,862</u>
<u>4200 SERVICES</u>				
4212 Utilities - Electric	153,981	155,000	155,000	155,000
4214 Utilities - Gas	401	400	400	400
4215 Utilities - Telephone	2,803	400	425	400
4216 Mobile Telephone	2,370	1,500	3,160	3,200
4219 Mobile Technology	322	460	355	460
4231 Equipment Rental	-	500	-	300
4240 Consultant Fee	-	-	-	-
4241 Consulting Engineer Fee	6,363	-	-	-
4250 Training & Travel	3,658	5,500	4,000	5,500
4252 Dues & Fees	1,681	1,500	1,500	1,600
4254 Inspections & Permits	-	-	-	-
4290 Contract Labor	-	2,000	-	-
Total Services	<u>171,579</u>	<u>167,260</u>	<u>164,840</u>	<u>166,860</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	207	300	200	300
4302 Cleaning Supplies	-	-	-	-
4303 Operational Supplies	21,058	16,045	16,045	16,045
4308 Small Tools & Minor Equipment	15,195	12,290	12,290	17,090
4311 Uniforms	4,695	3,575	3,575	3,975
4314 Protective Clothing	-	-	-	-
4316 Chemicals	-	-	-	-
4328 Gasoline	22,754	21,000	19,500	21,000
4329 Diesel	10,066	11,500	11,500	11,500
4344 Water Meters & Boxes	33,085	42,000	36,000	42,000
Total Supplies	<u>107,060</u>	<u>106,710</u>	<u>99,110</u>	<u>111,910</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

501 - WATER & SEWER MAINTENANCE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	9,764	15,650	14,500	15,650
4402 Machinery & Equipment	962	18,298	3,000	18,298
4404 Buildings	649	-	-	-
4405 Radios	-	250	-	250
4410 Sanitary Sewer	88,133	145,000	110,000	145,000
4415 Water Mains & Hydrants	43,475	54,075	40,000	64,075
4416 Water Wells	-	-	-	-
Total Repairs & Maintenance	<u>142,983</u>	<u>233,273</u>	<u>167,500</u>	<u>243,273</u>
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	550,000	100,000	500,000
Total Other Operating Expenditures	<u>-</u>	<u>550,000</u>	<u>100,000</u>	<u>500,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	137,321	92,000	90,000	-
4904 Machinery & Equipment	37,835	35,000	73,560	72,900
4906 Automobiles & Light Trucks	43,039	42,000	44,543	-
4907 Large Trucks/Heavy Rolling Stock	-	-	-	-
4908 Lease Purchase	-	-	-	-
4912 Water Mains	105,811	-	-	-
4913 Sanitary Sewer	-	-	-	-
4941 Consulting Engineer Fee	-	-	-	-
Total Capital Outlay	<u>324,006</u>	<u>169,000</u>	<u>208,103</u>	<u>72,900</u>
TOTAL EXPENDITURES	<u>\$ 1,623,327</u>	<u>\$ 2,146,446</u>	<u>\$ 1,643,022</u>	<u>\$ 2,058,805</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

503 - CENTRAL COLLECTIONS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 327,166	\$ 347,840	\$ 336,405	\$ 359,080
Services	209,985	227,714	227,115	238,302
Supplies	82,979	99,550	85,008	105,707
Repairs & Maintenance	<u>4,577</u>	<u>7,500</u>	<u>6,000</u>	<u>7,500</u>
Total Expenditures	<u>\$ 624,707</u>	<u>\$ 682,604</u>	<u>\$ 654,528</u>	<u>\$ 710,589</u>

PERSONNEL SCHEDULE

Utility Billing/Tax Assessor Collector	1	1	1	1
Deputy Tax Collector	1	1	1	1
Secretary	1	1	1	0
Administrative Assistant	0	0	0	1
Clerk (Utility)	2	2	2	2

PROGRAM DESCRIPTION

Central Collections is responsible for the billing and collection of revenues for ad valorem (property) taxes and utility billing including water, sewer, and commercial garbage services. The department also receives payment for other services including fees for building permits, plumbing and electrical permits, and other miscellaneous payments.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

503 - CENTRAL COLLECTIONS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 227,972	\$ 238,982	\$ 238,400	\$ 251,972
4104 Salaries - Overtime	303	2,500	1,000	2,500
4106 Social Security/Medicare	16,659	18,320	17,900	19,054
4107 TMRS	33,621	34,400	31,800	35,568
4108 Health & Life Insurance	48,394	53,376	47,100	49,716
4109 Workers Compensation	128	172	115	180
4114 Section 125 Admin Fee	89	90	90	90
Total Personnel & Related	<u>327,166</u>	<u>347,840</u>	<u>336,405</u>	<u>359,080</u>
<u>4200 SERVICES</u>				
4201 Public Notices	-	400	-	400
4215 Utilities - Telephone	9,553	10,000	9,552	10,000
4216 Mobile Telephone	819	900	960	900
4231 Equipment Rentals	-	1,200	-	1,200
4250 Training & Travel	3,987	11,700	11,000	11,700
4251 Subscriptions	1,301	1,400	1,400	1,400
4252 Dues & Fees	83,722	95,000	94,221	95,000
4261 Software - Tax Services	15,972	17,400	16,770	17,400
4277 Software - Incode	72,743	73,314	77,314	77,502
4279 Software - Other	298	400	298	400
4290 Contract Labor	21,590	16,000	15,600	22,400
Total Services	<u>209,985</u>	<u>227,714</u>	<u>227,115</u>	<u>238,302</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	2,073	3,500	3,400	3,500
4304 Data Processing Supplies	1,458	2,500	1,460	2,500
4305 Printing	8,829	11,000	12,148	11,000
4307 Postage	65,556	79,000	66,000	79,000
4308 Small Tools & Minor Equipment	5,063	3,500	2,000	9,657
4348 Books	-	50	-	50
Total Supplies	<u>82,979</u>	<u>99,550</u>	<u>85,008</u>	<u>105,707</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

503 - CENTRAL COLLECTIONS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	2,488	4,500	5,000	6,000
4403 Computer Equipment	<u>2,089</u>	<u>3,000</u>	<u>1,000</u>	<u>1,500</u>
Total Repairs & Maintenance	<u>4,577</u>	<u>7,500</u>	<u>6,000</u>	<u>7,500</u>
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 624,707</u>	<u>\$ 682,604</u>	<u>\$ 654,528</u>	<u>\$ 710,589</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

504 - METER READERS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 284,813	\$ 299,593	\$ 299,955	\$ 317,536
Services	4,783	8,360	7,671	10,640
Supplies	9,629	12,666	9,670	12,666
Repairs & Maintenance	<u>6,802</u>	<u>9,200</u>	<u>8,095</u>	<u>11,200</u>
Total Expenditures	<u>\$ 306,027</u>	<u>\$ 329,819</u>	<u>\$ 325,391</u>	<u>\$ 352,042</u>

PERSONNEL SCHEDULE

Crew Leader	1	1	1	1
Meter Readers	4	4	4	4

PROGRAM DESCRIPTION

The Meter Readers are responsible for reading water meters and connecting or disconnecting water service for utility customers. The department also handles meter repairs and replacements.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

504 - METER READERS

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 200,381	\$ 209,422	\$ 207,300	\$ 217,684
4103 Salaries - Temporary	-	-	-	-
4104 Salaries - Overtime	473	2,000	2,000	2,000
4106 Social Security/Medicare	14,851	16,030	15,700	16,636
4107 TMRS	29,396	30,097	27,800	31,056
4108 Health & Life Insurance	36,528	38,292	44,000	46,200
4109 Workers Compensation	1,339	1,907	1,210	1,980
4114 Section 125 Admin Fee	-	-	100	135
4117 Health Savings Account	1,845	1,845	1,845	1,845
Total Personnel & Related	<u>284,813</u>	<u>299,593</u>	<u>299,955</u>	<u>317,536</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	2,479	2,220	4,471	4,500
4279 Software - Other	-	220	-	220
4290 Contract Labor	2,304	5,920	3,200	5,920
Total Services	<u>4,783</u>	<u>8,360</u>	<u>7,671</u>	<u>10,640</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	50	-	50
4302 Cleaning Supplies	-	50	-	50
4303 Operational Supplies	1,849	1,200	1,850	1,200
4308 Small Tools & Minor Equipment	597	940	800	940
4311 Uniforms	1,372	1,200	1,220	1,200
4314 Protective Clothing	-	226	-	226
4328 Gasoline	5,811	8,000	5,800	8,000
4344 Water Meters & Boxes	-	1,000	-	1,000
Total Supplies	<u>9,629</u>	<u>12,666</u>	<u>9,670</u>	<u>12,666</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	3,907	5,000	5,200	7,000
4403 Computer Equipment	2,895	4,200	2,895	4,200
Total Repairs & Maintenance	<u>6,802</u>	<u>9,200</u>	<u>8,095</u>	<u>11,200</u>
TOTAL EXPENDITURES	<u>\$ 306,027</u>	<u>\$ 329,819</u>	<u>\$ 325,391</u>	<u>\$ 352,042</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

505 - WASTE WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 558,112	\$ 581,240	\$ 516,780	\$ 596,740
Services	458,605	543,950	459,845	543,950
Supplies	47,503	72,100	68,330	56,800
Repairs & Maintenance	48,216	90,585	77,385	84,585
Other Operating Exp.	-	100,000	-	95,000
Capital Outlay	13,566	485,000	32,000	250,000
Total Expenditures	<u>\$ 1,126,002</u>	<u>\$ 1,872,875</u>	<u>\$ 1,154,340</u>	<u>\$ 1,627,075</u>

PERSONNEL SCHEDULE

Sewer Plant Supervisor	1	1	1	1
Lab Technician	1	1	1	1
Crew Leader	1	1	1	1
Sewer Plant Operator "C"	1	1	1	1
Maintenance Technician III	1	1	1	1
Maintenance Technician I	0	1	0	1
Laborer	1	0	1	0
Summer Laborer - Temporary	2	2	2	2

PROGRAM DESCRIPTION

The Waste Water Treatment Plant operation provides for the treatment of all waste water according to the rules and regulations of the U.S. Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ). These operations include maintenance of the plant and operation of the plant laboratory.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

505 - WASTE WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 345,196	\$ 363,217	\$ 316,500	\$ 363,771
4103 Salaries - Temporary	136	5,850	5,850	6,966
4104 Salaries - Overtime	57,170	53,500	56,500	53,500
4106 Social Security/Medicare	29,385	31,708	28,200	31,954
4107 TMRS	59,242	58,819	51,500	58,654
4108 Health & Life Insurance	65,146	65,652	56,600	79,380
4109 Workers Compensation	1,671	2,359	1,500	2,380
4114 Section 125 Admin Fee	166	135	130	135
Total Personnel & Related	<u>558,112</u>	<u>581,240</u>	<u>516,780</u>	<u>596,740</u>
<u>4200 SERVICES</u>				
4212 Utilities - Electric	327,269	400,000	330,000	400,000
4214 Utilities - Gas	720	800	750	800
4216 Mobile Telephone	1,481	950	1,700	1,700
4231 Equipment Rental	-	1,000	500	1,000
4240 Consultant Fee	2,243	-	-	-
4250 Training & Travel	1,162	3,000	500	3,000
4252 Dues & Fees	289	1,000	500	1,000
4253 Disposal Fees	48,291	50,400	48,500	50,400
4254 Inspections & Permits	37,395	38,000	37,395	38,000
4271 Water Analysis	39,755	43,200	40,000	43,200
4290 Contract Labor	-	5,600	-	4,850
Total Services	<u>458,605</u>	<u>543,950</u>	<u>459,845</u>	<u>543,950</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	793	600	600	600
4303 Operational Supplies	9,341	10,400	10,400	10,400
4304 Data Processing Supplies	-	500	-	500
4308 Small Tools & Minor Equipment	5,395	20,500	20,000	7,700
4311 Uniforms	1,747	1,800	1,800	1,800
4312 Lab Supplies	-	2,500	2,000	2,500
4313 Lab Equipment	-	5,000	3,500	2,500
4316 Chemicals	26,245	25,000	26,000	25,000
4328 Gasoline	327	800	330	800
4329 Diesel	3,655	5,000	3,700	5,000
Total Supplies	<u>47,503</u>	<u>72,100</u>	<u>68,330</u>	<u>56,800</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

505 - WASTE WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	1,667	4,500	2,000	4,500
4402 Machinery & Equipment	7,580	4,885	4,885	4,885
4404 Buildings	458	6,200	500	200
4418 Mechanical Equipment	<u>38,511</u>	<u>75,000</u>	<u>70,000</u>	<u>75,000</u>
Total Repairs & Maintenance	<u>48,216</u>	<u>90,585</u>	<u>77,385</u>	<u>84,585</u>
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>95,000</u>
Total Other Operating Expenditures	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>95,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	<u>13,566</u>	<u>485,000</u>	<u>32,000</u>	<u>250,000</u>
Total Capital Outlay	<u>13,566</u>	<u>485,000</u>	<u>32,000</u>	<u>250,000</u>
TOTAL EXPENDITURES	<u>\$ 1,126,002</u>	<u>\$ 1,872,875</u>	<u>\$ 1,154,340</u>	<u>\$ 1,627,075</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

506 - WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 819,231	\$ 848,265	\$ 843,312	\$ 883,048
Services	299,623	405,090	334,416	406,770
Supplies	1,545,274	1,462,180	1,486,172	1,488,984
Repairs & Maintenance	156,664	130,450	180,956	115,200
Other Operating Exp.	-	100,000	-	95,000
Capital Outlay	224,229	908,735	408,735	1,476,000
Total Expenditures	\$ 3,045,021	\$ 3,854,720	\$ 3,253,591	\$ 4,465,002

PERSONNEL SCHEDULE

Water Plant Supervisor	1	1	1	1
Assistant Water Plant Supervisor	0	0	0	1
Lab Technician	1	1	1	1
Water Plant Operator "B"	2	2	2	1
Water Plant Operator "C"	4	3	3	3
Water Plant Operator "C"/Maint. Tech I	1	1	1	1
Maintenance Technician I	1	2	2	2
Summer Laborer	1	1	1	1

PROGRAM DESCRIPTION

The Water Treatment Plant operation provides for the purification and total processing of all raw water received at the plant. Raw water is processed using various chemicals and the purified water is then pumped into the distribution system. Water quality is controlled by the in-house laboratory to ensure compliance with all State and Federal guidelines. Existing water wells and storage tanks are operated and controlled from the plant through computerized telemetry to retrieve, monitor and analyze data.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

506 - WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 546,247	\$ 568,065	\$ 560,000	\$ 570,336
4103 Salaries - Temporary	2,701	2,900	2,900	2,900
4104 Salaries - Overtime	42,408	40,000	50,500	40,000
4106 Social Security/Medicare	43,229	46,141	45,800	46,311
4107 TMRS	85,617	86,306	84,500	86,034
4108 Health & Life Insurance	94,578	98,628	95,300	131,040
4109 Workers Compensation	3,813	5,490	3,500	5,512
4114 Section 125 Admin Fee	155	90	167	270
4117 Health Savings Account	483	645	645	645
Total Personnel & Related	<u>819,231</u>	<u>848,265</u>	<u>843,312</u>	<u>883,048</u>
<u>4200 SERVICES</u>				
4212 Utilities - Electric	155,759	257,000	165,300	225,000
4216 Mobile Telephones	3,430	1,840	3,934	5,720
4219 Mobile Technology	-	1,000	-	-
4240 Consultant Fees	12,773	8,950	6,000	8,950
4241 Consulting Engineer Fees	74,880	75,000	74,862	-
4250 Training & Travel	3,366	3,500	3,500	10,000
4252 Dues & Fees	36,986	37,500	37,000	37,500
4254 Inspection Fees	-	4,800	-	4,800
4271 Water Analysis	8,929	14,000	9,000	10,000
4279 Software - Other	-	-	-	60,000
4290 Contract Labor	3,500	1,500	34,820	44,800
Total Services	<u>299,623</u>	<u>405,090</u>	<u>334,416</u>	<u>406,770</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	340	1,000	500	500
4303 Operational Supplies	18,772	15,000	15,000	20,000
4304 Data Processing Supplies	619	-	-	-
4305 Printing	586	200	200	200
4307 Postage	86	500	100	250
4308 Small Tools & Minor Equipment	25,023	21,630	21,630	25,934
4311 Uniforms	3,642	2,800	3,000	3,500
4316 Chemicals	389,612	350,000	378,000	369,050
4328 Gasoline	2,416	2,350	2,350	2,350
4329 Diesel	8	3,500	-	2,000
4348 Books	359	200	392	200
4350 Raw Water	1,103,811	1,065,000	1,065,000	1,065,000
Total Supplies	<u>1,545,274</u>	<u>1,462,180</u>	<u>1,486,172</u>	<u>1,488,984</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

506 - WATER TREATMENT PLANT

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	1,187	1,000	1,000	1,000
4402 Machinery & Equipment	22,322	16,550	16,550	16,550
4403 Computer Equipment	-	-	1,146	-
4404 Building	12,038	20,000	19,460	-
4411 Sludge Removal from Lagoon	-	-	27,800	-
4416 Water Wells	24,637	22,900	20,000	22,900
4418 Mechanical Equipment	<u>96,480</u>	<u>70,000</u>	<u>95,000</u>	<u>74,750</u>
Total Repairs & Maintenance	<u>156,664</u>	<u>130,450</u>	<u>180,956</u>	<u>115,200</u>
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>95,000</u>
Total Other Operating Expenditures	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>95,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	22,800	-	-	-
4903 Improvements Other Than Bldgs.	25,895	560,610	60,610	1,000,000
4904 Machinery & Equipment	148,595	348,125	348,125	476,000
4906 Automobiles & Light Trucks	<u>26,939</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital Outlay	<u>224,229</u>	<u>908,735</u>	<u>408,735</u>	<u>1,476,000</u>
TOTAL EXPENDITURES	<u>\$ 3,045,021</u>	<u>\$ 3,854,720</u>	<u>\$ 3,253,591</u>	<u>\$ 4,465,002</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

550/750 - EMPLOYEE BENEFITS & OTHER

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 181,650	\$ 357,000	\$ 212,670	\$ 218,000
Services	117	150	150	150
Other Operating Expenditures	<u>99,421</u>	<u>122,973</u>	<u>122,973</u>	<u>143,680</u>
Total Expenditures	<u>\$ 281,188</u>	<u>\$ 480,123</u>	<u>\$ 335,793</u>	<u>\$ 361,830</u>

PROGRAM DESCRIPTION

Employee Benefits is set up as a control center for personnel costs including the City's portion of FICA, TMRS, hospitalization insurance, workers' compensation insurance, and state unemployment insurance. Employee benefits are now budgeted on a department level with only the associated City portion included here starting in fiscal year 2013-2014.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

550/750 - EMPLOYEE BENEFITS & OTHER

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4106 Social Security/Medicare	\$ -	\$ 500	\$ -	\$ 500
4107 TMRS	-	1,000	-	1,000
4108 Health & Life Insurance	46,247	55,000	50,000	50,000
4109 Workers Compensation	12,931	20,000	12,670	16,000
4110 State Unemployment	-	500	-	500
4197 Pension Expense	48,001	280,000	50,000	50,000
4198 OPEB Expense	<u>74,471</u>	<u>-</u>	<u>100,000</u>	<u>100,000</u>
Total Personnel & Related	<u>181,650</u>	<u>357,000</u>	<u>212,670</u>	<u>218,000</u>
<u>4200 SERVICES</u>				
4252 Dues & Fees	<u>117</u>	<u>150</u>	<u>150</u>	<u>150</u>
Total Services	<u>117</u>	<u>150</u>	<u>150</u>	<u>150</u>
<u>4500 OTHER OPERATING EXP.</u>				
4530 Operating Transfers - Storm Water	-	20,643	20,643	39,297
4530 Operating Transfers - General Fund	<u>99,421</u>	<u>102,330</u>	<u>102,330</u>	<u>104,383</u>
Total Other Operating Expenditures	<u>99,421</u>	<u>122,973</u>	<u>122,973</u>	<u>143,680</u>
TOTAL EXPENDITURES	<u>\$ 281,188</u>	<u>\$ 480,123</u>	<u>\$ 335,793</u>	<u>\$ 361,830</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

900 - WATER/SEWER DEBT SERVICE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Fiscal Charges	\$ 7,388	\$ 6,500	\$ 6,500	\$ 7,000
Principal Payments	1,227,143	1,596,361	1,646,361	1,701,777
Interest Payments	<u>800,801</u>	<u>1,144,471</u>	<u>1,020,139</u>	<u>1,124,361</u>
Total Expenditures	<u>\$ 2,035,332</u>	<u>\$ 2,747,332</u>	<u>\$ 2,673,000</u>	<u>\$ 2,833,138</u>

PROGRAM DESCRIPTION

These debt service payments and fiscal charges (e.g., paying agent fees, escrow fees, etc.) relate to debt issued to fund projects for the City's water and sanitary sewer systems.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET**

900 - WATER/SEWER DEBT SERVICE

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXP.</u>				
<u>4525 Fiscal Charges</u>				
Paying Agent Fees	\$ 7,388	\$ 6,500	\$ 6,500	\$ 7,000
Total Fiscal Charges	<u>7,388</u>	<u>6,500</u>	<u>6,500</u>	<u>7,000</u>
 <u>4531 Principal Payments</u>				
2002 Rev Bonds \$5,000,000 (TWDB)	104,167	-	-	-
2010 GO Ref Bonds \$6,295,000 (% Alloc)	216,976	138,866	138,866	136,782
2011 GO Ref Bonds \$3,490,000	183,000	228,750	228,750	213,000
2011 CO \$3,390,000	93,000	116,250	116,250	113,600
2012 CO \$4,725,000	90,000	127,500	127,500	138,450
2013 CO \$6,925,000	84,000	112,500	112,500	113,600
2014 GO Ref Bonds \$1,915,000 (% Alloc)	-	144,995	144,995	144,995
2014 CO \$6,275,000	141,000	180,000	180,000	177,500
2015-A CO \$7,110,000	132,000	183,750	183,750	177,500
2016-A CO \$6,885,000	105,000	135,000	135,000	131,350
2017-A CO \$5,150,000	78,000	108,750	108,750	131,350
2018 CO \$6,300,000	-	120,000	170,000	124,250
2019-A CO \$4,605,000 - <i>Proposed</i>	-	-	-	99,400
Total Principal Payments	<u>1,227,143</u>	<u>1,596,361</u>	<u>1,646,361</u>	<u>1,701,777</u>
 <u>4531 Interest Payments</u>				
2002 Rev Bonds \$5,000,000 (TWDB)	3,515	-	-	-
2010 GO Ref Bonds \$6,295,000 (% Alloc)	30,531	13,291	13,291	7,029
2011 GO Ref Bonds \$3,490,000	27,562	28,734	28,734	21,300
2011 CO \$3,390,000	61,597	74,091	74,091	67,059
2012 CO \$4,725,000	68,072	82,689	82,689	75,688
2013 CO \$6,925,000	131,430	161,288	161,288	149,384
2014 GO Ref Bonds \$1,915,000 (% Alloc)	35,464	33,272	33,272	28,922
2014 CO \$6,275,000	127,620	154,181	154,181	140,740
2015-A CO \$7,110,000	121,575	148,481	148,481	136,160
2016-A CO \$6,885,000	126,945	156,019	156,019	145,106
2017-A CO \$5,150,000	66,490	105,075	105,075	97,128
2018 CO \$6,300,000	-	187,350	63,018	155,387
2019-A CO \$4,605,000 - <i>Proposed</i>	-	-	-	100,458
Total Interest Payments	<u>800,801</u>	<u>1,144,471</u>	<u>1,020,139</u>	<u>1,124,361</u>
 TOTAL EXPENDITURES	 <u>\$ 2,035,332</u>	 <u>\$ 2,747,332</u>	 <u>\$ 2,673,000</u>	 <u>\$ 2,833,138</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
FUTURE DEBT SERVICE REQUIREMENTS - WATER/SEWER DEBT**

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2020	\$ 1,701,777.00	\$ 1,124,361.48	\$ 2,826,138.48
2021	1,812,882.00	1,099,540.64	2,912,422.64
2022	1,767,810.00	1,045,016.82	2,812,826.82
2023	1,824,610.00	990,775.52	2,815,385.52
2024	2,362,000.00	927,856.55	3,289,856.55
2025	1,959,600.00	860,584.82	2,820,184.82
2026	2,023,500.00	796,937.74	2,820,437.74
2027	2,090,950.00	729,502.81	2,820,452.81
2028	2,165,500.00	656,558.31	2,822,058.31
2029	2,240,050.00	579,638.69	2,819,688.69
2030	2,321,700.00	499,455.72	2,821,155.72
2031	2,403,350.00	417,135.65	2,820,485.65
2032	2,488,550.00	331,648.10	2,820,198.10
2033	2,161,950.00	250,501.32	2,412,451.32
2034	1,767,900.00	182,722.06	1,950,622.06
2035	1,501,650.00	126,875.23	1,628,525.23
2036	1,153,750.00	82,597.85	1,236,347.85
2037	834,250.00	49,036.15	883,286.15
2038	646,100.00	22,748.40	668,848.40
2039	<u>273,350.00</u>	<u>5,467.00</u>	<u>278,817.00</u>
TOTAL	<u>\$ 35,501,229.00</u>	<u>\$ 10,778,960.86</u>	<u>\$ 46,280,189.86</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
STORM WATER**

REVENUE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
Service Fees	\$ 337,664	\$ 342,500	\$ 365,100	\$ 399,100
Resources	-	41,286	41,286	198,594
Prior Year Revenue	-	-	-	-
Total Revenue	<u>\$ 337,664</u>	<u>\$ 383,786</u>	<u>\$ 406,386</u>	<u>\$ 597,694</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
STORM WATER**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>3200 SERVICE FEES</u>				
3212 Late Charges	\$ 7,738	\$ 7,500	\$ 7,700	\$ 7,500
3230 Residential Storm Water Fee	190,182	190,000	191,400	191,600
3231 Commercial Storm Water Fee	139,744	145,000	166,000	200,000
3321 Storm Water Violations	-	-	-	-
Total Service Fees	<u>337,664</u>	<u>342,500</u>	<u>365,100</u>	<u>399,100</u>
<u>Resources</u>				
3640 Transfer from Water/Sewer	-	20,643	20,643	39,297
3642 Transfer from General Fund	-	20,643	20,643	159,297
Total Resources	<u>-</u>	<u>41,286</u>	<u>41,286</u>	<u>198,594</u>
Prior Year Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 337,664</u>	<u>\$ 383,786</u>	<u>\$ 406,386</u>	<u>\$ 597,694</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
STORM WATER FUND EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Storm Water	\$ 189,902	\$ 259,596	\$ 240,632	\$ 594,299
TOTAL EXPENDITURES	\$ 189,902	\$ 259,596	\$ 240,632	\$ 594,299

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
STORM WATER**

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 27,848	\$ 125,115	\$ 133,240	\$ 159,723
Services	919	13,275	13,700	12,875
Supplies	2,997	9,401	2,600	10,301
Repairs & Maintenance	-	20,700	-	20,200
Other Operating Expenditures	-	-	-	-
Capital Outlay	<u>158,138</u>	<u>91,105</u>	<u>91,092</u>	<u>391,200</u>
Total Expenditures	<u>\$ 189,902</u>	<u>\$ 259,596</u>	<u>\$ 240,632</u>	<u>\$ 594,299</u>

PERSONNEL SCHEDULE

Assistant City Engineer	1	0	0	0
City Engineer	0	1	1	1

PROGRAM DESCRIPTION

The Storm Water Department is responsible for the City's compliance with the federal mandate known as the National Pollutant Discharge Elimination System (NPDES). The NPDES mandate requires cities to implement programs and practices to control polluted storm water run-off through a permitting program. The City is required to develop a storm water management program to address a minimum of six control measures. The program can be developed and implemented in phases over a five-year period.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
STORM WATER**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 18,307	\$ 86,809	\$ 97,000	\$ 114,802
4104 Salaries - Overtime	-	-	550	-
4106 Social Security/Medicare	1,467	6,632	7,200	8,761
4107 TMRS	2,863	12,451	13,500	16,353
4108 Health & Life Insurance	2,814	19,116	14,900	19,680
4109 Workers Compensation	38	62	50	82
4110 State Unemployment	-	-	-	-
4114 Section 125 Admin Fee	-	45	40	45
4117 Health Savings Account	311	-	-	-
4197 Pension Expense	1,545	-	-	-
4198 OPEB Expense	503	-	-	-
Total Personnel & Related	<u>27,848</u>	<u>125,115</u>	<u>133,240</u>	<u>159,723</u>
<u>4200 SERVICES</u>				
4216 Mobile Telephone	819	625	1,350	1,890
4240 Consultant Fees	-	5,000	9,150	5,000
4244 Advertising	-	350	-	350
4250 Training & Travel	-	5,000	3,000	3,835
4252 Dues & Fees	-	1,600	100	900
4254 Inspections & Permits	100	400	100	400
4279 Software - Other	-	300	-	500
Total Services	<u>919</u>	<u>13,275</u>	<u>13,700</u>	<u>12,875</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	200	-	200
4303 Operational Supplies	2,997	5,000	2,000	7,000
4304 Data Processing Supplies	-	500	-	-
4305 Printing	-	100	100	100
4307 Postage	-	-	-	-
4308 Small Tools & Minor Equipment	-	2,000	500	2,000
4311 Uniforms	-	350	-	350
4314 Protective Clothing	-	151	-	151
4328 Gasoline	-	600	-	-
4348 Books	-	500	-	500
Total Supplies	<u>2,997</u>	<u>9,401</u>	<u>2,600</u>	<u>10,301</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
STORM WATER**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	-	500	-	-
4403 Computer Equipment	-	200	-	200
4408 Storm Sewer	-	20,000	-	20,000
Total Repairs & Maintenance	-	20,700	-	20,200
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	-	-	-
Total Other Operating Exp.	-	-	-	-
<u>4900 CAPITAL OUTLAY</u>				
4907 Trucks & Heavy Rolling Stock	-	-	-	300,000
4908 Lease Purchase	158,138	91,105	91,092	91,200
Total Other Operating Exp.	158,138	91,105	91,092	391,200
TOTAL EXPENDITURES	\$ 189,902	\$ 259,596	\$ 240,632	\$ 594,299

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
GOLF COURSE LEASE REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>User Fees</u>				
3566 Liquor Sales	\$ -	\$ -	\$ -	\$ -
3567 Wine Sales	-	-	-	-
3568 Beer Sales	-	-	-	-
Total User Fees	-	-	-	-
<u>Other Revenue</u>				
3614 Sale of Surplus Material	\$ -	\$ -	\$ -	\$ -
3631 Miscellaneous Revenue	12,026	-	-	-
3640 Transfer from Other Funds	49,697	50,000	83,700	291,300
Total Other Revenue	61,723	50,000	83,700	291,300
<u>Restricted Revenue</u>				
3716 Golf Course Rent Payment	-	-	-	-
3717 Golf Course Percentage Rent Payment	-	-	-	-
3718 Golf Course Equipment Reimbursement	72,281	70,000	70,000	70,000
Total Restricted Revenue	72,281	70,000	70,000	70,000
Total Current Revenue	134,004	120,000	153,700	361,300
Prior Year Revenue	1,480	-	-	-
Total Revenue	\$ 135,484	\$ 120,000	\$ 153,700	\$ 361,300

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
GOLF COURSE LEASE FUND EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Golf Course Lease	\$ 135,484	\$ 120,000	\$ 153,700	\$ 361,300
TOTAL EXPENDITURES	\$ 135,484	\$ 120,000	\$ 153,700	\$ 361,300

**CITY OF DEER PARK
GOLF COURSE LEASE FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 72,273	\$ 70,000	\$ 70,000	\$ 70,000
Supplies	-	-	-	-
Repairs & Maintenance	2,423	50,000	50,000	50,000
Capital Outlay	<u>60,788</u>	<u>-</u>	<u>33,700</u>	<u>241,300</u>
Total Expenditures	<u>\$ 135,484</u>	<u>\$ 120,000</u>	<u>\$ 153,700</u>	<u>\$ 361,300</u>

PROGRAM DESCRIPTION

The Golf Course Lease Fund was established to maintain the Battleground at Deer Park Golf Course through a lease agreement. Responsibilities include the 18-hole golf course, 3-hole teaching facility, driving range, clubhouse, and grounds around the clubhouse.

**CITY OF DEER PARK
GOLF COURSE LEASE FUND
2019-2020 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4231 Equipment Rental	\$ 72,273	\$ 70,000	\$ 70,000	\$ 70,000
4250 Training & Travel	-	-	-	-
Total Services	<u>72,273</u>	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	-	-	-	-
Total Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4404 Buildings	2,423	30,000	30,000	30,000
4409 Air Conditioners	-	10,000	10,000	10,000
4412 Grounds	-	10,000	10,000	10,000
Total Repairs & Maintenance	<u>2,423</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	48,762	-	-	-
4904 Machinery & Equipment	12,026	-	33,700	241,300
Total Capital Outlay	<u>60,788</u>	<u>-</u>	<u>33,700</u>	<u>241,300</u>
TOTAL EXPENDITURES	<u>\$ 135,484</u>	<u>\$ 120,000</u>	<u>\$ 153,700</u>	<u>\$ 361,300</u>

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
CAPITAL IMPROVEMENTS FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Other Revenue</u>				
3620 Investment Revenue	\$ 2,134	\$ -	\$ 3,000	\$ 2,000
3640 Transfer from General Fund	4,482,244	807,523	3,634,301	1,101,551
3698 Proceeds from Capital Leases	-	-	-	-
Total Other Revenue	<u>4,484,378</u>	<u>807,523</u>	<u>3,637,301</u>	<u>1,103,551</u>
<u>Special Revenue</u>				
3837 Library Donations	-	-	-	-
Total Special Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Current Revenue	4,484,378	807,523	3,637,301	1,103,551
<u>Prior Year Revenue</u>				
Prior Year Reserves	1,438,464	2,816,227	336,530	3,437,699
Prior Year Revenue	<u>1,438,464</u>	<u>2,816,227</u>	<u>336,530</u>	<u>3,437,699</u>
Total Revenue	<u>\$ 5,922,842</u>	<u>\$ 3,623,750</u>	<u>\$ 3,973,831</u>	<u>\$ 4,541,250</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
CAPITAL IMPROVEMENTS FUND EXPENDITURE SUMMARY BY DEPARTMENT**

DEPARTMENT		ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
105	General Government	\$ 3,639,231	\$ 31,000	\$ 150,520	\$ -
200	Information Technology	-	91,250	-	91,250
300	Police	-	-	-	-
303	Emergency Management	-	-	113,000	75,000
304	Fire Department	157,000	-	269,000	-
305	Emergency Medical Services			1,364,200	
401	Planning & Development	-	1,525,000	1,525,000	3,000,000
402	Sanitation	-	-	-	-
403	Street Maintenance	1,744,702	300,000	-	300,000
407	Parks & Recreation Administration	-	-	-	110,000
410	Park Maintenance	109,857	776,500	177,200	465,000
411	Recreation	48,763	275,000	193,200	-
412	Athletics & Aquatics	125,763	50,000	43,811	-
413	Building Maintenance	-	325,000	75,000	-
417	Drama	48,763	-	-	-
420	Library	48,763	-	-	-
703	Golf Course Lease	-	-	62,900	-
	Contingency	-	250,000	-	500,000
TOTAL EXPENDITURES		<u>\$ 5,922,842</u>	<u>\$ 3,623,750</u>	<u>\$ 3,973,831</u>	<u>\$ 4,541,250</u>

**CITY OF DEER PARK
CAPITAL IMPROVEMENTS FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

CAPITAL IMPROVEMENTS FUND

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 8,150	\$ -	\$ 28,711	\$ -
Supplies	457,261	-	25,970	-
Repairs & Maintenance	244,541	300,000	15,900	300,000
Other Operating Expenditures	-	250,000	-	500,000
Capital Outlay	<u>5,212,890</u>	<u>3,073,750</u>	<u>3,903,250</u>	<u>3,741,250</u>
Total Expenditures	<u>\$ 5,922,842</u>	<u>\$ 3,623,750</u>	<u>\$ 3,973,831</u>	<u>\$ 4,541,250</u>

PROGRAM DESCRIPTION

The Capital Improvements Fund is established to provide designated funding for capital improvements on a cash or pay-as-you-go basis. This fund may be used as an alternative to long-term debt financing for selected capital improvements. Projects included in this fund are capital expenses of at least \$25,000.

**CITY OF DEER PARK
CAPITAL IMPROVEMENTS FUND
2019-2020 ANNUAL BUDGET**

CAPITAL IMPROVEMENTS FUND

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4216 Mobile Telephone	\$ -	\$ -	\$ -	\$ -
4250 Training & Travel	-	-	-	-
4251 Subscriptions	-	-	-	-
4290 Contract Labor	8,150	-	28,711	-
Total Services	8,150	-	28,711	-
<u>4300 SUPPLIES</u>				
4308 Small Tools & Minor Equipment	457,261	-	25,970	-
Total Supplies	457,261	-	25,970	-
<u>4400 REPAIRS & MAINTENANCE</u>				
4404 Building	468	-	-	-
4406 Streets	1,000	-	-	-
4407 Sidewalks	243,073	300,000	15,900	300,000
Total Repairs & Maintenance	244,541	300,000	15,900	300,000
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	250,000	-	500,000
Total Other Operating Expenditures	-	250,000	-	500,000
<u>4900 CAPITAL OUTLAY</u>				
4901 Land & Land Rights	-	-	1,316,900	-
4902 Buildings	3,321,108	391,000	1,736,750	-
4903 Improvements other than Bldgs.	326,011	805,500	284,600	650,000
4904 Machinery & Equipment	-	91,250	62,900	91,250
4905 Furniture & Fixtures	65,142	11,000	-	-
4906 Automobiles & Light Trucks	-	-	-	-
4907 Large Trucks/Heavy Rolling Stock	-	-	-	-
4908 Lease Purchase	-	-	-	-
4909 Parking Lots	-	-	-	-
4910 Streets	1,451,705	-	-	-
4911 Sidewalks	-	-	-	-
4914 Storm Drainage	-	1,500,000	452,100	3,000,000
4941 Consulting Engineer Fee	48,924	-	-	-
4942 Consulting Fee - Architect	-	275,000	50,000	-
Total Capital Outlay	5,212,890	3,073,750	3,903,250	3,741,250
TOTAL EXPENDITURES	\$ 5,922,842	\$ 3,623,750	\$ 3,973,831	\$ 4,541,250

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
CAPITAL IMPROVEMENTS FUND EXPENDITURE SUMMARY**

DEPARTMENT / DESCRIPTION	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>105 - General Government</u>			
Construction of New City Hall	\$ -	\$ 104,250	\$ -
Tools & Equipment for New City Hall	-	25,970	-
Furniture for New City Hall	11,000	-	-
Fence on east side of new City Hall	20,000	20,300	-
<u>200 - Information Technology</u>			
Communications Tower at Fire Station 3	91,250	-	91,250
<u>303 - Emergency Management</u>			
Add Marquee Sign to FS #3 / EMS Complex	-	-	75,000
Outdoor Whelen System - Phase 2 & Phase 3	-	113,000	-
<u>304 - Fire Department</u>			
Land - Pasadena Blvd - (Future Fire Station #2)	-	269,000	-
<u>305 - Emergency Medical Services</u>			
EMS Building - City's portion	-	1,348,300	-
EMS Building Sidewalks	-	15,900	-
<u>401 - Planning & Development</u>			
Concrete Pad for Traffic Shop (37' x 31')	25,000	25,000	-
Drainage Projects	1,500,000	452,100	3,000,000
Land - Lambuth - (Drainage)	-	627,900	-
Land - Pasadena Blvd - (Drainage)	-	420,000	-
<u>403 - Street Maintenance</u>			
Street Replacement Program	-	-	-
Lane Restriping	-	-	-
New Sidewalks	300,000	-	300,000
<u>407 - Parks & Recreation Administration</u>			
Add Marquee Sign to new Soccer Complex	-	-	55,000
Replace Existing Marquee - JBAC	-	-	55,000
<u>410 - Park Maintenance</u>			
Repaving of Pony Field Parking Lot - P-Street	100,000	-	100,000
Adult Softball Field Renovations	75,500	66,200	-
Expansion of Covered Area at Park Maintenance Barn	66,000	66,000	-
Soccer Parking Lot (P-Street) and Drainage	125,000	-	-
Soccer Field - Drainage, Grading, Dirt, Concession Stand	375,000	10,000	365,000
Renovations of Old Humane Shelter - Storage Building	35,000	35,000	-
<u>411 - Recreation</u>			
Architectural Services for Activity/Visitation Center	275,000	50,000	-
HVAC System Repair / Courts & Theatre	-	143,200	-
<u>412 - Athletics & Aquatics</u>			
Pool Deck Concrete	50,000	35,400	-
Pool Deck Concrete / Labor	-	8,411	-

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
CAPITAL IMPROVEMENTS FUND EXPENDITURE SUMMARY**

DEPARTMENT / DESCRIPTION	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>413 - Building Maintenance</u>			
Restore Roof at Community Center	200,000	75,000	-
HVAC System Repair	125,000	-	-
<u>703 - Golf Course Lease</u>			
Replace Hole-17 water feature pump	-	62,900	-
<u>Unallocated Funds</u>			
Contingency	250,000	-	500,000
TOTAL PROPOSED EXPENDITURES	<u>\$ 3,623,750</u>	<u>\$ 3,973,831</u>	<u>\$ 4,541,250</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT**

The purpose of the Deer Park Crime Control Prevention District ("CCPD") is to enhance the capability of law enforcement and to further crime prevention programs in the City. Authority for the CCPD is provided by Texas Local Government Code, Chapter 363, known as the Crime Control and Prevention District Act. On May 11, 2011, voters in the City of Deer Park approved the CCPD for a period of five years and the related fund was established by a dedicated one-fourth of one percent sales and use tax that became effective on October 1, 2011. On May 7, 2016, voters authorized continuation of the CCPD for a period of 10 years, which includes continuation of the dedicated one-fourth of one percent sales and use tax.

The CCPD is governed by a seven member board appointed by the City Council.

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

REVENUE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
Tax Revenue	\$ 1,636,210	\$ 1,435,200	\$ 1,510,000	\$ 1,500,000
Other Revenue	6,578	11,000	8,400	7,800
Prior Year Revenue	<u>-</u>	<u>519,417</u>	<u>-</u>	<u>1,207,773</u>
Total Revenue	<u>\$ 1,642,788</u>	<u>\$ 1,965,617</u>	<u>\$ 1,518,400</u>	<u>\$ 2,715,573</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ 1,636,210	\$ 1,435,200	\$ 1,510,000	\$ 1,500,000
Total Tax Revenue	<u>1,636,210</u>	<u>1,435,200</u>	<u>1,510,000</u>	<u>1,500,000</u>
<u>3600 OTHER REVENUE</u>				
3614 Sale of Surplus Material	5,550	10,000	5,000	5,000
3620 Investment Revenue	1,028	1,000	3,400	2,800
3630 Insurance Reimbursement	-	-	-	-
Total Other Revenue	<u>6,578</u>	<u>11,000</u>	<u>8,400</u>	<u>7,800</u>
Prior Year Revenue	<u>-</u>	<u>519,417</u>	<u>-</u>	<u>1,207,773</u>
TOTAL REVENUE	<u>\$ 1,642,788</u>	<u>\$ 1,965,617</u>	<u>\$ 1,518,400</u>	<u>\$ 2,715,573</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Total Police Services	<u>\$ 1,132,882</u>	<u>\$ 1,965,617</u>	<u>\$ 1,263,830</u>	<u>\$ 2,715,573</u>
TOTAL EXPENDITURES	<u>\$ 1,132,882</u>	<u>\$ 1,965,617</u>	<u>\$ 1,263,830</u>	<u>\$ 2,715,573</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 343,843	\$ 686,418	\$ 540,252	\$ 729,854
Services	105,608	157,558	154,044	172,112
Supplies	150,145	208,457	164,265	297,121
Repairs & Maintenance	4,350	69,446	56,460	35,392
Other Operating Expenditures	-	14,396	-	-
Capital Outlay	528,936	829,342	348,809	1,481,094
Transition Fund	-	-	-	-
Total Expenditures	\$ 1,132,882	\$ 1,965,617	\$ 1,263,830	\$ 2,715,573

PERSONNEL SCHEDULE

Crime Prevention Officer	1	1	1	1
Sergeant - Investigations	1	1	1	1
Pro-Act Investigators	2	2	2	2
Dispatcher	3	3	3	3

PROGRAM DESCRIPTION

The purpose of this special revenue district is to enhance the capability of law enforcement and to further crime prevention programs in Deer Park.

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 239,182	\$ 467,310	\$ 380,628	\$ 517,745
4104 Salaries - Overtime	12,312	20,000	21,744	20,000
4106 Social Security/Medicare	18,449	37,035	30,900	40,809
4107 TMRS	36,709	70,731	52,000	76,175
4108 Health & Life Insurance	26,804	88,632	42,500	60,876
4109 Workers Compensation	1,696	2,485	1,580	2,824
4114 Section 125 Admin Fee	100	225	100	135
4117 Health Savings Account	-	-	800	1,290
4197 Pension Expense	3,804	-	5,000	5,000
4198 OPEB Expense	4,787	-	5,000	5,000
Total Personnel & Related	<u>343,843</u>	<u>686,418</u>	<u>540,252</u>	<u>729,854</u>
<u>4200 SERVICES</u>				
4231 Equipment Rental	14,950	21,600	21,386	43,200
4239 Audit Fee	2,000	2,000	2,000	2,000
4250 Training & Travel	2,500	1,970	1,970	-
4252 Dues & Fees	686	10,444	10,193	10,555
4279 Software - Other	84,148	116,273	113,224	110,357
4290 Contract Labor	900	5,271	5,271	6,000
4294 Outside Services	424	-	-	-
Total Services	<u>105,608</u>	<u>157,558</u>	<u>154,044</u>	<u>172,112</u>
<u>4300 SUPPLIES</u>				
4305 Printing	136	-	-	-
4307 Postage	7	327	100	327
4308 Small Tools & Minor Equipment	140,825	193,965	150,000	265,892
4314 Protective Clothing	9,177	14,165	14,165	30,902
Total Supplies	<u>150,145</u>	<u>208,457</u>	<u>164,265</u>	<u>297,121</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	-	1,500	-	5,392
4404 Buildings	-	30,088	30,765	-
4405 Radios	-	5,163	2,000	-
4409 Air Conditioners	-	2,695	2,695	-
4412 Grounds Maintenance	4,350	30,000	21,000	30,000
Total Repairs & Maintenance	<u>4,350</u>	<u>69,446</u>	<u>56,460</u>	<u>35,392</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXP.</u>				
4511 Salary Contingency	-	14,396	-	-
Total Other Operating Exp.	-	14,396	-	-
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	175,768	479,000	30,000	910,000
4903 Improvements Other than Bldgs	2,175	-	-	-
4904 Machinery & Equipment	116,904	166,163	151,374	222,861
4906 Automobiles & Light Trucks	232,589	184,179	167,435	348,233
4908 Lease Purchase	-	-	-	-
4941 Consulting Engineer Fee	1,500	-	-	-
Total Capital Outlay	528,936	829,342	348,809	1,481,094
TOTAL OPERATING BUDGET	1,132,882	1,965,617	1,263,830	2,715,573
Transition Fund	-	-	-	-
TOTAL EXPENDITURES	\$ 1,132,882	\$ 1,965,617	\$ 1,263,830	\$ 2,715,573

CITY OF DEER PARK
FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES
DISTRICT

The purpose of the Deer Park Fire Control, Prevention, and Emergency Medical Services District ("FCPEMSD") is to enhance fire control and prevention and emergency medical services programs in the City. Authority for the FCPEMSD is provided by Texas Local Government Code, Chapter 344, known as the Fire Control, Prevention, and Emergency Medical Services District Act. On May 11, 2011, voters in the City of Deer Park approved the FCPEMSD for a period of five years and the related fund was established by a dedicated one-fourth of one percent sales and use tax that became effective on October 1, 2011. On May 7, 2016, voters authorized continuation of the FCPEMSD for a period of 10 years, which includes continuation of the dedicated one-fourth of one percent sales and use tax.

The FCPEMSD is governed by a seven member board appointed by the City Council.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET

REVENUE SUMMARY

	ACTUAL	BUDGET	ESTIMATED	PROJECTED
	17-18	18-19	18-19	19-20
Tax Revenue	\$ 1,691,438	\$ 1,435,200	\$ 1,565,000	\$ 1,500,000
Other Revenue	1,368	600	3,100	2,400
Prior Year Revenue	<u>-</u>	<u>2,707,424</u>	<u>2,389,307</u>	<u>439,981</u>
Total Revenue	<u>\$ 1,692,806</u>	<u>\$ 4,143,224</u>	<u>\$ 3,957,407</u>	<u>\$ 1,942,381</u>

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ 1,691,438	\$ 1,435,200	\$ 1,565,000	\$ 1,500,000
Total Tax Revenue	<u>1,691,438</u>	<u>1,435,200</u>	<u>1,565,000</u>	<u>1,500,000</u>
<u>3600 OTHER REVENUE</u>				
3620 Investment Revenue	1,368	600	3,100	2,400
3631 Miscellaneous Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Revenue	<u>1,368</u>	<u>600</u>	<u>3,100</u>	<u>2,400</u>
Prior Year Revenue	<u>-</u>	<u>2,707,424</u>	<u>2,389,307</u>	<u>439,981</u>
TOTAL REVENUE	<u>\$ 1,692,806</u>	<u>\$ 4,143,224</u>	<u>\$ 3,957,407</u>	<u>\$ 1,942,381</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
FIRE CONTROL, PREVENTION AND EMS DISTRICT EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>FIRE SERVICES</u>				
Personnel & Related	\$ -	\$ -	\$ -	\$ -
Services	105,175	110,500	107,110	121,710
Supplies	141,573	111,100	96,500	147,390
Repairs & Maintenance	68,613	84,000	68,500	88,500
Other Operating Expenditures	-	-	-	-
Capital Outlay	<u>183,596</u>	<u>157,600</u>	<u>157,600</u>	<u>287,600</u>
Total Fire Services	<u>498,957</u>	<u>463,200</u>	<u>429,710</u>	<u>645,200</u>
<u>EMERGENCY MEDICAL SERVICES</u>				
Personnel & Related	686,139	709,613	597,185	695,789
Services	56,705	83,500	83,500	122,930
Supplies	13,865	42,430	52,000	98,000
Repairs & Maintenance	48,974	45,500	45,000	17,000
Other Operating Expenditures	-	12,299	12,299	-
Capital Outlay	<u>205,470</u>	<u>2,650,000</u>	<u>2,624,143</u>	<u>215,000</u>
Total Emergency Medical Services	<u>1,011,153</u>	<u>3,543,342</u>	<u>3,414,127</u>	<u>1,148,719</u>
<u>FIRE MARSHAL</u>				
Personnel & Related	83,931	112,962	103,470	121,662
Services	22,346	16,000	9,100	21,000
Supplies	1,025	1,300	500	1,300
Repairs & Maintenance	1,109	4,500	500	4,500
Other Operating Expenditures	-	1,920	-	-
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fire Marshal	<u>108,411</u>	<u>136,682</u>	<u>113,570</u>	<u>148,462</u>
TOTAL EXPENDITURES	<u>\$ 1,618,521</u>	<u>\$ 4,143,224</u>	<u>\$ 3,957,407</u>	<u>\$ 1,942,381</u>

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 105,175	\$ 110,500	\$ 107,110	\$ 121,710
Supplies	141,573	111,100	96,500	147,390
Repairs & Maintenance	68,613	84,000	68,500	88,500
Other Operating Expenditures	-	-	-	-
Capital Outlay	<u>183,596</u>	<u>157,600</u>	<u>157,600</u>	<u>287,600</u>
Total Expenditures	<u>\$ 498,957</u>	<u>\$ 463,200</u>	<u>\$ 429,710</u>	<u>\$ 645,200</u>

PROGRAM DESCRIPTION

Fire Services include fire suppression and EMS services for the protection of life and property against fire and other disasters. The City currently has three fire stations.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4219 Mobile Technology	5,624	6,000	5,000	5,000
4239 Audit Fees	2,000	2,000	2,000	2,000
4252 Dues & Fees	8	250	110	110
4254 Inspections & Permits	12,317	21,250	25,000	27,600
4255 Community & Employee Awards	-	-	-	-
4256 Santa Around Town	-	-	-	-
4279 Software - Other	-	-	-	12,000
4290 Contract Labor	85,226	81,000	75,000	75,000
Total Services	<u>105,175</u>	<u>110,500</u>	<u>107,110</u>	<u>121,710</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	500	-	-
4303 Operational Supplies	136	13,000	2,500	10,000
4307 Postage	-	100	-	-
4308 Small Tools & Minor Equipment	98,320	25,500	24,000	55,390
4314 Protective Clothing	43,117	70,000	70,000	80,000
4346 Election Supplies	-	-	-	-
4348 Books	-	2,000	-	2,000
Total Supplies	<u>141,573</u>	<u>111,100</u>	<u>96,500</u>	<u>147,390</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	24,746	23,000	23,000	46,000
4402 Machinery & Equipment	29,315	16,000	5,500	7,500
4404 Buildings	7,668	8,000	7,500	8,000
4405 Radios	619	10,000	7,000	5,000
4413 Drill Field	6,265	20,000	19,500	15,000
4430 Furniture & Fixtures	-	7,000	6,000	7,000
Total Repairs & Maintenance	<u>68,613</u>	<u>84,000</u>	<u>68,500</u>	<u>88,500</u>
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	-	-	-
4511 Salary Contingency	-	-	-	-
Total Other Operating Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	-	-	-	-
4904 Machinery & Equipment	52,316	-	-	75,000
4906 Automobiles & Light Trucks	-	-	-	55,000
4907 Large Trucks/Heavy Rolling Stock	-	-	-	-
4908 Lease Purchase	131,280	157,600	157,600	157,600
4941 Consulting Engineer Fee	-	-	-	-
Total Capital Outlay	<u>183,596</u>	<u>157,600</u>	<u>157,600</u>	<u>287,600</u>
TOTAL EXPENDITURES	<u>\$ 498,957</u>	<u>\$ 463,200</u>	<u>\$ 429,710</u>	<u>\$ 645,200</u>

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 686,139	\$ 709,613	\$ 597,185	\$ 695,789
Services	56,705	83,500	83,500	122,930
Supplies	13,865	42,430	52,000	98,000
Repairs & Maintenance	48,974	45,500	45,000	17,000
Other Operating Expenditures	-	12,299	12,299	-
Capital Outlay	205,470	2,650,000	2,624,143	215,000
Total Expenditures	\$ 1,011,153	\$ 3,543,342	\$ 3,414,127	\$ 1,148,719

PERSONNEL SCHEDULE

Assistant Chief EMS	0	1	1	1
EMS Captain	2	1	0	0
Paramedics	5	5	6	6
Part-Time Paramedics	2	2	2	2

PROGRAM DESCRIPTION

Emergency Medical Services include emergency medical treatment and ambulance transportation as needed.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 356,123	\$ 409,511	\$ 295,650	\$ 408,146
4102 Salaries - Part Time	10,201	12,000	8,820	12,000
4104 Salaries - Overtime	127,595	80,000	120,600	80,000
4106 Social Security/Medicare	36,587	38,198	32,200	38,094
4107 TMRS	70,452	71,196	52,500	69,394
4108 Health & Life Insurance	61,849	64,872	55,700	53,640
4109 Workers Compensation	3,099	4,366	2,800	4,445
4114 Section 125 Admin Fee	89	90	15	-
4117 Health Savings Account	3,141	4,380	3,900	5,070
4197 Pension Expense	6,116	25,000	10,000	10,000
4198 OPEB Expense	10,887	-	15,000	15,000
Total Personnel & Related	<u>686,139</u>	<u>709,613</u>	<u>597,185</u>	<u>695,789</u>
<u>4200 SERVICES</u>				
4219 Mobile Technology	2,411	3,000	2,500	5,500
4250 Training and Travel	2,813	-	-	7,500
4252 Dues & Fees	462	4,000	3,000	2,700
4254 Inspections & Permits	-	-	-	29,000
4255 Community & Employee Awards	3,332	6,000	6,000	6,830
4279 Software - Other	12,245	17,000	17,000	19,400
4290 Contract Labor	35,442	53,500	55,000	52,000
Total Services	<u>56,705</u>	<u>83,500</u>	<u>83,500</u>	<u>122,930</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	-	-	-
4303 Operational Supplies	4,684	26,430	26,000	26,000
4308 Small Tools & Minor Equipment	9,181	16,000	26,000	72,000
4348 Books	-	-	-	-
Total Supplies	<u>13,865</u>	<u>42,430</u>	<u>52,000</u>	<u>98,000</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	17,714	16,000	16,000	16,000
4402 Machinery & Equipment	31,260	29,500	29,000	1,000
Total Repairs & Maintenance	<u>48,974</u>	<u>45,500</u>	<u>45,000</u>	<u>17,000</u>

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXP.</u>				
4511 Salary Contingency	-	12,299	12,299	-
Total Other Operating Exp.	-	12,299	12,299	-
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	-	2,500,000	2,500,000	-
4904 Machinery & Equipment	-	-	-	-
4906 Automobiles & Light Trucks	-	-	-	55,000
4907 Large Trucks/Heavy Rolling Stock	-	-	-	160,000
4941 Consulting Engineer Fee	-	-	42,143	-
4942 Consulting Architect Fee	205,470	150,000	82,000	-
Total Capital Outlay	205,470	2,650,000	2,624,143	215,000
 TOTAL EXPENDITURES	 \$ 1,011,153	 \$ 3,543,342	 \$ 3,414,127	 \$ 1,148,719

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 83,931	\$ 112,962	\$ 103,470	\$ 121,662
Services	22,346	16,000	9,100	21,000
Supplies	1,025	1,300	500	1,300
Repairs & Maintenance	1,109	4,500	500	4,500
Other Operating Expenditures	-	1,920	-	-
Capital Outlay	-	-	-	-
Total Expenditures	\$ 108,411	\$ 136,682	\$ 113,570	\$ 148,462

PERSONNEL SCHEDULE

Fire Marshal Inspector	1	1	1	1
Part-Time Fire Marshal Inspector	0	1	1	1

PROGRAM DESCRIPTION

The Fire Marshal's office is responsible for inspections and enforcement of the City's Fire Code as well as fire investigations. The Fire Marshal also designs and presents fire safety education programs in the community.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 61,096	\$ 61,965	\$ 65,600	\$ 69,257
4102 Salaries - Part Time	-	17,500	11,900	17,500
4104 Salaries - Overtime	356	6,000	750	6,000
4106 Social Security/Medicare	4,662	6,498	5,975	7,052
4107 TMRS	8,968	9,853	8,500	10,665
4108 Health & Life Insurance	5,881	6,228	6,100	6,204
4109 Workers Compensation	434	773	500	839
4114 Section 125 Admin Fee	-	-	-	-
4117 Health Savings Account	644	645	645	645
4197 Pension Expense	680	3,500	1,000	1,000
4198 OPEB Expense	1,210	-	2,500	2,500
Total Personnel & Related	<u>83,931</u>	<u>112,962</u>	<u>103,470</u>	<u>121,662</u>
<u>4200 SERVICES</u>				
4219 Mobile Technology	1,796	2,000	2,100	2,000
4255 Community/Employee Affairs	-	4,000	3,500	9,000
4279 Software - Other	3,150	10,000	3,500	7,500
4290 Contract Labor	17,400	-	-	2,500
Total Services	<u>22,346</u>	<u>16,000</u>	<u>9,100</u>	<u>21,000</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	-	300	-	300
4308 Small Tools & Minor Equipment	1,025	1,000	500	1,000
Total Supplies	<u>1,025</u>	<u>1,300</u>	<u>500</u>	<u>1,300</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	1,109	2,500	500	2,500
4402 Machinery & Equipment	-	2,000	-	2,000
4404 Building	-	-	-	-
Total Repairs & Maintenance	<u>1,109</u>	<u>4,500</u>	<u>500</u>	<u>4,500</u>

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXP.</u>				
4511 Salary Contingency	-	1,920	-	-
Total Other Operating Exp.	-	1,920	-	-
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	-	-	-	-
4906 Automobiles & Light Trucks	-	-	-	-
4907 Truck & Heavy Rolling Stock	-	-	-	-
Total Capital Outlay	-	-	-	-
 TOTAL EXPENDITURES	 <u>\$ 108,411</u>	 <u>\$ 136,682</u>	 <u>\$ 113,570</u>	 <u>\$ 148,462</u>

DEER PARK COMMUNITY DEVELOPMENT CORPORATION

The Deer Park Community Development Corporation ("DPCDC" or "Corporation") is a fund established by a dedicated one-half of one percent sales and use tax approved by the voters in May 2015 for economic development purposes. The authority for the DPCDC is provided by Texas Local Government Code, Chapter 505, Type B Corporations. The Corporation is governed by a seven member board appointed by the City Council. The DPCDC was formed for the purpose of financing the following public park purposes and events as authorized by Chapter 505 and the Election: (a) replacement of restroom facilities in Dow Park with a new pavilion structure that includes a stage, restrooms, and a concession stand; (b) renovation and expansion of the Community Center and Gym to include an indoor pool; (c) expansion of the existing Maxwell Center and parking lot; (d) renovation of baseball fields including but not limited to the Spencerview sports complex (Durant Fields); (e) renovation of the girls softball facilities at the Youth Sports Complex; (f) development of soccer fields; and (g) the development of hike and bike trails.

The dedicated one-half of one percent sales and use tax became effective on October 1, 2015 and the first sales tax receipts for the Corporation were received in December 2015.

CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

REVENUE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
Tax Revenue	\$ 3,314,040	\$ 2,800,000	\$ 3,000,000	\$ 3,000,000
Other Revenue	1,498	1,100	5,000	4,000
Prior Year Revenue	-	-	-	-
Total Revenue	<u>\$ 3,315,538</u>	<u>\$ 2,801,100</u>	<u>\$ 3,005,000</u>	<u>\$ 3,004,000</u>

CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	<u>\$ 3,314,040</u>	<u>\$ 2,800,000</u>	<u>\$ 3,000,000</u>	<u>\$ 3,000,000</u>
Total Tax Revenue	<u>3,314,040</u>	<u>2,800,000</u>	<u>3,000,000</u>	<u>3,000,000</u>
<u>3600 OTHER REVENUE</u>				
3620 Investment Revenue	<u>1,498</u>	<u>1,100</u>	<u>5,000</u>	<u>4,000</u>
Total Other Revenue	<u>1,498</u>	<u>1,100</u>	<u>5,000</u>	<u>4,000</u>
Prior Year Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 3,315,538</u>	<u>\$ 2,801,100</u>	<u>\$ 3,005,000</u>	<u>\$ 3,004,000</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Total DPCDC Services	\$ <u>2,777,838</u>	\$ <u>1,531,926</u>	\$ <u>1,242,476</u>	\$ <u>1,959,349</u>
TOTAL EXPENDITURES	\$ <u>2,777,838</u>	\$ <u>1,531,926</u>	\$ <u>1,242,476</u>	\$ <u>1,959,349</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 2,000	\$ 4,400	\$ 2,000	\$ 4,400
Supplies	-	2,400	-	3,500
Other Operating Expenditures	<u>2,775,838</u>	<u>1,525,126</u>	<u>1,240,476</u>	<u>1,951,449</u>
Total Expenditures	<u>\$ 2,777,838</u>	<u>\$ 1,531,926</u>	<u>\$ 1,242,476</u>	<u>\$ 1,959,349</u>

PROGRAM DESCRIPTION

Chapter 505 of the Texas Local Government Code authorizes the use of Type B economic development sales tax for public park purposes and events through a development corporation appointed by City Council. The DPCDC is a Type B Corporation, and in accordance with state law, the City has adopted a 0.50% sales tax to fund the projects approved by the voters on May 9, 2015.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4201 Public Notices	\$ -	\$ 1,900	\$ -	\$ 1,900
4239 Audit Fee	2,000	2,000	2,000	2,000
4250 Training & Travel	-	500	-	500
Total Services	<u>2,000</u>	<u>4,400</u>	<u>2,000</u>	<u>4,400</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	100	-	100
4305 Printing	-	2,200	-	3,300
4307 Postage	-	100	-	100
Total Supplies	<u>-</u>	<u>2,400</u>	<u>-</u>	<u>3,500</u>
<u>4500 OTHER OPERATING EXP.</u>				
4525 Other Bond Related Fees	-	118,000	-	118,000
4530 Operating Transfers	2,024,358	1,307,126	1,215,476	1,308,449
4591 Pay-As-You-Go	751,480	100,000	25,000	525,000
Total Operating Transfers	<u>2,775,838</u>	<u>1,525,126</u>	<u>1,240,476</u>	<u>1,951,449</u>
TOTAL EXPENDITURES	<u>\$ 2,777,838</u>	<u>\$ 1,531,926</u>	<u>\$ 1,242,476</u>	<u>\$ 1,959,349</u>

**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2019-2020 ANNUAL BUDGET
PROJECT COSTS APPROVED BY THE VOTERS**

On May 9, 2015, the voters approved a dedicated 0.50% sales tax for the following projects, the costs of which were enumerated in the Proposition in an amount not exceed \$20,000,000. This amount is for the construction, renovation, acquisition, equipment and improvement of the projects and is exclusive of the costs of financing. Project costs will be recorded in the respective bond funds (for each debt issuance to be funded by the Type B sales and use tax) or in the DPCDC Fund (for the project costs funded by pay as you go):

Projects (Design & Construction):

Dow Park Pavilion	\$ 1,500,000	7.50%
Hike and Bike Trail Development	500,000	2.50%
Maxwell Center Expansion and Parking Lot	2,000,000	10.00%
Girls Softball Renovations at Youth Sports Complex	3,000,000	15.00%
Deer Park Baseball Development and Renovation including, but not limited to, Spencerview	3,000,000	15.00%
Soccer Field Development	4,000,000	20.00%
Community Center and Gym Renovation and Expansion	<u>6,000,000</u>	<u>30.00%</u>
	<u>\$ 20,000,000</u>	<u>100.00%</u>

Source of Funds:

Certificates of Obligation, Series 2016	\$ 9,450,000	47.25%
Proposed Certificates of Obligation, Series 2017	2,700,000	13.50%
Proposed Certificates of Obligation, Series 2018	5,850,000	29.25%
Pay As You Go	<u>2,000,000</u>	<u>10.00%</u>
	<u>\$ 20,000,000</u>	<u>100.00%</u>

**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2019-2020 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS**

**CERTIFICATES OF OBLIGATION, SERIES 2016
(Issued by the City of Deer Park)
\$9,450,000 dated February 16, 2016
Interest Rate: 1.59%**

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2020	4.250%	\$ 680,000.00	\$ 39,630.75	\$ 34,224.75	\$ 753,855.50
2021	4.250%	690,000.00	34,224.75	28,739.25	752,964.00
2022	4.250%	700,000.00	28,739.25	23,174.25	751,913.50
2023	4.250%	710,000.00	23,174.25	17,529.75	750,704.00
2024	4.250%	725,000.00	17,529.75	11,766.00	754,295.75
2025	4.250%	735,000.00	11,766.00	5,922.75	752,688.75
2026	4.250%	745,000.00	5,922.75	-	750,922.75
TOTAL		<u>\$ 4,985,000.00</u>	<u>\$ 160,987.50</u>	<u>\$ 121,356.75</u>	<u>\$ 5,267,344.25</u>

DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2019-2020 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS

CERTIFICATES OF OBLIGATION, SERIES 2017
(Issued by the City of Deer Park)
\$2,700,000 dated February 14, 2017
Interest Rate: 1.89%

<u>DUE IN</u> <u>FISCAL YEAR</u>	<u>INTEREST</u> <u>RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL</u> <u>TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2020	1.890%	\$ 425,000.00	\$ 20,979.00	\$ 16,962.75	\$ 462,941.75
2021	1.890%	435,000.00	16,962.75	12,852.00	464,814.75
2022	1.890%	445,000.00	12,852.00	8,646.75	466,498.75
2023	1.890%	455,000.00	8,646.75	4,347.00	467,993.75
2024	1.890%	460,000.00	4,347.00	-	464,347.00
TOTAL		<u>\$ 2,220,000.00</u>	<u>\$ 63,787.50</u>	<u>\$ 42,808.50</u>	<u>\$ 2,326,596.00</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS**

PROPOSED CERTIFICATES OF OBLIGATION, SERIES 2020

(To be issued by the City of Deer Park)

\$5,850,000 dated February 18, 2020

Interest Rate: 3.00%

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2020	3.000%	\$ -	\$ -	\$ 91,651.00	\$ 91,651.00
2021	3.000%	1,455,000.00	87,750.00	65,925.00	1,608,675.00
2022	3.000%	1,500,000.00	65,925.00	43,425.00	1,609,350.00
2023	3.000%	1,545,000.00	43,425.00	20,250.00	1,608,675.00
2024	3.000%	<u>1,350,000.00</u>	<u>20,250.00</u>	-	<u>1,370,250.00</u>
TOTAL		<u>\$ 5,850,000.00</u>	<u>\$ 217,350.00</u>	<u>\$ 221,251.00</u>	<u>\$ 6,288,601.00</u>

This debt represents the final portion of the debt issuance approved for the Deer Park Community Development Corporation, and is being issued to fund renovations and expansion of the Community Center and Gym. This issuance will be handled via private placement following a competitive bidding process.

**CITY OF DEER PARK
2019 - 2020 ANNUAL BUDGET
CHAPTER 380 (TAX ABATEMENT) FUND REVENUES & RESOURCES**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>Other Revenue</u>				
3620 Investment Revenue	\$ -	\$ -	\$ -	\$ -
3640 Transfer from General Fund	<u>389,558</u>	<u>645,807</u>	<u>234,806</u>	<u>130,000</u>
Total Other Revenue	<u>389,558</u>	<u>645,807</u>	<u>234,806</u>	<u>130,000</u>
Total Current Revenue	389,558	645,807	234,806	130,000
Prior Year Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenue	<u>\$ 389,558</u>	<u>\$ 645,807</u>	<u>\$ 234,806</u>	<u>\$ 130,000</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
CHAPTER 380 FUND EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Chapter 380 (Tax Abatement) Fund	\$ 389,558	\$ 645,807	\$ 234,806	\$ 130,000
TOTAL EXPENDITURES	\$ 389,558	\$ 645,807	\$ 234,806	\$ 130,000

**CITY OF DEER PARK
CHAPTER 380 (TAX ABATEMENT) FUND
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Other Operating Expenditures	\$ 389,558	\$ 645,807	\$ 234,806	\$ 130,000
Total Expenditures	\$ 389,558	\$ 645,807	\$ 234,806	\$ 130,000

PROGRAM DESCRIPTION

In accordance with Article III, Chapter 52-a of the Texas Constitution and Chapter 380 of the Texas Local Government Code, the City has the authority to establish a program to make grants of public funds for the purposes of promoting local economic development and stimulating business and commercial activity and job creation within the City. The Chapter 380 (Tax Abatement) Fund reflects transfers under any Chapter 380 Economic Development Program Agreement. Under such an agreement, the City shall use available revenues derived from increases in sales and ad valorem (property) taxes generated from the development project(s) to provide a 380 grant through performance reimbursements to the developer(s).

**CITY OF DEER PARK
CHAPTER 380 (TAX ABATEMENT) FUND
2019-2020 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXP.</u>				
4599 Misc. Operating Expenditures	\$ 389,558	\$ 645,807	\$ 234,806	\$ 130,000
Total Other Operating Expenditures	<u>389,558</u>	<u>645,807</u>	<u>234,806</u>	<u>130,000</u>
TOTAL EXPENDITURES	<u>\$ 389,558</u>	<u>\$ 645,807</u>	<u>\$ 234,806</u>	<u>\$ 130,000</u>



Legislation Details (With Text)

File #: PH 19-038 **Version:** 1 **Name:**
Type: Public Hearing(s) **Status:** Agenda Ready
File created: 8/13/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Public Hearing on the Deer Park Crime Control and Prevention District FY 2019-2020 Budget.
Sponsors: City Secretary's Office
Indexes:
Code sections:
Attachments: [CC CCPD PH 082019](#)
[CCPD 19-20 Proposed Budget 07.08.19](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Public Hearing on the Deer Park Crime Control and Prevention District FY 2019-2020 Budget.

Summary:

The City Council of the City of Deer Park, Texas has called a Public Hearing, to be held at 7:30 p.m. on August 20, 2019, in the City Council Chambers of City Hall, 710 East San Augustine Street, at which time and place they will hear all persons desiring to be heard on or in connection with any matter or question involving the proposed budget for the Deer Park Crime Control and Prevention District for the year beginning October 1, 2019. The proposed budget for FY 2019-2020 has been filed with the City Secretary and is available for inspection by all interested persons.

Fiscal/Budgetary Impact:

N/A.

Conduct the public hearing on the FY 2019-2020 Budget for the Deer Park Crime Control and Prevention District. No action to be taken.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Deer Park, Texas will hold a Public Hearing at City Hall, 710 East San Augustine Street, Deer Park, Harris County, Texas, on August 20, 2019 at 7:30 p.m. at which time and place they will hear all persons desiring to be heard on or in connection with any matter or questions regarding the proposed FY 2019-2020 Crime Control and Prevention District Budget.

Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
July 17, 2019

**CITY OF DEER PARK
 CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
 2019-2020 ANNUAL BUDGET**

REVENUE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
Tax Revenue	\$ 1,636,210	\$ 1,435,200	\$ 1,510,000	\$ 1,500,000
Other Revenue	6,578	11,000	8,400	7,800
Prior Year Revenue	-	<u>519,417</u>	-	<u>1,207,773</u>
Total Revenue	<u>\$ 1,642,788</u>	<u>\$ 1,965,617</u>	<u>\$ 1,518,400</u>	<u>\$ 2,715,573</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ 1,636,210	\$ 1,435,200	\$ 1,510,000	\$ 1,500,000
Total Tax Revenue	<u>1,636,210</u>	<u>1,435,200</u>	<u>1,510,000</u>	<u>1,500,000</u>
<u>3600 OTHER REVENUE</u>				
3614 Sale of Surplus Material	5,550	10,000	5,000	5,000
3620 Investment Revenue	1,028	1,000	3,400	2,800
3630 Insurance Reimbursement	-	-	-	-
Total Other Revenue	<u>6,578</u>	<u>11,000</u>	<u>8,400</u>	<u>7,800</u>
 Prior Year Revenue	 -	 <u>519,417</u>	 -	 <u>1,207,773</u>
 TOTAL REVENUE	 <u>\$ 1,642,788</u>	 <u>\$ 1,965,617</u>	 <u>\$ 1,518,400</u>	 <u>\$ 2,715,573</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 343,843	\$ 686,418	\$ 540,252	\$ 729,854
Services	105,608	157,558	154,044	172,112
Supplies	150,145	208,457	164,265	297,121
Repairs & Maintenance	4,350	69,446	56,460	35,392
Other Operating Expenditures	-	14,396	-	-
Capital Outlay	528,936	829,342	348,809	1,481,094
Transition Fund	-	-	-	-
Total Expenditures	\$ 1,132,882	\$ 1,965,617	\$ 1,263,830	\$ 2,715,573

PERSONNEL SCHEDULE

Crime Prevention Officer	1	1	1	1
Sergeant - Investigations	1	1	1	1
Pro-Act Investigators	2	2	2	2
Dispatcher	3	3	3	3

PROGRAM DESCRIPTION

The purpose of this special revenue district is to enhance the capability of law enforcement and to further crime prevention programs in Deer Park.

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 239,182	\$ 467,310	\$ 380,628	\$ 517,745
4104 Salaries - Overtime	12,312	20,000	21,744	20,000
4106 Social Security/Medicare	18,449	37,035	30,900	40,809
4107 TMRS	36,709	70,731	52,000	76,175
4108 Health & Life Insurance	26,804	88,632	42,500	60,876
4109 Workers Compensation	1,696	2,485	1,580	2,824
4114 Section 125 Admin Fee	100	225	100	135
4117 Health Savings Account	-	-	800	1,290
4197 Pension Expense	3,804	-	5,000	5,000
4198 OPEB Expense	4,787	-	5,000	5,000
Total Personnel & Related	<u>343,843</u>	<u>686,418</u>	<u>540,252</u>	<u>729,854</u>
<u>4200 SERVICES</u>				
4231 Equipment Rental	14,950	21,600	21,386	43,200
4239 Audit Fee	2,000	2,000	2,000	2,000
4250 Training & Travel	2,500	1,970	1,970	-
4252 Dues & Fees	686	10,444	10,193	10,555
4279 Software - Other	84,148	116,273	113,224	110,357
4290 Contract Labor	900	5,271	5,271	6,000
4294 Outside Services	424	-	-	-
Total Services	<u>105,608</u>	<u>157,558</u>	<u>154,044</u>	<u>172,112</u>
<u>4300 SUPPLIES</u>				
4305 Printing	136	-	-	-
4307 Postage	7	327	100	327
4308 Small Tools & Minor Equipment	140,825	193,965	150,000	265,892
4314 Protective Clothing	9,177	14,165	14,165	30,902
Total Supplies	<u>150,145</u>	<u>208,457</u>	<u>164,265</u>	<u>297,121</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	-	1,500	-	5,392
4404 Buildings	-	30,088	30,765	-
4405 Radios	-	5,163	2,000	-
4409 Air Conditioners	-	2,695	2,695	-
4412 Grounds Maintenance	4,350	30,000	21,000	30,000
Total Repairs & Maintenance	<u>4,350</u>	<u>69,446</u>	<u>56,460</u>	<u>35,392</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXP.</u>				
4511 Salary Contingency	-	14,396	-	-
Total Other Operating Exp.	-	<u>14,396</u>	-	-
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	175,768	479,000	30,000	910,000
4903 Improvements Other than Bldgs	2,175	-	-	-
4904 Machinery & Equipment	116,904	166,163	151,374	222,861
4906 Automobiles & Light Trucks	232,589	184,179	167,435	348,233
4908 Lease Purchase	-	-	-	-
4941 Consulting Engineer Fee	1,500	-	-	-
Total Capital Outlay	<u>528,936</u>	<u>829,342</u>	<u>348,809</u>	<u>1,481,094</u>
TOTAL OPERATING BUDGET	1,132,882	1,965,617	1,263,830	2,715,573
Transition Fund	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 1,132,882</u>	<u>\$ 1,965,617</u>	<u>\$ 1,263,830</u>	<u>\$ 2,715,573</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

4100 -	PERSONNEL & RELATED		
4101	Salaries - Full Time		\$ 517,745
4104	Overtime		20,000
	Various Benefits (Total)		182,109
	Pension/OPEB Expense		10,000
	TOTAL PERSONNEL		729,854
4200 -	SERVICES		
4231	Equipment Rental		43,200
	Rental Vehicles for detectives	43,200	
4239	Annual Audit		2,000
4252	Dues & Fees		10,555
	Vehicle Registrations for PD Fleet	671	
	LeadsOnline annual subscription	4,748	
	Lexis Nexis annual subscription	5,136	
4279	Software - Other		110,357
	OSSI Agency Licensing Fee	46,295	
	OSSI Consortium Fee	30,441	
	RMS License for Investigators & Property/Evidence	4,500	
	Cellebrite UFED Annual License Renewal	3,999	
	Extended Warranty for Dispatch Equipment	13,006	
	Windows 10, Office Pro, TRAPS Licenses	1,092	
	IA Pro & Blue Team software maintenance	2,000	
	LPR License Agreement (Vigilant)	6,000	
	SolarWinds Serv-U License for Records	3,024	
4290	Contract Labor		6,000
	ERAD Enterprise Service - Fraud Detection	6,000	
	TOTAL SERVICES		172,112
4300 -	SUPPLIES		
4307	Postage		327
4308	Equipment		265,892
	Airlink modems for (5) patrol Tahoes	8,850	
	AED Package/ Ambu Bags/ Trauma Kits	7,090	
	Chairs for breakroom, briefing room, offices	9,816	
	Colt AR-15 rifles (4) with lighting for SWAT	5,982	
	New & replacement computers & equipment	7,550	
	Laptop for Assistant Chief	1,700	
	Motorola APX6000 radios, parts & accessories	29,320	
	Kustom Signals radar - (6) dash mounted / (2) laser	15,208	
	DataLux Tracer systems (5), printer & accessories	30,661	
	Various equipment for Tahoes	108,080	
	Upgrade Cellebrite computer for investigations	5,322	
	New furniture for Police Department lobby	7,667	
	New desk for CID office	4,200	
	Replace broken scale in Property & Evidence Room	1,260	
	Tasers (19), batteries, and holsters	22,686	
	Wi-Fi cameras & SD cards (5) for investigations	500	

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

4314	Protective Clothing		30,902
	Riot Gear for new member & repairs to equipment	2,000	
	Gas Masks & Filters for SWAT & patrol officers	22,454	
	Rifle vests (9) for new officers	6,448	
	TOTAL SUPPLIES		<u>297,121</u>
4400 -	MAINTENANCE		
4402	Equipment Maintenance		5,392
	DataLux Tracer maintenance/repairs	1,500	
	5-Year warranty for DVD burner reboot	3,892	
4412	Grounds Maintenance		30,000
	Grounds maintenance for the firing range	30,000	
	TOTAL MAINTENANCE		<u>35,392</u>
4900 -	CAPITAL OUTLAY		
4902	Building		910,000
	Berm reconstruction at the firing range	730,000	
	Programming Conceptual Phase - EOC	30,000	
	Building covers and storage at firing range	150,000	
4904	Specialized Equipment		222,861
	Fiber route protection for RMS/CAD	56,500	
	Building Automation System/Outside Air Return	97,175	
	Evidence locker refrigerator at Police Department	27,830	
	Watch Guard In-Car Video System (5)	41,356	
4906	Vehicles		348,233
	Six (6) new Tahoes	257,037	
	Community Patrol Cruiser & Trailer	15,434	
	Replacement vehicle for Police Chief	37,881	
	New vehicle for Captain	37,881	
	TOTAL CAPITAL OUTLAY		<u>1,481,094</u>
	TOTAL BUDGETED EXPENDITURES		<u>\$ 2,715,573</u>



Legislation Details (With Text)

File #: PH 19-037 **Version:** 1 **Name:**
Type: Public Hearing(s) **Status:** Agenda Ready
File created: 8/13/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Public Hearing on the Deer Park Fire Control, Prevention, and Emergency Medical Services District FY 2019-2020 Budget.
Sponsors: City Secretary's Office
Indexes:
Code sections:
Attachments: [CC FCPEMS PH 082019](#)
[FCPEMSD 19-20 Proposed Budget 07.08.19](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Public Hearing on the Deer Park Fire Control, Prevention, and Emergency Medical Services District FY 2019-2020 Budget.

Summary:

The City Council of the City of Deer Park, Texas has called a Public Hearing, to be held at 7:30 p.m. on August 20, 2019, in the City Council Chambers of City Hall, 710 East San Augustine Street, at which time and place they will hear all persons desiring to be heard on or in connection with any matter or question involving the proposed budget for the Deer Park Fire Control, Prevention, and Emergency Medical Services District for the year beginning October 1, 2019. The proposed budget for FY 2019-2020 has been filed with the City Secretary and is available for inspection by all interested persons.

Fiscal/Budgetary Impact:

N/A.

Conduct the public hearing on the FY 2019-2020 Budget for the Deer Park Fire Control, Prevention, and Emergency Medical Services District. No action to be taken.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Deer Park, Texas will hold a Public Hearing at City Hall, 710 East San Augustine Street, Deer Park, Harris County, Texas, on August 20, 2019, at 7:30 p.m. at which time and place they will hear all persons desiring to be heard on or in connection with any matter or questions regarding the proposed FY 2019-2020 Fire Control, Prevention and Emergency Medical Services District Budget.

Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
July 17, 2019

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET

REVENUE SUMMARY

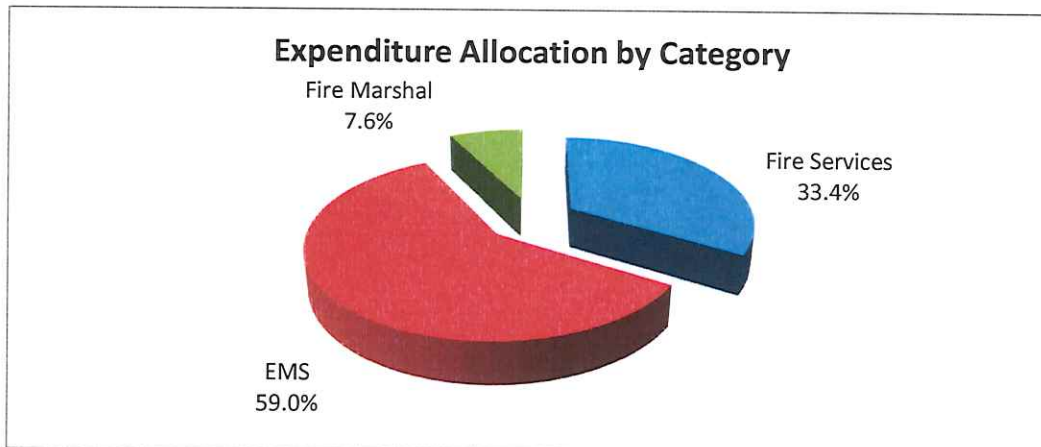
	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
Tax Revenue	\$ 1,691,438	\$ 1,435,200	\$ 1,565,000	\$ 1,500,000
Other Revenue	1,368	600	3,100	2,400
Prior Year Revenue	-	2,707,424	2,389,307	439,981
Total Revenue	<u>\$ 1,692,806</u>	<u>\$ 4,143,224</u>	<u>\$ 3,957,407</u>	<u>\$ 1,942,381</u>

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ 1,691,438	\$ 1,435,200	\$ 1,565,000	\$ 1,500,000
Total Tax Revenue	<u>1,691,438</u>	<u>1,435,200</u>	<u>1,565,000</u>	<u>1,500,000</u>
<u>3600 OTHER REVENUE</u>				
3620 Investment Revenue	1,368	600	3,100	2,400
3631 Miscellaneous Revenue	-	-	-	-
Total Other Revenue	<u>1,368</u>	<u>600</u>	<u>3,100</u>	<u>2,400</u>
Prior Year Revenue	<u>-</u>	<u>2,707,424</u>	<u>2,389,307</u>	<u>439,981</u>
TOTAL REVENUE	<u>\$ 1,692,806</u>	<u>\$ 4,143,224</u>	<u>\$ 3,957,407</u>	<u>\$ 1,942,381</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
FIRE CONTROL, PREVENTION AND EMS DISTRICT EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>FIRE SERVICES</u>				
Personnel & Related	\$ -	\$ -	\$ -	\$ -
Services	105,175	110,500	107,110	121,710
Supplies	141,573	111,100	96,500	147,390
Repairs & Maintenance	68,613	84,000	68,500	88,500
Other Operating Expenditures	-	-	-	-
Capital Outlay	183,596	157,600	157,600	287,600
Total Fire Services	498,957	463,200	429,710	645,200
<u>EMERGENCY MEDICAL SERVICES</u>				
Personnel & Related	686,139	709,613	597,185	695,789
Services	56,705	83,500	83,500	122,930
Supplies	13,865	42,430	52,000	98,000
Repairs & Maintenance	48,974	45,500	45,000	17,000
Other Operating Expenditures	-	12,299	12,299	-
Capital Outlay	205,470	2,650,000	2,624,143	215,000
Total Emergency Medical Services	1,011,153	3,543,342	3,414,127	1,148,719
<u>FIRE MARSHAL</u>				
Personnel & Related	83,931	112,962	103,470	121,662
Services	22,346	16,000	9,100	21,000
Supplies	1,025	1,300	500	1,300
Repairs & Maintenance	1,109	4,500	500	4,500
Other Operating Expenditures	-	1,920	-	-
Capital Outlay	-	-	-	-
Total Fire Marshal	108,411	136,682	113,570	148,462
TOTAL EXPENDITURES	\$ 1,618,521	\$ 4,143,224	\$ 3,957,407	\$ 1,942,381



**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

TOTAL FCPEMSD

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 770,070	\$ 822,575	\$ 700,655	\$ 817,451
Services	184,226	210,000	199,710	265,640
Supplies	156,463	154,830	149,000	246,690
Repairs & Maintenance	118,696	134,000	114,000	110,000
Other Operating Expenditures	-	14,219	12,299	-
Capital Outlay	389,066	2,807,600	2,781,743	502,600
Total Expenditures	\$ 1,618,521	\$ 4,143,224	\$ 3,957,407	\$ 1,942,381

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

TOTAL FCPEMSD

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 417,219	\$ 471,476	\$ 361,250	\$ 477,403
4102 Salaries - Part Time	10,201	29,500	20,720	29,500
4104 Salaries - Overtime	127,951	86,000	121,350	86,000
4106 Social Security/Medicare	41,249	44,696	38,175	45,146
4107 TMRS	79,420	81,049	61,000	80,059
4108 Health & Life Insurance	67,730	71,100	61,800	59,844
4109 Workers Compensation	3,533	5,139	3,300	5,284
4114 Section 125 Admin Fee	89	90	15	-
4117 Health Savings Account	3,785	5,025	4,545	5,715
4197 Pension Expense	6,796	28,500	11,000	11,000
4198 OPEB Expense	12,097	-	17,500	17,500
Total Personnel & Related	<u>770,070</u>	<u>822,575</u>	<u>700,655</u>	<u>817,451</u>
<u>4200 SERVICES</u>				
4219 Mobile Technology	9,831	11,000	9,600	12,500
4239 Audit Fees	2,000	2,000	2,000	2,000
4250 Training and Travel	2,813	-	-	7,500
4252 Dues & Fees	470	4,250	3,110	2,810
4254 Inspections & Permits	12,317	21,250	25,000	56,600
4255 Community/Employee Affairs	3,332	10,000	9,500	15,830
4256 Santa Around Town	-	-	-	-
4279 Software - Other	15,395	27,000	20,500	38,900
4290 Contract Labor	138,068	134,500	130,000	129,500
Total Services	<u>184,226</u>	<u>210,000</u>	<u>199,710</u>	<u>265,640</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	500	-	-
4303 Operational Supplies	4,820	39,730	28,500	36,300
4307 Postage	-	100	-	-
4308 Small Tools & Minor Equipment	108,526	42,500	50,500	128,390
4314 Protective Clothing	43,117	70,000	70,000	80,000
4346 Election Supplies	-	-	-	-
4348 Books	-	2,000	-	2,000
Total Supplies	<u>156,463</u>	<u>154,830</u>	<u>149,000</u>	<u>246,690</u>

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

TOTAL FCPEMSD

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	43,569	41,500	39,500	64,500
4402 Machinery & Equipment	60,575	47,500	34,500	10,500
4404 Buildings	7,668	8,000	7,500	8,000
4405 Radios	619	10,000	7,000	5,000
4413 Drill Field	6,265	20,000	19,500	15,000
4430 Furniture & Fixtures	-	7,000	6,000	7,000
Total Repairs & Maintenance	<u>118,696</u>	<u>134,000</u>	<u>114,000</u>	<u>110,000</u>
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	-	-	-
4511 Salary Contingency	-	14,219	12,299	-
Total Other Operating Exp.	<u>-</u>	<u>14,219</u>	<u>12,299</u>	<u>-</u>
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	-	2,500,000	2,500,000	-
4903 Improvements Other Than Bldgs.	-	-	-	-
4904 Machinery & Equipment	52,316	-	-	75,000
4906 Automobiles & Light Trucks	-	-	-	110,000
4907 Large Trucks/Heavy Rolling Stock	-	-	-	160,000
4908 Lease Purchase	131,280	157,600	157,600	157,600
4941 Consulting Engineer Fee	-	-	42,143	-
4942 Consulting Architect Fee	205,470	150,000	82,000	-
Total Capital Outlay	<u>389,066</u>	<u>2,807,600</u>	<u>2,781,743</u>	<u>502,600</u>
TOTAL EXPENDITURES	<u>\$ 1,618,521</u>	<u>\$ 4,143,224</u>	<u>\$ 3,957,407</u>	<u>\$ 1,942,381</u>

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 105,175	\$ 110,500	\$ 107,110	\$ 121,710
Supplies	141,573	111,100	96,500	147,390
Repairs & Maintenance	68,613	84,000	68,500	88,500
Other Operating Expenditures	-	-	-	-
Capital Outlay	183,596	157,600	157,600	287,600
Total Expenditures	\$ 498,957	\$ 463,200	\$ 429,710	\$ 645,200

PROGRAM DESCRIPTION

Fire Services include fire suppression and EMS services for the protection of life and property against fire and other disasters. The City currently has three fire stations.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4219 Mobile Technology	5,624	6,000	5,000	5,000
4239 Audit Fees	2,000	2,000	2,000	2,000
4252 Dues & Fees	8	250	110	110
4254 Inspections & Permits	12,317	21,250	25,000	27,600
4255 Community & Employee Awards	-	-	-	-
4256 Santa Around Town	-	-	-	-
4279 Software - Other	-	-	-	12,000
4290 Contract Labor	85,226	81,000	75,000	75,000
Total Services	105,175	110,500	107,110	121,710
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	500	-	-
4303 Operational Supplies	136	13,000	2,500	10,000
4307 Postage	-	100	-	-
4308 Small Tools & Minor Equipment	98,320	25,500	24,000	55,390
4314 Protective Clothing	43,117	70,000	70,000	80,000
4346 Election Supplies	-	-	-	-
4348 Books	-	2,000	-	2,000
Total Supplies	141,573	111,100	96,500	147,390
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	24,746	23,000	23,000	46,000
4402 Machinery & Equipment	29,315	16,000	5,500	7,500
4404 Buildings	7,668	8,000	7,500	8,000
4405 Radios	619	10,000	7,000	5,000
4413 Drill Field	6,265	20,000	19,500	15,000
4430 Furniture & Fixtures	-	7,000	6,000	7,000
Total Repairs & Maintenance	68,613	84,000	68,500	88,500
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	-	-	-
4511 Salary Contingency	-	-	-	-
Total Other Operating Expenditures	-	-	-	-

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	-	-	-	-
4904 Machinery & Equipment	52,316	-	-	75,000
4906 Automobiles & Light Trucks	-	-	-	55,000
4907 Large Trucks/Heavy Rolling Stock	-	-	-	-
4908 Lease Purchase	131,280	157,600	157,600	157,600
4941 Consulting Engineer Fee	-	-	-	-
Total Capital Outlay	<u>183,596</u>	<u>157,600</u>	<u>157,600</u>	<u>287,600</u>
TOTAL EXPENDITURES	<u>\$ 498,957</u>	<u>\$ 463,200</u>	<u>\$ 429,710</u>	<u>\$ 645,200</u>

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

		304 - FIRE SERVICES
4200 -	SERVICES	
4219	Mobile Technology	\$ 5,000
	Air cards	5,000
4239	Audit Fees	2,000
	Annual Audit	2,000
4252	Dues and Fees	110
	Registration renewals	110
4254	Inspections and Permits	27,600
	Breathing Air	5,000
	Annual Inspection - SCBA	2,500
	Annual Inspection - Jaws Hydraulic Tools	1,500
	Annual Inspection - Hose, Pump and Ladder	11,000
	Annual Inspection and Load Test - Generators	5,000
	Annual Inspection - Ice Machines	2,600
4279	Software - Other	12,000
	Replace outdated/unsupported software with National Fire Incident Reporting System	12,000
4290	Contract Labor	75,000
	VFD Personnel Services	70,000
	Drill Field Janitorial Maintenance	5,000
	TOTAL SERVICES	121,710
4300 -	SUPPLIES	
4303	Operational Supplies	10,000
	Miscellaneous operational supplies	10,000
4308	Small Tools & Minor Equipment	55,390
	Accessories for replacement of Unit 401	15,000
	Replacement of 30-Minute carbon Cylinders	12,000
	Miscellaneous tools and equipment	28,390
4314	Protective Clothing	80,000
	Bunker gear, gloves, helmets, boots, etc.	80,000
4348	Books	2,000
	SFFMA Academy Books	2,000
	TOTAL SUPPLIES	147,390
4400 -	REPAIRS & MAINTENANCE	
4401	Vehicles	46,000
	PM for fire equipment and apparatus	13,000
	Miscellaneous repairs and maintenance	33,000
4402	Machinery & Equipment	7,500
	Ice machine repairs	2,000
	Generator repairs	4,000
	Compressor repairs	1,500
4404	Building	8,000
	Miscellaneous repairs and maintenance	8,000
4405	Radios	5,000
	Repair of radios and related equipment	5,000
4413	Drill Field	15,000
	Consumables (hay, propane, etc.)	4,000
	Services - towing vehicle to drill field	2,000
	Prop maintenance	2,000
	Heat tiles, manikins, etc.	2,000
	LPG Fuel	5,000
4430	Furniture & Fixtures	7,000
	Replace furniture at 3 stations, as needed	7,000
	TOTAL REPAIRS & MAINTENANCE	88,500
4900 -	CAPITAL OUTLAY	
4904	Machinery & Equipment	75,000
	HD Extractor and Dryer Sets (3)	75,000
4906	Automobiles & Light Trucks	55,000
	Replace Unit #401 (Assistant Fire Chief)	55,000
4908	Lease Purchase	157,600
	Lease purchase financing - Ladder Truck	157,600
	TOTAL CAPITAL OUTLAY	287,600
	TOTAL BUDGETED EXPENDITURES	\$ 645,200

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 686,139	\$ 709,613	\$ 597,185	\$ 695,789
Services	56,705	83,500	83,500	122,930
Supplies	13,865	42,430	52,000	98,000
Repairs & Maintenance	48,974	45,500	45,000	17,000
Other Operating Expenditures	-	12,299	12,299	-
Capital Outlay	205,470	2,650,000	2,624,143	215,000
Total Expenditures	\$ 1,011,153	\$ 3,543,342	\$ 3,414,127	\$ 1,148,719

PERSONNEL SCHEDULE

Assistant Chief EMS	0	1	1	1
EMS Captain	2	1	0	0
Paramedics	5	5	6	6
Part-Time Paramedics	2	2	2	2

PROGRAM DESCRIPTION

Emergency Medical Services include emergency medical treatment and ambulance transportation as needed.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 356,123	\$ 409,511	\$ 295,650	\$ 408,146
4102 Salaries - Part Time	10,201	12,000	8,820	12,000
4104 Salaries - Overtime	127,595	80,000	120,600	80,000
4106 Social Security/Medicare	36,587	38,198	32,200	38,094
4107 TMRS	70,452	71,196	52,500	69,394
4108 Health & Life Insurance	61,849	64,872	55,700	53,640
4109 Workers Compensation	3,099	4,366	2,800	4,445
4114 Section 125 Admin Fee	89	90	15	-
4117 Health Savings Account	3,141	4,380	3,900	5,070
4197 Pension Expense	6,116	25,000	10,000	10,000
4198 OPEB Expense	10,887	-	15,000	15,000
Total Personnel & Related	<u>686,139</u>	<u>709,613</u>	<u>597,185</u>	<u>695,789</u>
<u>4200 SERVICES</u>				
4219 Mobile Technology	2,411	3,000	2,500	5,500
4250 Training and Travel	2,813	-	-	7,500
4252 Dues & Fees	462	4,000	3,000	2,700
4254 Inspections & Permits	-	-	-	29,000
4255 Community & Employee Awards	3,332	6,000	6,000	6,830
4279 Software - Other	12,245	17,000	17,000	19,400
4290 Contract Labor	35,442	53,500	55,000	52,000
Total Services	<u>56,705</u>	<u>83,500</u>	<u>83,500</u>	<u>122,930</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	-	-	-
4303 Operational Supplies	4,684	26,430	26,000	26,000
4308 Small Tools & Minor Equipment	9,181	16,000	26,000	72,000
4348 Books	-	-	-	-
Total Supplies	<u>13,865</u>	<u>42,430</u>	<u>52,000</u>	<u>98,000</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	17,714	16,000	16,000	16,000
4402 Machinery & Equipment	31,260	29,500	29,000	1,000
Total Repairs & Maintenance	<u>48,974</u>	<u>45,500</u>	<u>45,000</u>	<u>17,000</u>

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXP.</u>				
4511 Salary Contingency	-	12,299	12,299	-
Total Other Operating Exp.	-	12,299	12,299	-
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	-	2,500,000	2,500,000	-
4904 Machinery & Equipment	-	-	-	-
4906 Automobiles & Light Trucks	-	-	-	55,000
4907 Large Trucks/Heavy Rolling Stock	-	-	-	160,000
4941 Consulting Engineer Fee	-	-	42,143	-
4942 Consulting Architect Fee	205,470	150,000	82,000	-
Total Capital Outlay	205,470	2,650,000	2,624,143	215,000
 TOTAL EXPENDITURES	 \$ 1,011,153	 \$ 3,543,342	 \$ 3,414,127	 \$ 1,148,719

CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET

305 - EMERGENCY MEDICAL SERVICES

4100	PERSONNEL & RELATED	
4101	Salaries - Full Time	\$ 408,146
4102	Salaries - Part Time	12,000
4104	Overtime	80,000
	Various Benefits (Total)	170,643
	Pension/OPEB Expense	25,000
	TOTAL PERSONNEL	695,789

4200	SERVICES	
4219	Mobile Technology	5,500
	Air cards	2,500
	Data Plan for 4G Modems for LP15 Monitors	3,000
4250	Training and Travel	7,500
	In-house AED/CPR Training	4,500
	Manikins and Training Materials	3,000
4252	Dues and Fees	2,700
	CLIA Lab Fees	250
	Ambulance License Renewal (\$150 x 4 Units)	600
	Ambulance Operating License Renewal Fee	500
	SETRAC Annual Dues	250
	EMS Personnel License Renewal Avg 10 @ \$96	960
	CE (Continuing Ed) State Renewal for in-house tr	75
	Vehicle registration	65
4254	Inspections & Permits	29,000
	Annual PM Inspection of Stretchers	9,000
	Quarterly Inspection of AED, LP15, Lucas Device	20,000
4255	Community Awards	6,830
	EMS Week, Fire Responders Appreciation, etc.	6,830
4279	Software - Other	19,400
	Pediatric Emergency Standards	1,100
	ESO Solutions Annual Fees	8,000
	Gateway EDI	1,700
	EMS Technology	1,800
	Target Solutions (on-line recordkeeping)	4,700
	EMS Simulator (SimMan)	1,500
	When To Work Scheduling Software	500
	Sunguard Freedom One Solution (mobile app)	100
4290	Contract Labor	52,000
	Volunteer Stipends (\$9,000/quarter)	36,000
	Ambulance Supplemental Payment Program	16,000
	TOTAL SERVICES	122,930

4300	SUPPLIES	
4303	Operational Supplies	26,000
	EMS medical supplies, medications, etc.	15,000
	Disposable PPE, Spider Straps, etc.	500
	Warehouse (gloves, cleaning supplies, etc.)	1,500
	Cyano-kits cyanide exposure treatment kits	3,500
	Miscellaneous	5,500
4308	Small Tools & Minor Equipment	72,000
	Accessories for Remount of Medic 1	15,000
	Accessories for Squad 2	17,000
	4G Modems (5)	6,000
	Motorola Radio in EMS Station	12,000
	Binder Lift Devices	6,000
	Replacement gear bags	4,000
	Rescue tool replacement	4,000
	Replacement or additions to vehicles (storage bir	5,000
	Miscellaneous replacement supplies/equipment	3,000
	TOTAL SUPPLIES	98,000

CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET

		305 - EMERGENCY MEDICAL SERVICES
4400 - REPAIRS & MAINTENANCE		
4401	Vehicles	16,000
	Tires	6,000
	Preventative Maintenance	5,000
	Unforeseen Maintenance	5,000
4402	Machinery & Equipment	1,000
	LP-15 and AED maintenance	500
	Stretcher maintenance	500
	TOTAL REPAIRS & MAINTENANCE	17,000
4900 - CAPITAL OUTLAY		
4906	Automobiles & Light Trucks	55,000
	Replace Squad 2	55,000
4907	Large Trucks/Heavy Rolling Stock	160,000
	Remount of Medic 1	160,000
	TOTAL CAPITAL OUTLAY	215,000
	TOTAL BUDGETED EXPENDITURES	\$ 1,148,719

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 83,931	\$ 112,962	\$ 103,470	\$ 121,662
Services	22,346	16,000	9,100	21,000
Supplies	1,025	1,300	500	1,300
Repairs & Maintenance	1,109	4,500	500	4,500
Other Operating Expenditures	-	1,920	-	-
Capital Outlay	-	-	-	-
Total Expenditures	\$ 108,411	\$ 136,682	\$ 113,570	\$ 148,462

PERSONNEL SCHEDULE

Fire Marshal Inspector	1	1	1	1
Part-Time Fire Marshal Inspector	0	1	1	1

PROGRAM DESCRIPTION

The Fire Marshal's office is responsible for inspections and enforcement of the City's Fire Code as well as fire investigations. The Fire Marshal also designs and presents fire safety education programs in the community.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 61,096	\$ 61,965	\$ 65,600	\$ 69,257
4102 Salaries - Part Time	-	17,500	11,900	17,500
4104 Salaries - Overtime	356	6,000	750	6,000
4106 Social Security/Medicare	4,662	6,498	5,975	7,052
4107 TMRS	8,968	9,853	8,500	10,665
4108 Health & Life Insurance	5,881	6,228	6,100	6,204
4109 Workers Compensation	434	773	500	839
4114 Section 125 Admin Fee	-	-	-	-
4117 Health Savings Account	644	645	645	645
4197 Pension Expense	680	3,500	1,000	1,000
4198 OPEB Expense	1,210	-	2,500	2,500
Total Personnel & Related	83,931	112,962	103,470	121,662
<u>4200 SERVICES</u>				
4219 Mobile Technology	1,796	2,000	2,100	2,000
4255 Community/Employee Affairs	-	4,000	3,500	9,000
4279 Software - Other	3,150	10,000	3,500	7,500
4290 Contract Labor	17,400	-	-	2,500
Total Services	22,346	16,000	9,100	21,000
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	-	300	-	300
4308 Small Tools & Minor Equipment	1,025	1,000	500	1,000
Total Supplies	1,025	1,300	500	1,300
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	1,109	2,500	500	2,500
4402 Machinery & Equipment	-	2,000	-	2,000
4404 Building	-	-	-	-
Total Repairs & Maintenance	1,109	4,500	500	4,500

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXP.</u>				
4511 Salary Contingency	-	1,920	-	-
Total Other Operating Exp.	-	1,920	-	-
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	-	-	-	-
4906 Automobiles & Light Trucks	-	-	-	-
4907 Truck & Heavy Rolling Stock	-	-	-	-
Total Capital Outlay	-	-	-	-
 TOTAL EXPENDITURES	 \$ 108,411	 \$ 136,682	 \$ 113,570	 \$ 148,462

CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET

4100 - PERSONNEL & RELATED		307 - FIRE MARSHAL
4101	Salaries - Full Time	\$ 69,257
4102	Salaries - Part Time	17,500
4104	Overtime	6,000
	Various Benefits (Total)	25,405
	Pension/OPEB Expense	3,500
	TOTAL PERSONNEL	121,662
4200 - SERVICES		
4219	Mobile Technology	2,000
	Air cards	2,000
4255	Community Awards	9,000
	Fire Prevention and Community Awareness	5,000
	Challenge Coins	1,000
	Fire Prevention Parade Incidentals	3,000
4279	Software - Other	7,500
	Firehouse Annual Subscription	7,500
4290	Contract Labor	2,500
	Manpower to cover Sparky during PR events	2,500
	TOTAL SERVICES	21,000
4300 - SUPPLIES		
4303	Operational Supplies	300
	Miscellaneous operational supplies	300
4308	Small Tools & Minor Equipment	1,000
	Miscellaneous tools and equipment	1,000
	TOTAL SUPPLIES	1,300
4400 - REPAIRS & MAINTENANCE		
4401	Vehicles	2,500
	Repairs and maintenance, as needed	2,500
4402	Machinery & Equipment	2,000
	Fire prevention education & investigation trailer	2,000
	TOTAL REPAIRS & MAINTENANCE	4,500
	TOTAL BUDGETED EXPENDITURES	\$ 148,462



Legislation Details (With Text)

File #: MIN 19-125 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 8/15/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Approval of minutes of workshop meeting held on August 6, 2019.
Sponsors: City Secretary's Office
Indexes:
Code sections:
Attachments: [CC_MW_080619](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Approval of minutes of workshop meeting held on August 6, 2019.

Summary:

Fiscal/Budgetary Impact:

Approval

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

A WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON AUGUST 6, 2019, BEGINNING AT 6:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON, JR.	MAYOR
SHERRY GARRISON	COUNCILWOMAN
TJ HAIGHT	COUNCILMAN
TOMMY GINN	COUNCILMAN
BILL PATTERSON	COUNCILMAN
RON MARTIN	COUNCILMAN
RAE SINOR	COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

GARY JACKSON	ASSISTANT CITY MANAGER
SHANNON BENNETT	CITY SECRETARY
JIM FOX	CITY ATTORNEY

1. MEETING CALLED TO ORDER – Mayor Mouton called the workshop to order at 6:30 p.m.
2. DISCUSSION OF ISSUES RELATING TO THE STATUS OF DEER PARK COMMUNITY DEVELOPMENT CORPORATION PROJECTS FOR THE PERIOD OF APRIL - JUNE 2019 – Parks and Recreation Director Charlie Sandberg gave an overview of the status of the Deer Park Community Development Corporation projects that included the replacement of the restroom facilities in Dow Park with new pavilions, the renovations and expansion of the Community Center and Gym to include an indoor pool, the expansion of the existing Maxwell Center and parking, renovations to the girls softball fields, development of a new soccer complex and the development of Hike and Bike Trails as well as the Spencerview Athletic Complex. (Exhibit A1-A3)
3. REPORT - ANNOUNCEMENT OF THE CALEA ON-SITE ASSESSMENT – Police Chief Grigg announced that the CALEA On-Site Assessment will take place on August 12-15, 2019. A team of Assessors from the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) will arrive August 12, 2019, to examine all aspects of the Deer Park Police Department’s Policy and Procedures, Management, Operations, and Support Services. Verification by the Assessors determines if the Department meets the Commission’s professional standards to maintain the agency’s accredited status, a status validating law enforcement excellence and one held by the Deer Park Police

Department since 2006. Once the Assessors complete their review of the agency, they will report their findings back to the full Commission, which will then decide if the agency will retain its accredited status.

4. PRESENTATION ON BIG ENERGY AND SHELL/DEER PARK AUDIO TOURS ON THE BIG ENERGY APP – Amanda Accardo and Jessica Blackmore, External Relations Team of Shell, gave an overview of the “Big Energy” exhibit located at the San Jacinto Monument. It is a partnership between Shell Deer Park, the City of Deer Park and the San Jacinto Museum of History. This exhibit has a feature of two free audio tours that has recorded information available via a dedicated app that describes attractions. One explores the “Big Energy” exhibit specifically, while the other explores the relationship between Shell Deer Park and the City of Deer Park.
5. DISCUSSION OF ISSUES RELATING TO EMERGENCY SERVICES VEHICLES PURCHASED OR MODIFIED DURING THE CURRENT BUDGET YEAR – Emergency Management Director Robert Hemminger gave an overview of the four new vehicles purchased for the Emergency Services this year. Three vehicles are for the Fire Department and one is for the Fire Marshal’s Office. The Fire Department obtained two new grass trucks and a new vehicle for the Fire Chief. All three of the older vehicles will be maintained and modified for high water response capabilities.
6. ADJOURN – Mayor Mouton adjourned the workshop meeting at 7:04 p.m.

ATTEST:

APPROVED:

Shannon Bennett, TRMC
City Secretary

Jerry Mouton, Jr.
Mayor



Legislation Details (With Text)

File #: MIN 19-124 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 8/15/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Approval of minutes of regular meeting held on August 6, 2019.
Sponsors: City Secretary's Office
Indexes:
Code sections:
Attachments: [CC Mins 8.06.19](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Approval of minutes of regular meeting held on August 6, 2019.

Summary:

Fiscal/Budgetary Impact:

Approval

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes of

THE 1737th REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD IN CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON AUGUST 6, 2019, AT 7:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON, JR.	MAYOR
SHERRY GARRISON	COUNCILWOMAN
TJ HAIGHT	COUNCILMAN
TOMMY GINN	COUNCILMAN
BILL PATTERSON	COUNCILMAN
RON MARTIN	COUNCILMAN
RAE SINOR	COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAY STOKES	CITY MANAGER
GARY JACKSON	ASSISTANT CITY MANAGER
SHANNON BENNETT	CITY SECRETARY
JIM FOX	CITY ATTORNEY

1. MEETING CALLED TO ORDER – Mayor Mouton called the meeting to order at 7:30 p.m.
2. INVOCATION – The invocation was given by Miss Deer Park Meaghan Alyssa-Co.
3. PLEDGE OF ALLEGIANCE – Councilman Martin led the Pledge of Allegiance to the United States Flag and led the Texas Flag Pledge.
4. RECOGNITION OF MISS DEER PARK – Mayor Mouton recognized Miss Deer Park 2019, Meaghan Co. Miss Deer Park spoke to City Council about her passion for raising awareness for individuals with special needs, and the importance of making everyone feel special.

Miss Co commented, “It has just been the greatest honor to go and make everybody feel like a somebody.”

5. AWARDING BID FOR A ONE YEAR SUPPLY OF GARBAGE BAGS – Motion was made by Councilman Patterson and seconded by Councilman Ginn to award the bid for a One-Year Supply of Garbage Bags to XL, Inc. lowest bidder, for 18,000 rolls of garbage bags of 2 MLS thickness at a unit price of \$8.93/roll for a total cost of \$160,740. Motion carried 7 to 0.

6. CONSENT CALENDAR – Motion was made by Councilman Ginn and seconded by Councilman Patterson to approve the consent calendar as follows:

- a. Approval of minutes of workshop meeting on June 24, 2019. (Budget)
- b. Approval of minutes of workshop meeting on July 16, 2019.
- c. Approval of minutes of regular meeting of July 16, 2019.
- d. Approval of minutes of special meeting on August 1, 2019.
- e. Approval of the surplus property list and authorization to auction this surplus property via the Internet through Rene Bates Auctioneers.
- f. Approval of tax refund to Shri Neelvarni Corp. in the amount of \$7,261.24 due to a value decrease granted by Harris County Appraisal District.
- g. Approval of tax refund to Hi Tech Real Estate LLC in the amount of \$583.20 due to a value decrease granted by Harris County Appraisal District.
- h. Approval of tax refund to Fabco Properties LLC in the amount of \$4,676.52 due to a value decrease granted by Harris County Appraisal District.
- i. Approval of tax refund to Shirley Cline in the amount of \$655.73 due to a homestead exemption, an over-65 exemption, and a freeze change granted by Harris County Appraisal District.
- j. Approval of tax refund to Stockard Realty Partnership LTD in the amount of \$1,896.26 due to a value decrease granted by Harris County Appraisal District.
- k. Approval of tax refund to Varni Ventures in the amount of \$5,962.13 due to a value decrease granted by Harris County Appraisal District.
- l. Acceptance of Quarterly Investment Report for the quarter ended June 30, 2019.
- m. Acceptance of the Deer Park Community Development Corporation's quarterly report for the period of April 1, 2019 - June 30, 2019.
- n. Acceptance of completion and retainage release for the Deer Park Nature Preserve and Tallow Mitigation Project to Ecological Restoration Services LLC (ERS).

Motion carried 7 to 0.

7. CONSIDERATION OF AND ACTION ON AN AGREEMENT TO RENEW THE SCHOOL RESOURCE OFFICERS (SRO) CROSSING GUARD INTER-LOCAL AGREEMENT WITH THE DEER PARK INDEPENDENT SCHOOL DISTRICT (DPISD) FOR THE 2019/2020 SCHOOL YEAR – Motion was made by Councilwoman Garrison and seconded

by Councilwoman Sinor to renew the School Resource Officers (SRO)/Crossing Guard Inter-Local Agreement with the Deer Park Independent School District (DPISD) for the 2019/2020 school year. Motion carried 7 to 0.

8. CONSIDERATION OF AND ACTION ON RATIFICATION AND ACCEPTANCE OF A GRANT APPLICATION THROUGH SHELL US – Motion was made by Councilman Ginn and seconded by Councilwoman Sinor on the ratification and acceptance of a grant application through Shell US. Motion carried 7 to 0.
9. CONSIDERATION OF AND ACTION ON NEW FACILITY USAGE AGREEMENT WITH DPISD FOR THE 2019-2020 SCHOOL YEAR – Motion was made by Councilman Patterson and seconded by Councilman Martin to approve the new facility usage agreement with DPISD for the 2019-2020 school year. Motion carried 7 to 0.
10. CONSIDERATION OF AND ACTION ON RENEWING THE ANNUAL ROOF MAINTENANCE CONTRACT WITH TREMCO, INC – Motion was made by Councilman Martin and seconded by Councilman Patterson to renew the annual roof maintenance contract with Tremco, Inc. Motion carried 7 to 0.
11. CONSIDERATION OF AND ACTION ON A REFERRAL FROM THE PLANNING AND ZONING COMMISSION AND AN ORDINANCE CALLING A JOINT PUBLIC HEARING FROM THE REQUEST OF THE CITY OF DEER PARK OF THE PROPOSED AMENDMENTS TO THE ZONING ORDINANCE BY ALLOWING LAYDOWN YARDS IN M3 DISTRICT; ADDING USE GROUPS 34 AND 35 TO PRINCIPAL USES IN M3 DISTRICT; INCLUDING OFFICE WAREHOUSE OR DISTRIBUTION CENTER AS PERMITTED USE IN THE M3 DISTRICT; REQUIRING A SPECIFIC USE PERMIT – After a proposed ordinance was read by caption, motion was made by Councilman Martin and seconded by Councilman Patterson to adopt Ordinance No. 4090, captioned as follows:

AN ORDINANCE CALLING A JOINT PUBLIC HEARING ON SEPTEMBER 3, 2019, BY THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION OF THE CITY OF DEER PARK, TEXAS ON A PROPOSED AMENDMENT TO APPENDIX A, ZONING, SECTION 12.01.34.1 BY ALLOWING LAYDOWN YARDS IN M3 DISTRICT; SECTION 8.02.3.1.1 TO ADD USE GROUPS 34 AND 35 TO PRINCIPAL USES IN M3 DISTRICT; AND SECTION 10.03 BY INCLUDING “OFFICE WAREHOUSE OR DISTRIBUTION CENTER” AS A PERMITTED USE IN THE M3 ZONING DISTRICT AND “STORAGE OR WHOLESALE WAREHOUSE” AS A USE IN M3 ZONING DISTRICT; REQUIRING A SPECIFIC USE PERMIT.

Motion carried 7 to 0.

12. CONSIDERATION OF AND ACTION ON A REFERRAL FROM THE PLANNING AND ZONING COMMISSION AND AN ORDINANCE CALLING A JOINT PUBLIC HEARING FROM THE REQUEST OF THE CITY OF DEER PARK OF THE PROPOSED ESTABLISHMENT OF A ZONE DESIGNATION FOR INTENSIVE INDUSTRIAL (M3)

DISTRICT – After a proposed ordinance was read by caption, motion was made by Councilman Ginn and seconded by Councilman Patterson to adopt Ordinance No. 4091, captioned as follows:

AN ORDINANCE CALLING A JOINT PUBLIC HEARING ON SEPTEMBER 3, 2019 BY THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION OF THE CITY OF DEER PARK, TEXAS, ON A PROPOSED AMENDMENT TO ORDINANCE NO. 3886, THE ZONING ORDINANCE, DESIGNATING A 37.0002 ACRE TRACT WHICH HAS BEEN ANNEXED INTO THE CITY AS HEAVY INDUSTRIAL ZONING DISTRICT (M3).

Motion carried 7 to 0.

13. CONSIDERATION OF AND ACTION ON AN ORDINANCE RESCHEDULING THE TIME OF THE OCTOBER 1, 2019 REGULAR CITY COUNCIL MEETING FROM 7:30 P.M. TO 5:30 P.M. DUE TO NATIONAL NIGHT OUT – After a proposed ordinance was read by caption, motion was made by Councilwoman Garrison and seconded by Councilwoman Sinor to adopt Ordinance No. 4092, captioned as follows:

AN ORDINANCE RESCHEDULING THE REGULAR COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS; DESIGNATING ANOTHER TIME FOR SAID MEETING TO BE HELD; AND DECLARING AN EMERGENCY.

Motion carried 7 to 0.

14. ADJOURN – Mayor Mouton adjourned the meeting at 7:44 p.m.

ATTEST:

APPROVED:

Shannon Bennett, TRMC
City Secretary

Jerry Mouton, Jr.
Mayor



Legislation Details (With Text)

File #: TAXR 19-065 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 7/31/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Approval of tax refund to Lereta, LLC in the amount of \$963.58 due to an overpayment.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Approval of tax refund to Lereta, LLC in the amount of \$963.58 due to an overpayment.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Lereta, LLC in the total amount of \$963.58 due to overpayment on Account No. 117-518-001-0021.

Fiscal/Budgetary Impact: None.

Approve the tax refund to Lereta, LLC.



Legislation Details (With Text)

File #: TAXR 19-066 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 7/31/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Approval of tax refund to Lereta, LLC in the amount of \$805.24 due to an overpayment.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Approval of tax refund to Lereta, LLC in the amount of \$805.24 due to an overpayment.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Lereta, LLC in the total amount of \$805.24 due to an overpayment on Account No. 114-734-001-0011.

Fiscal/Budgetary Impact: None.

Approve the tax refund to Lereta, LLC.



Legislation Details (With Text)

File #: TAXR 19-067 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 7/31/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Approval of tax refund to Lereta, LLC in the amount of \$1,029.46 due to an overpayment.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Approval of tax refund to Lereta, LLC in the amount of \$1,029.46 due to an overpayment.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Lereta, LLC in the total amount of \$1,029.46 due to an overpayment on Account No. 112-568-000-0004.

Fiscal/Budgetary Impact:

None.

Approve the tax refund to Lereta, LLC.



Legislation Details (With Text)

File #: TAXR 19-068 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 7/31/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Approval of tax refund to Sovran Acquisition Limited Partnership in the amount of \$2,137.53 due to a value decrease granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Approval of tax refund to Sovran Acquisition Limited Partnership in the amount of \$2,137.53 due to a value decrease granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Sovran Acquisition Limited Partnership in the total amount of \$2,137.53 due to a value decrease granted by Harris County Appraisal District on the 2018 Correction Roll #11 (Account No. 011-319-000-0503).

Fiscal/Budgetary Impact:

None.

Approve the tax refund to Sovran Acquisition Limited Partnership.



Legislation Details (With Text)

File #: TAXR 19-069 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 7/31/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Approval of tax refund to Partnership Underwood LP in the amount of \$4,634.04 due to a value decrease granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Approval of tax refund to Partnership Underwood LP in the amount of \$4,634.04 due to a value decrease granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Partnership Underwood LP in the total amount of \$4,634.04 due to a value decrease granted by Harris County Appraisal District on the 2018 Correction Roll #11 (Account No. 023-145-000-0636).

Fiscal/Budgetary Impact:

None.

Approve the tax refund to Partnership Underwood LP.



Legislation Details (With Text)

File #: TAXR 19-070 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 7/31/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Approval of tax refund to Partnership Underwood LP in the amount of \$2,686.48 due to a value decrease granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Approval of tax refund to Partnership Underwood LP in the amount of \$2,686.48 due to a value decrease granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Partnership Underwood LP in the total amount of \$2,686.48 due to a value decrease granted by Harris County Appraisal District on the 2018 Correction Roll #11 (Account No. 023-145-000-0646).

