

**CITY OF DEER PARK**  
**AUGUST 18, 2020 - 7:30 PM**  
**CITY COUNCIL MEETING - FINAL**

**COUNCIL CHAMBERS**  
**710 E SAN AUGUSTINE**  
**DEER PARK, TX 77536**

Sherry Garrison, Council Position 1  
TJ Haight, Council Position 2  
Tommy Ginn, Council Position 3

James Stokes, City Manager  
Gary Jackson, Assistant City Manager



Jerry Mouton Jr. , Mayor

Bill Patterson, Council Position 4  
Ron Martin, Council Position 5  
Rae A. Sinor, Council Position 6

Shannon Bennett, City Secretary  
Jim Fox, City Attorney

*In order to help prevent the spread of the virus that causes COVID-19, the City of Deer Park is asking members of the public attending the City Council meeting to:*

- 1. Maintain at least 6 feet separation from other individuals.*
- 2. Self-screen before going into the meeting for any of the following new or worsening signs or symptoms of possible COVID-19: (Cough, Shortness of breath or difficulty breathing, Chills, Repeated shaking with chills, Muscle pain, Headache, Sore throat, Loss of taste or smell, Diarrhea, Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit, Known close contact with a person who is lab confirmed to have COVID-19, Wash or disinfect hands upon entering the building and after any interaction with others in the building.*
- 3. Consider wearing cloth face coverings (over the nose and mouth) when entering the building, or when within 6 feet of another person who is not a member of the individual's household.*

*The City of Deer Park will be limiting attendance in the Council Chambers to fifty percent (50%) of the total listed occupancy of room capacity during this meeting.*

*Ordinance # 4178*

*Resolution #2020-05*

## **CALL TO ORDER**

*The 1763rd meeting of the Deer Park City Council.*

## **INVOCATION**

## **PLEDGE OF ALLEGIANCE**

## **COMMENTS FROM AUDIENCE**

*The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.*

## **PRESENTATIONS**

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

1. Presentation - Texas City Management Association's 2020 City Council of the Year Award. [PRE 20-014](#)

**Recommended Action:** Applause  
**Department:** City Manager's Office

2. Proclamation honoring John & Jeannie Green. [PRO 20-007](#)

**Attachments:** [John & Jeannie Green](#)

## PUBLIC HEARINGS

3. Public Hearing on the FY 2020-2021 Budget. [PH 20-024](#)

**Recommended Action:** Conduct the public hearing on the FY 2020-2021 Budget for the City of Deer Park. No action to be taken.  
**Department:** City Secretary's Office  
**Attachments:** [Budget Calendar FY2020-2021 \(Final\)](#)  
[FY20-21 Proposed Budget](#)  
[PH Notice - City 20-21 Budget 08.18.20](#)

4. Public Hearing on the Deer Park Crime Control and Prevention District FY 2020-2021 Budget. [PH 20-025](#)

**Recommended Action:** Conduct the public hearing on the FY 2020-2021 Budget for the Deer Park Crime Control and Prevention District. No action to be taken.  
**Department:** City Secretary's Office  
**Attachments:** [PH Notice - CCPD 08.18.20](#)  
[CCPD - FY20-21 Budget 08.18.20](#)

5. Public Hearing on the Deer Park Fire Control, Prevention, and Emergency Medical Services District FY 2020-2021 Budget. [PH 20-026](#)

**Recommended Action:** Conduct the public hearing on the FY 2020-2021 Budget for the Deer Park Fire Control, Prevention, and Emergency Medical Services District. No action to be taken.  
**Department:** City Secretary's Office  
**Attachments:** [PH Notice - FCPEMSD 08.18.20](#)  
[FCPEMSD - FY20-21 Budget 08.18.20](#)

## CONSENT CALENDAR

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

6. Approval of minutes of joint meeting on July 27, 2020. [MIN 20-102](#)  
**Recommended Action:** Approval  
**Attachments:** [CC MW 072720.JOINT CDC PARC](#)
7. Approval of minutes of workshop meeting on August 4, 2020. [MIN 20-100](#)  
**Recommended Action:** Approval  
**Attachments:** [CC MW 080420](#)
8. Approval of minutes of regular meeting on August 4, 2020. [MIN 20-101](#)  
**Recommended Action:** Approval  
**Attachments:** [CC MR 080420](#)
9. Acceptance of and completion of the demolition of the Court and Theatre building arches and release of final payment to Frost Construction, LLC. [ACT 20-021](#)  
**Recommended Action:** Recommendation is to approve the acceptance of and completion of the demolition of the Court and Theatre building arches and release of final payment to Frost Construction, LLC.  
**Attachments:** [Pay App #3 \(Final\)](#)  
[ConAffidavit of Bills Paid](#)  
[Conditional Waiver & Release on Final Payment](#)
10. Acceptance of the Quarterly Financial Report for the Fiscal Year 2019-2020 third quarter ended June 30, 2020. [ACT 20-026](#)  
**Recommended Action:** Accept the quarterly financial report for the Fiscal Year 2019-2020 third quarter ended June 30, 2020.  
**Department:** Finance  
**Attachments:** [2020 3Q Financial Report](#)
11. Authorization to seek bids to obtain lease-purchase financing for a new Pierce Velocity PUC (Pierce Ultimate Configuration) Pumper Fire Truck. [AUT 20-045](#)  
**Recommended Action:** Authorize the City to seek bids to obtain lease-purchase financing for a new Pierce Velocity PUC (Pierce Ultimate Configuration) Pumper Fire Truck.  
**Department:** Finance

## NEW BUSINESS

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

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12. Consideration of and action on authorization to purchase from SKE, Inc. through the Buy Board Cooperative Purchasing Program to perform the Emergency Repair of a 6" Waterline and collapsed Storm Pipe on Pasadena Blvd and Dowling Circle. [PUR 20-019](#)
- Recommended Action:** Approval
- Department:** Public Works
13. Consideration of and action to increase total tax revenues from properties on the tax roll by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting. [TNT 20-002](#)
- Recommended Action:** Motion to be read as follows: "I move to increase the tax revenue for the 2020 tax year by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting."  
\*\*Must be record vote\*\*
- Department:** Finance
14. Consideration of and action on submittal of the 2020 Tax Roll and the calculation of the No-New Revenue Tax Rate and the Voter-Approval Tax Rate. [TNT 20-003](#)
- Recommended Action:** Consideration and acceptance of the submitted 2020 Tax Roll and the calculated No-New Revenue Tax Rate and the Voter-Approval Tax Rate.
- Department:** Finance
- Attachments:** [HCAD Certification Letter Tax Year 2020](#)  
[Notice of PH for Tax Year 2020 TNT](#)
15. Consideration of and action on entering into a mutual agreement with Deer Park ISD for facility usage for the 2020-2021 academic school year. [AGR 20-031](#)
- Recommended Action:** Recommendation is to approve entering into a mutual agreement with Deer Park ISD for facility usage for the 2020-2021 academic school year.
- Attachments:** [City - DPIISD Facility Usage Agreement \(2020-2021\) 1 \(002\)](#)
16. Consideration of and action on an agreement between the City of Deer Park and CenterPoint Energy for emergency and disaster response coordination. [AGR 20-033](#)
- Recommended Action:** Staff recommends approval.
- Attachments:** [Jimmy Burke Activity Center Map](#)  
[Background for CenterPoint Energy MICRO Emergency Operations Staging Site](#)  
[Staging Site Fact Sheet](#)  
[CPE Executed Agreement - Jimmy Burke Center](#)

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17. Consideration of and action on approving an interlocal grant agreement with Harris County to include the Coronavirus Relief Fund (CRF) Small Cities program terms and conditions. [AGR 20-034](#)
- Recommended Action:** Approve the interlocal grant agreement with Harris County to include the Coronavirus Relief Fund (CRF) Small Cities program terms and conditions.
- Attachments:** [Small Cities SRA Template\\_FINAL Deer Park2](#)
18. Consideration of and action on an ordinance amending the Fiscal Year 2019-2020 Capital Improvements Fund Budget for the purchase of real property. [ORD 20-017](#)
- Recommended Action:** Approve the ordinance to amend the Fiscal Year 2019-2020 Budget for the Capital Improvements Fund for the purchase of real property.
- Attachments:** [Ord - Amend Budget FY20 Land from POH](#)  
[Port of Houston - Unimproved Property Contract](#)  
[Port of Houston - Metes and Bounds Description and Survey](#)
19. Consideration of and action on the purchase of a 1.4538 parcel of property from the Port of Houston Authority of Harris County. [PUR 20-018](#)
- Recommended Action:** Approval is recommended.
- Department:** City Council
- Attachments:** [Unimproved Property Contract - port of Houston](#)
20. Consideration of and action on an ordinance rescheduling the time of the October 6, 2020 regular City Council meeting from 7:30 p.m. to 5:30 p.m. due to National Night Out. [ORD 20-052](#)
- Recommended Action:** Approval of the attached ordinance is recommended.
- Department:** City Council
- Attachments:** [Ordinance - Rescheduling October 6, 2020 City Council Meeting](#)
21. Consideration of and action on an ordinance approving the Fiscal Year 2020-2021 Deer Park Community Development Corporation Budget. [ORD 20-057](#)
- Recommended Action:** Approve the ordinance.
- Department:** City Manager's Office
- Attachments:** [DPCDC - FY20-21 08.18.20](#)  
[Ord - Approve DPCDC 20-21 Budget](#)

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22. Consideration of and action on an ordinance calling a public hearing on the proposed 2020 Tax Rate. [ORD 20-058](#)

**Recommended Action:** Approve the ordinance calling a public hearing on the proposed tax rate for tax year 2020, if necessary.

**Department:** Finance

**Attachments:** [Ord - Tax Increase PH Tax Year 2020](#)  
[Notice of PH for Tax Year 2020 TNT](#)

23. Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2020-2021 Crime Control and Prevention District Budget. [ORD 20-059](#)

**Recommended Action:** Approve the ordinance adopting the FY 2020-2021 Crime Control and Prevention District Budget.

**Department:** City Manager's Office

**Attachments:** [CCPD - FY20-21 Budget 08.18.20](#)  
[Ord - Approve CCPD 20-21 Budget](#)

24. Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2020-2021 Fire Control, Prevention, and Emergency Medical Services District Budget. [ORD 20-060](#)

**Recommended Action:** Approve the ordinance adopting the FY 2020-2021 Fire Control, Prevention, and Emergency Medical Services District Budget.

**Department:** City Manager's Office

**Attachments:** [FCPEMSD - FY20-21 Budget 08.18.20](#)  
[Ord - Approve FCPEMSD 20-21 Budget](#)

25. Consideration of and action on a recommendation from the Planning and Zoning Commission and a proposed ordinance from the request of Janie Ayala (Hallelujah to the Lord) for a Specific Use Permit to operate a church at 1305 W. Pasadena Boulevard. [ORD 20-062](#)

**Recommended Action:** Approval of the ordinance.

**Attachments:** [Specifi Use Permit to Hallelujah to the Lord-1305 W Pasadena-08-2020](#)

## ADJOURN

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

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*Shannon Bennett, TRMC  
City Secretary*

*Posted on Bulletin Board  
August 14, 2020*

*City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.*

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## Legislation Details (With Text)

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**File #:** PRE 20-014    **Version:** 2    **Name:**  
**Type:** Presentation    **Status:** Agenda Ready  
**File created:** 8/11/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Presentation - Texas City Management Association's 2020 City Council of the Year Award.  
**Sponsors:** City Manager's Office  
**Indexes:**  
**Code sections:**  
**Attachments:**

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 2    | City Council |        |        |

Presentation - Texas City Management Association's 2020 City Council of the Year Award.

### Summary:

Every year the Texas City Management Association presents their prestigious "City Council of the Year" award to a deserving municipal governing body. This year's winner is the Deer Park City Council. They received this award for many reasons, but particularly for their leadership in 2019 during the ITC fire. Mr. Brad Stafford, City Manager of Navasota and the President of the Texas City Management Association, will be in attendance on Tuesday night to present this award to the City Council.

### Fiscal/Budgetary Impact:

N/A

Applause



## Legislation Details (With Text)

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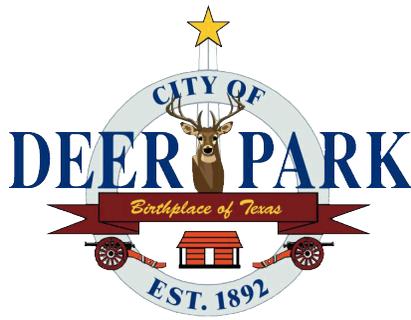
**File #:** PRO 20-007    **Version:** 1    **Name:**  
**Type:** Proclamation    **Status:** Agenda Ready  
**File created:** 8/11/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Proclamation honoring John & Jeannie Green.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [John & Jeannie Green](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Proclamation honoring John & Jeannie Green.

Summary: Tonight we will be honoring John & Jeannie Green for their commitment to community service as former members of the Deer Park Volunteer Fire Department. John recently requested burn out status and Jeannie retired from the department June, 2019. John has over 26 years of service and Jeannie has over 16 years of service, a combined total of over 42 years.

Fiscal/Budgetary Impact:



*Office of the Mayor*

**P** r o c l a m a t i o n

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**WHEREAS**, today we celebrate and honor John and Jeannie Green for their commitment to community service as former members of the Deer Park Volunteer Fire Department; and

**WHEREAS**, both John and Jeannie have been an intricate part of the Deer Park Volunteer Fire Department for years. John entered the department March 21, 1994 and Jeannie entered on May 13, 2004, over 42 years combined of community service and commitment to the Deer Park community; and

**WHEREAS**, John held several positions within the department such as, EMS Captain, Deputy Chief EMS, and served on the Executive Board with notable achievements, just to name a few, Mentor of the Year 2003, Presidents Award 2008 and 2016, Chief's Award 2009. Jeannie served as the Secretary/Treasurer for most of her tenure with the nickname of "Boss Lady", Jeannie also received many awards, such as, Rookie and Mentor of the Year 2004, Presidents Award 2008, 2016 and 2017, Chief's Award 2011, first recipient of the NCCFA 2012 Award. Both John and Jeannie received the notable Odis Chappel Award, John in 2010 and Jeannie in 2013; and

**WHEREAS**, John and Jeannie have unselfishly dedicated many years to helping this community and continues to set an example to all those who know and love them; and

**WHEREAS**, we hereby proclaim our appreciation and gratitude to John & Jeannie Green for exemplifying the vital role that volunteer firefighters play within our community.

**NOW, THEREFORE, I, JERRY MOUTON, Mayor of the City of Deer Park, along with City Council, hereby proclaim August 18, 2020, as**

**"JOHN AND JEANNIE GREEN DAY"**

in the City of Deer Park and ask our citizens to recognize their many contributions to our community.

**IN WITNESS WHEREOF**, I have hereunto set my hand and have caused the Official Seal of the City of Deer Park to be affixed hereto this Eighteenth Day of August, Two Thousand and Twenty, A.D.

**Mayor Jerry Mouton  
City of Deer Park**



## Legislation Details (With Text)

**File #:** PH 20-024    **Version:** 1    **Name:**  
**Type:** Public Hearing(s)    **Status:** Agenda Ready  
**File created:** 7/29/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Public Hearing on the FY 2020-2021 Budget.  
**Sponsors:** City Secretary's Office  
**Indexes:**  
**Code sections:**  
**Attachments:** [Budget Calendar FY2020-2021 \(Final\)](#)  
[FY20-21 Proposed Budget](#)  
[PH Notice - City 20-21 Budget 08.18.20](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Public Hearing on the FY 2020-2021 Budget.

### Summary:

The process for preparing the FY 2020-2021 Budget began on April 14-15, 2020, with City Management and the Finance Department conducting budget “kick-off” meetings with various departmental staff citywide. The budget schedule showing all of the critical dates in the budget process is attached. The schedule takes into account the budget timelines specified in various state laws, including Local Government Code, Chapter 102 (Municipal Budget), Local Government Code, Chapter 363 (Crime Control and Prevention District Act), Local Government Code Chapter 344 (Fire Control, Prevention, and Emergency Medical Services District Act), and the City Charter.

The proposed budget for FY 2020-2021 was presented to City Council at a special meeting of City Council on July 27, 2020 at which time the City Council called a Public Hearing to be held at 7:30 p.m. on August 18, 2020, in the City Council Chambers of City Hall, 710 East San Augustine Street, to hear all persons desiring to be heard on or in connection with any matter or question involving the proposed budget for the City of Deer Park for the year beginning October 1, 2020. The proposed budget for FY 2020-2021 has been filed with the City Secretary and is available for inspection by all interested persons.

### Fiscal/Budgetary Impact:

N/A.

Conduct the public hearing on the FY 2020-2021 Budget for the City of Deer Park. No action to be taken.

**CITY OF DEER PARK**  
**BUDGET SCHEDULE FOR FY 2020-2021**  
(INCLUDES COUNCIL, **CCPD**, **FCPEMSD** & **DPCDC**)

| <b>Date</b>              | <b>Time</b>       | <b>Meeting Description</b>   |
|--------------------------|-------------------|--|
| <b>April 14-15</b>       | <b>Various</b>    | “Budget Kickoff” meetings to discuss FY 2020-2021 budget process and distribute budget materials.  |
| <b>April 27 – May 22</b> | <b>TBD</b>        | City Manager/Assistant City Manager/Finance Director Meetings with Department Heads to discuss FY 2019-2020 budget estimates and FY 2020-2021 budget requests.   |
| <b>May 18</b>            | <b>5:15 PM</b>    | CCPD Meeting – PD presents proposed FY 2020-2021 CCPD budget to board. Board schedules public hearing on proposed budget ( <i>Note: a P&amp;Z Meeting is scheduled this evening.</i> )   |
| <b>May 18</b>            | <b>5:45 PM</b>    | FCPEMSD Meeting – FD presents proposed FY 2020-2021 FCPEMSD budget to board. Board schedules a public hearing on budget ( <i>Note: a P&amp;Z Meeting is scheduled this evening.</i> )  |
| <b>May 26</b>            | <b>5:30 PM</b>    | DPCDC Board of Directors reviews preliminary FY 2020-2021 DPCDC Budget   |
| <b>May 27</b>            |                   | Notice for FCPEMSD public hearing on proposed FCPEMSD budget runs in newspaper.  |
| <b>May 27</b>            |                   | Notice for CCPD public hearing on proposed CCPD budget runs in newspaper.  |
| <b>June 15</b>           | <b>5:15 PM</b>    | CCPD public hearing on CCPD budget.  |
| <b>June 15</b>           | <b>5:45 PM</b>    | FCPEMSD public hearing on FCPEMSD budget.  |
| <b>June 15</b>           | <b>After P.H.</b> | FCPEMSD budget workshop – (follows Public Hearing)   |
| <b>June 25</b>           | <b>TBD</b>        | Distribute FY 2020-2021 Budget Workbooks to Council.   |
| <b>June 29</b>           | <b>5:30 PM</b>    | City Council Budget Workshop.  |
| <b>June 30</b>           | <b>5:30 PM</b>    | City Council Budget Workshop ( <i>if necessary</i> ).  |
| <b>July 6</b>            | <b>5:15 PM</b>    | CCPD Meeting to adopt FY 2020-2021 CCPD budget. ( <i>Board submits budget to Council</i> )   |
| <b>July 6</b>            | <b>5:45 PM</b>    | FCPEMSD meeting to adopt FY 2020-2021 FCPEMSD budget. ( <i>Board submits budget to Council</i> )   |
| <b>July 21</b>           | <b>7:30 PM</b>    | City Council calls for public hearing on proposed CCPD and FCPEMSD budgets.  |
| <b>July 27</b>           | <b>5:00 PM</b>    | City Manager presents proposed budget to City Council. Council calls public hearing on proposed City budget – <i>Special Meeting</i> .   |
| <b>July 27</b>           | <b>5:30 PM</b>    | DPCDC adopts FY 2020-2021 Budget and submits to Council.   |
| <b>July 27</b>           |                   | Submit Notice for Council public hearing on City budget to newspaper.  |
| <b>July 29</b>           |                   | Notice for Council public hearing on CCPD budget runs in newspaper.  |
| <b>July 29</b>           |                   | Notice for Council public hearing on FCPEMSD budget runs in newspaper.   |
| <b>August 5</b>          |                   | Notice for Council public hearing on City budget runs in newspaper.  |
| <b>August 18</b>         | <b>7:30 PM</b>    | Public Hearing on proposed City budget.  |
| <b>August 18</b>         | <b>TBD</b>        | Council workshop on FY 2020-2021 DPCDC Budget  |
| <b>August 18</b>         | <b>7:30 PM</b>    | City Council public hearing on proposed CCPD budget. City Council approves or rejects the CCPD Budget. If the governing body rejects the budget submitted by the board, the governing body and the board shall meet and together amend and approve the budget before the beginning of the fiscal year.       |
| <b>August 18</b>         | <b>7:30 PM</b>    | City Council public hearing on proposed FCPEMSD budget. City Council approves or rejects the FCPEMSD Budget. If the governing body rejects the budget submitted by the board, the governing body and the board shall meet and together amend and approve the budget before the beginning of the fiscal year. |
| <b>August 18</b>         | <b>7:30 PM</b>    | City Council adopts FY 2020-2021 DPCDC Budget  |
| <b>Sept. 15</b>          | <b>7:30 PM</b>    | City Council adopts FY 2020-2021 Budget.   |
| <b>Oct. 1</b>            |                   | FY 2020-2021 begins.   |



# **PROPOSED BUDGET**

**FY 2020-2021**



**James J. Stokes**  
CITY MANAGER

710 E. San Augustine • P. O. Box 700 • Deer Park, Texas 77536 • (281) 478-7245 • Fax: (281) 478-7218  
E-Mail: [jstokes@deerparktx.org](mailto:jstokes@deerparktx.org)

July 27, 2020

The Honorable Mayor and City Council  
City of Deer Park

This evening, I present the City Council with the City Manager's proposed budget for Fiscal Year 2020-2021. This budget includes an anticipated ad valorem tax rate of \$0.720000/\$100 valuation, which matches the current fiscal year. This tax rate funds \$16,855,000 of the City's General Fund operations and \$4,527,803 of the City's Debt Service Fund.

Below is a summary of the key components of the proposed budget for Fiscal Year 2020-2021:

- Summary of budget expenditure totals of various funds:

|                                | Proposed<br>FY 2020-2021 |
|--------------------------------|--------------------------|
| General Fund                   | \$ 44,847,108            |
| Special Revenue Fund           | \$ 4,127,211             |
| Debt Service Fund              | \$ 6,197,672             |
| Water & Sewer Fund             | \$ 11,689,129            |
| Capital Improvements Fund      | \$ 3,288,560             |
| Storm Water Utility Fund       | \$ 230,482               |
| Golf Course Lease Fund         | \$ 502,050               |
| Chapter 380 Reimbursement Fund | \$ 130,000               |
| TOTAL ALL FUNDS                | \$ 71,012,212            |

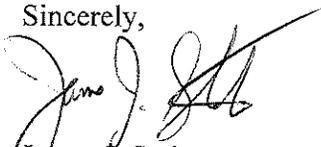
- The proposed FY 2020-2021 General Fund budget calls for no new full-time employees, but does contain several re-classifications of existing staff. While no cost of labor increase for full-time City employees is included, the proposed General Fund budget does include merit-based increases for eligible full-time employees in accordance with the City's approved salary scale, an optional sick leave buyback of 5%, and longevity pay of \$4 per month of service with a cap of 300 months.
- The Water & Sewer Fund is an enterprise fund which derives its revenues from water and sewer rates, not property taxes. Annually, these revenues fund several mandatory expenses and programs required to continue operations in compliance with state and federal regulations for water and wastewater treatment. We continue addressing repairs to aged water/sewer infrastructure. During FY 2020-2021, the City will issue certificates of obligation of approximately \$5.6 million to fund capital expenditures. This is the tenth (and final) year of a 10 year water/sewer capital improvements program. These certificates of obligation are secured by the "full faith and credit" of the City of Deer Park, but a portion of the principal and interest on the obligations will be paid with water and sewer fees. Water and sewer rates will need to be increased by five percent (5%) to fund the cost of operations and debt service. This necessary increase follows an extensive analysis completed last fiscal year by the City's water and sewer rate consultant, which is being updated this year. The rate increase is driven primarily by the need to service debt issued to rehabilitate old infrastructure. No new full-time positions or reclassifications are included in the proposed FY 2020-2021 Water & Sewer Fund budget, but the budget does include funding for two interns hired in the current fiscal year. While no cost of labor increase for full-time City employees is included, the proposed Water & Sewer Fund budget does include merit-based increases for eligible full-time employees in accordance with the City's approved salary scale, an optional sick leave buyback of 5%, and longevity pay of \$4 per month of service with a cap of 300 months.
- Funds are provided in the Debt Service Fund to pay the annual interest and principal payments on previously issued bonds and related costs to service existing debt and issue new debt. Similar to prior years, for FY 2020-2021, a portion of the annual debt obligations for the water and sewer system will also be paid out of the Debt Service Fund. The total amount estimated in FY 2020-2021 for all debt related payments is \$6,197,672.
- The Special Revenue Fund consists of revenue and expenditures related to the City's Hotel Occupancy Tax, Municipal Court fees, Police Forfeiture funds, and grants. For FY 2020-2021, Hotel Occupancy Tax expenditures total \$631,580. Several City events and projects are funded through Hotel Occupancy Tax proceeds, including the annual Reindeer Park, partial co-sponsorship of the San Jacinto Day Festival and Battle Reenactments, and various activities of the Art Park Players. Municipal Court fees will fund related Court expenditures of \$265,397 in FY 2020-2021, and Police Forfeiture funds will cover \$21,734 of Police Department expenditures.
- The Capital Improvements Fund is for the purpose of funding capital improvements on a cash or pay-as-you-go basis, which reduces the use of long-term debt financing.

Numerous projects totaling \$3,288,560 are included in the FY 2020-2021 budget. These include \$1,500,000 for drainage improvements, \$300,000 for new sidewalks, and almost \$534,000 related to traffic signalization projects. There is also a \$450,000 contingency for unforeseen capital needs.

- The Storm Water Utility Fund allows the City to cover expenses associated with the unfunded federal mandate known as the National Pollutant Discharge Elimination System (NPDES). The NPDES mandate requires cities to implement programs and practices to control polluted storm water run-off through a permitting program. A fee of \$1.60 per month per residential water utility account and \$1.60 per month per Equivalent Residential Unit (ERU) for commercial businesses will be assessed to fund this program. This is the same rate as the current fiscal year. The Storm Water Utility Fund's budgeted expenditures during FY 2020-2021 total \$230,482, and include lease-purchase payments toward the excavator, which will be paid off in December 2020. This excavator is used to clean ditches and improve the flow of storm water.
- The Golf Course Lease Fund is used to record the expenditures associated with maintaining The Battleground Golf Course and Republic Grill through a lease agreement with Touchstone Golf. For FY 2020-2021, the Golf Course Lease Fund expenditures are budgeted at \$502,050.
- The City has three (3) component units of our local government, which are the Crime Control and Prevention District (CCPD), the Fire Control, Prevention, and Emergency Medical Services District (FCPEMSD), and the Deer Park Community Development Corporation (DPCDC). The CCPD and FCPEMSD were created by approval of Deer Park voters in May 2011 and renewed by Deer Park voters in May 2016. The DPCDC was approved as a Type B Economic Development Corporation by Deer Park voters in May 2015. Each of these entities operates under the direction of its own Board of Directors. CCPD revenues assist with the purchase of items utilized by the Deer Park Police Department, while FCPEMSD revenues help fund the needs of the Deer Park Volunteer Fire Department. For FY 2020-2021, the CCPD plans expenditures of \$5,601,509 while the FCPEMSD's planned expenditures total \$1,568,172. DPCDC expenditures support seven (7) specific public parks improvement initiatives with expenditures totaling \$1,909,430 in FY 2020-2021.

Production of the City's annual budget remains the largest single undertaking of the year. It only happens because of the dedication and hard work of a strong team of our City staff and elected officials. I thank all of you for your part in another successful effort.

Sincerely,



James J. Stokes  
City Manager

**CITY OF DEER PARK**  
**PROPOSED BUDGET**  
**FY 2020-2021**

This budget is estimated to raise more total property taxes than last year's budget by \$1,440,873, an increase of 7.2%. Based on taxable value information currently available from the Harris County Appraisal District, it is not possible at this time to determine the amount of this additional property tax revenue to be raised from new property added to the roll this year.

**CITY OF DEER PARK  
2020 - 2021 ANNUAL BUDGET  
GENERAL FUND REVENUES & RESOURCES**

| DESCRIPTION                             | ACTUAL<br>18-19   | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROJECTED<br>20-21 |
|---|-------------------|-------------------|--------------------|--------------------|
| <b><u>Tax Revenue</u></b>               |                   |                   |                    |                    |
| 31010 Current Taxes                     | \$ 14,575,780     | \$ 15,956,577     | \$ 15,912,449      | \$ 16,855,000      |
| 31020 Industrial District               | 11,954,014        | 12,105,000        | 12,660,382         | 12,335,000         |
| 31110 Delinquent Taxes                  | 81,404            | 98,000            | 3,750              | 72,000             |
| 31150 Penalty & Interest                | 172,674           | 150,000           | 140,000            | 150,000            |
| 31180 Tax Certificates                  | 330               | 200               | 200                | 200                |
| 31190 Attorney Fees                     | -                 | 50,000            | -                  | -                  |
| 31200 Sales Tax Revenue                 | 7,243,047         | 6,500,000         | 6,500,000          | 5,800,000          |
| 31210 Franchise Tax Revenue             | 2,089,400         | 1,800,000         | 1,800,000          | 1,600,000          |
| <b>Total Tax Revenue</b>                | <b>36,116,649</b> | <b>36,659,777</b> | <b>37,016,781</b>  | <b>36,812,200</b>  |
| <b><u>Service Fees</u></b>              |                   |                   |                    |                    |
| 32020 Commercial Garbage Fees           | 1,199,442         | 1,275,000         | 1,279,000          | 1,314,500          |
| 32050 Garbage Sack Fees                 | 16,540            | 18,000            | 15,000             | 16,000             |
| 32060 Commercial Garbage Contract Fee   | 144,483           | 153,000           | 153,480            | 157,740            |
| 32070 Commercial Garbage Processing Fee | 96,322            | 102,000           | 102,320            | 105,160            |
| 32120 Late Charges                      | 10,903            | 13,886            | 14,100             | 14,680             |
| <b>Total Service Fees</b>               | <b>1,467,690</b>  | <b>1,561,886</b>  | <b>1,563,900</b>   | <b>1,608,080</b>   |
| <b><u>Fines</u></b>                     |                   |                   |                    |                    |
| 33070 Uniform Traffic Act               | 15,992            | 16,500            | 10,485             | 13,500             |
| 33080 Arrest Fees                       | 42,364            | 43,750            | 30,621             | 37,000             |
| 33090 Warrant Fees                      | 125,487           | 140,000           | 123,325            | 131,500            |
| 33100 Court Fines & Fees                | 1,049,566         | 1,000,000         | 758,000            | 950,000            |
| 33110 Pound Fees                        | 22,793            | 20,000            | 20,000             | 20,000             |
| 33120 Mowing Fees                       | 21,299            | 30,000            | 25,000             | 25,000             |
| 33130 Library Fines                     | 12,586            | 13,000            | 10,000             | 13,000             |
| 33140 Time-to-Pay (TTP) Fee             | 23,346            | 24,250            | 16,579             | 22,500             |
| <b>Total Fines</b>                      | <b>1,313,433</b>  | <b>1,287,500</b>  | <b>994,010</b>     | <b>1,212,500</b>   |
| <b><u>Permits &amp; Licenses</u></b>    |                   |                   |                    |                    |
| 34080 Alarm Permits                     | 51,640            | 48,200            | 48,550             | 48,550             |
| 34090 False Alarm Fees                  | 16,100            | 22,200            | 18,000             | 20,000             |
| 34100 Building Permits                  | 502,735           | 400,000           | 525,000            | 400,000            |
| 34110 Electrical Permits                | 29,531            | 32,000            | 29,000             | 33,350             |
| 34120 Mechanical Permits                | 40,091            | 32,000            | 35,000             | 38,500             |
| 34190 Liquor License                    | 6,770             | 10,000            | 9,000              | 10,000             |
| 34200 Specific Use Permits              | 3,073             | 4,000             | 4,000              | 4,000              |
| 34210 Variance Permits                  | 3,250             | 3,250             | 3,000              | 3,000              |
| 34220 Geophys Mineral Testing Permit    | 500               | -                 | -                  | -                  |
| 34410 Dog License Fees                  | 1,010             | 1,350             | 40                 | -                  |
| 34420 Wrecker License Fees              | 500               | 500               | 500                | 500                |
| 34430 Private Ambulance Permits         | 1,975             | 2,000             | 1,800              | 1,800              |
| <b>Total Permits &amp; Licenses</b>     | <b>657,175</b>    | <b>555,500</b>    | <b>673,890</b>     | <b>559,700</b>     |

**CITY OF DEER PARK  
2020 - 2021 ANNUAL BUDGET  
GENERAL FUND REVENUES & RESOURCES**

| DESCRIPTION                      | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROJECTED<br>20-21      |
|----------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b><u>User Fees</u></b>          |                         |                         |                         |                         |
| 35040 Rezoning Request Fees      | 7,000                   | 5,000                   | 8,000                   | 6,000                   |
| 35050 Recreation Program Fees    | 39,396                  | 80,000                  | 30,000                  | 50,000                  |
| 35060 Dance Program Fees         | 105,831                 | 120,000                 | 70,000                  | 90,000                  |
| 35070 Theatre Program Fees       | 51,107                  | 40,000                  | 35,000                  | 40,000                  |
| 35090 Pool Concessions           | 2,191                   | 3,000                   | 750                     | 3,000                   |
| 35100 Instruction Class Fees     | 48,289                  | 40,000                  | 8,000                   | 20,000                  |
| 35110 Building Rental Fees       | 112,832                 | 135,000                 | 70,000                  | 94,500                  |
| 35120 Coin & Vending Mach. Fees  | 1,855                   | 1,500                   | 1,100                   | 1,500                   |
| 35130 Pool Admission Fees        | 56,289                  | 60,000                  | 30,000                  | 60,000                  |
| 35150 Plat Filing Fees           | 9,399                   | 7,000                   | 6,000                   | 6,000                   |
| 35170 Athletic Fees              | 152,503                 | 130,000                 | 63,000                  | 100,000                 |
| 35180 Maxwell Program Fees       | 25,813                  | 20,000                  | 14,500                  | 10,000                  |
| 35190 Garage Sale Fees           | 6,500                   | 7,500                   | 4,500                   | 6,000                   |
| 35200 Filing Fees                | 380                     | 400                     | 95                      | 400                     |
| 35220 Ambulance Fees             | 786,331                 | 910,000                 | 825,000                 | 910,000                 |
| 35230 Drill Field Fees           | 48,689                  | 75,000                  | 45,000                  | 50,000                  |
| 35240 Police Department Programs | 5,123                   | 4,700                   | 4,000                   | 4,000                   |
| 35250 DPISD SRO Program          | 374,051                 | 362,073                 | 361,500                 | 362,000                 |
| 35260 STEP Program               | 36,980                  | 40,950                  | 30,000                  | 40,000                  |
| 35270 Fire Marshal Fees          | 40,210                  | 30,000                  | 40,000                  | 40,000                  |
| 35290 Aquatic Program Fees       | 36,717                  | 35,000                  | 15,000                  | 35,000                  |
| 35300 Pool Rental Fees           | 8,637                   | 10,000                  | 2,500                   | 10,000                  |
| 35310 Theatre Ticket Fees        | 166,910                 | 135,000                 | 24,000                  | 67,500                  |
| <b>Total User Fees</b>           | <b><u>2,123,033</u></b> | <b><u>2,252,123</u></b> | <b><u>1,687,945</u></b> | <b><u>2,005,900</u></b> |

**CITY OF DEER PARK  
2020 - 2021 ANNUAL BUDGET  
GENERAL FUND REVENUES & RESOURCES**

| DESCRIPTION                                  | ACTUAL<br>18-19             | BUDGET<br>19-20             | ESTIMATED<br>19-20          | PROJECTED<br>20-21          |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <b><u>Other Revenue</u></b>                  |                             |                             |                             |                             |
| 36120 Meals for Seniors                      | 24,292                      | 25,000                      | 15,000                      | 15,000                      |
| 36130 Afterschool Program                    | 362,256                     | 395,000                     | 175,000                     | 275,000                     |
| 36140 Sale of Surplus Materials              | 52,184                      | 10,000                      | 25,000                      | 10,000                      |
| 36200 Investment Revenue                     | 1,570,446                   | 1,040,000                   | 1,592,000                   | 688,000                     |
| 36260 Copy Fees                              | 7,702                       | 5,000                       | 5,000                       | 5,000                       |
| 36270 Accident Reports                       | 4,571                       | 3,000                       | 4,000                       | 4,000                       |
| 36300 Insurance Reimbursement                | 18,896                      | -                           | -                           | -                           |
| 36310 Miscellaneous Revenue                  | 354,476                     | 25,000                      | 155,000                     | 31,000                      |
| 36600 Cash Over/Short                        | (91)                        | -                           | 1,700                       | -                           |
| 36980 Proceeds from Capital Leases           | -                           | 1,438,000                   | 293,779                     | 1,150,000                   |
| 36990 Intergovernmental Revenue              | 49,669                      | -                           | -                           | -                           |
| <b>Total Other Revenue</b>                   | <b><u>2,444,401</u></b>     | <b><u>2,941,000</u></b>     | <b><u>2,266,479</u></b>     | <b><u>2,178,000</u></b>     |
| <b><u>Special Revenue</u></b>                |                             |                             |                             |                             |
| 38300 Texas Forest Service Grant             | 7,157                       | 7,000                       | 7,000                       | 7,000                       |
| 38370 SETRAC Grant                           | -                           | 4,000                       | -                           | -                           |
| 38400 Bulletproof Vest Grant                 | 12,323                      | -                           | 8,000                       | 8,000                       |
| <b>Total Special Revenue</b>                 | <b><u>19,480</u></b>        | <b><u>11,000</u></b>        | <b><u>15,000</u></b>        | <b><u>15,000</u></b>        |
| <b>Total Current Revenue</b>                 | <b>44,141,861</b>           | <b>45,268,786</b>           | <b>44,218,005</b>           | <b>44,391,380</b>           |
| <b><u>Resources</u></b>                      |                             |                             |                             |                             |
| 36400 Transfer from Water/Sewer Fund         | 102,330                     | 104,383                     | 104,383                     | 138,629                     |
| 36420 Transfer from Municipal Court Fund     | 209,827                     | 162,839                     | 108,067                     | 79,099                      |
| 36420 Transfer from Hotel/Motel Tax Fund     | 216,959                     | 214,000                     | 198,200                     | 238,000                     |
| <b>Total Resources</b>                       | <b><u>529,116</u></b>       | <b><u>481,222</u></b>       | <b><u>410,650</u></b>       | <b><u>455,728</u></b>       |
| <b>Total Current Revenue &amp; Resources</b> | <b>44,670,977</b>           | <b>45,750,008</b>           | <b>44,628,655</b>           | <b>44,847,108</b>           |
| <b>Prior Year Revenue</b>                    | <b>-</b>                    | <b>-</b>                    | <b>-</b>                    | <b>-</b>                    |
| <b>Total Revenue &amp; Resources</b>         | <b><u>\$ 44,670,977</u></b> | <b><u>\$ 45,750,008</u></b> | <b><u>\$ 44,628,655</u></b> | <b><u>\$ 44,847,108</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
GENERAL FUND EXPENDITURE SUMMARY**

| DEPARTMENT                                 | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|--|--------------------------|--------------------------|-------------------------|-------------------------|
| <b><u>ADMINISTRATION &amp; FINANCE</u></b> |                          |                          |                         |                         |
| 101 Mayor & Council                        | \$ 38,493                | \$ 63,650                | \$ 51,250               | \$ 58,450               |
| 102 City Manager                           | 979,154                  | 1,025,692                | 983,875                 | 1,048,332               |
| 103 Boards & Commissions                   | 12,567                   | 15,408                   | 11,046                  | 15,408                  |
| 104 Municipal Court                        | 442,311                  | 477,701                  | 465,420                 | 496,163                 |
| 105 General Government                     | 7,115,421                | 5,055,311                | 3,847,517               | 3,875,104               |
| 106 Legal Services                         | 137,315                  | 175,100                  | 166,100                 | 165,100                 |
| 107 Human Resources                        | 363,480                  | 406,156                  | 399,796                 | 428,764                 |
| 200 Information Technology                 | 1,664,998                | 2,103,492                | 1,987,226               | 1,780,777               |
| 201 Finance                                | 684,832                  | 715,863                  | 711,565                 | 728,629                 |
| 202 City Secretary                         | 454,576                  | 455,046                  | 426,170                 | 453,658                 |
| 320 Warehouse                              | 82,076                   | 80,541                   | 84,866                  | 86,195                  |
| <b>Total Administration &amp; Finance</b>  | <b><u>11,975,223</u></b> | <b><u>10,573,960</u></b> | <b><u>9,134,830</u></b> | <b><u>9,136,580</u></b> |
| <b><u>COMMUNITY DEVELOPMENT</u></b>        |                          |                          |                         |                         |
| 401 Planning & Development                 | 1,826,961                | 1,320,597                | 1,313,413               | 1,304,331               |
| 405 Traffic                                | -                        | 777,057                  | 663,046                 | 646,745                 |
| 430 Administration                         | 823,858                  | 818,873                  | 811,243                 | 823,798                 |
| 431 Beautification                         | 3,421                    | 30,000                   | 30,000                  | 30,000                  |
| 432 Park Maintenance                       | 2,265,420                | 2,994,715                | 2,812,466               | 2,396,918               |
| 433 Recreation                             | 680,694                  | 819,320                  | 750,115                 | 779,133                 |
| 434 Athletics & Aquatics                   | 754,400                  | 939,071                  | 889,454                 | 957,788                 |
| 436 Senior Services                        | 645,522                  | 584,646                  | 561,513                 | 588,924                 |
| 437 After School Program                   | 387,793                  | 401,775                  | 389,015                 | 387,788                 |
| 438 Drama                                  | 433,709                  | 463,757                  | 439,081                 | 467,257                 |
| 420 Library                                | 1,033,865                | 1,253,736                | 1,150,445               | 1,176,773               |
| <b>Total Community Development</b>         | <b><u>8,855,643</u></b>  | <b><u>10,403,547</u></b> | <b><u>9,809,791</u></b> | <b><u>9,559,455</u></b> |
| <b><u>PUBLIC WORKS</u></b>                 |                          |                          |                         |                         |
| 435 Building Maintenance                   | 852,943                  | 933,721                  | 916,525                 | 990,324                 |
| 402 Sanitation                             | 4,184,733                | 4,373,064                | 4,428,604               | 4,608,809               |
| 403 Street Maintenance                     | 1,981,880                | 2,078,193                | 1,949,852               | 2,084,303               |
| 404 Fleet Maintenance                      | 591,618                  | 733,269                  | 638,184                 | 752,299                 |
| <b>Total Public Works</b>                  | <b><u>7,611,174</u></b>  | <b><u>8,118,247</u></b>  | <b><u>7,933,165</u></b> | <b><u>8,435,735</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
GENERAL FUND EXPENDITURE SUMMARY**

| DEPARTMENT                                 | ACTUAL<br>18-19                 | BUDGET<br>19-20                 | ESTIMATED<br>19-20              | PROPOSED<br>20-21               |
|--|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| <b><u>PUBLIC SAFETY</u></b>                |                                 |                                 |                                 |                                 |
| 300 Police Department                      | 10,065,456                      | 10,726,803                      | 10,646,357                      | 10,729,130                      |
| 301 Humane Services                        | 287,917                         | 445,314                         | 378,295                         | 425,997                         |
| 310 Emergency Management                   | 451,981                         | 521,475                         | 506,686                         | 446,294                         |
| 311 Fire Department                        | 848,564                         | 2,542,208                       | 1,033,174                       | 2,118,608                       |
| 312 Emergency Medical Services             | 1,487,869                       | 1,443,241                       | 1,374,761                       | 1,582,782                       |
| 313 Fire Marshal                           | <u>223,076</u>                  | <u>248,913</u>                  | <u>226,648</u>                  | <u>180,351</u>                  |
| <b>Total Public Safety</b>                 | <b><u>13,364,863</u></b>        | <b><u>15,927,954</u></b>        | <b><u>14,165,921</u></b>        | <b><u>15,483,162</u></b>        |
| <br><b>TOTAL OPERATING BUDGET</b>          | <br><b><u>41,806,903</u></b>    | <br><b><u>45,023,708</u></b>    | <br><b><u>41,043,708</u></b>    | <br><b><u>42,614,932</u></b>    |
| <br><b><u>TRANSFERS OUT</u></b>            |                                 |                                 |                                 |                                 |
| Operating Transfer Out - CIP               | -                               | -                               | 2,888,235                       | 1,600,126                       |
| Operating Transfer Out - Chapter 380       | -                               | 130,000                         | 130,000                         | 130,000                         |
| Operating Transfer Out - Disaster Decl.    | -                               | 145,000                         | -                               | -                               |
| Operating Transfer Out - Golf Course Lease | <u>-</u>                        | <u>451,300</u>                  | <u>548,500</u>                  | <u>502,050</u>                  |
| <b>TOTAL TRANSFERS OUT</b>                 | <b><u>-</u></b>                 | <b><u>726,300</u></b>           | <b><u>3,566,735</u></b>         | <b><u>2,232,176</u></b>         |
| <br><b>TOTAL EXPENDITURES</b>              | <br><b><u>\$ 41,806,903</u></b> | <br><b><u>\$ 45,750,008</u></b> | <br><b><u>\$ 44,610,443</u></b> | <br><b><u>\$ 44,847,108</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**101 - MAYOR AND COUNCIL**

| DESCRIPTION               | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|---------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Personnel & Related       | \$ 17,211               | \$ 17,200               | \$ 17,200               | \$ 17,200               |
| Services                  | 18,985                  | 40,450                  | 29,950                  | 35,450                  |
| Supplies                  | <u>2,297</u>            | <u>6,000</u>            | <u>4,100</u>            | <u>5,800</u>            |
| <b>Total Expenditures</b> | <b><u>\$ 38,493</u></b> | <b><u>\$ 63,650</u></b> | <b><u>\$ 51,250</u></b> | <b><u>\$ 58,450</u></b> |

**PERSONNEL SCHEDULE**

|                 |   |   |   |   |
|-----------------|---|---|---|---|
| Mayor           | 1 | 1 | 1 | 1 |
| Council Members | 6 | 6 | 6 | 6 |

**PROGRAM DESCRIPTION**

The Mayor and members of the City Council are elected by the citizens of Deer Park on an alternating basis and serve as the legislative body of the City of Deer Park. They are equal in power and authority and take an oath to faithfully execute the duties of the office to which they are elected. Their duties are the immediate preservation of the public peace, healthy, safety and welfare of the citizens of the City. They are charged with the responsibility of passing legislation in the best interest of the citizens of the City and meet the first and third Tuesday of each month.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**101 - MAYOR AND COUNCIL**

| DESCRIPTION                           | ACTUAL<br>18-19             | BUDGET<br>19-20             | ESTIMATED<br>19-20          | PROPOSED<br>20-21           |
|---------------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                             |                             |                             |                             |
| 41060 Social Security/Medicare        | \$ 1,223                    | \$ 1,300                    | \$ 1,300                    | \$ 1,300                    |
| 41160 Public Official Compensation    | <u>15,988</u>               | <u>15,900</u>               | <u>15,900</u>               | <u>15,900</u>               |
| <b>Total Personnel &amp; Related</b>  | <b><u>17,211</u></b>        | <b><u>17,200</u></b>        | <b><u>17,200</u></b>        | <b><u>17,200</u></b>        |
| <b><u>SERVICES</u></b>                |                             |                             |                             |                             |
| 42190 Mobile Technology               | 2,176                       | 2,600                       | 2,600                       | 2,600                       |
| 42500 Training & Travel               | 15,430                      | 35,000                      | 25,000                      | 30,000                      |
| 42510 Subscriptions                   | 300                         | 350                         | 350                         | 350                         |
| 42550 Community/Employee Affairs      | <u>1,079</u>                | <u>2,500</u>                | <u>2,000</u>                | <u>2,500</u>                |
| <b>Total Services</b>                 | <b><u>18,985</u></b>        | <b><u>40,450</u></b>        | <b><u>29,950</u></b>        | <b><u>35,450</u></b>        |
| <b><u>SUPPLIES</u></b>                |                             |                             |                             |                             |
| 43010 Office Supplies                 | 294                         | 2,000                       | 1,500                       | 2,000                       |
| 43030 Operational Supplies            | 1,749                       | 1,600                       | 1,600                       | 1,700                       |
| 43040 Data Processing Supplies        | 177                         | 1,500                       | 500                         | 1,200                       |
| 43070 Postage                         | 77                          | 600                         | 300                         | 600                         |
| 43080 Small Tools & Minor Equipment   | -                           | 100                         | 100                         | 100                         |
| 43480 Books                           | <u>-</u>                    | <u>200</u>                  | <u>100</u>                  | <u>200</u>                  |
| <b>Total Supplies</b>                 | <b><u>2,297</u></b>         | <b><u>6,000</u></b>         | <b><u>4,100</u></b>         | <b><u>5,800</u></b>         |
| <br><b>TOTAL EXPENDITURES</b>         | <br><b><u>\$ 38,493</u></b> | <br><b><u>\$ 63,650</u></b> | <br><b><u>\$ 51,250</u></b> | <br><b><u>\$ 58,450</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**102 - CITY MANAGER**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20            | ESTIMATED<br>19-20       | PROPOSED<br>20-21          |
|---------------------------|--------------------------|----------------------------|--------------------------|----------------------------|
| Personnel & Related       | \$ 958,699               | \$ 990,205                 | \$ 965,175               | \$ 1,013,845               |
| Services                  | 14,067                   | 20,287                     | 10,800                   | 19,787                     |
| Supplies                  | 4,523                    | 13,200                     | 6,000                    | 12,700                     |
| Repairs & Maintenance     | <u>1,865</u>             | <u>2,000</u>               | <u>1,900</u>             | <u>2,000</u>               |
| <b>Total Expenditures</b> | <b><u>\$ 979,154</u></b> | <b><u>\$ 1,025,692</u></b> | <b><u>\$ 983,875</u></b> | <b><u>\$ 1,048,332</u></b> |

**PERSONNEL SCHEDULE**

|                                    |   |   |   |   |
|------------------------------------|---|---|---|---|
| City Manager                       | 1 | 1 | 1 | 1 |
| Assistant City Manager             | 1 | 1 | 1 | 1 |
| Economic Development Administrator | 1 | 1 | 1 | 1 |
| Executive Assistant                | 1 | 1 | 1 | 1 |
| Special Projects Coordinator       | 1 | 1 | 1 | 1 |
| PR/Marketing Specialist            | 0 | 1 | 1 | 1 |
| PR/Marketing Administrator         | 1 | 1 | 1 | 1 |
| PR/Marketing Assistant             | 1 | 0 | 0 | 0 |
| Receptionist - Part-Time           | 1 | 1 | 1 | 1 |