Fiscal/Budgetary Impact:

None.

Approve the tax refund to Partnership Underwood LP.



Legislation Details (With Text)

File #: TAXR 19-071 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 7/31/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Approval of tax refund to Luby's Restaurants LTD in the amount of \$830.10 due to a value decrease granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Approval of tax refund to Luby's Restaurants LTD in the amount of \$830.10 due to a value decrease granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Luby's Restaurants LTD in the total amount of \$830.10 due to a value decrease granted by Harris County Appraisal District on the 2018 Correction Roll #11 (Account No. 044-083-000-0147).

Fiscal/Budgetary Impact:

None.

Approve the tax refund to Luby's Restaurants LTD.



Legislation Details (With Text)

File #: ACT 19-027 **Version:** 1 **Name:**
Type: Acceptance **Status:** Agenda Ready
File created: 8/5/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Acceptance of completion of the Water/Sewer Building - Phase II Project.
Sponsors: Public Works
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Acceptance of completion of the Water/Sewer Building - Phase II Project.

Summary: On May 21, 2019 City Council approved purchasing the services of SKE Construction through the Buy Board to perform additional concrete paving at the Water / Sewer Maintenance Building at the City Service Center. The original contract amount was this work was \$98,621.42.

This current fiscal year we also had \$25,000 budgeted for additional concrete work at the Traffic Maintenance Building. Because of the fact that the work at the Traffic Shop would be less than 25% of the original contract price with SKE, we were able to add this additional work to the same contract. The additional work at the Traffic Shop was \$24,800.00.

Therefore, the original contract price was \$98,621.42 plus a change order price of \$24,800.00 for the concrete at the Traffic Shop, brings the new contract amount to a total of \$123,101.42.

The work at both locations has been completed and is ready for Council to accept completion of the project.

Fiscal/Budgetary Impact: The concrete work at the Water/Sewer Maintenance Building was budgeted in the water/sewer account 400-501-4903 and the funds for the Traffic Shop were budgeted out of the Capital Improvement account 090-401-4903.

Staff recommends Council acceptance of this project.



Legislation Details (With Text)

File #: ACT 19-025 **Version:** 1 **Name:**
Type: Acceptance **Status:** Agenda Ready
File created: 7/25/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Acceptance of the Quarterly Financial Report for the Fiscal Year 2018-2019 third quarter ended June 30, 2019.
Sponsors: Finance
Indexes:
Code sections:
Attachments: [2019 3Q Financial Report](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Acceptance of the Quarterly Financial Report for the Fiscal Year 2018-2019 third quarter ended June 30, 2019.

Summary:

The City's quarterly financial report for the Fiscal Year 2018-2019 third quarter ended June 30, 2019 reports the preliminary and unaudited results for the first nine months of the fiscal year (October 2018 - June 2019). In summary, the fiscal year-to-date revenues of the Governmental Funds - the General, Debt Service, Golf Course Lease, Special Revenue, and Capital Improvement Bond Funds - are approximately \$46.9 million. The annual budget for these revenues, as amended, is \$53.7 million. Revenues primarily represent ad valorem (property) taxes. These tax collections for residential and commercial properties, including delinquent taxes and associated penalties and interest, are \$19.6 million through June 2019. The industrial in-lieu of taxes revenues of approximately \$12.0 million through June 2019 represent 100.4 percent of the amount budgeted for these revenues. The City's sales tax revenues of \$4.1 million through the third quarter are 2.8 percent higher than the prior year's third quarter. Total expenditures of the Governmental Funds are approximately \$40.8 million for the third quarter to-date.

Utility Fund revenues, including the Water/Sewer Fund and the Storm Water Fund, total approximately \$7.8 million through June 2019, which is 2.2 percent below the prior year's third quarter results. This difference reflects the 6.3 percent reduction in water usage for the first nine months of the fiscal year. Total expenses of these enterprise funds are \$7.2 million for the third quarter.

The \$940,700 of expenditures in the Capital Improvements Fund for the fiscal year-to-date through June 2019 primarily represent expenditures related to the new City Hall.

Revenues for the special revenue districts (the Crime Control and Prevention District and the Fire

Control Prevention and EMS District), primarily represent sales tax collections. For the nine months to-date, combined revenues for both districts total approximately \$2.2 million and combined expenditures total approximately \$3.5 million, which is largely expenditures for the new EMS Annex at Fire Station #3. Third quarter revenues of approximately \$2.1 million for the City's Type B Corporation, the Deer Park Community Development Corporation ("Corporation"), primarily represent sales tax collections. Expenditures of approximately \$1.2 million for the nine months to-date primarily represent funding for debt service payments.

Fiscal/Budgetary Impact:

N/A.

Accept the quarterly financial report for the Fiscal Year 2018-2019 third quarter ended June 30, 2019.



FISCAL YEAR 2019
QUARTERLY FINANCIAL REPORT
FOR THE THIRD QUARTER ENDED
June 30, 2019
(Unaudited)

**CITY OF DEER PARK
FISCAL YEAR 2019
QUARTERLY FINANCIAL REPORT
THIRD QUARTER ENDED JUNE 30, 2019**

Table of Contents

	<u>Page</u>
Summary Statement of Revenues & Expenditures - Compared to Amended Budget	1
Summary Statement of Revenues & Expenditures - Compared to Prior Fiscal Year	3
Statement of Revenues & Expenditures - General Fund	5
Statement of Revenues & Expenditures - Debt Service Fund	6
Statement of Revenues & Expenditures - Golf Course Lease Fund	7
Statement of Revenues & Expenditures - Special Revenue Funds	8
Statement of Revenues & Expenditures - Capital Improvement Bond Funds	9
Statement of Revenues & Expenditures - Water/Sewer Fund	10
Statement of Revenues & Expenditures - Other Utility Funds	11
Statement of Revenues & Expenditures - Capital Improvements Fund	12
Department Detail of Capital Improvements Expenditures	13
Statement of Revenues & Expenditures - Fiduciary Funds	14
Statement of Revenues & Expenditures - Special Revenue Districts (CCPD & FCPMSD)	15
Statement of Revenues & Expenditures - Deer Park Community Development Corporation	16
Summary of Ad Valorem (Property) Tax	17
Summary of Sales and Mixed Beverage Tax	18
Summary of Franchise Taxes	19
Summary of Debt Service Payments by Type - Current Fiscal Year	20
Allocation of Debt Service Payments by Fund - Current Fiscal Year	21
Summary of Water & Sewer Consumption Billed (1,000 gallons)	22

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
GOVERNMENTAL FUNDS								
REVENUE SUMMARY:								
General Fund	\$ 21,487,939	\$ 10,938,170	\$ 5,401,607		\$ 37,827,716	\$ 44,442,325	\$ 6,614,609	14.88%
Debt Service Fund	2,526,438	2,016,974	1,366,745		5,910,157	6,207,242	297,085	4.79%
Golf Course Lease Fund	-	15,000	7,611		22,611	120,000	97,389	81.16%
Special Revenue Funds	61,794	225,051	265,076		551,921	2,958,452	2,406,531	81.34%
Capital Improvement Bond Funds	150,239	121,675	2,347,210		2,619,124	-	(2,619,124)	*
Total Governmental Funds Revenue	24,226,410	13,316,870	9,388,249		46,931,529	53,728,019	6,796,490	12.65%
EXPENDITURE SUMMARY:								
General Fund								
General & Administrative	1,756,560	1,886,311	1,701,710		5,344,581	11,808,832	6,464,251	54.74%
Police Department	2,037,289	2,642,104	2,342,639		7,022,032	10,308,536	3,286,504	31.88%
Fire Department & Emergency Services	499,436	831,758	761,333		2,092,527	3,006,703	914,176	30.40%
Planning & Development	332,775	522,947	405,107		1,260,829	1,995,413	734,584	36.81%
Sanitation	872,169	1,116,947	926,353		2,915,469	4,092,291	1,176,822	28.76%
Street Maintenance	614,022	346,400	363,553		1,323,975	2,478,280	1,154,305	46.58%
Parks & Recreation	1,032,037	1,702,199	1,501,357		4,235,593	6,904,012	2,668,419	38.65%
Library	188,205	273,764	260,788		722,757	1,168,598	445,841	38.15%
Other	161,957	291,706	232,959		686,622	1,102,321	415,699	37.71%
Employee Benefits	-	-	-		-	-	-	*
Operating Transfers	-	-	-		-	50,000	50,000	100.00%
Total General Fund	7,484,450	9,614,136	8,495,799		25,604,385	42,914,986	17,310,601	40.34%
Debt Service Fund	428	1,951	4,776,787		4,779,166	5,661,746	882,580	15.59%
Golf Course Lease Fund	17,739	34,050	31,239		83,028	120,000	36,972	30.81%
Special Revenue Funds	165,989	264,199	124,569		554,757	2,958,452	2,403,695	81.25%
Capital Improvement Bond Funds	2,811,540	3,349,067	3,657,481		9,818,088	-	(9,818,088)	*
Total Governmental Funds Expenditures	10,490,146	13,263,403	17,085,875		40,839,424	51,655,184	10,815,760	20.94%
Governmental Funds Revenues O/(U) Expenditures	\$ 13,736,264	\$ 53,467	\$ (7,697,626)		\$ 6,092,105	\$ 2,072,835		
UTILITY FUNDS								
REVENUE SUMMARY:								
Water/Sewer Fund	\$ 1,727,599	\$ 2,547,616	\$ 2,569,729		\$ 6,844,944	\$ 12,595,665	\$ 5,750,721	45.66%
Storm Water Fund	210	147	556,169		556,526	-	(556,526)	**
Other	57,267	84,974	247,058		389,299	383,786	(5,513)	**
Total Utility Fund Revenue	1,785,076	2,632,737	3,372,956		7,790,769	12,979,451	5,188,682	39.98%
EXPENSES SUMMARY:								
General & Administrative	251,630	256,362	219,131		727,123	1,152,350	425,227	36.90%
Water Expenses	696,179	1,304,981	1,019,476		3,020,636	6,013,166	2,992,530	49.77%
Sewer Expenses	188,261	239,148	279,427		706,836	1,872,875	1,166,039	62.26%
Storm Water Expenses	-	-	33,887		33,887	-	(33,887)	*
Debt Service & Related Fees	1,572	299	2,222,234		2,224,105	2,747,332	523,227	19.04%
Operating Transfers	-	-	-		-	122,973	122,973	100.00%
Other	103,257	149,983	160,511		413,751	589,415	175,664	29.80%
Employee Benefits	24,251	8,173	10,593		43,017	357,150	314,133	87.96%
Total Utility Fund Expenses	1,265,150	1,958,946	3,945,259		7,169,355	12,555,261	5,685,906	44.23%
Utility Fund Revenues O/(U) Expenses	\$ 519,926	\$ 673,791	\$ (572,303)		\$ 621,414	\$ 124,190		
CAPITAL IMPROVEMENTS FUND								
REVENUE SUMMARY:								
Capital Improvements Fund Revenue	\$ 783	\$ 545	\$ 1,143		\$ 2,471	\$ 5,462,378	\$ 5,459,907	99.95%
Total Capital Improvements Fund Revenue	\$ 783	\$ 545	\$ 1,143		\$ 2,471	\$ 5,462,378	\$ 5,459,907	99.95%
EXPENDITURE SUMMARY:								
General Government	853	101,671	722,715		825,239	31,000	(794,239)	**
Fire Department	-	-	-		-	1,348,300	1,348,300	100.00%
Planning & Development	-	-	-		-	1,525,000	1,525,000	100.00%
Street Maintenance	-	-	-		-	300,000	300,000	100.00%
Storm Water	-	-	-		-	-	-	*
Park Maintenance	1,400	-	70,225		71,625	1,154,238	1,082,613	93.79%
Recreation	-	-	-		-	275,000	275,000	100.00%
Athletics & Aquatics	2,500	-	41,300		43,800	50,000	6,200	12.40%
Building Maintenance	-	-	-		-	325,000	325,000	100.00%
Drama	-	-	-		-	-	-	*
Library	-	-	-		-	-	-	*
Contingency	-	-	-		-	250,000	250,000	100.00%
Total Capital Improvements Fund Expenditures	4,753	101,671	834,240		940,664	5,258,538	4,317,874	82.11%
Capital Improvements Fund Revenues O/(U) Expenditures	\$ (3,970)	\$ (101,126)	\$ (833,097)		\$ (938,193)	\$ 203,840		

* Line item not budgeted.
** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>FIDUCIARY FUNDS</u>								
REVENUE SUMMARY:								
LEPC Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
Senior Citizens Fund	637	444	930	-	2,011	-	(2,011)	*
Total Fiduciary Funds Revenue	637	444	930	-	2,011	-	(2,011)	*
EXPENDITURE SUMMARY:								
LEPC Fund	-	-	-	-	-	-	-	*
Senior Citizens Fund	-	-	-	-	-	-	-	*
Total Fiduciary Funds Expenditures	-	-	-	-	-	-	-	*
Fiduciary Funds Revenues O/(U) Expenditures	\$ 637	\$ 444	\$ 930	\$ -	\$ 2,011	\$ -	\$ -	
<u>SPECIAL REVENUE DISTRICTS</u>								
REVENUE SUMMARY:								
Crime Control and Prevention District	\$ 129,617	\$ 408,867	\$ 492,802	-	\$ 1,031,286	\$ 1,965,617	\$ 934,331	47.53%
Fire Control Prevention and EMS District	138,207	446,691	536,104	-	1,121,002	4,143,224	3,022,222	72.94%
Total Special Revenue Districts Revenue	267,824	855,558	1,028,906	-	2,152,288	6,108,841	3,956,553	64.77%
EXPENDITURE SUMMARY:								
Crime Control and Prevention District	281,289	248,234	406,369	-	935,892	1,965,617	1,029,725	52.39%
Fire Control Prevention and EMS District	259,682	877,714	1,432,766	-	2,570,162	4,143,224	1,573,062	37.97%
Total Special Revenue Districts Expenditures	540,971	1,125,948	1,839,135	-	3,506,054	6,108,841	2,602,787	42.61%
Special Revenue Districts Revenues O/(U) Expenditures	\$ (273,147)	\$ (270,390)	\$ (810,229)	\$ -	\$ (1,353,766)	\$ -	\$ -	
<u>TYPE B CORPORATION</u>								
REVENUE SUMMARY:								
Deer Park Community Development Corporation	\$ 260,441	\$ 825,142	\$ 984,918	-	\$ 2,070,501	\$ 2,801,100	\$ 730,599	26.08%
Total DPCDC Fund Revenue	260,441	825,142	984,918	-	2,070,501	2,801,100	730,599	26.08%
EXPENDITURE SUMMARY:								
Deer Park Community Development Corporation	-	2,000	1,154,865	-	1,156,865	1,531,926	375,061	24.48%
Total DPCDC Fund Expenditures	-	2,000	1,154,865	-	1,156,865	1,531,926	375,061	24.48%
DPCDC Revenues O/(U) Expenditures	\$ 260,441	\$ 823,142	\$ (169,947)	\$ -	\$ 913,636	\$ 1,269,174	\$ -	
<u>FUND BALANCE</u>								
Beginning Fund Balance - General Fund	\$ 38,805,246	\$ 52,674,421	\$ 53,811,918	-	\$ 38,805,246			
Revenues Over/(Under) Expenditures	13,869,175	1,137,497	(3,284,795)	-	11,721,877			
Ending Fund Balance - General Fund	\$ 52,674,421	\$ 53,811,918	\$ 50,527,123	\$ -	\$ 50,527,123			
Beginning Fund Balance - Water Sewer Fund	\$ 20,234,959	\$ 20,734,504	\$ 21,389,330	-	\$ 20,234,959			
Revenues Over/(Under) Expenditures	499,545	654,826	(1,257,208)	-	(102,837)			
Ending Fund Balance - Water Sewer Fund	\$ 20,734,504	\$ 21,389,330	\$ 20,132,122	\$ -	\$ 20,132,122			

* Line item not budgeted.
 ** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results			Year-to-Date vs. Prior Fiscal Year			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	FY19 YTD Actual	FY18 YTD Actual	Difference O/(U) Prior YTD	FY18 FYE Total
GOVERNMENTAL FUNDS							
REVENUE SUMMARY:							
General Fund	\$ 21,487,939	\$ 10,936,170	\$ 5,401,607	\$ 37,827,716	\$ 35,137,608	\$ 2,690,108	\$ 41,674,692
Debt Service Fund	2,526,438	2,016,974	1,366,745	5,910,157	6,881,718	(971,561)	6,927,957
Golf Course Lease Fund	-	15,000	7,611	22,611	44,019	(21,408)	135,484
Special Revenue Funds	61,794	225,051	265,076	551,921	590,294	(38,373)	1,674,536
Capital Improvement Bond Funds	150,239	121,675	2,347,210	2,619,124	2,628,517	(9,393)	3,692,798
Total Governmental Funds Revenue	24,226,410	13,316,870	9,388,249	46,831,529	45,282,156	1,649,373	54,105,467
EXPENDITURE SUMMARY:							
General Fund							
General & Administrative	1,756,560	1,886,311	1,701,710	5,344,581	5,015,550	329,031	12,367,803
Police Department	2,037,289	2,642,104	2,342,639	7,022,032	6,744,877	277,155	9,536,758
Fire Department & Emergency Services	499,436	831,758	761,333	2,092,527	1,768,794	323,733	2,581,641
Planning & Development	332,775	522,947	405,107	1,260,829	1,264,452	(3,623)	1,751,821
Sanitation	872,169	1,116,947	926,353	2,915,469	2,884,742	30,727	4,159,226
Street Maintenance	614,022	346,400	363,553	1,323,975	791,492	532,483	1,189,449
Parks & Recreation	1,032,037	1,702,199	1,501,357	4,235,593	4,322,439	(86,846)	6,458,882
Library	188,205	273,764	260,788	722,757	724,977	(2,220)	1,014,922
Other	161,957	291,706	232,959	686,622	642,166	44,456	911,193
Employee Benefits	-	-	-	-	-	-	-
Operating Transfers	-	-	-	-	-	-	-
Total General Fund	7,494,450	9,614,136	8,495,799	25,604,385	24,159,489	1,444,896	39,971,695
Debt Service Fund	428	1,951	4,776,787	4,779,166	5,668,808	(889,642)	6,380,583
Golf Course Lease Fund	17,739	34,050	31,239	83,028	133,545	(50,517)	135,484
Special Revenue Funds	165,989	264,199	124,569	554,757	721,599	(166,842)	1,758,792
Capital Improvement Bond Funds	2,811,540	3,349,067	3,657,481	9,818,088	14,004,701	(4,186,613)	14,542,261
Total Governmental Funds Expenditures	10,490,146	13,263,403	17,085,875	40,839,424	44,688,142	(3,848,718)	62,788,815
Governmental Funds Revenues O/(U) Expenditures	\$ 13,736,264	\$ 53,467	\$ (7,697,626)	\$ 6,092,105	\$ 594,014	\$ 5,498,091	\$ (8,683,348)
UTILITY FUNDS							
REVENUE SUMMARY:							
Water/Sewer Fund	\$ 1,727,599	\$ 2,547,616	\$ 2,569,729	\$ 6,844,944	\$ 7,045,629	\$ (200,685)	\$ 11,066,501
Storm Water Fund	210	147	556,169	556,526	227,023	329,503	337,665
Other	57,267	84,974	247,058	389,299	690,254	(300,955)	741,891
Total Utility Funds Revenue	1,785,076	2,632,737	3,372,956	7,790,769	7,962,906	(172,137)	12,146,057
EXPENSES SUMMARY:							
General & Administrative	251,630	256,362	219,131	727,123	824,528	(97,405)	323,032
Water Expenses	696,179	1,304,981	1,019,476	3,020,636	3,236,520	(215,884)	4,120,112
Sewer Expenses	188,261	239,148	279,427	706,836	750,653	(43,817)	1,112,495
Storm Water Expenses	-	-	33,887	33,887	166,341	(132,454)	36,726
Debt Service & Related Fees	1,572	299	2,222,234	2,224,105	1,521,971	702,134	2,154,464
Operating Transfers	-	-	-	-	107,681	(107,681)	99,421
Other	103,257	149,983	160,511	413,751	283,412	130,339	930,732
Employee Benefits	24,251	8,173	10,593	43,017	52,690	(9,673)	181,768
Total Utility Funds Expenses	1,265,150	1,958,946	3,945,259	7,169,355	6,943,796	225,559	8,958,750
Utility Funds Revenues O/(U) Expenses	\$ 519,926	\$ 673,791	\$ (572,303)	\$ 621,414	\$ 1,019,110	\$ (397,696)	\$ 3,187,307
CAPITAL IMPROVEMENTS FUND							
REVENUE SUMMARY:							
Capital Improvements Fund Revenue	\$ 783	\$ 545	\$ 1,143	\$ 2,471	\$ 1,453	\$ (1,018)	\$ 4,484,378
Total Capital Improvements Fund Revenue	\$ 783	\$ 545	\$ 1,143	\$ 2,471	\$ 1,453	\$ (1,018)	\$ 4,484,378
EXPENDITURE SUMMARY:							
General Government	853	101,671	722,715	825,239	2,893,744	(2,068,505)	3,639,231
Fire Department	-	-	-	-	157,000	(157,000)	157,000
Planning & Development	-	-	-	-	-	-	-
Street Maintenance	-	-	-	-	486,407	(486,407)	1,744,701
Storm Water	-	-	-	-	-	-	-
Park Maintenance	1,400	-	70,225	71,625	55,898	15,727	109,856
Recreation	-	-	-	-	48,762	(48,762)	48,763
Athletics & Aquatics	2,500	-	41,300	43,800	29,978	13,822	125,763
Building Maintenance	-	-	-	-	-	-	-
Drama	-	-	-	-	48,763	(48,763)	48,763
Library	-	-	-	-	48,763	(48,763)	48,763
Contingency	-	-	-	-	-	-	-
Total Capital Improvements Fund Expenditures	4,753	101,671	834,240	940,664	3,769,315	(2,828,651)	5,922,840
Capital Improvements Fund Revenues O/(U) Expenditures	\$ (3,970)	\$ (101,126)	\$ (833,097)	\$ (938,193)	\$ (3,767,862)	\$ 2,827,633	\$ (1,438,462)

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results			Year-to-Date vs. Prior Fiscal Year			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	FY19 YTD Actual	FY18 YTD Actual	Difference O/(U) Prior YTD	FY18 FYE Total
FIDUCIARY FUNDS							
REVENUE SUMMARY:							
LEPC Fund	\$ -	\$ -	\$ -	\$ -	\$ 52,368	\$ (52,368)	\$ 52,368
Senior Citizens Fund	637	444	930	2,011	1,183	828	1,737
Total Fiduciary Funds Revenue	637	444	930	2,011	53,551	(51,540)	54,105
EXPENDITURE SUMMARY:							
LEPC Fund	-	-	-	-	187,628	(187,628)	187,627
Senior Citizens Fund	-	-	-	-	-	-	-
Total Fiduciary Funds Expenditures	-	-	-	-	187,628	(187,628)	187,627
Fiduciary Funds Revenues O/(U) Expenditures	\$ 637	\$ 444	\$ 930	\$ 2,011	\$ (134,077)	\$ 136,088	\$ (133,522)
SPECIAL REVENUE DISTRICTS							
REVENUE SUMMARY:							
Crime Control and Prevention District	\$ 129,817	\$ 406,867	\$ 492,802	\$ 1,031,286	\$ 1,003,179	\$ 28,107	\$ 1,642,788
Fire Control Prevention and EMS District	138,207	446,691	536,104	1,121,002	1,044,185	76,817	1,692,806
Total Special Revenue Districts Revenue	267,824	855,558	1,028,906	2,152,288	2,047,364	104,924	3,335,594
EXPENDITURE SUMMARY:							
Crime Control and Prevention District	281,289	248,234	406,369	935,892	909,286	26,606	887,362
Fire Control Prevention and EMS District	259,682	877,714	1,432,766	2,570,162	1,029,311	1,540,851	1,490,091
Total Special Revenue Districts Expenditures	540,971	1,125,948	1,839,135	3,506,054	1,938,597	1,567,457	2,377,453
Special Revenue Districts Revenues O/(U) Expenditures	\$ (273,147)	\$ (270,390)	\$ (810,229)	\$ (1,353,766)	\$ 108,767	\$ (1,462,533)	\$ 958,141
TYPE B CORPORATION							
REVENUE SUMMARY:							
Deer Park Community Development Corporation	\$ 260,441	\$ 825,142	\$ 984,918	\$ 2,070,501	\$ 2,010,655	\$ 59,846	\$ 3,315,538
Total DPCCDC Fund Revenue	260,441	825,142	984,918	2,070,501	2,010,655	59,846	3,315,538
EXPENDITURE SUMMARY:							
Deer Park Community Development Corporation	-	2,000	1,154,865	1,156,865	2,381,646	(1,224,781)	2,777,838
Total DPCCDC Fund Expenditures	-	2,000	1,154,865	1,156,865	2,381,646	(1,224,781)	2,777,838
DPCCDC Revenues O/(U) Expenditures	\$ 260,441	\$ 823,142	\$ (169,947)	\$ 913,636	\$ (370,991)	\$ 1,284,627	\$ 537,700

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
GENERAL FUND								
REVENUE SUMMARY:								
Taxes	\$ 20,031,923	\$ 9,368,096	\$ 2,774,916		\$ 32,174,935	\$ 34,815,212	\$ 2,640,277	7.58%
Service Fees	222,376	393,292	358,060		973,728	1,311,000	337,272	25.73%
Fines	294,084	348,179	354,993		997,256	1,410,000	412,744	29.27%
Permits & Licenses	164,065	107,824	252,046		523,935	512,150	(11,785)	**
User Fees	397,128	425,289	634,151		1,456,568	1,973,250	516,682	26.18%
Other	378,363	295,490	1,022,956		1,696,809	4,410,713	2,713,904	61.53%
Special Revenue	-	-	4,485		4,485	10,000	5,515	55.15%
Total Revenue	21,487,939	10,938,170	5,401,607		37,827,716	44,442,325	6,614,609	14.88%
EXPENDITURE SUMMARY:								
Mayor & Council	12,193	7,492	10,251		29,936	63,650	33,714	52.97%
City Manager	194,764	261,670	231,626		688,060	1,032,725	344,665	33.37%
Boards & Commissions	2,938	5,532	1,960		10,430	15,158	4,728	31.19%
Municipal Court	91,273	113,893	104,994		310,160	459,440	149,280	32.49%
General Government	670,931	589,847	584,097		1,844,875	6,797,094	4,952,219	72.86%
Legal Services	32,052	62,109	44,952		139,113	155,000	15,887	10.25%
Personnel	71,686	96,882	88,458		257,026	370,835	113,809	30.69%
IT Services	457,408	432,052	361,785		1,251,245	1,781,643	530,398	29.77%
Finance	133,606	188,033	155,026		476,665	681,488	204,823	30.06%
City Secretary	89,709	128,801	118,561		337,071	451,799	114,728	25.39%
Police	2,037,289	2,642,104	2,342,639		7,022,032	10,308,536	3,286,504	31.88%
Emergency Management	84,832	118,862	118,238		321,932	449,210	127,278	28.33%
Fire Department	71,327	224,501	234,149		529,977	872,308	342,331	39.24%
Ambulance Services	305,784	413,447	367,534		1,086,765	1,466,946	380,181	25.92%
Fire Marshal	37,493	74,948	41,412		153,853	218,239	64,386	29.50%
Central Warehouse	17,305	21,800	19,421		58,526	79,120	20,594	26.03%
Planning & Development	332,775	522,947	405,107		1,260,829	1,995,413	734,584	36.81%
Sanitation	872,169	1,116,947	926,353		2,915,469	4,092,291	1,176,822	28.76%
Street Maintenance	614,022	346,400	363,553		1,323,975	2,478,280	1,154,305	46.58%
Fleet Maintenance	91,289	190,803	146,318		428,410	719,005	290,595	40.42%
Humane Services	53,363	79,103	67,220		199,686	304,196	104,510	34.36%
Parks & Rec Administration	124,314	186,537	190,603		501,454	881,532	380,078	43.12%
Beautification	1,570	1,851	-		3,421	30,000	26,579	88.60%
Park Maintenance	391,343	680,198	534,719		1,606,260	2,696,728	1,090,468	40.44%
Recreation	139,365	199,812	149,448		488,625	774,215	285,590	36.89%
Athletics & Aquatics	96,317	171,524	203,407		471,248	818,955	347,707	42.46%
Building Maintenance	157,423	222,754	220,854		601,031	902,948	301,917	33.44%
Senior Services	86,125	226,889	173,327		486,341	810,973	324,632	40.03%
After School Program	71,576	96,722	100,875		269,173	411,895	142,722	34.65%
Drama	88,318	102,449	118,727		309,494	458,298	148,804	32.47%
Library	188,205	273,764	260,788		722,757	1,168,598	445,841	38.15%
Employee Benefits	-	-	-		-	-	-	-
Operating Transfer to Golf Course Lease	-	-	-		-	50,000	50,000	100.00%
Operating Transfer to Chapter 380	-	-	-		-	645,807	645,807	100.00%
Operating Transfer to Capital Improvement Fund	-	-	-		-	-	-	-
Total Expenditures	7,618,764	9,800,673	8,686,402		26,105,839	44,442,325	18,336,486	41.26%
General Fund Revenues O/(U) Expenditures	\$ 13,869,175	\$ 1,137,497	\$ (3,284,795)		\$ 11,721,877	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 38,805,246	\$ 52,674,421	\$ 53,811,918	\$ 38,805,246
Revenues Over/(Under) Expenditures	13,869,175	1,137,497	(3,284,795)	11,721,877
Ending Fund Balance	\$ 52,674,421	\$ 53,811,918	\$ 50,527,123	\$ 50,527,123

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
DEBT SERVICE FUND								
REVENUE SUMMARY:								
Taxes	\$ 2,476,165	\$ 1,982,061	\$ 147,043		\$ 4,605,269	\$ 4,785,116	\$ 179,847	3.76%
Other	50,273	34,913	1,219,702		1,304,888	1,422,126	117,238	8.24%
Total Revenue	2,526,438	2,016,974	1,366,745		5,910,157	6,207,242	297,085	4.79%
EXPENDITURE SUMMARY:								
Paying Agent Fees/Escrow Payment/Issuance Costs	428	1,951	-		2,379	100,000	97,621	97.62%
Principal Payments	-	-	4,142,989		4,142,989	4,218,639	75,650	1.79%
Interest Payments	-	-	633,798		633,798	1,343,107	709,309	52.81%
Total Expenditures	428	1,951	4,776,787		4,779,166	5,661,746	882,580	15.59%
Debt Service Fund Revenues O/(U) Expenditures	\$ 2,526,010	\$ 2,015,023	\$ (3,410,042)		\$ 1,130,991	\$ 545,496		
<hr/>								
FUND BALANCE								
Beginning Fund Balance	\$ 5,181,425	\$ 7,707,435	\$ 9,722,458		\$ 5,181,425			
Revenues Over/(Under) Expenditures	2,526,010	2,015,023	(3,410,042)		1,130,991			
Ending Fund Balance	\$ 7,707,435	\$ 9,722,458	\$ 6,312,416		\$ 6,312,416			

* Line item not budgeted.
** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	<u>Qtr 1</u> <u>12/31/2018</u>	<u>Qtr 2</u> <u>3/31/2019</u>	<u>Qtr 3</u> <u>6/30/2019</u>	<u>YTD</u> <u>9/30/2019</u>	<u>YTD</u> <u>Actual</u>	<u>Amended</u> <u>Budget</u>	<u>Remaining</u> <u>Budget</u>	<u>Remaining</u> <u>Budget %</u>
<u>GOLF COURSE LEASE FUND</u>								
REVENUE SUMMARY:								
User Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
Other Revenue	-	-	-	-	-	50,000	50,000	100.00%
Restricted Revenue	-	15,000	7,611	22,611	22,611	70,000	47,389	67.70%
Total Revenue	-	15,000	7,611	22,611	22,611	120,000	97,389	81.16%
EXPENDITURE SUMMARY:								
Operating Expenditures	17,739	34,050	31,239	83,028	83,028	120,000	36,972	30.81%
Capital Expenditures	-	-	-	-	-	-	-	*
Total Expenditures	17,739	34,050	31,239	83,028	83,028	120,000	36,972	30.81%
Golf Course Lease Fund Revenues O/(U) Expenditures	\$ (17,739)	\$ (19,050)	\$ (23,628)	\$ (60,417)	\$ -			
<hr/>								
<u>FUND BALANCE</u>								
Beginning Fund Balance	\$ 141,289	\$ 123,550	\$ 104,500	\$ 141,289	\$ 141,289			
Revenues Over/(Under) Expenditures	(17,739)	(19,050)	(23,628)	(60,417)	(60,417)			
Ending Fund Balance	\$ 123,550	\$ 104,500	\$ 80,872	\$ 80,872				

* Line item not budgeted.
** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>SPECIAL REVENUE FUNDS</u>								
REVENUE SUMMARY:								
Hotel Occupancy Tax Fund	\$ -	\$ 148,218	\$ 159,976		\$ 308,194	\$ 1,584,669	\$ 1,276,475	80.55%
Police Forfeiture Fund	10,203	3,176	2,661		16,040	12,447	(3,593)	**
Other	150	22,836	28,552		51,538	-	(51,538)	*
Municipal Court Fund	43,801	50,418	50,727		144,946	405,114	260,168	64.22%
Disaster Declarations	7,062	-	22,317		29,379	-	(29,379)	*
Grant Fund	-	-	-		-	310,415	310,415	100.00%
Street Assessment Fund	427	298	623		1,348	-	(1,348)	*
East Blvd Fund	151	105	220		476	-	(476)	*
Chapter 380	-	-	-		-	645,807	645,807	100.00%
Total Revenue	61,794	225,051	265,076		551,921	2,958,452	2,406,531	81.34%
EXPENDITURE SUMMARY:								
Hotel Occupancy Tax Fund	125,857	100,707	78,155		304,719	1,584,669	1,279,950	80.77%
Police Forfeiture Fund	2,867	960	5,044		8,871	12,447	3,576	28.73%
Other	1,051	80,237	5,227		86,515	-	(86,515)	*
Municipal Court Fund	36,063	57,590	35,923		129,576	405,114	275,538	68.01%
Disaster Declarations	-	4,600	-		4,600	-	(4,600)	*
Grant Fund	-	20,000	-		20,000	310,415	290,415	93.56%
Street Assessment Fund	-	-	-		-	-	-	*
East Blvd Fund	151	105	220		476	-	(476)	*
Chapter 380	-	-	-		-	645,807	645,807	100.00%
Total Expenditures	165,989	264,199	124,569		554,757	2,958,452	2,403,695	81.25%
Special Revenue Funds Revenues O/(U) Expenditures	\$ (104,195)	\$ (39,148)	\$ 140,507		\$ (2,836)	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 1,243,830	\$ 1,139,635	\$ 1,100,487	\$ 1,243,830
Revenues Over/(Under) Expenditures	(104,195)	(39,148)	140,507	(2,836)
Ending Fund Balance	\$ 1,139,635	\$ 1,100,487	\$ 1,240,994	\$ 1,240,994

Ending Fund Balance by Fund:

101 - Hotel Occupancy Tax Fund	\$ 944,952	\$ 992,463	\$ 1,074,284	\$ 1,074,284
102 - Police Forfeiture Fund	48,647	50,863	48,479	48,479
103 - Other	418,722	361,321	384,646	384,646
104 - Municipal Court Fund	216,963	209,791	224,595	224,595
022 - Disaster Declarations	(592,820)	(597,420)	(575,102)	(575,102)
105 - Grant Fund	(20,604)	(40,604)	(40,604)	(40,604)
302 - Street Assessment Fund	96,799	97,097	97,720	97,720
301 - East Blvd Fund	26,976	26,976	26,976	26,976
086 - Chapter 380	-	-	-	-
Total Special Revenue Funds	\$ 1,139,635	\$ 1,100,487	\$ 1,240,994	\$ 1,240,994

* Line item not budgeted.
 ** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)**

	Quarter Results			YTD Actual	Year-to-Date vs. Annual Budget		
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019		Amended Budget	Remaining Budget	Remaining Budget %
<u>CAPITAL IMPROVEMENT BOND FUNDS</u>							
REVENUE SUMMARY:							
CIBF 2005	\$ 1,797	\$ 1,253	\$ 2,623	\$ 5,673	\$ -	\$ (5,673)	*
CIBF 2007	5,621	3,919	8,204	17,744	-	(17,744)	*
CIBF 2010	-	-	-	-	-	-	*
CIBF 2011	624	435	206,273	207,332	-	(207,332)	*
CIBF 2012	1,333	929	227,921	230,183	-	(230,183)	*
CIBF 2013	296	205	259,078	259,579	-	(259,579)	*
CIBF 2014 (CO)	1,885	1,307	347,313	350,505	-	(350,505)	*
CIBF 2015	31,889	22,096	38,008	91,993	-	(91,993)	*
CIBF 2015-A	23,761	16,464	368,436	408,661	-	(408,661)	*
CIBF 2016 & 2017 (DPCDC)	11,817	8,238	17,246	37,301	-	(37,301)	*
CIBF 2016-A	38,373	26,587	340,405	405,365	-	(405,365)	*
CIBF 2017-A	21,470	14,876	246,824	283,170	-	(283,170)	*
CIBF 2018	11,373	25,366	284,879	321,618	-	(321,618)	*
Total Revenue	150,239	121,675	2,347,210	2,619,124	-	(2,619,124)	*
EXPENDITURE SUMMARY:							
CIBF 2005	1,797	1,253	2,623	5,673	-	(5,673)	*
CIBF 2007	191,591	256,240	20,669	468,500	-	(468,500)	*
CIBF 2010	-	-	-	-	-	-	*
CIBF 2011	-	-	50,362	50,362	-	(50,362)	*
CIBF 2012	-	-	55,976	55,976	-	(55,976)	*
CIBF 2013	-	2,950	108,650	111,600	-	(111,600)	*
CIBF 2014 (CO)	-	-	104,587	104,587	-	(104,587)	*
CIBF 2015	814,808	1,167,888	966,739	2,949,435	-	(2,949,435)	*
CIBF 2015-A	406,223	1,336,064	1,104,436	2,846,723	-	(2,846,723)	*
CIBF 2016 & 2017 (DPCDC)	871,512	364,821	315,488	1,551,821	-	(1,551,821)	*
CIBF 2016-A	-	18,248	165,879	184,127	-	(184,127)	*
CIBF 2017-A	260,184	201,603	234,471	696,258	-	(696,258)	*
CIBF 2018	265,425	-	527,601	793,026	-	(793,026)	*
Total Expenditures	2,811,540	3,349,067	3,657,481	9,818,088	-	(9,818,088)	*
CIBF Revenues O/(U) Expenditures	\$ (2,661,301)	\$ (3,227,392)	\$ (1,310,271)	\$ (7,198,964)	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 9,914,829	\$ 7,253,528	\$ 4,026,136	\$ 9,914,829
Revenues Over/(Under) Expenditures	(2,661,301)	(3,227,392)	(1,310,271)	(7,198,964)
Ending Fund Balance	\$ 7,253,528	\$ 4,026,136	\$ 2,715,865	\$ 2,715,865

Ending Fund Balance by Fund:

303 - Series 2005	\$ 320,625	\$ 320,625	\$ 320,625	\$ 320,625
304 - Series 2007	759,128	506,807	494,342	494,342
305 - Series 2010	435,384	435,384	435,384	435,384
504 - Series 2011	403,447	403,882	559,793	559,793
505 - Series 2012	261,582	262,511	434,456	434,456
506 - Series 2013	(135,593)	(138,338)	12,090	12,090
507 - Series 2014 CO	334,961	336,268	578,994	578,994
306 - Series 2015	4,676,456	3,530,664	2,601,933	2,601,933
508 - Series 2015-A	35,174	(1,284,427)	(2,020,427)	(2,020,427)
307 - Series 2016 & 2017 (DPCDC)	173,339	(183,244)	(481,486)	(481,486)
509 - Series 2016-A	397,682	406,022	580,548	580,548
510 - Series 2017-A	(154,605)	(341,332)	(328,979)	(328,979)
511 - Series 2018	(254,052)	(228,686)	(471,408)	(471,408)
Total CIBF	\$ 7,253,528	\$ 4,026,136	\$ 2,715,865	\$ 2,715,865

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>WATER/SEWER FUND</u>								
REVENUE SUMMARY:								
Service Fees	\$ 1,708,403	\$ 2,531,420	\$ 2,537,147		\$ 6,776,970	\$ 11,104,561	\$ 4,327,591	38.97%
Permits & Licenses	8,198	8,262	9,875		26,335	48,500	22,165	45.70%
Other	10,998	7,934	22,707		41,639	1,442,604	1,400,965	97.11%
Total Revenue	1,727,599	2,547,616	2,569,729		6,844,944	12,595,665	5,750,721	45.66%
EXPENDITURE SUMMARY:								
Public Works Administration	144,795	81,278	81,597		307,670	469,746	162,076	34.50%
Water Maintenance	232,852	379,557	352,813		965,222	2,146,446	1,181,224	55.03%
Central Collections	106,835	175,084	137,534		419,453	682,604	263,151	38.55%
Meter Readers	66,161	83,827	76,076		226,064	329,819	103,755	31.46%
Wastewater Treatment	188,261	239,148	279,427		706,836	1,872,875	1,166,039	62.26%
Water Treatment Plant	463,327	925,424	666,663		2,055,414	3,866,720	1,811,306	46.84%
Employee Benefits	24,251	8,173	10,593		43,017	357,150	314,133	87.96%
Paying Agent Fees	1,572	299	-		1,871	6,500	4,629	71.22%
Principal Payments	-	-	1,681,971		1,681,971	1,596,361	(85,610)	**
Interest Expense	-	-	540,263		540,263	1,144,471	604,208	52.79%
Transfer to Storm Water	-	-	-		-	20,643	20,643	100.00%
Transfer to General Fund	-	-	-		-	102,330	102,330	100.00%
Total Expenditures	1,228,054	1,892,790	3,826,937		6,947,781	12,595,665	5,647,884	44.84%
Water/Sewer Fund Revenues O/(U) Expenditures	\$ 499,545	\$ 654,826	\$ (1,257,208)		\$ (102,837)	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 20,234,959	\$ 20,734,504	\$ 21,389,330		\$ 20,234,959
Revenues Over/(Under) Expenditures	499,545	654,826	(1,257,208)		(102,837)
Ending Fund Balance	\$ 20,734,504	\$ 21,389,330	\$ 20,132,122		\$ 20,132,122

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)**

	Quarter Results			YTD Actual	Year-to-Date vs. Annual Budget			Remaining Budget %
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019		Amended Budget	Remaining Budget		
OTHER UTILITY FUNDS								
REVENUE SUMMARY:								
Storm Water Utility Fund	\$ 57,267	\$ 84,974	\$ 84,291	\$ 226,532	\$ 383,786	\$ 157,254	40.97%	
TWDB Series 2002	-	-	162,767	162,767	-	(162,767)	*	
Wastewater/Sanitary Sewer - Series 2002	210	147	556,169	556,526	-	(556,526)	*	
Total Revenue	57,477	85,121	803,227	945,825	383,786	(562,039)	**	
EXPENDITURE SUMMARY:								
Storm Water Utility Fund	37,096	66,156	66,703	169,955	259,596	89,641	34.53%	
TWDB Series 2002	-	-	17,732	17,732	-	(17,732)	*	
Wastewater/Sanitary Sewer - Series 2002	-	-	33,887	33,887	-	(33,887)	*	
Total Expenditures	37,096	66,156	118,322	221,574	259,596	38,022	14.65%	
Other Utility Funds Revenues O/(U) Expenditures	\$ 20,381	\$ 18,965	\$ 684,905	\$ 724,251	\$ 124,190			

FUND BALANCE

Beginning Fund Balance	\$ 4,488,783	\$ 4,509,164	\$ 4,528,129	\$ 4,488,783
Revenues Over/(Under) Expenditures	20,381	18,965	684,905	724,251
Ending Fund Balance	\$ 4,509,164	\$ 4,528,129	\$ 5,213,034	\$ 5,213,034

Ending Fund Balance by Fund:

425 - Storm Water Utility Fund	\$ 294,680	\$ 313,498	\$ 331,086	\$ 331,086
501 - 2000 Sewer Rehab	488,648	488,648	488,648	488,648
502 - 2002 TWDB	2,158,736	2,158,736	2,303,771	2,303,771
503 - 2002 WW SS	1,567,100	1,567,247	2,089,529	2,089,529
Total	\$ 4,509,164	\$ 4,528,129	\$ 5,213,034	\$ 5,213,034

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>CAPITAL IMPROVEMENTS FUND</u>								
REVENUE SUMMARY:								
Other	\$ 783	\$ 545	\$ 1,143		\$ 2,471	\$ 5,462,378	\$ 5,459,907	99.95%
Total Revenue	783	545	1,143		2,471	5,462,378	5,459,907	99.95%
EXPENDITURE SUMMARY:								
General Government	853	101,671	722,715		825,239	31,000	(794,239)	**
IT Services	-	-	4,600		4,600	91,250	86,650	94.96%
Emergency Management	-	-	-		-	112,590	112,590	100.00%
Emergency Medical Services	-	-	-		-	1,348,300	1,348,300	100.00%
Planning & Development	-	-	-		-	1,525,000	1,525,000	100.00%
Street Maintenance	-	-	-		-	300,000	300,000	100.00%
Storm Water	-	-	-		-	-	-	*
Park Maintenance	1,400	-	70,225		71,625	1,154,238	1,082,613	93.79%
Recreation	-	-	-		-	275,000	275,000	100.00%
Athletics & Aquatics	2,500	-	41,300		43,800	50,000	6,200	12.40%
Building Maintenance	-	-	-		-	325,000	325,000	100.00%
Drama	-	-	-		-	-	-	*
Library	-	-	-		-	-	-	*
Drainage Improvements	-	-	2,900		2,900	-	(2,900)	*
Contingency	-	-	-		-	250,000	250,000	100.00%
Total Expenditures	4,753	101,671	841,740		948,164	5,462,378	4,514,214	82.64%
Capital Improvements Fund Revenues O/(U) Expenditures	\$ (3,970)	\$ (101,126)	\$ (840,597)		\$ (945,693)	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 6,675,667	\$ 6,671,697	\$ 6,570,571		\$ 6,675,667
Revenues Over/(Under) Expenditures	(3,970)	(101,126)	(840,597)		(945,693)
Ending Fund Balance	\$ 6,671,697	\$ 6,570,571	\$ 5,729,974		\$ 5,729,974

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
DETAIL OF CAPITAL IMPROVEMENTS FUND EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
General Government								
New City Hall	\$ 603	\$ 101,671	\$ 31,850		\$ 134,124	\$ -	\$ (134,124)	*
New City Hall - Furniture & Artwork	250	-	-		250	11,000	10,750	97.73%
New City Hall - Fence on east side	-	-	20,300		20,300	20,000	(300)	-1.50%
Purchase of Land - Fire Station #2	-	-	262,906		262,906	-	(262,906)	*
Purchase of Land - Future Drainage Site	-	-	407,659		407,659	-	(407,659)	*
IT Services								
Communication Tower at Fire Station #3	-	-	4,600		4,600	91,250	86,650	94.96%
Emergency Management								
Ph 2 & 3 upgrade - Whelen Outdoor Siren System	-	-	-		-	112,590	112,590	100.00%
Emergency Medical Services								
EMS Annex at Fire Station #3	-	-	-		-	1,348,300	1,348,300	100.00%
Planning & Development								
Concrete Pad for Traffic Shop	-	-	-		-	25,000	25,000	100.00%
Drainage Projects	-	-	-		-	1,500,000	1,500,000	100.00%
Street Maintenance								
Sidewalks	-	-	-		-	300,000	300,000	100.00%
Park Maintenance								
Repaving of Pony Field Parking Lot - P-Street	-	-	-		-	100,000	100,000	100.00%
Adult Softball Field Renovations	-	-	-		-	75,500	75,500	100.00%
Expand Covered Area at Park Maintenance Barn	-	-	-		-	66,000	66,000	100.00%
Soccer Parking Lot & Drainage - P-Street	1,400	-	8,411		9,811	125,000	115,189	92.15%
Soccer Field Drainage, Grading, Sod and Dirt	-	-	69,425		69,425	664,050	594,625	89.55%
Girls' Softball Complex - Bleachers	-	-	-		-	88,688	88,688	100.00%
Convert old Humane Shelter to Storage Building	-	-	-		-	35,000	35,000	100.00%
Dow Park Concession Stand	-	-	800		800	-	(800)	*
Recreation								
Architectural Services for Activity/Visitation Center	-	-	-		-	275,000	275,000	100.00%
Athletics & Aquatics								
Pool Deck Concrete	2,500	-	32,889		35,389	50,000	14,611	29.22%
Building Maintenance								
Restore Roof - Community Center	-	-	-		-	200,000	200,000	100.00%
HVAC System Repair	-	-	-		-	125,000	125,000	100.00%
Drainage Improvements								
Earnest Money for Future Land Purchase	-	-	2,900		2,900	-	(2,900)	*
Contingency								
Unallocated funds	-	-	-		-	250,000	250,000	100.00%
Total Expenditures	\$ 4,753	\$ 101,671	\$ 841,740		\$ 948,164	\$ 5,462,378	\$ 4,514,214	82.64%

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
FIDUCIARY FUND								
REVENUE SUMMARY:								
LEPC Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	*
Senior Citizens Fund	637	444	930		2,011	-	(2,011)	*
Total Revenue	637	444	930		2,011	-	(2,011)	*
EXPENDITURE SUMMARY:								
LEPC Fund	-	-	-		-	-	-	*
Senior Citizens Fund	-	-	-		-	-	-	*
Total Expenditures	-	-	-		-	-	-	*
Fiduciary Funds Revenues O/(U) Expenditures	\$ 637	\$ 444	\$ 930		\$ 2,011	\$ -		

FUND BALANCE

Beginning Fund Balance - LEPC Fund	\$ 48	\$ 48	\$ 48		\$ 48		
Revenues Over/(Under) Expenditures	-	-	-		-		
Ending Fund Balance - LEPC Fund	\$ 48	\$ 48	\$ 48		\$ 48		
Beginning Fund Balance - Senior Citizens Fund	\$ 114,841	\$ 115,478	\$ 115,922		\$ 114,841		
Revenues Over/(Under) Expenditures	637	444	930		2,011		
Ending Fund Balance - Senior Citizens Fund	\$ 115,478	\$ 115,922	\$ 116,852		\$ 116,852		

* Line item not budgeted.
 ** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2018	Qtr 2 3/31/2019	Qtr 3 6/30/2019	Qtr 4 9/30/2019	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>SPECIAL REVENUE DISTRICTS</u>								
REVENUE SUMMARY:								
Crime Control and Prevention District	\$ 129,617	\$ 408,867	\$ 492,802	\$ 1,031,286	\$ 1,965,617	\$ 934,331	47.53%	
Fire Control Prevention and EMS District	138,207	446,691	536,104	1,121,002	4,143,224	3,022,222	72.94%	
Total Revenue	<u>267,824</u>	<u>855,558</u>	<u>1,028,906</u>	<u>2,152,288</u>	<u>6,108,841</u>	<u>3,956,553</u>	64.77%	
EXPENDITURE SUMMARY:								
Crime Control and Prevention District	281,289	248,234	406,369	935,892	1,965,617	1,029,725	52.39%	
Fire Control Prevention and EMS District	259,682	877,714	1,432,766	2,570,162	4,143,224	1,573,062	37.97%	
Total Expenditures	<u>540,971</u>	<u>1,125,948</u>	<u>1,839,135</u>	<u>3,506,054</u>	<u>6,108,841</u>	<u>2,602,787</u>	42.61%	
Special Revenue Districts Revenues O(U) Expenditures	\$ (273,147)	\$ (270,390)	\$ (810,229)	\$ (1,353,766)	\$ -			
<hr/>								
<u>FUND BALANCE</u>								
Beginning Fund Balance - CCPD	\$ 5,019,218	\$ 4,867,546	\$ 5,028,179	\$ 5,019,218				
Revenues Over/(Under) Expenditures	<u>(151,672)</u>	<u>160,633</u>	<u>86,433</u>	<u>95,394</u>				
Ending Fund Balance - CCPD	<u>\$ 4,867,546</u>	<u>\$ 5,028,179</u>	<u>\$ 5,114,612</u>	<u>\$ 5,114,612</u>				
Beginning Fund Balance - FCPEMSD	\$ 2,985,538	\$ 2,864,063	\$ 2,433,040	\$ 2,985,538				
Revenues Over/(Under) Expenditures	<u>(121,475)</u>	<u>(431,023)</u>	<u>(896,662)</u>	<u>(1,449,160)</u>				
Ending Fund Balance - FCPEMSD	<u>\$ 2,864,063</u>	<u>\$ 2,433,040</u>	<u>\$ 1,536,378</u>	<u>\$ 1,536,378</u>				

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
NINE MONTHS ENDED JUNE 30, 2019 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	<u>Qtr 1</u> <u>12/31/2018</u>	<u>Qtr 2</u> <u>3/31/2019</u>	<u>Qtr 3</u> <u>6/30/2019</u>	<u>Qtr 4</u> <u>9/30/2019</u>	<u>YTD</u> <u>Actual</u>	<u>Amended</u> <u>Budget</u>	<u>Remaining</u> <u>Budget</u>	<u>Remaining</u> <u>Budget %</u>
DEER PARK COMMUNITY DEVELOPMENT CORPORATION								
REVENUE SUMMARY:								
Taxes	\$ 259,892	\$ 822,521	\$ 983,688		\$ 2,066,101	\$ 2,800,000	\$ 733,899	26.21%
Other	<u>549</u>	<u>2,621</u>	<u>1,230</u>		<u>4,400</u>	<u>1,100</u>	<u>(3,300)</u>	**
Total Revenue	<u>260,441</u>	<u>825,142</u>	<u>984,918</u>		<u>2,070,501</u>	<u>2,801,100</u>	<u>730,599</u>	26.08%
EXPENDITURE SUMMARY:								
Operating Expenditures	-	2,000	-		2,000	124,800	122,800	98.40%
Transfer for Pay-As-You-Go Expenditures	-	-	-		-	100,000	100,000	100.00%
Transfer to Debt Service Fund	-	-	1,154,865		1,154,865	1,307,126	152,261	11.65%
Total Expenditures	<u>-</u>	<u>2,000</u>	<u>1,154,865</u>		<u>1,156,865</u>	<u>1,531,926</u>	<u>375,061</u>	24.48%
Deer Park Community Development Corporation Fund Revenues O/(U) Expenditures	<u>\$ 260,441</u>	<u>\$ 823,142</u>	<u>\$ (169,947)</u>		<u>\$ 913,636</u>	<u>\$ 1,269,174</u>		
<hr/>								
FUND BALANCE								
Beginning Fund Balance	\$ 3,779,572	\$ 4,040,013	\$ 4,863,155		\$ 3,779,572			
Revenues Over/(Under) Expenditures	<u>260,441</u>	<u>823,142</u>	<u>(169,947)</u>		<u>913,636</u>			
Ending Fund Balance	<u>\$ 4,040,013</u>	<u>\$ 4,863,155</u>	<u>\$ 4,693,208</u>		<u>\$ 4,693,208</u>			

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY OF AD VALOREM (PROPERTY) TAX
FISCAL YEAR 2017 - FISCAL YEAR 2019**

Fiscal Month	FY 2017		FY 2018		FY 2019	
	Ad Valorem *	Industrial	Ad Valorem *	Industrial	Ad Valorem *	Industrial
Oct	\$ 348,751	\$ -	\$ 471,868	\$ -	\$ 572,637	\$ -
Nov	1,044,652	-	1,254,064	112,192	1,058,251	794,360
Dec	7,111,516	13,178,476	8,048,053	12,804,889	8,830,106	10,706,189
Jan	7,688,458	260,783	6,722,377	65,586	7,036,566	406,679
Feb	1,067,393	213,330	1,384,431	65,825	1,166,083	46,786
Mar	422,982	(14,501)	356,288	6,032	342,214	-
Apr	138,187	(9,966)	152,842	2,393	149,608	-
May	188,096	-	116,603	1,679	270,522	-
Jun	63,231	-	112,912	-	125,706	-
Jul	39,116	-	85,127	-	-	-
Aug	15,318	-	47,472	-	-	-
Sep	(226,111)	-	19,008	-	-	-
Total	\$ 17,901,589	\$ 13,628,122	\$ 18,771,045	\$ 13,058,596	\$ 19,551,693	\$ 11,954,014
YTD	\$ 18,073,266	\$ 13,628,122	\$ 18,619,438	\$ 13,058,596	\$ 19,551,693	\$ 11,954,014
% of Budget	102.85%	118.22%	102.79%	115.34%	101.62%	100.37%
Budget	\$ 17,572,173	\$ 11,528,238	\$ 18,114,583	\$ 11,321,524	\$ 19,240,128	\$ 11,910,000
% of Budget	101.87%	118.22%	103.62%	115.34%	101.62%	100.37%
Tax Rate:	\$ 0.720000	/ \$100 valuation	\$ 0.720000	/ \$100 valuation	\$ 0.720000	/ \$100 valuation
General	\$ 0.519943	/ \$100 valuation	\$ 0.533514	/ \$100 valuation	\$ 0.549389	/ \$100 valuation
Debt Service	\$ 0.200057	/ \$100 valuation	\$ 0.186486	/ \$100 valuation	\$ 0.170611	/ \$100 valuation

* Includes delinquent taxes and penalties and interest for the General and Debt Service Funds.

**CITY OF DEER PARK
SUMMARY OF SALES & MIXED BEVERAGE TAX
FISCAL YEAR 2017 - FISCAL YEAR 2019**

Payment		City of Deer Park			CCPD			FCPEMSD		
Received	Collected	FY 2017	FY 2018	FY 2019	FY 2017	FY 2018	FY 2019	FY 2017	FY 2018	FY 2019
Oct	Aug	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nov	Sep	681	737	775	-	-	-	-	-	-
Dec	Oct	521,199	602,950	519,061	144,618	144,488	129,314	143,495	158,447	137,879
Jan	Nov	512,669	584,456	517,068	129,899	144,324	127,484	129,091	151,916	135,481
Feb	Dec	657,915	666,769	610,264	164,199	164,040	151,307	164,826	166,067	164,853
Mar	Jan	415,192	453,779	519,639	103,194	113,103	128,544	104,229	114,881	144,803
Apr	Feb	474,902	603,046	550,468	118,942	162,427	135,404	121,077	171,509	143,461
May	Mar	694,899	604,228	729,462	168,850	148,331	180,387	171,752	155,168	205,507
Jun	Apr	475,515	508,044	690,363	120,859	125,780	175,976	125,816	125,249	186,480
Jul	May	571,967	517,106		137,048	120,073		138,851	124,630	
Aug	Jun	539,270	534,090		133,257	131,922		139,741	134,837	
Sep	Jul	1,561,136	1,563,853		387,025	381,722		400,241	388,734	
Total		\$ 6,425,345	\$ 6,639,058	\$ 4,137,100	\$ 1,607,891	\$ 1,636,210	\$ 1,028,416	\$ 1,639,119	\$ 1,691,438	\$ 1,118,464
	YTD	\$ 3,752,972	\$ 4,024,009	\$ 4,137,100	\$ 950,561	\$ 1,002,493	\$ 1,028,416	\$ 960,286	\$ 1,043,237	\$ 1,118,464
	% of Budget	64.71%	68.79%	63.65%	72.01%	73.35%	71.66%	72.75%	76.33%	77.93%
	Budget	\$ 5,800,000	\$ 5,850,000	\$ 6,500,000	\$ 1,320,000	\$ 1,366,800	\$ 1,435,200	\$ 1,320,000	\$ 1,366,800	\$ 1,435,200
	% of Budget	110.78%	113.49%	63.65%	121.81%	119.71%	71.66%	124.18%	123.75%	77.93%

Payment		DPCDC		
Received	Collected	FY 2017	FY 2018	FY 2019
Oct	Aug	\$ -	\$ -	\$ -
Nov	Sep	329	356	375
Dec	Oct	260,600	301,475	259,518
Jan	Nov	255,458	291,347	257,598
Feb	Dec	328,946	333,372	305,118
Mar	Jan	207,584	226,877	259,805
Apr	Feb	236,160	300,273	273,805
May	Mar	347,438	302,101	364,717
Jun	Apr	237,745	254,009	345,166
Jul	May	284,163	256,298	
Aug	Jun	269,622	267,032	
Sep	Jul	779,680	780,900	
Total		\$ 3,207,725	\$ 3,314,040	\$ 2,066,102
	YTD	\$ 1,874,260	\$ 2,009,810	\$ 2,066,102
	% of Budget	78.09%	74.44%	73.79%
	Budget	\$ 2,400,000	\$ 2,700,000	\$ 2,800,000
	% of Budget	133.66%	122.74%	73.79%

The following is an approximation of sales tax revenue by category based on a 16-year average from 2002-2017. This represents the most recent data available for the City and provides a relative scale for the source of the City's sales tax revenue.

Retail	33.74%
Wholesale	17.68%
Manufacturing	13.92%
Accommodation/Food Service	10.97%
Construction	8.33%
Real Estate/Rental/Leasing	6.68%
All Other	8.68%

**CITY OF DEER PARK
SUMMARY OF FRANCHISE TAXES
FISCAL YEAR 2017 - FISCAL YEAR 2019**

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>
Oct	\$ 97,905	\$ 100,369	\$ 99,590
Nov	101,466	103,012	197,171
Dec	191,582	200,022	103,810
Jan	66,588	45,804	42,616
Feb	271,448	271,515	277,180
Mar	191,961	195,030	99,685
Apr	56,521	46,304	46,162
May	291,241	319,161	204,382
Jun	207,791	209,573	19,124
Jul	50,683	44,952	
Aug	265,450	358,842	
Sep	<u>302,882</u>	<u>151,364</u>	
Total	<u>\$ 2,095,518</u>	<u>\$ 2,045,948</u>	<u>\$ 1,089,720</u>
YTD	<u>\$ 1,476,503</u>	<u>\$ 1,490,790</u>	<u>\$ 1,089,720</u>
% of Budget	72.02%	76.45%	57.35%
Budget	<u>\$ 2,050,000</u>	<u>\$ 1,950,000</u>	<u>\$ 1,900,000</u>
% of Budget	102.22%	104.92%	57.35%

Franchise taxes represent fees to use the public right-of-way for a private purpose.