**PROGRAM DESCRIPTION**

The City Manager is responsible to the City Council for the proper administration of the affairs of the City's government.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**102 - CITY MANAGER**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21       |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-------------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                         |
| 41010 Salaries - Full Time            | \$ 697,135            | \$ 715,067            | \$ 707,900            | \$ 720,694              |
| 41020 Salaries - Part Time            | 8,093                 | 11,000                | 8,900                 | 11,000                  |
| 41040 Salaries - Overtime             | 12,611                | 8,000                 | 8,350                 | 8,000                   |
| 41060 Social Security/Medicare        | 47,506                | 56,522                | 51,210                | 56,907                  |
| 41070 TMRS                            | 104,131               | 109,501               | 104,960               | 110,579                 |
| 41080 Health & Life Insurance         | 73,563                | 74,352                | 68,100                | 90,852                  |
| 41090 Workers Compensation            | 330                   | 538                   | 325                   | 543                     |
| 41110 Car Allowance                   | 14,520                | 14,400                | 14,640                | 14,400                  |
| 41140 Section 125 Admin Fee           | 166                   | 180                   | 178                   | 225                     |
| 41170 Health Savings Account          | 644                   | 645                   | 612                   | 645                     |
| <b>Total Personnel &amp; Related</b>  | <b><u>958,699</u></b> | <b><u>990,205</u></b> | <b><u>965,175</u></b> | <b><u>1,013,845</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                         |
| 42160 Mobile Telephone                | 930                   | 2,287                 | 1,800                 | 2,287                   |
| 42500 Training & Travel               | 11,527                | 12,000                | 6,000                 | 12,000                  |
| 42510 Subscriptions                   | 500                   | 1,000                 | 500                   | 1,000                   |
| 42520 Dues & Fees                     | 1,110                 | 5,000                 | 2,500                 | 4,500                   |
| <b>Total Services</b>                 | <b><u>14,067</u></b>  | <b><u>20,287</u></b>  | <b><u>10,800</u></b>  | <b><u>19,787</u></b>    |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                         |
| 43010 Office Supplies                 | 1,418                 | 5,000                 | 2,500                 | 4,500                   |
| 43040 Data Processing Supplies        | 293                   | 600                   | 500                   | 600                     |
| 43050 Printing                        | 1,493                 | 3,000                 | 2,000                 | 3,000                   |
| 43070 Postage                         | 18                    | 700                   | 450                   | 700                     |
| 43080 Small Tools & Minor Equipment   | 917                   | 3,500                 | 200                   | 3,500                   |
| 43110 Uniforms                        | 384                   | 400                   | 350                   | 400                     |
| <b>Total Supplies</b>                 | <b><u>4,523</u></b>   | <b><u>13,200</u></b>  | <b><u>6,000</u></b>   | <b><u>12,700</u></b>    |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**102 - CITY MANAGER**

| DESCRIPTION                             | ACTUAL<br>18-19          | BUDGET<br>19-20            | ESTIMATED<br>19-20       | PROPOSED<br>20-21          |
|---|--------------------------|----------------------------|--------------------------|----------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                          |                            |                          |                            |
| 44020 Machinery & Equipment             | 1,865                    | 2,000                      | 1,900                    | 2,000                      |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>1,865</u></b>      | <b><u>2,000</u></b>        | <b><u>1,900</u></b>      | <b><u>2,000</u></b>        |
| <br>                                    |                          |                            |                          |                            |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 979,154</u></b> | <b><u>\$ 1,025,692</u></b> | <b><u>\$ 983,875</u></b> | <b><u>\$ 1,048,332</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**103 - BOARDS AND COMMISSIONS**

| DESCRIPTION               | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|---------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Personnel & Related       | \$ 7,514                | \$ 7,858                | \$ 7,428                | \$ 7,858                |
| Services                  | 4,188                   | 6,200                   | 3,041                   | 6,200                   |
| Supplies                  | <u>865</u>              | <u>1,350</u>            | <u>577</u>              | <u>1,350</u>            |
| <b>Total Expenditures</b> | <b><u>\$ 12,567</u></b> | <b><u>\$ 15,408</u></b> | <b><u>\$ 11,046</u></b> | <b><u>\$ 15,408</u></b> |

**PROGRAM DESCRIPTION**

Boards and Commissions are appointed by the City Council and those represented in this department include the Planning and Zoning Commission, the Board of Adjustment, and the Library Board.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**103 - BOARDS AND COMMISSIONS**

| DESCRIPTION                           | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|---------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                         |                         |                         |                         |
| 41060 Social Security/Medicare        | \$ 534                  | \$ 558                  | \$ 528                  | \$ 558                  |
| 41160 Public Official Compensation    | <u>6,980</u>            | <u>7,300</u>            | <u>6,900</u>            | <u>7,300</u>            |
| <b>Total Personnel &amp; Related</b>  | <b><u>7,514</u></b>     | <b><u>7,858</u></b>     | <b><u>7,428</u></b>     | <b><u>7,858</u></b>     |
| <b><u>SERVICES</u></b>                |                         |                         |                         |                         |
| 42500 Training & Travel               | 811                     | 2,750                   | -                       | 2,900                   |
| 42520 Dues & Fees                     | 699                     | 850                     | 727                     | 700                     |
| 42550 Community/Employee Affairs      | <u>2,678</u>            | <u>2,600</u>            | <u>2,314</u>            | <u>2,600</u>            |
| <b>Total Services</b>                 | <b><u>4,188</u></b>     | <b><u>6,200</u></b>     | <b><u>3,041</u></b>     | <b><u>6,200</u></b>     |
| <b><u>SUPPLIES</u></b>                |                         |                         |                         |                         |
| 43050 Printing                        | 160                     | 200                     | 160                     | 200                     |
| 43070 Postage                         | 705                     | 850                     | 257                     | 850                     |
| 43480 Books                           | <u>-</u>                | <u>300</u>              | <u>160</u>              | <u>300</u>              |
| <b>Total Supplies</b>                 | <b><u>865</u></b>       | <b><u>1,350</u></b>     | <b><u>577</u></b>       | <b><u>1,350</u></b>     |
| <b>TOTAL EXPENDITURES</b>             | <b><u>\$ 12,567</u></b> | <b><u>\$ 15,408</u></b> | <b><u>\$ 11,046</u></b> | <b><u>\$ 15,408</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**104 - MUNICIPAL COURT**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel & Related       | \$ 409,323               | \$ 429,851               | \$ 430,645               | \$ 448,313               |
| Services                  | 25,863                   | 29,650                   | 23,475                   | 29,650                   |
| Supplies                  | 5,998                    | 13,200                   | 9,800                    | 13,200                   |
| Repairs & Maintenance     | <u>1,127</u>             | <u>5,000</u>             | <u>1,500</u>             | <u>5,000</u>             |
| <b>Total Expenditures</b> | <b><u>\$ 442,311</u></b> | <b><u>\$ 477,701</u></b> | <b><u>\$ 465,420</u></b> | <b><u>\$ 496,163</u></b> |

**PERSONNEL SCHEDULE**

|                          |   |   |   |   |
|--------------------------|---|---|---|---|
| Judge                    | 1 | 1 | 1 | 1 |
| Alternate Judge          | 3 | 3 | 3 | 3 |
| Prosecutor               | 2 | 2 | 2 | 2 |
| Court Administrator      | 1 | 1 | 1 | 1 |
| Chief Deputy Court Clerk | 1 | 1 | 1 | 1 |
| Deputy Court Clerk       | 3 | 3 | 3 | 3 |

**PROGRAM DESCRIPTION**

The Municipal Court is responsible for the judicial process of Class C misdemeanors originating from traffic citations, City ordinance violations, citizen complaints, and misdemeanor arrests. The Court must prepare dockets, schedule trials, process juries, record and collect fine payments, and issue warrants. Additionally, the Court compiles reports and provides these to the State and City offices. The Municipal Court Judge holds court as needed including morning and evening dockets and a separate docket to accommodate juvenile defendants.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**104 - MUNICIPAL COURT**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 264,056            | \$ 278,274            | \$ 276,365            | \$ 288,449            |
| 41040 Salaries - Overtime             | 1,941                 | 3,000                 | 2,732                 | 3,000                 |
| 41060 Social Security/Medicare        | 21,896                | 23,620                | 23,500                | 24,530                |
| 41070 TMRS                            | 38,163                | 39,375                | 39,900                | 40,706                |
| 41080 Health & Life Insurance         | 48,129                | 49,752                | 50,100                | 53,436                |
| 41090 Workers Compensation            | 127                   | 205                   | 125                   | 212                   |
| 41140 Section 125 Admin Fee           | 144                   | 135                   | 167                   | 135                   |
| 41160 Public Official Compensation    | 33,000                | 33,000                | 35,750                | 36,000                |
| 41170 Health Savings Account          | 1,867                 | 2,490                 | 2,006                 | 1,845                 |
| <b>Total Personnel &amp; Related</b>  | <b><u>409,323</u></b> | <b><u>429,851</u></b> | <b><u>430,645</u></b> | <b><u>448,313</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42350 Insurance Fidelity              | -                     | 200                   | -                     | 200                   |
| 42500 Training & Travel               | 2,082                 | 3,000                 | 1,950                 | 3,000                 |
| 42510 Subscriptions                   | -                     | 200                   | -                     | 200                   |
| 42520 Dues & Fees                     | 150                   | 250                   | -                     | 250                   |
| 42900 Contract Labor                  | 23,631                | 26,000                | 21,525                | 26,000                |
| <b>Total Services</b>                 | <b><u>25,863</u></b>  | <b><u>29,650</u></b>  | <b><u>23,475</u></b>  | <b><u>29,650</u></b>  |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 242                   | 2,325                 | 775                   | 2,325                 |
| 43030 Operational Supplies            | 223                   | 750                   | 375                   | 750                   |
| 43040 Data Processing Supplies        | 62                    | 1,625                 | 400                   | 1,625                 |
| 43050 Printing                        | 500                   | 1,250                 | 1,250                 | 1,250                 |
| 43070 Postage                         | 4,687                 | 4,750                 | 6,000                 | 4,750                 |
| 43080 Small Tools & Minor Equipment   | 284                   | 2,250                 | 1,000                 | 2,250                 |
| 43480 Books                           | -                     | 250                   | -                     | 250                   |
| <b>Total Supplies</b>                 | <b><u>5,998</u></b>   | <b><u>13,200</u></b>  | <b><u>9,800</u></b>   | <b><u>13,200</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**104 - MUNICIPAL COURT**

| DESCRIPTION                             | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                          |                          |                          |                          |
| 44020 Machinery & Equipment             | <u>1,127</u>             | <u>5,000</u>             | <u>1,500</u>             | <u>5,000</u>             |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>1,127</u></b>      | <b><u>5,000</u></b>      | <b><u>1,500</u></b>      | <b><u>5,000</u></b>      |
| <br>                                    |                          |                          |                          |                          |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 442,311</u></b> | <b><u>\$ 477,701</u></b> | <b><u>\$ 465,420</u></b> | <b><u>\$ 496,163</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**105 - GENERAL GOVERNMENT**

| DESCRIPTION                  | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Personnel & Related          | \$ 452,927                 | \$ 557,500                 | \$ 566,500                 | \$ 585,000                 |
| Services                     | 2,062,647                  | 2,491,885                  | 2,366,179                  | 2,471,090                  |
| Supplies                     | 88,015                     | 103,650                    | 97,511                     | 114,650                    |
| Repairs & Maintenance        | 148,613                    | 183,000                    | 151,530                    | 183,200                    |
| Other Operating Expenditures | 4,363,219                  | 1,719,276                  | 665,797                    | 521,164                    |
| Capital Outlay               | -                          | -                          | -                          | -                          |
| <b>Total Expenditures</b>    | <b><u>\$ 7,115,421</u></b> | <b><u>\$ 5,055,311</u></b> | <b><u>\$ 3,847,517</u></b> | <b><u>\$ 3,875,104</u></b> |

**PROGRAM DESCRIPTION**

The general government budget provides funds to operate, repair, and insure City facilities. Additionally this budget provides funding for miscellaneous general governmental expenditures and contingencies not directly associated with a specific department.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**105 - GENERAL GOVERNMENT**

| DESCRIPTION                           | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|---------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                         |                         |                         |                         |
| 41060 Social Security/Medicare        | \$ 359                  | \$ 1,000                | \$ 500                  | \$ 1,000                |
| 41070 TMRS                            | 636                     | 2,000                   | 1,000                   | 2,000                   |
| 41080 Health & Life Insurance         | 408,261                 | 500,000                 | 510,000                 | 525,000                 |
| 41090 Workers Compensation            | 31,674                  | 50,000                  | 35,000                  | 37,000                  |
| 41100 State Unemployment              | 11,997                  | 4,500                   | 20,000                  | 20,000                  |
| <b>Total Personnel &amp; Related</b>  | <b><u>452,927</u></b>   | <b><u>557,500</u></b>   | <b><u>566,500</u></b>   | <b><u>585,000</u></b>   |
| <b><u>SERVICES</u></b>                |                         |                         |                         |                         |
| 42120 Utilities - Electric            | 501,520                 | 625,000                 | 575,000                 | 610,000                 |
| 42130 Utilities - Traffic             | 541,849                 | 620,000                 | 690,000                 | 620,000                 |
| 42140 Utilities - Gas                 | 29,662                  | 50,000                  | 40,000                  | 50,000                  |
| 42150 Utilities - Telephone           | 115,622                 | 210,000                 | 125,000                 | 195,000                 |
| 42170 Telephone Alerting System       | 16,950                  | 25,000                  | 25,000                  | 25,000                  |
| 42180 Utilities - Cable               | 10,548                  | 8,000                   | 11,079                  | 12,500                  |
| 42190 Mobile Technology               | -                       | 2,000                   | -                       | 2,000                   |
| 42310 Equipment & Rental              | -                       | 1,500                   | -                       | 1,500                   |
| 42320 Building Rental                 | 1,050                   | 4,885                   | 1,000                   | 4,500                   |
| 42330 Insurance - Liability           | 146,879                 | 165,000                 | 190,000                 | 190,000                 |
| 42340 Insurance - Casualty            | 149,126                 | 155,000                 | 140,000                 | 145,000                 |
| 42350 Insurance - Fidelity            | 10,209                  | 11,000                  | 11,000                  | 11,000                  |
| 42400 Consultant Fees                 | 40,607                  | 52,000                  | 40,000                  | 40,000                  |
| 42500 Training & Travel               | 49,665                  | 35,000                  | 36,000                  | 36,000                  |
| 42510 Subscriptions                   | 2,034                   | 5,000                   | 2,100                   | 2,500                   |
| 42520 Dues & Fees                     | 176,397                 | 205,000                 | 190,000                 | 200,000                 |
| 42550 Community/Employee Affairs      | 34,126                  | 42,500                  | 40,000                  | 42,500                  |
| 42600 Tax Appraisal Services          | 183,119                 | 190,000                 | 185,000                 | 198,590                 |
| 42720 Medical Exams                   | 41,613                  | 50,000                  | 45,000                  | 50,000                  |
| 42800 Home Demolition/Lot Cleaning    | 6,643                   | 15,000                  | 10,000                  | 15,000                  |
| 42900 Contract Labor                  | 5,028                   | 20,000                  | 10,000                  | 20,000                  |
| <b>Total Services</b>                 | <b><u>2,062,647</u></b> | <b><u>2,491,885</u></b> | <b><u>2,366,179</u></b> | <b><u>2,471,090</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**105 - GENERAL GOVERNMENT**

| DESCRIPTION                               | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>SUPPLIES</u></b>                    |                            |                            |                            |                            |
| 43010 Office Supplies                     | 514                        | 650                        | 550                        | 650                        |
| 43030 Operational Supplies                | 58,209                     | 52,000                     | 50,000                     | 62,000                     |
| 43050 Printing                            | 21,242                     | 29,000                     | 27,000                     | 30,000                     |
| 43070 Postage                             | 7,272                      | 12,000                     | 11,461                     | 12,000                     |
| 43080 Small Tools & Minor Equipment       | 778                        | 5,000                      | 3,500                      | 5,000                      |
| 43280 Gasoline                            | -                          | 5,000                      | 5,000                      | 5,000                      |
| <b>Total Supplies</b>                     | <b><u>88,015</u></b>       | <b><u>103,650</u></b>      | <b><u>97,511</u></b>       | <b><u>114,650</u></b>      |
| <b><u>REPAIRS &amp; MAINTENANCE</u></b>   |                            |                            |                            |                            |
| 44010 Vehicle                             | 150                        | -                          | 150                        | 200                        |
| 44020 Machinery & Equipment               | 835                        | 10,000                     | 1,000                      | 10,000                     |
| 44030 Computer Equipment                  | -                          | 3,000                      | -                          | 3,000                      |
| 44040 Building                            | 4,783                      | 12,500                     | 7,500                      | 12,500                     |
| 44050 Radio                               | 142,680                    | 150,000                    | 142,680                    | 150,000                    |
| 44090 Air Conditioner                     | 165                        | 5,000                      | 200                        | 5,000                      |
| 44120 Grounds                             | -                          | 2,500                      | -                          | 2,500                      |
| <b>Total Repairs &amp; Maintenance</b>    | <b><u>148,613</u></b>      | <b><u>183,000</u></b>      | <b><u>151,530</u></b>      | <b><u>183,200</u></b>      |
| <b><u>OTHER OPERATING EXP.</u></b>        |                            |                            |                            |                            |
| 45100 Contingency                         | -                          | 400,000                    | 400,000                    | 400,000                    |
| 45110 Salary Contingency                  | -                          | 100,000                    | 100,000                    | 100,000                    |
| 45300 Operating Transfers - CIP           | 4,026,425                  | 1,053,479                  | -                          | -                          |
| 45300 Operating Transfers - Golf Course   | 72,388                     | -                          | -                          | -                          |
| 45300 Operating Transfers - Storm Water   | 20,643                     | 159,297                    | 159,297                    | 21,164                     |
| 45300 Operating Transfers - CCPD          | -                          | 6,500                      | 6,500                      | -                          |
| 45300 Operating Transfers - Tax Abatement | 234,806                    | -                          | -                          | -                          |
| 45990 Misc Operating Expenditures         | 8,957                      | -                          | -                          | -                          |
| <b>Total Other Operating Exp.</b>         | <b><u>4,363,219</u></b>    | <b><u>1,719,276</u></b>    | <b><u>665,797</u></b>      | <b><u>521,164</u></b>      |
| <b><u>CAPITAL OUTLAY</u></b>              |                            |                            |                            |                            |
| 49010 Land and Land Rights                | -                          | -                          | -                          | -                          |
| 49030 Improvements other than Bldgs       | -                          | -                          | -                          | -                          |
| <b>Total Capital Outlay</b>               | <b><u>-</u></b>            | <b><u>-</u></b>            | <b><u>-</u></b>            | <b><u>-</u></b>            |
| <b>TOTAL EXPENDITURES</b>                 | <b><u>\$ 7,115,421</u></b> | <b><u>\$ 5,055,311</u></b> | <b><u>\$ 3,847,517</u></b> | <b><u>\$ 3,875,104</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**106 - LEGAL SERVICES**

| DESCRIPTION               | ACTUAL<br>18-19   | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---------------------------|-------------------|-------------------|--------------------|-------------------|
| Services                  | \$ 137,315        | \$ 175,100        | \$ 166,100         | \$ 165,100        |
| <b>Total Expenditures</b> | <b>\$ 137,315</b> | <b>\$ 175,100</b> | <b>\$ 166,100</b>  | <b>\$ 165,100</b> |

**PERSONNEL SCHEDULE**

|               |   |   |   |   |
|---------------|---|---|---|---|
| City Attorney | 1 | 1 | 1 | 1 |
|---------------|---|---|---|---|

**PROGRAM DESCRIPTION**

Legal services include the costs for the City Attorney and other legal resources to procure legal services for the City Council and all departments of the City of Deer Park.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**106 - LEGAL SERVICES**

| DESCRIPTION                         | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>SERVICES</u></b>              |                          |                          |                          |                          |
| 42500 Training & Travel             | \$ -                     | \$ 5,000                 | \$ 1,000                 | \$ 5,000                 |
| 42910 City Attorney - Retainer Fees | 30,000                   | 30,000                   | 30,000                   | 30,000                   |
| 42920 City Attorney - Litigation    | 23,606                   | 30,100                   | 30,100                   | 30,100                   |
| 42930 City Attorney - Specialty Svc | 10,326                   | 30,000                   | 15,000                   | 20,000                   |
| 42940 Other Attorney Fees           | <u>73,383</u>            | <u>80,000</u>            | <u>90,000</u>            | <u>80,000</u>            |
| <b>Total Services</b>               | <b><u>137,315</u></b>    | <b><u>175,100</u></b>    | <b><u>166,100</u></b>    | <b><u>165,100</u></b>    |
| <br>                                |                          |                          |                          |                          |
| <b>TOTAL EXPENDITURES</b>           | <b><u>\$ 137,315</u></b> | <b><u>\$ 175,100</u></b> | <b><u>\$ 166,100</u></b> | <b><u>\$ 165,100</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**107 - HUMAN RESOURCES**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel & Related       | \$ 346,022               | \$ 362,306               | \$ 356,996               | \$ 372,414               |
| Services                  | 13,965                   | 39,600                   | 38,900                   | 52,225                   |
| Supplies                  | 3,493                    | 4,250                    | 3,900                    | 4,125                    |
| <b>Total Expenditures</b> | <b><u>\$ 363,480</u></b> | <b><u>\$ 406,156</u></b> | <b><u>\$ 399,796</u></b> | <b><u>\$ 428,764</u></b> |

**PERSONNEL SCHEDULE**

|                             |   |   |   |   |
|-----------------------------|---|---|---|---|
| Director of Human Resources | 1 | 1 | 1 | 1 |
| HR Business Partner         | 1 | 1 | 1 | 1 |
| HR Specialist               | 1 | 1 | 1 | 1 |
| Temp - Intern               | 1 | 1 | 1 | 1 |

**PROGRAM DESCRIPTION**

The Human Resources (HR) Department is responsible for the operations of the City's personnel function. Primary responsibilities include hiring and maintaining an appropriate work force and maintenance of the associated information resources. HR also maintains position classification and compensation plans in compliance with all applicable State and Federal laws and regulations and is responsible for the design, implementation, and maintenance of the City's employee benefits plan. The department provides for the overall safety program and handles the risk management function, including workers' compensation and property and casualty insurance. The HR Department provides resources for applicants, employees, and retirees of the City.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**107 - HUMAN RESOURCES**

| DESCRIPTION                           | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                          |                          |                          |                          |
| 41010 Salaries - Full Time            | \$ 245,947               | \$ 258,822               | \$ 255,700               | \$ 262,839               |
| 41020 Salaries - Part Time            | 2,210                    | -                        | -                        | -                        |
| 41030 Salaries - Temporary            | -                        | -                        | -                        | 2,000                    |
| 41040 Salaries - Overtime             | 167                      | 600                      | -                        | -                        |
| 41060 Social Security/Medicare        | 17,753                   | 19,959                   | 18,600                   | 20,364                   |
| 41070 TMRS                            | 36,005                   | 37,256                   | 36,910                   | 37,782                   |
| 41080 Health & Life Insurance         | 35,852                   | 37,548                   | 38,635                   | 42,504                   |
| 41090 Workers Compensation            | 114                      | 186                      | 113                      | 190                      |
| 41110 Car Allowance                   | 4,840                    | 4,800                    | 4,800                    | 4,800                    |
| 41140 Section 125 Admin Fee           | 45                       | 45                       | 78                       | 90                       |
| 41170 Health Savings Account          | 3,089                    | 3,090                    | 2,160                    | 1,845                    |
| <b>Total Personnel &amp; Related</b>  | <b><u>346,022</u></b>    | <b><u>362,306</u></b>    | <b><u>356,996</u></b>    | <b><u>372,414</u></b>    |
| <b><u>SERVICES</u></b>                |                          |                          |                          |                          |
| 42010 Public Notices                  | 429                      | 500                      | 500                      | 400                      |
| 42160 Mobile Telephone                | -                        | 900                      | 900                      | 900                      |
| 42400 Consultant Fees                 | -                        | 18,500                   | 18,500                   | 36,000                   |
| 42500 Training & Travel               | 7,699                    | 14,650                   | 14,000                   | 9,825                    |
| 42520 Dues & Fees                     | 1,605                    | 1,300                    | 1,300                    | 1,400                    |
| 42550 Community/Employee Affairs      | 4,148                    | 3,550                    | 3,200                    | 3,200                    |
| 42790 Software - Other                | 84                       | 200                      | 500                      | 500                      |
| <b>Total Services</b>                 | <b><u>13,965</u></b>     | <b><u>39,600</u></b>     | <b><u>38,900</u></b>     | <b><u>52,225</u></b>     |
| <b><u>SUPPLIES</u></b>                |                          |                          |                          |                          |
| 43010 Office Supplies                 | 1,332                    | 1,200                    | 1,000                    | 1,100                    |
| 43030 Operational Supplies            | 1,258                    | 300                      | 300                      | 300                      |
| 43040 Data Processing Supplies        | 317                      | 1,800                    | 1,800                    | 1,800                    |
| 43050 Printing                        | -                        | 150                      | 200                      | 200                      |
| 43070 Postage                         | 284                      | 400                      | 300                      | 300                      |
| 43080 Small Tools & Minor Equipment   | 16                       | 50                       | 50                       | 50                       |
| 43110 Uniforms                        | 286                      | 300                      | 200                      | 300                      |
| 43480 Books                           | -                        | 50                       | 50                       | 75                       |
| <b>Total Supplies</b>                 | <b><u>3,493</u></b>      | <b><u>4,250</u></b>      | <b><u>3,900</u></b>      | <b><u>4,125</u></b>      |
| <b>TOTAL EXPENDITURES</b>             | <b><u>\$ 363,480</u></b> | <b><u>\$ 406,156</u></b> | <b><u>\$ 399,796</u></b> | <b><u>\$ 428,764</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**200 - INFORMATION TECHNOLOGY SERVICES**

| DESCRIPTION               | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Personnel & Related       | \$ 857,767                 | \$ 906,707                 | \$ 900,735                 | \$ 936,188                 |
| Services                  | 418,777                    | 629,823                    | 583,626                    | 527,671                    |
| Supplies                  | 22,867                     | 26,764                     | 25,220                     | 29,310                     |
| Repairs & Maintenance     | 151,496                    | 146,195                    | 145,003                    | 128,141                    |
| Capital Outlay            | 214,091                    | 394,003                    | 332,642                    | 159,467                    |
| <b>Total Expenditures</b> | <b><u>\$ 1,664,998</u></b> | <b><u>\$ 2,103,492</u></b> | <b><u>\$ 1,987,226</u></b> | <b><u>\$ 1,780,777</u></b> |

**PERSONNEL SCHEDULE**

|  |   |   |   |   |
|--|---|---|---|---|
| Director of Information Technology     | 1 | 1 | 1 | 1 |
| Assistant Director of Information Tech | 0 | 0 | 0 | 1 |
| Supervisor - Projects & Applications   | 1 | 1 | 1 | 0 |
| Operations Supervisor                  | 1 | 1 | 1 | 1 |
| Business Analyst I                     | 2 | 2 | 2 | 2 |
| Network Administrator                  | 1 | 1 | 1 | 1 |
| Systems Support Specialist             | 1 | 1 | 1 | 1 |
| Network Analyst                        | 0 | 1 | 1 | 1 |
| IT Coordinator - Part-Time             | 0 | 1 | 0 | 0 |
| IT Intern - Part-Time                  | 0 | 0 | 1 | 1 |

**PROGRAM DESCRIPTION**

The Information Technology (IT) Services Department is responsible for managing and maintaining the City's computer and communication systems, which include over 100 software applications and more than 1,000 pieces of equipment installed throughout the City's technology network. This encompasses the City's network infrastructure; internet services and security; voice, cellular, data, and radio communications; and building security systems. IT is responsible for hardware and software acquisitions and software implementation, and ensures compliance with associated software licensing requirements. IT performs project management and system analysis and auditing, and also provides system training for end users as needed. IT services also include GIS operations, technical support for the City's website and municipal access channel, as well as all hosted services.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**200 - INFORMATION TECHNOLOGY SERVICES**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 611,594            | \$ 649,331            | \$ 638,551            | \$ 669,253            |
| 41020 Salaries - Part Time            | -                     | 17,165                | 8,845                 | 17,165                |
| 41040 Salaries - Overtime             | 23,527                | 10,000                | 22,122                | 10,000                |
| 41060 Social Security/Medicare        | 46,807                | 51,302                | 50,220                | 52,329                |
| 41070 TMRS                            | 91,120                | 93,313                | 94,450                | 95,363                |
| 41080 Health & Life Insurance         | 80,546                | 80,592                | 83,350                | 88,848                |
| 41090 Workers Compensation            | 674                   | 1,179                 | 724                   | 1,205                 |
| 41140 Section 125 Admin Fee           | 44                    | 45                    | 78                    | 90                    |
| 41170 Health Savings Account          | 3,455                 | 3,780                 | 2,395                 | 1,935                 |
| <b>Total Personnel &amp; Related</b>  | <b><u>857,767</u></b> | <b><u>906,707</u></b> | <b><u>900,735</u></b> | <b><u>936,188</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42160 Mobile Telephone                | 4,474                 | 5,000                 | 5,000                 | 5,000                 |
| 42190 Mobile Technology               | 5,405                 | 6,000                 | 5,400                 | 6,000                 |
| 42500 Training & Travel               | 26,968                | 40,872                | 18,000                | 27,746                |
| 42510 Subscriptions                   | 360                   | 384                   | 384                   | 384                   |
| 42520 Dues & Fees                     | 133                   | 5,096                 | 970                   | 1,264                 |
| 42730 GIS Development                 | 14,156                | 17,488                | 17,488                | 17,468                |
| 42750 DPTV Development                | 3,143                 | 7,175                 | 6,675                 | 6,176                 |
| 42760 Website Development             | 38,536                | 21,684                | 23,600                | 24,382                |
| 42770 Software - Incode               | 61,373                | 136,110               | 97,150                | 79,739                |
| 42780 Software - Microsoft            | 60,380                | 60,000                | 63,039                | 66,682                |
| 42790 Software - Other                | 113,711               | 132,610               | 132,610               | 145,190               |
| 42820 Software - Infrastructure       | 84,281                | 128,517               | 141,185               | 128,140               |
| 42900 Contract Labor                  | 5,857                 | 68,887                | 72,125                | 19,500                |
| <b>Total Services</b>                 | <b><u>418,777</u></b> | <b><u>629,823</u></b> | <b><u>583,626</u></b> | <b><u>527,671</u></b> |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 798                   | 1,500                 | 1,500                 | 1,500                 |
| 43030 Operational Supplies            | 3,748                 | 1,500                 | 1,500                 | 5,300                 |
| 43040 Data Processing Supplies        | 1,748                 | 5,820                 | 5,820                 | 5,820                 |
| 43050 Printing                        | 203                   | 300                   | 300                   | 300                   |
| 43070 Postage                         | 44                    | 200                   | 200                   | 200                   |
| 43080 Small Tools & Minor Equipment   | 13,010                | 14,544                | 13,000                | 13,290                |
| 43110 Uniforms                        | 2,365                 | 2,000                 | 2,000                 | 2,000                 |
| 43280 Gasoline                        | 900                   | 700                   | 700                   | 700                   |
| 43480 Books                           | 51                    | 200                   | 200                   | 200                   |
| <b>Total Supplies</b>                 | <b><u>22,867</u></b>  | <b><u>26,764</u></b>  | <b><u>25,220</u></b>  | <b><u>29,310</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**200 - INFORMATION TECHNOLOGY SERVICES**

| DESCRIPTION                             | ACTUAL<br>18-19                | BUDGET<br>19-20                | ESTIMATED<br>19-20             | PROPOSED<br>20-21              |
|---|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                                |                                |                                |                                |
| 44010 Vehicles                          | 927                            | 1,500                          | 1,500                          | 2,000                          |
| 44020 Machinery & Equipment             | 53,242                         | 53,633                         | 47,533                         | 31,567                         |
| 44030 Computer Equipment                | 61,274                         | 55,500                         | 61,067                         | 55,500                         |
| 44040 Building                          | <u>36,053</u>                  | <u>35,562</u>                  | <u>34,903</u>                  | <u>39,074</u>                  |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>151,496</u></b>          | <b><u>146,195</u></b>          | <b><u>145,003</u></b>          | <b><u>128,141</u></b>          |
| <b><u>CAPITAL OUTLAY</u></b>            |                                |                                |                                |                                |
| 49030 Improvements Other Than Bldgs.    | -                              | -                              | 77,505                         | -                              |
| 49040 Machinery & Equipment             | 135,920                        | 314,628                        | 175,762                        | 86,707                         |
| 49080 Lease Purchase                    | <u>78,171</u>                  | <u>79,375</u>                  | <u>79,375</u>                  | <u>72,760</u>                  |
| <b>Total Capital Outlay</b>             | <b><u>214,091</u></b>          | <b><u>394,003</u></b>          | <b><u>332,642</u></b>          | <b><u>159,467</u></b>          |
| <br><b>TOTAL EXPENDITURES</b>           | <br><b><u>\$ 1,664,998</u></b> | <br><b><u>\$ 2,103,492</u></b> | <br><b><u>\$ 1,987,226</u></b> | <br><b><u>\$ 1,780,777</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**201 - FINANCE**

| DESCRIPTION               | ACTUAL<br>18-19   | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---------------------------|-------------------|-------------------|--------------------|-------------------|
| Personnel & Related       | \$ 592,781        | \$ 609,163        | \$ 623,565         | \$ 621,929        |
| Services                  | 74,568            | 91,500            | 74,200             | 91,000            |
| Supplies                  | 17,483            | 15,000            | 13,700             | 15,300            |
| Repairs & Maintenance     | -                 | 200               | 100                | 400               |
| <b>Total Expenditures</b> | <b>\$ 684,832</b> | <b>\$ 715,863</b> | <b>\$ 711,565</b>  | <b>\$ 728,629</b> |

**PERSONNEL SCHEDULE**

|   |   |   |   |   |
|---|---|---|---|---|
| Director of Finance                       | 1 | 1 | 1 | 1 |
| Accounting Supervisor                     | 1 | 1 | 1 | 1 |
| Payroll Supervisor/Purchasing Coordinator | 0 | 0 | 0 | 1 |
| Accountant                                | 1 | 1 | 1 | 1 |
| Purchasing & Budget Coordinator           | 1 | 1 | 1 | 0 |
| Payroll & Accounting Specialist           | 1 | 1 | 1 | 1 |
| Clerk                                     | 1 | 0 | 0 | 0 |
| Accounts Payable Clerk                    | 0 | 1 | 1 | 1 |

**PROGRAM DESCRIPTION**

The Finance Department provides administrative support to the City and is responsible for the following functions: accounting, payroll, cash and investment management, financial analysis and reporting, debt administration, accounts payable, and purchasing.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**201 - FINANCE**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 451,807            | \$ 465,823            | \$ 463,385            | \$ 473,998            |
| 41040 Salaries - Overtime             | 2,374                 | 1,000                 | 16,010                | 2,500                 |
| 41060 Social Security/Medicare        | 32,703                | 35,325                | 35,210                | 35,812                |
| 41070 TMRS                            | 65,162                | 65,938                | 68,525                | 66,942                |
| 41080 Health & Life Insurance         | 40,398                | 40,608                | 40,100                | 42,204                |
| 41090 Workers Compensation            | 204                   | 334                   | 200                   | 338                   |
| 41140 Section 125 Admin Fee           | 133                   | 135                   | 135                   | 135                   |
| <b>Total Personnel &amp; Related</b>  | <b><u>592,781</u></b> | <b><u>609,163</u></b> | <b><u>623,565</u></b> | <b><u>621,929</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42160 Mobile Telephone                | 930                   | 1,000                 | 1,000                 | 1,100                 |
| 42390 Audit Fees                      | 26,254                | 35,000                | 27,500                | 40,000                |
| 42400 Consultant Fee                  | 37,466                | 43,000                | 37,000                | 35,000                |
| 42500 Training & Travel               | 6,556                 | 7,500                 | 4,000                 | 7,500                 |
| 42520 Dues & Fees                     | 3,362                 | 5,000                 | 3,100                 | 5,000                 |
| 42900 Contract Labor                  | -                     | -                     | 1,600                 | 2,400                 |
| <b>Total Services</b>                 | <b><u>74,568</u></b>  | <b><u>91,500</u></b>  | <b><u>74,200</u></b>  | <b><u>91,000</u></b>  |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 2,536                 | 3,200                 | 2,600                 | 3,300                 |
| 43030 Operational Supplies            | 104                   | 200                   | 100                   | 300                   |
| 43040 Data Processing Supplies        | -                     | 200                   | -                     | -                     |
| 43050 Printing                        | 5,328                 | 5,000                 | 5,400                 | 5,500                 |
| 43070 Postage                         | 4,193                 | 4,400                 | 4,200                 | 4,500                 |
| 43080 Small Tools & Minor Equipment   | 4,653                 | 1,500                 | 900                   | 1,200                 |
| 43110 Uniforms                        | 669                   | 500                   | 500                   | 500                   |
| <b>Total Supplies</b>                 | <b><u>17,483</u></b>  | <b><u>15,000</u></b>  | <b><u>13,700</u></b>  | <b><u>15,300</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**201 - FINANCE**

| DESCRIPTION                             | ACTUAL<br>18-19   | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---|-------------------|-------------------|--------------------|-------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                   |                   |                    |                   |
| 44030 Computer Equipment                | -                 | 200               | 100                | 400               |
| <b>Total Repairs &amp; Maintenance</b>  | <b>-</b>          | <b>200</b>        | <b>100</b>         | <b>400</b>        |
| <br>                                    |                   |                   |                    |                   |
| <b>TOTAL EXPENDITURES</b>               | <b>\$ 684,832</b> | <b>\$ 715,863</b> | <b>\$ 711,565</b>  | <b>\$ 728,629</b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**202 - CITY SECRETARY**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel & Related       | \$ 340,660               | \$ 368,155               | \$ 347,201               | \$ 376,933               |
| Services                  | 76,522                   | 41,241                   | 40,615                   | 31,075                   |
| Supplies                  | 21,748                   | 31,200                   | 22,516                   | 31,200                   |
| Repairs & Maintenance     | <u>15,646</u>            | <u>14,450</u>            | <u>15,838</u>            | <u>14,450</u>            |
| <b>Total Expenditures</b> | <b><u>\$ 454,576</u></b> | <b><u>\$ 455,046</u></b> | <b><u>\$ 426,170</u></b> | <b><u>\$ 453,658</u></b> |

**PERSONNEL SCHEDULE**

|                          |   |   |   |   |
|--------------------------|---|---|---|---|
| City Secretary           | 1 | 1 | 1 | 1 |
| Deputy City Secretary    | 1 | 1 | 1 | 1 |
| Records Technician       | 1 | 1 | 1 | 1 |
| Secretary                | 0 | 1 | 1 | 1 |
| Clerk                    | 1 | 0 | 0 | 0 |
| Receptionist - Part-Time | 2 | 2 | 2 | 2 |

**PROGRAM DESCRIPTION**

The City Secretary is responsible for the maintenance of official City documents and records in accordance with the City's records management program. Additionally, the City Secretary's office ensures compliance with the Open Meetings Act, Public Information Act, and Texas Election Code. Other duties include recording and maintaining the minutes of all public meetings and public hearings of the City Council and the Planning & Zoning Commission, conducting all City related elections, responding to public information requests, and maintaining the City's Code of Ordinances.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**202 - CITY SECRETARY**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 226,452            | \$ 239,940            | \$ 235,680            | \$ 246,547            |
| 41020 Salaries - Part Time            | 17,977                | 25,600                | 18,700                | 25,600                |
| 41060 Social Security/Medicare        | 17,447                | 19,962                | 18,930                | 20,562                |
| 41070 TMRS                            | 32,490                | 33,608                | 33,700                | 34,776                |
| 41080 Health & Life Insurance         | 42,113                | 44,472                | 37,800                | 45,468                |
| 41090 Workers Compensation            | 114                   | 193                   | 113                   | 200                   |
| 41140 Section 125 Admin Fee           | 45                    | 45                    | 78                    | 45                    |
| 41170 Health Savings Account          | 4,022                 | 4,335                 | 2,200                 | 3,735                 |
| <b>Total Personnel &amp; Related</b>  | <b><u>340,660</u></b> | <b><u>368,155</u></b> | <b><u>347,201</u></b> | <b><u>376,933</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42010 Public Notices                  | 22,751                | 11,000                | 10,504                | 11,000                |
| 42160 Mobile Telephone                | -                     | 950                   | 910                   | 950                   |
| 42310 Equipment Rental                | 1,731                 | 1,725                 | 1,600                 | 1,725                 |
| 42500 Training & Travel               | 6,621                 | 9,920                 | 9,103                 | 9,920                 |
| 42520 Dues & Fees                     | 340                   | 340                   | 340                   | 340                   |
| 42790 Software - Other                | 38,357                | 14,306                | 14,352                | 4,140                 |
| 42900 Contract Labor                  | 6,722                 | 3,000                 | 3,805                 | 3,000                 |
| <b>Total Services</b>                 | <b><u>76,522</u></b>  | <b><u>41,241</u></b>  | <b><u>40,615</u></b>  | <b><u>31,075</u></b>  |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 873                   | 1,000                 | 927                   | 1,000                 |
| 43030 Operational Supplies            | 4,116                 | 4,000                 | 3,000                 | 4,000                 |
| 43050 Printing                        | 5,351                 | 9,560                 | 9,347                 | 9,560                 |
| 43070 Postage                         | 379                   | 500                   | 300                   | 500                   |
| 43080 Small Tools & Minor Equipment   | 518                   | 100                   | 100                   | 100                   |
| 43110 Uniforms                        | 672                   | 370                   | 400                   | 470                   |
| 43460 Election Supplies               | 8,650                 | 12,110                | 8,212                 | 12,110                |
| 43470 Election Judges & Clerks        | 864                   | 3,160                 | -                     | 3,160                 |
| 43480 Books                           | 325                   | 400                   | 230                   | 300                   |
| <b>Total Supplies</b>                 | <b><u>21,748</u></b>  | <b><u>31,200</u></b>  | <b><u>22,516</u></b>  | <b><u>31,200</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**202 - CITY SECRETARY**

| DESCRIPTION                             | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                          |                          |                          |                          |
| 44020 Machinery & Equipment             | 15,608                   | 13,450                   | 15,338                   | 13,450                   |
| 44030 Computer Equipment                | <u>38</u>                | <u>1,000</u>             | <u>500</u>               | <u>1,000</u>             |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>15,646</u></b>     | <b><u>14,450</u></b>     | <b><u>15,838</u></b>     | <b><u>14,450</u></b>     |
| <br>                                    |                          |                          |                          |                          |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 454,576</u></b> | <b><u>\$ 455,046</u></b> | <b><u>\$ 426,170</u></b> | <b><u>\$ 453,658</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**300 - POLICE DEPARTMENT**

| DESCRIPTION               | ACTUAL<br>18-19      | BUDGET<br>19-20      | ESTIMATED<br>19-20   | PROPOSED<br>20-21    |
|---------------------------|----------------------|----------------------|----------------------|----------------------|
| Personnel & Related       | \$ 9,495,437         | \$ 10,094,450        | \$ 10,093,865        | \$ 10,096,777        |
| Services                  | 172,283              | 209,973              | 180,695              | 203,289              |
| Supplies                  | 276,600              | 295,824              | 257,150              | 294,031              |
| Repairs & Maintenance     | 121,136              | 126,556              | 114,647              | 135,033              |
| <b>Total Expenditures</b> | <b>\$ 10,065,456</b> | <b>\$ 10,726,803</b> | <b>\$ 10,646,357</b> | <b>\$ 10,729,130</b> |

**PERSONNEL SCHEDULE**

|                                     |    |    |    |    |
|-------------------------------------|----|----|----|----|
| Police Chief                        | 1  | 1  | 1  | 1  |
| Assistant Police Chief              | 1  | 1  | 1  | 1  |
| Captain                             | 1  | 1  | 1  | 1  |
| Lieutenants                         | 4  | 4  | 4  | 4  |
| Sergeants                           | 8  | 8  | 8  | 8  |
| Patrol Officers                     | 30 | 30 | 30 | 30 |
| Investigators                       | 6  | 5  | 5  | 5  |
| Pro-Act Investigator                | 0  | 1  | 1  | 1  |
| Traffic Officers                    | 2  | 2  | 2  | 2  |
| K-9 Officer                         | 1  | 1  | 1  | 1  |
| School Resource Officers            | 4  | 4  | 4  | 4  |
| Identification Officer              | 1  | 1  | 1  | 1  |
| Warrant Officer                     | 1  | 1  | 1  | 1  |
| Career Services Officer             | 1  | 1  | 1  | 1  |
| Dispatcher Supervisor               | 1  | 1  | 1  | 1  |
| Dispatcher                          | 10 | 10 | 10 | 10 |
| Community Liaison                   | 1  | 1  | 1  | 1  |
| Administrative Assistant            | 1  | 1  | 1  | 1  |
| Finance and Payroll Coordinator     | 1  | 1  | 1  | 1  |
| Criminal Intelligence Analyst       | 1  | 1  | 1  | 1  |
| Records Supervisor                  | 1  | 1  | 1  | 1  |
| Records Technician                  | 3  | 3  | 3  | 3  |
| Property / Evidence Custodian - PSA | 1  | 1  | 1  | 1  |
| Public Safety Attendant             | 6  | 6  | 6  | 6  |
| House Check - Temporary             | 1  | 1  | 1  | 1  |

**PROGRAM DESCRIPTION**

The Police Department is comprised of two units for budgetary purposes: the Administrative Bureau and the Neighborhood Services Bureau. The Administrative Bureau is responsible for administration, recruiting, training, communications, accreditation, records, and fiscal services. The Neighborhood Services Bureau is responsible for patrol, traffic, school crossing guards, investigations, accreditation, holding facility, fleet, crime analysis and community relations. Note: the 18 part-time crossing guards are paid out of a Special Revenue Fund (Fund 19) and the Crime Prevention Officer, Pro-Act Sergeant, two Pro-Act Investigators, and three dispatchers are paid out of the Crime Control and Prevention District (CCPD).

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**300 - POLICE DEPARTMENT**

| DESCRIPTION                           | ACTUAL<br>18-19         | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---------------------------------------|-------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                         |                          |                          |                          |
| 41010 Salaries - Full Time            | \$ 6,416,991            | \$ 6,925,765             | \$ 6,558,973             | \$ 6,976,057             |
| 41030 Salaries - Temporary            | 609                     | 1,000                    | 670                      | 1,000                    |
| 41040 Salaries - Overtime             | 557,459                 | 428,331                  | 812,218                  | 428,331                  |
| 41060 Social Security/Medicare        | 506,093                 | 556,998                  | 524,264                  | 560,717                  |
| 41070 TMRS                            | 1,000,654               | 1,039,584                | 1,063,086                | 1,047,998                |
| 41080 Health & Life Insurance         | 967,311                 | 1,075,092                | 1,080,252                | 1,015,644                |
| 41090 Workers Compensation            | 26,357                  | 45,915                   | 28,018                   | 44,020                   |
| 41140 Section 125 Admin Fee           | 1,661                   | 1,755                    | 1,511                    | 1,755                    |
| 41170 Health Savings Account          | 18,302                  | 20,010                   | 24,874                   | 21,255                   |
| <b>Total Personnel &amp; Related</b>  | <b><u>9,495,437</u></b> | <b><u>10,094,450</u></b> | <b><u>10,093,865</u></b> | <b><u>10,096,777</u></b> |
| <b><u>SERVICES</u></b>                |                         |                          |                          |                          |
| 42160 Mobile Telephones               | 17,006                  | 13,704                   | 12,503                   | 13,704                   |
| 42190 Mobile Technology               | 14,910                  | 15,000                   | 13,904                   | 15,000                   |
| 42310 Equipment Rental                | 12,394                  | 13,361                   | 13,296                   | 13,361                   |
| 42350 Insurance - Fidelity            | 273                     | 426                      | 334                      | 426                      |
| 42440 Advertising                     | 600                     | 1,500                    | 450                      | 1,500                    |
| 42500 Training & Travel               | 65,908                  | 78,030                   | 63,985                   | 73,647                   |
| 42510 Subscriptions                   | 99                      | 99                       | -                        | 99                       |
| 42520 Dues & Fees                     | 3,886                   | 5,693                    | 6,009                    | 5,702                    |
| 42550 Community/Employee Awards       | 3,119                   | 4,533                    | 3,752                    | 4,537                    |
| 42720 Medical Exams                   | 2,542                   | 4,600                    | 3,050                    | 4,600                    |
| 42790 Software - Other                | 10,218                  | 21,920                   | 21,755                   | 21,895                   |
| 42900 Contract Labor                  | 41,328                  | 51,107                   | 41,657                   | 48,818                   |
| <b>Total Services</b>                 | <b><u>172,283</u></b>   | <b><u>209,973</u></b>    | <b><u>180,695</u></b>    | <b><u>203,289</u></b>    |
| <b><u>SUPPLIES</u></b>                |                         |                          |                          |                          |
| 43010 Office Supplies                 | 6,519                   | 9,000                    | 6,779                    | 9,000                    |
| 43020 Cleaning Supplies               | 230                     | 170                      | 169                      | 170                      |
| 43030 Operational Supplies            | 64,171                  | 67,456                   | 66,292                   | 68,039                   |
| 43040 Data Processing Supplies        | 1,693                   | 2,000                    | 1,768                    | 2,758                    |
| 43050 Printing                        | 1,035                   | 4,002                    | 3,478                    | 5,302                    |
| 43070 Postage                         | 3,466                   | 3,000                    | 2,588                    | 3,000                    |
| 43080 Small Tools & Minor Equipment   | 9,740                   | 10,675                   | 10,545                   | 5,666                    |
| 43100 Uniform Rental                  | 8,280                   | 7,884                    | 7,849                    | 7,884                    |
| 43110 Uniforms                        | 33,814                  | 42,005                   | 36,041                   | 42,580                   |
| 43140 Protective Clothing             | 23,982                  | 17,437                   | 17,255                   | 17,437                   |
| 43280 Gasoline                        | 123,181                 | 130,000                  | 102,391                  | 130,000                  |
| 43290 Diesel                          | 156                     | 1,200                    | 1,029                    | 1,200                    |
| 43480 Books                           | 333                     | 995                      | 966                      | 995                      |
| <b>Total Supplies</b>                 | <b><u>276,600</u></b>   | <b><u>295,824</u></b>    | <b><u>257,150</u></b>    | <b><u>294,031</u></b>    |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**300 - POLICE DEPARTMENT**

| DESCRIPTION                             | ACTUAL<br>18-19             | BUDGET<br>19-20             | ESTIMATED<br>19-20          | PROPOSED<br>20-21           |
|---|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                             |                             |                             |                             |
| 44010 Vehicles                          | 49,190                      | 55,917                      | 47,145                      | 55,917                      |
| 44020 Machinery & Equipment             | 28,147                      | 31,457                      | 30,827                      | 32,051                      |
| 44030 Computer Equipment                | 444                         | 2,008                       | 1,505                       | 2,008                       |
| 44040 Buildings                         | 37,354                      | 29,979                      | 29,906                      | 37,862                      |
| 44050 Radios                            | 178                         | 3,395                       | 1,520                       | 3,395                       |
| 44090 Air Conditioners                  | <u>5,823</u>                | <u>3,800</u>                | <u>3,744</u>                | <u>3,800</u>                |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>121,136</u></b>       | <b><u>126,556</u></b>       | <b><u>114,647</u></b>       | <b><u>135,033</u></b>       |
| <br>                                    |                             |                             |                             |                             |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 10,065,456</u></b> | <b><u>\$ 10,726,803</u></b> | <b><u>\$ 10,646,357</u></b> | <b><u>\$ 10,729,130</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**301 - HUMANE SERVICES**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel & Related       | \$ 242,472               | \$ 308,012               | \$ 288,371               | \$ 314,373               |
| Services                  | 18,231                   | 49,075                   | 21,068                   | 52,175                   |
| Supplies                  | 25,676                   | 73,427                   | 56,037                   | 43,277                   |
| Repairs & Maintenance     | <u>1,538</u>             | <u>14,800</u>            | <u>12,819</u>            | <u>16,172</u>            |
| <b>Total Expenditures</b> | <b><u>\$ 287,917</u></b> | <b><u>\$ 445,314</u></b> | <b><u>\$ 378,295</u></b> | <b><u>\$ 425,997</u></b> |

**PERSONNEL SCHEDULE**

|                                      |   |   |   |   |
|--------------------------------------|---|---|---|---|
| Animal Control Supervisor            | 1 | 1 | 1 | 1 |
| Animal Control Officer               | 2 | 3 | 3 | 3 |
| Animal Shelter Attendant - Part-Time | 1 | 1 | 1 | 1 |