**CITY OF DEER PARK
SUMMARY OF DEBT SERVICE PAYMENTS BY TYPE
FISCAL YEAR 2019**

<u>Series</u>	<u>Original Issuance</u>	<u>Debt Outstanding</u>	<u>Fiscal Year Debt Service Payments</u>			
			<u>Principal</u>	<u>Interest 3/15</u>	<u>Interest 9/15</u>	<u>Total</u>
2010 Certificates of Obligation	\$ 7,805,000	\$ 5,670,000	\$ 415,000.00	\$ 125,487.50	\$ 116,150.00	\$ 656,637.50
2010 GO & GO Refunding Bonds	6,295,000	1,475,000	545,000.00	32,212.50	19,950.00	597,162.50
2011 Certificates of Obligation	3,390,000	2,745,000	155,000.00	50,362.50	48,425.00	253,787.50
2011 GO Refunding Bonds	3,490,000	1,455,000	305,000.00	21,062.50	17,250.00	343,312.50
2012 Certificates of Obligation	4,725,000	4,300,000	170,000.00	55,976.25	54,276.25	280,252.50
2012 GO Refunding Bonds	4,510,000	3,255,000	610,000.00	39,375.00	33,275.00	682,650.00
2013 Certificates of Obligation	6,925,000	6,625,000	150,000.00	108,650.00	106,400.00	365,050.00
2014 Certificates of Obligation	6,275,000	5,790,000	240,000.00	104,587.50	100,987.50	445,575.00
2014 GO & GO Refunding Bonds	2,920,000	2,760,000	275,000.00	43,937.50	39,812.50	358,750.00
2015 Certificates of Obligation	7,310,000	5,315,000	690,000.00	79,825.00	72,925.00	842,750.00
2015-A Certificates of Obligation	7,110,000	6,590,000	245,000.00	100,212.50	97,762.50	442,975.00
2016 Certificates of Obligation	9,450,000	5,650,000	665,000.00	44,917.50	39,630.75	749,548.25
2016 Limited Tax Refunding	6,260,000	6,260,000	445,000.00	103,762.50	94,862.50	643,625.00
2016-A Certificates of Obligation	6,885,000	6,540,000	180,000.00	104,912.50	103,112.50	388,025.00
2017 Certificates of Obligation	2,700,000	2,640,000	420,000.00	24,948.00	20,979.00	465,927.00
2017-A Certificates of Obligation	5,150,000	5,020,000	145,000.00	70,775.00	69,325.00	285,100.00
2018 Certificates of Obligation	6,300,000	<u>6,300,000</u>	<u>170,000.00</u>	<u>63,017.62</u>	<u>111,177.50</u>	<u>344,195.12</u>
Total General Obligation Debt		<u>\$ 78,390,000</u>	<u>\$ 5,825,000.00</u>	<u>\$ 1,174,021.87</u>	<u>\$ 1,146,301.00</u>	<u>\$ 8,145,322.87</u>

**CITY OF DEER PARK
SUMMARY OF DEBT SERVICE PAYMENTS
FISCAL YEAR 2019**

Series	Original	Debt	Fiscal Year Debt Service Payments			
	Issuance	Outstanding	Principal	Interest - Mar	Interest - Sep	Total
2010 Certificates of Obligation	\$ 7,805,000	\$ 5,670,000	\$ 415,000.00	\$ 125,487.50	\$ 116,150.00	\$ 656,637.50
2010 GO & GO Refunding Bonds	6,295,000	1,475,000	545,000.00	32,212.50	19,950.00	597,162.50
2011 Certificates of Obligation	3,390,000	2,745,000	155,000.00	50,362.50	48,425.00	253,787.50
2011 GO Refunding Bonds	3,490,000	1,455,000	305,000.00	21,062.50	17,250.00	343,312.50
2012 Certificates of Obligation	4,725,000	4,300,000	170,000.00	55,976.25	54,276.25	280,252.50
2012 GO Refunding Bonds	4,510,000	3,255,000	610,000.00	39,375.00	33,275.00	682,650.00
2013 Certificates of Obligation	6,925,000	6,625,000	150,000.00	108,650.00	106,400.00	365,050.00
2014 Certificates of Obligation	6,275,000	5,790,000	240,000.00	104,587.50	100,987.50	445,575.00
2014 GO & GO Refunding Bonds	2,920,000	2,760,000	275,000.00	43,937.50	39,812.50	358,750.00
2015 Certificates of Obligation	7,310,000	5,315,000	690,000.00	79,825.00	72,925.00	842,750.00
2015-A Certificates of Obligation	7,110,000	6,590,000	245,000.00	100,212.50	97,762.50	442,975.00
2016 Certificates of Obligation	9,450,000	5,650,000	665,000.00	44,917.50	39,630.75	749,548.25
2016 Limited Tax Refunding	6,260,000	6,260,000	445,000.00	103,762.50	94,862.50	643,625.00
2016-A Certificates of Obligation	6,885,000	6,540,000	180,000.00	104,912.50	103,112.50	388,025.00
2017 Certificates of Obligation	2,700,000	2,640,000	420,000.00	24,948.00	20,979.00	465,927.00
2017-A Certificates of Obligation	5,150,000	5,020,000	145,000.00	70,775.00	69,325.00	285,100.00
2018 Certificates of Obligation	6,300,000	6,300,000	170,000.00	63,017.62	111,177.50	344,195.12
Total Debt Service		\$ 78,390,000	\$ 5,825,000.00	\$ 1,174,021.87	\$ 1,146,301.00	\$ 8,145,322.87

ALLOCATION OF DEBT SERVICE BY FUND

Series	Issuance	Outstanding	Principal	Interest - Mar	Interest - Sep	Total
General Fund						
2010 Certificates of Obligation	\$ 7,805,000	\$ 5,670,000	\$ 415,000.00	\$ 125,487.50	\$ 116,150.00	\$ 656,637.50
2010 GO & GO Refunding Bonds	1,573,750	368,750 #	406,134.00	24,004.75	14,866.74	445,005.49
2011 Certificates of Obligation	847,500	686,250 #	38,750.00	12,590.62	12,106.25	63,446.87
2011 GO Refunding Bonds	872,500	363,750 #	76,250.00	5,265.62	4,312.50	85,828.12
2012 Certificates of Obligation	1,181,250	1,075,000 #	42,500.00	13,994.06	13,569.06	70,063.12
2012 GO Refunding Bonds	4,510,000	3,255,000	610,000.00	39,375.00	33,275.00	682,650.00
2013 Certificates of Obligation	1,731,250	1,656,250 #	37,500.00	27,162.50	26,600.00	91,262.50
2014 Certificates of Obligation	1,568,750	1,447,500 #	60,000.00	26,146.87	25,246.87	111,393.74
2014 GO & GO Refunding Bonds	1,483,750	1,578,445 #	130,005.00	26,214.17	24,264.10	180,483.27
2015 Certificates of Obligation	7,310,000	5,315,000	690,000.00	79,825.00	72,925.00	842,750.00
2015-A Certificates of Obligation	1,777,500	1,647,500 #	61,250.00	25,053.12	24,440.62	110,743.74
2016 Certificates of Obligation	9,450,000	5,650,000	665,000.00	44,917.50	39,630.75	749,548.25
2016-A Certificates of Obligation	1,721,250	1,635,000 #	45,000.00	26,228.12	25,778.12	97,006.24
2016 Limited Tax Refunding	6,260,000	6,260,000	445,000.00	103,762.50	94,862.50	643,625.00
2017 Certificates of Obligation	2,700,000	2,640,000	420,000.00	24,948.00	20,979.00	465,927.00
2017-A Certificates of Obligation	1,287,500	1,255,000 #	36,250.00	17,693.75	17,331.25	71,275.00
2018 Certificates of Obligation	1,575,000	1,575,000 #	42,500.00	15,754.41	27,794.38	86,048.79
		<u>42,078,445</u>	<u>4,221,139.00</u>	<u>638,423.49</u>	<u>594,132.14</u>	<u>5,453,694.63</u>
Water/Sewer Fund						
2010 GO & GO Refunding Bonds	\$ 4,721,250	\$ 1,106,250 #	138,866.00	8,207.75	5,083.26	152,157.01
2011 Certificates of Obligation	2,542,500	2,058,750 #	116,250.00	37,771.88	36,318.75	190,340.63
2011 GO Refunding Bonds	2,617,500	1,091,250 #	228,750.00	15,796.88	12,937.50	257,484.38
2012 Certificates of Obligation	3,543,750	3,225,000 #	127,500.00	41,982.19	40,707.19	210,189.38
2013 Certificates of Obligation	5,193,750	4,968,750 #	112,500.00	81,487.50	79,800.00	273,787.50
2014 Certificates of Obligation	4,706,250	4,342,500 #	180,000.00	78,440.63	75,740.63	334,181.26
2014 GO & GO Refunding Bonds	1,436,250	1,181,555 #	144,995.00	17,723.33	15,548.40	178,266.73
2015-A Certificates of Obligation	5,332,500	4,942,500 #	183,750.00	75,159.38	73,321.88	332,231.26
2016-A Certificates of Obligation	5,163,750	4,905,000 #	135,000.00	78,684.38	77,334.38	291,018.76
2017-A Certificates of Obligation	3,862,500	3,765,000 #	108,750.00	53,081.25	51,993.75	213,825.00
2018 Certificates of Obligation	4,725,000	4,725,000 #	127,500.00	47,263.21	83,383.12	258,146.33
		<u>36,311,555</u>	<u>1,603,861.00</u>	<u>535,598.38</u>	<u>552,168.86</u>	<u>2,691,628.24</u>
		\$ 78,390,000	\$ 5,825,000.00	\$ 1,174,021.87	\$ 1,146,301.00	\$ 8,145,322.87

Allocation to General and Water/Sewer Fund

**CITY OF DEER PARK
SUMMARY OF WATER & SEWER CONSUMPTION BILLED
FISCAL YEAR 2017 - FISCAL YEAR 2019**

Fiscal Month	FY 2017		FY 2018		FY 2019	
	Consumption (1,000 gallons)		Consumption (1,000 gallons)		Consumption (1,000 gallons)	
	Water *	Sewer	Water *	Sewer	Water *	Sewer
Oct	95,884	84,671	96,359	85,569	106,100	90,830
Nov	96,356	83,852	94,515	83,389	80,133	71,332
Dec	98,265	84,346	89,559	79,484	82,029	74,997
Jan	92,031	81,597	94,056	85,029	76,544	71,918
Feb	81,251	81,597	79,719	73,955	78,649	74,414
Mar	83,196	77,150	75,531	70,705	72,329	68,967
Apr	79,787	73,047	77,202	73,050	71,112	67,810
May	87,516	78,969	83,179	75,117	81,055	73,146
Jun	92,061	81,247	93,516	83,304	85,979	72,928
Jul	97,902	85,402	115,051	98,802		
Aug	95,562	82,190	95,891	80,527		
Sep	92,253	80,658	115,808	88,528		
Total	<u>1,092,084</u>	<u>974,726</u>	<u>1,110,386</u>	<u>977,459</u>	<u>733,930</u>	<u>666,342</u>
YTD	<u>806,347</u>	<u>726,476</u>	<u>783,636</u>	<u>709,602</u>	<u>733,930</u>	<u>666,342</u>

* Includes water and irrigation meters



Legislation Details (With Text)

File #: ACT 19-029 **Version:** 1 **Name:**
Type: Acceptance **Status:** Agenda Ready
File created: 8/14/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Acceptance of completion and retainage release for the Girls Softball Renovations Phase I to Tandem Service, LLC.
Sponsors: Public Works
Indexes:
Code sections:
Attachments: [img08142019_0001](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Acceptance of completion and retainage release for the Girls Softball Renovations Phase I to Tandem Service, LLC.

The Girls Softball Type B renovated project has been substantially approved for completion therefore we are releasing the final payment and retainage.

The project was substantially completed in July 2019.

The construction cost of the project was \$2,635,392.45 and was funded by Type B funds approved by the voters in May 2015.

Staff is requesting approval of the release of retainage to Tandem Service, LLC and acceptance of completed project.

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO

PAGES

TO: City of Deer Park
701 E. San Augustine
Deer Park, TX 77536

PROJECT: Girls Softball Renovations-
Phase I

APPLICATION NO: 15- Final

Distribution to:

OWNER	
ARCHITECT	X
CONTRACTOR	

FROM: Tandem Service, LLC
4425 FM 2351 Suite 5
Friendswood, TX 77546

ARCHITECT: Half Associates, Inc.
14800 St. Mary's Ln. #160
Houston, TX 77079

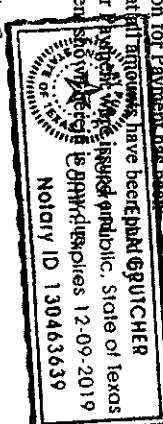
PERIOD TO: 02/01/2019 to
05/24/2019

PROJECT NOS: 31558-6A

CONTRACTORS APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts shown hereon are correct and that the Contractor for Work for which previous Certificates for Payment have been issued has received from the Owner, and that current payments



CONTRACTOR: Tandem Services, LLC

By: *[Signature]* Date: 5-24-2019

State of: TEXAS County of: HARRIS
Subscribed and sworn to before me the 24 day of MAY, 2019.
Notary Public: *[Signature]*
My Commission expires: 12-09-2019

1. ORIGINAL CONTRACT SUM	\$	2,635,392.45
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	2,635,392.45
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	2,625,874.38
5. RETAINAGE:		
a. 0.02 % of Completed Work (Column D + E on G703)	\$	0.00
b. % of Stored Material (Column F on G703)	\$	Included in above
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	2,625,874.38
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	2,573,356.89
8. CURRENT PAYMENT DUE (Line 3 less Line 7)	\$	52,517.49
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	9,518.07

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$0.00	
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, continuing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column 1 on Contracts where variable retaining for line items may apply.

APPLICATION NO: 15 - Final
 APPLICATION DATE: 5/24/2019
 PERIOD TO: 5/24/2019
 ARCHITECT'S PROJECT NO: 31558-6A

ITEM NO.	DESCRIPTION OF WORK	QTY.	UNIT	UNIT PRICE	BID AMOUNT	QUANTITIES		WORK COMPLETED			PERCENT COMPLETE	BALANCE TO FINISH	5% RETAINAGE
						PREVIOUS	CURRENT	PREVIOUS	CURRENT	TOTAL TO DATE			
100.00	SWPPP Compliance	1	LS	\$30,000.00	\$30,000.00	1	1.00	\$30,000.00			100.00%	\$0.00	\$600.00
200.00	Remove and Dispose Concrete Pavement	4,214	SY	\$5.50	\$23,177.00	4214	4214	\$23,177.00			100.00%	\$0.00	\$463.34
200.01	Remove and Dispose 6" Curb	854	LF	\$2.00	\$1,708.00	854	854	\$1,708.00			100.00%	\$0.00	\$34.16
200.02	Remove up to 2" of Soil at Existing Landscape	200	SY	\$4.50	\$900.00	200	200	\$900.00			100.00%	\$0.00	\$18.00
200.03	Demo Restaurant/Concession Building	1	LS	\$10,000.00	\$10,000.00	1	1	\$10,000.00			100.00%	\$0.00	\$200.00
200.04	Remove and Dispose Misc Structures	46	EA	\$700.00	\$32,200.00	46	46	\$32,200.00			100.00%	\$0.00	\$644.00
200.05	Remove and Dispose Sign	5	EA	\$200.00	\$1,000.00	5	5	\$1,000.00			100.00%	\$0.00	\$20.00
200.06	Remove, Store and Reinstall Sign	9	EA	\$350.00	\$3,150.00	9	9	\$3,150.00			100.00%	\$0.00	\$63.00
200.07	Remove and Dispose Light Pole, Fixtures, and	19	EA	\$7,030.00	\$7,030.00	19	19	\$7,030.00			100.00%	\$0.00	\$140.60
200.08	Remove and Dispose Chainlink Fence and Post	4,178	LF	\$2.00	\$8,356.00	4178	4178	\$8,356.00			100.00%	\$0.00	\$167.12
200.09	Remove, Store and Reinstall Split-Rail Fence	30	LF	\$35.00	\$1,050.00	30	30	\$1,050.00			100.00%	\$0.00	\$21.00
200.10	Blot Cleaning of Pavement Markings	405	LF	\$3.00	\$1,215.00	405	405	\$1,215.00			100.00%	\$0.00	\$24.30
200.11	Remove and Dispose Bollard	2	EA	\$100.00	\$200.00	2	2	\$200.00			100.00%	\$0.00	\$4.00
200.12	Remove and Dispose 12" RCP Storm Sewer	113	LF	\$5.00	\$565.00	113	113	\$565.00			100.00%	\$0.00	\$11.30
200.13	Remove and Salvage Fire Hydrant	1	EA	\$1,650.00	\$1,650.00	1	1	\$1,650.00			100.00%	\$0.00	\$33.00
200.14	Remove and Dispose Booster Pump	1	EA	\$1,650.00	\$1,650.00	1	1	\$1,650.00			100.00%	\$0.00	\$33.00
200.15	Remove and Dispose Domestic Water Meter	2	EA	\$1,650.00	\$3,300.00	2	2	\$3,300.00			100.00%	\$0.00	\$66.00
200.16	Remove and Dispose 2" PVC Water Line	2,500	LF	\$0.85	\$2,125.00	2500	2500	\$2,125.00			100.00%	\$0.00	\$42.50
200.17	Remove and Dispose Irrigation System	8	EA	\$300.00	\$2,400.00	8	8	\$2,400.00			100.00%	\$0.00	\$48.00
200.18	Mow and Destit Existing Swale	1,424	CY	\$4.50	\$12,442.50	1424	1424	\$12,442.50			100.00%	\$0.00	\$569.60
200.19	Excavation	2,765	CY	\$19.00	\$52,335.00	2765	2765	\$52,335.00			100.00%	\$0.00	\$2,688.85
200.20	Import Soil	8,547	CY	\$19.00	\$162,393.00	8547	8547	\$162,393.00			100.00%	\$0.00	\$1,066.80
200.21	2 1/2" PVC Water Line-SCH 40, All Fittings	178	LF	\$30.00	\$5,340.00	178	178	\$5,340.00			100.00%	\$0.00	\$104.04
200.22	6" PVC Water Line, C-900, DR, 18, Class 23	74	LF	\$17.00	\$1,258.00	74	74	\$1,258.00			100.00%	\$0.00	\$25.16
200.23	4" Irrigation Sleeve, SCH 40 PVC	18	LF	\$99.00	\$1,782.00	18	18	\$1,782.00			100.00%	\$0.00	\$35.16
200.24	6" Irrigation Sleeve, SCH 40 PVC	54	LF	\$34.00	\$1,836.00	54	54	\$1,836.00			100.00%	\$0.00	\$35.92
200.25	6" x 2" Service Saddle	1	EA	\$780.00	\$780.00	1	1	\$780.00			100.00%	\$0.00	\$15.60
200.26	6" SCH 40 PVC Sanitary Sewer, 5'-10" Depth	19	LF	\$54.00	\$1,026.00	19	19	\$1,026.00			100.00%	\$0.00	\$20.52
200.27	18" HDPE Storm Sewer	321	LF	\$83.00	\$26,643.00	321	321	\$26,643.00			100.00%	\$0.00	\$532.86
200.28	24" HDPE Storm Sewer	106	LF	\$98.00	\$10,388.00	106	106	\$10,388.00			100.00%	\$0.00	\$207.76
200.29	30" HDPE Storm Sewer, 5'-10" Depth	80	LF	\$115.00	\$9,200.00	80	80	\$9,200.00			100.00%	\$0.00	\$184.00
200.30	18" RCP Storm Sewer, 0'-5" Depth	108	LF	\$128.00	\$13,824.00	108	108	\$13,824.00			100.00%	\$0.00	\$276.48
200.31	Fire Hydrant Assembly	1	EA	\$5,760.00	\$5,760.00	1	1	\$5,760.00			100.00%	\$0.00	\$115.20
200.32	Type "A" Gate Inlet	4	EA	\$1,680.00	\$6,720.00	4	4	\$6,720.00			100.00%	\$0.00	\$134.40
200.33	Trench Safety System, 0'-5" Depth	499	LF	\$1.20	\$598.80	499	499	\$598.80			100.00%	\$0.00	\$11.98
200.34	Trench Safety System, 5'-10" Depth	281	LF	\$2.40	\$674.40	281	281	\$674.40			100.00%	\$0.00	\$13.49
200.35	Service Pedestal	1	EA	\$1,500.00	\$1,500.00	1	1	\$1,500.00			100.00%	\$0.00	\$31.59
200.36	Conduit SCH 40- 1/2"	270	LF	\$5.85	\$1,579.50	270	270	\$1,579.50			100.00%	\$0.00	\$31.59
200.37	Conduit SCH 40- 3/4"	50	LF	\$6.15	\$307.50	50	50	\$307.50			100.00%	\$0.00	\$6.15
200.38	Conduit SCH 40- 1"	4,800	LF	\$6.50	\$31,200.00	4800	4800	\$31,200.00			100.00%	\$0.00	\$624.00
200.39	Conduit SCH 40- 2"	8,400	LF	\$7.45	\$62,580.00	8400	8400	\$62,580.00			100.00%	\$0.00	\$1,251.60
200.40	Conduit SCH 40- 2 1/2"	1,160	LF	\$8.10	\$9,396.00	1160	1160	\$9,396.00			100.00%	\$0.00	\$187.92
200.41	Conductor No. 350- Insulated	3,060	LF	\$11.15	\$34,119.00	3060	3060	\$34,119.00			100.00%	\$0.00	\$687.38
200.42	Conductor No. 200- Insulated	1,270	LF	\$3.55	\$4,508.50	1270	1270	\$4,508.50			100.00%	\$0.00	\$90.17
200.43	Conductor No. 1- Insulated	50	LF	\$2.45	\$122.50	50	50	\$122.50			100.00%	\$0.00	\$2.45

200.45	Conductor No. 6- Insulated	14,585	LF	\$0.95	\$13,855.75	14,585.00	\$13,855.75	100.00%	\$0.00	\$277.12
200.46	Conductor No. 8- Insulated	18,495	LF	\$0.75	\$13,871.25	18,495.00	\$13,871.25	100.00%	\$0.00	\$277.53
200.47	Conductor No. 10- Insulated	16,230	LF	\$0.55	\$8,926.50	16,230.00	\$8,926.50	100.00%	\$0.00	\$178.55
200.48	Conductor No. 12- Insulated	1,245	LF	\$0.50	\$622.50	1,245.00	\$622.50	100.00%	\$0.00	\$12.45
200.49	Ground Box with Apron	1	EA	\$650.00	\$650.00	1	\$650.00	100.00%	\$0.00	\$13.00
200.50	GFCI Weatherproof Duplex Receptacle	18	EA	\$65.00	\$1,170.00	18	\$1,170.00	100.00%	\$0.00	\$23.40
200.51	GFCI Weatherproof Quadplex Receptacle	2	EA	\$78.00	\$156.00	2	\$156.00	100.00%	\$0.00	\$3.12
200.52	Cabinet	1	EA	\$2,080.00	\$2,080.00	1	\$2,080.00	100.00%	\$0.00	\$41.60
200.53	Main Disc	1	EA	\$4,550.00	\$4,550.00	1	\$4,550.00	100.00%	\$0.00	\$91.00
200.54	Panel H-2-Section	1	EA	\$9,360.00	\$9,360.00	1	\$9,360.00	100.00%	\$0.00	\$187.20
200.55	Control XFMR	1	EA	\$520.00	\$520.00	1	\$520.00	100.00%	\$0.00	\$10.40
200.56	112.5KVA	1	EA	\$4,940.00	\$4,940.00	1	\$4,940.00	100.00%	\$0.00	\$98.80
200.57	SKVA Pwr Zone	1	EA	\$780.00	\$780.00	1	\$780.00	100.00%	\$0.00	\$15.60
200.58	TVSS	1	EA	\$780.00	\$780.00	1	\$780.00	100.00%	\$0.00	\$15.60
200.59	Conduit SCH 40- 1" (AH 2)	350	LF	\$6.50	\$2,275.00	350	\$2,275.00	100.00%	\$0.00	\$45.50
200.60	Conductor No. 10- Insulated (Alt 2)	1,050	LF	\$0.55	\$577.50	1,050	\$577.50	100.00%	\$0.00	\$11.55
200.61	Conduit SCH 40- 2" (Alt 1)	450	LF	\$7.50	\$3,375.00	450	\$3,375.00	100.00%	\$0.00	\$67.50
200.62	Conductor No. 8- Insulated (Alt 1)	1,460	LF	\$0.80	\$1,168.00	1,460	\$1,168.00	100.00%	\$0.00	\$23.56
200.63	Barring Cage Lighting (RAB Lighting: pole, si	4	EA	\$3,605.00	\$14,420.00	4	\$14,420.00	100.00%	\$0.00	\$288.40
200.64	Lighting (RAB Lighting: pole, single head fixt	4	EA	\$3,605.00	\$14,420.00	4	\$14,420.00	100.00%	\$0.00	\$288.40
200.65	Lighting (RAB Lighting: pole, four head fixtu	4	EA	\$5,750.00	\$23,000.00	4	\$23,000.00	100.00%	\$0.00	\$575.00
200.66	Lighting (RAB Lighting: pole, four head fixtu	2	EA	\$11,500.00	\$23,000.00	2	\$23,000.00	100.00%	\$0.00	\$575.00
300.01	5" Reinforced Concrete Pavement	3,762	SY	\$42.00	\$158,004.00	3,762	\$158,004.00	100.00%	\$0.00	\$3,160.08
300.02	6" Reinforced Concrete Pavement	2,051	SY	\$41.00	\$84,091.00	2,051	\$84,091.00	100.00%	\$0.00	\$1,681.82
300.03	7" Reinforced Concrete Pavement	4,742	SY	\$43.00	\$203,906.00	4,742	\$203,906.00	100.00%	\$0.00	\$4,078.12
300.04	8" Reinforced Concrete Pavement	118	SY	\$57.50	\$6,785.00	118	\$6,785.00	100.00%	\$0.00	\$135.70
300.05	TracGrid Pro Pile Grass Paving System	1,356	LF	\$4.00	\$5,424.00	1,356	\$5,424.00	100.00%	\$0.00	\$108.48
300.06	Concrete Wheelstops	123	EA	\$65.00	\$7,995.00	123	\$7,995.00	100.00%	\$0.00	\$159.90
300.07	6% Hydrated Lime	249	TONS	\$5,500.00	\$1,372,500.00	249	\$1,372,500.00	100.00%	\$0.00	\$966.20
300.08	8" Subgrade Preparation	12,573	SY	\$4.50	\$56,578.50	12,573	\$56,578.50	100.00%	\$0.00	\$1,131.57
400.00	Collapsible Bolts	2	EA	\$1,400.00	\$2,800.00	2	\$2,800.00	100.00%	\$0.00	\$56.00
400.01	Fixed Pipe Bolld	4	EA	\$500.00	\$2,000.00	4	\$2,000.00	100.00%	\$0.00	\$80.00
400.02	Decalable Warning Surface Mat Model #A1er	51	SF	\$35.00	\$1,785.00	51	\$1,785.00	100.00%	\$0.00	\$35.70
400.03	6" ht. Chain Link Fence	1,460	LF	\$18.00	\$26,280.00	1,460	\$26,280.00	101.92%	-\$504.00	\$535.68
400.04	8" ht. Chain Link Fence	2,182	LF	\$28.00	\$61,096.00	2,182	\$61,096.00	100.00%	\$0.00	\$1,221.92
400.05	10" ht. Chain Link Fence	624	LF	\$38.00	\$23,712.00	624	\$23,712.00	100.00%	\$0.00	\$474.24
400.06	8" ht. Chain Link Fencing with Slats	90	LF	\$32.00	\$2,880.00	90	\$2,880.00	100.00%	\$0.00	\$57.60
400.07	6" ht. Double-Chain Link Gate	13	EA	\$1,375.00	\$17,875.00	13	\$17,875.00	100.00%	\$0.00	\$357.50
400.08	8" ht. Chain Link Double Gate with Slats (6' Lx	2	EA	\$1,625.00	\$3,250.00	2	\$3,250.00	100.00%	\$0.00	\$65.00
400.09	8" ht. Chain Link Double Gate (5.5' Lx6')	5	EA	\$1,440.00	\$7,200.00	5	\$7,200.00	100.00%	\$0.00	\$144.00
400.10	8" ht. Chain Link Double Gate (10' Lx6')	1	EA	\$1,690.00	\$1,690.00	1	\$1,690.00	100.00%	\$0.00	\$33.80
400.11	20' ht. Chain Link Backstop	6	EA	\$9,420.00	\$56,520.00	6	\$56,520.00	100.00%	\$0.00	\$1,130.40
400.12	Dugout	12	EA	\$5,700.00	\$68,400.00	12	\$68,400.00	100.00%	\$0.00	\$1,368.00
400.13	Bathing Cages	2	EA	\$20,530.00	\$41,060.00	2	\$41,060.00	100.00%	\$0.00	\$821.20
400.14	Player Benches	12	EA	\$250.00	\$3,000.00	12	\$3,000.00	100.00%	\$0.00	\$60.00
400.15	Bleachers- Type 1	12	EA	\$500.00	\$6,000.00	12	\$6,000.00	100.00%	\$0.00	\$120.00
400.16	Foul Poles	12	EA	\$1,400.00	\$16,800.00	12	\$16,800.00	100.00%	\$0.00	\$336.00
400.17	Skinned Infield	7,915	SY	\$24.85	\$196,687.75	7,915.00	\$196,687.75	100.00%	\$0.00	\$3,933.76
400.18	Home Plate, Bases, Pitcher Rubber	6	EA	\$250.00	\$1,500.00	6	\$1,500.00	100.00%	\$0.00	\$70.00
400.19	Dedication Plaque	1	EA	\$3,500.00	\$3,500.00	1	\$3,500.00	100.00%	\$0.00	\$70.00
500.00	Complete Automatic Irrigation System for Fie	1	LS	\$138,530.00	\$138,530.00	1.00	\$138,530.00	100.00%	\$0.00	\$2,770.60
500.01	Topsoil for Fields	19,200	SY	\$4.50	\$86,400.00	19,200	\$86,400.00	100.00%	\$0.00	\$1,728.00
500.02	Hydromulch, Common Bermuda	6	AC	\$10,800.00	\$10,800.00	6	\$10,800.00	100.00%	\$0.00	\$216.00
500.03	Field Grass sodding, TIF 419'	19,200	SY	\$6.00	\$115,200.00	19,200	\$115,200.00	100.00%	\$0.00	\$2,304.00

600.00	Custom Concession/Restroom Building	1	LS	\$340,530.00	\$340,530.00	1.00	1.00	\$340,530.00	\$340,530.00	100.00%	\$0.00	\$6,810.60
600.01	Maintenance Building	1	LS	\$30,530.00	\$30,530.00	1.00	1.00	\$30,530.00	\$30,530.00	100.00%	\$0.00	\$610.60
700.00	Owner Contingency	1	LS	\$10,022.07	\$10,022.07	0	0	\$0.00	\$10,022.07	100.00%	\$0.00	
CM1	Tree Removal and Disposal	1	LS	\$2,469.36	\$2,469.36	1	1	\$2,469.36	\$2,469.36	100.00%	\$0.00	\$49.39
CM2	Cleaning Maintenance Building Area	1	LS	\$3,242.67	\$3,242.67	1	1	\$3,242.67	\$3,242.67	100.00%	\$0.00	\$64.85
CM3	Concession Building Fenced Pad	1	LS	\$3,776.42	\$3,776.42	1	1	\$3,776.42	\$3,776.42	100.00%	\$0.00	\$75.53
CM4	Irrigation RPZ and Guard Shack Assembly	1	LS	\$1,820.00	\$1,820.00	1	1	\$1,820.00	\$1,820.00	100.00%	\$0.00	\$36.40
CM5	SET's Purchase and Place, Replace Trenchard with 6" Concrete Paving, Raise the Lighting Poles Concrete Bases from 3" to 3'	1	LS	\$5,345.80	\$5,345.80	1	1	\$5,345.80	\$5,345.80	100.00%	\$0.00	\$106.92
CM6	Extra Concrete and Flatwork	1	LS	\$18,636.00	\$18,636.00	1	1	\$18,636.00	\$18,636.00	100.00%	\$0.00	\$372.72
CM7	Changes to Mueller Building	1	LS	\$4,292.63	\$4,292.63	1	1.00	\$4,292.63	\$4,292.63	100.00%	\$0.00	\$85.85
CM8	Credit for Irrigation Changes and Addition of 6" Concrete for Maintenance Building	1	LS	\$3,538.00	\$3,538.00	1	1.0	\$3,538.00	\$3,538.00	100.00%	\$0.00	\$70.76
CM9	Additional Trusses for Concession Building	1	LS	\$4,687.00	\$4,687.00	1	1	\$4,687.00	\$4,687.00	100.00%	\$0.00	\$93.74
CM10	Install 24 Electrical Mighty Posts	24	EA	\$105.00	\$2,520.00	24	24.00	\$2,520.00	\$2,520.00	100.00%	\$0.00	\$50.40
CM11-R	Electrical Items	1	LS	\$18,014.05	\$18,014.05	1	1.0	\$18,014.05	\$18,014.05	100.00%	\$0.00	\$360.28
CM12	R Panels for Dugouts per City's Request, Change top rail to 1 5/8", change posts to 2 3/8" and outfield fence from 8' to 6"	1	LS	\$5,636.00	\$5,636.00	1	1.0	\$5,636.00	\$5,636.00	100.00%	\$0.00	\$112.72
R-1	3% of Recharge to Date	1	LS	\$78,666.73	\$78,666.73	1	1.0	\$78,666.73	\$78,666.73			
R-2	2% of Recharge to Date	1	LS	\$52,517.49	\$52,517.49	1	1.0	\$52,517.49	\$52,517.49			
	GRAND TOTALS			\$2,658,392.45	\$2,658,392.45			\$2,658,392.45	\$2,658,392.45	99.64%	\$9,518.06	\$52,517.49



Legislation Details (With Text)

File #: ACT 19-028 **Version:** 1 **Name:**
Type: Acceptance **Status:** Agenda Ready
File created: 8/14/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Acceptance of the Parks and Recreation Commission Board's recommendation in regards to fundraising options for the Pony Baseball League parking privilege and gate fees for DPISD JV Girls Softball Tournament as a fundraiser.
Sponsors: Parks & Recreation
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Acceptance of the Parks and Recreation Commission Board's recommendation in regards to fundraising options for the Pony Baseball League parking privilege and gate fees for DPISD JV Girls Softball Tournament as a fundraiser.

Both items were in discussion at the June and July's PARC meetings with request to staff to research other organizations use of the proposed items. Staff discussed at the July PARC meeting the research that was obtained.

Discussion occurred that fundraisers were permitted, but that selling parking spaces could create issues due to limited parking options at the complex. Motion was made to not approve or allow the sale of designated parking spaces as a fundraiser due to limited parking options.

The recommendation was made by the Commission to City Council to allow DPISD to charge a gate fee for their JV softball tournament for one year only.

None at this time.

Accept the Parks and Recreation Commission Board's recommendation in regards to fundraising option for the Pony Baseball league parking privilege and of gate fees for DPISD JV Girls Softball Tournament as a fundraiser.



Legislation Details (With Text)

File #: AUT 19-039 **Version:** 1 **Name:**
Type: Authorization **Status:** Agenda Ready
File created: 8/12/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Authorization to seek bids for the fabrication of the Wastewater Plant clarifier launder covers.
Sponsors: Public Works
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Authorization to seek bids for the fabrication of the Wastewater Plant clarifier launder covers.

Summary:

On June 18, 2019 the council approved a contract with CDM Smith to develop specifications and bid documents to bid the fabrication of launder covers (weir covers) on the three clarifiers at the wastewater plant. The covers turned out to not be a sole source item so development of specifications and bid documents were required to bid the project. The estimated cost of fabrication and delivery of the covers is \$200,000.

Fiscal/Budgetary Impact:

404-505-4904

Staff recommends council authorize bidding of the launder cover fabrication.



Legislation Details (With Text)

File #: AUT 19-040 **Version:** 1 **Name:**
Type: Authorization **Status:** Agenda Ready
File created: 8/14/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Authorization to seek bids for mowing services for Center Street, 13th Street, Highway 225 and pocket areas.
Sponsors: Parks & Recreation
Indexes:
Code sections:
Attachments: [RFP MOWING Maintnace Services 090219](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Authorization to seek bids for mowing services for Center Street, 13th Street, Highway 225 and pocket areas.

Seeking bidders to complete the mowing and edging on the attached specified medians, entrances and right of ways, and additional maintenance services in Deer Park, Texas 77536.

Contract will be funded by the FY 2019-20 general fund. The FY 2019-20 budget included an amount of \$90,000.

Authorize to seek bids for mowing services for Center Street, 13th Street, Highway 225 and pocket areas for FY 2019-20.

Mowing Service for City of Deer Park

CITY OF DEER PARK SOLICITATION OVERVIEW

The City of Deer Park is soliciting bid for:

Title: Mowing Services for the City of Deer Park
Commodity: Parks and Recreation/ Public Works
Due Date: September 12, 2019
Location: City Secretary Office at City Hall
710 E. San Augustine
Deer Park, Texas 77536-4258

Project Description

The City of Deer Park is seeking bidders via these specifications for the process necessary to complete the mowing and edging on the below specified medians, entrances and right of ways, and additional maintenance services in Deer Park, Texas 77536.

General Conditions

- A. Bids received after the date and time specified on the Request for Bid packet shall be returned unopened and will be considered void and unacceptable. The City of Deer Park is not responsible for lateness of mail carrier, etc., and time/date stamp in the office of the City Secretary shall be the official time of receipt.
- B. Bids cannot be altered or amended after closing date. Alterations made before closing must be initialed by bidder guaranteeing authenticity. Bids may not be withdrawn after bid closing date except in the case of a bonafide substantial error.
- C. Bids will be received and publicly acknowledged at the location, date and time identified in the Bid packet. Bidders, their representative and interested persons may be present. The bids received will be publicly opened and read aloud. Bids shall remain effective for a period of one hundred and twenty (120) days from the date and time identified in the Bid packet.
- D. By submitting a bid, the bidder certifies that (s)he has fully read and understands the Request for Bid packet and has full knowledge of the scope, quantity and quality of the services to be furnished and intends to adhere to the provisions described or modified herein.
- E. The bidder shall furnish any additional information as the City of Deer Park may require. The City reserves the right to make investigations of the qualifications of the bidder, as it deems appropriate.
- F. Bidders must be able to adhere to all provisions of the enclosed contract.
- G. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract.
- H. Bidders are advised that all City contracts are subject to all legal requirements provided in the City Charter and/or applicable City Ordinance, State and Federal Statues.
- I. All reports, drawings and other deliverables prepared under this Contract by the successful bidder shall be and remain the property of the City upon City's compensation of the successful bidder for its services as herein provided. Successful bidder shall not release to others information furnished by the City without prior approval of the Purchasing Manager.
- J. Any bid that does not contain all of the information requested in the Bid packet may be considered as incomplete and may be rejected by the City of Deer Park.

Mowing Service for City of Deer Park

K. Bids must be signed by an officer of the firm who is authorized to bind the firm.

Required Bidder Pre-Bid Meeting

There will be a required pre-bid meeting on Wednesday, September 4, 2019 at 2:00 p.m. Central Standard Time. The meeting will be held in Room 12 in the Community Center, which is located at 610 E. San Augustine in Deer Park.

If you are considering responding to this bid, you must attend the pre-bid meeting. *(Please RSVP by September 1, 2019 to the Parks and Recreation Director listed below to indicate the number of people that will be attending from your firm.)*

Timetable

Responses to this bid are due and must be received at the City of Deer Park, 710 E San Augustine St, Deer Park, Texas 77536-4258, no later than 2:00 p.m., Central Standard Time, on September 12, 2019. Responses are to be addressed to the attention of City Secretary, City of Deer Park.

The following tentative schedule has been established for this Request for Bids.

REQUEST FOR BID release	August 20, 2019
Deadline to RSVP to Pre-Bid Meeting	September 1, 2019
Required Pre-Bid Meeting	September 4, 2019
Deadline for submitting questions	September 9, 2019
Bids due	September 12, 2019
Recommendation for approval	September 17, 2019
Contract start date	October 1, 2019

Submittals:

The following instructions describe the form in which bids must be presented. Bid documents must be prepared simply, economically, and provide a straight-forward, concise response to the requirements of the Request for Bid packet. Completeness and clarity of content must be emphasized. The requirements stated do not preclude bidders from furnishing additional reports, functions, or other information as deemed appropriate. Five (5) originals and One (1) digital copy shall be submitted.

Public Bid Opening:

There will be a public bid opening in the City Council Chambers at City Hall immediately following the bid due time/date. Interested parties are invited to attend.

Mowing Service for City of Deer Park

Written Questions:

Questions may be submitted through the Director of Parks and Recreation, Charlie Sandberg: csandberg@deerparktx.org.

Questions of a substantial nature will be addressed in an addendum, posted on the City's Purchasing Web page for all interested parties.

Mowing Service for City of Deer Park

TABLE OF CONTENTS

Solicitation Overview.....	1-3
Table of Contents.....	4
Specifications.....	5-8
Bid Pricing Page.....	9
Mandatory Pre-Bid Meeting	10
Summary Response Page.....	11
Standard Terms and Conditions	12-16
Attachment A, General Instructions to Bidders.....	17-18
Attachment B, Special Instructions to Bidders	19
Attachment C, Checklist for Bidders	20
Attachment D, Conflict of Interest Instructions.....	21
Attachment E, Conflict of Interest Statement.....	22
Attachment F, Insurance Affidavit.....	23
Attachment G, Indemnification by Contractor.....	24
Attachment H, Contractor’s Certification of Workers’ Compensation.....	25
Attachment I, No Bonding Requirements.....	26
Attachment J, Instructions for Standard Contract.....	27-28
Attachment K, Standard Contract and Acknowledgement.....	29
Attachment L, Standard Contract for Services	30-31
Attachment M, Partnership Acknowledgement	32
Attachment N, Sample Mowing Services Map	33-43

Mowing Service for City of Deer Park

SPECIFICATIONS

SECTION I: Bid Intent

Premises

The City of Deer Park is seeking bids for the process necessary to complete the mowing and edging on the below specified medians, entrances and right of ways, and additional maintenance services in Deer Park, Texas 77536.

Contract Length

Contract will run from October 1, 2019 to September 30, 2020. The City of Deer Park will then have the option to renew the contract with the current vendor for an additional year of service. This option may be exercised for up to four (4) concurrent years. This option will be reviewed on July 1st of each year. After the second year of the contract, price adjustments may be made, however adjustments will not exceed the Houston Area Consumer Price Index for those services. The City of Deer Park reserves the right to not exercise this option after the initial year contract is completed. If at any time during the contract term the vendor does not meet the requirements specified herein, the City shall have the right to cancel the contract with 60-days written notice. The vendor may also give a 60-day notice to terminate the contract.

Schedules

The proposed minimum required mowing schedule is included on pages 6-8 in this package; however, additional work may need to be completed as required.

General Standards

Park Operations Supervisor or designee will monitor the quality of work provided by the contractor's staff and will immediately report to the successful Contractor if the standards are not met. The successful Contractor will then have one business day to take corrective action in a manner deemed satisfactory to the Park Operations Supervisor.

Contractor is responsible for appointing or selecting a designated representative to serve as spokesperson or point of contact on behalf of the contractor. The Contractor agrees to notify the Park Operations Supervisor of any changes associated with the designated representative (i.e. contact information, representative change, etc.) in a timely manner not to exceed five (5) business days.

Contractor's employees are not to be accompanied in their work area by acquaintances, family members, assistants, or any other person unless said person is an authorized employee of the Contractor and has met the requirements as established in these specifications.

Staff and Employees of the Contractor

Mowing Service for City of Deer Park

Contractor shall provide supervision of all work crews at all times while performing work under this agreement. Personal supervision is not required provided that equipment or other means are provided that enable the work crew to communicate with the Contractor at all times.

The Contractor's job supervisor and additional personnel as deemed necessary must be fluent in the English language. There is to be, at a minimum, one (1) person on each shift on site, who can speak, read and write English.

Contractor shall be solely responsible for any injuries to Contractor's personnel while servicing the medians, entrances and right of ways under this contract.

Contractor is responsible for appointing or selecting a designated representative to serve as spokesperson or point of contact on behalf of the contractor. The Contractor agrees to notify the Park Operations Supervisor of any changes associated with the designated representative (i.e. Contact information, representative change, etc.) in a timely manner not to exceed five (5) business days.

Uniforms

Contractor will provide uniforms for staff that project a professional image including appropriate footwear. Uniforms shall be neat in appearance, no holes, stains, etc. In addition, Contractor shall provide their employees with all necessary safety equipment (i.e. safety vest, glasses, ear plugs, etc.) and insure that they are practicing safe work environment habits.

Equipment

Contractor warrants that all such equipment for servicing medians, entrances and right of ways are adequate for the work. Mowing equipment shall be equipped with sharp blades so it does not tear, but cleanly cut the blades of grass. Additionally, the Contractor shall maintain or have immediate access to adequate backup equipment in order to sustain continuous operations in the event of equipment failure. The use of insufficient and / or inadequate machinery or equipment as determined by the Park Operations Supervisor shall be deemed a breach of the contract.

Contractor shall be responsible for all damages to his equipment during the course of this agreement. The City reserves the right to condemn Contractor's equipment, if said equipment is judged to be unsafe for use, posing a health and/or safety matter, or is otherwise working improperly.

Any damage incurred to City of Deer Park's property by the Contractor's staff will be repaired by the Contractor. All costs associated with repair will be the Contractor's responsibility.

Work Schedule

This contract requires, as a minimum, the following work schedule:

The Contractor will be held to mowing and edging on Wednesday mornings for Area "A" & Area "B" only. It is recommended that the mowing day for Option C begin on either a Monday or Tuesday. Rain out days will be followed by the next available day on all areas.

The following schedule will be observed:

Mowing Service for City of Deer Park

- Area “A” - Twice Weekly March – September (Weekly October-February)
- Area “B” - Weekly March – September (Bi-Weekly October-February)
- Area “C” - Bi –Weekly March – September (Monthly October-February)
- Alternate “1” - Annually

SECTION II: Designated Mowing and Service Areas

Area “A”

- Medians on Center Street
- Right-of-ways along the side of Center Street
- Three (3) medians on Pasadena Blvd.
- Left hand turn lane curbs on Center Street
- Stormwater drain inlets on Center Street

Area “B”

- Medians on 13th Street
- Right-of-ways along 13th Street
- Left hand turn lane curbs on 13th Street
- Stormwater drain inlets on 13th Street
- Right-of-ways along the side of X-Street

Area “C”

- Medians adjacent to Hwy 225 on the Southside.
- Right-of-ways along Frontage Road of Hwy 225 on South Side.
- Medians adjacent to Hwy 225 on the Northside.
- Four (4) large open area medians on Hwy 225.
- Overpass areas North of Hwy 225

Section III: Mowing Duties and Requirements

Mowing - The grass within Area “A” and Area “B” shall be maintained / mowed to an approximate height of one and one-half (1 ½) to two (2) inches weekly during the specified mowing schedule. A mowed area shall be free of clumped grass and deep tire tracks or ruts from mowing equipment. Turf shall be cut in a professional manner being no scalp turf or leaving the area with clippings on any paved surfaces such as streets, parking lots, sidewalks, driveways and or on an adjacent property. Grass clipping are to not be blown into mulched areas such as flower beds and tree rings. Contractor is responsible for making sure that all grass clippings are either blown back into the median or manually raked up and removed from the aforementioned paved areas.

The grass within Area “C” shall be maintained / mowed to an approximate height of three (3) to four (4) inches during the specified mowing schedule. A mowed area shall be free of tire tracks or ruts from mowing equipment. Contractor is responsible for making sure that all grass clippings are either blown back into the median or manually raked up and removed from paved areas.

Mowing Service for City of Deer Park

Weedeating and Edging – For Area “A” and Area “B” and Area “C” all curbs, trees, shrubs, rock beds or signs in medians, entrances and right of ways must be mechanically edged to a one inch depth and one-fourth inch width where they exist using a metal blade exposing the concrete surface of curb areas. The initial edging shall be completed by the end of the first maintenance cycle and all edges must be maintained through the duration of the contract. Edging may be accomplished with a string line trimmer after the first initial mechanically edge cut. Edging shall be completed at the same time as the mowing so removal of debris from both operations can be removed at one time.

For all areas, all curbs, trees, shrubs, rock beds or signs in medians, entrances and right of ways must be mechanically trimmed with a string trimmer. Trees shall be trimmed around and up to the base. If a mulch ring is present around the tree, trimming must be completed up to the ring and inside the mulch so the area is free of weeds.

Contractor is responsible for making sure that all grass clippings are either blown back into the median or manually raked up and removed from the aforementioned paved areas. Grass clippings are not to be blown in to any stormwater inlets.

Litter Removal – For all areas, contractor will pick up all litter and debris throughout the medians, entrances and right of ways prior to mowing or performing any work. Contractor shall remove all litter and place in contractor’s receptacle. Removal and disposal of litter and debris shall be the sole responsibility of the contractor. For Area “A”, contractor will pick up all litter and debris four (4) inches or larger throughout the entrances and right of ways prior to mowing or performing any work. Contractor shall remove all collected litter and debris and place in contractor’s receptacle. Removal and disposal of litter and debris shall be the sole responsibility of the contractor. Contractor also agrees that they shall be responsible for any and/or all landfill fees, if any, associated with the disposal of the litter and debris. Any litter, cut or broken during maintenance operations, shall be completely removed from the medians, entrances and right of ways immediately and prior to proceeding with the mowing.

Section IV: Alternate “1”

Top Dressing Service – The City of Deer Park is requesting that a contractor top dress the medians on Center Street so as to begin the removal of ruts created by mowers. The contractor is to top dress each median, spread the sand, roll the sand smooth, and remove any sand from paved areas. Contractor shall preform the task in a professional manner and utilize the proper turf maintenance equipment to complete the job. The contractor is to use a fine, top dressing sand that has been screened and is free of pebbles, rocks or other debris. Dependent upon depth of tire ruts, contractor may use anywhere from ½” to 1 ½” layer of top dressing on each median. It will be the contractor’s responsibility to provide appropriate traffic control devices. Top dressing shall be completed once (1) annually between March 1 and April 30. Contractor must inform the Park Operations Supervisor a minimum of five (5) business days prior to the work being completed.

Mowing Service for City of Deer Park

Section V: Bid Pricing

Inclusive Pricing

Bidder pricing is to include all expenses, fees and charges related to the delivery of the specified goods or services. The City will not pay any additional charges other than the bid price. Bidder has the option of bidding on all or selected areas and alternates.

I, _____, (Company) have reviewed the bid specifications and proposed contract with the City of Deer Park.

I herein agree to abide by the terms of the Bid Specifications and herein submit the attached bid.
 SIGNED on this the _____ day of _____, 2019.

Area "A"	Each		Total
Medians on Center Street		x 42	
Right-of-ways along the side of Center Street			
Three (3) medians on Pasadena Blvd.			

Area "B"	Each		Total
Medians on 13th Street		x 42	
Right-of-ways along 13th Street			

Area "C"	Each		Total
Medians adjacent to Hwy 225 on the Southside.		x 21	
Right-of-ways along Frontage Road of Hwy 225 on South Side.			
Medians adjacent to Hwy 225 on the Northside.			
Four (4) large open area medians on Hwy 225.			
Overpass areas North of Hwy 225			

Alternate "1"	Each		Total
Top Dressing Services		x 1	

Discount for awarding entire bid: _____

GRAND ANNUAL TOTAL

(Sum of Area "A" + "B" + "C" + Alternate "1" – Discount = Totals)

Mowing Service for City of Deer Park

It is understood and agreed that the above described, item, material and / or equipment, or service shall carry the standard warranty of the manufacturer or provider and be delivered on site in accordance with the attached specifications.

Mandatory Pre-Bid Meeting

There will be a Pre-Bid meeting on Wednesday September 4, 2019 at 10:00 a.m. Central Standard Time. The meeting will be held at the Room 12 in the Community Center, which is located at 610 E. San Augustine in Deer Park.

MANDATORY PRE-BID MEETING WILL BE HELD AT THE CITY OF DEER PARK CITY COUNCIL CHAMBERS AND IS REQUIRED TO PARTICIPATE IN THIS BID!

Did bidder attend? Yes _____, NO _____.

The undersigned certifies that the bid price contained in the foregoing bid has been carefully checked and is submitted in duplicate.

Business Mailing Address

Authorized Representative's Signature Name

City, State, and Zip Code

Authorized Representative's Printed Name

Telephone

Date

Mowing Service for City of Deer Park

SUMMARY RESPONSE PAGE

Mowing Service for the City of Deer Park Municipal Buildings

COMPLETE LEGAL NAME of firm submitting bid:

Mailing Address: _____

City, State, & Zip: _____

Phone: _____ **E-mail Contact:** _____

GRAND ANNUAL TOTAL of bid from Proposed Pricing \$ _____

Are you offering a discount? Yes No if so, please indicate discount _____

Authorized Signature _____ **Date** _____

Signature indicates bidder accepts the specifications, terms and conditions of this solicitation and that bidder is neither delinquent on any payment due the City nor involved in any lawsuit against the City.

Print Name _____ **Title** _____

Are you proposing as a

_____ Corporation

_____ Non-Profit Corporation

_____ Limited Liability Company

_____ Partnership

_____ Individual or Sole Proprietor

M/WBE: If you are a minority-owned or woman-owned business, please check which type and list any certification number _____ Black _____ Hispanic _____ Asia-India _____ Asia-Pacific _____ Native American _____ Woman-Owned Certification # _____

REFERENCES:

This solicitation requires references. Please attach to this page a list of five (5) references either currently doing business with you or having purchased goods or services within the past 24 months. For each reference list name, contact person, address, telephone, and e-mail address, years doing business with reference and any other pertinent information to help the City of Deer Park verify the quality of goods or services your firm provides.

Mowing Service for City of Deer Park

STANDARD TERMS AND CONDITIONS

1. Application

These standard terms and conditions shall apply to all City of Deer Park (hereafter “City”) solicitations and procurements, unless specifically accepted in the solicitation specifications.

2. Requirements

By submitting a bid, the respondent agrees to provide the City with the specified goods or services described in the solicitation in accordance with these standard terms and conditions at the agreed upon bid price and in compliance with the stated specifications and any subsequent addendums issued prior to the date of the bid opening.

3. Legal Compliance

Bidder must comply with all Federal, State and Local laws, statutes, ordinances, regulations and standards in effect at the time of delivery of goods and services. Bidder must maintain any and all required licenses and certificates required under the same laws, statutes, ordinances, regulations and standards for services and/or goods provided in response to this solicitation.

4. Estimated Quantities

If the solicitation calls for unit pricing on specific items, the quantities described for each item are estimates only and not guaranteed amounts. The actual amount ordered over the contract period may be more or less than the estimate. Quantities represent the City’s best estimate based on past history and anticipated purchases.

5. Modifications and Addendums

The City shall have the right to modify any of the solicitation documents prior to submission deadline and will endeavor to notify potential bidders but failure to notify shall impose no liability or obligation on the City. All modifications and addendums must be in written form prepared by the City department issuing the solicitation. Bidders are responsible for incorporating any and all modifications and addendums into their bid responses.

6. Interpretation of Solicitation Documents

The City is the final judge of the meaning of any word(s) sentences, paragraphs or other parts of the solicitation documents. Bidders are encouraged to seek clarification, before submitting a bid, of any portion of the bid documents that appears to be ambiguous, unclear, inconsistent or otherwise in error. Clarifications will be in writing.

7. Late Bid

Bids must be received in the City’s Secretary’s Office by the time specified in the solicitation. The City will not accept late bids and is not responsible for the lateness or non-delivery of bids by the Postal Service or any private delivery firm. The time/date stamp in the City Secretary’s Office shall be the official time of receipt.

8. Conditional Bids

Mowing Service for City of Deer Park

The City will not accept conditional bids which qualify the bid's response in any way.

9. Minor Irregularities

The City reserves the right to waive any minor irregularities that do not materially affect the scope or pricing of submitted Bids.

10. Responsiveness of Bids

The City wants to receive competitive bids but will declare "non-responsive" bids that fail to meet significant requirements outlined in the solicitation documents.

11. Discrepancies and Errors

In the case of a discrepancy between the unit price and the extended total for a bid item, the unit price will prevail. The unit prices of bids that have been opened may not be changed for the purpose of correcting an error in the bid price.

12. Identical Bids

In the event two or more identical bids are received and are lowest, responsible and responsive, award will be made as prescribed in the Texas Local Government Code, Chapter 271.901.

13. Withdrawal of Bids

Bidders may withdraw any submitted bids prior to the bid submission deadline. Bidders may not withdraw once the bid has been publicly opened without the approval of the City's purchasing manager. Bidder will be allowed to withdraw bids that contain substantial mathematical errors in extension.

14. Disqualification of Bid

The City may disqualify bidders, and their bids not be considered, for any of the following reasons: collusion among bids; bid's default on an existing or previous contract with the City, including failure to deliver goods and/or services of the quality and price bid; bidder's lack of financial stability; any factor concerning the bidder's inability to provide the quantity, quality, and timeliness of services or goods specified in the solicitation; bidder's involved in a current or pending lawsuit with City; bidder's attempt to influence the outcome of the solicitation through unauthorized contact with City officials outside of those listed in the solicitation documents.

15. Cost of Bid

The cost of submitting bid shall be borne by the bidder, and the City will not be liable for any costs incurred by a bidder responding to this solicitation.

16. Inclusive Pricing

Bid pricing is to include all expenses, fees and charges related to the delivery of the specified goods or services. The City will not pay any additional charges other than the bid price unless requested by the City on the bid response sheet.

17. Firm Prices

Mowing Service for City of Deer Park

Unless otherwise stated in the specifications, bidder's prices remain firm for 120 days from date of bid opening and, upon award, remain in effect for the contract period specified in the solicitation. If formal award has not occurred within 120 days of bid opening, the vendor and the City may mutually agree to extend the firm price period.

20. Delivery and Acceptance

The City will receive only those goods as authorized by City purchase order. Bidder warrants that all deliveries relating to this solicitation be of the type and quality specified by the City. The City may refuse or reject any delivery failing to meet specifications and shall not be held to have accepted any delivery until after it has made an inspection of same. The City is the final judge as to acceptability of goods under this solicitation.

21. Failure to Deliver

If a bidder is unable to deliver the quantity or quality of specified goods, or is unable to deliver goods within a time period when included in the specifications, the City shall be authorized to purchase from any other available source, consistent with State of Texas procurement statutes, at the expense of the Bidder.

22. MSDS

Bidders must submit Material Safety Data Sheets for any hazardous chemical quoted or supplied under this solicitation.

23. Taxpayer Identification

Bidders must provide the City with a current W-9 "Request for Taxpayer Identification and Certification" before goods or services can be procured from the bidder.

24. Taxes

The City is exempt from all federal excise taxes and all state and local sales and use taxes. If such taxes are listed on a bidder's invoice, they will not be paid. Additionally, Bidders cannot use the City's tax exemption status to purchase goods or services related to this solicitation.

25. Payment

Payment will be made after receipt of all invoiced services. Bidder will be paid within thirty days of date invoice is received or date services are performed, whichever is later. Additional discount may be taken by the City based on the Summary Response Page. The discount date begins with the date the invoice is received or the date all items covered by the invoice is received, whichever is later. Bidder is entitled to interest, at a rate stipulated by state law, if payment is not made within thirty days.

26. Outstanding Liabilities

Bidders shall not have outstanding, unpaid liabilities owed to the City. Liabilities may include, but are not limited to, property taxes, hotel occupancy taxes, license or permit fees, and water bills. Bids will be considered non-responsible and not given further consideration if submitted by a bidder with such outstanding liabilities.

27. Offset

Mowing Service for City of Deer Park

The City may, at its option, offset any amounts due and payable under a contract award under this solicitation against any debt lawfully due the City from a vendor, whether or not the amount due arises pursuant to the terms of the contract and whether or not the debt has been reduced to judgment by a court.

28. Independent Contractors

It is expressly agreed and understood by both parties that the City is contracting with the successful bidder as an independent contractor. The City shall not be liable for any claims which may be asserted by any third party occurring in connection with services performed by the successful bidder, and the successful bidder has no authority to bind the City.

30. Warranties

Bidder warrants that any and all goods delivered are newly manufactured, free from defects in materials and workmanship and conform in every respect to the City's specifications. Goods are warranted for one year from date of acceptance by the City, following delivery and inspection. If at any time during the twelve months following acceptance of the goods, said goods fail to perform their intended purpose or are discovered to be defective on nonconforming to the City's specifications, the bidder will replace the goods at no cost to the City, including any delivery or installation costs. This warranty shall be unconditional. If a manufacturer of goods or of component parts of goods provides a warranty longer than the period provided for herein, the provisions of this warranty shall not be construed to diminish or conflict with the manufacturer's warranty.

31. Governing Law

All bids submitted in response to this solicitation and any resulting contract shall be governed by, and construed in accordance with, the charter and ordinances of the City of Deer Park and the laws and court decisions of the City of Deer Park, Harris County, and the State of Texas

32. Controlling Document

In the case of a discrepancy between this solicitation and the formal contract, the formal contract will prevail and control.