**PROGRAM DESCRIPTION**

The Humane Services Department is responsible for all phases of animal control in the City of Deer Park. This includes maintenance of the animal shelter and enforcement of associated ordinances.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**301 - HUMANE SERVICES**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 142,084            | \$ 193,024            | \$ 163,075            | \$ 181,438            |
| 41020 Salaries - Part Time            | 10,421                | -                     | 5,110                 | 10,000                |
| 41040 Salaries - Overtime             | 25,758                | 20,000                | 32,600                | 35,000                |
| 41060 Social Security/Medicare        | 13,020                | 15,892                | 14,660                | 16,112                |
| 41070 TMRS                            | 24,146                | 29,664                | 28,758                | 28,686                |
| 41080 Health & Life Insurance         | 25,940                | 47,220                | 42,779                | 40,896                |
| 41090 Workers Compensation            | 992                   | 2,077                 | 1,272                 | 2,106                 |
| 41140 Section 125 Admin Fee           | 111                   | 135                   | 118                   | 135                   |
| <b>Total Personnel &amp; Related</b>  | <b><u>242,472</u></b> | <b><u>308,012</u></b> | <b><u>288,371</u></b> | <b><u>314,373</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42160 Mobile Telephones               | 3,758                 | 1,920                 | 3,221                 | 2,920                 |
| 42190 Mobile Technology               | 614                   | 1,515                 | 1,500                 | 1,515                 |
| 42500 Training & Travel               | 1,610                 | 3,400                 | 3,384                 | 4,500                 |
| 42520 Dues & Fees                     | 115                   | 640                   | 548                   | 640                   |
| 42790 Software - Other                | 1,650                 | 3,650                 | 3,595                 | 4,650                 |
| 42900 Contract Labor                  | 10,484                | 37,950                | 8,820                 | 37,950                |
| <b>Total Services</b>                 | <b><u>18,231</u></b>  | <b><u>49,075</u></b>  | <b><u>21,068</u></b>  | <b><u>52,175</u></b>  |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 405                   | 750                   | 603                   | 1,000                 |
| 43020 Cleaning Supplies               | 18,392                | -                     | -                     | -                     |
| 43030 Operational Supplies            | 1,394                 | 41,495                | 27,043                | 27,426                |
| 43040 Data Processing Supplies        | 341                   | 350                   | 524                   | 350                   |
| 43050 Printing                        | 14                    | 250                   | 245                   | 250                   |
| 43080 Small Tools & Minor Equipment   | 1,346                 | 22,082                | 21,960                | 6,751                 |
| 43110 Uniforms                        | 1,082                 | 4,500                 | 3,490                 | 3,500                 |
| 43280 Gasoline                        | 2,702                 | 4,000                 | 2,172                 | 4,000                 |
| <b>Total Supplies</b>                 | <b><u>25,676</u></b>  | <b><u>73,427</u></b>  | <b><u>56,037</u></b>  | <b><u>43,277</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**301 - HUMANE SERVICES**

| DESCRIPTION                             | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                          |                          |                          |                          |
| 44010 Vehicles                          | 1,146                    | 2,850                    | 2,202                    | 3,850                    |
| 44020 Machinery & Equipment             | -                        | 100                      | 100                      | 472                      |
| 44040 Buildings                         | 253                      | 11,500                   | 10,168                   | 11,500                   |
| 44050 Radios                            | -                        | 100                      | 100                      | 100                      |
| 44090 Air Conditioners                  | 139                      | 250                      | 249                      | 250                      |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>1,538</u></b>      | <b><u>14,800</u></b>     | <b><u>12,819</u></b>     | <b><u>16,172</u></b>     |
| <br>                                    |                          |                          |                          |                          |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 287,917</u></b> | <b><u>\$ 445,314</u></b> | <b><u>\$ 378,295</u></b> | <b><u>\$ 425,997</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**310 - EMERGENCY MANAGEMENT**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel & Related       | \$ 402,648               | \$ 407,600               | \$ 415,886               | \$ 389,419               |
| Services                  | 30,458                   | 29,850                   | 23,275                   | 29,800                   |
| Supplies                  | 16,320                   | 18,825                   | 14,525                   | 17,325                   |
| Repairs & Maintenance     | 2,555                    | 5,200                    | 3,000                    | 9,750                    |
| Capital Outlay            | -                        | 60,000                   | 50,000                   | -                        |
| <b>Total Expenditures</b> | <b><u>\$ 451,981</u></b> | <b><u>\$ 521,475</u></b> | <b><u>\$ 506,686</u></b> | <b><u>\$ 446,294</u></b> |

**PERSONNEL SCHEDULE**

|                             |   |   |   |   |
|-----------------------------|---|---|---|---|
| Emergency Services Director | 1 | 1 | 1 | 1 |
| Station Attendant           | 2 | 2 | 2 | 2 |
| Office Manager              | 1 | 1 | 1 | 1 |

**PROGRAM DESCRIPTION**

The Emergency Management Department is responsible for protecting the lives and property of citizens in the event of a natural or man-made disaster. The department maintains and updates the City's Emergency Plan, which provides guidelines and resources for all contingencies to which the City may be subjected. This department is also responsible for ensuring that a coordinated and effective emergency response system is developed and maintained, including the EOC, equipment, and resources necessary to provide emergency services in the event of a disaster.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**310 - EMERGENCY MANAGEMENT**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 282,886            | \$ 292,260            | \$ 285,601            | \$ 273,121            |
| 41040 Overtime                        | 6,359                 | -                     | 14,860                | -                     |
| 41060 Social Security/Medicare        | 20,727                | 22,073                | 22,243                | 20,640                |
| 41070 TMRS                            | 41,496                | 41,203                | 42,950                | 38,582                |
| 41080 Health & Life Insurance         | 47,877                | 48,504                | 48,413                | 55,512                |
| 41090 Workers Compensation            | 598                   | 980                   | 600                   | 784                   |
| 41140 Section 125 Admin Fee           | 78                    | 90                    | 123                   | 135                   |
| 41170 Health Savings Account          | 2,627                 | 2,490                 | 1,096                 | 645                   |
| <b>Total Personnel &amp; Related</b>  | <b><u>402,648</u></b> | <b><u>407,600</u></b> | <b><u>415,886</u></b> | <b><u>389,419</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42160 Mobile Telephones               | 1,612                 | 1,400                 | 1,650                 | 1,650                 |
| 42190 Mobile Technology               | 837                   | 1,000                 | 800                   | 800                   |
| 42310 Equipment Rental                | 5,588                 | 6,100                 | 6,000                 | 6,000                 |
| 42500 Training & Travel               | 14,511                | 12,150                | 6,000                 | 12,150                |
| 42510 Subscriptions                   | 1,500                 | 1,725                 | 1,725                 | 1,725                 |
| 42520 Dues & Fees                     | 5,023                 | 5,100                 | 5,100                 | 5,100                 |
| 42550 Community/Employee Affairs      | 1,387                 | 2,375                 | 2,000                 | 2,375                 |
| <b>Total Services</b>                 | <b><u>30,458</u></b>  | <b><u>29,850</u></b>  | <b><u>23,275</u></b>  | <b><u>29,800</u></b>  |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 149                   | -                     | -                     | -                     |
| 43030 Operational Supplies            | 285                   | 500                   | 500                   | 500                   |
| 43070 Postage                         | -                     | 25                    | 25                    | 25                    |
| 43080 Small Tools & Minor Equipment   | 9,020                 | 12,000                | 10,000                | 12,000                |
| 43110 Uniforms                        | 2,261                 | 2,800                 | 2,000                 | 2,800                 |
| 43280 Gasoline                        | 3,190                 | 3,500                 | 2,000                 | 2,000                 |
| 43290 Diesel                          | 1,415                 | -                     | -                     | -                     |
| <b>Total Supplies</b>                 | <b><u>16,320</u></b>  | <b><u>18,825</u></b>  | <b><u>14,525</u></b>  | <b><u>17,325</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**310 - EMERGENCY MANAGEMENT**

| DESCRIPTION                             | ACTUAL<br>18-19              | BUDGET<br>19-20              | ESTIMATED<br>19-20           | PROPOSED<br>20-21            |
|---|------------------------------|------------------------------|------------------------------|------------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                              |                              |                              |                              |
| 44010 Vehicles                          | 2,477                        | 2,500                        | 1,300                        | 5,500                        |
| 44020 Machinery & Equipment             | 78                           | 200                          | 1,700                        | 1,750                        |
| 44040 Buildings                         | -                            | 1,000                        | -                            | 1,000                        |
| 44400 Alarm System                      | -                            | 1,500                        | -                            | 1,500                        |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>2,555</u></b>          | <b><u>5,200</u></b>          | <b><u>3,000</u></b>          | <b><u>9,750</u></b>          |
| <b><u>CAPITAL OUTLAY</u></b>            |                              |                              |                              |                              |
| 49030 Improvements Other Than Bldgs.    | -                            | 60,000                       | 50,000                       | -                            |
| <b>Total Capital Outlay</b>             | <b><u>-</u></b>              | <b><u>60,000</u></b>         | <b><u>50,000</u></b>         | <b><u>-</u></b>              |
| <br><b>TOTAL EXPENDITURES</b>           | <br><b><u>\$ 451,981</u></b> | <br><b><u>\$ 521,475</u></b> | <br><b><u>\$ 506,686</u></b> | <br><b><u>\$ 446,294</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**311 - FIRE DEPARTMENT**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---------------------------|--------------------------|----------------------------|----------------------------|----------------------------|
| Personnel & Related       | \$ 164,117               | \$ 159,758                 | \$ 159,758                 | \$ 159,758                 |
| Services                  | 170,542                  | 216,150                    | 188,980                    | 221,870                    |
| Supplies                  | 192,563                  | 462,900                    | 351,485                    | 131,400                    |
| Repairs & Maintenance     | 183,963                  | 110,800                    | 93,600                     | 102,580                    |
| Capital Outlay            | <u>137,379</u>           | <u>1,592,600</u>           | <u>239,351</u>             | <u>1,503,000</u>           |
| <b>Total Expenditures</b> | <b><u>\$ 848,564</u></b> | <b><u>\$ 2,542,208</u></b> | <b><u>\$ 1,033,174</u></b> | <b><u>\$ 2,118,608</u></b> |

**PROGRAM DESCRIPTION**

The Fire Department is staffed by volunteers and is responsible for the protection of life and property against fire and other disasters. The City currently has two fire stations. The department maintains equipment and ensures training of the volunteer force and provides fire suppression and emergency medical services.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**311 - FIRE DEPARTMENT**

| DESCRIPTION                            | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|--|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b>  |                       |                       |                       |                       |
| 41120 City Contribution to VFD         | \$ 13,000             | \$ 15,600             | \$ 15,600             | \$ 15,600             |
| 41130 City Contribution to VFD Retire. | 143,960               | 137,000               | 137,000               | 137,000               |
| 41150 Accident & Sickness Policy       | <u>7,157</u>          | <u>7,158</u>          | <u>7,158</u>          | <u>7,158</u>          |
| <b>Total Personnel &amp; Related</b>   | <b><u>164,117</u></b> | <b><u>159,758</u></b> | <b><u>159,758</u></b> | <b><u>159,758</u></b> |
| <b><u>SERVICES</u></b>                 |                       |                       |                       |                       |
| 42160 Mobile Telephone                 | 501                   | 550                   | 750                   | 750                   |
| 42500 Training & Travel                | 48,086                | 55,350                | 35,000                | 55,350                |
| 42510 Subscriptions                    | 9,882                 | 9,400                 | 10,500                | 10,500                |
| 42520 Dues & Fees                      | 6,950                 | 5,900                 | 5,700                 | 5,900                 |
| 42540 Inspections and Permits          | -                     | 425                   | 1,250                 | 1,675                 |
| 42550 Community/Employee Affairs       | 26,564                | 32,150                | 30,000                | 28,700                |
| 42560 Santa Around Town                | 7,020                 | 11,000                | 9,000                 | 10,000                |
| 42790 Software - Other                 | 30                    | 4,700                 | 4,780                 | 19,400                |
| 42900 Contract Labor                   | <u>71,509</u>         | <u>96,675</u>         | <u>92,000</u>         | <u>89,595</u>         |
| <b>Total Services</b>                  | <b><u>170,542</u></b> | <b><u>216,150</u></b> | <b><u>188,980</u></b> | <b><u>221,870</u></b> |
| <b><u>SUPPLIES</u></b>                 |                       |                       |                       |                       |
| 43010 Office Supplies                  | 987                   | 1,500                 | 1,000                 | 1,500                 |
| 43030 Operational Supplies             | 14,420                | 10,250                | 10,100                | 10,250                |
| 43040 Data Processing Supplies         | 129                   | 150                   | 150                   | 150                   |
| 43050 Printing                         | 50                    | 250                   | 235                   | 250                   |
| 43070 Postage                          | 151                   | 250                   | 250                   | 250                   |
| 43080 Small Tools & Minor Equipment    | 103,397               | 367,500               | 270,000               | 42,500                |
| 43110 Uniforms                         | 20,627                | 27,500                | 27,250                | 25,000                |
| 43140 Protective Clothing              | 14,891                | 18,500                | 18,500                | 18,500                |
| 43280 Gasoline                         | 17,105                | 17,000                | 12,000                | 15,000                |
| 43290 Diesel                           | <u>20,806</u>         | <u>20,000</u>         | <u>12,000</u>         | <u>18,000</u>         |
| <b>Total Supplies</b>                  | <b><u>192,563</u></b> | <b><u>462,900</u></b> | <b><u>351,485</u></b> | <b><u>131,400</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**311 - FIRE DEPARTMENT**

| DESCRIPTION                             | ACTUAL<br>18-19              | BUDGET<br>19-20                | ESTIMATED<br>19-20             | PROPOSED<br>20-21              |
|---|------------------------------|--------------------------------|--------------------------------|--------------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                              |                                |                                |                                |
| 44010 Vehicles                          | 44,171                       | 42,100                         | 42,000                         | 45,100                         |
| 44020 Machinery & Equipment             | 34,845                       | 19,000                         | 10,000                         | 11,500                         |
| 44040 Buildings                         | 23,220                       | 19,700                         | 15,000                         | 19,700                         |
| 44050 Radios                            | 14,636                       | 15,000                         | 14,600                         | 12,280                         |
| 44090 Air Conditioners                  | 23,415                       | 5,000                          | 4,000                          | 5,000                          |
| 44130 Drill Field                       | <u>43,676</u>                | <u>10,000</u>                  | <u>8,000</u>                   | <u>9,000</u>                   |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>183,963</u></b>        | <b><u>110,800</u></b>          | <b><u>93,600</u></b>           | <b><u>102,580</u></b>          |
| <b><u>CAPITAL OUTLAY</u></b>            |                              |                                |                                |                                |
| 49030 Improvements Other than Bldgs     | -                            | 285,000                        | 223,451                        | 185,000                        |
| 49060 Automobiles & Light Trucks        | 137,379                      | -                              | -                              | -                              |
| 49070 Large Trucks/Heavy Rolling Stock  | -                            | 1,150,000                      | -                              | 1,150,000                      |
| 49080 Lease Purchase                    | -                            | 157,600                        | 14,000                         | 168,000                        |
| 49410 Consulting Engineer Fee           | <u>-</u>                     | <u>-</u>                       | <u>1,900</u>                   | <u>-</u>                       |
| <b>Total Capital Outlay</b>             | <b><u>137,379</u></b>        | <b><u>1,592,600</u></b>        | <b><u>239,351</u></b>          | <b><u>1,503,000</u></b>        |
| <br><b>TOTAL EXPENDITURES</b>           | <br><b><u>\$ 848,564</u></b> | <br><b><u>\$ 2,542,208</u></b> | <br><b><u>\$ 1,033,174</u></b> | <br><b><u>\$ 2,118,608</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**312 - EMERGENCY MEDICAL SERVICES**

| DESCRIPTION               | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Personnel & Related       | \$ 1,194,248               | \$ 1,161,991               | \$ 1,121,871               | \$ 1,159,132               |
| Services                  | 127,567                    | 145,350                    | 117,480                    | 144,925                    |
| Supplies                  | 111,199                    | 126,900                    | 123,410                    | 104,825                    |
| Repairs & Maintenance     | 9,817                      | 9,000                      | 12,000                     | 8,900                      |
| Capital Outlay            | 45,038                     | -                          | -                          | 165,000                    |
| <b>Total Expenditures</b> | <b><u>\$ 1,487,869</u></b> | <b><u>\$ 1,443,241</u></b> | <b><u>\$ 1,374,761</u></b> | <b><u>\$ 1,582,782</u></b> |

**PERSONNEL SCHEDULE**

|                       |   |   |   |   |
|-----------------------|---|---|---|---|
| EMS Clerk             | 1 | 1 | 1 | 1 |
| Paramedic             | 6 | 6 | 6 | 6 |
| Paramedic - Part-Time | 6 | 6 | 6 | 6 |
| Shift Supervisors     | 4 | 4 | 4 | 4 |

**PROGRAM DESCRIPTION**

The EMS Department is responsible for providing emergency medical treatment and ambulance transportation as needed. The four ambulances and two rescue vehicles are operated by the staff of paramedics along with members of the DPVFD. Note: two ambulances are staffed by two full-time paramedics 24/7.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**312 - EMERGENCY MEDICAL SERVICES**

| DESCRIPTION                           | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|---------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                         |                         |                         |                         |
| 41010 Salaries - Full Time            | \$ 645,561              | \$ 730,476              | \$ 622,605              | \$ 676,253              |
| 41020 Salaries - Part Time            | 21,633                  | 20,000                  | 24,998                  | 20,000                  |
| 41040 Salaries - Overtime             | 217,637                 | 101,650                 | 170,210                 | 161,650                 |
| 41060 Social Security/Medicare        | 65,459                  | 64,793                  | 69,785                  | 60,631                  |
| 41070 TMRS                            | 123,809                 | 118,093                 | 128,696                 | 110,480                 |
| 41080 Health & Life Insurance         | 115,136                 | 119,064                 | 99,000                  | 122,016                 |
| 41090 Workers Compensation            | 4,210                   | 7,090                   | 4,327                   | 6,587                   |
| 41140 Section 125 Admin Fee           | 159                     | 180                     | 222                     | 270                     |
| 41170 Health Savings Account          | 644                     | 645                     | 2,028                   | 1,245                   |
| <b>Total Personnel &amp; Related</b>  | <b><u>1,194,248</u></b> | <b><u>1,161,991</u></b> | <b><u>1,121,871</u></b> | <b><u>1,159,132</u></b> |
| <b><u>SERVICES</u></b>                |                         |                         |                         |                         |
| 42160 Mobile Telephones               | 1,049                   | 1,200                   | 1,100                   | 1,800                   |
| 42310 Equipment & Rental              | -                       | 3,600                   | 2,700                   | 2,700                   |
| 42500 Training & Travel               | 24,421                  | 33,250                  | 25,000                  | 29,425                  |
| 42520 Dues & Fees                     | 119                     | 100                     | 100                     | 100                     |
| 42530 Disposal Fee                    | 1,800                   | 1,800                   | 1,800                   | 1,800                   |
| 42540 Inspections and Permits         | -                       | 500                     | 500                     | 500                     |
| 42550 Community/Employee Affairs      | 852                     | 1,500                   | 1,470                   | 1,200                   |
| 42790 Software - Other                | -                       | -                       | 3,810                   | 3,000                   |
| 42900 Contract Labor                  | 99,326                  | 103,400                 | 81,000                  | 104,400                 |
| <b>Total Services</b>                 | <b><u>127,567</u></b>   | <b><u>145,350</u></b>   | <b><u>117,480</u></b>   | <b><u>144,925</u></b>   |
| <b><u>SUPPLIES</u></b>                |                         |                         |                         |                         |
| 43010 Office Supplies                 | -                       | -                       | -                       | -                       |
| 43030 Operational Supplies            | 78,417                  | 76,050                  | 76,000                  | 71,000                  |
| 43050 Printing                        | 160                     | 250                     | 240                     | 250                     |
| 43070 Postage                         | 2                       | 100                     | 50                      | 50                      |
| 43080 Small Tools & Minor Equipment   | 29,647                  | 36,500                  | 35,000                  | 19,525                  |
| 43110 Uniforms                        | 2,885                   | 14,000                  | 12,000                  | 14,000                  |
| 43280 Gasoline                        | 88                      | -                       | 120                     | -                       |
| <b>Total Supplies</b>                 | <b><u>111,199</u></b>   | <b><u>126,900</u></b>   | <b><u>123,410</u></b>   | <b><u>104,825</u></b>   |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**312 - EMERGENCY MEDICAL SERVICES**

| DESCRIPTION                             | ACTUAL<br>18-19                | BUDGET<br>19-20                | ESTIMATED<br>19-20             | PROPOSED<br>20-21              |
|---|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                                |                                |                                |                                |
| 44010 Vehicles                          | 9,453                          | 8,000                          | 12,000                         | 8,000                          |
| 44020 Machinery & Equipment             | <u>364</u>                     | <u>1,000</u>                   | <u>-</u>                       | <u>900</u>                     |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>9,817</u></b>            | <b><u>9,000</u></b>            | <b><u>12,000</u></b>           | <b><u>8,900</u></b>            |
| <b><u>CAPITAL OUTLAY</u></b>            |                                |                                |                                |                                |
| 49040 Machinery & Equipment             | <u>45,038</u>                  | <u>-</u>                       | <u>-</u>                       | <u>165,000</u>                 |
| <b>Total Capital Outlay</b>             | <b><u>45,038</u></b>           | <b><u>-</u></b>                | <b><u>-</u></b>                | <b><u>165,000</u></b>          |
| <br><b>TOTAL EXPENDITURES</b>           | <br><b><u>\$ 1,487,869</u></b> | <br><b><u>\$ 1,443,241</u></b> | <br><b><u>\$ 1,374,761</u></b> | <br><b><u>\$ 1,582,782</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**313 - FIRE MARSHAL**

| DESCRIPTION               | ACTUAL<br>18-19   | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---------------------------|-------------------|-------------------|--------------------|-------------------|
| Personnel & Related       | \$ 147,377        | \$ 140,973        | \$ 142,164         | \$ 146,411        |
| Services                  | 20,320            | 28,800            | 19,800             | 27,600            |
| Supplies                  | 24,071            | 23,690            | 21,234             | 5,890             |
| Repairs & Maintenance     | 386               | 450               | 450                | 450               |
| Capital Outlay            | 30,922            | 55,000            | 43,000             | -                 |
| <b>Total Expenditures</b> | <b>\$ 223,076</b> | <b>\$ 248,913</b> | <b>\$ 226,648</b>  | <b>\$ 180,351</b> |

**PERSONNEL SCHEDULE**

|              |   |   |   |   |
|--------------|---|---|---|---|
| Fire Marshal | 1 | 1 | 1 | 1 |
|--------------|---|---|---|---|

**PROGRAM DESCRIPTION**

The Fire Marshal's Office is responsible for proactive enforcement of the City's Fire Code as part of the efforts to protect against the loss of life and property. The Fire Marshal ensures that existing commercial buildings remain fire safe by educating the business owners and the community at-large in fire safety procedures and practices and by providing technical expertise to the City's building inspectors. The Fire Marshal conducts fire investigations and designs fire safety education programs.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**313 - FIRE MARSHAL**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 97,276             | \$ 102,093            | \$ 101,175            | \$ 106,106            |
| 41030 Salaries - Temporary            | 3,240                 | -                     | 360                   | -                     |
| 41040 Salaries - Overtime             | 7,458                 | -                     | 1,542                 | -                     |
| 41060 Social Security/Medicare        | 7,701                 | 7,713                 | 7,680                 | 8,000                 |
| 41070 TMRS                            | 15,022                | 14,397                | 14,700                | 14,953                |
| 41080 Health & Life Insurance         | 14,747                | 14,760                | 14,762                | 15,336                |
| 41090 Workers Compensation            | 89                    | 165                   | 100                   | 171                   |
| 41170 Health Savings Account          | 1,844                 | 1,845                 | 1,845                 | 1,845                 |
| <b>Total Personnel &amp; Related</b>  | <b><u>147,377</u></b> | <b><u>140,973</u></b> | <b><u>142,164</u></b> | <b><u>146,411</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42160 Mobile Telephone                | 1,061                 | 1,500                 | 1,100                 | 1,500                 |
| 42500 Training & Travel               | 11,113                | 16,800                | 8,500                 | 15,600                |
| 42520 Dues & Fees                     | 1,381                 | 3,000                 | 3,000                 | 3,000                 |
| 42550 Community/Employee Affairs      | 5,420                 | 6,500                 | 6,500                 | 6,500                 |
| 42790 Software - Other                | 1,345                 | 1,000                 | 700                   | 1,000                 |
| <b>Total Services</b>                 | <b><u>20,320</u></b>  | <b><u>28,800</u></b>  | <b><u>19,800</u></b>  | <b><u>27,600</u></b>  |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43030 Operational Supplies            | 727                   | 1,100                 | 1,100                 | 1,100                 |
| 43050 Printing                        | 205                   | 240                   | 215                   | 240                   |
| 43070 Postage                         | -                     | -                     | 119                   | -                     |
| 43080 Small Tools & Minor Equipment   | 20,649                | 19,000                | 17,000                | 1,200                 |
| 43110 Uniforms                        | 2,229                 | 3,000                 | 2,500                 | 3,000                 |
| 43280 Gasoline                        | 261                   | 350                   | 300                   | 350                   |
| <b>Total Supplies</b>                 | <b><u>24,071</u></b>  | <b><u>23,690</u></b>  | <b><u>21,234</u></b>  | <b><u>5,890</u></b>   |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**313 - FIRE MARSHAL**

| DESCRIPTION                             | ACTUAL<br>18-19              | BUDGET<br>19-20              | ESTIMATED<br>19-20           | PROPOSED<br>20-21            |
|---|------------------------------|------------------------------|------------------------------|------------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                              |                              |                              |                              |
| 44010 Vehicles                          | 386                          | 250                          | 250                          | 250                          |
| 44020 Machinery & Equipment             | -                            | 200                          | 200                          | 200                          |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>386</u></b>            | <b><u>450</u></b>            | <b><u>450</u></b>            | <b><u>450</u></b>            |
| <b><u>CAPITAL OUTLAY</u></b>            |                              |                              |                              |                              |
| 49060 Automobiles & Light Trucks        | 30,922                       | 55,000                       | 43,000                       | -                            |
| <b>Total Capital Outlay</b>             | <b><u>30,922</u></b>         | <b><u>55,000</u></b>         | <b><u>43,000</u></b>         | <b><u>-</u></b>              |
| <br><b>TOTAL EXPENDITURES</b>           | <br><b><u>\$ 223,076</u></b> | <br><b><u>\$ 248,913</u></b> | <br><b><u>\$ 226,648</u></b> | <br><b><u>\$ 180,351</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**320 - WAREHOUSE**

| DESCRIPTION               | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|---------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Personnel & Related       | \$ 81,720               | \$ 78,291               | \$ 83,073               | \$ 83,945               |
| Services                  | 178                     | 350                     | 200                     | 350                     |
| Supplies                  | 178                     | 1,200                   | 1,168                   | 1,200                   |
| Repairs & Maintenance     | -                       | 700                     | 425                     | 700                     |
| <b>Total Expenditures</b> | <b><u>\$ 82,076</u></b> | <b><u>\$ 80,541</u></b> | <b><u>\$ 84,866</u></b> | <b><u>\$ 86,195</u></b> |

**PERSONNEL SCHEDULE**

|                     |   |   |   |   |
|---------------------|---|---|---|---|
| Warehouse Attendant | 1 | 1 | 1 | 1 |
|---------------------|---|---|---|---|

**PROGRAM DESCRIPTION**

The Warehouse Attendant is responsible for stocking and maintaining an inventory of the most frequently used items within the City and also stores and maintains surplus items sold at the annual City auction.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**320 - WAREHOUSE**

| DESCRIPTION                             | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|---|-------------------------|-------------------------|-------------------------|-------------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b>   |                         |                         |                         |                         |
| 41010 Salaries - Full Time              | \$ 56,378               | \$ 57,417               | \$ 57,229               | \$ 57,326               |
| 41040 Salaries - Overtime               | -                       | -                       | 491                     | -                       |
| 41060 Social Security/Medicare          | 3,976                   | 4,349                   | 4,220                   | 4,352                   |
| 41070 TMRS                              | 8,089                   | 8,118                   | 8,251                   | 8,136                   |
| 41080 Health & Life Insurance           | 12,915                  | 7,860                   | 12,525                  | 13,584                  |
| 41090 Workers Compensation              | 318                     | 502                     | 312                     | 502                     |
| 41140 Section 125 Admin Fee             | 44                      | 45                      | 45                      | 45                      |
| <b>Total Personnel &amp; Related</b>    | <b><u>81,720</u></b>    | <b><u>78,291</u></b>    | <b><u>83,073</u></b>    | <b><u>83,945</u></b>    |
| <b><u>SERVICES</u></b>                  |                         |                         |                         |                         |
| 42500 Training & Travel                 | -                       | 25                      | -                       | 25                      |
| 42520 Dues & Fees                       | 178                     | 300                     | 200                     | 300                     |
| 42790 Software - Other                  | -                       | 25                      | -                       | 25                      |
| <b>Total Services</b>                   | <b><u>178</u></b>       | <b><u>350</u></b>       | <b><u>200</u></b>       | <b><u>350</u></b>       |
| <b><u>SUPPLIES</u></b>                  |                         |                         |                         |                         |
| 43010 Office Supplies                   | -                       | 100                     | -                       | 100                     |
| 43030 Operational Supplies              | -                       | 50                      | 268                     | 50                      |
| 43040 Data Processing Supplies          | -                       | 100                     | -                       | 100                     |
| 43080 Small Tools & Minor Equipment     | 94                      | 500                     | 500                     | 500                     |
| 43110 Uniforms                          | 84                      | 250                     | 200                     | 250                     |
| 43280 Gasoline                          | -                       | 200                     | 200                     | 200                     |
| <b>Total Supplies</b>                   | <b><u>178</u></b>       | <b><u>1,200</u></b>     | <b><u>1,168</u></b>     | <b><u>1,200</u></b>     |
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                         |                         |                         |                         |
| 44010 Vehicles                          | -                       | 200                     | 200                     | 200                     |
| 44020 Machinery & Equipment             | -                       | 100                     | 100                     | 100                     |
| 44030 Computer Equipment                | -                       | 200                     | -                       | 200                     |
| 44040 Buildings                         | -                       | -                       | 25                      | -                       |
| 44090 Air Conditioners                  | -                       | 200                     | 100                     | 200                     |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>-</u></b>         | <b><u>700</u></b>       | <b><u>425</u></b>       | <b><u>700</u></b>       |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 82,076</u></b> | <b><u>\$ 80,541</u></b> | <b><u>\$ 84,866</u></b> | <b><u>\$ 86,195</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**401 - PLANNING AND DEVELOPMENT**

| DESCRIPTION               | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Personnel & Related       | \$ 1,518,207               | \$ 1,147,036               | \$ 1,158,968               | \$ 1,146,347               |
| Services                  | 191,980                    | 139,637                    | 126,500                    | 133,592                    |
| Supplies                  | 49,320                     | 20,104                     | 14,225                     | 18,172                     |
| Repairs & Maintenance     | 35,454                     | 7,320                      | 7,220                      | 6,220                      |
| Capital Outlay            | 32,000                     | 6,500                      | 6,500                      | -                          |
| <b>Total Expenditures</b> | <b><u>\$ 1,826,961</u></b> | <b><u>\$ 1,320,597</u></b> | <b><u>\$ 1,313,413</u></b> | <b><u>\$ 1,304,331</u></b> |

**PERSONNEL SCHEDULE**

|                                   |   |   |   |   |
|-----------------------------------|---|---|---|---|
| Director of Public Works          | 1 | 1 | 1 | 1 |
| Engineering Coordinator           | 1 | 1 | 1 | 1 |
| Electrical Supervisor             | 1 | 0 | 0 | 0 |
| Chief Building Official           | 1 | 1 | 1 | 1 |
| Engineering Inspector             | 2 | 1 | 1 | 1 |
| Engineering Inspector II          | 0 | 1 | 1 | 1 |
| Inspector III                     | 1 | 1 | 1 | 1 |
| Inspector II                      | 1 | 0 | 0 | 0 |
| Deputy Building Official          | 0 | 1 | 1 | 1 |
| Traffic Signal Supervisor         | 1 | 0 | 0 | 0 |
| Maintenance Electrician (HVAC) II | 1 | 0 | 0 | 0 |
| Maintenance Electrician           | 1 | 0 | 0 | 0 |
| PW Operations Coordinator         | 1 | 0 | 0 | 0 |
| PW Operations Supervisor          | 0 | 1 | 1 | 1 |
| Surveyor/AutoCAD Operator         | 1 | 1 | 1 | 0 |
| Maintenance Technician III        | 1 | 0 | 0 | 0 |
| Code Enforcement Officer          | 1 | 1 | 1 | 1 |
| Clerk                             | 1 | 0 | 0 | 0 |
| Administrative Assistant          | 0 | 1 | 1 | 1 |
| Part-Time Surveyor                | 0 | 0 | 1 | 1 |
| Part-Time Engineering Intern      | 0 | 0 | 0 | 2 |
| Summer Laborer - Temporary        | 1 | 0 | 0 | 0 |

**PROGRAM DESCRIPTION**

Planning and Development is responsible for coordinating and administering all regulations and policies that regulate development within the City of Deer Park. This includes building inspections, subdivision plat review, subdivision construction plans, etc. The division included the traffic division, which includes the electrical and A/C maintenance at City facilities, until Traffic was established as a separate division starting with the FY 19-20 budget.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**401 - PLANNING AND DEVELOPMENT**

| DESCRIPTION                           | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|---------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                         |                         |                         |                         |
| 41010 Salaries - Full Time            | \$ 1,096,804            | \$ 841,030              | \$ 772,515              | \$ 780,164              |
| 41020 Salaries - Part Time            | 394                     | -                       | 59,250                  | 64,100                  |
| 41040 Salaries - Overtime             | 12,256                  | 3,000                   | 22,550                  | 3,000                   |
| 41060 Social Security/Medicare        | 80,743                  | 63,606                  | 63,558                  | 62,435                  |
| 41070 TMRS                            | 159,914                 | 118,735                 | 114,250                 | 111,491                 |
| 41080 Health & Life Insurance         | 159,546                 | 114,036                 | 120,405                 | 118,548                 |
| 41090 Workers Compensation            | 1,069                   | 1,139                   | 699                     | 1,119                   |
| 41110 Car Allowance                   | 5,445                   | 5,400                   | 5,490                   | 5,400                   |
| 41140 Section 125 Admin Fee           | 192                     | 90                      | 97                      | 90                      |
| 41170 Health Savings Account          | 1,844                   | -                       | 154                     | -                       |
| <b>Total Personnel &amp; Related</b>  | <b><u>1,518,207</u></b> | <b><u>1,147,036</u></b> | <b><u>1,158,968</u></b> | <b><u>1,146,347</u></b> |
| <b><u>SERVICES</u></b>                |                         |                         |                         |                         |
| 42160 Mobile Telephones               | 8,963                   | 6,478                   | 8,050                   | 8,050                   |
| 42190 Mobile Technology               | 3,017                   | 3,260                   | 2,250                   | 2,250                   |
| 42310 Equipment Rental                | 8,842                   | 8,130                   | 7,000                   | 7,000                   |
| 42400 Consultant Fees                 | 93,323                  | 33,000                  | 33,000                  | 33,000                  |
| 42500 Training & Travel               | 17,432                  | 17,390                  | 16,000                  | 17,390                  |
| 42520 Dues & Fees                     | 6,741                   | 4,200                   | 4,200                   | 4,200                   |
| 42790 Software - Other                | 18,939                  | 34,579                  | 30,000                  | 29,102                  |
| 42800 Home Demolition/Lot Cleaning    | 9,010                   | 16,000                  | 10,000                  | 16,000                  |
| 42810 Tree Services                   | 3,250                   | 11,600                  | 11,000                  | 11,600                  |
| 42900 Contract Labor                  | 22,463                  | 5,000                   | 5,000                   | 5,000                   |
| <b>Total Services</b>                 | <b><u>191,980</u></b>   | <b><u>139,637</u></b>   | <b><u>126,500</u></b>   | <b><u>133,592</u></b>   |
| <b><u>SUPPLIES</u></b>                |                         |                         |                         |                         |
| 43010 Office Supplies                 | 3,176                   | 2,700                   | 2,200                   | 2,968                   |
| 43030 Operational Supplies            | 20,015                  | 2,500                   | 2,950                   | 2,954                   |
| 43040 Data Processing Supplies        | 2,427                   | 1,800                   | 600                     | 1,800                   |
| 43080 Small Tools & Minor Equipment   | 8,661                   | 4,000                   | 2,000                   | 1,500                   |
| 43110 Uniforms                        | 4,470                   | 1,500                   | 1,500                   | 3,600                   |
| 43280 Gasoline                        | 8,813                   | 6,754                   | 4,000                   | 4,500                   |
| 43290 Diesel                          | 566                     | -                       | -                       | -                       |
| 43480 Books                           | 1,192                   | 850                     | 975                     | 850                     |
| <b>Total Supplies</b>                 | <b><u>49,320</u></b>    | <b><u>20,104</u></b>    | <b><u>14,225</u></b>    | <b><u>18,172</u></b>    |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**401 - PLANNING AND DEVELOPMENT**

| DESCRIPTION                             | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                            |                            |                            |                            |
| 44010 Vehicles                          | 8,618                      | 4,000                      | 3,800                      | 4,000                      |
| 44020 Machinery & Equipment             | 4,690                      | -                          | -                          | -                          |
| 44030 Computer Equipment                | -                          | 2,220                      | 2,220                      | 2,220                      |
| 44040 Buildings                         | 539                        | -                          | -                          | -                          |
| 44060 Streets                           | 1,861                      | -                          | -                          | -                          |
| 44300 Furniture & Fixtures              | -                          | 1,100                      | 1,200                      | -                          |
| 44350 Traffic Signals                   | 19,746                     | -                          | -                          | -                          |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>35,454</u></b>       | <b><u>7,320</u></b>        | <b><u>7,220</u></b>        | <b><u>6,220</u></b>        |
| <b><u>CAPITAL OUTLAY</u></b>            |                            |                            |                            |                            |
| 49030 Improvements Other Than Bldgs.    | 32,000                     | -                          | -                          | -                          |
| 49060 Automobiles & Light Trucks        | -                          | 6,500                      | 6,500                      | -                          |
| <b>Total Capital Outlay</b>             | <b><u>32,000</u></b>       | <b><u>6,500</u></b>        | <b><u>6,500</u></b>        | <b><u>-</u></b>            |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 1,826,961</u></b> | <b><u>\$ 1,320,597</u></b> | <b><u>\$ 1,313,413</u></b> | <b><u>\$ 1,304,331</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**402 - SANITATION**

| DESCRIPTION               | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Personnel & Related       | \$ 1,476,429               | \$ 1,585,667               | \$ 1,574,180               | \$ 1,594,752               |
| Services                  | 1,918,808                  | 1,815,967                  | 1,954,060                  | 1,962,320                  |
| Supplies                  | 268,922                    | 318,380                    | 280,570                    | 309,297                    |
| Repairs & Maintenance     | 200,253                    | 237,700                    | 239,000                    | 292,630                    |
| Capital Outlay            | 320,321                    | 415,350                    | 380,794                    | 449,810                    |
| <b>Total Expenditures</b> | <b><u>\$ 4,184,733</u></b> | <b><u>\$ 4,373,064</u></b> | <b><u>\$ 4,428,604</u></b> | <b><u>\$ 4,608,809</u></b> |

**PERSONNEL SCHEDULE**

|                                 |    |    |    |    |
|---------------------------------|----|----|----|----|
| Sanitation Supervisor           | 1  | 1  | 1  | 1  |
| Assistant Sanitation Supervisor | 1  | 1  | 1  | 1  |
| Equipment Operator III          | 3  | 3  | 3  | 3  |
| Crew Leader                     | 5  | 5  | 5  | 5  |
| Equipment Operator II           | 1  | 1  | 1  | 1  |
| Sanitation Laborer              | 11 | 11 | 11 | 11 |

**PROGRAM DESCRIPTION**

The Sanitation Department is responsible for the collection and disposal of all residential garbage and trash (commercial waste disposal is outsourced). This division also maintains the City's transfer station and recycling center.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**402 - SANITATION**

| DESCRIPTION                           | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|---------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                         |                         |                         |                         |
| 41010 Salaries - Full Time            | \$ 996,285              | \$ 1,059,793            | \$ 1,027,304            | \$ 1,062,996            |
| 41040 Salaries - Overtime             | 31,058                  | 38,200                  | 82,172                  | 41,200                  |
| 41060 Social Security/Medicare        | 74,909                  | 83,014                  | 83,590                  | 83,176                  |
| 41070 TMRS                            | 148,601                 | 154,963                 | 160,440                 | 155,479                 |
| 41080 Health & Life Insurance         | 211,709                 | 229,896                 | 206,725                 | 232,068                 |
| 41090 Workers Compensation            | 9,973                   | 15,661                  | 9,564                   | 15,693                  |
| 41140 Section 125 Admin Fee           | 281                     | 360                     | 300                     | 360                     |
| 41170 Health Savings Account          | 3,613                   | 3,780                   | 4,085                   | 3,780                   |
| <b>Total Personnel &amp; Related</b>  | <b><u>1,476,429</u></b> | <b><u>1,585,667</u></b> | <b><u>1,574,180</u></b> | <b><u>1,594,752</u></b> |
| <b><u>SERVICES</u></b>                |                         |                         |                         |                         |
| 42160 Mobile Telephones               | 6,384                   | 7,320                   | 5,000                   | 7,320                   |
| 42190 Mobile Technology               | -                       | 420                     | -                       | -                       |
| 42200 Commercial Garbage Collection   | 1,203,057               | 1,200,000               | 1,285,560               | 1,286,000               |
| 42500 Training & Travel               | 1,968                   | 7,000                   | 3,000                   | 3,000                   |
| 42520 Dues & Fees                     | 285                     | 1,227                   | 500                     | 1,000                   |
| 42530 Disposal Fees                   | 707,114                 | 600,000                 | 660,000                 | 665,000                 |
| <b>Total Services</b>                 | <b><u>1,918,808</u></b> | <b><u>1,815,967</u></b> | <b><u>1,954,060</u></b> | <b><u>1,962,320</u></b> |
| <b><u>SUPPLIES</u></b>                |                         |                         |                         |                         |
| 43010 Office Supplies                 | 473                     | 600                     | 200                     | 527                     |
| 43020 Cleaning Supplies               | 9,331                   | 15,000                  | 10,000                  | 15,000                  |
| 43030 Operational Supplies            | 14,628                  | 21,000                  | 15,000                  | 24,685                  |
| 43050 Printing                        | 160                     | 600                     | 1,045                   | 1,000                   |
| 43080 Small Tools & Minor Equipment   | 1,600                   | 12,500                  | 11,500                  | 15,685                  |
| 43090 Garbage Bags                    | 158,411                 | 163,000                 | 161,045                 | 160,000                 |
| 43110 Uniforms                        | 11,301                  | 9,680                   | 9,680                   | 9,900                   |
| 43280 Gasoline                        | 2,151                   | 3,000                   | 2,100                   | 2,500                   |
| 43290 Diesel                          | 70,867                  | 93,000                  | 70,000                  | 80,000                  |
| <b>Total Supplies</b>                 | <b><u>268,922</u></b>   | <b><u>318,380</u></b>   | <b><u>280,570</u></b>   | <b><u>309,297</u></b>   |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**402 - SANITATION**

| DESCRIPTION                             | ACTUAL<br>18-19                | BUDGET<br>19-20                | ESTIMATED<br>19-20             | PROPOSED<br>20-21              |
|---|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                                |                                |                                |                                |
| 44010 Vehicles                          | 185,959                        | 211,700                        | 230,000                        | 215,000                        |
| 44020 Machinery & Equipment             | 1,166                          | 15,000                         | 2,000                          | 10,000                         |
| 44040 Buildings                         | 13,128                         | 10,000                         | 7,000                          | 66,380                         |
| 44050 Radios                            | -                              | 250                            | -                              | 250                            |
| 44090 Air Conditioners                  | -                              | 750                            | -                              | 1,000                          |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>200,253</u></b>          | <b><u>237,700</u></b>          | <b><u>239,000</u></b>          | <b><u>292,630</u></b>          |
| <b><u>CAPITAL OUTLAY</u></b>            |                                |                                |                                |                                |
| 49030 Improvements Other Than Bldgs.    | -                              | -                              | -                              | 25,000                         |
| 49040 Machinery & Equipment             | 87,896                         | 31,000                         | 31,000                         | 29,000                         |
| 49070 Large Trucks/Heavy Rolling Stock  | -                              | 211,000                        | 191,804                        | 286,000                        |
| 49080 Lease Purchase                    | 232,425                        | 173,350                        | 157,990                        | 109,810                        |
| <b>Total Capital Outlay</b>             | <b><u>320,321</u></b>          | <b><u>415,350</u></b>          | <b><u>380,794</u></b>          | <b><u>449,810</u></b>          |
| <br><b>TOTAL EXPENDITURES</b>           | <br><b><u>\$ 4,184,733</u></b> | <br><b><u>\$ 4,373,064</u></b> | <br><b><u>\$ 4,428,604</u></b> | <br><b><u>\$ 4,608,809</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**403 - STREET MAINTENANCE**

| DESCRIPTION               | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Personnel & Related       | \$ 827,535                 | \$ 931,752                 | \$ 872,917                 | \$ 952,112                 |
| Services                  | 70,602                     | 113,716                    | 104,485                    | 109,450                    |
| Supplies                  | 94,272                     | 125,475                    | 116,450                    | 116,541                    |
| Repairs & Maintenance     | 477,993                    | 907,250                    | 856,000                    | 896,050                    |
| Capital Outlay            | 511,478                    | -                          | -                          | 10,150                     |
| <b>Total Expenditures</b> | <b><u>\$ 1,981,880</u></b> | <b><u>\$ 2,078,193</u></b> | <b><u>\$ 1,949,852</u></b> | <b><u>\$ 2,084,303</u></b> |

**PERSONNEL SCHEDULE**

|   |   |   |   |   |
|---|---|---|---|---|
| Street Maintenance Supervisor           | 1 | 1 | 1 | 1 |
| Assistant Street Maintenance Supervisor | 0 | 1 | 1 | 1 |
| Crew Leader                             | 1 | 0 | 0 | 0 |
| Equipment Operator III                  | 2 | 2 | 2 | 2 |
| Equipment Operator II                   | 3 | 3 | 3 | 3 |
| Equipment Operator I                    | 1 | 1 | 1 | 1 |
| Laborer                                 | 5 | 0 | 0 | 0 |
| Public Works Laborer                    | 0 | 5 | 5 | 5 |
| Summer Laborer - Temporary              | 6 | 6 | 6 | 6 |

**PROGRAM DESCRIPTION**

The Street Maintenance Department is responsible for the repair and maintenance of all City streets and drainage structures. Field duties include patching concrete and asphalt streets, street sweeping, mowing the right-of-ways, cleaning ditches, culverts, catch basins and sewer manholes, and mosquito control.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**403 - STREET MAINTENANCE**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 561,269            | \$ 627,650            | \$ 574,066            | \$ 631,699            |
| 41030 Salaries - Temporary            | 5,436                 | 18,000                | 18,000                | 18,000                |
| 41040 Salaries - Overtime             | 21,125                | 12,800                | 32,240                | 12,800                |
| 41060 Social Security/Medicare        | 43,259                | 48,816                | 46,807                | 50,017                |
| 41070 TMRS                            | 83,541                | 88,548                | 86,665                | 90,921                |
| 41080 Health & Life Insurance         | 104,313               | 123,660               | 106,999               | 138,432               |
| 41090 Workers Compensation            | 6,653                 | 10,763                | 6,572                 | 9,373                 |
| 41140 Section 125 Admin Fee           | 178                   | 225                   | 118                   | 225                   |
| 41170 Health Savings Account          | 1,761                 | 1,290                 | 1,450                 | 645                   |
| <b>Total Personnel &amp; Related</b>  | <b><u>827,535</u></b> | <b><u>931,752</u></b> | <b><u>872,917</u></b> | <b><u>952,112</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42160 Mobile Telephones               | 3,048                 | 3,260                 | 2,545                 | 2,700                 |
| 42190 Mobile Technology               | 129                   | 456                   | 720                   | 750                   |
| 42310 Equipment Rental                | 175                   | 5,000                 | 2,000                 | 2,000                 |
| 42410 Consulting Engineer Fee         | 1,400                 | -                     | -                     | -                     |
| 42500 Training & Travel               | 188                   | 3,000                 | 1,000                 | 2,000                 |
| 42520 Dues & Fees                     | 529                   | 1,000                 | 600                   | 1,000                 |
| 42530 Disposal Fees                   | 21,991                | 26,000                | 22,620                | 26,000                |
| 42900 Contract Labor                  | 43,142                | 75,000                | 75,000                | 75,000                |
| <b>Total Services</b>                 | <b><u>70,602</u></b>  | <b><u>113,716</u></b> | <b><u>104,485</u></b> | <b><u>109,450</u></b> |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 107                   | 300                   | 150                   | 300                   |
| 43030 Operational Supplies            | 25,647                | 24,000                | 24,000                | 25,456                |
| 43080 Small Tools & Minor Equipment   | 8,354                 | 27,300                | 27,300                | 16,780                |
| 43110 Uniforms                        | 4,691                 | 5,720                 | 5,800                 | 5,850                 |
| 43140 Protective Clothing             | 134                   | -                     | -                     | -                     |
| 43160 Chemicals                       | 28,298                | 36,000                | 32,000                | 36,000                |
| 43280 Gasoline                        | 8,099                 | 10,000                | 8,200                 | 10,000                |
| 43290 Diesel                          | 18,942                | 22,155                | 19,000                | 22,155                |
| <b>Total Supplies</b>                 | <b><u>94,272</u></b>  | <b><u>125,475</u></b> | <b><u>116,450</u></b> | <b><u>116,541</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**403 - STREET MAINTENANCE**

| DESCRIPTION                             | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                            |                            |                            |                            |
| 44010 Vehicles                          | 28,045                     | 31,000                     | 30,000                     | 31,000                     |
| 44020 Machinery & Equipment             | 34,973                     | 22,000                     | 20,000                     | 22,000                     |
| 44030 Computer Equipment                | 109                        | -                          | -                          | -                          |
| 44040 Buildings                         | 1,970                      | 12,400                     | 12,000                     | 1,200                      |
| 44050 Radios                            | -                          | 200                        | -                          | 200                        |
| 44060 Streets                           | 400,164                    | 800,000                    | 770,000                    | 800,000                    |
| 44070 Sidewalks                         | 12,390                     | 35,000                     | 20,000                     | 35,000                     |
| 44080 Storm Sewer                       | 342                        | 6,500                      | 4,000                      | 6,500                      |
| 44090 Air Conditioners                  | -                          | 150                        | -                          | 150                        |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>477,993</u></b>      | <b><u>907,250</u></b>      | <b><u>856,000</u></b>      | <b><u>896,050</u></b>      |
| <b><u>CAPITAL OUTLAY</u></b>            |                            |                            |                            |                            |
| 49040 Machinery & Equipment             | 20,874                     | -                          | -                          | 10,150                     |
| 49060 Automobiles & Light Trucks        | 90,604                     | -                          | -                          | -                          |
| 49100 Streets                           | 400,000                    | -                          | -                          | -                          |
| <b>Total Capital Outlay</b>             | <b><u>511,478</u></b>      | <b><u>-</u></b>            | <b><u>-</u></b>            | <b><u>10,150</u></b>       |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 1,981,880</u></b> | <b><u>\$ 2,078,193</u></b> | <b><u>\$ 1,949,852</u></b> | <b><u>\$ 2,084,303</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**404 - FLEET MAINTENANCE**

| DESCRIPTION               | ACTUAL<br>18-19   | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---------------------------|-------------------|-------------------|--------------------|-------------------|
| Personnel & Related       | \$ 425,034        | \$ 566,942        | \$ 481,176         | \$ 570,372        |
| Services                  | 23,498            | 33,970            | 34,741             | 30,050            |
| Supplies                  | 63,570            | 55,957            | 51,240             | 58,877            |
| Repairs & Maintenance     | 35,830            | 17,000            | 13,750             | 18,000            |
| Capital Outlay            | 43,686            | 59,400            | 57,277             | 75,000            |
| <b>Total Expenditures</b> | <b>\$ 591,618</b> | <b>\$ 733,269</b> | <b>\$ 638,184</b>  | <b>\$ 752,299</b> |