33. Assignment

Bidder shall not assign, transfer, or pledge a contract awarded under this solicitation, in whole or in part, without the prior written consent of the City's purchasing manager. Assignment of this contract, if approved by the City, shall not relieve the bidder's obligations under the contract. Approval by the City of one assignment shall not constitute approval of any future assignment of the contract.

34. Termination

If an awarded bidder fails in any manner to fully perform each and all of the terms, conditions and covenants of a contract awarded by this solicitation, (s)he shall be in default and notice of default shall be given to the proposed by the City's purchasing manager. In the event that the contractor continues in default for a period of seven (7) days after receipt of the above-mentioned notice of default, the City may terminate or cancel the contract. The City may also cancel a contract for convenience and without cause with thirty days'

Mowing Service for City of Deer Park

notice. In any cancellation of contract, the City will pay the bidder for all goods received and accepted and for all services provided and accepted up to and including the date of termination.

35. Indemnification

Bidder shall defend, indemnify, and hold harmless the City of Deer Park, its officers, agents, employees, appointees and volunteers against any and all claims, lawsuits, judgments, costs and expenses for personal injury (including death), property damage or other harm for which recovery of damages is sought, suffered by any person or persons, that may arise out of or be occasioned by bidder's breach of any of the terms or provisions of any contract awarded as a result of this solicitation, or by any negligent or strictly liable act or omission of the bidder, its officers, agents, employees, or subcontractors, in the performance of an awarded contract; except that the indemnity provided for in this paragraph shall not apply to any liability resulting from the sole negligence or fault of the City, its officers, agents or employees, and in the event of joint and concurrent negligence or fault of the bidder and City, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with the laws of the State of Texas, without waiving any governmental immunity available to the City under Texas law and without waiving any defenses of the parties under Texas law. The provisions of this paragraph are solely for the benefit of the parties hereto and are not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

36. Venue

The obligations of all parties under a contract awarded through this solicitation are performed in Harris County, Texas and if legal action is necessary to enforce same, exclusive venue shall be within Harris County, Texas.

37. Funding

State of Texas statutes prohibit the obligation and expenditure of public funds beyond the fiscal year for which a budget has been approved. Orders or other obligations that may arise beyond the end of the current fiscal year shall be subject to approval of budget funds.

39. Open Records

Bid pricing is not considered confidential and is open to public inspection. Trade secrets and other material considered confidential by the bidder should be clearly marked as such. If a request is made under the Texas Open Records Act to inspect information designated as a trade secret or confidential in a bid, the City will forward the appropriate documents to the Attorney General of Texas who will contact the bidder to request sufficient written reasons as to why the information should be protected from disclosure. Upon review of the bidder's response, the Attorney General will make a determination as to the confidentiality of the requested material(s), or lack thereof, and the City will respond accordingly.

Mowing Service for City of Deer Park

GENERAL INSTRUCTIONS TO BIDDERS Attachment A

1. Securing Specifications

Free specifications may be downloaded from the Purchasing page of the City's Web site, www.deerparktx.gov. The City of Deer Park does not charge for specifications. If a third-party offers specifications or bid information for a fee, they do not represent the City.

2. Submission of Bids/Late Bids

Bid pricing must be in US dollars and cents, unless a "percentage off" is requested. Bidders are to provide enough information with their bid to constitute a definite, firm, unqualified and unconditional offer. Bids are to be submitted in a sealed envelope or package and labeled with the bidder's name and the solicitation name & number. All bids must be submitted to the City of Deer Park Purchasing Division no later than the date and time indicated in the solicitation. All times listed are local times. It is the bidder's responsibility to ensure that bids are delivered/received by the specified time. Late bids will not be accepted and will be returned unopened.

3. Legal Name of Bidder

In completing the Summary Response Page, the bidder must list the legal name of the bidder's company. This is the name that will be on all contracts, awards, and purchase orders. The Summary Response Page also requires a statement as to the legal status of the bidder (corporation, partnership, sole proprietorship, etc.). The Summary Response Page should be the first document in the bidder's response.

4. Signature

The signature on the Summary Response Page must be in ink and from an individual with the authority to commit the company to the prices bid and terms stated.

5. Altered Bids

Any alterations, erasures or strikethroughs made by the bidder prior to submission of the bids must be initialed by the bidder to guarantee authenticity.

6. Payment Terms, Discount & Type of Payment

Bidder may express the method(s) in which he or she wishes to receive payment. If invoice states a payment term discount offer, the City will take advantage of this discount and payment will be made accordingly.

7. References

References are requested. The Summary Response, Page 20, will indicate how many references and what other conditions may apply to the references. Bidder will attach a separate page with the requested references.

Mowing Service for City of Deer Park

8. Conflict of Interest

Bidders should review the instructions on conflict of interest (Attachment E). Bidders are to complete and submit the Conflict of Interest form (Attachment E), when a conflict of interest exists.

9. Addendums

It is the bidder's responsibility to alter his bid response based on information updated in one or more addendums to the solicitation. Addendums will be posted on the Purchasing solicitation page of the City's Web site at least four days before the bid due date. Efforts will be made to ensure that bidders receive notice of addendums, but the ultimate responsibility rests with the bidder.

10. Exceptions

If a bidder takes exception to any part of the specifications or solicitation documents, such exception must be requested in writing, to the Purchasing agent/manager listed in the solicitation, at least six business days before the bid due date or within 24 hours of a pre-bid meeting, whichever is earlier. Approved exceptions will be included in an addendum.

11. Checklist

A bidder's checklist (Attachment C) is included with the solicitation package. The checklist is an aid to the bidder in knowing which documents to submit.

Mowing Service for City of Deer Park

SPECIAL INSTRUCTIONS TO BIDDERS Attachment B

1. Proposing Process/Contact Information

The City of Deer Park is aware of the time and effort bidders spend in preparing and submitting bids. We will work with you to make the process as easy as possible. If you have questions or concerns about the proposing process, please contact:

Tracy McBride, Purchasing Coordinator
tmcbride@deerparktx.org
(281) 478-7228

2. Method of Award

Based on the criteria identified above the City of Deer Park reserves the right, at its sole discretion, to accept the bid which it considers most favorable to the City's interest.

The City of Deer Park reserves the right to require formal presentations by any or all bidders regarding their bid. Any costs associated with a presentation shall be the responsibility of the bidder.

The City of Deer Park reserves the right to accept or reject any qualified bids, to reject any and all bids and to waive minor informalities.

3. Public Bid Opening

A public bid opening will be held at City Hall, 710 East San Augustine, Deer Park, TX 77536 in the City Council Chambers

4. Insurance Requirements

This solicitation has insurance requirements. Please review the requirements with your insurance agent and submit insurance affidavit (Attachment F) with your bid.

5. Required Contract

This solicitation requires a signed contract prior to award.

Mowing Service for City of Deer Park

CHECKLIST FOR BIDS Attachment C

Documents to be submitted in response to this request for bid (REQUEST FOR BID)

_____ **BID PRICING PAGE:** All lines completed

_____ **BID RESPONSE:** Completed Summary Response Page

_____ **DUE DATE** (Bid must be received & stamped in City Secretary's Office no later than 2:00 PM on September 12, 2019)

Bids failing to comply with the above will be deemed non-responsive.

These items are to be submitted with your response; however, if a document is inadvertently omitted, it must be received before award recommendation.

_____ **Five (5) ADDITIONAL HARD COPY AND ONE (1) PDF DIGITAL COPY OF BID**

_____ **CONFLICT OF INTEREST STATEMENT** (If applicable) (Attachment E)

_____ **OPERATIONAL PLAN** (As requested on the Summary Response Page)

_____ **REFERENCES** (As requested on the Summary Response Page)

_____ **INSURANCE AFFIDAVIT** (Attachment F)

_____ **INDEMNIFICATION BY CONTRACTOR** (Attachment G)

_____ **CONTRACTOR'S CERTIFICATION OF WORKERS' COMPENSATION** (Attachment H)

_____ **STANDARD CONTRACT AND ACKNOWLEDGMENT** (Attachment J or K)

_____ **STANDARD CONTRACT FOR SERVICES** (Attachment L)

_____ **PARTNERSHIP ACKNOWLEDGMENT** (If applicable) (Attachment M)

Mowing Service for City of Deer Park

INSTRUCTIONS FOR CONFLICT OF INTEREST QUESTIONNAIRE Attachment D

1. If you have a conflict of interest in doing business with the City of Deer Park, use Attachment E, Conflict of Interest questionnaire, conflicts of interest are addressed in Texas Local Government Code, Chapter 176.
2. You may consult your attorney on questions arising from the reading of Texas Local Government Code, Chapter 176, and you may contact the Texas Ethics Commission at 512-463-5800 or 800-325-8506.
3. If you complete Attachment E, Conflict of Interest questionnaire:
 - Put the name of bidder and name of company in block #1.
 - If any person employed by bidder or bidder's company has any known business conflicts, other than previous contracts awarded through a competitive proposing process, or has an existing relationship with any employee of the City of Deer Park, list that information in blocks #3, #4 and/or #5 as appropriate.
 - Sign in block #6.
4. Listings of City elected officials and local government officers may be found on the City's Web site: www.deerparktx.gov.
5. A person failing to file a Conflict of Interest questionnaire, when required by Local Government Code, Chapter 176, commits a Class C misdemeanor.

Mowing Service for City of Deer Park

Attachment E

CONFLICT OF INTEREST QUESTIONNAIRE FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity.

By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

Date Received

1

2

3

4

OFFICE USE ONLY

Name of person doing business with local governmental entity.

Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than September 1 of the year for which an activity described in Section 176.006(a), Local Government Code, is pending and not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

Name each employee or contractor of the local governmental entity who makes recommendations to a local government officer of the governmental entity with respect to expenditures of money AND describe the affiliation or business relationship.

Name each local government officer who appoints or employs local government officers of the governmental entity for which this questionnaire is filed AND describe the affiliation or business relationship.

Mowing Service for City of Deer Park

AFFIDAVIT FOR INSURANCE REQUIREMENTS Attachment F

To Be Completed By Insurance Agent/Broker and Bidder

Section 1 I, the undersigned Agent/Broker, reviewed the insurance requirements. If the Bidder listed below is awarded a contract by the City of Deer Park for this Request for Bid, I will furnish the City, within fifteen calendar days of notification of award, an insurance certificate and Declaration Page with Endorsements to show that all insurance requirements have been met, including naming the City of Deer Park as additional insured.

Agent's Name: _____

Agency Name: _____

Address: _____

City/State/ZIP: _____

Telephone No: () _____ E-mail Address: _____

Bidder's Name/Company: _____

Name of Request for Bid: _____

Insurance Agent/Broker Signature: _____ **Date:** _____

Section 2 If the above fifteen day requirement is not met, the City of Deer Park has the right to reject this bid and award the contract to the next lowest Bidder meeting specifications or to the next most favorable bid. Questions concerning these requirements, and requests for exceptions, must be submitted by date included in Bidders' Instructions.

By submitting a bid and signing below I affirm the following: I am aware of all costs to provide the required insurance, will do so pending contract award, and will provide a valid insurance certificate meeting all requirements and policy endorsement within fifteen calendar days of notification of award. I further agree to the indemnification statement listed in the insurance requirements.

Signature: _____ **Date:** _____

Mowing Service for City of Deer Park

INDEMNIFICATION BY CONTRACTOR Attachment G

The contractor agrees to defend, indemnify, and hold harmless the City of Deer Park, its officers, agents, employees, appointees and volunteers against any and all claims, lawsuits, judgments, costs and expenses for personal injury (including death), property damage or other harm for which recovery of damages is sought, suffered by any person or persons, that may arise out of or be occasioned by contractor's breach of any of the terms or provisions of this contract, or by any negligent or strictly liable act or omission of contractor, its officers, agents, employees, or subcontractors, in the performance of this contract; except that the indemnity provided for in this paragraph shall not apply to any liability resulting from the sole negligence or fault of the City, its officers, agents or employees, and in the event of joint and concurrent negligence or fault of contractor and City, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with the laws of the State of Texas, without waiving any governmental immunity available to the City under Texas law and without waiving any defenses of the parties under Texas law. The provisions of this paragraph are solely for the benefit of the parties hereto and are not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

Contractor further agrees to defend, at its own expense, and on behalf of City and in the name of City, any claim or litigation brought in connection with any such injury, death, or damage.

The liability that is assumed by Contractor under the terms of this paragraph shall not exceed the sum of the required amount of liability coverage to be carried by the Contractor under this contract.

CONTRACTOR (Company Name) _____

SIGNATURE _____

PRINTED NAME _____

PRINTED TITLE _____

Mowing Service for City of Deer Park

CONTRACTOR'S CERTIFICATION OF WORKERS' COMPENSATION Attachment H

I, _____, an authorized
(Name)
representative of _____, do certify that the
(Insurance Agency)

Workers' compensation policy, of the insured _____,
(Contractor)

On the "Standard Certificate of Insurance Form for the City of Deer Park" meets all current Texas state laws and requirements.

By: _____ Address: _____

Title: _____ Date: _____

On this ___ day of _____, _____, personally appeared _____,
an authorized representative of _____
(Insurance Agency)

Known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose of certifying that the Insured is covered by worker's compensation in accordance with current Texas state laws.

My commission expires: _____

Notary Public In and For the State of Texas

Mowing Service for City of Deer Park

Attachment I

NO BONDING

REQUIREMENTS

FOR THIS Request for Bid

Mowing Service for City of Deer Park

STANDARD CONTRACT AND ACKNOWLEDGMENT Attachment J

STATE OF TEXAS

COUNTY OF HARRIS § KNOW ALL PERSONS BY THESE PRESENTS:

CITY OF DEER PARK

I.

Conditioned upon Bidder being awarded by the Deer Park City Council, or award being made administratively, the solicited items set out in this Request for Bid and upon order of the City of Deer Park, Texas, a municipal corporation located in Harris County, Texas and incorporated as a home rule city under the Constitution of the State of Texas ("City"), Bidder does hereby agree to furnish and/or deliver to City in accordance with the terms of Bidder's submitted Bid and the Specifications in above referenced Request for Bid, the services listed as awarded to Bidder in the Deer Park City Council resolution awarding such services, or listed in the Administrative Award. Execution of said Resolution or Administrative Award shall evidence City's acceptance of this contract.

II.

City agrees to pay Bidder for services at the unit price listed upon the Bid Page and Specifications or at the negotiated rate determined by the Bidder's bid and any subsequent modifications agreed to by both Bidder and the City, with payment being subject to any discount terms stated or agreed upon, and subject to any payment terms contained elsewhere within the solicitation documents, this contract and its attachments. Any purchase of services so that the cumulative total of payments under this contract exceeds the amount authorized in the City Council Resolution awarding bid to Bidder may require additional authorization.

III.

It is understood that the following documents, to wit: the Notice to Bidders, the Standard Terms and Conditions, the General Instructions to Bidders, the Special Instructions to Bidders, the Specifications, the Bid Page or Bid, and the Summary Response Page are hereby made a part and parcel of this contract and incorporated herein for all purposes.

IV.

The date of any payment, whether net or gross, shall be determined by calculating the number of days after receipt of invoices from Bidder, or after reasonable verification as to the requirements specified, whichever is later.

V.

Venue of any court action brought directly or indirectly by reason of this contract shall be in Harris County, Texas. This contract is made and is to be performed in Harris County, Texas.

VI.

If Bidder fails in any manner to fully perform each and all of the terms, conditions and covenants of this contract, he shall be in default and notice of default shall be given to Bidder by the Purchasing Agent of the City. In the event that Bidder continues in default for a period of seven (7) days after receipt of the above-mentioned notice

Mowing Service for City of Deer Park

of default, City may terminate or cancel this contract or at its option may purchase similar services on the open market and recover from Bidder any difference in price thereof.

SIGNED this the ____ day of _____, A.D. 20__.

Signature _____

Name _____

Title _____

Company Name _____

Mowing Service for City of Deer Park

STANDARD CONTRACT AND ACKNOWLEDGMENT CORPORATE ACKNOWLEDGMENT Attachment K

THE STATE OF _____
COUNTY OF _____

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared:

(Print Name)

(Print Title)

of the corporation known as _____, known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of said corporation, that he or she was duly authorized to perform the same by appropriate resolution of the board of directors of such corporation and that she or he executed the same as the act of such corporation for the purposes and consideration therein expressed, and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the ____ day of _____, A.D., 20__.

Notary Public In and For
_____ County, _____
My Commission expires:

Mowing Service for City of Deer Park

STANDARD CONTRACT FOR SERVICES

Attachment L

STATE OF TEXAS

COUNTY OF HARRIS

THIS AGREEMENT, made and entered into this ____ day of _____ A.D. 20__, by and between **The City of Deer Park**, of the County of Harris and the State of Texas, acting through It's Mayor, **Jerry Mouton**, thereunto duly authorized so to do, Party of the First Part, hereinafter termed **OWNER**, and _____ of _____, County of _____

Name of Contractor

Contractor's City

Name of County

and State of Texas, Party of the Second Part, hereinafter termed **CONTRACTOR**.

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Party of the First Part (OWNER), the said Party of the Second Part (CONTRACTOR), hereby agrees with the said Party of the First Part (OWNER) to commence and complete the services of certain services described as follows:

Mowing Service for City of Deer Park

Name of Project

and all extra work in connection therewith, under the terms as stated in the General Conditions of the Agreement and at his (or their) own proper cost and expense to furnish all the materials, and supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said services, in accordance with the conditions and prices stated in the Bid attached hereto, printed or written explanatory matter thereof, and the Specifications and addenda thereof, as prepared by the City of Deer Park, herein entitled the CITY, each of which has been identified by the CONTRACTOR and the CITY, together with the CONTRACTOR'S written Bid, the General Conditions of the Agreement, all of which are made a part hereof and collectively evidence and constitute the entire contract.

The CONTRACTOR hereby agrees to commence work within thirty (30) days after the date written notice to do so shall have been given to him, and to substantially complete the same within ____ working days after the date of the written notice to commence work, subject to such extensions of time as are provided by the General and Special Conditions.

The OWNER agrees to pay the CONTRACTOR in current funds the price or prices shown in the bid, which forms a part of this contract, such payments to be subject to the General and Special Conditions of the Contract.

Mowing Service for City of Deer Park

IN WITNESS WHEREOF, the parties to these presents have executed this Agreement in the year and day first above written.

The City of Deer Park

Party of the First Part

Party of the Second Part

(OWNER)

(CONTRACTOR)

By: _____

By: _____

Mayor Jerry Mouton

Title: _____

Attest By: _____

Attest By: _____

(SEAL)

(SEAL)

PARTNERSHIP ACKNOWLEDGMENT

Mowing Service for City of Deer Park

Attachment M

THE STATE OF _____
COUNTY OF _____

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day appeared:

(Print Name)

(Print Title)

of _____ a partnership, known to me to be the person and partner whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of the said partnership, and that she or he was duly authorized as a partner of such partnership to perform same for the purpose and consideration therein expressed, and in the capacity therein stated. GIVEN UNDER MY HAND AND SEAL OF OFFICE this the ____ day of _____, A.D., 2_____.

Notary Public In and For
_____ County, _____
My Commission expires:

SINGLE ACKNOWLEDGMENT

THE STATE OF _____
COUNTY OF _____

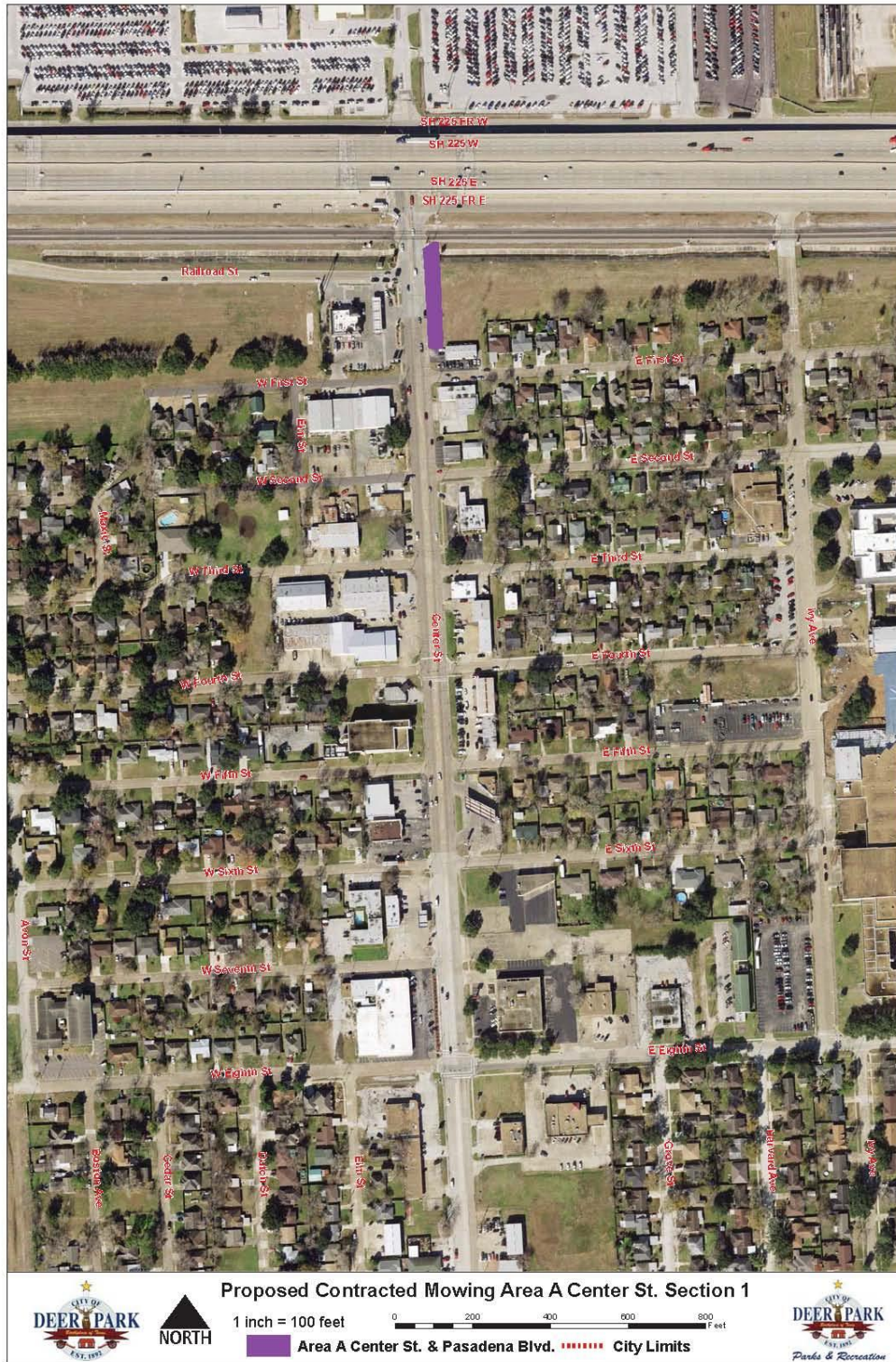
BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the ____ day of _____, A.D., 2_____

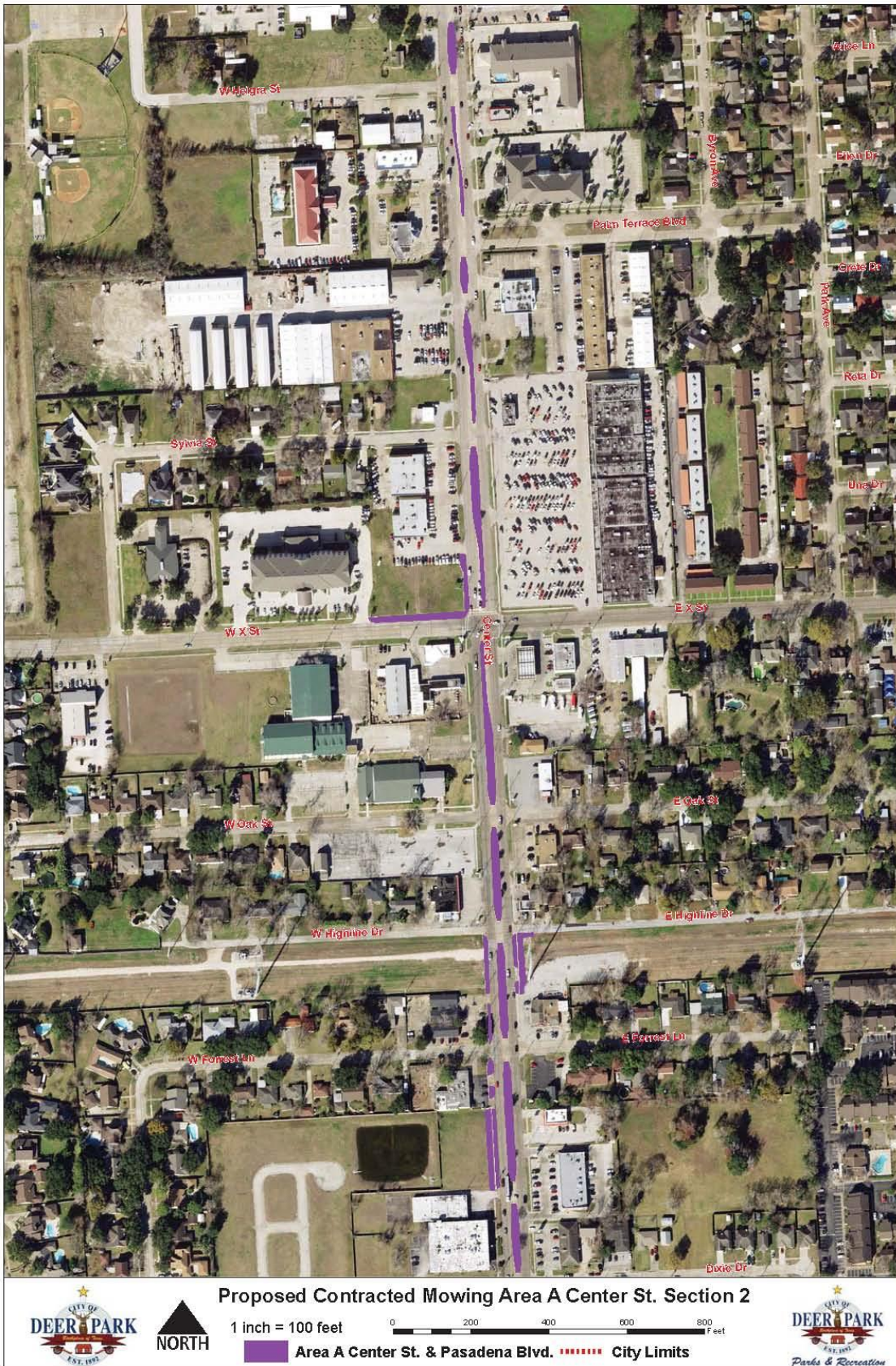
Notary Public In and For
_____ County, _____
My Commission expires:

Mowing Service for City of Deer Park

Attachment N



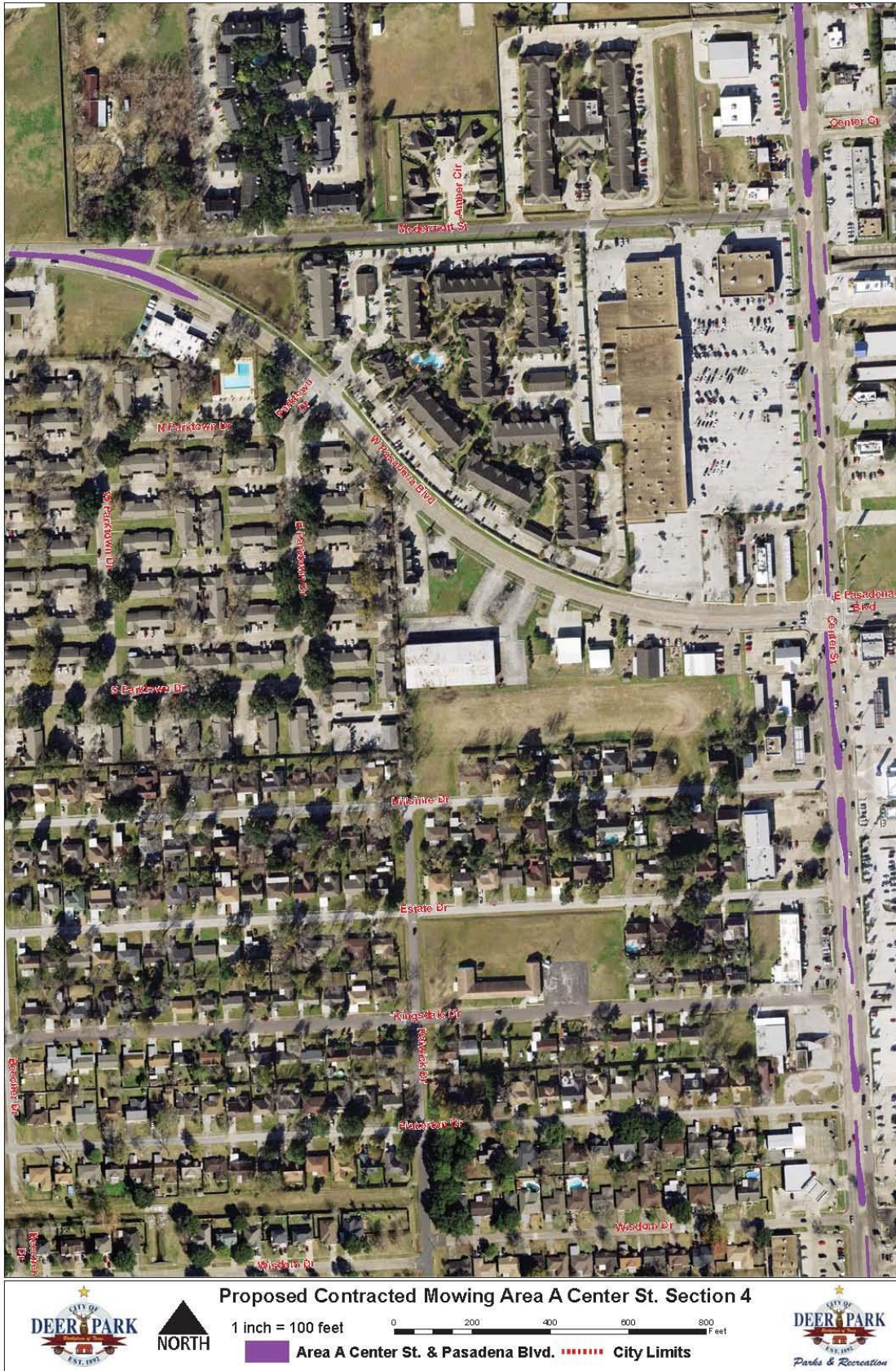
Mowing Service for City of Deer Park



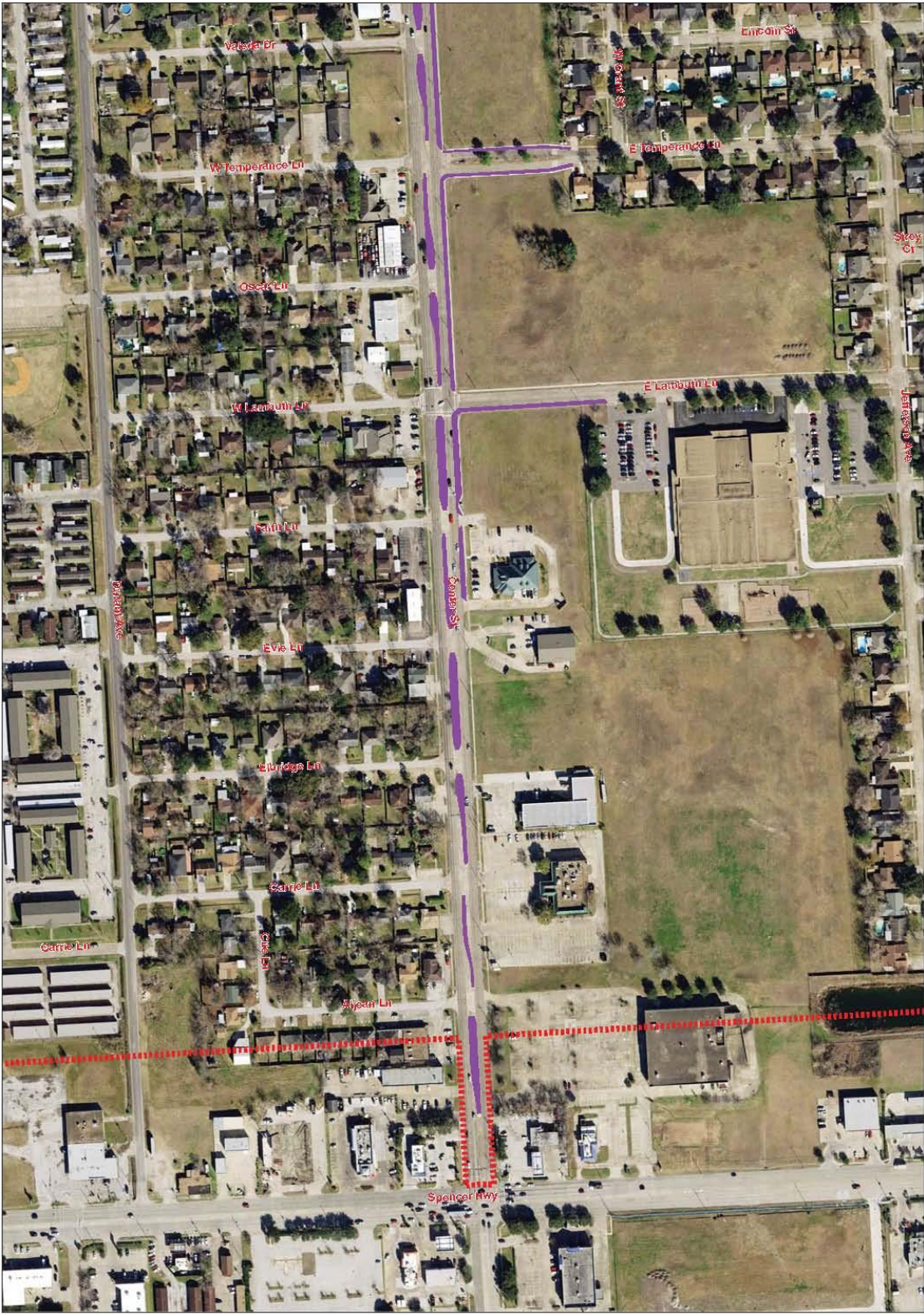
Mowing Service for City of Deer Park



Mowing Service for City of Deer Park



Mowing Service for City of Deer Park



Proposed Contracted Mowing Area A Center St. Section 6

NORTH

1 inch = 100 feet

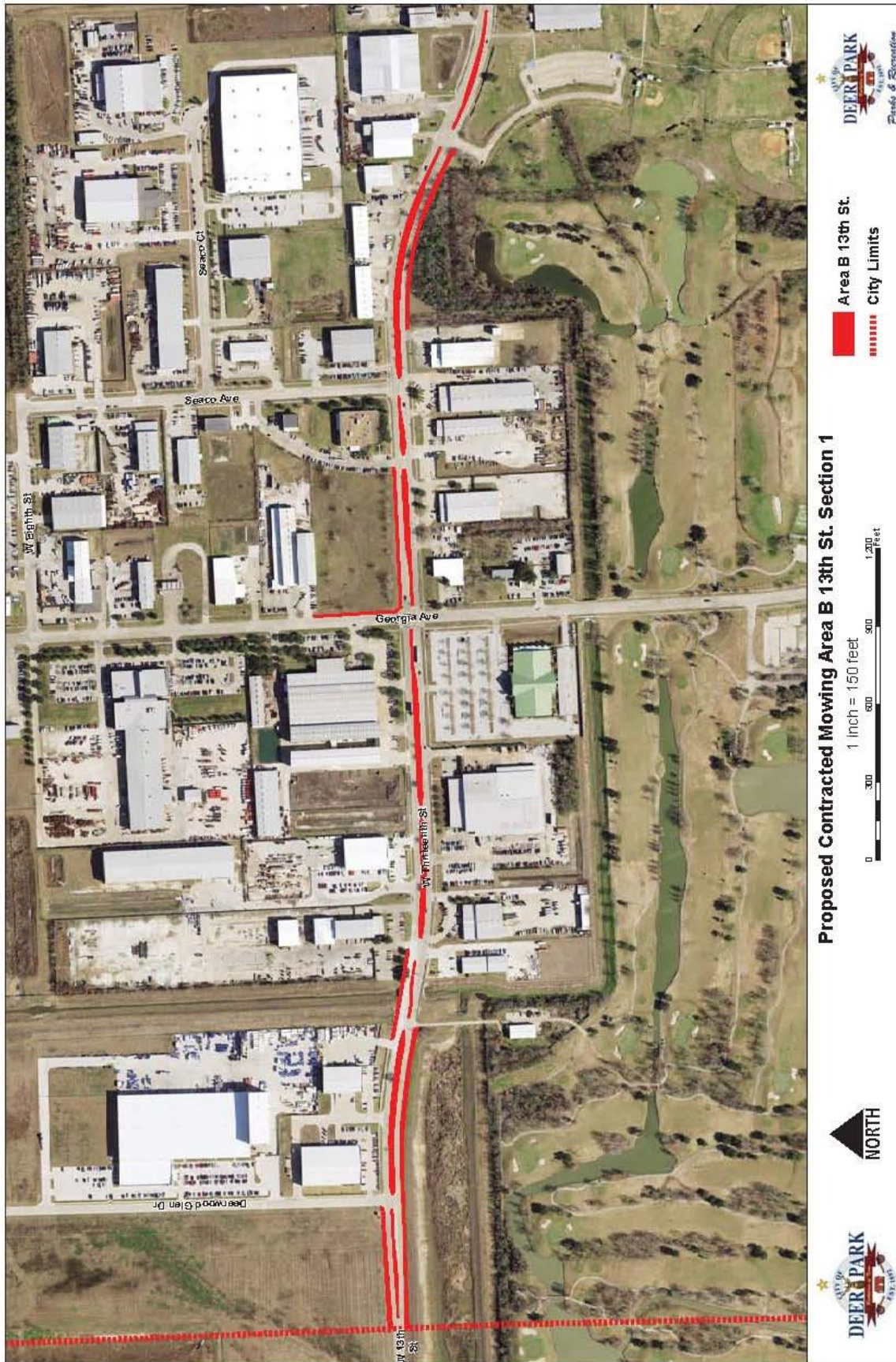
0 200 400 600 800 Feet

Area A Center St. & Pasadena Blvd.

City Limits

Parks & Recreation

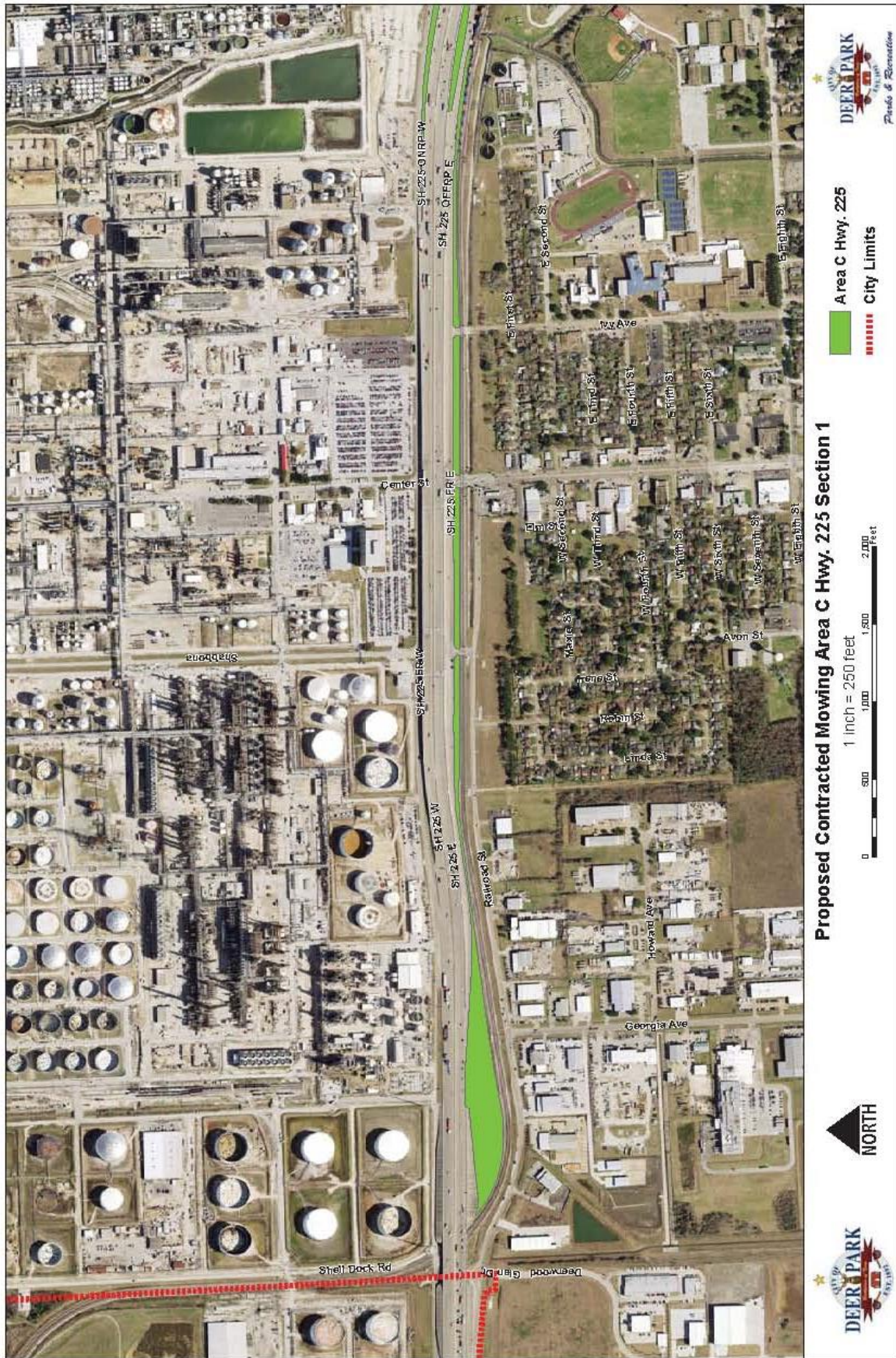
Mowing Service for City of Deer Park



Mowing Service for City of Deer Park



Mowing Service for City of Deer Park



Mowing Service for City of Deer Park





Legislation Details (With Text)

File #: PUR 19-018 **Version:** 1 **Name:**

Type: Purchase **Status:** Agenda Ready

File created: 8/14/2019 **In control:** City Council

On agenda: 8/20/2019 **Final action:**

Title: Consideration of and action on authorization to purchase services from SKE Construction, LLC, through the Buy Board Cooperative Purchasing Program to perform waterline rehabilitation on Georgia Street, P Street, and installation of new 12" valves on Center Street.

Sponsors: Public Works

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consideration of and action on authorization to purchase services from SKE Construction, LLC, through the Buy Board Cooperative Purchasing Program to perform waterline rehabilitation on Georgia Street, P Street, and installation of new 12" valves on Center Street.

Summary:

This project consists of waterline rehabilitation on Georgia, P Street, and new 12" valve installation on Center St. This project is needed due to multiple line breaks of the dated existing pipe on Georgia, P Street and installation of new 12" valves to help isolate the main line so that less businesses are effected during waterline shutoffs. The services for this Project will be purchased through the Buy Board Cooperative Purchasing Program using SKE Construction, LLC. The total price for this project is \$393,857.23.

Fiscal/Budgetary Impact: This project will be funded through Water/Sewer Funds



Legislation Details (With Text)

File #: TNT 19-001 **Version:** 1 **Name:**
Type: Truth & Taxation **Status:** Agenda Ready
File created: 8/13/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Consideration of and action on submittal of the 2019 Tax Roll and the calculation of the Effective Tax Rate and the Rollback Tax Rate.
Sponsors: Finance
Indexes:
Code sections:
Attachments: [2019 Appraisal Roll Certification](#)
[Notice of 2019 Tax Year Proposed Property Tax Rate](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Consideration of and action on submittal of the 2019 Tax Roll and the calculation of the Effective Tax Rate and the Rollback Tax Rate.

Summary: In accordance with Section 26.04 of the Texas Property Tax Code, the following items are presented for Council consideration relative to Tax Year 2019:

Total Appraised Value = \$3,296,926,149

Total Exemptions = \$768,048,985

Total Taxable Value = \$2,528,877,164

Total Taxable Value of New Property = \$51,252,505

Total Taxable Value of Annexed Property = \$10,782,767

Total Uncertified = \$497,847,193

Calculated Effective Tax Rate = \$0.681897/\$100

Calculated Rollback Tax Rate = \$0.720175/\$100

Fiscal/Budgetary Impact: Current ad valorem taxes represent approximately 34 percent of the total General Fund revenue in the proposed Fiscal Year 2019-2020 budget.

Consideration and acceptance of the submitted 2019 Tax Roll and the calculated Effective Tax Rate and the Rollback Tax Rate.

HARRIS COUNTY APPRAISAL DISTRICT
HOUSTON, TEXAS

THE STATE OF TEXAS, }
COUNTY OF HARRIS. }

2019
CERTIFICATION OF APPRAISAL ROLL AND
LISTING OF PROPERTIES UNDER SECS. 26.01(c) AND (d)
FOR
City of Deer Park

Pursuant to Section 26.01(a), Texas Tax Code, I hereby certify the 2019 appraisal roll of properties taxable by City of Deer Park. The roll is delivered in electronic form.

The total appraised value now on the appraisal roll for this unit is: \$3,296,926,149

The taxable value now on the appraisal roll for this unit is: \$2,528,877,164

As required by Section 26.01(c), Texas Tax Code, I have included with your roll a listing of those properties which are taxable by the unit but which are under protest and are therefore not included in the appraisal roll values approved by the appraisal review board and certified above. My estimate of the total taxable value which will be assigned to such properties if the owners' claims are upheld by the appraisal review board is: \$268,616,707

Pursuant to Section 26.01(d), Texas Tax code, the estimated value of taxable property not under protest and not yet included on the certified appraisal roll, after hearing loss, is \$184,790,946

Signed this 16th day of August, 2019



Roland Altinger

Roland Altinger, CAE, RPA, CTA
Chief Appraiser

ASSESSOR'S ACKNOWLEDGEMENT

As tax assessor/collector of the above-named taxing unit, I hereby acknowledge receipt of the certified 2019 appraisal roll on this the 13 day of August, 2019

Jeffrey Johnson

NOTICE OF 2019 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF DEER PARK

A tax rate of \$0.720000 per \$100 valuation has been proposed for adoption by the governing body of City of Deer Park. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Deer Park proposes to use revenue attributable to the tax rate increase for the purpose of infrastructure maintenance and improvements and public safety.

PROPOSED TAX RATE	\$0.720000 per \$100
PRECEDING YEAR'S TAX RATE	\$0.720000 per \$100
EFFECTIVE TAX RATE	\$0.681897 per \$100
ROLLBACK TAX RATE	\$0.720175 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Deer Park from the same properties in both the 2018 tax year and the 2019 tax year.

The rollback tax rate is the highest tax rate that City of Deer Park may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS
FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Jeffery Johnson
City of Deer Park Tax Assessor Collector
City Hall, 710 E. San Augustine St, Deer Park TX 77536
281-478-7231
customerservice@deerparktx.org
www.deerparktx.gov

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: September 10, 2019 at 5:30 PM at City Hall Council Chambers; 710 E. San Augustine St, Deer Park TX 77536.

Second Hearing: September 17, 2019 at 7:30 PM at City Hall Council Chambers; 710 E. San Augustine St, Deer Park TX 77536.



Legislation Details (With Text)

File #: TNT 19-002 **Version:** 1 **Name:**
Type: Truth & Taxation **Status:** Agenda Ready
File created: 8/13/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Consideration of and action to increase total tax revenues from properties on the tax roll by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Consideration of and action to increase total tax revenues from properties on the tax roll by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting.

Summary: The Texas Constitution sets forth general requirements for truth-in-taxation, which include a number of public notices to inform taxpayers about local property taxes. When a proposed rate exceeds the rollback rate or the effective rate, whichever is lower, the taxing unit's governing body must vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item. This vote must be recorded and the proposal must specify the desired rate. If the motion passes, the taxing unit must schedule two public hearings on the proposed rate.

For tax year 2019 (fiscal year 2019-2020), the effective tax rate is \$0.681897 per \$100 valuation and the rollback tax rate is \$0.720175 per \$100 valuation. The proposed tax rate is \$0.720000 per \$100 valuation, which exceeds the effective rate by \$0.000175. Because the proposed rate exceeds the lower of the rollback rate or the effective rate, the City Council must vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item and in so doing, must specify the rate. If the motion passes, the City Council must schedule two public hearings on the proposal.

The recommended dates for said public hearings are Tuesday, September 10, 2019, at 5:30 p.m. and Tuesday, September 17, 2019, at 7:30 p.m. both to be held in the Council Chamber at City Hall. In accordance with the City's planning calendar, which is based on the truth-in-taxation requirements, the meeting to adopt the tax rate would be on Monday, September 23, 2019 at 5:30 p.m. in the Council Chamber at City Hall.

Fiscal/Budgetary Impact: Current ad valorem taxes represent approximately 34 percent of the total General Fund revenue in the proposed Fiscal Year 2019-2020 budget.

Motion to be read as follows: "I move to increase the tax revenue for the 2019 tax year by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting."

****Must be record vote****



Legislation Details (With Text)

File #: GRT 19-008 **Version:** 1 **Name:**

Type: Grants **Status:** Agenda Ready

File created: 8/12/2019 **In control:** City Council

On agenda: 8/20/2019 **Final action:**

Title: Consideration of and action on acknowledging the City of Deer Park’s acceptance of the conditional approval of the 2017 CDBG-DR Hurricane Harvey Round 1 Infrastructure Grant.

Sponsors: City Manager's Office

Indexes:

Code sections:

Attachments: [D2017-041 City of Deer Park - Bayou Bend Regional Detention Basin Drainage Improvements \(002\) Acknowledgement Letter to Harris County CSD#1.082019](#)
[Acknowledgement Letter to Harris County CSD#2.082019](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Consideration of and action on acknowledging the City of Deer Park’s acceptance of the conditional approval of the 2017 CDBG-DR Hurricane Harvey Round 1 Infrastructure Grant.

Summary:

In 2018, the City of Deer Park was allocated to receive \$2,920,500 in Community Development Block Grant - Disaster Recovery (CDBG-DR) funds for infrastructure damaged or failed to function by Hurricane Harvey through the Harris County Method of Distribution (MOD). This funding is from the U.S. Department of Housing and Urban Development (HUD) and administered through the Texas General Land Office (GLO). It is separate from funding provided by the Federal Emergency Management Agency (FEMA) administered through the Texas Division of Emergency Management (TDEM).

On October 16, 2018, City Council authorized submission of a grant application to Harris County under the Community Development Block Grant - Disaster Recovery (CDBG-DR) Round 1 funds for Hurricane Harvey. As flood control and drainage repair and improvements (including the construction or rehabilitation of storm water management systems is eligible under the grant) the grant application was for Bayou Bend Regional Detention Facility and Drainage Improvements to construct a new detention pond and the installation of approximately three thousand six hundred linear feet (3,600 LF) of storm sewer with concrete pipes, grade ditches, storm sewer inlets, culverts, and complete associated appurtenances.

Harris County has now notified us that the above-referenced project has been approved for a conditional award in the amount of \$2,920,500.00 for this project. This award is contingent upon the following:

1. Approval from the Harris County Commissioners Court regarding the execution of a contract with Harris County.

2. Approval from the U.S. Department of Housing and Urban Development (HUD) and the Texas General Land Office (GLO) regarding the project's Environmental Review Record (ERR) and Release of Funds.

In addition to meeting the conditions indicated above, the City is required to provide the following items before contract execution:

1. A written response on letterhead acknowledging your organization's acceptance of the conditional award by August 22, 2019.
2. Copies of all project-related subcontracts currently in effect or that will be in effect as of the start of your contract by August 22, 2019. Please note that proper procurement of services should be reviewed with Harris County before finalizing any contracts.
3. Submission of an updated design/construction timeline for the proposed project by August 22, 2019.
4. Compliance with the following GLO Affirmatively Furthering Fair Housing (AFFH) review recommendation: "To preserve the public-use facilities (within Bayou Bend Park), the project should incorporate existing recreational amenities into the design of the new detention pond so that no existing recreational facilities are impacted."

A copy of the August 8, 2019 letter from Harris County and the proposed letters acknowledging acceptance of the conditional award are attached.

Fiscal/Budgetary Impact:

\$2,920,500 in Community Development Block Grant - Disaster Recovery (CDBG-DR) grant funds available, 70% of CDBG-DR funding must benefit low-to moderate income (LMI) persons/communities. The proposed project meets these criteria.

Authorize submission of two letters acknowledging the City of Deer Park's acceptance of the conditional approval of the 2017 CDBG-DR Hurricane Harvey Round 1 Infrastructure Grant.



HARRIS COUNTY, TEXAS

COMMUNITY SERVICES DEPARTMENT

Daphne Lemelle
Executive Director

8410 Lantern Point Drive
Houston, Texas 77054
Tel (832) 927-4700
Fax (713) 578-2090

August 8, 2019

Honorable Jerry Mouton, Jr.
Mayor
710 East San Augustine Avenue
Deer Park, TX 77536

Attn: Carl Ahrendt

RE: 2017 CDBG-DR Harvey Round One Infrastructure
Deer Park - Bayou Bend Regional Detention Facility and Drainage Improvements
Project Number: D2017-041

Dear Mayor Mouton:

We are pleased to inform you that the above-referenced project has been approved for a conditional award in the amount of \$2,920,500.00 in Hurricane Harvey 2017 Community Development Block Grant - Disaster Recovery (CDBG-DR) Round One Funds. The City of Deer Park will use the funding for the proposed project to complete the following scope as approved by the Texas General Land Office (GLO):

Construct a new thirty-five acre-feet (35 AF) detention pond and the installation of approximately three thousand six hundred linear feet (3,600 LF) of storm sewer with concrete pipes, grade ditches, storm sewer inlets, culverts, and complete associated appurtenances.

The City of Deer Park has indicated a leverage amount of \$2,450.00. The total project cost is \$2,922,950.00.

This award is contingent upon the following:

1. Approval from the Harris County Commissioners Court regarding the execution of a contract with Harris County.
2. Approval from the U.S. Department of Housing and Urban Development (HUD) and the Texas General Land Office (GLO) regarding the project's Environmental Review Record (ERR) and Release of Funds.

In addition to meeting the conditions indicated above, you are required to provide the following items before contract execution:

1. A written response on letterhead acknowledging your organization's acceptance of the conditional award by August 22, 2019.
2. Copies of all project-related subcontracts currently in effect or that will be in effect as of the start of your contract by August 22, 2019. Please note that proper procurement of services should be reviewed with Harris County before finalizing any contracts.
3. Submission of an updated design/construction timeline for the proposed project by August 22, 2019.
4. Compliance with the following GLO Affirmatively Furthering Fair Housing (AFFH) review recommendation: "To preserve the public-use facilities (within Bayou Bend Park), the project should incorporate existing recreational amenities into the design of the new detention pond so that no existing recreational facilities are impacted."

Non-receipt of these items will delay the contract development phase as well as funding of the project. Any awarded grant funds expended before contract execution and Commissioners Court approval will not be reimbursed. Also, please retain a copy of all information submitted for your records.

An assessment of preliminary mitigation conditions, part of the environmental review process, was performed for this project. At this time, preliminary mitigation conditions have been identified. The proposed project area includes half (0.5) an acre in the 100-year floodplain. A full environmental review is underway, which may identify needed mitigation measures that will be included in your contract.

All documentation should be sent to the attention of Ms. Anna Hinojosa, Program Analyst no later than August 22, 2019. If you have questions regarding the requested information, please contact Ms. Hinojosa at (832) 927-4801 or by email at anna.hinojosa@csd.hctx.net.

Sincerely,



Daphne Lemelle
Executive Director

DL/MN/cl/jb/ah



**OFFICE OF THE MAYOR
JERRY L. MOUTON, JR.**

710 San Augustine • P. O. Box 700 • Deer Park, Texas 77536 • (281) 478-7241 • Fax: (281) 478-7218

Anna Hinojosa
Program Analyst
Harris County Community Services Department
8410 Lantern Point Dr.
Houston, TX 77054

August 20, 2019

RE: 2017 CDBG-DR Harvey Round One Infrastructure
Deer Park - Bayou Bend Regional Detention Facility and Drainage Improvements
Project Number: D2017-041

Ms. Hinojosa,

We are pleased to learn that the above-referenced project has been approved for a conditional award in the amount of \$2,920,500.00 in Hurricane Harvey 2017 Community Development Block Grant- Disaster Recovery (CDBG-DR) Round One Funds.

Please accept this letter as acknowledgement of the City of Deer Park's acceptance of the conditional award.

Please let us know if you have any questions.

Sincerely,

Jerry Mouton, Mayor
City of Deer Park



**OFFICE OF THE MAYOR
JERRY L. MOUTON, JR.**

710 San Augustine • P. O. Box 700 • Deer Park, Texas 77536 • (281) 478-7241 • Fax: (281) 478-7218

Anna Hinojosa
Program Analyst
Harris County Community Services Department
8410 Lantern Point Dr.
Houston, TX 77054

August 20, 2019

RE: 2017 CDBG-DR Harvey Round One Infrastructure
Deer Park - Bayou Bend Regional Detention Facility and Drainage Improvements
Project Number: D2017-041

Ms. Hinojosa,

The following are in response to items 2, 3, and 4 of your letter dated August 8, 2019 regarding the aforementioned project:

Item No. 2. As there are no contracts in place yet, the City intends to contract professional services through the use of a Request for Qualifications (RFQ). The City will provide a copy of the RFQ documents to the Harris County CSD for review prior to public release.

Item No. 3. The City intends to follow the timeline submitted as part of the CDBG-DR Application (see attached). At this time, we are unable to provide a timeline with dates since it is unknown when the project will begin.

Item No. 4. The City intends to comply with the GLO Affirmatively Furthering Fair Housing (AFFH) review recommendation: "To preserve the public-use facilities (within Bayou Bend Park), the project should incorporate existing recreational amenities into the design of the new detention pond so that no existing recreational facilities are impacted."

Please let us know if you have any questions.

Sincerely,

Jerry Mouton, Mayor
City of Deer Park



Legislation Details (With Text)

File #: ORD 19-068 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 8/9/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Consideration of and action on an ordinance granting a pipeline franchise to ExxonMobil for a twenty inch (20") Pipeline. (first reading)
Sponsors: Public Works
Indexes:
Code sections:
Attachments: [Exxon Mobil Application & Fee](#)
[ROUTE EXHIBIT with M&B](#)
[AERIAL EXHIBIT EXXON-MOBIL T230 PIPELINE](#)
[Exxon Mobile Pipeline-Granting-08-2019](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Consideration of and action on an ordinance granting a pipeline franchise to ExxonMobil for a twenty inch (20") Pipeline. (first reading)

Summary:

ExxonMobil application for a new pipeline has been reviewed by Engineering Coordinator Fred Beck for the technical aspects per the ordinance and the proposed route, and finds the application to be sufficient for granting a pipeline.

The process for granting a pipeline franchise requires the reading of the proposed ordinance at three meetings and shall not be finally acted upon until at least 42 days after the first reading thereof. The ordinance will be read on the August 20th, September 3rd with adoption on October 15th.

Fiscal/Budgetary Impact:

None

Approve ordinance of first reading

August 1, 2019

Shannon Bennet
City Secretary
P.O. Box 700
Deer Park, TX 77536

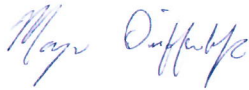
Re: New Pipeline Franchise

Universal Pegasus International, Inc. (UPI) on behalf of ExxonMobil Pipeline Company (EMPCo) is developing a new pipeline project from existing pipeline facilities in Baytown, TX to Pasadena, TX. The new line, designated TX-230, is approximately 10 miles in length and will transport refined products (diesel / gasoline). The proposed pipeline is designed as per Code of Federal Regulations, Title 49, Part 195 "Transportation of Hazardous Liquids by Pipeline". The TX-230 pipeline will be a 20-inch O.D., 0.500" wall thickness, manufactured X-60 grade steel and coated with Fusion Bond Epoxy (FBE) and an Abrasion Resistance outer coating (ARO).

The new pipeline, designated TX-230, is 20-inch diameter and planned to deliver between 10,000 bph of "sizing diesel" and/or 12,000 bph of "sizing gasoline". The standard operation pressure is 500 psi while the maximum operating pressure is 1,440 psi.

Should there be any questions regarding the permit, please contact me at (217) 361-6808.