**PERSONNEL SCHEDULE**

|                 |   |   |   |   |
|-----------------|---|---|---|---|
| Shop Supervisor | 1 | 1 | 1 | 1 |
| Welder          | 1 | 1 | 1 | 1 |
| Mechanic II     | 4 | 4 | 4 | 4 |
| Mechanic I      | 1 | 1 | 1 | 1 |
| Laborer         | 1 | 1 | 1 | 1 |

**PROGRAM DESCRIPTION**

The Fleet Maintenance Department is responsible for the repair and maintenance of all vehicles and equipment in the Public Works, Parks and Recreation, Fire, Planning and Development, Humane, Utilities, and Administrative departments. This also includes maintaining an adequate fuel supply for these vehicles and equipment.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**404 - FLEET MAINTENANCE**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 297,405            | \$ 380,881            | \$ 338,163            | \$ 391,489            |
| 41040 Salaries - Overtime             | 5,521                 | 3,000                 | 2,429                 | 3,000                 |
| 41060 Social Security/Medicare        | 22,498                | 29,125                | 25,650                | 29,914                |
| 41070 TMRS                            | 43,452                | 54,364                | 48,683                | 55,915                |
| 41080 Health & Life Insurance         | 54,415                | 96,936                | 63,792                | 86,748                |
| 41090 Workers Compensation            | 1,552                 | 2,546                 | 1,559                 | 2,616                 |
| 41140 Section 125 Admin Fee           | 11                    | 90                    | -                     | 45                    |
| 41170 Health Savings Account          | 180                   | -                     | 900                   | 645                   |
| <b>Total Personnel &amp; Related</b>  | <b><u>425,034</u></b> | <b><u>566,942</u></b> | <b><u>481,176</u></b> | <b><u>570,372</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42160 Mobile Telephones               | 1,026                 | 1,100                 | 516                   | 550                   |
| 42500 Training & Travel               | 915                   | 3,000                 | 1,000                 | 3,000                 |
| 42520 Dues & Fees                     | 453                   | 1,500                 | 500                   | 1,500                 |
| 42790 Software - Other                | 12,099                | 28,370                | 22,000                | 25,000                |
| 42900 Contract Labor                  | 9,005                 | -                     | 10,725                | -                     |
| <b>Total Services</b>                 | <b><u>23,498</u></b>  | <b><u>33,970</u></b>  | <b><u>34,741</u></b>  | <b><u>30,050</u></b>  |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 170                   | 210                   | 100                   | 200                   |
| 43030 Operational Supplies            | 46,434                | 40,797                | 38,000                | 41,967                |
| 43040 Data Processing Supplies        | 519                   | 600                   | 240                   | 260                   |
| 43080 Small Tools & Minor Equipment   | 10,370                | 7,200                 | 7,000                 | 8,200                 |
| 43110 Uniforms                        | 2,262                 | 2,500                 | 3,200                 | 3,600                 |
| 43280 Gasoline                        | 2,693                 | 2,500                 | 1,700                 | 2,500                 |
| 43290 Diesel                          | 1,122                 | 2,000                 | 1,000                 | 2,000                 |
| 43480 Books                           | -                     | 150                   | -                     | 150                   |
| <b>Total Supplies</b>                 | <b><u>63,570</u></b>  | <b><u>55,957</u></b>  | <b><u>51,240</u></b>  | <b><u>58,877</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**404 - FLEET MAINTENANCE**

| DESCRIPTION                             | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                          |                          |                          |                          |
| 44010 Vehicles                          | 13,235                   | 11,000                   | 11,000                   | 12,000                   |
| 44020 Machinery & Equipment             | 162                      | 3,000                    | 250                      | 3,000                    |
| 44040 Buildings                         | <u>22,433</u>            | <u>3,000</u>             | <u>2,500</u>             | <u>3,000</u>             |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>35,830</u></b>     | <b><u>17,000</u></b>     | <b><u>13,750</u></b>     | <b><u>18,000</u></b>     |
| <b><u>CAPITAL OUTLAY</u></b>            |                          |                          |                          |                          |
| 49020 Buildings                         | -                        | 6,300                    | 7,277                    | -                        |
| 49040 Machinery & Equipment             | 7,279                    | 53,100                   | 50,000                   | 75,000                   |
| 49060 Automobiles & Light Trucks        | <u>36,407</u>            | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 |
| <b>Total Capital Outlay</b>             | <b><u>43,686</u></b>     | <b><u>59,400</u></b>     | <b><u>57,277</u></b>     | <b><u>75,000</u></b>     |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 591,618</u></b> | <b><u>\$ 733,269</u></b> | <b><u>\$ 638,184</u></b> | <b><u>\$ 752,299</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**405 - TRAFFIC**

| DESCRIPTION               | ACTUAL<br>18-19 | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---------------------------|-----------------|-------------------|--------------------|-------------------|
| Personnel & Related       | \$ -            | \$ 486,347        | \$ 401,308         | \$ 487,750        |
| Services                  | -               | 2,900             | 1,775              | 2,900             |
| Supplies                  | -               | 51,370            | 43,250             | 51,370            |
| Repairs & Maintenance     | -               | 32,000            | 31,950             | 32,000            |
| Capital Outlay            | -               | 204,440           | 184,763            | 72,725            |
| <b>Total Expenditures</b> | <b>\$ -</b>     | <b>\$ 777,057</b> | <b>\$ 663,046</b>  | <b>\$ 646,745</b> |

**PERSONNEL SCHEDULE**

|                                   |   |   |   |   |
|-----------------------------------|---|---|---|---|
| Electrical Supervisor             | 0 | 1 | 1 | 1 |
| Traffic Signal Supervisor         | 0 | 1 | 1 | 1 |
| Maintenance Electrician (HVAC) II | 0 | 1 | 1 | 1 |
| Maintenance Electrician           | 0 | 1 | 1 | 1 |
| Maintenance Technician III        | 0 | 1 | 1 | 0 |
| Traffic Technician                | 0 | 0 | 0 | 1 |
| Summer Laborer - Temporary        | 0 | 1 | 1 | 1 |

**PROGRAM DESCRIPTION**

The Traffic Division is responsible for maintaining the traffic signals and all traffic signs and street signs throughout the City. The division is also responsible for the electrical and A/C maintenance at City facilities. This division has previously been included in Planning and Development.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**405 - TRAFFIC**

| DESCRIPTION                           | ACTUAL<br>18-19 | BUDGET<br>19-20 | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---------------------------------------|-----------------|-----------------|--------------------|-------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                 |                 |                    |                   |
| 41010 Salaries - Full Time            | \$ -            | \$ 330,212      | \$ 280,172         | \$ 331,950        |
| 41030 Salaries - Temporary            | -               | 3,456           | 3,456              | 3,456             |
| 41040 Salaries - Overtime             | -               | 10,100          | 7,740              | 10,100            |
| 41060 Social Security/Medicare        | -               | 25,919          | 21,778             | 26,033            |
| 41070 TMRS                            | -               | 47,888          | 41,155             | 48,168            |
| 41080 Health & Life Insurance         | -               | 66,240          | 45,240             | 66,108            |
| 41090 Workers Compensation            | -               | 552             | 337                | 555               |
| 41140 Section 125 Admin Fee           | -               | 135             | 89                 | 135               |
| 41170 Health Savings Account          | -               | 1,845           | 1,341              | 1,245             |
| <b>Total Personnel &amp; Related</b>  | <b>-</b>        | <b>486,347</b>  | <b>401,308</b>     | <b>487,750</b>    |
| <b><u>SERVICES</u></b>                |                 |                 |                    |                   |
| 42160 Mobile Telephones               | -               | 1,000           | 750                | 1,000             |
| 42190 Mobile Technology               | -               | 1,000           | 150                | 1,000             |
| 42500 Training & Travel               | -               | 600             | 600                | 600               |
| 42520 Dues & Fees                     | -               | 300             | 275                | 300               |
| <b>Total Services</b>                 | <b>-</b>        | <b>2,900</b>    | <b>1,775</b>       | <b>2,900</b>      |
| <b><u>SUPPLIES</u></b>                |                 |                 |                    |                   |
| 43010 Office Supplies                 | -               | 300             | 150                | 300               |
| 43030 Operational Supplies            | -               | 27,500          | 27,500             | 27,500            |
| 43040 Data Processing Supplies        | -               | 200             | 100                | 200               |
| 43080 Small Tools & Minor Equipment   | -               | 13,500          | 13,500             | 13,500            |
| 43110 Uniforms                        | -               | 2,000           | 2,000              | 2,000             |
| 43280 Gasoline                        | -               | 6,770           | -                  | 6,770             |
| 43290 Diesel                          | -               | 1,000           | -                  | 1,000             |
| 43480 Books                           | -               | 100             | -                  | 100               |
| <b>Total Supplies</b>                 | <b>-</b>        | <b>51,370</b>   | <b>43,250</b>      | <b>51,370</b>     |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**405 - TRAFFIC**

| DESCRIPTION                             | ACTUAL<br>18-19 | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---|-----------------|-------------------|--------------------|-------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                 |                   |                    |                   |
| 44010 Vehicles                          | -               | 4,000             | 3,800              | 4,000             |
| 44020 Machinery & Equipment             | -               | 2,350             | 2,000              | 2,350             |
| 44030 Computer Equipment                | -               | 250               | -                  | 250               |
| 44040 Buildings                         | -               | 200               | 150                | 200               |
| 44050 Radios                            | -               | 100               | -                  | 100               |
| 44060 Streets                           | -               | 11,000            | 12,000             | 11,000            |
| 44090 Air Conditioners                  | -               | 100               | -                  | 100               |
| 44350 Traffic Signals                   | -               | 14,000            | 14,000             | 14,000            |
| <b>Total Repairs &amp; Maintenance</b>  | <b>-</b>        | <b>32,000</b>     | <b>31,950</b>      | <b>32,000</b>     |
| <b><u>CAPITAL OUTLAY</u></b>            |                 |                   |                    |                   |
| 49030 Improvements Other Than Bldgs.    | -               | 77,000            | 77,000             | -                 |
| 49040 Machinery & Equipment             | -               | -                 | -                  | 38,000            |
| 49070 Large Trucks/Heavy Rolling Stock  | -               | 101,000           | 101,975            | -                 |
| 49080 Lease Purchase                    | -               | 26,440            | 5,788              | 34,725            |
| <b>Total Capital Outlay</b>             | <b>-</b>        | <b>204,440</b>    | <b>184,763</b>     | <b>72,725</b>     |
| <b>TOTAL EXPENDITURES</b>               | <b>\$ -</b>     | <b>\$ 777,057</b> | <b>\$ 663,046</b>  | <b>\$ 646,745</b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**420 - LIBRARY**

| DESCRIPTION               | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Personnel & Related       | \$ 826,255                 | \$ 949,445                 | \$ 874,662                 | \$ 949,229                 |
| Services                  | 50,390                     | 57,157                     | 45,758                     | 50,135                     |
| Supplies                  | 144,620                    | 197,097                    | 182,825                    | 165,209                    |
| Repairs & Maintenance     | 12,600                     | 12,200                     | 12,200                     | 12,200                     |
| Capital Outlay            | -                          | 37,837                     | 35,000                     | -                          |
| <b>Total Expenditures</b> | <b><u>\$ 1,033,865</u></b> | <b><u>\$ 1,253,736</u></b> | <b><u>\$ 1,150,445</u></b> | <b><u>\$ 1,176,773</u></b> |

**PERSONNEL SCHEDULE**

|   |   |   |   |   |
|---|---|---|---|---|
| Library Director                          | 1 | 1 | 1 | 1 |
| Asst. Library Director/Library Technical  |   |   |   |   |
| Services Supervisor                       | 1 | 1 | 1 | 1 |
| Librarian - Children's                    | 1 | 1 | 1 | 1 |
| Assistant Children's Librarian            | 1 | 0 | 0 | 0 |
| Reference Assistant                       | 0 | 1 | 1 | 1 |
| Head of Adult Services                    | 1 | 1 | 1 | 1 |
| Library Assistant                         | 1 | 1 | 1 | 1 |
| Library Assistant - Operations Specialist | 1 | 1 | 1 | 1 |
| Clerk                                     | 4 | 4 | 4 | 4 |
| Library Page - Part-time                  | 3 | 3 | 3 | 3 |
| Library Clerk - Part-time                 | 1 | 1 | 1 | 1 |
| Reference Librarian - Part-time           | 2 | 1 | 1 | 1 |
| Youth Program Librarian - Part-time       | 0 | 1 | 1 | 1 |

**PROGRAM DESCRIPTION**

In addition to the basic library services of circulating books, audio books, and DVDs, the Library provides computers and laptops for the public to access the Internet along with other electronic resources and Microsoft Office. Services such as reference, referral and interlibrary loan are also available. Special programs for children include the Summer Reading/Read to Me Program, story time for toddlers and preschoolers, family films, crafts and tours of the library. Programs for older children include pre-teen craft, Teen Summer Reading Program, Thursday Movie Matinee, and Teen Tech. Adult programming includes computer classes, Tuesday crochet class, Adult Summer Reading Program, and Mystery Book Club.

Deer Park Public Library is accredited by the Texas State Library and Archives Commission.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**420 - LIBRARY**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 558,611            | \$ 609,749            | \$ 596,665            | \$ 627,788            |
| 41020 Salaries - Part Time            | 47,196                | 78,670                | 44,910                | 78,670                |
| 41040 Salaries - Overtime             | 493                   | 1,000                 | 4,225                 | 1,000                 |
| 41060 Social Security/Medicare        | 44,921                | 52,224                | 48,900                | 53,595                |
| 41070 TMRS                            | 80,204                | 86,253                | 85,900                | 88,932                |
| 41080 Health & Life Insurance         | 89,610                | 114,588               | 85,350                | 91,068                |
| 41090 Workers Compensation            | 343                   | 601                   | 362                   | 616                   |
| 41140 Section 125 Admin Fee           | 70                    | 135                   | 45                    | 45                    |
| 41170 Health Savings Account          | 4,807                 | 6,225                 | 8,305                 | 7,515                 |
| <b>Total Personnel &amp; Related</b>  | <b><u>826,255</u></b> | <b><u>949,445</u></b> | <b><u>874,662</u></b> | <b><u>949,229</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42160 Mobile Telephone                | 930                   | 2,289                 | 1,200                 | 2,289                 |
| 42190 Mobile Technology               | 912                   | -                     | -                     | -                     |
| 42500 Training & Travel               | 2,167                 | 5,000                 | 1,000                 | 2,000                 |
| 42510 Subscriptions                   | 35,651                | 37,000                | 34,600                | 37,000                |
| 42520 Dues & Fees                     | 1,391                 | 3,367                 | 1,450                 | 3,367                 |
| 42550 Community/Employee Affairs      | 584                   | 400                   | 400                   | 400                   |
| 42790 Software - Other                | 3,430                 | 3,601                 | 3,601                 | -                     |
| 42900 Contract Labor                  | 5,325                 | 5,500                 | 3,507                 | 5,079                 |
| <b>Total Services</b>                 | <b><u>50,390</u></b>  | <b><u>57,157</u></b>  | <b><u>45,758</u></b>  | <b><u>50,135</u></b>  |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 2,186                 | 3,000                 | 3,000                 | 3,000                 |
| 43030 Operational Supplies            | 45,500                | 71,843                | 62,000                | 53,193                |
| 43040 Data Processing Supplies        | 19,865                | 22,235                | 23,105                | 25,406                |
| 43050 Printing                        | -                     | 500                   | 500                   | 500                   |
| 43060 Copy Charges                    | 1,666                 | 2,750                 | 1,120                 | 2,000                 |
| 43070 Postage                         | 1,977                 | 2,250                 | 1,350                 | 1,750                 |
| 43080 Small Tools & Minor Equipment   | 6,980                 | 16,019                | 13,500                | 860                   |
| 43110 Uniforms                        | 517                   | 500                   | 250                   | 500                   |
| 43480 Books                           | 65,929                | 78,000                | 78,000                | 78,000                |
| <b>Total Supplies</b>                 | <b><u>144,620</u></b> | <b><u>197,097</u></b> | <b><u>182,825</u></b> | <b><u>165,209</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**420 - LIBRARY**

| DESCRIPTION                             | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                            |                            |                            |                            |
| 44040 Buildings                         | 10,225                     | 8,200                      | 8,200                      | 8,200                      |
| 44090 Air Conditioners                  | <u>2,375</u>               | <u>4,000</u>               | <u>4,000</u>               | <u>4,000</u>               |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>12,600</u></b>       | <b><u>12,200</u></b>       | <b><u>12,200</u></b>       | <b><u>12,200</u></b>       |
| <b><u>CAPITAL OUTLAY</u></b>            |                            |                            |                            |                            |
| 49040 Machinery & Equipment             | <u>-</u>                   | <u>37,837</u>              | <u>35,000</u>              | <u>-</u>                   |
| <b>Total Capital Outlay</b>             | <b><u>-</u></b>            | <b><u>37,837</u></b>       | <b><u>35,000</u></b>       | <b><u>-</u></b>            |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 1,033,865</u></b> | <b><u>\$ 1,253,736</u></b> | <b><u>\$ 1,150,445</u></b> | <b><u>\$ 1,176,773</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**430 - PARKS & RECREATION ADMINISTRATION**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel & Related       | \$ 553,739               | \$ 582,175               | \$ 574,545               | \$ 593,628               |
| Services                  | 162,217                  | 136,500                  | 136,500                  | 136,500                  |
| Supplies                  | 79,560                   | 88,520                   | 88,520                   | 88,520                   |
| Repairs & Maintenance     | 4,725                    | 5,150                    | 5,150                    | 5,150                    |
| Capital Outlay            | 23,617                   | 6,528                    | 6,528                    | -                        |
| <b>Total Expenditures</b> | <b><u>\$ 823,858</u></b> | <b><u>\$ 818,873</u></b> | <b><u>\$ 811,243</u></b> | <b><u>\$ 823,798</u></b> |

**PERSONNEL SCHEDULE**

|   |   |   |   |   |
|---|---|---|---|---|
| Director of Parks and Recreation          | 1 | 1 | 1 | 1 |
| Parks & Rec. - Assistant Director         | 1 | 1 | 1 | 1 |
| Parks & Rec. Mktg/Technical Coordinator   | 1 | 1 | 1 | 1 |
| Secretary                                 | 1 | 1 | 1 | 1 |
| PR Administrative Coordinator             | 1 | 1 | 1 | 1 |
| Program Leader - Administration/Marketing | 1 | 1 | 1 | 1 |
| Administrative Aide - Part-Time           | 2 | 2 | 2 | 2 |

**PROGRAM DESCRIPTION**

Parks & Recreation Administration is responsible for the overall administration and supervision of all functions performed by the various divisions within the Parks & Recreation Department. Administrative responsibilities include marketing, accepting reservations, customer service, timekeeping, purchasing, reporting and analysis, filing, and all other managerial duties related to the ongoing operation of Parks & Recreation.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**430 - PARKS & RECREATION ADMINISTRATION**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 362,251            | \$ 386,199            | \$ 383,900            | \$ 398,059            |
| 41020 Salaries - Part Time            | 34,868                | 36,300                | 34,850                | 36,300                |
| 41040 Salaries - Overtime             | 6,015                 | 5,000                 | 6,015                 | 5,000                 |
| 41060 Social Security/Medicare        | 29,476                | 32,242                | 31,900                | 33,098                |
| 41070 TMRS                            | 55,753                | 55,001                | 57,300                | 56,678                |
| 41080 Health & Life Insurance         | 63,707                | 64,548                | 58,800                | 61,680                |
| 41090 Workers Compensation            | 1,628                 | 2,840                 | 1,735                 | 2,768                 |
| 41140 Section 125 Admin Fee           | 41                    | 45                    | 45                    | 45                    |
| <b>Total Personnel &amp; Related</b>  | <b><u>553,739</u></b> | <b><u>582,175</u></b> | <b><u>574,545</u></b> | <b><u>593,628</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42160 Mobile Telephones               | 14,254                | 17,000                | 17,000                | 17,000                |
| 42190 Mobile Technology               | 1,700                 | 2,500                 | 2,500                 | 2,500                 |
| 42310 Equipment Rental                | 9,552                 | 14,500                | 14,500                | 14,500                |
| 42440 Advertising                     | 19,294                | 30,500                | 30,500                | 30,500                |
| 42500 Training & Travel               | 4,657                 | 10,000                | 10,000                | 10,000                |
| 42520 Dues & Fees                     | 2,685                 | 2,000                 | 2,000                 | 2,000                 |
| 42790 Software - Other                | 110,075               | 60,000                | 60,000                | 60,000                |
| <b>Total Services</b>                 | <b><u>162,217</u></b> | <b><u>136,500</u></b> | <b><u>136,500</u></b> | <b><u>136,500</u></b> |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 11,916                | 14,350                | 14,350                | 14,350                |
| 43030 Operational Supplies            | 28,026                | 29,070                | 29,070                | 24,070                |
| 43040 Data Processing Supplies        | -                     | 500                   | 500                   | 500                   |
| 43050 Printing                        | 27,113                | 28,500                | 28,500                | 28,500                |
| 43070 Postage                         | 5,509                 | 12,600                | 12,600                | 12,600                |
| 43080 Small Tools & Minor Equipment   | 4,460                 | 1,000                 | 1,000                 | 6,000                 |
| 43110 Uniforms                        | 2,436                 | 2,000                 | 2,000                 | 2,000                 |
| 43280 Gasoline                        | 100                   | 500                   | 500                   | 500                   |
| <b>Total Supplies</b>                 | <b><u>79,560</u></b>  | <b><u>88,520</u></b>  | <b><u>88,520</u></b>  | <b><u>88,520</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**430 - PARKS & RECREATION ADMINISTRATION**

| DESCRIPTION                             | ACTUAL<br>18-19              | BUDGET<br>19-20              | ESTIMATED<br>19-20           | PROPOSED<br>20-21            |
|---|------------------------------|------------------------------|------------------------------|------------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                              |                              |                              |                              |
| 44010 Vehicles                          | 53                           | 500                          | 500                          | 500                          |
| 44020 Machinery & Equipment             | 4,672                        | 4,000                        | 4,000                        | 4,000                        |
| 44030 Computer Equipment                | -                            | 400                          | 400                          | 400                          |
| 44050 Radios                            | -                            | 250                          | 250                          | 250                          |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>4,725</u></b>          | <b><u>5,150</u></b>          | <b><u>5,150</u></b>          | <b><u>5,150</u></b>          |
| <b><u>CAPITAL OUTLAY</u></b>            |                              |                              |                              |                              |
| 49040 Machinery & Equipment             | 15,232                       | 6,528                        | 6,528                        | -                            |
| 49410 Consulting Engineer Fee           | 8,385                        | -                            | -                            | -                            |
| <b>Total Capital Outlay</b>             | <b><u>23,617</u></b>         | <b><u>6,528</u></b>          | <b><u>6,528</u></b>          | <b><u>-</u></b>              |
| <br><b>TOTAL EXPENDITURES</b>           | <br><b><u>\$ 823,858</u></b> | <br><b><u>\$ 818,873</u></b> | <br><b><u>\$ 811,243</u></b> | <br><b><u>\$ 823,798</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**431 - BEAUTIFICATION**

| DESCRIPTION               | ACTUAL<br>18-19 | BUDGET<br>19-20  | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---------------------------|-----------------|------------------|--------------------|-------------------|
| Services                  | \$ 3,421        | \$ -             | \$ -               | \$ -              |
| Supplies                  | -               | 10,000           | 10,000             | 10,000            |
| Repairs & Maintenance     | -               | 20,000           | 20,000             | 20,000            |
| <b>Total Expenditures</b> | <b>\$ 3,421</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b>   | <b>\$ 30,000</b>  |

**PROGRAM DESCRIPTION**

The Beautification Department provides funding for projects recommended by the City's Beautification Committee and approved by the City Council. The committee establishes beautification guidelines and design standards to enhance the appearance of the City, and selects various locations, landmarks, or corridors within the City as potential project opportunities. The committee seeks funding from Federal, State and local resources to support these beautification efforts.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**431 - BEAUTIFICATION**

| DESCRIPTION                             | ACTUAL<br>18-19     | BUDGET<br>19-20      | ESTIMATED<br>19-20   | PROPOSED<br>20-21    |
|---|---------------------|----------------------|----------------------|----------------------|
| <b><u>SERVICES</u></b>                  |                     |                      |                      |                      |
| 42900 Contract Labor                    | \$ 3,421            | \$ -                 | \$ -                 | \$ -                 |
| <b>Total Services</b>                   | <b>3,421</b>        | <b>-</b>             | <b>-</b>             | <b>-</b>             |
| <b><u>SUPPLIES</u></b>                  |                     |                      |                      |                      |
| 43030 Operational Supplies              | -                   | 10,000               | 10,000               | 10,000               |
| <b>Total Supplies</b>                   | <b>-</b>            | <b>10,000</b>        | <b>10,000</b>        | <b>10,000</b>        |
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                     |                      |                      |                      |
| 44120 Grounds                           | -                   | 20,000               | 20,000               | 20,000               |
| <b>Total Repairs &amp; Maintenance</b>  | <b>-</b>            | <b>20,000</b>        | <b>20,000</b>        | <b>20,000</b>        |
| <br><b>TOTAL EXPENDITURES</b>           | <br><b>\$ 3,421</b> | <br><b>\$ 30,000</b> | <br><b>\$ 30,000</b> | <br><b>\$ 30,000</b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**432 - PARK MAINTENANCE**

| DESCRIPTION               | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Personnel & Related       | \$ 1,384,583               | \$ 1,537,925               | \$ 1,365,676               | \$ 1,612,718               |
| Services                  | 102,287                    | 140,550                    | 196,000                    | 201,550                    |
| Supplies                  | 177,888                    | 183,200                    | 127,750                    | 187,200                    |
| Repairs & Maintenance     | 302,332                    | 243,450                    | 243,450                    | 243,450                    |
| Capital Outlay            | <u>298,330</u>             | <u>889,590</u>             | <u>879,590</u>             | <u>152,000</u>             |
| <b>Total Expenditures</b> | <b><u>\$ 2,265,420</u></b> | <b><u>\$ 2,994,715</u></b> | <b><u>\$ 2,812,466</u></b> | <b><u>\$ 2,396,918</u></b> |