Sincerely,



Morgan Diffenderfer
Project Coordinator
Contract Land Staff

CITY OF DEER PARK

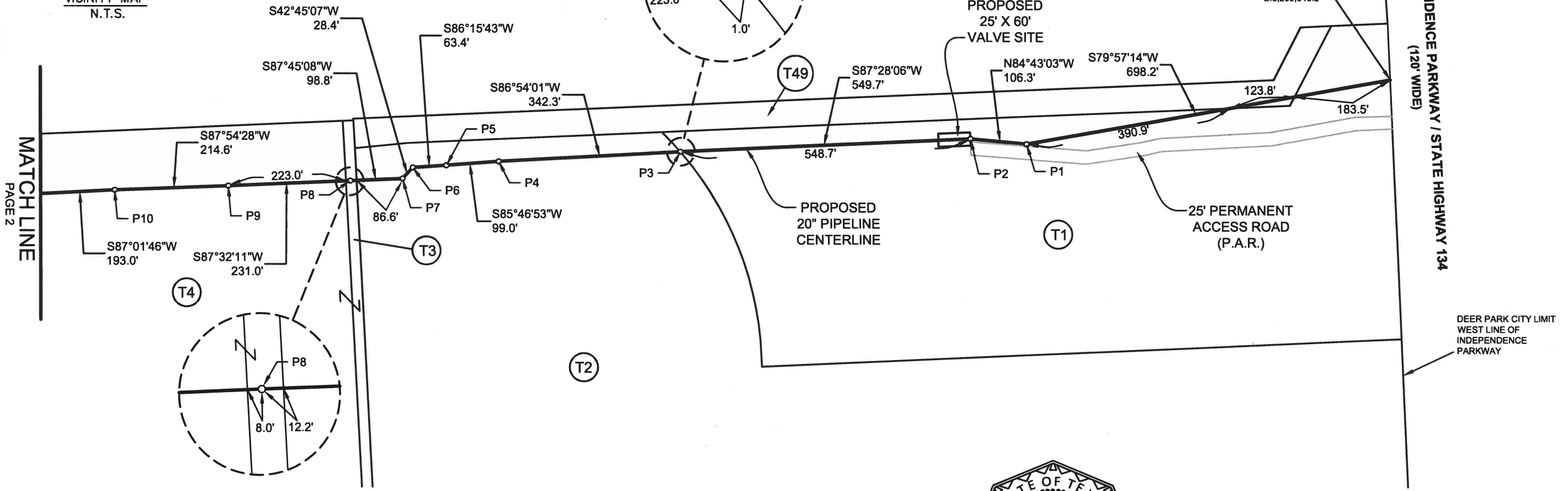
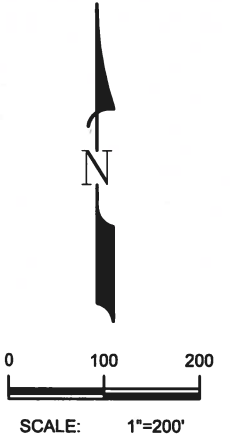
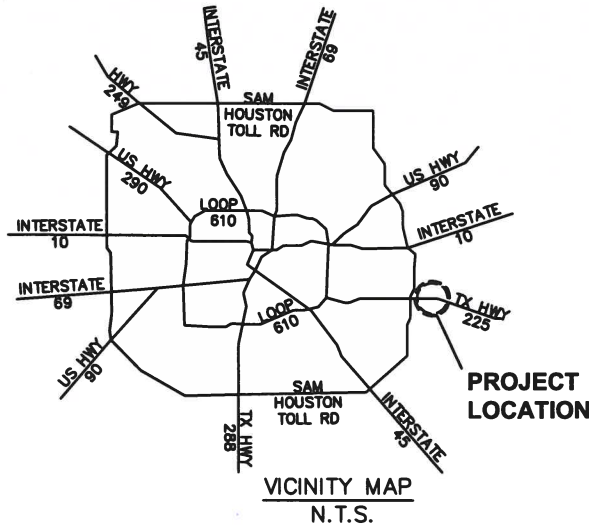
REC#: 01479700 8/09/2019 12:54 PM
OPER: AC TERM: 001
REF#: 000651
PAID BY:

TRAN: 266.0000 FRANCHISE TAX REVENU
EXXON MOBIL
FRANCHISE TAX REVEN 3,000.00CR

TENDERED: 3,000.00 CHECK
APPLIED: 3,000.00-

CHANGE: 0.00

GEORGE ROSS SURVEY, ABSTRACT NO. 646



- NOTES:**
- ALL BEARINGS, DISTANCES AND COORDINATES CONTAINED HEREIN ARE GRID BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, TEXAS SOUTH CENTRAL ZONE (4204), NORTH AMERICAN DATUM OF 1983 (NAD 83), U.S. SURVEY FEET AS DERIVED FROM A GPS SURVEY PERFORMED BY UNIVERSAL ENSCO, INC., OCTOBER 2017.
 - THIS DRAWING IS PROVIDED WITH AN ACCOMPANYING DESCRIPTION OF THE PROPOSED 20" PIPELINE CENTERLINE.

Robert J. Flance 08/07/2019



ROBERT J. FLANCE
 REGISTERED PROFESSIONAL LAND SURVEYOR
 TEXAS REGISTRATION NO. 5634
 UEI TEXAS REGISTRATION NO. 10031600
 UNIVERSAL ENSCO, INC./4848 LOOP CENTRAL DR., HOUSTON, TX 77081/713-425-6000

TOTAL DISTANCE CROSSING THE CITY OF DEER PARK, TEXAS : 21,563.0'



DRAWN	DG	DRAWN	02/01/19
CHKD	RF	CHKD	02/06/19
APPD	JCD	APPD	02/11/19
SCALE	1" = 200'	SHEET	1 OF 13
JOB NO.	24260		
CLIENT	EXXONMOBIL		
CLIENT DOC. NO.	BTN-PS-T230-UP-LD-0017		

EXHIBIT

PROPOSED EXXONMOBIL
 20" PIPELINE CROSSING
 THE CITY OF DEER PARK
 HARRIS COUNTY, TEXAS

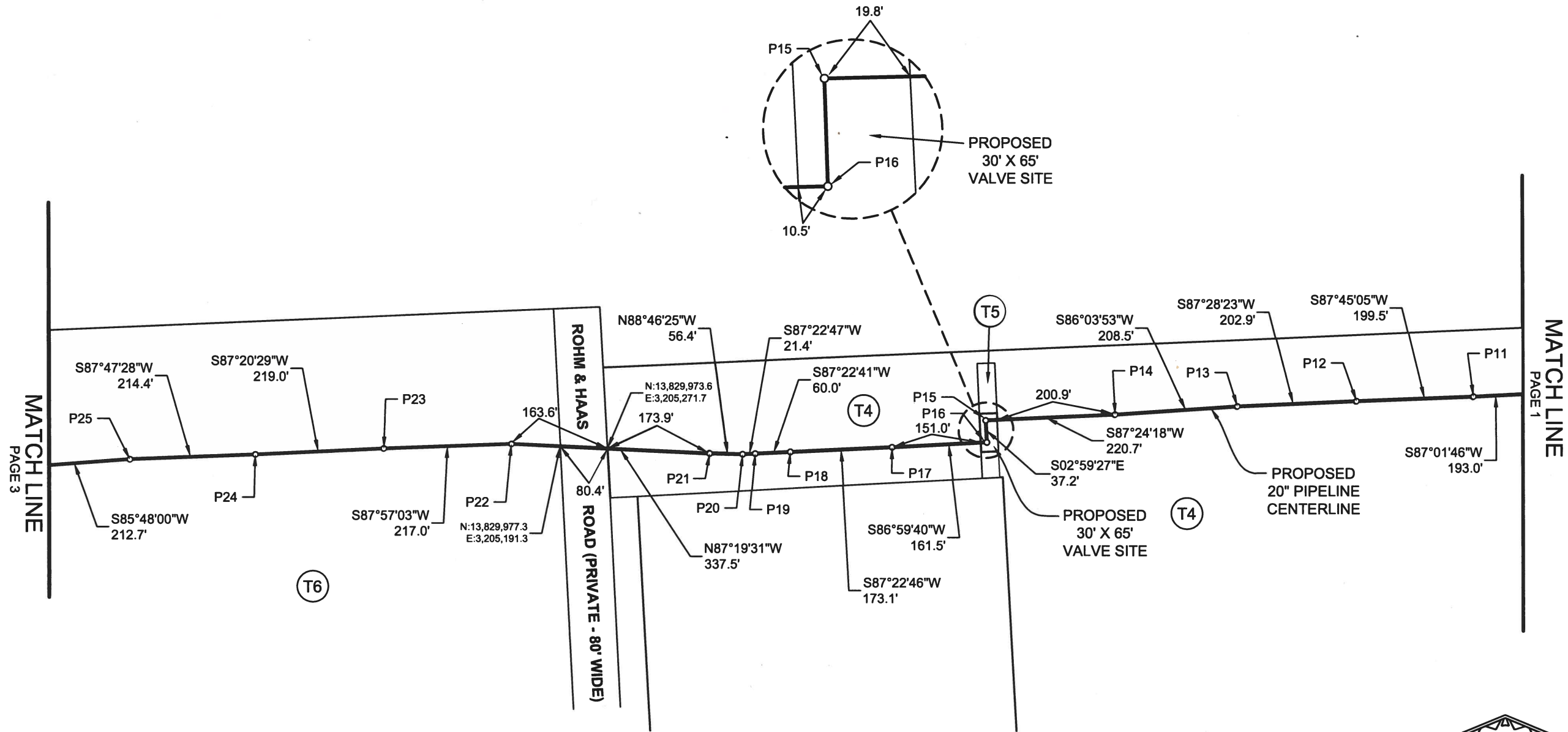
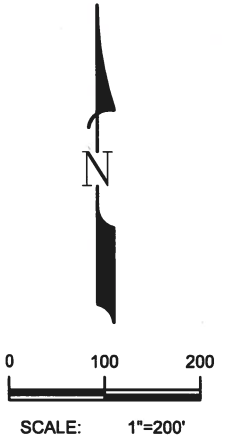


DRAWING NO. 24260-250-PPL-15017 REV. 2

Sheet: 07/2019 © 1823 by: ROBERT FLANCE Path: C:\Robert\F\00 - EMP\CO-00-BAYTOWN\PLANS\CITY OF DEER PARK\REV 2\DWG - TX-230 - PPL - BAYTOWN\PLANS\CITY OF DEER PARK\REV 2.dwg

REVISION	DATE	DRAWN	CHKD	APPD
2	08/07/19	DG	RF	JCD
1	07/11/19	DG	RF	JCD
0	02/11/19	DG	RF	JCD

GEORGE ROSS SURVEY, ABSTRACT NO. 646
G.M. PATRICK SURVEY, ABSTRACT NO. 624



NOTES:

- ALL BEARINGS, DISTANCES AND COORDINATES CONTAINED HEREIN ARE GRID BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, TEXAS SOUTH CENTRAL ZONE (4204), NORTH AMERICAN DATUM OF 1983 (NAD 83), U.S. SURVEY FEET AS DERIVED FROM A GPS SURVEY PERFORMED BY UNIVERSAL ENSCO, INC., OCTOBER 2017.
- THIS DRAWING IS PROVIDED WITH AN ACCOMPANYING DESCRIPTION OF THE PROPOSED 20" PIPELINE CENTERLINE.

Robert J. Flance 08/07/2019

ROBERT J. FLANCE
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 5634
UEI TEXAS REGISTRATION NO. 10031600
UNIVERSAL ENSCO, INC./4848 LOOP CENTRAL DR., HOUSTON, TX 77081/713-425-6000



S:\2019\08\07\2019 1523 by: ROBERT FLANCE Plot: C:\Users\flance\OneDrive - EMPLOY\00-BAYTOWN\PLANS\CITY OF DEER PARK\REV 2.dwg - P:\P - BAYTOWN\PLANS\CITY OF DEER PARK\REV 2.dwg - TX-230 - PPL -

REVISION	DATE	DRAWN	CHKD	APPD
2	08/07/19	DG	RF	JCD
1	07/11/19	DG	RF	JCD
0	02/11/19	DG	RF	JCD



DRAWN	DG	DRAWN	02/01/19
CHKD	RF	CHKD	02/06/19
APPD	JCD	APPD	02/11/19
SCALE	1" = 200'	SHEET	2 OF 13
JOB NO.	24260		
CLIENT	EXXONMOBIL		
CLIENT DOC. NO.	BTN-PS-T230-UP-LD-0017		

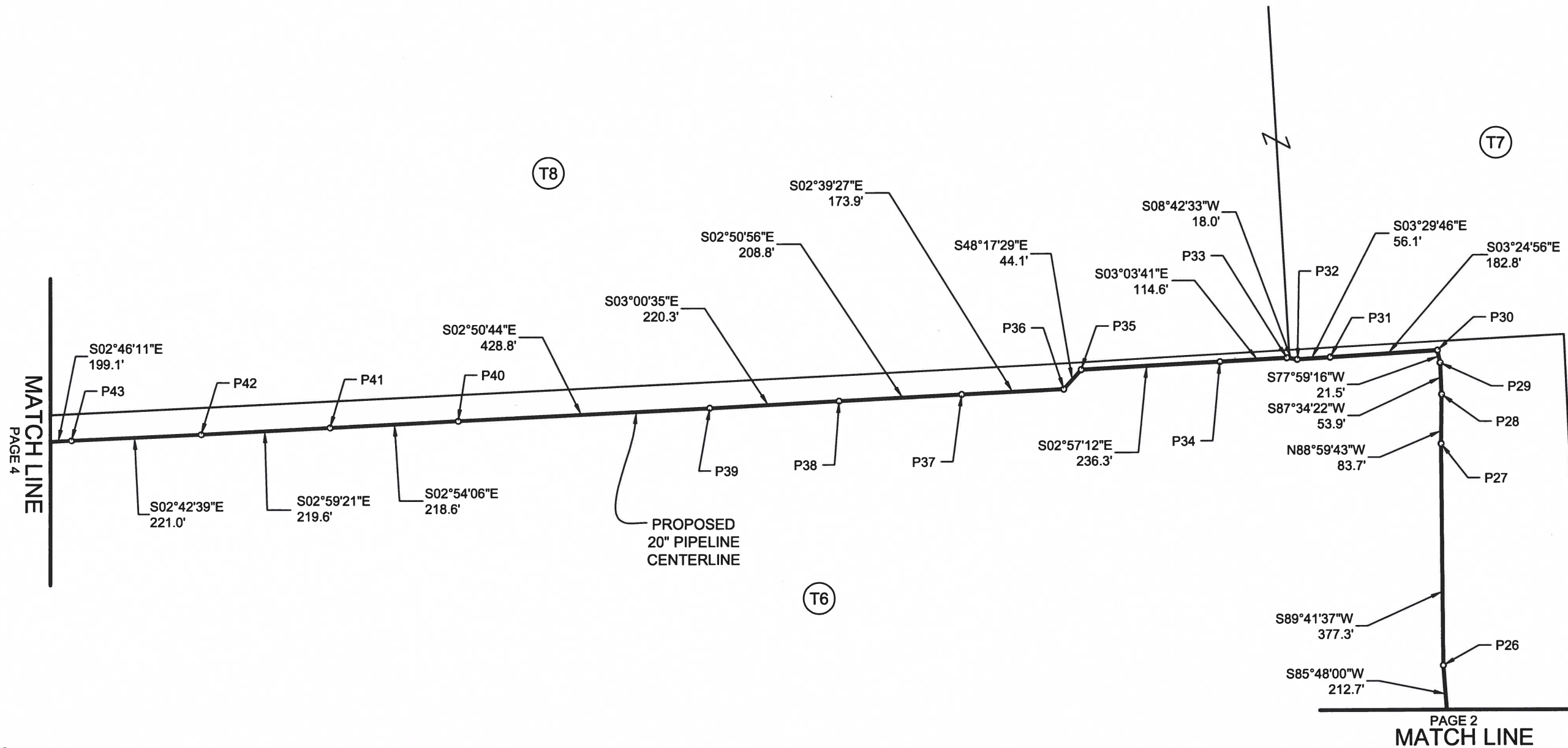
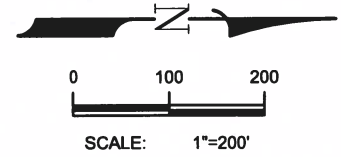
EXHIBIT

PROPOSED EXXONMOBIL
20" PIPELINE CROSSING
THE CITY OF DEER PARK
HARRIS COUNTY, TEXAS



DRAWING NO. 24260-250-PPL-15017

REV. 2



NOTES:

- ALL BEARINGS, DISTANCES AND COORDINATES CONTAINED HEREIN ARE GRID BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, TEXAS SOUTH CENTRAL ZONE (4204), NORTH AMERICAN DATUM OF 1983 (NAD 83), U.S. SURVEY FEET AS DERIVED FROM A GPS SURVEY PERFORMED BY UNIVERSAL ENSCO, INC., OCTOBER 2017.
- THIS DRAWING IS PROVIDED WITH AN ACCOMPANYING DESCRIPTION OF THE PROPOSED 20" PIPELINE CENTERLINE.

Robert J. Flance 08/07/2019

ROBERT J. FLANCE
 REGISTERED PROFESSIONAL LAND SURVEYOR
 TEXAS REGISTRATION NO. 5634
 UEI TEXAS REGISTRATION NO. 10031600
 UNIVERSAL ENSCO, INC./4848 LOOP CENTRAL DR., HOUSTON, TX 77081/713-425-6000

PAGE 2
MATCH LINE



Saved: 8/7/2019 @ 15:23 by: ROBERT.FLANCE Path: C:\Users\rf\OneDrive - BAYTOWN\PLANS\CITY OF DEER PARK\REV 2\DWG - T2-230 - PPL - BAYTOWN\PLANS\CITY OF DEER PARK\REV 2.dwg

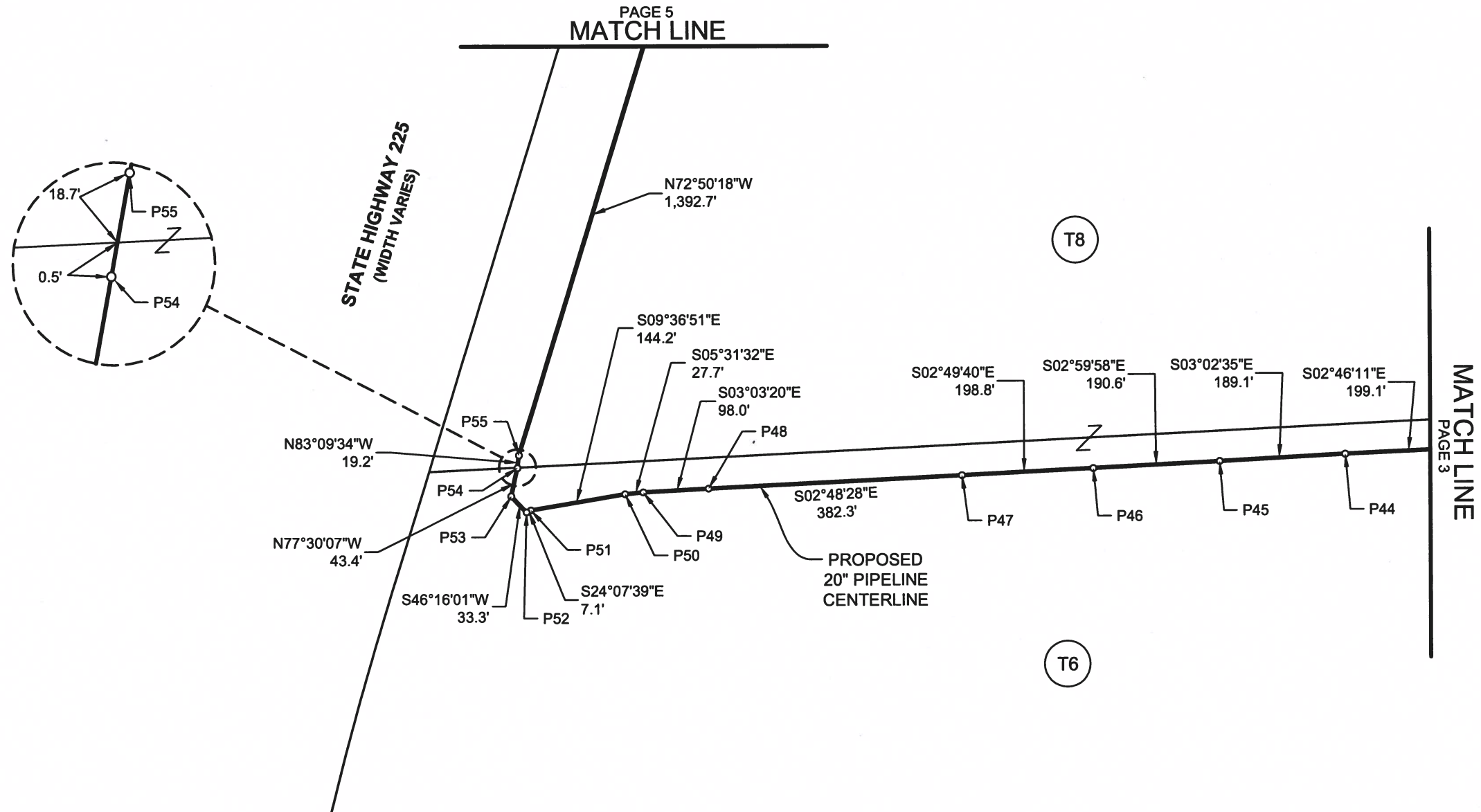
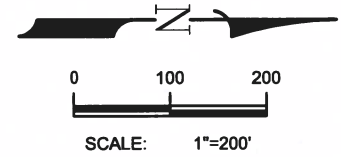
REVISION	DATE	DRAWN	CHKD	APPD
2	08/07/19	DG	RF	JCD
1	07/11/19	DG	RF	JCD
0	02/11/19	DG	RF	JCD



DRAWN	DG	DRAWN	02/01/19
CHKD	RF	CHKD	02/06/19
APPD	JCD	APPD	02/11/19
SCALE	1" = 200'	SHEET	3 OF 13
JOB NO.	24260		
CLIENT	EXXONMOBIL		
CLIENT DOC. NO.	BTN-PS-T230-UP-LD-0017		

EXHIBIT
 PROPOSED EXXONMOBIL
 20" PIPELINE CROSSING
 THE CITY OF DEER PARK
 HARRIS COUNTY, TEXAS

DRAWING NO. 24260-250-PPL-15017 REV. 2



NOTES:

1. ALL BEARINGS, DISTANCES AND COORDINATES CONTAINED HEREIN ARE GRID BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, TEXAS SOUTH CENTRAL ZONE (4204), NORTH AMERICAN DATUM OF 1983 (NAD 83), U.S. SURVEY FEET AS DERIVED FROM A GPS SURVEY PERFORMED BY UNIVERSAL ENSCO, INC., OCTOBER 2017.
2. THIS DRAWING IS PROVIDED WITH AN ACCOMPANYING DESCRIPTION OF THE PROPOSED 20" PIPELINE CENTERLINE.

Robert J. Flance 08/07/2019

ROBERT J. FLANCE
 REGISTERED PROFESSIONAL LAND SURVEYOR
 TEXAS REGISTRATION NO. 5634
 UEI TEXAS REGISTRATION NO. 10031600
 UNIVERSAL ENSCO, INC./4848 LOOP CENTRAL DR., HOUSTON, TX 77081/713-425-6000

DATE:



Saved: 8/7/2019 8:15:23 by: ROBERT.FLANCE Path: c:\Users\rf\OneDrive - EMPLOYEE-BAYTOWN\My Documents - BTN-PS-250 - PPL - BAYTOWN\PLANS\CITY OF DEER PARK\REV 2.dwg

REVISION	DATE	DRAWN	CHKD	APPD
2	08/07/19	DG	RF	JCD
1	07/11/19	DG	RF	JCD
0	02/11/19	DG	RF	JCD



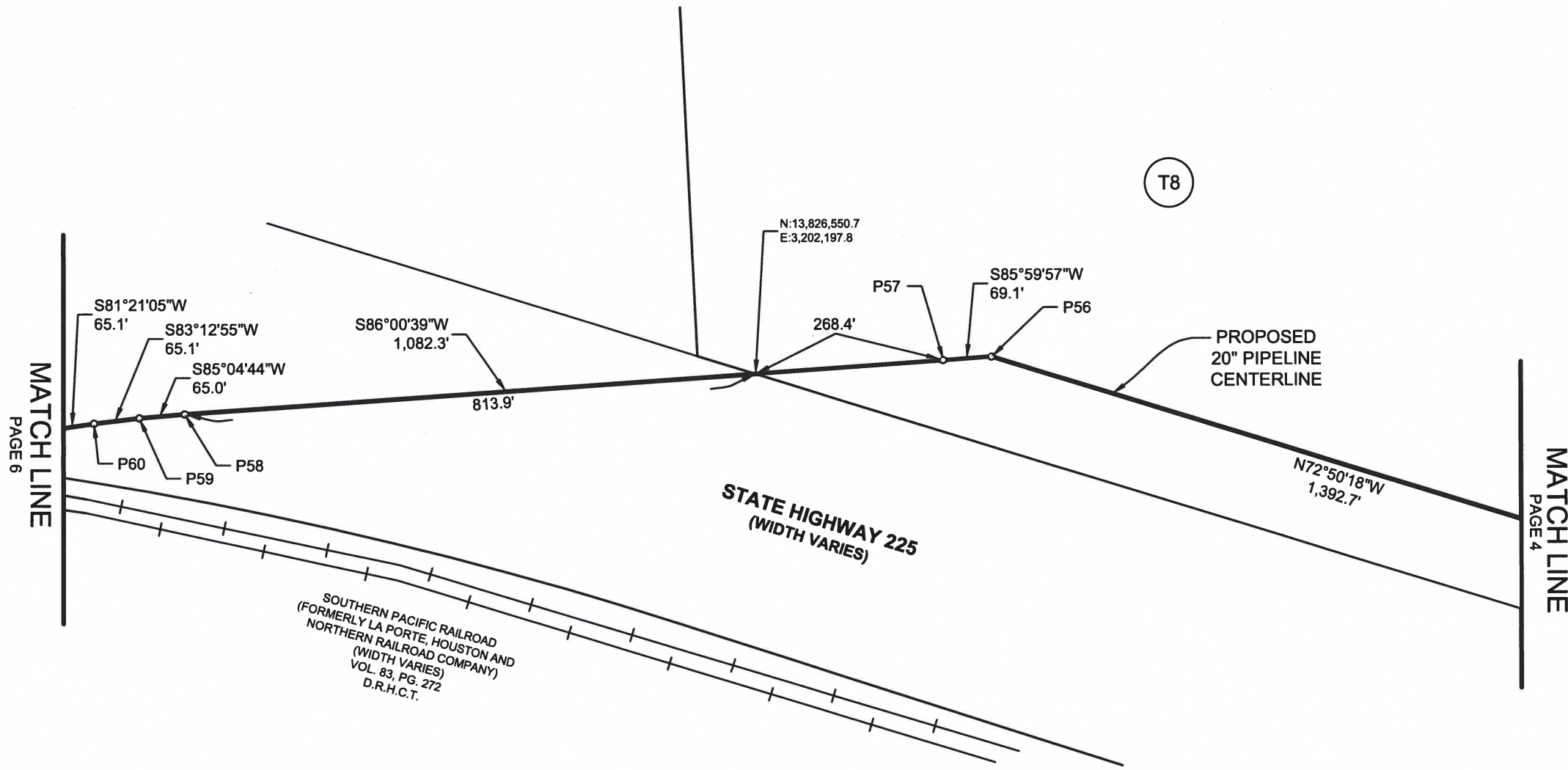
DRAWN	DG	DRAWN	02/01/19
CHKD	RF	CHKD	02/06/19
APPD	JCD	APPD	02/11/19
SCALE	1" = 200'	SHEET	4 OF 13
JOB NO.	24260		
CLIENT	EXXONMOBIL		
CLIENT DOC. NO.	BTN-PS-T230-UP-LD-0017		

EXHIBIT

PROPOSED EXXONMOBIL
 20" PIPELINE CROSSING
 THE CITY OF DEER PARK
 HARRIS COUNTY, TEXAS



G.M. PATRICK SURVEY, ABSTRACT NO. 624



MATCH LINE
PAGE 6

MATCH LINE
PAGE 4

STATE HIGHWAY 225
(WIDTH VARIES)

SOUTHERN PACIFIC RAILROAD
(FORMERLY LA PORTE, HOUSTON AND
NORTHERN RAILROAD COMPANY)
(WIDTH VARIES)
VOL. 83, PG. 272
D.R.H.C.T.

T8

NOTES:

- ALL BEARINGS, DISTANCES AND COORDINATES CONTAINED HEREIN ARE GRID BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, TEXAS SOUTH CENTRAL ZONE (4204), NORTH AMERICAN DATUM OF 1983 (NAD 83), U.S. SURVEY FEET AS DERIVED FROM A GPS SURVEY PERFORMED BY UNIVERSAL ENSCO, INC., OCTOBER 2017.
- THIS DRAWING IS PROVIDED WITH AN ACCOMPANYING DESCRIPTION OF THE PROPOSED 20" PIPELINE CENTERLINE.

Robert J. Flance 08/07/2019

ROBERT J. FLANCE
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 5634
UEI TEXAS REGISTRATION NO. 10031600
UNIVERSAL ENSCO, INC./4848 LOOP CENTRAL DR., HOUSTON, TX 77081/713-425-6000



Saved: 8/7/2019 15:23 by: ROBERT FLANCE Path: C:\Users\jflance\OneDrive\Documents\G.M. PATRICK SURVEY, ABSTRACT NO. 624 - PPL - BAYTOWN\PLANS\CITY OF DEER PARK\REV 2.dwg

REVISION	DATE	DRAWN	CHKD	APPD
2	08/07/19	DG	RF	JCD
1	07/11/19	DG	RF	JCD
0	02/11/19	DG	RF	JCD



DRAWN	DG	DRAWN	02/01/19
CHKD	RF	CHKD	02/06/19
APPD	JCD	APPD	02/11/19
SCALE	1" = 200'	SHEET	5 OF 13
JOB NO.	24260		
CLIENT	EXXONMOBIL		
CLIENT DOC. NO. BTN-PS-T230-UP-LD-0017			

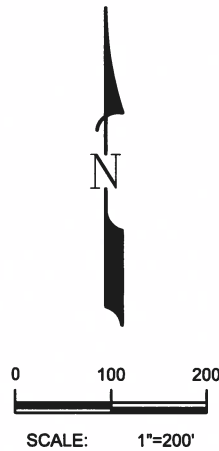
EXHIBIT

PROPOSED EXXONMOBIL
20" PIPELINE CROSSING
THE CITY OF DEER PARK
HARRIS COUNTY, TEXAS

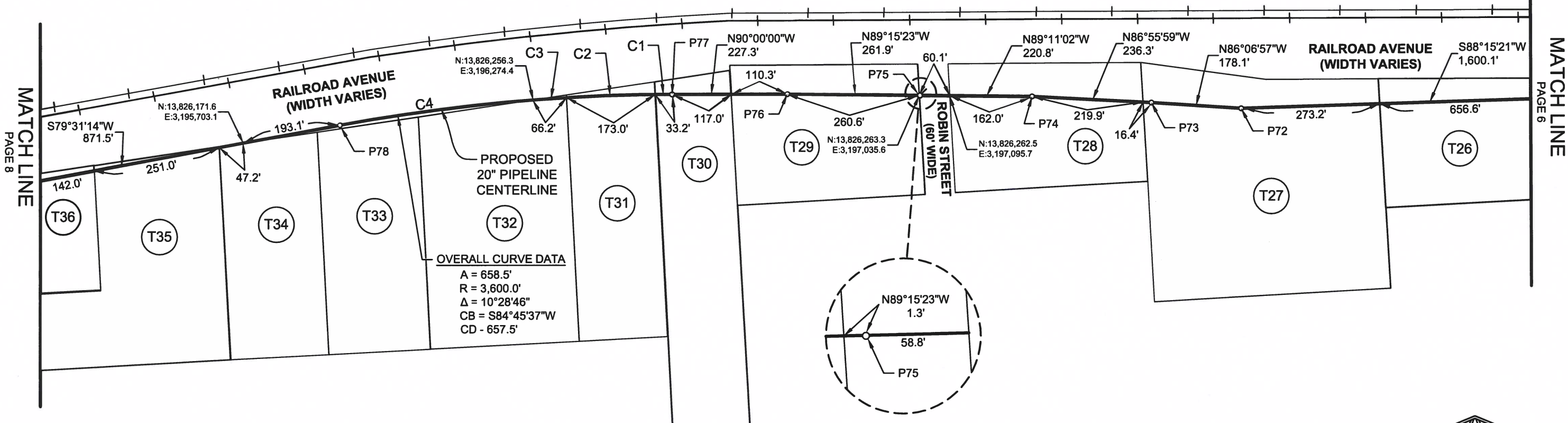
DRAWING NO. 24260-250-PPL-15017 REV. 2

HENRY W. RAGLIN SURVEY, ABSTRACT NO. 677
 THOMAS EARLE SURVEY, ABSTRACT NO. 18

Curve Table					
No.	Arc	Radius	Delta	Bearing	Distance
C1	33.2'	3,600.0'	00°31'40"	S89°44'10"W	33.2'
C2	174.2'	3,600.0'	00°46'22"	S88°05'08"W	174.2'
C3	66.2'	3,600.0'	01°03'15"	S86°10'21"W	66.2'
C4	384.9'	3,600.0'	06°07'29"	S82°34'58"W	383.9'



STATE HIGHWAY 225
(WIDTH VARIES)



OVERALL CURVE DATA
 A = 658.5'
 R = 3,600.0'
 Δ = 10°28'46"
 CB = S84°45'37"W
 CD = 657.5'

NOTES:

- ALL BEARINGS, DISTANCES AND COORDINATES CONTAINED HEREIN ARE GRID BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, TEXAS SOUTH CENTRAL ZONE (4204), NORTH AMERICAN DATUM OF 1983 (NAD 83), U.S. SURVEY FEET AS DERIVED FROM A GPS SURVEY PERFORMED BY UNIVERSAL ENSCO, INC., OCTOBER 2017.
- THIS DRAWING IS PROVIDED WITH AN ACCOMPANYING DESCRIPTION OF THE PROPOSED 20" PIPELINE CENTERLINE.

Robert J. Flance 08/07/2019
 DATE:

ROBERT J. FLANCE
 REGISTERED PROFESSIONAL LAND SURVEYOR
 TEXAS REGISTRATION NO. 5634
 UEI TEXAS REGISTRATION NO. 10031600
 UNIVERSAL ENSCO, INC./4848 LOOP CENTRAL DR., HOUSTON, TX 77081/713-425-6000



Saved: 8/7/2019 @ 15:23 by: ROBERT.FLANCE Path: C:\Users\rfv\OneDrive - EMPLOYER-BAYTOWN\My Documents - PPL - BAYTOWN PLANS\CITY OF DEER PARK\REV 2.dwg - CITY OF DEER PARK_REV 2.dwg

REVISION	DATE	DRAWN	CHKD	APPD
2	08/07/19	DG	RF	JCD
1	07/11/19	DG	RF	JCD
0	02/11/19	DG	RF	JCD

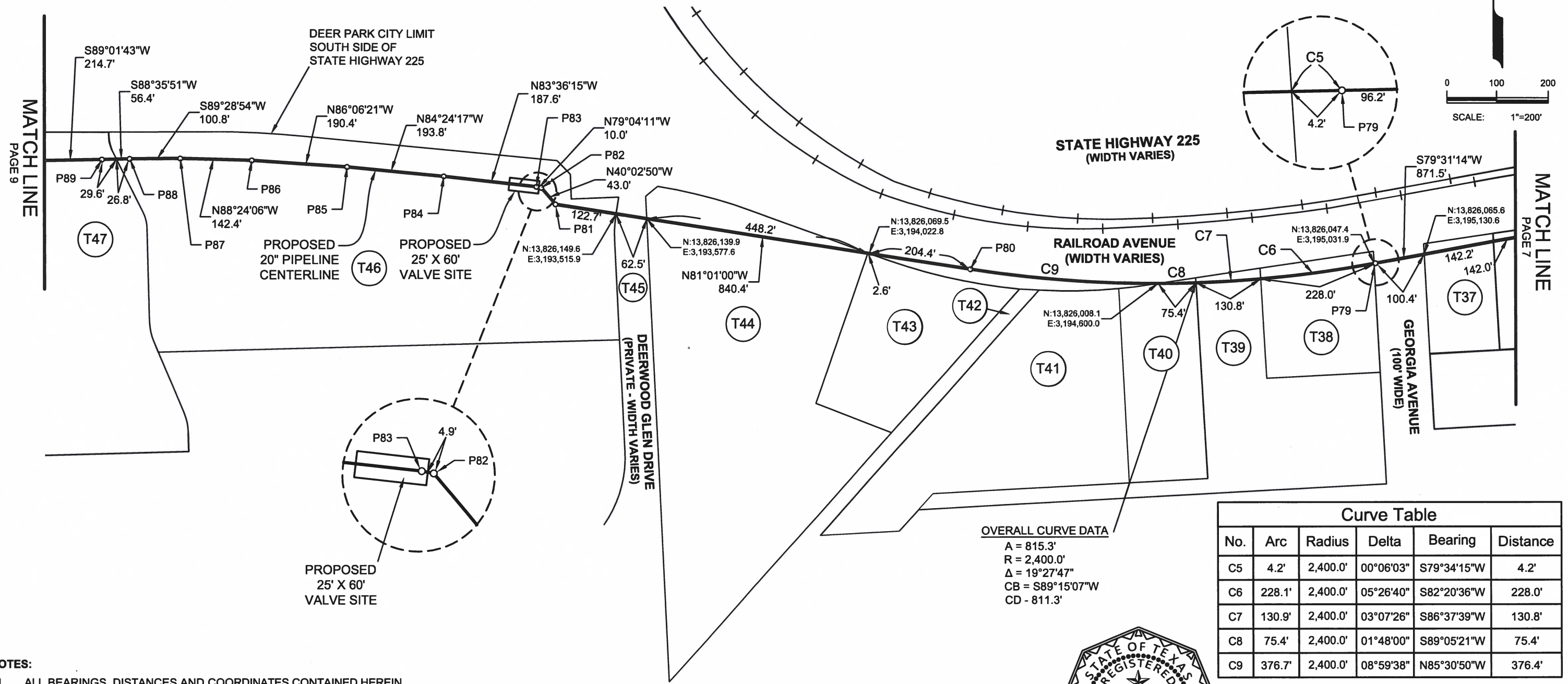
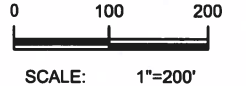


DRAWN	DG	DRAWN	02/01/19
CHKD	RF	CHKD	02/06/19
APPD	JCD	APPD	02/11/19
SCALE	1" = 200'	SHEET	7 OF 13
JOB NO.	24260		
CLIENT	EXXONMOBIL		
CLIENT DOC. NO. BTN-PS-T230-UP-LD-0017			

EXHIBIT
 PROPOSED EXXONMOBIL
 20" PIPELINE CROSSING
 THE CITY OF DEER PARK
 HARRIS COUNTY, TEXAS

DRAWING NO. 24260-250-PPL-15017 REV. 2

THOMAS EARLE SURVEY, ABSTRACT NO. 18



OVERALL CURVE DATA
 A = 815.3'
 R = 2,400.0'
 Δ = 19°27'47"
 CB = S89°15'07"W
 CD = 811.3'

Curve Table					
No.	Arc	Radius	Delta	Bearing	Distance
C5	4.2'	2,400.0'	00°06'03"	S79°34'15"W	4.2'
C6	228.1'	2,400.0'	05°26'40"	S82°20'36"W	228.0'
C7	130.9'	2,400.0'	03°07'26"	S86°37'39"W	130.8'
C8	75.4'	2,400.0'	01°48'00"	S89°05'21"W	75.4'
C9	376.7'	2,400.0'	08°59'38"	N85°30'50"W	376.4'

NOTES:

- ALL BEARINGS, DISTANCES AND COORDINATES CONTAINED HEREIN ARE GRID BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, TEXAS SOUTH CENTRAL ZONE (4204), NORTH AMERICAN DATUM OF 1983 (NAD 83), U.S. SURVEY FEET AS DERIVED FROM A GPS SURVEY PERFORMED BY UNIVERSAL ENSCO, INC., OCTOBER 2017.
- THIS DRAWING IS PROVIDED WITH AN ACCOMPANYING DESCRIPTION OF THE PROPOSED 20" PIPELINE CENTERLINE.

Robert J. Flance 08/07/2019

ROBERT J. FLANCE
 REGISTERED PROFESSIONAL LAND SURVEYOR
 TEXAS REGISTRATION NO. 5634
 UEI TEXAS REGISTRATION NO. 10031600
 UNIVERSAL ENSCO, INC./4848 LOOP CENTRAL DR., HOUSTON, TX 77081/713-425-6000



REVISION	DATE	DRAWN	CHKD	APPD
2	08/07/19	DG	RF	JCD
1	07/11/19	DG	RF	JCD
0	02/11/19	DG	RF	JCD



DRAWN	DG	DRAWN	02/01/19
CHKD	RF	CHKD	02/06/19
APPD	JCD	APPD	02/11/19
SCALE	1" = 200'	SHEET	8 OF 13
JOB NO.	24260		
CLIENT	EXXONMOBIL		
CLIENT DOC. NO. BTN-PS-T230-UP-LD-0017			

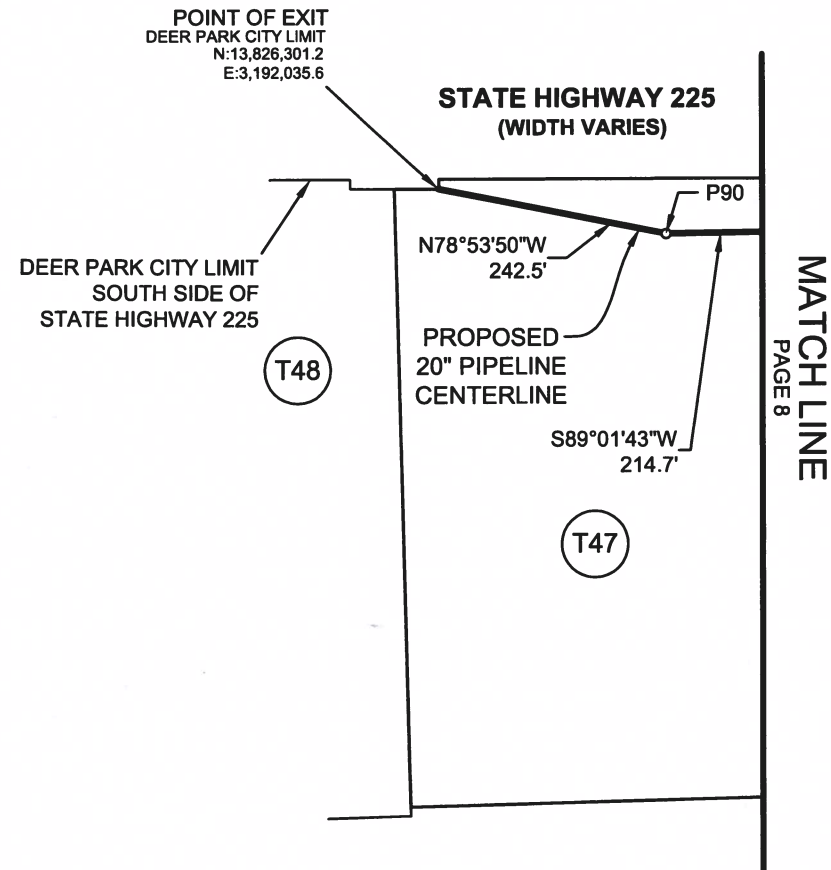
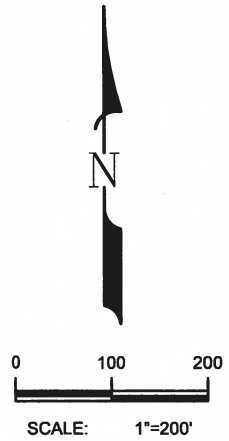
EXHIBIT
 PROPOSED EXXONMOBIL
 20" PIPELINE CROSSING
 THE CITY OF DEER PARK
 HARRIS COUNTY, TEXAS



DRAWING NO. 24260-250-PPL-15017 REV. 2

8/7/2019 © 15:23 by: ROBERT FLANCE Path: C:\Users\jflance\OneDrive - BAYTOWN\My Documents\24260 - PPL - BAYTOWN\PLANS\CITY OF DEER PARK\REV 2.dwg - CITY OF DEER PARK_REV 2.dwg

THOMAS EARLE SURVEY, ABSTRACT NO. 18



NOTES:

- ALL BEARINGS, DISTANCES AND COORDINATES CONTAINED HEREIN ARE GRID BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, TEXAS SOUTH CENTRAL ZONE (4204), NORTH AMERICAN DATUM OF 1983 (NAD 83), U.S. SURVEY FEET AS DERIVED FROM A GPS SURVEY PERFORMED BY UNIVERSAL ENSCO, INC., OCTOBER 2017.
- THIS DRAWING IS PROVIDED WITH AN ACCOMPANYING DESCRIPTION OF THE PROPOSED 20" PIPELINE CENTERLINE.

Robert J. Flance 08/07/2019

ROBERT J. FLANCE
 REGISTERED PROFESSIONAL LAND SURVEYOR
 TEXAS REGISTRATION NO. 5634
 UEI TEXAS REGISTRATION NO. 10031600
 UNIVERSAL ENSCO, INC./4848 LOOP CENTRAL DR., HOUSTON, TX 77081/713-425-6000



Saved: 8/7/2019 @ 15:23 by: ROBERT.FLANCE Path: c:\robjfl\00-BAYTOWN\PLANS\CITY OF DEER PARK\REV 2\PPL - BAYTOWN\PLANS\CITY OF DEER PARK\REV 2.dwg

REVISION	DATE	DRAWN	CHKD	APPD
2	08/07/19	DG	RF	JCD
1	07/11/19	DG	RF	JCD
0	02/11/19	DG	RF	JCD



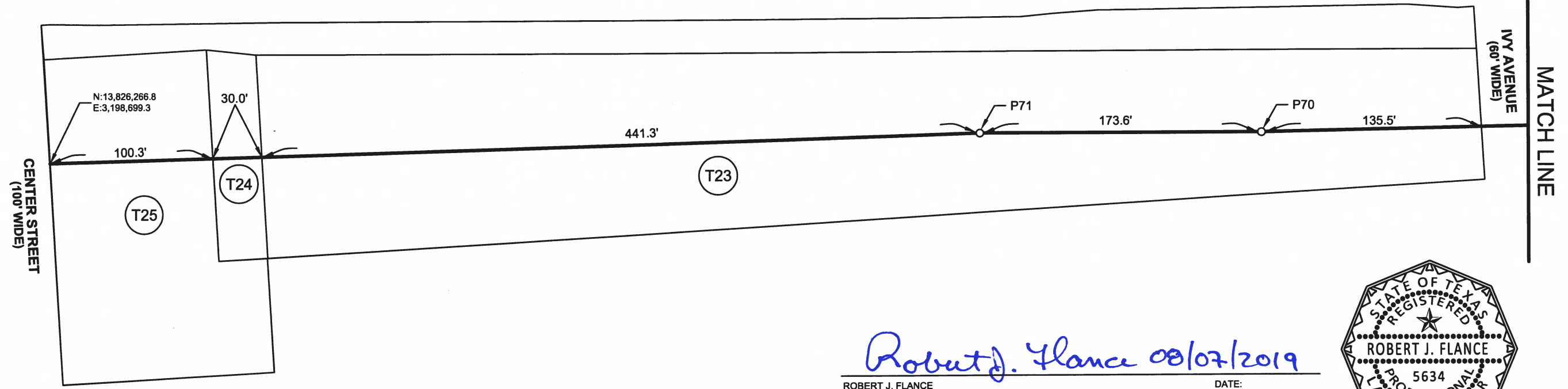
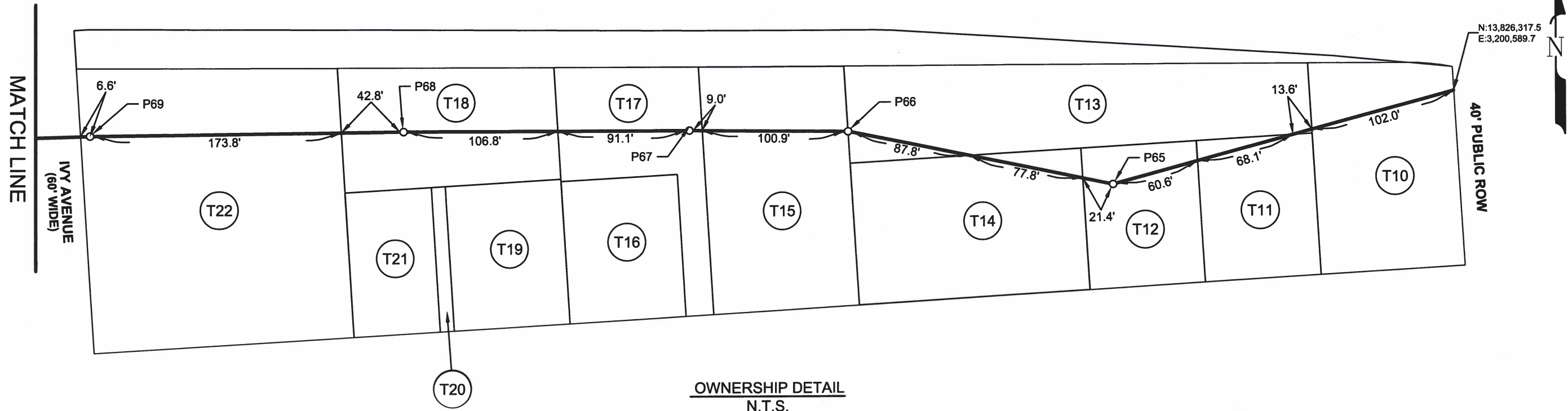
DRAWN	DG	DRAWN	02/01/19
CHKD	RF	CHKD	02/06/19
APPD	JCD	APPD	02/11/19
SCALE	1" = 200'	SHEET	9 OF 13
JOB NO.	24260		
CLIENT	EXXONMOBIL		
CLIENT DOC. NO.	BTN-PS-T230-UP-LD-0017		

EXHIBIT

PROPOSED EXXONMOBIL
 20" PIPELINE CROSSING
 THE CITY OF DEER PARK
 HARRIS COUNTY, TEXAS

DRAWING NO. 24260-250-PPL-15017 REV. 2

Sheet 8/7/2019 © 1523 by: ROBERT FLANCE Path: C:\Users\flance\OneDrive - EMPLOY\OneDrive - BAYTOWN\PLANS\CITY OF DEER PARK\REV 2.dwg - CITY OF DEER PARK_REV 2.dwg



Robert J. Flance 08/07/2019

ROBERT J. FLANCE
 REGISTERED PROFESSIONAL LAND SURVEYOR
 TEXAS REGISTRATION NO. 5634
 UEI TEXAS REGISTRATION NO. 10031600
 UNIVERSAL ENSCO, INC./4848 LOOP CENTRAL DR., HOUSTON, TX 77081/713-425-6000

DATE:



REVISION	DATE	DRAWN	CHKD	APPD
2	08/07/19	DG	RF	JCD
1	07/11/19	DG	RF	JCD
0	02/11/19	DG	RF	JCD



DRAWN	DG	DRAWN	02/01/19
CHKD	RF	CHKD	02/06/19
APPD	JCD	APPD	02/11/19
SCALE	1" = 200'	SHEET	10 OF 13
JOB NO.	24260		
CLIENT	EXXONMOBIL		
CLIENT DOC. NO. BTN-PS-T230-UP-LD-0017			

EXHIBIT

PROPOSED EXXONMOBIL
 20" PIPELINE CROSSING
 THE CITY OF DEER PARK
 HARRIS COUNTY, TEXAS



DRAWING NO. 24260-250-PPL-15017 REV. 2

Saved: 8/7/2019 @ 15:23 by: ROBERT FLANCE Path: C:\RobertF\00 - EMP\00-BAYTOWN\24023 - TR-230 - PPL - BAYTOWN\PLANS\CITY OF DEER PARK\REV 2\DWG - CITY OF DEER PARK_REV 2.dwg

Point Table		
Point #	Northing	Easting
1	13,830,159.4	3,208,660.6
2	13,830,169.2	3,208,554.8
3	13,830,145.0	3,208,006.6
4	13,830,126.4	3,207,663.8
5	13,830,119.2	3,207,565.1
6	13,830,115.0	3,207,501.8
7	13,830,094.2	3,207,482.5
8	13,830,090.3	3,207,383.8
9	13,830,080.4	3,207,153.0
10	13,830,072.6	3,206,938.6
11	13,830,062.6	3,206,745.8
12	13,830,054.7	3,206,546.4
13	13,830,045.8	3,206,343.8
14	13,830,031.5	3,206,135.8
15	13,830,021.5	3,205,915.3
16	13,829,984.3	3,205,917.2
17	13,829,975.9	3,205,756.0
18	13,829,968.0	3,205,583.0
19	13,829,965.2	3,205,523.1
20	13,829,964.2	3,205,501.7

Point #	Northing	Easting
21	13,829,965.4	3,205,445.3
22	13,829,981.2	3,205,108.2
23	13,829,973.4	3,204,891.4
24	13,829,963.3	3,204,672.7
25	13,829,955.0	3,204,458.4
26	13,829,939.4	3,204,246.3
27	13,829,937.4	3,203,869.0
28	13,829,938.9	3,203,785.3
29	13,829,936.6	3,203,731.5
30	13,829,932.1	3,203,710.5
31	13,829,749.7	3,203,721.4
32	13,829,693.7	3,203,724.8
33	13,829,675.9	3,203,722.1
34	13,829,561.4	3,203,728.2
35	13,829,325.4	3,203,740.4
36	13,829,296.0	3,203,773.3
37	13,829,122.3	3,203,781.4
38	13,828,913.8	3,203,791.8
39	13,828,693.8	3,203,803.3
40	13,828,265.5	3,203,824.6

Point #	Northing	Easting
41	13,828,047.1	3,203,835.7
42	13,827,827.8	3,203,847.1
43	13,827,607.1	3,203,857.6
44	13,827,408.2	3,203,867.2
45	13,827,219.4	3,203,877.3
46	13,827,029.1	3,203,887.2
47	13,826,830.5	3,203,897.0
48	13,826,448.7	3,203,915.8
49	13,826,350.8	3,203,921.0
50	13,826,323.3	3,203,923.7
51	13,826,181.1	3,203,947.7
52	13,826,174.6	3,203,950.7
53	13,826,151.6	3,203,926.6
54	13,826,161.0	3,203,884.2
55	13,826,163.2	3,203,865.2
56	13,826,574.2	3,202,534.5
57	13,826,569.4	3,202,465.5
58	13,826,494.1	3,201,385.9
59	13,826,488.5	3,201,321.1
60	13,826,480.8	3,201,256.5

Point #	Northing	Easting
61	13,826,471.0	3,201,192.2
62	13,826,459.2	3,201,128.2
63	13,826,445.2	3,201,064.7
64	13,826,429.2	3,201,001.6
65	13,826,253.6	3,200,354.0
66	13,826,290.9	3,200,170.7
67	13,826,291.9	3,200,060.8
68	13,826,291.3	3,199,862.9
69	13,826,288.4	3,199,646.3
70	13,826,284.2	3,199,444.2
71	13,826,284.2	3,199,270.7
72	13,826,235.5	3,197,671.3
73	13,826,247.5	3,197,493.7
74	13,826,260.2	3,197,257.7
75	13,826,263.3	3,197,037.0
76	13,826,266.7	3,196,775.1
77	13,826,266.7	3,196,547.8
78	13,826,206.7	3,195,893.0
79	13,826,048.2	3,195,036.0
80	13,826,037.6	3,194,224.8

Point #	Northing	Easting
81	13,826,168.8	3,193,394.7
82	13,826,201.9	3,193,366.9
83	13,826,203.8	3,193,357.1
84	13,826,224.7	3,193,170.7
85	13,826,243.6	3,192,977.8
86	13,826,256.5	3,192,787.8
87	13,826,260.5	3,192,645.5
88	13,826,259.6	3,192,544.6
89	13,826,258.2	3,192,488.2
90	13,826,254.5	3,192,273.6

Robert J. Flance 08/07/2019

ROBERT J. FLANCE
 REGISTERED PROFESSIONAL LAND SURVEYOR
 TEXAS REGISTRATION NO. 5634
 UEI TEXAS REGISTRATION NO. 10031600
 UNIVERSAL ENSCO, INC. 4848 LOOP CENTRAL DR., HOUSTON, TX 77081/713-425-6000



REVISION	DATE	DRAWN	CHKD	APPD
2	08/07/19	DG	RF	JCD
1	07/11/19	DG	RF	JCD
0	02/11/19	DG	RF	JCD



DRAWN	DG	DRAWN	02/01/19
CHKD	RF	CHKD	02/06/19
APPD	JCD	APPD	02/11/19
SCALE	1" = 200'	SHEET	11 OF 13
JOB NO.	24260		
CLIENT	EXXONMOBIL		
CLIENT DOC. NO. BTN-PS-T230-UP-LD-0017			

EXHIBIT
 PROPOSED EXXONMOBIL
 20" PIPELINE CROSSING
 THE CITY OF DEER PARK
 HARRIS COUNTY, TEXAS



DRAWING NO. 24260-250-PPL-15017 REV. 2

OWNERSHIP INFORMATION

T1
CLEAN HARBORS DEER PARK, LLC
 CALLED 13.51 ACRES
 TRACT XI
 C.C.F.N. W099876
 O.P.R.R.P.H.C.T.

T2
GEO SPECIALTY CHEMICALS, INC.
 CALLED 108.499 ACRES
 TRACT 1
 C.C.F.N. Y871006
 O.P.R.R.P.H.C.T.

T3
**ROHM AND HAAS TEXAS
 INCORPORATED**
 CALLED 0.758 ACRE
 TRACT 6-C
 C.C.F.N. RP-2019-50237
 O.P.R.R.P.H.C.T.

T4
**ROHM AND HAAS TEXAS
 INCORPORATED**
 RESIDUE OF A
 CALLED 378.295 ACRES
 TRACT NO. III
 C.C.F.N. D560866
 D.R.H.C.T.

T5
VOPAK MODA HOUSTON, LLC
 CALLED 0.0134 ACRE
 TRACT III
 C.C.F.N. RP-2019-20226
 O.P.R.R.P.H.C.T.

T6
THE LUBRIZOL CORPORATION
 CALLED 155.549 ACRES
 C.C.F.N. 20140438080
 O.P.R.R.P.H.C.T.

T7
THE LUBRIZOL CORPORATION
 CALLED 13.5316 ACRES
 C.C.F.N. H270797
 O.P.R.R.P.H.C.T.

T8
THE LUBRIZOL CORPORATION
 CALLED 100.00 ACRES
 C.C.F.N. F542261
 O.P.R.R.P.H.C.T.

T9
CITY OF DEER PARK
 CALLED 5.1323 ACRES
 VOL. 2131, PG. 74
 D.R.H.C.T.

T10
SHELL OIL COMPANY
 CALLED LOTS 35 AND 36
 BLOCK 2
 SHELL CITY ADDITION
 SUBDIVISION (VOL. 11, PG. 31
 M.R.H.C.T.)
 C.C.F.N. E819702
 D.R.H.C.T.

T11
SHELL OIL COMPANY
 CALLED EAST 30' LOT 33 AND
 ALL OF LOT 34, BLOCK 2
 SHELL CITY ADDITION
 SUBDIVISION (VOL. 11, PG. 31
 M.R.H.C.T.)
 C.C.F.N. E819702
 D.R.H.C.T.

T12
SHELL OIL COMPANY
 CALLED EAST 10' LOT 31, ALL OF LOT
 32 AND THE WEST 10' OF LOT 33,
 BLOCK 2
 SHELL CITY ADDITION SUBDIVISION
 (VOL. 11, PG. 31 M.R.H.C.T.)
 C.C.F.N. E819703
 D.R.H.C.T.

T13
SHELL OIL COMPANY
 CALLED EAST 20' LOT 11, ALL OF
 LOTS 12, 13, 14, 15, 16 AND 17,
 BLOCK 2
 SHELL CITY ADDITION SUBDIVISION
 (VOL. 11, PG. 31 M.R.H.C.T.)
 C.C.F.N. C963252
 D.R.H.C.T.

T14
SHELL OIL COMPANY
 CALLED EAST 20' LOT 28, ALL OF
 LOTS 29, 30 AND WEST 40' LOT 31,
 BLOCK 2
 SHELL CITY ADDITION SUBDIVISION
 (VOL. 11, PG. 31 M.R.H.C.T.)
 C.C.F.N. C963252
 D.R.H.C.T.

T15
SHELL OIL COMPANY
 CALLED EAST 20' LOT 9, ALL OF
 LOT 10, WEST 30' LOT 11, EAST 20'
 LOT 26, ALL OF LOT 27 AND WEST
 30' LOT 28, BLOCK 2 SHELL CITY
 ADDITION SUBDIVISION (VOL. 11,
 PG. 31 M.R.H.C.T.)
 C.C.F.N. C980587
 D.R.H.C.T.

T16
SHELL OIL COMPANY
 CALLED EAST 20' LOT 24, ALL
 OF LOT 25, AND THE WEST 10'
 OF LOT 26, BLOCK 2 SHELL
 CITY ADDITION SUBDIVISION
 (VOL. 11, PG. 31 M.R.H.C.T.)
 C.C.F.N. D096337
 D.R.H.C.T.

T17
SHELL OIL COMPANY
 CALLED EAST 20' LOT 7, ALL
 OF LOT 8, WEST 30' LOT 9,
 EAST 20' OF THE WEST 30' OF
 LOT 26, BLOCK 2 SHELL CITY
 ADDITION SUBDIVISION
 (VOL. 11, PG. 31 M.R.H.C.T.)
 C.C.F.N. D096308
 D.R.H.C.T.

T18
SHELL OIL COMPANY
 CALLED EAST 20' LOT 4, ALL OF LOTS
 5,6,7,8, WEST 30' LOT 9, EAST 20' OF THE
 WEST 30' OF LOT 26, EAST 10' OF LOT 22,
 EAST 20' LOT 11, ALL OF LOTS 12,13,14,15,16
 AND 17, EAST 20' OF LOT 28, ALL OF LOTS
 29 AND 30, WEST 40 FEET OF LOT 31,
 BLOCK 2 SHELL CITY ADDITION
 SUBDIVISION
 (VOL. 11, PG. 31 M.R.H.C.T.)
 C.C.F.N. C963252
 D.R.H.C.T.

T19
SHELL OIL COMPANY
 WALTER E. PHILPOT AND WIFE
 ELSIE PHILPOT
 CALLED LOT 23 AND THE WEST
 30' OF LOT 24, BLOCK 2 SHELL
 CITY ADDITION SUBDIVISION
 (VOL. 11, PG. 31 M.R.H.C.T.)
 VOL. 2907 PG. 113
 D.R.H.C.T.

T20
SHELL OIL COMPANY
 EAST 10' OF LOT 22, BLOCK 2
 SHELL CITY ADDITION
 SUBDIVISION
 (VOL.11, PG. 31 M.R.H.C.T.)
 C.C.F.N. C963252
 D.R.H.C.T.

T21
SHELL OIL COMPANY
 CALLED EAST 20' LOT 21 AND THE
 WEST 40' LOT 22, BLOCK 2 SHELL
 CITY ADDITION SUBDIVISION
 (VOL. 11, PG. 31 M.R.H.C.T.)
 C.C.F.N. L292942
 D.R.H.C.T.

T22
SHELL OIL COMPANY
 CALLED LOTS 1,2,3,18,19,20 AND THE WEST
 30' OF LOTS 4 AND 21 OF BLOCK 2 OF SHELL
 CITY ADDITION SUBDIVISION
 (VOL. 11, PG. 31 M.R.H.C.T.)
 C.C.F.N. D357398
 D.R.H.C.T.

T23
SHELL OIL COMPANY
 CALLED LOTS 11 - 25
 BLOCK 1, SHELL CITY ADDITION
 SUBDIVISION
 (VOL. 11, PG. 31 M.R.H.C.T.)
 C.C.F.N. C963252
 D.R.H.C.T.

T24
SHELL OIL COMPANY
 PORTION OF 30' ALLEY
 ADJOINING WEST LINE
 OF LOT 11 BLOCK 1,
 SHELL CITY ADDITION
 SUBDIVISION
 (VOL. 11, PG. 31 M.R.H.C.T.)
 C.C.F.N. D147155
 D.R.H.C.T.

T25
SHELL OIL COMPANY
 CALLED LOTS 1 - 8
 BLOCK 1, SHELL CITY
 ADDITION SUBDIVISION
 (VOL. 11, PG. 31 M.R.H.C.T.)
 C.C.F.N. C963252
 D.R.H.C.T.

T26
**TEXAS PETROLEUM
 GROUP, LLC**
 CALLED 3.565 ACRES
 C.C.F.N. 20080540665
 O.P.R.R.P.H.C.T.

T27
SHELL OIL COMPANY
 CALLED 4.637 ACRES
 VOL. 7116, PG. 507
 D.R.H.C.T.

T28
SHELL OIL COMPANY
 CALLED 4.390 ACRES
 ALL OF BUSINESS AREA LOT "A"
 AND BUSINESS AREA LOT "B"
 DEER PARK TERRACE
 SUBDIVISION
 (VOL. 43, PG. 52 M.R.H.C.T.)
 VOL. 7093, PG. 58
 D.R.H.C.T.

T29
SHELL OIL COMPANY
 CALLED 4.390 ACRES
 ALL OF BUSINESS AREA LOT "A"
 AND BUSINESS AREA LOT "B"
 DEER PARK TERRACE
 SUBDIVISION
 VOL. 43, PG. 52 M.R.H.C.T.
 VOL. 7093, PG. 58
 D.R.H.C.T.

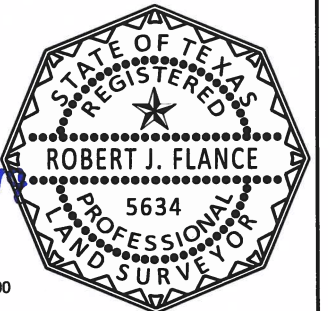
T30
SHELL OIL COMPANY
 RESIDUE OF A
 CALLED 46.3506 ACRES
 C.C.F.N. E441603
 O.P.R.R.P.H.C.T.

T31
JERZY II, L.L.C.
 CALLED 1.9641 ACRES
 C.C.F.N. 20080590791
 O.P.R.R.P.H.C.T.

T32
AIRGAS USA, LLC
 CALLED 3.175 ACRES
 C.C.F.N. RP-2018-177410
 O.P.R.R.P.H.C.T.

T33
STARZAN WEALTH MANAGEMENT LLC
 CALLED 2.052 ACRES
 C.C.F.N. 20150204425
 O.P.R.R.P.H.C.T.

Robert J. Flance 08/07/2019
 ROBERT J. FLANCE
 REGISTERED PROFESSIONAL LAND SURVEYOR
 TEXAS REGISTRATION NO. 5634
 UEI TEXAS REGISTRATION NO. 10031600
 UNIVERSAL ENSCO, INC./4848 LOOP CENTRAL DR., HOUSTON, TX 77081/713-425-6000



Saved: 8/7/2019 @ 15:23 by: ROBERT.FLANCE Path: C:\Users\Robe... UniversalPegasus City of Deer Park\REV 2.dwg - TX-230 - PPL - BAYTOWN\PLANS\CITY OF DEER PARK\REV 2.dwg - CITY OF DEER PARK_REV 2.dwg

REVISION	DATE	DRAWN	CHKD	APPD
2	08/07/19	DG	RF	JCD
1	07/11/19	DG	RF	JCD
0	02/11/19	DG	RF	JCD



DRAWN	DG	DRAWN	02/01/19
CHKD	RF	CHKD	02/06/19
APPD	JCD	APPD	02/11/19
SCALE	1" = 200'	SHEET	12 OF 13
JOB NO.	24260		
CLIENT	EXXONMOBIL		
CLIENT DOC. NO. BTN-PS-T230-UP-LD-0017			

EXHIBIT

**PROPOSED EXXONMOBIL
 20" PIPELINE CROSSING
 THE CITY OF DEER PARK
 HARRIS COUNTY, TEXAS**



OWNERSHIP INFORMATION

T34

5114 RAILROAD, LLC
CALLED 1.907 ACRES
TRACT I
C.C.F.N. 20150545054
O.P.R.R.P.H.C.T.

T35

5110 RAILROAD AVENUE, L.C.
CALLED 3.297 ACRES
C.C.F.N. R470189
O.P.R.R.P.H.C.T.

T36

5110 RAILROAD AVENUE LLC
CALLED 0.7719 ACRE
C.C.F.N. 20100405063
O.P.R.R.P.H.C.T.

T37

RAWSON INC.
(FORMERLY RAWSON
SERVICES, L.P.)
CALLED 0.7305 ACRE
C.C.F.N. W422391
O.P.R.R.P.H.C.T.

T38

AMTODD, L.P.
TRACT I
CALLED 1.2022 ACRES
C.F. NO. 20110455813
O.P.R.R.P.H.C.T.
OUT OF SECTION ONE,
DEER PARK INDUSTRIAL PARK
SUBDIVISION
VOL. 190, PG. 85
M.R.H.C.T.

T39

DEER PARK COMMERCIAL
PROPERTIES, LLC
TRACT II
CALLED 2.7862 ACRES
O.P.R.R.P.H.C.T.
C.F. NO. 20120156464
O.P.R.R.P.H.C.T.
LOT 1, DEER PARK
BUSINESS PARK
SUBDIVISION
F.C. NO. 653267
M.R.H.C.T.

T40

DEER PARK COMMERCIAL
PROPERTIES, LLC
TRACT I
CALLED 1.3910 ACRES
C.F. NO. 20120156464
O.P.R.R.P.H.C.T.
LOT 1, DEER PARK
BUSINESS PARK
SUBDIVISION
F.C. NO. 653267
M.R.H.C.T.

T41

GSL PARTNERS SUB NINE, L.P.
TRACT 1
CALLED 3.4594 ACRES
C.C.F.N. NO. Y401666
O.P.R.R.P.H.C.T.

T42

SHELL OIL COMPANY
RESIDUE OF A
CALLED 288.3020 ACRES
PARCEL ONE
C.C.F.N. E647487
O.P.R.R.P.H.C.T.

T43

GSL PARTNERS SUB SEVEN, LLC
CALLED 1.75 ACRES
TRACT 3-A
C.C.F.N. W305393
C.C.F.N. W305394
O.P.R.R.P.H.C.T.

T44

DEERWOOD CIRCLE, LLC
CALLED 6.57 ACRES
C.C.F.N. Z494977
O.P.R.R.P.H.C.T.
CALLED LOT 1 & LOT 2,
BLOCK 1, DEERWOOD CIRCLE SUBDIVISION
F.C. NO. 655177
M.R.H.C.T.

T45

CLAY REAL ESTATE
HOLDINGS #3, L.P.
TRACT A-21
CALLED 1.04 ACRES
C.C.F.N. 20080256736
O.P.R.R.P.H.C.T.

T46

CLAY PARTNERS -
DEERWOOD OFFICE III, L.P.
CALLED 8.6363 ACRES
C.C.F.N. 20150232937
O.P.R.R.P.H.C.T.
CALLED TRACT A-31
CALLED 8.6359 ACRES
DEERWOOD GLEN BUSINESS
PARK FIVE SUBDIVISION
F.C. NO. 682150
M.R.H.C.T.

T47

FABCO PROPERTIES, LLC
CALLED 8.7394 ACRES
C.C.F.N. 20120582629
O.P.R.R.P.H.C.T.
CALLED TRACT A-1,
DEERWOOD GLEN BUSINESS PARK
FOUR SUBDIVISION
F.C. NO. 674664
M.R.H.C.T.

T48

GSL FUND 21 SUB K, LLC
CALLED ALL OF RESERVE "A",
CCI-B BELTWAY GREEN
SUBDIVISION
(F.C. NO. 642278 M.R.H.C.T.)
C.C.F.N. 20110543367
O.P.R.R.P.H.C.T.

T49

EXXON MOBIL
(FORMERLY HUMBLE
PIPE LINE COMPANY)
CALLED 2.181 ACRES
C.C.F.N. C556588
D.R.H.C.T.

Sheet: 8/7/2019 @ 15:23 by: ROBERT FLANCE Path: C:\Robert\JOB - EMPLOYER-BAYTOWN\24023 - TA-230 - PPL - BAYTOWN\PLANS\CITY OF DEER PARK\REV 2.dwg

LEGEND

VOL.	VOLUME
PG.	PAGE
C.C.F.N.	COUNTY CLERK'S FILE NUMBER
D.R.H.C.T.	DEED RECORDS OF HARRIS COUNTY, TEXAS
F.C. NO.	FILM CODE NUMBER
D.R.H.C.T.	DEED RECORDS OF HARRIS COUNTY, TEXAS
M.R.H.C.T.	MAP RECORDS OF HARRIS COUNTY, TEXAS

Robert J. Flance 08/07/2019

ROBERT J. FLANCE
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 5634
UEI TEXAS REGISTRATION NO. 10031600
UNIVERSAL ENSCO, INC./4848 LOOP CENTRAL DR., HOUSTON, TX 77081/713-425-6000

DATE:



2	08/07/19	DG	RF	JCD
1	07/11/19	DG	RF	JCD
0	02/11/19	DG	RF	JCD
REVISION	DATE	DRAWN	CHKD	APPD



DRAWN	DG	DRAWN	02/01/19
CHKD	RF	CHKD	02/06/19
APPD	JCD	APPD	02/11/19
SCALE	1" = 200'	SHEET	13 OF 13
JOB NO.	24260		
CLIENT	EXXONMOBIL		
CLIENT DOC. NO. BTN-PS-T230-UP-LD-0017			

EXHIBIT

PROPOSED EXXONMOBIL
20" PIPELINE CROSSING
THE CITY OF DEER PARK
HARRIS COUNTY, TEXAS



DRAWING NO. 24260-250-PPL-15017 **REV. 2**

DESCRIPTION OF THE CENTERLINE OF A PROPOSED 20 INCH EXXONMOBIL PIPELINE CROSSING THE CITY OF DEER PARK, TEXAS, SITUATED IN THE GEORGE ROSS SURVEY, ABSTRACT NO. 646, G.M. PATRICK SURVEY, ABSTRACT NO. 624, THE HENRY W. RAGLIN SURVEY, ABSTRACT NO. 677 AND THE THOMAS EARLE SURVEY, ABSTRACT NO. 18 OF HARRIS COUNTY, TEXAS, SAID CENTERLINE BEING MORE PARTICULARLY DEPICTED BY THE ACCOMPANYING PLAT AND DESCRIBED AS FOLLOWS, WITH ALL BEARINGS, DISTANCES AND COORDINATES CONTAINED HEREIN ARE GRID BASED UPON THE TEXAS STATE PLANE COORDINATE SYSTEM, TEXAS SOUTH CENTRAL ZONE (4204), NORTH AMERICAN DATUM OF 1983 (NAD 83), US SURVEY FEET, AS DERIVED FROM A GLOBAL POSITIONING SYSTEM (GPS) SURVEY PERFORMED BY UNIVERSAL ENSCO, INC., IN OCTOBER 2017;

BEGINNING at the **POINT OF ENTRY** of the herein described proposed 20 inch ExxonMobil pipeline centerline at the easterly limit line of the City of Deer Park, Texas, being on the common line between the west line of Independence Parkway (120 feet wide) and the east line of a called 13.51 acres tract of land, Tract XI, conveyed to Clean Harbors Deer Park, LLC, as recorded under County Clerk's File Number (C.C.F.N.) W099876 of the Official Public Records of Real Property, Harris County, Texas (O.P.R.R.P.H.C.T.), having coordinates of North 13,830,281.2 and East 3,209,348.2 and having a centerline station of 234+81;

THENCE South 79° 57' 14" West, through and across said called 13.51 acres tract, a distance of 183.5 feet to a point on the common northerly most westerly line of said called 13.51 acres tract and the easterly line of a called 2.181 acres tract of land, conveyed to Exxon Mobil, formerly Humble Pipe Line Company), as recorded under C.C.F.N. C556588 of the Deed Records of Harris County, Texas (D.R.H.C.T.);

THENCE South 79° 57' 14" West, through and across said called 2.181 acres tract, a distance of 123.8 feet to a point on the common southerly line of said called 2.181 acres tract and the northerly line of said called 13.51 acres tract;

THENCE through and across said called 13.51 acres tract of land the following courses and distances:

South 79° 57' 14" West, a distance of 390.9 feet;

North 84° 43' 03" West, a distance of 106.3 feet;

THENCE South 87° 28' 06" West, a distance of 548.7 feet to a point on the common westerly line of said called 13.51 acres tract and easterly line of a called 108.499 acres tract of land, Tract 1, conveyed to Geo Specialty Chemicals, Inc., as recorded under C.C.F.N. Y871006 of the O.P.R.R.P.H.C.T.,

THENCE through and across said called 108.499 acres tract the following courses and distances:

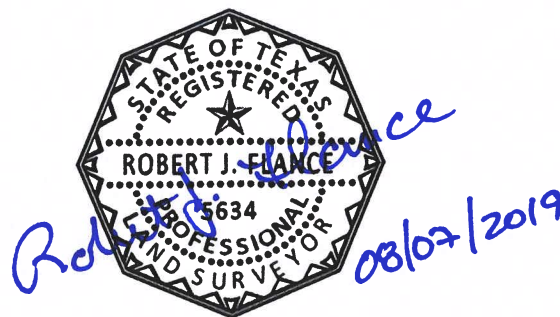
South 87° 28' 06" West, a distance of 1.0 feet;

South 86° 54' 01" West, a distance of 342.3 feet;

South 85° 46' 53" West, a distance of 99.0 feet;

South 86° 15' 43" West, a distance of 63.4 feet;

South 42° 45' 07" West, a distance of 28.4 feet;



THENCE South 87° 45' 08" West, a distance of 86.6 feet to a point on the common westerly line of said called 108.499 acres tract and easterly line of a called 0.758 acre tract of land, Tract 6-C, conveyed to Rohm and Haas Texas Incorporated, as recorded under C.C.F.N. RP-2019-50237 of the O.P.R.R.P.H.C.T.,

THENCE South 87° 45' 08" West, through and across said called 0.758 acre tract, a distance of 12.2 feet to an angle point;

THENCE South 87° 32' 11" West, continuing through and across said called 0.758 acre tract, a distance of 8.0 feet to the common westerly line of said called 0.758 acres and easterly line of the residue of a called 378.295 acres tract of land, Tract No. III, conveyed to Rohm and Haas Texas Incorporated, as recorded under C.C.F.N. D560866 of the D.R.H.C.T.;

THENCE through and across said residue of said called 378.295 acres tract of land the following courses and distances:

South 87° 32' 11" West, a distance of 223.0 feet;

South 87° 54' 28" West, a distance of 214.6 feet;

South 87° 01' 46" West, a distance of 193.0 feet;

South 87° 45' 05" West, a distance of 199.5 feet;

South 87° 28' 23" West, a distance of 202.9 feet;

South 86° 03' 53" West, a distance of 208.5 feet;

THENCE South 87° 24' 18" West, a distance of 200.9 feet to a point on the common westerly line of said residue of said called 378.295 acres and easterly line of a called 0.0134 acre tract of land, Tract III, conveyed to Vopak Moda Houston, LLC, as recorded under C.C.F.N. RP-2019-20226 of the O.P.R.R.P.H.C.T.;

THENCE South 87° 24' 18" West, through and across said called 0.0134 acre tract, a distance of 19.8 feet to an angle point;

THENCE South 02° 59' 27" East, continuing through and across said called 0.0134 acre tract, a distance of 37.2 feet to an angle point;

THENCE South 86° 59' 40" West, continuing through and across said called 0.0134 acre tract, a distance of 10.5 feet to a point on the common westerly line of said called 0.0134 acre tract and the easterly line of said residue of said called 378.295 acres tract;

THENCE continuing through and across said residue of said called 378.295 acres tract the following courses and distances:

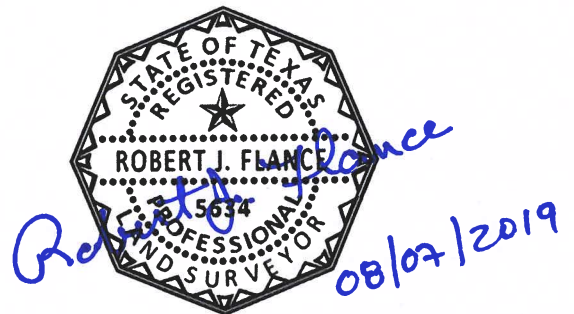
South 86° 59' 40" West, a distance of 151.0 feet;

South 87° 22' 46" West, a distance of 173.1 feet;

South 87° 22' 41" West, a distance of 60.0 feet;

South 87° 22' 47" West, a distance of 21.4 feet;

North 88° 46' 25" West, a distance of 56.4 feet;



THENCE North 87° 19' 31" West, continuing through and across said residue of said called 378.295 acres tract, a distance of 173.9 feet to a point on the common westerly line of said residue of said called 378.295 acres tract and the easterly line of a called 155.549 acres tract of land, conveyed to The Lubrizol Corporation, as recorded under C.C.F.N. 20140438080 of the O.P.R.R.P.H.C.T., same being the easterly line of Rohm and Haas Road (Private – 80 feet wide), having coordinates of North 13,829,973.6 and East 3,205,271.7;

THENCE through and across said called 155.549 acres tract of land the following courses and distances:

North 87° 19' 31" West, at 80.4 feet pass the westerly line of said called Rohm and Haas Road, having coordinates of North 13,829,977.3 and East 3,205,191.3, continuing a total distance of 163.6 feet;

South 87° 57' 03" West, a distance of 217.0 feet;

South 87° 20' 29" West, a distance of 219.0 feet;

South 87° 47' 28" West, a distance of 214.4 feet;

South 85° 48' 00" West, a distance of 212.7 feet;

South 89° 41' 37" West, a distance of 377.3 feet;

North 88° 59' 43" West, a distance of 83.7 feet;

South 87° 34' 22" West, a distance of 53.9 feet;

South 77° 59' 16" West, a distance of 21.5 feet;

South 03° 24' 56" East, a distance of 182.8 feet;

South 03° 29' 46" East, a distance of 56.1 feet;

South 08° 42' 33" West, a distance of 18.0 feet;

South 03° 03' 41" East, a distance of 114.6 feet;

South 02° 57' 12" East, a distance of 236.3 feet;

South 48° 17' 29" East, a distance of 44.1 feet;

South 02° 39' 27" East, a distance of 173.9 feet;

South 02° 50' 56" East, a distance of 208.8 feet;

South 03° 00' 35" East, a distance of 220.3 feet;

South 02° 50' 44" East, a distance of 428.8 feet;

South 02° 54' 06" East, a distance of 218.6 feet;

South 02° 59' 21" East, a distance of 219.6 feet;

South 02° 42' 39" East, a distance of 221.0 feet;

South 02° 46' 11" East, a distance of 199.1 feet;

South 03° 02' 35" East, a distance of 189.1 feet;



South 02° 59' 58" East, a distance of 190.6 feet;
South 02° 49' 40" East, a distance of 198.8 feet;
South 02° 48' 28" East, a distance of 382.3 feet;
South 03° 03' 20" East, a distance of 98.0 feet;
South 05° 31' 32" East, a distance of 27.7 feet;
South 09° 36' 51" East, a distance of 144.2 feet;
South 24° 07' 39" East, a distance of 7.1 feet;
South 46° 16' 01" West, a distance of 33.3 feet;
North 77° 30' 07" West, a distance of 43.4 feet;

THENCE North 83° 09' 34" West, a distance of 0.5 feet to a point on the common westerly line of said called 155.549 acres tract and the easterly line of a called 100.00 acres tract of land, conveyed to The Lubrizol Corporation, as recorded under C.C.F.N. F542261 of the O.P.R.R.P.H.C.T.;

THENCE through and across said called 100.00 acres tract the following courses and distances:

North 83° 09' 34" West, a distance of 18.7 feet;
North 72° 50' 18" West, a distance of 1,392.7 feet;
South 85° 59' 57" West, a distance of 69.1 feet;

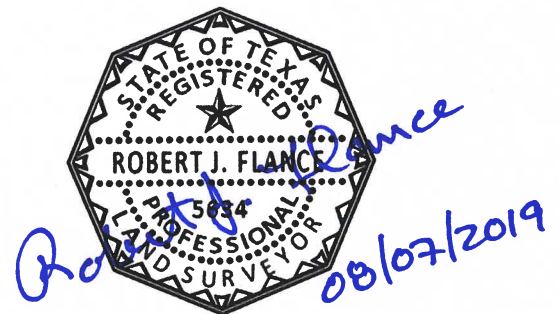
THENCE South 86° 00' 39" West, a distance of 268.4 feet to a point on the common westerly line of said called 100.00 acres tract and the northerly line of State Highway 225 (width varies), having coordinates of North 13,826,550.7 and East 3,202,197.8;

THENCE through and across said State Highway 225 (width varies) the following courses and distances:

South 86° 00' 39" West, a distance of 813.9 feet;
South 85° 04' 44" West, a distance of 65.0 feet;
South 83° 12' 55" West, a distance of 65.1 feet;
South 81° 21' 05" West, a distance of 65.1 feet;
South 79° 29' 17" West, a distance of 65.1 feet;
South 77° 37' 28" West, a distance of 65.0 feet;

THENCE South 75° 45' 40" West, continuing through and across said State Highway 225, a distance of 54.0 feet to a point on the common southerly line of said State Highway 225 and northerly line of tract of land, conveyed to Southern Pacific Railroad (formerly La Porte, Houston and Northern Railroad Company), as recorded in Volume 83, Page 272 of the D.R.H.C.T., having coordinates of North 13,826,432.0 and East 3,201,012.47;

THENCE South 75° 45' 40" West, through and across said Southern Pacific Railroad tract, a distance of 11.1 feet to an angle point;



THENCE South 74° 49' 44" West, continuing through and across said Southern Pacific Railroad tract, a distance of 286.2 feet to a point on the common southerly line of said Southern Pacific Railroad tract and the northerly line of a called 5.1323 acres tract of land, conveyed to City of Deer Park, as recorded in Volume 2131, Page 74 of the D.R.H.C.T., having coordinates of North 13,826,354.3 and East 3,200,725.4;

THENCE South 74° 49' 44" West, through and across said called 5.1323 acres tract, at a distance of 99.5 feet passing the easterly line of a called 40 feet wide public right of way (R.O.W.), same being the westerly line of said called 5.1323 acres tract, having coordinates of North 13,826,328.3 and East 3,200,629.3, continuing for a total distance of 140.5 feet to a point on the common westerly line of said 40 feet wide public R.O.W. and easterly line of a tract of land described as Lot 35 and Lot 36, Block 2, Shell City Addition Subdivision, a subdivision according to the map or plat thereof recorded in Volume 11, Page 31 of the Map Records of Harris County, Texas (M.R.H.C.T.), conveyed to Shell Oil Company, as recorded in C.C.F.N. E819702 of the D.R.H.C.T., having coordinates of North 13,826,317.5 and East 3,200,589.7;

THENCE through and across said Shell Oil Company tracts, recorded in C.C.F.N. E819702, E819703, C963252, C980587, D096337, D096308, C963252, L292942, D357398, D147155 of the D.R.H.C.T., Volume 2907, Page 113 of the M.R.H.C.T., being all of Lots 1-8, of Block 1, all of Lots 11-25 of Block 1, the north 200 feet of the 30 feet wide public alley of Block 1, all of lots 1-36, Block 2, save and except all of Lot 23 and the west 30 feet of Lot 24, of Block 2, out of said Shell City Addition Subdivision the following courses and distances:

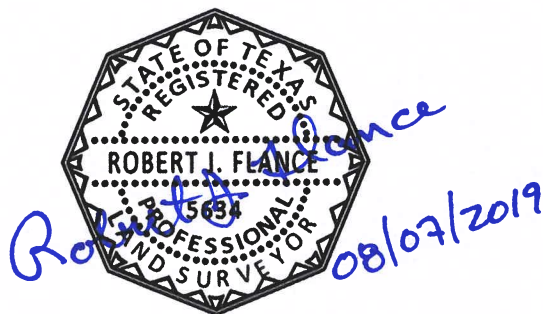
South 74° 49' 44" West, a distance of 293.6 feet;

North 78° 29' 28" West, a distance of 187.0 feet;

North 89° 30' 28" West, a distance of 109.9 feet;

South 89° 50' 43" West, a distance of 197.9 feet;

South 89° 13' 07" West, a distance of 216.6 feet;



THENCE South 88° 48' 23" West, continuing through and across said Shell Oil Company tracts, a distance of 6.6 feet to a point on the common interior westerly line of said Shell Oil Company tracts and the easterly line of Ivy Avenue (60 feet wide), having coordinates of North 13,826,288.3 and East 3,199,639.7;

THENCE South 88° 48' 23" West, through and across said Ivy Avenue, a distance of 60.0 feet to a point on the common westerly line of said Ivy Avenue and the interior easterly line of said Shell Oil Company tracts, having coordinates of North 13,826,287.0 and East 3,199,579.7;

THENCE through and across the above mentioned said Shell Oil Company tracts, the following courses and distances:

South 88° 48' 23" West, a distance of 135.5 feet;

South 89° 59' 53" West, a distance of 173.6 feet;

THENCE South 88° 15' 21" West, continuing through and across said Shell Oil Company tracts, a distance of 571.6 feet to a point on common westerly line of said Shell Oil Company tracts and the easterly line of Center Street (100 feet wide), having coordinates of North 13,826,266.8 and East 3,199,699.3;

THENCE South 88° 15' 21" West, through and across said Center Street, a distance of 98.7 feet to a point in the common westerly line of said Center Street and easterly line of a called 3.565 acres tract of land, conveyed to Texas Petroleum Group, LLC, as recorded under C.C.F.N. 20080540665 of the O.P.R.R.P.H.C.T., having coordinates of North 13,826,263.8 and East 3,198,600.6;

THENCE South 88° 15' 21" West, through and across said called 3.565 acres tract, a distance of 656.6 feet to a point on the common westerly line of said called 3.565 acres tract and the easterly line of a called 4.637 acres tract of land, conveyed to Shell Oil Company, as recorded in Volume 7116, Page 507 of the D.R.H.C.T.;

THENCE South 88° 15' 21" West, through and across said 4.637 acres tract, a distance of 273.2 feet to an angle point;

THENCE North 86° 06' 57" West, continuing through and across said called 4.637 acres tract, a distance of 178.1 feet to an angle point;

THENCE North 86° 55' 59" West, continuing through and across said called 4.637 acres tract, a distance of 16.4 feet to a point on the common westerly line of said called 4.637 acres tract and the easterly line of a called 4.390 acres tract of land, conveyed to Shell Oil Company, as recorded in Volume 7093, Page 58 of the D.R.H.C.T., also being described as all of Business Area Lot "A" and Business Area Lot "B", Deer Park Terrace Subdivision, a subdivision according to the map or plat thereof recorded in Volume 43, Page 52 of the M.R.H.C.T.;

THENCE North 86° 55' 59" West, through and across said called 4.390 acres tract, a distance of 219.9 feet to an angle point;

THENCE North 89° 11' 02" West, continuing through and across said called 4.390 acres tract, a distance of 162.0 feet a point on the an interior westerly line of said called 4.390 acres tract and the easterly line of Robin Street (60 feet wide), having coordinates of North 13,826,262.5 and East 3,197,095.7;

THENCE North 89° 11' 02" West, through and across said Robin Street, a distance of 58.8 feet to an angle point:

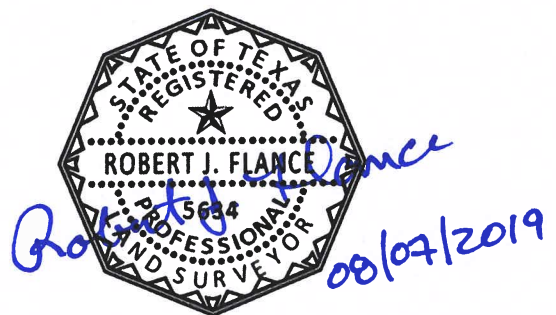
THENCE North 89° 15' 23" West, continuing through and across said Robin Street, a distance of 1.3 feet to a point on the common westerly line of said Robin Street and an interior easterly line of said called 4.390 acres tract, having coordinates of North 13,826,263.3 and East 3,197,035.6;

THENCE North 89° 15' 23" West, through and across said called 4.390 acres tract, a distance of 260.6 feet to an angle point:

THENCE North 90° 00' 00" West, continuing through and across said called 4.390 acres tract, a distance of 110.3 feet to a point on the common westerly line of said called 4.390 acres tract and the easterly line of the residue of a called 46.3506 acres tract of land, conveyed to Shell Oil Company, as recorded under C.C.F.N. E441603 of the O.P.R.R.P.H.C.T.;

THENCE North 90° 00' 00" West, through and across said residue of said called 46.3506 acres tract, a distance of 117.0 feet to the point of curvature of a tangent curve to the left;

THENCE continuing through and across said residue of said called 46.3506 acres tract, along said curve to the left, an arc distance of 33.2 feet, said curve having a radius of 3,600.0 feet, a central angle of 00° 31' 40" and a chord which bears South 89° 44' 10" West, a distance of 33.2 feet to a point on the common westerly line of said residue of said called 46.3506 acres tract and the easterly line of a called 1.9641 acres tract of land, conveyed to Jerzy II, L.L.C., recorded under C.C.F.N. 20080590791 of the O.P.R.R.P.H.C.T.;



THENCE through and across said called 1.9641 acres tract, continuing along said curve to the left, an arc distance of 174.2 feet, said curve having a radius of 3,600.0 feet, a central angle of 00° 46' 22" and a chord which bears South 88° 05' 08" West, a distance of 174.2 feet to a point on the common westerly line of said called 1.9641 acres tract and the easterly line of a called 3.175 acres tract of land, conveyed to Airgas USA, LLC, as recorded under C.C.F.N. RP-2018-177410 of the O.P.R.R.P.H.C.T.;

THENCE through and across said called 3.175 acres tract, continuing along said curve to the left, an arc distance of 66.2 feet, said curve having a radius of 3,600.0 feet, a central angle of 01° 03' 15" and a chord which bears South 86° 10' 21" West, a distance of 66.2 feet to a point on the common northerly line of said called 3.185 acres tract and the southerly line of Railroad Avenue (width varies), having coordinates of North 13,826,256.3 and East 3,196,274.4;

THENCE through and across said Railroad Avenue, continuing along said curve to the left, an arc distance of 384.9 feet, said curve having a radius of 3,600.0 feet, a central angle of 06° 07' 29" and a chord which bears South 82° 34' 58" West, a distance of 383.9 feet to a point of tangency of said curve to the left (said herein described curve to the left having an overall arc distance of 658.5 feet, a radius of 3,600.0 feet, a central angle of 10° 28' 46" and a chord which bears South 84° 45' 37" West, a distance of 657.5 feet);

THENCE South 79° 31' 14" West, continuing through and across said Railroad Avenue, a distance of 193.1 feet to a point of the herein described centerline being on the common southerly line of said Railroad Avenue and the northerly line of a called 1.907 acres tract of land, Tract I, conveyed to 5114 Railroad, LLC, as recorded under C.C.F.N. 20150545054 of the O.P.R.R.P.H.C.T., having coordinates of North 13,826,171.6 and East 3,195,703.1;

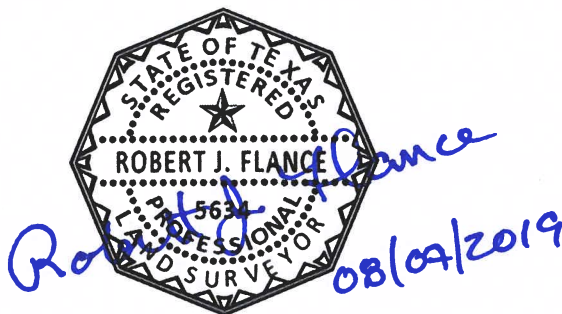
THENCE South 79° 31' 14" West, through and across said called 1.907 acres tract, a distance of 47.2 feet to the common westerly line of said called 1.907 acres tract and the easterly line of a called 3.297 acres tract of land, conveyed to 5110 Railroad Avenue, L.C., as recorded under C.C.F.N. R470189 of the O.P.R.R.P.H.C.T.;

THENCE South 79° 31' 14" West, through and across said called 3.297 acres tract, a distance of 251.0 feet to the common westerly line of said called 3.297 acres tract and the easterly line of a called 0.7719 acre tract of land, conveyed to 5110 Railroad Avenue LLC, as recorded under C.C.F.N. 20100405063 of the O.P.R.R.P.H.C.T.;

THENCE South 79° 31' 14" West, through and across said called 0.7719 acre tract, a distance of 142.0 feet to the common westerly line of said called 0.7719 acre tract and the easterly line of a called 0.7305 acre tract of land, conveyed to Rawson Inc. (formerly Rawson Services, L.P.), as recorded under C.C.F.N. W422391 of the O.P.R.R.P.H.C.T.;

THENCE South 79° 31' 14" West, through and across said called 0.7305 acre tract, a distance of 142.2 feet to the common westerly line of said called 0.7305 acre tract and the easterly line of Georgia Avenue (100 feet wide), having coordinates of North 13,826,065.6 East 3,195,130.6;

THENCE South 79° 31' 14" West, through and across said Georgia Avenue, a distance of 96.2 feet to the point of curvature of a tangent curve to the right;



THENCE continuing through and across said Georgia Avenue, along said curve to the right, an arc distance of 4.2 feet, said curve having a radius of 2,400.0 feet, a central angle of 00° 06' 03" and a chord which bears South 79° 34' 15" West, a distance of 4.2 feet to the common westerly line of said Georgia Avenue and the easterly line of a called 1.2022 acres tract of land, Tract I, conveyed to Amtodd, L.P., as recorded under C.C.F.N. 20110455813 of the O.P.R.R.P.H.C.T., same being out of Section One, of the Deer Park Industrial Park Subdivision, a subdivision according to the map or plat thereof recorded in Volume 190, Page 85 of the M.R.H.C.T., having coordinates of North 13,826,047.4 East 3,193,031.9;

THENCE through and across said called 1.2022 acres tract, continuing along said curve to the right, an arc distance of 228.1 feet, said curve having a radius of 2,400.0 feet, a central angle of 05° 26' 40" and a chord which bears South 82° 20' 36" West, a distance of 228.0 feet to the common westerly line of said called 1.2022 acres tract and the easterly line of a called 2.7862 acres tract of land, Tract II, conveyed to Deer Park Commercial Properties, LLC, as recorded under C.C.F.N. 20120156464 of the O.P.R.R.P.H.C.T., same being a portion of Lot 1, of the Deer Park Business Park Subdivision, a subdivision according to the map or plat thereof recorded under Film Code Number (F.C.N.) 653267 of the M.R.H.C.T.;

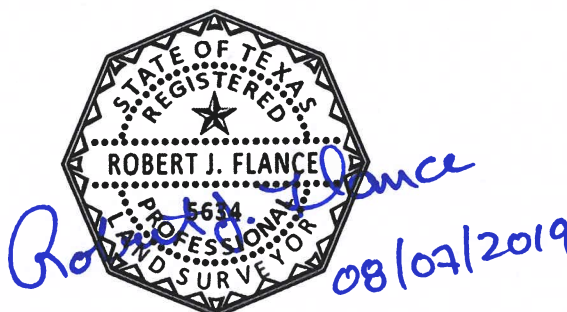
THENCE through and across said called 2.7862 acres tract, continuing along said curve to the right, an arc distance of 130.9 feet, said curve having a radius of 2,400.0 feet, a central angle of 03° 07' 26" and a chord which bears South 86° 37' 39" West, a distance of 130.8 feet to the common westerly line of said called 2.7862 acres tract and the easterly line of a called 1.3910 acres tract of land, Tract I, conveyed to Deer Park Commercial Properties, LLC, as recorded under C.C.F.N. 20120156464 of the O.P.R.R.P.H.C.T., same being a portion of Lot 1 of said Deer Park Business Park Subdivision;

THENCE through and across said called 1.3910 acre tract of land, continuing said curve to the right, an arc distance of 75.4 feet, said curve having a radius of 2,400 feet, a central angle of 01° 48' 00" and a chord which bears South 89° 05' 21" West, a distance of 75.4 feet to the common northerly line of said called 1.3910 acres tract and the southerly line of aforementioned Railroad Avenue, having coordinates of North 13,826,008.1 and East 3,194,600.0;

THENCE through and across said Railroad Avenue, continuing said curve to the right, an arc distance of 376.7 feet, said curve having a radius of 2,400 feet, a central angle of 08° 59' 38" and a chord which bears North 85° 30' 50" West, a distance of 376.4 feet to the point of tangency (said herein described curve to the right having an overall arc distance of 815.3 feet, a radius of 2,400.0 feet, a central angle of 19° 27' 47" and a chord which bears South 89° 15' 07" West, a distance of 811.3 feet);

THENCE North 81° 01' 00" West, continuing through and across said Railroad Avenue, a distance of 204.4 feet to the common southerly line of said Railroad Avenue and the northerly line of a called 1.75 acres tract of land, Tract 3-A, conveyed to GSL Partners Sub Seven, LLC, as recorded under C.C.F.N. W305393 and C.C.F.N. W305394 of the O.P.R.R.P.H.C.T., having coordinates of North 13,826,069.5 and East 3,194,022.8;

THENCE North 81° 01' 00" West, through and across said called 1.75 acres tract, a distance of 2.6 feet to common westerly line of said called 1.75 acres tract and the easterly line of a called 6.57 acres tract of land, conveyed to Deerwood Circle, LLC, as recorded under C.C.F.N. Z494977 of the O.P.R.R.P.H.C.T., same being called Lot 1 and Lot 2, Block 1, of Deerwood Circle Subdivision, a subdivision according to the map or plat thereof recorded under F.C.N. 655177 of the M.R.H.C.T.;



THENCE North 81° 01' 00" West, through and across said called 6.57 acres tract, a distance of 448.2 feet to the common westerly line of said called 6.57 acres tract and the easterly line of Deerwood Glen Drive (width varies – private), having coordinates of North 13,826,139.9 and East 3,193,577.6;

THENCE North 81° 01' 00" West, through and across said called Deerwood Glen Drive, a distance of 62.5 feet to the common westerly line of said Deerwood Glen Drive and the easterly line of a called 8.6363 acres tract of land, conveyed to Clay Partners - Deerwood Office III, L.P., as recorded under C.C.F.N. 20150232937 of the O.P.R.R.P.H.C.T., same being called Tract A-31, of a called 8.6359 acres tract of the Deerwood Glen Business Park Five Subdivision, a subdivision according to the map or plat thereof recorded under F.C.N. 682150 of the M.R.H.C.T., having coordinates of North 13,826,149.6 and East 3,193,515.9;

THENCE through and across said called 8.6363 acres tract, the following courses and distances:

North 81° 01' 00" West, a distance of 122.7 feet;

North 40° 02' 50" West, a distance of 43.0 feet;

North 79° 04' 11" West, a distance of 10.0 feet;

North 83° 36' 15" West, a distance of 187.6 feet;

North 84° 24' 17" West, a distance of 193.8 feet;

North 86° 06' 21" West, a distance of 190.4 feet;

North 88° 24' 06" West, a distance of 142.4 feet;

South 89° 28' 54" West, a distance of 100.8 feet;

THENCE South 88° 35' 51" West, continuing through and across said called 8.6363 acres tract, a distance of 26.8 feet to the common westerly line of said called 8.6363 acres tract and the easterly line of a called 8.7394 acres tract of land, conveyed to Fabco Properties, LLC, as recorded under C.C.F.N. 20120582629 of the O.P.R.R.P.H.C.T., same being called Tract A-1 of the Deerwood Glen Business Park Four Subdivision, a subdivision according to the map or plat thereof recorded under F.C.N. 674664 of the M.R.H.C.T.;

THENCE through and across said called 8.7394 acres tract, the following courses and distances:

South 88° 35' 51" West, a distance of 29.6 feet;

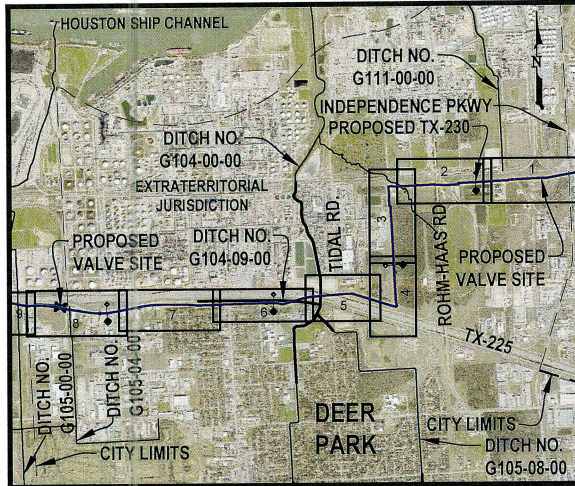
South 89° 01' 43" West, a distance of 214.7 feet;

THENCE North 78° 53' 50" West, a distance of 242.5 feet to the **POINT OF EXIT** of the herein described centerline for the northerly limit line of the City of Deer Park, Texas, being the common northerly line of said called 8.7394 acres tract and aforementioned south side of said State Highway 225, having coordinates of North 13,826,301.2 and East 3,192,035.6, said centerline having a total length of 21,563.0 feet.

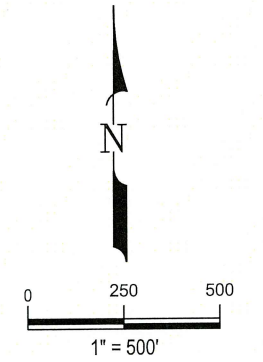
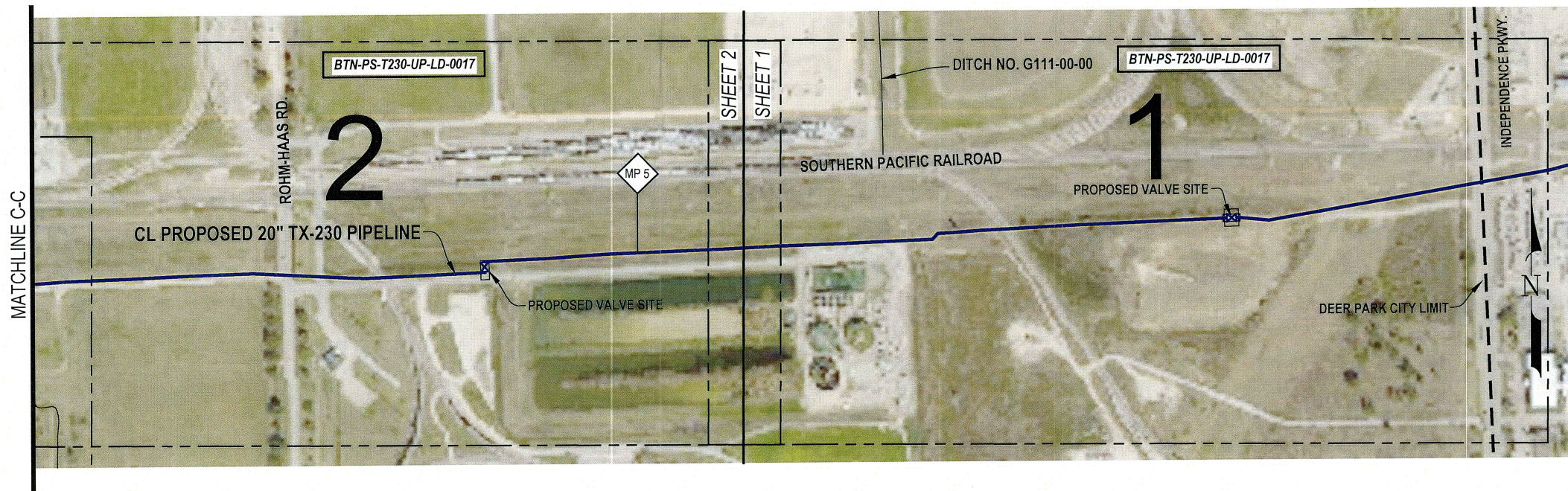
This description is provided with an accompanying drawing and attached hereto.



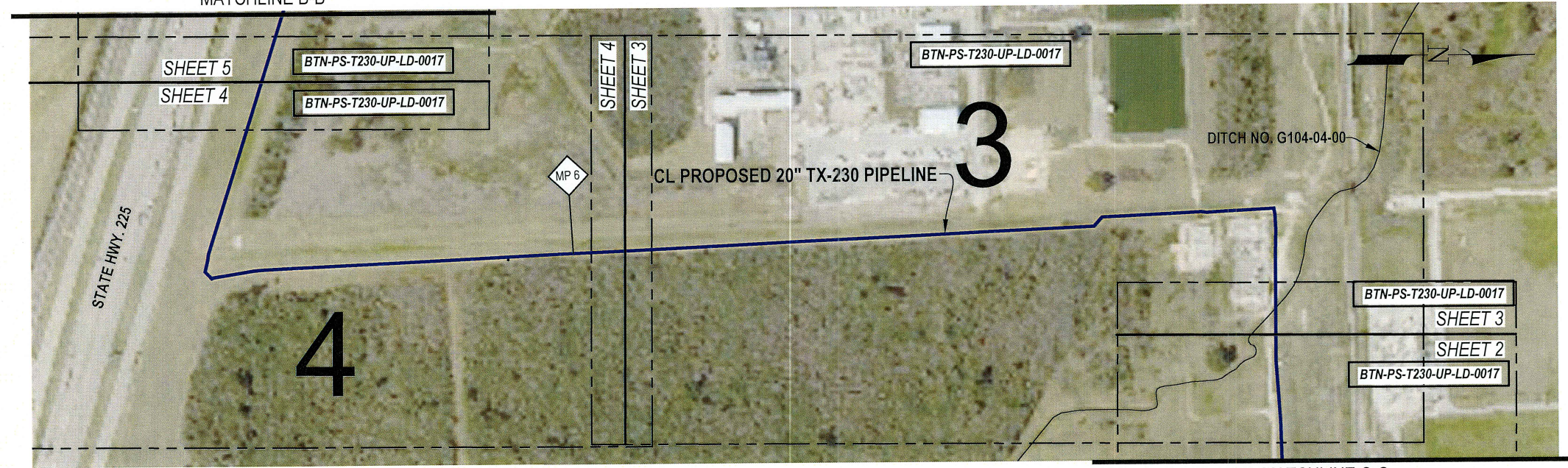
HARRIS COUNTY, TEXAS



VICINITY MAP
HARRIS COUNTY KEY MAP
#538 E, F, G



SEE SHEET 2 OF 2
MATCHLINE B-B



MATCHLINE C-C

NOTES:

1. COORDINATE SYSTEM: NAD83 TEXAS STATE PLANE, SOUTH CENTRAL ZONE, US FOOT (TX83-SCF)

**EXXONMOBIL
BAYTOWN
PROGRAM
(TX-230 LINE)**

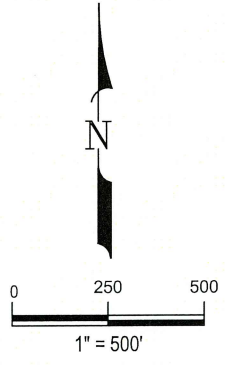
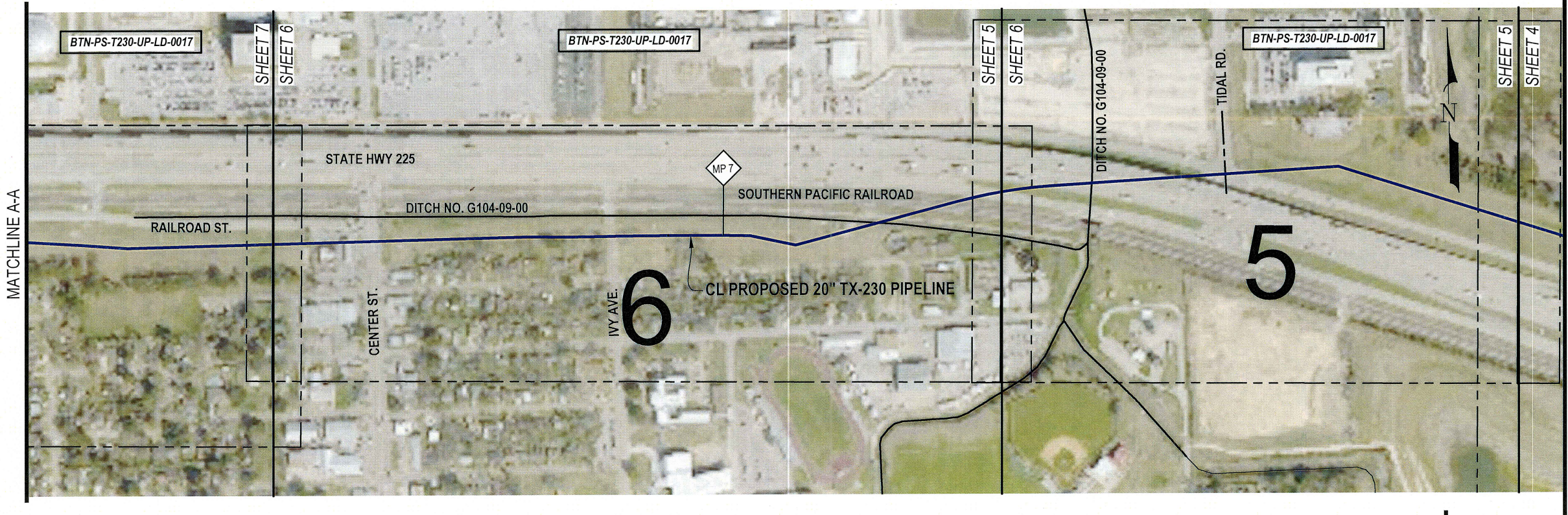


NO.	REVISION	DATE	APPR.
2	ISSUE FOR PERMIT	08/06/2019	JCD
1	ISSUE FOR PERMIT	06/27/2019	JCD
0	ISSUE FOR PERMIT	05/22/2019	JCD

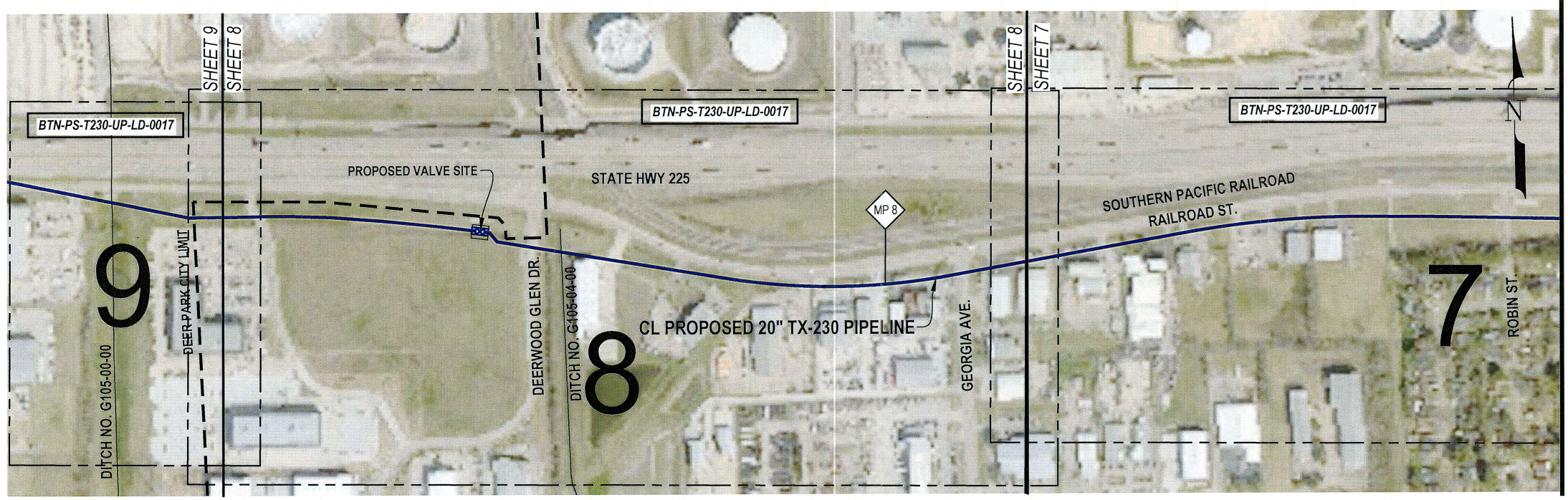
**PIPELINE EXHIBIT DRAWING
PROPOSED 20\"/>**

SCALE	DATE	DRAWN	CHECKED	APPROVED	PROJ. NO.	DRAWING NUMBER	SHEET
1" = 500'	02/12/2019	JMC	TA	JCD	24260	BTN-PS-T230-UP-RR-0003	1 OF 2

HARRIS COUNTY, TEXAS



MATCHLINE B-B
SEE SHEET 1 OF 2



**EXXONMOBIL
BAYTOWN
PROGRAM
(TX-230 LINE)**



2	ISSUE FOR PERMIT	08/06/2019	JCD
1	ISSUE FOR PERMIT	06/27/2019	JCD
0	ISSUE FOR PERMIT	05/22/2019	JCD
NO.	REVISION	DATE	APPR.

**PIPELINE EXHIBIT DRAWING
PROPOSED 20" TX-230 PIPELINE
THE CITY OF DEER PARK
HARRIS COUNTY, TEXAS**

SCALE	DATE	DRAWN	CHECKED	APPROVED	PROJ. NO.	DRAWING NUMBER	SHEET
1" = 500'	02/12/2019	JMC	TA	JCD	24260	BTN-PS-T230-UP-RR-0003	2 OF 2

FILE INFO: P:\24260\0400_P\PRMT\1415_RGL\TRY_P\PRMT\PMW-PRMT_DWG\PPLEXHIBIT\BTN-PS-T230-UP-RR-0003.DWG LAST SAVED BY: TRANG NGUYEN ON 8/6/2019 3:11 PM

ORDINANCE NO. _____

AN ORDINANCE GRANTING EXXON MOBILE PIPELINE COMPANY, ITS SUCCESSORS AND ASSIGNS, THE RIGHT, PRIVILEGE AND FRANCHISE TO CONSTRUCT, INSTALL, EXTEND, REMOVE, REPLACE, ABANDON, OPERATE AND MAINTAIN ITS PROPOSED 20-INCH PIPELINE, WHICH WILL BE INSTALLED ALONG THE SOUTH RIGHT-OF-WAY OF STATE HIGHWAY 225, IN THE CITY OF DEER PARK, HARRIS COUNTY, TEXAS, FOR THE PURPOSE OF TRANSPORTING ETHANE; PROVIDING FOR A FEE; PROVIDING AN INDEMNITY CLAUSE; PROVIDING THAT THIS FRANCHISE SHALL NOT BE EXCLUSIVE; RESERVING ALL POWERS OF REGULATION; PROVIDING FOR ACCEPTANCE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY BY FINE OF UP TO \$2,000.00 FOR EACH DAY'S VIOLATION.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

Section 1. Subject to compliance with the terms, conditions and provisions of this Ordinance the City of Deer Park, Texas, herein called "Grantor", does hereby grant unto **EXXON MOBILE PIPELINE COMPANY**, its successors and assigns, herein called "Grantee", the right, privilege and franchise to construct, install, extend, remove, replace, abandon, operate in, under, across and along any and all of the present and future streets, as described in Grantee's proposal, heretofore filed with the City Secretary, and described by attached metes and bounds description, a twenty inch (20") diameter steel pipeline for the purpose of transporting diesel and gasoline.

Section 2. Grantee's facilities shall be so constructed and maintained as not to interfere unreasonably with any existing water line, sanitary sewer line, storm sewer line, telephone line, telegraph line, gas line or any appurtenance to any of the same, or with ordinary travel over the public streets, sidewalks, thoroughfares and ways of Grantor or the flow of water in any gutter or drain. Within the streets or other public ways of the Grantor, the location and route of all facilities heretofore or hereafter placed and constructed and to be placed and constructed by Grantee in the construction and maintenance of its pipeline within the corporate boundaries of Grantor shall be subject to the reasonable and proper regulation, control and direction of the Grantor, or of any official of Grantor to whom such duties have been or may be duly delegated, which regulation and control shall include, but not by way of limitation, the right to require, in

the relocation of Grantee's facilities, exclusive of facilities installed for service exclusively to the Grantor, at Grantee's cost within the present, proposed or future proposed streets, both public and private, and places whenever such shall be reasonably necessary on account of the installation, relocation, change removal or addition of Grantor's water, sanitary sewer or storm sewer line or appurtenances or the widening, paving, repaving, change of grade, relocation or other construction by Grantor within such present, proposed or future proposed public or private streets, places or ways. The surface of any public road, highway, streets, lanes, alleys or other public place disturbed by Grantee in erecting, constructing, maintaining, operating, using, extending, removing, replacing or repairing its pipelines shall be restored immediately after the completion of the work to as good a condition as before the commencement of the work and maintained to the satisfaction of the Grantor, or of any official of Grantor to whom such duties have been or may be duly delegated, for one year from the date the surface of said public road, highway, street, lane, alley or other public place is broken for such construction, maintenance or removal work. Grantee shall, as soon as reasonably possible, notify City's Fire and Police Departments of the commencement of any of the aforesaid work giving its location and extent. No public road, highway, street, lane, alley or other public place shall be encumbered by construction, maintenance or removal work by Grantee for a longer period than shall be necessary to execute such work.

Section 3. Grantee agrees to pay an initial fee of Two Thousand Five Hundred Dollars (\$2,500.00) for this franchise and an annual fee thereafter in the sum of Five Hundred Dollars (\$500.00), payable annually in advance, on or before the anniversary date of the final passage of this Ordinance. If the franchise permit is transferred there will be a fee of Three Hundred Dollars (\$300.00).

Section 4. Grantee agrees by accepting the franchise, to save the City of Deer Park harmless from all liability for injury or damage to any person or persons, or property, caused by the construction, maintenance, operation, repair or removal of any part or all of such pipeline, and to pay to the City of Deer Park all damages caused to the City by reason of any such matters, including, without limitation thereby, the

cost of repaving any cut in any pavement with materials approved by the City Manager and of repairing all excavations made by the Grantee in any street, alley, or public place. Additionally, Grantee agrees to list the City of Deer Park as an additional insured on any liability insurance policies which cover Grantee's pipeline operations within the City.

Section 5. Nothing herein contained shall ever be held or considered as conferring upon Grantee and its successors and assigns any exclusive rights or privileges of any nature whatsoever.

Section 6. The Grantor by the granting of this franchise does not surrender or to any extent lose, waive, impair or lessen the lawful powers and rights, now or hereafter vested in the Grantor to regulate the operation of this pipeline, and Grantee by its acceptance of this franchise agrees that all such lawful regulatory powers and rights as the same may be from time to time vested in the Grantor shall be in full force and effect and subject to the exercise thereof by the Grantor at any time and from time to time. In granting this franchise, it is understood that the lawful power vested by law in the Grantor to regulate all public utilities within Grantor and to regulate the local rates of public utilities within the Grantor within the limits of the Constitution and laws, and to require all persons or corporations to discharge the duties and undertakings, for the performance of which this franchise is made, is reserved; and this grant is made subject to all lawful rights, powers and authorities, either of regulation or otherwise, reserved to the Grantor by law.

Section 7. The terms and conditions hereof shall be equally binding upon the successors and assigns of Grantee and upon any person or firm or company which may succeed to or acquire the properties of Grantee within Grantor City. The continued operation of Grantee's pipeline shall be deemed agreement to all of the terms hereof.

Section 8. City shall have the right to inspect any part of Grantee's pipeline or facilities within Grantor City at any reasonable time and from time to time.

Section 9. The Grantee shall, within thirty (30) days from the date this Ordinance is finally passed,

file with the Grantor a written statement signed in its name and behalf in the following form:

"To the City of Deer Park:

"The Grantee, for itself, its successors and assigns, hereby accepts the above and foregoing Ordinance and agrees to be bound by all of its terms and provisions."

EXXON MOBILE PIPELINE COMPANY

By: _____

Dated the ____ day of _____, 2019."

Subject to compliance by Grantee with the terms hereof, this franchise, if so accepted, shall take effect on the date of acceptance.

Section 10. If any provision, section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional, void or invalid (or for any reason unenforceable), the validity of the remaining portions of this Ordinance shall not be affected thereby, it being the intent of the Grantor in adopting this Ordinance that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion, provision or regulation, and to this end, all provisions of this Ordinance are declared to be severable.

Section 11. Any person, firm or corporation who shall violate any of the provisions or terms of this Ordinance shall be guilty of a misdemeanor, and upon conviction shall be fined in any sum not exceeding Two Thousand Dollars (\$2,000.00) and each day's violation shall constitute a separate offense.

Section 12. It is officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

Section 13. This Ordinance or the caption thereof shall be read at three (3) regular meetings of the City Council of the City of Deer Park, Texas, and shall not be finally acted upon until at least forty-two (42)

days after the first reading hereof. It shall take effect if passed on that date.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed and approved** on the first reading on this the ___ day of _____, 2019 **by a vote of** **“Ayes” and** **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed and approved** on the second reading on this the ___ day of _____, 2019 **by a vote of** **“Ayes” and** **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on the third and final reading on this the ____ day of _____, 2019 **by a vote of** **“Ayes”** **and** **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 19-069 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 8/9/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Consideration of and action on an ordinance appointing an alternate member to the Board of Adjustment.
Sponsors: City Secretary's Office
Indexes:
Code sections:
Attachments: [Appoint Alternate Member to Planning and Zoning and Board of Adjustment ending 2021](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Consideration of and action on an ordinance appointing an alternate member to the Board of Adjustment.

Summary:

The Boards and Commission Selection Committee met to review the applications submitted for membership as an alternate to the Board of Adjustment. Their recommendation for appointment is for Denise Bryan from August 20, 2019 to May 31, 2021.

Fiscal/Budgetary Impact:

Approval of appointment of one alternate member to the Board of Adjustment.

ORDINANCE NO. _____

AN ORDINANCE APPOINTING ONE (1) ALTERNATE MEMBER OF THE PLANNING AND ZONING COMMISSION, BOARD OF ADJUSTMENT OF THE CITY OF DEER PARK, TEXAS; SPECIFYING THE TERMS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

1. That **Denise Bryan**, be and she is hereby appointed as an alternate member of the Planning and Zoning Commission, Board of Adjustment of the City of Deer Park, to serve for a term ending May 31, 2021.

2. Pursuant to Section 8.01(D)(10) of the Charter of the City of Deer Park, Texas, said person is also hereby appointed as a member of the Board of Adjustment of the City of Deer Park, Texas, for a like term.

3. That the right to terminate the aforesaid appointment is hereby reserved by the City Council of the City of Deer Park, Texas, and may be exercised by it at its will, with or without good cause.

4. It is officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Government Code of the State of Texas.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2019 **by a vote of _____ “Ayes” and _____ “Noes”.**

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 19-070 **Version:** 1 **Name:**

Type: Ordinance **Status:** Agenda Ready

File created: 8/13/2019 **In control:** City Council

On agenda: 8/20/2019 **Final action:**

Title: Consideration of and action on an ordinance approving the Fiscal Year 2019-2020 Deer Park Community Development Corporation Budget.

Sponsors: City Manager's Office

Indexes:

Code sections:

Attachments: [DPCDC FY 19-20 08.20.19](#)
[Ord - Approve DPCDC 19-20 Budget](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

8/20/2019	1	City Council		
-----------	---	--------------	--	--

Consideration of and action on an ordinance approving the Fiscal Year 2019-2020 Deer Park Community Development Corporation Budget.

Summary:

The bylaws of the Deer Park Community Development Corporation (“DPCDC” or “Corporation”) provide that the Corporation’s fiscal year shall be the same as the fiscal year of the City, which is October 1 - September 30. A preliminary budget for the DPCDC for Fiscal Year 2019-2020 was presented for discussion at the April 22, 2019 DPCDC Board of Directors meeting. The Board approved the Fiscal Year 2019-2020 DPCDC Budget at the July 22, 2019 Board meeting and recommended that the budget be submitted to the City Council for approval. Section 501.073 of the Local Government Code states that the Corporation’s authorizing unit (City Council) will approve all programs and expenditures of the Corporation and annually review any financial statements of the Corporation (note: financial statements are submitted and reviewed quarterly).

This Fiscal Year 2019-2020 budget for the DPCDC includes total revenues of \$3,004,000 (tax revenue and investment revenue) and total expenditures of \$1,959,349 (services, supplies and operating transfers to the City). The operating transfers are primarily to pay for the debt service costs on the bonds funding the approved Type B capital projects, including estimated issuance and debt service costs for the final debt issuance of \$5,850,000 planned in 2020. These transfers also include pay-as-you-go funding for approved capital projects.

The City Council is scheduled to discuss the DPCDC budget at the August 20, 2019 workshop and is then scheduled to adopt the budget at the regular meeting to follow at 7:30 PM (note: the final Fiscal Year 2019-2020 City Budget, which incorporates all funds and component units of the City, is scheduled for adoption on September 17, 2019).

Fiscal/Budgetary Impact:

The proposed DPCDC budget includes all anticipated revenues to be derived in Fiscal Year 2019-2020 from the ½ percent (0.50%) Type B sales and use tax as well as proposed expenditures for the fiscal year.

Approve the ordinance.

CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

REVENUE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
Tax Revenue	\$ 3,314,040	\$ 2,800,000	\$ 3,000,000	\$ 3,000,000
Other Revenue	1,498	1,100	5,000	4,000
Prior Year Revenue	-	-	-	-
Total Revenue	<u>\$ 3,315,538</u>	<u>\$ 2,801,100</u>	<u>\$ 3,005,000</u>	<u>\$ 3,004,000</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ 3,314,040	\$ 2,800,000	\$ 3,000,000	\$ 3,000,000
Total Tax Revenue	<u>3,314,040</u>	<u>2,800,000</u>	<u>3,000,000</u>	<u>3,000,000</u>
<u>3600 OTHER REVENUE</u>				
3620 Investment Revenue	1,498	1,100	5,000	4,000
Total Other Revenue	<u>1,498</u>	<u>1,100</u>	<u>5,000</u>	<u>4,000</u>
Prior Year Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 3,315,538</u>	<u>\$ 2,801,100</u>	<u>\$ 3,005,000</u>	<u>\$ 3,004,000</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 2,000	\$ 4,400	\$ 2,000	\$ 4,400
Supplies	-	2,400	-	3,500
Other Operating Expenditures	<u>2,775,838</u>	<u>1,525,126</u>	<u>1,240,476</u>	<u>1,951,449</u>
Total Expenditures	<u>\$ 2,777,838</u>	<u>\$ 1,531,926</u>	<u>\$ 1,242,476</u>	<u>\$ 1,959,349</u>

PROGRAM DESCRIPTION

Chapter 505 of the Texas Local Government Code authorizes the use of Type B economic development sales tax for public park purposes and events through a development corporation appointed by City Council. The DPCDC is a Type B Corporation, and in accordance with state law, the City has adopted a 0.50% sales tax to fund the projects approved by the voters on May 9, 2015.

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4201 Public Notices	\$ -	\$ 1,900	\$ -	\$ 1,900
4239 Audit Fee	2,000	2,000	2,000	2,000
4250 Training & Travel	-	500	-	500
Total Services	<u>2,000</u>	<u>4,400</u>	<u>2,000</u>	<u>4,400</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	100	-	100
4305 Printing	-	2,200	-	3,300
4307 Postage	-	100	-	100
Total Supplies	<u>-</u>	<u>2,400</u>	<u>-</u>	<u>3,500</u>
<u>4500 OTHER OPERATING EXP.</u>				
4525 Other Bond Related Fees	-	118,000	-	118,000
4530 Operating Transfers	2,024,358	1,307,126	1,215,476	1,308,449
4591 Pay-As-You-Go	751,480	100,000	25,000	525,000
Total Operating Transfers	<u>2,775,838</u>	<u>1,525,126</u>	<u>1,240,476</u>	<u>1,951,449</u>
TOTAL EXPENDITURES	<u>\$ 2,777,838</u>	<u>\$ 1,531,926</u>	<u>\$ 1,242,476</u>	<u>\$ 1,959,349</u>

**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2019-2020 ANNUAL BUDGET**

DESCRIPTION	PROPOSED 19-20												
<u>4200 Services</u>													
4201 Public Notices	\$ 1,900												
<i>Estimate for two public hearings (\$100); bid notice (\$1,600); miscellaneous other (\$200)</i>													
4239 Audit Fee	2,000												
<i>DPCDC share of annual audit costs (apportioned as a flat fee, similar to special revenue districts)</i>													
4250 Training & Travel	500												
<i>Estimate for legislative training, etc.</i>													
<u>4300 Supplies</u>													
4301 Office Supplies	100												
<i>Estimate for miscellaneous office supplies</i>													
4305 Printing	3,300												
<i>Estimate for miscellaneous printing (\$100); two (2) project renderings (\$3,200)</i>													
4307 Postage	100												
<i>Estimate for miscellaneous correspondence</i>													
<u>4500 Other Operating Transfers</u>													
4525 Other Bond Related Fees	118,000												
<i>Estimated issuance costs - Proposed Series 2020:</i>													
<i>Est. Issuance Costs (@ 2% PAR)</i>	117,000												
<i>Est. Paying Agent Fees</i>	1,000												
4530 Operating Transfers	1,308,449												
<i>Transfer to the City for debt service payments as follows related to debt issued to fund projects approved in the 2015 election to adopt the Type B sales and use tax:</i>													
	<table border="0"> <thead> <tr> <th></th> <th style="text-align: center;"><u>Series 2016</u></th> <th style="text-align: center;"><u>Series 2017</u></th> <th style="text-align: center;"><u>Series 2020</u> (Proposed)</th> </tr> </thead> <tbody> <tr> <td style="padding-left: 20px;"><i>Principal</i></td> <td style="text-align: right;">680,000</td> <td style="text-align: right;">425,000</td> <td style="text-align: center;">-</td> </tr> <tr> <td style="padding-left: 20px;"><i>Interest</i></td> <td style="text-align: right;">73,856</td> <td style="text-align: right;">37,942</td> <td style="text-align: right;">91,651</td> </tr> </tbody> </table>		<u>Series 2016</u>	<u>Series 2017</u>	<u>Series 2020</u> (Proposed)	<i>Principal</i>	680,000	425,000	-	<i>Interest</i>	73,856	37,942	91,651
	<u>Series 2016</u>	<u>Series 2017</u>	<u>Series 2020</u> (Proposed)										
<i>Principal</i>	680,000	425,000	-										
<i>Interest</i>	73,856	37,942	91,651										
<i>Project costs will be paid through the capital projects (bond fund), with the pay-as-you-go funding to be handled via an operating transfer to that bond fund, with the 2019 estimates as follows:</i>													
<i>Hike & Bike Trails</i>	525,000												
<i>(architectural design & construction)</i>													

**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2019-2020 ANNUAL BUDGET
PROJECT COSTS APPROVED BY THE VOTERS**

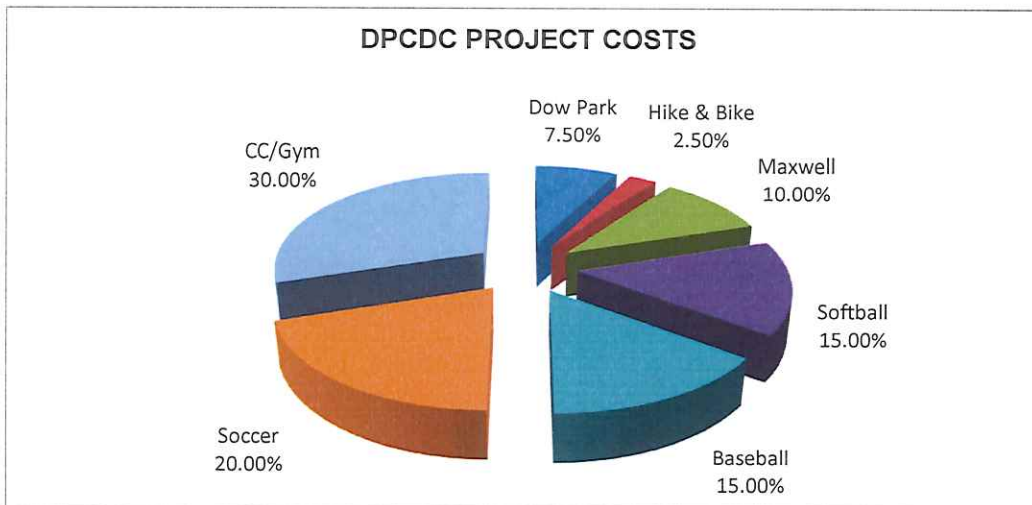
On May 9, 2015, the voters approved a dedicated 0.50% sales tax for the following projects, the costs of which were enumerated in the Proposition in an amount not exceed \$20,000,000. This amount is for the construction, renovation, acquisition, equipment and improvement of the projects and is exclusive of the costs of financing. Project costs will be recorded in the respective bond funds (for each debt issuance to be funded by the Type B sales and use tax) or in the DPCDC Fund (for the project costs funded by pay as you go):

Projects (Design & Construction):

Dow Park Pavilion	\$ 1,500,000	7.50%
Hike and Bike Trail Development	500,000	2.50%
Maxwell Center Expansion and Parking Lot	2,000,000	10.00%
Girls Softball Renovations at Youth Sports Complex	3,000,000	15.00%
Deer Park Baseball Development and Renovation including, but not limited to, Spencerview	3,000,000	15.00%
Soccer Field Development	4,000,000	20.00%
Community Center and Gym Renovation and Expansion	<u>6,000,000</u>	<u>30.00%</u>
	<u>\$ 20,000,000</u>	<u>100.00%</u>

Source of Funds:

Certificates of Obligation, Series 2016	\$ 9,450,000	47.25%
Proposed Certificates of Obligation, Series 2017	2,700,000	13.50%
Proposed Certificates of Obligation, Series 2018	5,850,000	29.25%
Pay As You Go	<u>2,000,000</u>	<u>10.00%</u>
	<u>\$ 20,000,000</u>	<u>100.00%</u>



DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2019-2020 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS

CERTIFICATES OF OBLIGATION, SERIES 2016
(Issued by the City of Deer Park)
\$9,450,000 dated February 16, 2016
Interest Rate: 1.59%

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2020	4.250%	\$ 680,000.00	\$ 39,630.75	\$ 34,224.75	\$ 753,855.50
2021	4.250%	690,000.00	34,224.75	28,739.25	752,964.00
2022	4.250%	700,000.00	28,739.25	23,174.25	751,913.50
2023	4.250%	710,000.00	23,174.25	17,529.75	750,704.00
2024	4.250%	725,000.00	17,529.75	11,766.00	754,295.75
2025	4.250%	735,000.00	11,766.00	5,922.75	752,688.75
2026	4.250%	745,000.00	5,922.75	-	750,922.75
TOTAL		<u>\$ 4,985,000.00</u>	<u>\$ 160,987.50</u>	<u>\$ 121,356.75</u>	<u>\$ 5,267,344.25</u>

**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2019-2020 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS**

**CERTIFICATES OF OBLIGATION, SERIES 2017
(Issued by the City of Deer Park)
\$2,700,000 dated February 14, 2017
Interest Rate: 1.89%**

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2020	1.890%	\$ 425,000.00	\$ 20,979.00	\$ 16,962.75	\$ 462,941.75
2021	1.890%	435,000.00	16,962.75	12,852.00	464,814.75
2022	1.890%	445,000.00	12,852.00	8,646.75	466,498.75
2023	1.890%	455,000.00	8,646.75	4,347.00	467,993.75
2024	1.890%	460,000.00	4,347.00	-	464,347.00
TOTAL		<u>\$ 2,220,000.00</u>	<u>\$ 63,787.50</u>	<u>\$ 42,808.50</u>	<u>\$ 2,326,596.00</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS**

**PROPOSED CERTIFICATES OF OBLIGATION, SERIES 2020
(To be issued by the City of Deer Park)
\$5,850,000 dated February 18, 2020
Interest Rate: 3.00%**

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2020	3.000%	\$ -	\$ -	\$ 91,651.00	\$ 91,651.00
2021	3.000%	1,455,000.00	87,750.00	65,925.00	1,608,675.00
2022	3.000%	1,500,000.00	65,925.00	43,425.00	1,609,350.00
2023	3.000%	1,545,000.00	43,425.00	20,250.00	1,608,675.00
2024	3.000%	1,350,000.00	20,250.00	-	1,370,250.00
TOTAL		<u>\$ 5,850,000.00</u>	<u>\$ 217,350.00</u>	<u>\$ 221,251.00</u>	<u>\$ 6,288,601.00</u>

This debt represents the final portion of the debt issuance approved for the Deer Park Community Development Corporation, and is being issued to fund renovations and expansion of the Community Center and Gym. This issuance will be handled via private placement following a competitive bidding process.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DEER PARK APPROVING THE FISCAL YEAR 2019-2020 BUDGET FOR THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

On April 22, 2019, the Deer Park Community Development Corporation (“Corporation”) Board of Directors discussed the Fiscal Year 2019-2020 Budget of the Corporation, and on July 22, 2019, the Board took action to approve the Fiscal Year 2019-2020 Budget and submit said budget to the City Council.

II.

The City Council of the City of Deer Park, Texas hereby acknowledges receipt of the Fiscal Year 2019-2020 Deer Park Community Development Corporation Budget.

III.

Pursuant to the provisions of Section 501.073 of the Local Government Code, the City Council of the City of Deer Park, Texas, as the Corporation’s authorizing unit, shall approve all programs and expenditures of the Corporation.

IV.

The City Council of the City of Deer Park, Texas, hereby approves the Fiscal Year 2019-2020 budget for the Deer Park Community Development Corporation as submitted.

V.

The meetings at which the Board of Directors of the Corporation discussed and approved the Fiscal Year 2019-2020 budget for submission to the City Council were open to the public, and public notice of the time, place and purpose of said meetings were given, all as required by Chapter 551 of the Government Code of the State of Texas.

VI.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

VII.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the _____ day of _____, 2019 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 19-071 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 8/13/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2019-2020 Crime Control and Prevention District Budget.
Sponsors: City Manager's Office
Indexes:
Code sections:
Attachments: [CCPD FY 19-20 08.20.19](#)
[Ord - Approve CCPD 19-20 Budget](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2019-2020 Crime Control and Prevention District Budget.

Summary:

The Crime Control and Prevention District Act, Chapter 363 of the Texas Local Government Code, prescribes the process for adopting the annual budget for the Crime Control and Prevention District (CCPD). On June 10, 2019, the CCPD Board of Directors conducted a public hearing on the proposed FY 2019-2020 CCPD Budget. On July 8, 2019, the CCPD Board of Directors approved the FY 2019-2020 CCPD Budget and voted to submit the budget to the City Council. The City Council is scheduled to conduct a public hearing on the budget on August 20, 2019 at 7:30 PM. Afterward, during the regular meeting, the City Council will consider action on the budget. This is in accordance with the Crime Control and Prevention District Act which states that not later than the 30th day before the date the fiscal year begins, the governing body (e.g., City Council) shall approve or reject the budget submitted by the Board of Directors. If the City Council rejects the budget submitted by the Board, the City Council and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year, which is October 1, 2019. Attached is the proposed budget for the CCPD, which if adopted, will be included in the FY 2019-2020 City Budget as a "Component Unit."

Fiscal/Budgetary Impact:

Adoption of the FY 2019-2020 CCPD Budget is necessary to carry out the programs adopted by the CCPD Board of Directors and funded by the ¼ percent (0.25%) dedicated sales tax approved by the voters.

Approve the ordinance adopting the FY 2019-2020 Crime Control and Prevention District Budget.

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

REVENUE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
Tax Revenue	\$ 1,636,210	\$ 1,435,200	\$ 1,510,000	\$ 1,500,000
Other Revenue	6,578	11,000	8,400	7,800
Prior Year Revenue	-	<u>519,417</u>	-	<u>1,207,773</u>
Total Revenue	<u>\$ 1,642,788</u>	<u>\$ 1,965,617</u>	<u>\$ 1,518,400</u>	<u>\$ 2,715,573</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ 1,636,210	\$ 1,435,200	\$ 1,510,000	\$ 1,500,000
Total Tax Revenue	<u>1,636,210</u>	<u>1,435,200</u>	<u>1,510,000</u>	<u>1,500,000</u>
<u>3600 OTHER REVENUE</u>				
3614 Sale of Surplus Material	5,550	10,000	5,000	5,000
3620 Investment Revenue	1,028	1,000	3,400	2,800
3630 Insurance Reimbursement	-	-	-	-
Total Other Revenue	<u>6,578</u>	<u>11,000</u>	<u>8,400</u>	<u>7,800</u>
 Prior Year Revenue	 -	 <u>519,417</u>	 -	 <u>1,207,773</u>
 TOTAL REVENUE	 <u>\$ 1,642,788</u>	 <u>\$ 1,965,617</u>	 <u>\$ 1,518,400</u>	 <u>\$ 2,715,573</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 343,843	\$ 686,418	\$ 540,252	\$ 729,854
Services	105,608	157,558	154,044	172,112
Supplies	150,145	208,457	164,265	297,121
Repairs & Maintenance	4,350	69,446	56,460	35,392
Other Operating Expenditures	-	14,396	-	-
Capital Outlay	528,936	829,342	348,809	1,481,094
Transition Fund	-	-	-	-
Total Expenditures	\$ 1,132,882	\$ 1,965,617	\$ 1,263,830	\$ 2,715,573

PERSONNEL SCHEDULE

Crime Prevention Officer	1	1	1	1
Sergeant - Investigations	1	1	1	1
Pro-Act Investigators	2	2	2	2
Dispatcher	3	3	3	3

PROGRAM DESCRIPTION

The purpose of this special revenue district is to enhance the capability of law enforcement and to further crime prevention programs in Deer Park.

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 239,182	\$ 467,310	\$ 380,628	\$ 517,745
4104 Salaries - Overtime	12,312	20,000	21,744	20,000
4106 Social Security/Medicare	18,449	37,035	30,900	40,809
4107 TMRS	36,709	70,731	52,000	76,175
4108 Health & Life Insurance	26,804	88,632	42,500	60,876
4109 Workers Compensation	1,696	2,485	1,580	2,824
4114 Section 125 Admin Fee	100	225	100	135
4117 Health Savings Account	-	-	800	1,290
4197 Pension Expense	3,804	-	5,000	5,000
4198 OPEB Expense	4,787	-	5,000	5,000
Total Personnel & Related	<u>343,843</u>	<u>686,418</u>	<u>540,252</u>	<u>729,854</u>
<u>4200 SERVICES</u>				
4231 Equipment Rental	14,950	21,600	21,386	43,200
4239 Audit Fee	2,000	2,000	2,000	2,000
4250 Training & Travel	2,500	1,970	1,970	-
4252 Dues & Fees	686	10,444	10,193	10,555
4279 Software - Other	84,148	116,273	113,224	110,357
4290 Contract Labor	900	5,271	5,271	6,000
4294 Outside Services	424	-	-	-
Total Services	<u>105,608</u>	<u>157,558</u>	<u>154,044</u>	<u>172,112</u>
<u>4300 SUPPLIES</u>				
4305 Printing	136	-	-	-
4307 Postage	7	327	100	327
4308 Small Tools & Minor Equipment	140,825	193,965	150,000	265,892
4314 Protective Clothing	9,177	14,165	14,165	30,902
Total Supplies	<u>150,145</u>	<u>208,457</u>	<u>164,265</u>	<u>297,121</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	-	1,500	-	5,392
4404 Buildings	-	30,088	30,765	-
4405 Radios	-	5,163	2,000	-
4409 Air Conditioners	-	2,695	2,695	-
4412 Grounds Maintenance	4,350	30,000	21,000	30,000
Total Repairs & Maintenance	<u>4,350</u>	<u>69,446</u>	<u>56,460</u>	<u>35,392</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXP.</u>				
4511 Salary Contingency	-	14,396	-	-
Total Other Operating Exp.	<u>-</u>	<u>14,396</u>	<u>-</u>	<u>-</u>
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	175,768	479,000	30,000	910,000
4903 Improvements Other than Bldgs	2,175	-	-	-
4904 Machinery & Equipment	116,904	166,163	151,374	222,861
4906 Automobiles & Light Trucks	232,589	184,179	167,435	348,233
4908 Lease Purchase	-	-	-	-
4941 Consulting Engineer Fee	1,500	-	-	-
Total Capital Outlay	<u>528,936</u>	<u>829,342</u>	<u>348,809</u>	<u>1,481,094</u>
TOTAL OPERATING BUDGET	1,132,882	1,965,617	1,263,830	2,715,573
Transition Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 1,132,882</u>	<u>\$ 1,965,617</u>	<u>\$ 1,263,830</u>	<u>\$ 2,715,573</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

4100 -	PERSONNEL & RELATED		
4101	Salaries - Full Time		\$ 517,745
4104	Overtime		20,000
	Various Benefits (Total)		182,109
	Pension/OPEB Expense		10,000
	TOTAL PERSONNEL		729,854
4200 -	SERVICES		
4231	Equipment Rental		43,200
	Rental Vehicles for detectives	43,200	
4239	Annual Audit		2,000
4252	Dues & Fees		10,555
	Vehicle Registrations for PD Fleet	671	
	LeadsOnline annual subscription	4,748	
	Lexis Nexis annual subscription	5,136	
4279	Software - Other		110,357
	OSSI Agency Licensing Fee	46,295	
	OSSI Consortium Fee	30,441	
	RMS License for Investigators & Property/Evidence	4,500	
	Cellebrite UFED Annual License Renewal	3,999	
	Extended Warranty for Dispatch Equipment	13,006	
	Windows 10, Office Pro, TRAPS Licenses	1,092	
	IA Pro & Blue Team software maintenance	2,000	
	LPR License Agreement (Vigilant)	6,000	
	SolarWinds Serv-U License for Records	3,024	
4290	Contract Labor		6,000
	ERAD Enterprise Service - Fraud Detection	6,000	
	TOTAL SERVICES		172,112
4300 -	SUPPLIES		
4307	Postage		327
4308	Equipment		265,892
	Airlink modems for (5) patrol Tahoes	8,850	
	AED Package/ Ambu Bags/ Trauma Kits	7,090	
	Chairs for breakroom, briefing room, offices	9,816	
	Colt AR-15 rifles (4) with lighting for SWAT	5,982	
	New & replacement computers & equipment	7,550	
	Laptop for Assistant Chief	1,700	
	Motorola APX6000 radios, parts & accessories	29,320	
	Kustom Signals radar - (6) dash mounted / (2) laser	15,208	
	DataLux Tracer systems (5), printer & accessories	30,661	
	Various equipment for Tahoes	108,080	
	Upgrade Cellebrite computer for investigations	5,322	
	New furniture for Police Department lobby	7,667	
	New desk for CID office	4,200	
	Replace broken scale in Property & Evidence Room	1,260	
	Tasers (19), batteries, and holsters	22,686	
	Wi-Fi cameras & SD cards (5) for investigations	500	

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2019-2020 ANNUAL BUDGET**

4314	Protective Clothing		30,902
	Riot Gear for new member & repairs to equipment	2,000	
	Gas Masks & Filters for SWAT & patrol officers	22,454	
	Rifle vests (9) for new officers	6,448	
	TOTAL SUPPLIES		297,121
4400 -	MAINTENANCE		
4402	Equipment Maintenance		5,392
	DataLux Tracer maintenance/repairs	1,500	
	5-Year warranty for DVD burner reboot	3,892	
4412	Grounds Maintenance		30,000
	Grounds maintenance for the firing range	30,000	
	TOTAL MAINTENANCE		35,392
4900 -	CAPITAL OUTLAY		
4902	Building		910,000
	Berm reconstruction at the firing range	730,000	
	Programming Conceptual Phase - EOC	30,000	
	Building covers and storage at firing range	150,000	
4904	Specialized Equipment		222,861
	Fiber route protection for RMS/CAD	56,500	
	Building Automation System/Outside Air Return	97,175	
	Evidence locker refrigerator at Police Department	27,830	
	Watch Guard In-Car Video System (5)	41,356	
4906	Vehicles		348,233
	Six (6) new Tahoes	257,037	
	Community Patrol Cruiser & Trailer	15,434	
	Replacement vehicle for Police Chief	37,881	
	New vehicle for Captain	37,881	
	TOTAL CAPITAL OUTLAY		1,481,094
	TOTAL BUDGETED EXPENDITURES		\$ 2,715,573

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DEER PARK APPROVING THE FISCAL YEAR 2019-2020 BUDGET FOR THE CRIME CONTROL AND PREVENTION DISTRICT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

The City Council of the City of Deer Park, Texas hereby acknowledges receipt of the Fiscal Year 2019-2020 Crime Control and Prevention District Budget, which was approved by the Crime Control and Prevention District Board of Directors on July 8, 2019.

II.

Pursuant to the provisions of Section 363.205 of the Local Government Code, the City Council of the City of Deer Park, Texas, called and conducted a Public Hearing which was held on August 20, 2019, at 7:30 p.m. in the City Council Chambers at 710 E. San Augustine Street, Deer Park, Texas, at which time and place all persons desiring to be heard on or in connection with any matter or questions involving the approval by the City Council of the Fiscal Year 2019-2020 budget for the Crime Control and Prevention District.

III.

After concluding said hearing and hearing all persons and documentation presented, the City Council of the City of Deer Park, Texas, hereby approves the Fiscal Year 2019-2020 budget for the Crime Control and Prevention District.

IV.

The City Secretary gave notice of said hearing to the public as required by law.

V.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

VI.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the _____ day of _____, 2019 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 19-072 **Version:** 1 **Name:**

Type: Ordinance **Status:** Agenda Ready

File created: 8/13/2019 **In control:** City Council

On agenda: 8/20/2019 **Final action:**

Title: Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2019-2020 Fire Control, Prevention, and Emergency Medical Services District Budget.

Sponsors: City Manager's Office

Indexes:

Code sections:

Attachments: [FCPEMSD FY 19-20 08.20.19](#)
[Ord - Approve FCPEMSD 19-20 Budget](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2019-2020 Fire Control, Prevention, and Emergency Medical Services District Budget.

Summary:

The Fire Control, Prevention, and Emergency Medical Services District Act, Chapter 344 of the Texas Local Government Code, prescribes the process for adopting an annual budget for the Fire Control, Prevention, and Emergency Medical Services District (FCPEMSD). On June 10, 2019, the FCPEMSD Board of Directors conducted a public hearing on the proposed FY 2019-2020 FCPEMSD Budget. On July 8, 2019, the FCPEMSD Board of Directors approved the FY 2019-2020 FCPEMSD Budget and voted to submit the budget to the City Council. The City Council is scheduled to conduct a public hearing on the budget on August 20, 2019 at 7:30 PM. Afterward, in the regular meeting, the City Council will consider action on the budget. This is in accordance with the Fire Control, Prevention, and Emergency Medical Services District Act which states that not later than the 30th day before the date the fiscal year begins, the governing body (e.g., City Council) shall approve or reject the budget submitted by the Board of Directors. If the City Council rejects the budget submitted by the Board, the City Council and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year, which is October 1, 2019. Attached is the proposed budget for the FCPEMSD, which if adopted, will be included in the FY 2019-2020 City Budget as a "Component Unit."

Fiscal/Budgetary Impact:

The FY 2019-2020 FCPEMSD Budget is necessary to carry out the programs adopted by the FCPEMSD Board of Directors and funded by the ¼ percent (0.25%) dedicated sales tax approved by

the voters.

Approve the ordinance adopting the FY 2019-2020 Fire Control, Prevention, and Emergency Medical Services District Budget.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET

REVENUE SUMMARY

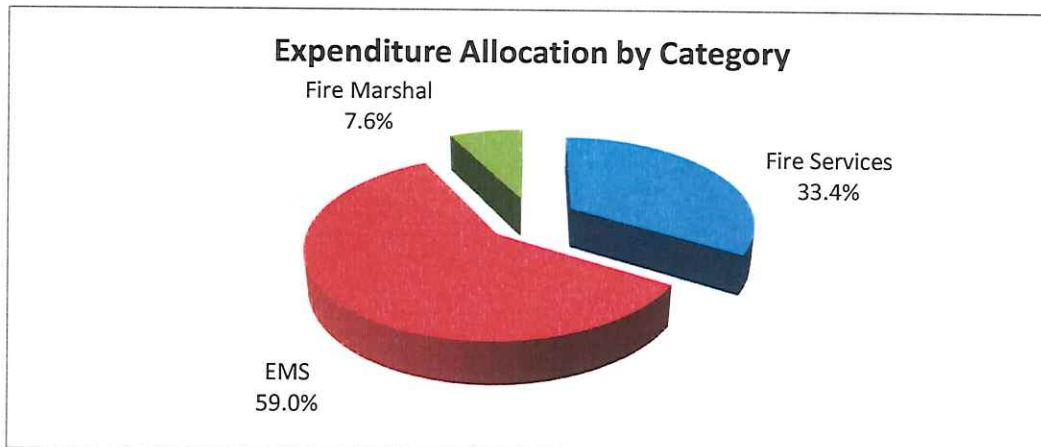
	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
Tax Revenue	\$ 1,691,438	\$ 1,435,200	\$ 1,565,000	\$ 1,500,000
Other Revenue	1,368	600	3,100	2,400
Prior Year Revenue	-	2,707,424	2,389,307	439,981
Total Revenue	<u>\$ 1,692,806</u>	<u>\$ 4,143,224</u>	<u>\$ 3,957,407</u>	<u>\$ 1,942,381</u>

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROJECTED 19-20
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ 1,691,438	\$ 1,435,200	\$ 1,565,000	\$ 1,500,000
Total Tax Revenue	<u>1,691,438</u>	<u>1,435,200</u>	<u>1,565,000</u>	<u>1,500,000</u>
<u>3600 OTHER REVENUE</u>				
3620 Investment Revenue	1,368	600	3,100	2,400
3631 Miscellaneous Revenue	-	-	-	-
Total Other Revenue	<u>1,368</u>	<u>600</u>	<u>3,100</u>	<u>2,400</u>
Prior Year Revenue	<u>-</u>	<u>2,707,424</u>	<u>2,389,307</u>	<u>439,981</u>
TOTAL REVENUE	<u>\$ 1,692,806</u>	<u>\$ 4,143,224</u>	<u>\$ 3,957,407</u>	<u>\$ 1,942,381</u>

**CITY OF DEER PARK
2019-2020 ANNUAL BUDGET
FIRE CONTROL, PREVENTION AND EMS DISTRICT EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>FIRE SERVICES</u>				
Personnel & Related	\$ -	\$ -	\$ -	\$ -
Services	105,175	110,500	107,110	121,710
Supplies	141,573	111,100	96,500	147,390
Repairs & Maintenance	68,613	84,000	68,500	88,500
Other Operating Expenditures	-	-	-	-
Capital Outlay	183,596	157,600	157,600	287,600
Total Fire Services	498,957	463,200	429,710	645,200
<u>EMERGENCY MEDICAL SERVICES</u>				
Personnel & Related	686,139	709,613	597,185	695,789
Services	56,705	83,500	83,500	122,930
Supplies	13,865	42,430	52,000	98,000
Repairs & Maintenance	48,974	45,500	45,000	17,000
Other Operating Expenditures	-	12,299	12,299	-
Capital Outlay	205,470	2,650,000	2,624,143	215,000
Total Emergency Medical Services	1,011,153	3,543,342	3,414,127	1,148,719
<u>FIRE MARSHAL</u>				
Personnel & Related	83,931	112,962	103,470	121,662
Services	22,346	16,000	9,100	21,000
Supplies	1,025	1,300	500	1,300
Repairs & Maintenance	1,109	4,500	500	4,500
Other Operating Expenditures	-	1,920	-	-
Capital Outlay	-	-	-	-
Total Fire Marshal	108,411	136,682	113,570	148,462
TOTAL EXPENDITURES	\$ 1,618,521	\$ 4,143,224	\$ 3,957,407	\$ 1,942,381



**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

TOTAL FCPEMSD

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 770,070	\$ 822,575	\$ 700,655	\$ 817,451
Services	184,226	210,000	199,710	265,640
Supplies	156,463	154,830	149,000	246,690
Repairs & Maintenance	118,696	134,000	114,000	110,000
Other Operating Expenditures	-	14,219	12,299	-
Capital Outlay	389,066	2,807,600	2,781,743	502,600
Total Expenditures	\$ 1,618,521	\$ 4,143,224	\$ 3,957,407	\$ 1,942,381

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

TOTAL FCPEMSD

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 417,219	\$ 471,476	\$ 361,250	\$ 477,403
4102 Salaries - Part Time	10,201	29,500	20,720	29,500
4104 Salaries - Overtime	127,951	86,000	121,350	86,000
4106 Social Security/Medicare	41,249	44,696	38,175	45,146
4107 TMRS	79,420	81,049	61,000	80,059
4108 Health & Life Insurance	67,730	71,100	61,800	59,844
4109 Workers Compensation	3,533	5,139	3,300	5,284
4114 Section 125 Admin Fee	89	90	15	-
4117 Health Savings Account	3,785	5,025	4,545	5,715
4197 Pension Expense	6,796	28,500	11,000	11,000
4198 OPEB Expense	12,097	-	17,500	17,500
Total Personnel & Related	<u>770,070</u>	<u>822,575</u>	<u>700,655</u>	<u>817,451</u>
<u>4200 SERVICES</u>				
4219 Mobile Technology	9,831	11,000	9,600	12,500
4239 Audit Fees	2,000	2,000	2,000	2,000
4250 Training and Travel	2,813	-	-	7,500
4252 Dues & Fees	470	4,250	3,110	2,810
4254 Inspections & Permits	12,317	21,250	25,000	56,600
4255 Community/Employee Affairs	3,332	10,000	9,500	15,830
4256 Santa Around Town	-	-	-	-
4279 Software - Other	15,395	27,000	20,500	38,900
4290 Contract Labor	138,068	134,500	130,000	129,500
Total Services	<u>184,226</u>	<u>210,000</u>	<u>199,710</u>	<u>265,640</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	500	-	-
4303 Operational Supplies	4,820	39,730	28,500	36,300
4307 Postage	-	100	-	-
4308 Small Tools & Minor Equipment	108,526	42,500	50,500	128,390
4314 Protective Clothing	43,117	70,000	70,000	80,000
4346 Election Supplies	-	-	-	-
4348 Books	-	2,000	-	2,000
Total Supplies	<u>156,463</u>	<u>154,830</u>	<u>149,000</u>	<u>246,690</u>

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

TOTAL FCPEMSD

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	43,569	41,500	39,500	64,500
4402 Machinery & Equipment	60,575	47,500	34,500	10,500
4404 Buildings	7,668	8,000	7,500	8,000
4405 Radios	619	10,000	7,000	5,000
4413 Drill Field	6,265	20,000	19,500	15,000
4430 Furniture & Fixtures	-	7,000	6,000	7,000
Total Repairs & Maintenance	<u>118,696</u>	<u>134,000</u>	<u>114,000</u>	<u>110,000</u>
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	-	-	-
4511 Salary Contingency	-	14,219	12,299	-
Total Other Operating Exp.	<u>-</u>	<u>14,219</u>	<u>12,299</u>	<u>-</u>
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	-	2,500,000	2,500,000	-
4903 Improvements Other Than Bldgs.	-	-	-	-
4904 Machinery & Equipment	52,316	-	-	75,000
4906 Automobiles & Light Trucks	-	-	-	110,000
4907 Large Trucks/Heavy Rolling Stock	-	-	-	160,000
4908 Lease Purchase	131,280	157,600	157,600	157,600
4941 Consulting Engineer Fee	-	-	42,143	-
4942 Consulting Architect Fee	205,470	150,000	82,000	-
Total Capital Outlay	<u>389,066</u>	<u>2,807,600</u>	<u>2,781,743</u>	<u>502,600</u>
TOTAL EXPENDITURES	<u>\$ 1,618,521</u>	<u>\$ 4,143,224</u>	<u>\$ 3,957,407</u>	<u>\$ 1,942,381</u>

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Services	\$ 105,175	\$ 110,500	\$ 107,110	\$ 121,710
Supplies	141,573	111,100	96,500	147,390
Repairs & Maintenance	68,613	84,000	68,500	88,500
Other Operating Expenditures	-	-	-	-
Capital Outlay	183,596	157,600	157,600	287,600
Total Expenditures	<u>\$ 498,957</u>	<u>\$ 463,200</u>	<u>\$ 429,710</u>	<u>\$ 645,200</u>

PROGRAM DESCRIPTION

Fire Services include fire suppression and EMS services for the protection of life and property against fire and other disasters. The City currently has three fire stations.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4200 SERVICES</u>				
4219 Mobile Technology	5,624	6,000	5,000	5,000
4239 Audit Fees	2,000	2,000	2,000	2,000
4252 Dues & Fees	8	250	110	110
4254 Inspections & Permits	12,317	21,250	25,000	27,600
4255 Community & Employee Awards	-	-	-	-
4256 Santa Around Town	-	-	-	-
4279 Software - Other	-	-	-	12,000
4290 Contract Labor	85,226	81,000	75,000	75,000
Total Services	105,175	110,500	107,110	121,710
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	500	-	-
4303 Operational Supplies	136	13,000	2,500	10,000
4307 Postage	-	100	-	-
4308 Small Tools & Minor Equipment	98,320	25,500	24,000	55,390
4314 Protective Clothing	43,117	70,000	70,000	80,000
4346 Election Supplies	-	-	-	-
4348 Books	-	2,000	-	2,000
Total Supplies	141,573	111,100	96,500	147,390
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	24,746	23,000	23,000	46,000
4402 Machinery & Equipment	29,315	16,000	5,500	7,500
4404 Buildings	7,668	8,000	7,500	8,000
4405 Radios	619	10,000	7,000	5,000
4413 Drill Field	6,265	20,000	19,500	15,000
4430 Furniture & Fixtures	-	7,000	6,000	7,000
Total Repairs & Maintenance	68,613	84,000	68,500	88,500
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	-	-	-
4511 Salary Contingency	-	-	-	-
Total Other Operating Expenditures	-	-	-	-

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	-	-	-	-
4904 Machinery & Equipment	52,316	-	-	75,000
4906 Automobiles & Light Trucks	-	-	-	55,000
4907 Large Trucks/Heavy Rolling Stock	-	-	-	-
4908 Lease Purchase	131,280	157,600	157,600	157,600
4941 Consulting Engineer Fee	-	-	-	-
Total Capital Outlay	<u>183,596</u>	<u>157,600</u>	<u>157,600</u>	<u>287,600</u>
TOTAL EXPENDITURES	<u>\$ 498,957</u>	<u>\$ 463,200</u>	<u>\$ 429,710</u>	<u>\$ 645,200</u>

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

		304 - FIRE SERVICES
4200 -	SERVICES	
4219	Mobile Technology	\$ 5,000
	Air cards	5,000
4239	Audit Fees	2,000
	Annual Audit	2,000
4252	Dues and Fees	110
	Registration renewals	110
4254	Inspections and Permits	27,600
	Breathing Air	5,000
	Annual Inspection - SCBA	2,500
	Annual Inspection - Jaws Hydraulic Tools	1,500
	Annual Inspection - Hose, Pump and Ladder	11,000
	Annual Inspection and Load Test - Generators	5,000
	Annual Inspection - Ice Machines	2,600
4279	Software - Other	12,000
	Replace outdated/unsupported software with National Fire Incident Reporting System	12,000
4290	Contract Labor	75,000
	VFD Personnel Services	70,000
	Drill Field Janitorial Maintenance	5,000
	TOTAL SERVICES	121,710
4300 -	SUPPLIES	
4303	Operational Supplies	10,000
	Miscellaneous operational supplies	10,000
4308	Small Tools & Minor Equipment	55,390
	Accessories for replacement of Unit 401	15,000
	Replacement of 30-Minute carbon Cylinders	12,000
	Miscellaneous tools and equipment	28,390
4314	Protective Clothing	80,000
	Bunker gear, gloves, helmets, boots, etc.	80,000
4348	Books	2,000
	SFFMA Academy Books	2,000
	TOTAL SUPPLIES	147,390
4400 -	REPAIRS & MAINTENANCE	
4401	Vehicles	46,000
	PM for fire equipment and apparatus	13,000
	Miscellaneous repairs and maintenance	33,000
4402	Machinery & Equipment	7,500
	Ice machine repairs	2,000
	Generator repairs	4,000
	Compressor repairs	1,500
4404	Building	8,000
	Miscellaneous repairs and maintenance	8,000
4405	Radios	5,000
	Repair of radios and related equipment	5,000
4413	Drill Field	15,000
	Consumables (hay, propane, etc.)	4,000
	Services - towing vehicle to drill field	2,000
	Prop maintenance	2,000
	Heat tiles, manikins, etc.	2,000
	LPG Fuel	5,000
4430	Furniture & Fixtures	7,000
	Replace furniture at 3 stations, as needed	7,000
	TOTAL REPAIRS & MAINTENANCE	88,500
4900 -	CAPITAL OUTLAY	
4904	Machinery & Equipment	75,000
	HD Extractor and Dryer Sets (3)	75,000
4906	Automobiles & Light Trucks	55,000
	Replace Unit #401 (Assistant Fire Chief)	55,000
4908	Lease Purchase	157,600
	Lease purchase financing - Ladder Truck	157,600
	TOTAL CAPITAL OUTLAY	287,600
	TOTAL BUDGETED EXPENDITURES	\$ 645,200

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 686,139	\$ 709,613	\$ 597,185	\$ 695,789
Services	56,705	83,500	83,500	122,930
Supplies	13,865	42,430	52,000	98,000
Repairs & Maintenance	48,974	45,500	45,000	17,000
Other Operating Expenditures	-	12,299	12,299	-
Capital Outlay	205,470	2,650,000	2,624,143	215,000
Total Expenditures	\$ 1,011,153	\$ 3,543,342	\$ 3,414,127	\$ 1,148,719

PERSONNEL SCHEDULE

Assistant Chief EMS	0	1	1	1
EMS Captain	2	1	0	0
Paramedics	5	5	6	6
Part-Time Paramedics	2	2	2	2

PROGRAM DESCRIPTION

Emergency Medical Services include emergency medical treatment and ambulance transportation as needed.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 356,123	\$ 409,511	\$ 295,650	\$ 408,146
4102 Salaries - Part Time	10,201	12,000	8,820	12,000
4104 Salaries - Overtime	127,595	80,000	120,600	80,000
4106 Social Security/Medicare	36,587	38,198	32,200	38,094
4107 TMRS	70,452	71,196	52,500	69,394
4108 Health & Life Insurance	61,849	64,872	55,700	53,640
4109 Workers Compensation	3,099	4,366	2,800	4,445
4114 Section 125 Admin Fee	89	90	15	-
4117 Health Savings Account	3,141	4,380	3,900	5,070
4197 Pension Expense	6,116	25,000	10,000	10,000
4198 OPEB Expense	10,887	-	15,000	15,000
Total Personnel & Related	<u>686,139</u>	<u>709,613</u>	<u>597,185</u>	<u>695,789</u>
<u>4200 SERVICES</u>				
4219 Mobile Technology	2,411	3,000	2,500	5,500
4250 Training and Travel	2,813	-	-	7,500
4252 Dues & Fees	462	4,000	3,000	2,700
4254 Inspections & Permits	-	-	-	29,000
4255 Community & Employee Awards	3,332	6,000	6,000	6,830
4279 Software - Other	12,245	17,000	17,000	19,400
4290 Contract Labor	35,442	53,500	55,000	52,000
Total Services	<u>56,705</u>	<u>83,500</u>	<u>83,500</u>	<u>122,930</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	-	-	-
4303 Operational Supplies	4,684	26,430	26,000	26,000
4308 Small Tools & Minor Equipment	9,181	16,000	26,000	72,000
4348 Books	-	-	-	-
Total Supplies	<u>13,865</u>	<u>42,430</u>	<u>52,000</u>	<u>98,000</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	17,714	16,000	16,000	16,000
4402 Machinery & Equipment	31,260	29,500	29,000	1,000
Total Repairs & Maintenance	<u>48,974</u>	<u>45,500</u>	<u>45,000</u>	<u>17,000</u>

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXP.</u>				
4511 Salary Contingency	-	12,299	12,299	-
Total Other Operating Exp.	-	12,299	12,299	-
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	-	2,500,000	2,500,000	-
4904 Machinery & Equipment	-	-	-	-
4906 Automobiles & Light Trucks	-	-	-	55,000
4907 Large Trucks/Heavy Rolling Stock	-	-	-	160,000
4941 Consulting Engineer Fee	-	-	42,143	-
4942 Consulting Architect Fee	205,470	150,000	82,000	-
Total Capital Outlay	205,470	2,650,000	2,624,143	215,000
 TOTAL EXPENDITURES	 \$ 1,011,153	 \$ 3,543,342	 \$ 3,414,127	 \$ 1,148,719

CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET

305 - EMERGENCY MEDICAL SERVICES

4100 - PERSONNEL & RELATED		695,789
4101	Salaries - Full Time	\$ 408,146
4102	Salaries - Part Time	12,000
4104	Overtime	80,000
	Various Benefits (Total)	170,643
	Pension/OPEB Expense	25,000
	TOTAL PERSONNEL	695,789

4200 - SERVICES		122,930
4219	Mobile Technology	5,500
	Air cards	2,500
	Data Plan for 4G Modems for LP15 Monitors	3,000
4250	Training and Travel	7,500
	In-house AED/CPR Training	4,500
	Manikins and Training Materials	3,000
4252	Dues and Fees	2,700
	CLIA Lab Fees	250
	Ambulance License Renewal (\$150 x 4 Units)	600
	Ambulance Operating License Renewal Fee	500
	SETRAC Annual Dues	250
	EMS Personnel License Renewal Avg 10 @ \$96	960
	CE (Continuing Ed) State Renewal for in-house tr	75
	Vehicle registration	65
4254	Inspections & Permits	29,000
	Annual PM Inspection of Stretchers	9,000
	Quarterly Inspection of AED, LP15, Lucas Device	20,000
4255	Community Awards	6,830
	EMS Week, Fire Responders Appreciation, etc.	6,830
4279	Software - Other	19,400
	Pediatric Emergency Standards	1,100
	ESO Solutions Annual Fees	8,000
	Gateway EDI	1,700
	EMS Technology	1,800
	Target Solutions (on-line recordkeeping)	4,700
	EMS Simulator (SimMan)	1,500
	When To Work Scheduling Software	500
	Sunguard Freedom One Solution (mobile app)	100
4290	Contract Labor	52,000
	Volunteer Stipends (\$9,000/quarter)	36,000
	Ambulance Supplemental Payment Program	16,000
	TOTAL SERVICES	122,930

4300 - SUPPLIES		98,000
4303	Operational Supplies	26,000
	EMS medical supplies, medications, etc.	15,000
	Disposable PPE, Spider Straps, etc.	500
	Warehouse (gloves, cleaning supplies, etc.)	1,500
	Cyano-kits cyanide exposure treatment kits	3,500
	Miscellaneous	5,500
4308	Small Tools & Minor Equipment	72,000
	Accessories for Remount of Medic 1	15,000
	Accessories for Squad 2	17,000
	4G Modems (5)	6,000
	Motorola Radio in EMS Station	12,000
	Binder Lift Devices	6,000
	Replacement gear bags	4,000
	Rescue tool replacement	4,000
	Replacement or additions to vehicles (storage bir	5,000
	Miscellaneous replacement supplies/equipment	3,000
	TOTAL SUPPLIES	98,000

CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET

		305 - EMERGENCY MEDICAL SERVICES	
4400 - REPAIRS & MAINTENANCE			
4401	Vehicles		16,000
	Tires	6,000	
	Preventative Maintenance	5,000	
	Unforeseen Maintenance	5,000	
4402	Machinery & Equipment		1,000
	LP-15 and AED maintenance	500	
	Stretcher maintenance	500	
	TOTAL REPAIRS & MAINTENANCE		17,000
4900 - CAPITAL OUTLAY			
4906	Automobiles & Light Trucks		55,000
	Replace Squad 2	55,000	
4907	Large Trucks/Heavy Rolling Stock		160,000
	Remount of Medic 1	160,000	
	TOTAL CAPITAL OUTLAY		215,000
	TOTAL BUDGETED EXPENDITURES		\$ 1,148,719

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

EXPENDITURE SUMMARY

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel & Related	\$ 83,931	\$ 112,962	\$ 103,470	\$ 121,662
Services	22,346	16,000	9,100	21,000
Supplies	1,025	1,300	500	1,300
Repairs & Maintenance	1,109	4,500	500	4,500
Other Operating Expenditures	-	1,920	-	-
Capital Outlay	-	-	-	-
Total Expenditures	\$ 108,411	\$ 136,682	\$ 113,570	\$ 148,462

PERSONNEL SCHEDULE

Fire Marshal Inspector	1	1	1	1
Part-Time Fire Marshal Inspector	0	1	1	1

PROGRAM DESCRIPTION

The Fire Marshal's office is responsible for inspections and enforcement of the City's Fire Code as well as fire investigations. The Fire Marshal also designs and presents fire safety education programs in the community.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2019-2020 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 61,096	\$ 61,965	\$ 65,600	\$ 69,257
4102 Salaries - Part Time	-	17,500	11,900	17,500
4104 Salaries - Overtime	356	6,000	750	6,000
4106 Social Security/Medicare	4,662	6,498	5,975	7,052
4107 TMRS	8,968	9,853	8,500	10,665
4108 Health & Life Insurance	5,881	6,228	6,100	6,204
4109 Workers Compensation	434	773	500	839
4114 Section 125 Admin Fee	-	-	-	-
4117 Health Savings Account	644	645	645	645
4197 Pension Expense	680	3,500	1,000	1,000
4198 OPEB Expense	1,210	-	2,500	2,500
Total Personnel & Related	83,931	112,962	103,470	121,662
<u>4200 SERVICES</u>				
4219 Mobile Technology	1,796	2,000	2,100	2,000
4255 Community/Employee Affairs	-	4,000	3,500	9,000
4279 Software - Other	3,150	10,000	3,500	7,500
4290 Contract Labor	17,400	-	-	2,500
Total Services	22,346	16,000	9,100	21,000
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	-	300	-	300
4308 Small Tools & Minor Equipment	1,025	1,000	500	1,000
Total Supplies	1,025	1,300	500	1,300
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	1,109	2,500	500	2,500
4402 Machinery & Equipment	-	2,000	-	2,000
4404 Building	-	-	-	-
Total Repairs & Maintenance	1,109	4,500	500	4,500

**CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 17-18	BUDGET 18-19	ESTIMATED 18-19	PROPOSED 19-20
<u>4500 OTHER OPERATING EXP.</u>				
4511 Salary Contingency	-	1,920	-	-
Total Other Operating Exp.	-	1,920	-	-
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	-	-	-	-
4906 Automobiles & Light Trucks	-	-	-	-
4907 Truck & Heavy Rolling Stock	-	-	-	-
Total Capital Outlay	-	-	-	-
 TOTAL EXPENDITURES	 \$ 108,411	 \$ 136,682	 \$ 113,570	 \$ 148,462

CITY OF DEER PARK
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
 2019-2020 ANNUAL BUDGET

4100 - PERSONNEL & RELATED		307 - FIRE MARSHAL
4101	Salaries - Full Time	\$ 69,257
4102	Salaries - Part Time	17,500
4104	Overtime	6,000
	Various Benefits (Total)	25,405
	Pension/OPEB Expense	3,500
	TOTAL PERSONNEL	121,662
4200 - SERVICES		
4219	Mobile Technology	2,000
	Air cards	2,000
4255	Community Awards	9,000
	Fire Prevention and Community Awareness	5,000
	Challenge Coins	1,000
	Fire Prevention Parade Incidentals	3,000
4279	Software - Other	7,500
	Firehouse Annual Subscription	7,500
4290	Contract Labor	2,500
	Manpower to cover Sparky during PR events	2,500
	TOTAL SERVICES	21,000
4300 - SUPPLIES		
4303	Operational Supplies	300
	Miscellaneous operational supplies	300
4308	Small Tools & Minor Equipment	1,000
	Miscellaneous tools and equipment	1,000
	TOTAL SUPPLIES	1,300
4400 - REPAIRS & MAINTENANCE		
4401	Vehicles	2,500
	Repairs and maintenance, as needed	2,500
4402	Machinery & Equipment	2,000
	Fire prevention education & investigation trailer	2,000
	TOTAL REPAIRS & MAINTENANCE	4,500
	TOTAL BUDGETED EXPENDITURES	\$ 148,462

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DEER PARK APPROVING THE FISCAL YEAR 2019-2020 BUDGET FOR THE FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

The City Council of the City of Deer Park, Texas hereby acknowledges receipt of the Fiscal Year 2019-2020 Fire Control, Prevention, and Emergency Medical Services District Budget, which was approved by the Fire Control, Prevention, and Emergency Medical Services District Board of Directors on July 8, 2019.

II.

Pursuant to the provisions of Section 344.205 of the Local Government Code, the City Council of the City of Deer Park, Texas, called and conducted a Public Hearing which was held on August 20, 2019, at 7:30 p.m. in the City Council Chambers at 710 E. San Augustine Street, Deer Park, Texas, at which time and place all persons desiring to be heard on or in connection with any matter or questions involving the approval by the City Council of the Fiscal Year 2019-2020 budget for the Fire Control, Prevention, and Emergency Medical Services District.

III.

After concluding said hearing and hearing all persons and documentation presented, the City Council of the City of Deer Park, Texas, hereby approves the Fiscal Year 2019-2020 budget for the Fire Control, Prevention, and Emergency Medical Services District.

IV.

The City Secretary gave notice of said hearing to the public as required by law.

V.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

VI.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the _____ day of _____, 2019 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 19-073 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 8/13/2019 **In control:** City Council
On agenda: 8/20/2019 **Final action:**
Title: Consideration of and action on an ordinance calling two public hearings on the proposed 2019 Tax Rate.
Sponsors: Finance
Indexes:
Code sections:
Attachments: [Tax increase hearing ord](#)
[Notice of 2019 Tax Year Proposed Property Tax Rate](#)

Date	Ver.	Action By	Action	Result
8/20/2019	1	City Council		

Consideration of and action on an ordinance calling two public hearings on the proposed 2019 Tax Rate.

Summary: The Texas Constitution sets forth general requirements for truth-in-taxation, including a number of public notices to inform taxpayers about local property taxes. For tax year 2019 (fiscal year 2019-2020), the effective tax rate is \$0.681897 per \$100 valuation and the rollback tax rate is \$0.720175 per \$100 valuation. The proposed tax rate is \$0.720000 per \$100 valuation, which is the basis for the ad valorem tax revenue in the proposed Fiscal Year 2019-2020 budget. Because the proposed rate exceeds the lower of the rollback rate or the effective rate, the City Council must specify the proposed rate and take a record vote to adopt the rate at a future meeting. If the record vote to specify a proposed tax rate of \$0.720000 per \$100 valuation and adopt that rate at a future meeting passes, City Council must schedule two public hearings on that proposed tax rate.

In anticipation that City Council may take such action, the recommended dates for said public hearings, should they be required, are Tuesday, September 10, 2019, at 5:30 p.m. and Tuesday, September 17, 2019, at 7:30 p.m. both to be held in the Council Chamber at City Hall, 710 E. San Augustine, Deer Park, TX 77536. In accordance with the City's planning calendar, which is based on the truth-in-taxation requirements, the meeting to adopt the tax rate would be on Monday, September 23, 2019 at 5:30 p.m.

Fiscal/Budgetary Impact:

N/A.

Approve the ordinance calling two public hearings on the proposed tax rate for tax year 2019, should they be required.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DEER PARK SETTING DATES AND TIMES FOR PUBLIC HEARINGS OF THE PROPOSED PROPERTY TAX INCREASE FOR THE YEAR BEGINNING JANUARY 1, 2020.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

Pursuant to the provisions of Sections 26.05 and 26.06 of The Property Tax Code of the State of Texas, the City Council of the City of Deer Park, Texas, has called, and does hereby call two (2) Public Hearings to be held on **Tuesday, September 10, 2019 at 5:30 p.m.** and on **Tuesday, September 17, 2019 at 7:30 p.m.** in the City Council Chamber of City Hall at 710 E. San Augustine Street, Deer Park, Texas 77536, at which times and place they will hear all persons desiring to be heard on or in connection with any matter or question involving the proposed property tax increase for the City of Deer Park, Texas, for the year beginning **January 1, 2020**, which has been filed with the City Secretary and is available for inspection by all interested persons.

II.

The City Secretary is hereby directed to give notice of said hearing to the public as required by law.

III.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Government Code of the State of Texas.

IV.

The City Council finds that this Ordinance relates to the immediate preservation of the public peace, safety and welfare, in that the property tax increase should be adopted at the earliest possible moment to comply with the State Law, and to provide funds to continue uninterrupted police, fire and sanitary protection, and the essential services of water supply, garbage, and sewage disposal, thereby creating an

emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance be passed finally on its introduction; and, accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2019 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney

NOTICE OF 2019 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF DEER PARK

A tax rate of \$0.720000 per \$100 valuation has been proposed for adoption by the governing body of City of Deer Park. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Deer Park proposes to use revenue attributable to the tax rate increase for the purpose of infrastructure maintenance and improvements and public safety.

PROPOSED TAX RATE	\$0.720000 per \$100
PRECEDING YEAR'S TAX RATE	\$0.720000 per \$100
EFFECTIVE TAX RATE	\$0.681897 per \$100
ROLLBACK TAX RATE	\$0.720175 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Deer Park from the same properties in both the 2018 tax year and the 2019 tax year.

The rollback tax rate is the highest tax rate that City of Deer Park may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS
FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Jeffery Johnson
City of Deer Park Tax Assessor Collector
City Hall, 710 E. San Augustine St, Deer Park TX 77536
281-478-7231
customerservice@deerparktx.org
www.deerparktx.gov

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: September 10, 2019 at 5:30 PM at City Hall Council Chambers; 710 E. San Augustine St, Deer Park TX 77536.

Second Hearing: September 17, 2019 at 7:30 PM at City Hall Council Chambers; 710 E. San Augustine St, Deer Park TX 77536.