**PERSONNEL SCHEDULE**

|                                      |    |    |    |    |
|--------------------------------------|----|----|----|----|
| Park Operations Supervisor           | 1  | 1  | 1  | 1  |
| Assistant Park Operations Supervisor | 1  | 1  | 1  | 1  |
| Crew Leader                          | 5  | 5  | 4  | 4  |
| Maintenance Technician II            | 1  | 1  | 1  | 1  |
| Mechanic III                         | 1  | 1  | 1  | 1  |
| Arborist                             | 1  | 1  | 1  | 1  |
| Equipment Operator II                | 1  | 1  | 2  | 2  |
| Equipment Operator I                 | 9  | 9  | 9  | 9  |
| P & R Laborer - Part-Time            | 12 | 12 | 12 | 12 |

**PROGRAM DESCRIPTION**

The Parks Maintenance Department is responsible for the maintenance of all City grounds, which includes 400 acres of play lots, ball fields, lawns, esplanades, and right-of-ways.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**432 - PARK MAINTENANCE**

| DESCRIPTION                           | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|---------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                         |                         |                         |                         |
| 41010 Salaries - Full Time            | \$ 926,093              | \$ 991,405              | \$ 899,430              | \$ 995,185              |
| 41020 Salaries - Part Time            | 47,401                  | 121,000                 | 66,475                  | 121,000                 |
| 41040 Salaries - Overtime             | 25,011                  | 14,500                  | 17,920                  | 14,500                  |
| 41060 Social Security/Medicare        | 73,207                  | 85,369                  | 73,380                  | 85,658                  |
| 41070 TMRS                            | 136,451                 | 142,078                 | 131,345                 | 142,816                 |
| 41080 Health & Life Insurance         | 170,084                 | 173,940                 | 170,300                 | 244,188                 |
| 41090 Workers Compensation            | 4,401                   | 7,518                   | 4,589                   | 7,166                   |
| 41140 Section 125 Admin Fee           | 163                     | 180                     | 302                     | 270                     |
| 41170 Health Savings Account          | 1,772                   | 1,935                   | 1,935                   | 1,935                   |
| <b>Total Personnel &amp; Related</b>  | <b><u>1,384,583</u></b> | <b><u>1,537,925</u></b> | <b><u>1,365,676</u></b> | <b><u>1,612,718</u></b> |
| <b><u>SERVICES</u></b>                |                         |                         |                         |                         |
| 42310 Equipment Rental                | 4,694                   | 7,000                   | 8,500                   | 7,000                   |
| 42500 Training & Travel               | 5,103                   | 7,550                   | 4,000                   | 7,550                   |
| 42520 Dues & Fees                     | 6,030                   | 3,000                   | 1,500                   | 3,000                   |
| 42900 Contract Labor                  | 86,460                  | 123,000                 | 182,000                 | 184,000                 |
| <b>Total Services</b>                 | <b><u>102,287</u></b>   | <b><u>140,550</u></b>   | <b><u>196,000</u></b>   | <b><u>201,550</u></b>   |
| <b><u>SUPPLIES</u></b>                |                         |                         |                         |                         |
| 43030 Operational Supplies            | 131,759                 | 120,000                 | 91,750                  | 120,000                 |
| 43080 Small Tools & Minor Equipment   | 8,655                   | 11,700                  | 11,000                  | 15,700                  |
| 43110 Uniforms                        | 6,050                   | 13,500                  | 5,000                   | 13,500                  |
| 43280 Gasoline                        | 27,038                  | 24,000                  | 18,000                  | 24,000                  |
| 43290 Diesel                          | 4,386                   | 14,000                  | 2,000                   | 14,000                  |
| <b>Total Supplies</b>                 | <b><u>177,888</u></b>   | <b><u>183,200</u></b>   | <b><u>127,750</u></b>   | <b><u>187,200</u></b>   |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**432 - PARK MAINTENANCE**

| DESCRIPTION                             | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                            |                            |                            |                            |
| 44010 Vehicles                          | 15,285                     | 20,000                     | 20,000                     | 20,000                     |
| 44020 Machinery & Equipment             | 38,946                     | 25,575                     | 28,000                     | 25,575                     |
| 44040 Buildings                         | 58,115                     | 41,000                     | 38,575                     | 41,000                     |
| 44070 Sidewalks                         | 39,294                     | 35,000                     | 35,000                     | 35,000                     |
| 44120 Grounds                           | <u>150,692</u>             | <u>121,875</u>             | <u>121,875</u>             | <u>121,875</u>             |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>302,332</u></b>      | <b><u>243,450</u></b>      | <b><u>243,450</u></b>      | <b><u>243,450</u></b>      |
| <b><u>CAPITAL OUTLAY</u></b>            |                            |                            |                            |                            |
| 49030 Improvements Other Than Bldgs.    | 129,437                    | 540,000                    | 540,000                    | 140,000                    |
| 49040 Machinery & Equipment             | 161,342                    | 197,270                    | 187,270                    | 12,000                     |
| 49060 Automobiles & Light Trucks        |                            | 152,320                    | 152,320                    | -                          |
| 49110 Sidewalks                         | <u>7,551</u>               | <u>-</u>                   | <u>-</u>                   | <u>-</u>                   |
| <b>Total Capital Outlay</b>             | <b><u>298,330</u></b>      | <b><u>889,590</u></b>      | <b><u>879,590</u></b>      | <b><u>152,000</u></b>      |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 2,265,420</u></b> | <b><u>\$ 2,994,715</u></b> | <b><u>\$ 2,812,466</u></b> | <b><u>\$ 2,396,918</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**433 - RECREATION**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel & Related       | \$ 454,963               | \$ 491,825               | \$ 448,565               | \$ 496,638               |
| Services                  | 52,150                   | 69,850                   | 60,500                   | 69,850                   |
| Supplies                  | 171,033                  | 204,645                  | 198,050                  | 204,645                  |
| Repairs & Maintenance     | <u>2,548</u>             | <u>8,000</u>             | <u>8,000</u>             | <u>8,000</u>             |
| <b>Total Expenditures</b> | <b><u>\$ 680,694</u></b> | <b><u>\$ 819,320</u></b> | <b><u>\$ 750,115</u></b> | <b><u>\$ 779,133</u></b> |

**PERSONNEL SCHEDULE**

|                            |    |    |    |    |
|----------------------------|----|----|----|----|
| Recreation Supervisor      | 1  | 1  | 1  | 1  |
| Youth Programs Coordinator | 1  | 1  | 1  | 1  |
| Recreation Specialist      | 2  | 2  | 2  | 2  |
| Program Aide - Part-Time   | 11 | 11 | 11 | 11 |
| Program Leader - Part-Time | 1  | 1  | 1  | 1  |

**PROGRAM DESCRIPTION**

The function of the Recreation Department is to offer the citizens of Deer Park a vehicle for leisure activities to include a variety of activities and programs for all ages, including instructional classes and special programs of a seasonal interest, picnics, drama productions, dog shows, etc. The Community Center has several game rooms to provide for active and passive recreational activities.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**433 - RECREATION**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 256,259            | \$ 257,687            | \$ 255,200            | \$ 260,256            |
| 41020 Salaries - Part Time            | 68,968                | 100,260               | 65,150                | 100,260               |
| 41040 Salaries - Overtime             | 17,714                | 18,000                | 15,300                | 18,000                |
| 41060 Social Security/Medicare        | 24,923                | 28,432                | 25,100                | 28,609                |
| 41070 TMRS                            | 39,974                | 38,755                | 38,800                | 39,143                |
| 41080 Health & Life Insurance         | 44,792                | 45,408                | 46,700                | 47,196                |
| 41090 Workers Compensation            | 1,552                 | 2,503                 | 1,535                 | 2,394                 |
| 41140 Section 125 Admin Fee           | 137                   | 135                   | 135                   | 135                   |
| 41170 Health Savings Account          | 644                   | 645                   | 645                   | 645                   |
| <b>Total Personnel &amp; Related</b>  | <b><u>454,963</u></b> | <b><u>491,825</u></b> | <b><u>448,565</u></b> | <b><u>496,638</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42310 Equipment Rental                | 618                   | 1,500                 | 1,500                 | 1,500                 |
| 42440 Advertising                     | 1,552                 | -                     | -                     | -                     |
| 42500 Training & Travel               | -                     | 2,000                 | 2,000                 | 2,000                 |
| 42510 Subscriptions                   | -                     | 250                   | 250                   | 250                   |
| 42520 Dues & Fees                     | 1,843                 | 1,750                 | 1,750                 | 1,750                 |
| 42900 Contract Labor                  | 48,137                | 57,850                | 55,000                | 57,850                |
| 42950 Outside Services - Oth Govt Ag  | -                     | 6,500                 | -                     | 6,500                 |
| <b>Total Services</b>                 | <b><u>52,150</u></b>  | <b><u>69,850</u></b>  | <b><u>60,500</u></b>  | <b><u>69,850</u></b>  |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 15                    | -                     | -                     | -                     |
| 43030 Operational Supplies            | 164,544               | 191,395               | 185,000               | 191,395               |
| 43070 Postage                         | 2,326                 | -                     | -                     | -                     |
| 43080 Small Tools & Minor Equipment   | 163                   | 7,000                 | 7,000                 | 7,000                 |
| 43110 Uniforms                        | 1,008                 | 2,550                 | 2,550                 | 2,550                 |
| 43280 Gasoline                        | 1,684                 | 3,700                 | 3,500                 | 3,700                 |
| 43290 Diesel                          | 1,293                 | -                     | -                     | -                     |
| <b>Total Supplies</b>                 | <b><u>171,033</u></b> | <b><u>204,645</u></b> | <b><u>198,050</u></b> | <b><u>204,645</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**433 - RECREATION**

| DESCRIPTION                             | ACTUAL<br>18-19              | BUDGET<br>19-20              | ESTIMATED<br>19-20           | PROPOSED<br>20-21            |
|---|------------------------------|------------------------------|------------------------------|------------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                              |                              |                              |                              |
| 44010 Vehicles                          | 2,548                        | 3,500                        | 3,500                        | 3,500                        |
| 44020 Machinery & Equipment             | -                            | 4,500                        | 4,500                        | 4,500                        |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>2,548</u></b>          | <b><u>8,000</u></b>          | <b><u>8,000</u></b>          | <b><u>8,000</u></b>          |
| <b><u>CAPITAL OUTLAY</u></b>            |                              |                              |                              |                              |
| 49060 Automobiles & Light Trucks        | -                            | 45,000                       | 35,000                       | -                            |
| <b>Total Capital Outlay</b>             | <b><u>-</u></b>              | <b><u>45,000</u></b>         | <b><u>35,000</u></b>         | <b><u>-</u></b>              |
| <br><b>TOTAL EXPENDITURES</b>           | <br><b><u>\$ 680,694</u></b> | <br><b><u>\$ 819,320</u></b> | <br><b><u>\$ 750,115</u></b> | <br><b><u>\$ 779,133</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**434 - ATHLETICS & AQUATICS**

| DESCRIPTION               | ACTUAL<br>18-19   | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---------------------------|-------------------|-------------------|--------------------|-------------------|
| Personnel & Related       | \$ 458,806        | \$ 482,511        | \$ 379,394         | \$ 523,728        |
| Services                  | 143,385           | 146,100           | 146,100            | 148,600           |
| Supplies                  | 121,638           | 160,560           | 160,560            | 150,560           |
| Repairs & Maintenance     | 23,731            | 29,900            | 29,900             | 29,900            |
| Capital Outlay            | 6,840             | 120,000           | 173,500            | 105,000           |
| <b>Total Expenditures</b> | <b>\$ 754,400</b> | <b>\$ 939,071</b> | <b>\$ 889,454</b>  | <b>\$ 957,788</b> |

**PERSONNEL SCHEDULE**

|                                  |    |    |    |    |
|----------------------------------|----|----|----|----|
| Athletics & Aquatics Supervisor  | 1  | 1  | 1  | 1  |
| Athletics & Aquatics Coordinator | 1  | 1  | 1  | 1  |
| Recreation Specialist            | 1  | 1  | 1  | 1  |
| Pool Manager - Temporary         | 4  | 4  | 4  | 4  |
| Lifeguard - Temporary            | 28 | 28 | 28 | 28 |
| Program Aide - Part-Time         | 7  | 7  | 7  | 7  |
| Program Leader - Part-Time       | 1  | 1  | 1  | 1  |
| Athletic Leader - Temporary      | 2  | 2  | 2  | 2  |
| Athletic Leader - Part-Time      | 1  | 1  | 1  | 1  |
| Scorekeeper - Part-Time          | 8  | 8  | 8  | 8  |

**PROGRAM DESCRIPTION**

The Athletics & Aquatics Department offers a wide variety of athletic activities, including softball, basketball, volleyball, tennis, track and field, racquetball, and swimming. This department organizes, sponsors, and administers these activities. The City pool is located in Dow Park and is open from June through August of each year.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**434 - ATHLETICS & AQUATICS**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 152,898            | \$ 178,191            | \$ 125,400            | \$ 163,588            |
| 41020 Salaries - Part Time            | 88,364                | 145,100               | 110,000               | 89,100                |
| 41030 Salaries - Temporary            | 137,527               | 70,744                | 70,744                | 165,989               |
| 41040 Salaries - Overtime             | 13,227                | 12,000                | 12,700                | 12,000                |
| 41060 Social Security/Medicare        | 29,869                | 30,964                | 24,400                | 29,840                |
| 41070 TMRS                            | 23,623                | 26,976                | 19,800                | 24,915                |
| 41080 Health & Life Insurance         | 11,201                | 15,720                | 14,000                | 35,064                |
| 41090 Workers Compensation            | 1,692                 | 2,726                 | 1,660                 | 2,497                 |
| 41140 Section 125 Admin Fee           | 33                    | 90                    | 45                    | 90                    |
| 41170 Health Savings Account          | 372                   | -                     | 645                   | 645                   |
| <b>Total Personnel &amp; Related</b>  | <b><u>458,806</u></b> | <b><u>482,511</u></b> | <b><u>379,394</u></b> | <b><u>523,728</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42160 Mobile Telephones               | 153                   | -                     | -                     | -                     |
| 42310 Equipment & Other Rentals       | 2,008                 | 600                   | 600                   | 600                   |
| 42500 Training & Travel               | 15,704                | 13,000                | 13,000                | 15,500                |
| 42520 Dues & Fees                     | 3,752                 | 3,000                 | 3,000                 | 3,000                 |
| 42900 Contract Labor                  | 100,918               | 100,000               | 100,000               | 100,000               |
| 42950 Outside Services - Oth Govt Ag  | 20,850                | 29,500                | 29,500                | 29,500                |
| <b>Total Services</b>                 | <b><u>143,385</u></b> | <b><u>146,100</u></b> | <b><u>146,100</u></b> | <b><u>148,600</u></b> |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 1,227                 | -                     | -                     | -                     |
| 43030 Operational Supplies            | 110,911               | 144,560               | 144,560               | 134,560               |
| 43080 Small Tools & Minor Equipment   | 1,249                 | 2,000                 | 2,000                 | 2,000                 |
| 43110 Uniforms                        | 5,747                 | 7,500                 | 7,500                 | 7,500                 |
| 43140 Protective Clothing             | 2,184                 | 6,000                 | 6,000                 | 6,000                 |
| 43280 Gasoline                        | 320                   | 500                   | 500                   | 500                   |
| <b>Total Supplies</b>                 | <b><u>121,638</u></b> | <b><u>160,560</u></b> | <b><u>160,560</u></b> | <b><u>150,560</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**434 - ATHLETICS & AQUATICS**

| DESCRIPTION                             | ACTUAL<br>18-19              | BUDGET<br>19-20              | ESTIMATED<br>19-20           | PROPOSED<br>20-21            |
|---|------------------------------|------------------------------|------------------------------|------------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                              |                              |                              |                              |
| 44010 Vehicle Repairs & Maintenance     | -                            | 500                          | 500                          | 500                          |
| 44020 Machinery & Equipment             | 10,605                       | 6,900                        | 6,900                        | 6,900                        |
| 44040 Buildings                         | 362                          | -                            | -                            | -                            |
| 44120 Grounds                           | 264                          | -                            | -                            | -                            |
| 44170 Swimming Pool                     | <u>12,500</u>                | <u>22,500</u>                | <u>22,500</u>                | <u>22,500</u>                |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>23,731</u></b>         | <b><u>29,900</u></b>         | <b><u>29,900</u></b>         | <b><u>29,900</u></b>         |
| <b><u>CAPITAL OUTLAY</u></b>            |                              |                              |                              |                              |
| 49030 Improvements Other Than Bldgs.    | -                            | 120,000                      | 173,500                      | 105,000                      |
| 49110 Sidewalks                         | <u>6,840</u>                 | <u>-</u>                     | <u>-</u>                     | <u>-</u>                     |
| <b>Total Capital Outlay</b>             | <b><u>6,840</u></b>          | <b><u>120,000</u></b>        | <b><u>173,500</u></b>        | <b><u>105,000</u></b>        |
| <br><b>TOTAL EXPENDITURES</b>           | <br><b><u>\$ 754,400</u></b> | <br><b><u>\$ 939,071</u></b> | <br><b><u>\$ 889,454</u></b> | <br><b><u>\$ 957,788</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**435 - BUILDING MAINTENANCE**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel & Related       | \$ 623,254               | \$ 677,466               | \$ 660,370               | \$ 674,569               |
| Services                  | 28,869                   | 41,000                   | 41,000                   | 41,000                   |
| Supplies                  | 75,915                   | 60,550                   | 66,955                   | 68,050                   |
| Repairs & Maintenance     | 99,370                   | 118,705                  | 112,200                  | 163,705                  |
| Capital Outlay            | 25,535                   | 36,000                   | 36,000                   | 43,000                   |
| <b>Total Expenditures</b> | <b><u>\$ 852,943</u></b> | <b><u>\$ 933,721</u></b> | <b><u>\$ 916,525</u></b> | <b><u>\$ 990,324</u></b> |

**PERSONNEL SCHEDULE**

|                                 |   |   |   |   |
|---------------------------------|---|---|---|---|
| Building Maintenance Supervisor | 1 | 1 | 1 | 1 |
| Maintenance Worker              | 1 | 1 | 1 | 1 |
| Custodian                       | 6 | 6 | 6 | 6 |
| P & R Laborer - Part-Time       | 6 | 5 | 5 | 5 |
| Program Leader - Part-Time      | 0 | 1 | 1 | 1 |

**PROGRAM DESCRIPTION**

The Building Maintenance Department is responsible for the custodial care of City buildings, and ball field and parks facilities. This department also handles limited maintenance activities such as painting, glass repair, and minor carpentry.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**435 - BUILDING MAINTENANCE**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 365,159            | \$ 374,070            | \$ 363,000            | \$ 358,694            |
| 41020 Salaries - Part Time            | 54,895                | 100,995               | 84,300                | 100,995               |
| 41040 Salaries - Overtime             | 20,396                | 15,000                | 30,430                | 15,000                |
| 41060 Social Security/Medicare        | 31,690                | 37,063                | 35,500                | 35,936                |
| 41070 TMRS                            | 60,176                | 54,763                | 59,600                | 52,732                |
| 41080 Health & Life Insurance         | 86,591                | 89,136                | 82,800                | 104,904               |
| 41090 Workers Compensation            | 2,353                 | 4,279                 | 2,610                 | 4,148                 |
| 41140 Section 125 Admin Fee           | 255                   | 270                   | 241                   | 270                   |
| 41170 Health Savings Account          | 1,739                 | 1,890                 | 1,889                 | 1,890                 |
| <b>Total Personnel &amp; Related</b>  | <b><u>623,254</u></b> | <b><u>677,466</u></b> | <b><u>660,370</u></b> | <b><u>674,569</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42500 Training and Travel             | 778                   | 1,500                 | 1,500                 | 1,500                 |
| 42520 Dues & Fees                     | 1,732                 | 500                   | 500                   | 500                   |
| 42900 Contract Labor                  | 26,359                | 39,000                | 39,000                | 39,000                |
| <b>Total Services</b>                 | <b><u>28,869</u></b>  | <b><u>41,000</u></b>  | <b><u>41,000</u></b>  | <b><u>41,000</u></b>  |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43030 Operational Supplies            | 59,201                | 48,950                | 55,355                | 56,450                |
| 43080 Small Tools & Minor Equipment   | 11,779                | 7,000                 | 7,000                 | 7,000                 |
| 43110 Uniforms                        | 813                   | 1,500                 | 1,500                 | 1,500                 |
| 43280 Gasoline                        | 4,122                 | 3,100                 | 3,100                 | 3,100                 |
| <b>Total Supplies</b>                 | <b><u>75,915</u></b>  | <b><u>60,550</u></b>  | <b><u>66,955</u></b>  | <b><u>68,050</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**435 - BUILDING MAINTENANCE**

| DESCRIPTION                             | ACTUAL<br>18-19              | BUDGET<br>19-20              | ESTIMATED<br>19-20           | PROPOSED<br>20-21            |
|---|------------------------------|------------------------------|------------------------------|------------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                              |                              |                              |                              |
| 44010 Vehicles                          | 380                          | 2,000                        | 2,000                        | 2,000                        |
| 44020 Machinery & Equipment             | -                            | 1,500                        | 1,500                        | 1,500                        |
| 44040 Buildings                         | 95,605                       | 86,505                       | 80,000                       | 131,505                      |
| 44090 Air Conditioners                  | 3,385                        | 28,700                       | 28,700                       | 28,700                       |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>99,370</u></b>         | <b><u>118,705</u></b>        | <b><u>112,200</u></b>        | <b><u>163,705</u></b>        |
| <b><u>CAPITAL OUTLAY</u></b>            |                              |                              |                              |                              |
| 49020 Buildings                         | -                            | -                            | -                            | 10,000                       |
| 49040 Machinery & Equipment             | -                            | 36,000                       | 36,000                       | -                            |
| 49060 Automobiles & Light Trucks        | 25,535                       | -                            | -                            | 33,000                       |
| <b>Total Capital Outlay</b>             | <b><u>25,535</u></b>         | <b><u>36,000</u></b>         | <b><u>36,000</u></b>         | <b><u>43,000</u></b>         |
| <br><b>TOTAL EXPENDITURES</b>           | <br><b><u>\$ 852,943</u></b> | <br><b><u>\$ 933,721</u></b> | <br><b><u>\$ 916,525</u></b> | <br><b><u>\$ 990,324</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**436 - SENIOR SERVICES**

| DESCRIPTION               | ACTUAL<br>18-19   | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---------------------------|-------------------|-------------------|--------------------|-------------------|
| Personnel & Related       | \$ 173,446        | \$ 238,696        | \$ 215,563         | \$ 242,974        |
| Services                  | 17,622            | 22,770            | 22,770             | 22,770            |
| Supplies                  | 346,456           | 316,180           | 316,180            | 316,180           |
| Repairs & Maintenance     | 3,026             | 7,000             | 7,000              | 7,000             |
| Capital Outlay            | 104,972           | -                 | -                  | -                 |
| <b>Total Expenditures</b> | <b>\$ 645,522</b> | <b>\$ 584,646</b> | <b>\$ 561,513</b>  | <b>\$ 588,924</b> |

**PERSONNEL SCHEDULE**

|                            |   |   |   |   |
|----------------------------|---|---|---|---|
| Senior Services Supervisor | 1 | 1 | 1 | 1 |
| Recreation Specialist      | 1 | 1 | 1 | 1 |
| Program Aide - Part-Time   | 7 | 7 | 7 | 7 |
| Program Leader - Part-Time | 1 | 1 | 1 | 1 |

**PROGRAM DESCRIPTION**

The Senior Services Department operates the Maxwell Center providing a wide variety of services to the senior adults in Deer Park.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**436 - SENIOR SERVICES**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 78,238             | \$ 100,340            | \$ 99,980             | \$ 103,382            |
| 41020 Salaries - Part Time            | 59,526                | 93,230                | 68,700                | 93,230                |
| 41040 Salaries - Overtime             | 224                   | 1,000                 | 3,000                 | 1,000                 |
| 41060 Social Security/Medicare        | 10,420                | 14,857                | 13,100                | 15,088                |
| 41070 TMRS                            | 13,815                | 14,420                | 16,100                | 14,870                |
| 41080 Health & Life Insurance         | 10,825                | 14,064                | 13,950                | 14,616                |
| 41090 Workers Compensation            | 76                    | 140                   | 88                    | 143                   |
| 41170 Health Savings Account          | 322                   | 645                   | 645                   | 645                   |
| <b>Total Personnel &amp; Related</b>  | <b><u>173,446</u></b> | <b><u>238,696</u></b> | <b><u>215,563</u></b> | <b><u>242,974</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42310 Equipment Rentals               | 3,801                 | 4,800                 | 4,800                 | 4,800                 |
| 42500 Training & Travel               | 2,258                 | 2,000                 | 2,000                 | 2,000                 |
| 42520 Dues & Fees                     | 287                   | 400                   | 400                   | 400                   |
| 42900 Contract Labor                  | 11,276                | 15,570                | 15,570                | 15,570                |
| <b>Total Services</b>                 | <b><u>17,622</u></b>  | <b><u>22,770</u></b>  | <b><u>22,770</u></b>  | <b><u>22,770</u></b>  |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43030 Operational Supplies            | 222,068               | 309,680               | 309,680               | 309,680               |
| 43080 Small Tools & Minor Equipment   | 119,909               | 2,500                 | 2,500                 | 2,500                 |
| 43110 Uniforms                        | 907                   | 1,500                 | 1,500                 | 1,500                 |
| 43280 Gasoline                        | 3,572                 | 2,500                 | 2,500                 | 2,500                 |
| <b>Total Supplies</b>                 | <b><u>346,456</u></b> | <b><u>316,180</u></b> | <b><u>316,180</u></b> | <b><u>316,180</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**436 - SENIOR SERVICES**

| DESCRIPTION                             | ACTUAL<br>18-19              | BUDGET<br>19-20              | ESTIMATED<br>19-20           | PROPOSED<br>20-21            |
|---|------------------------------|------------------------------|------------------------------|------------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                              |                              |                              |                              |
| 44010 Vehicles                          | 1,534                        | 3,000                        | 3,000                        | 3,000                        |
| 44020 Machinery & Equipment             | 656                          | 4,000                        | 4,000                        | 4,000                        |
| 44040 Buildings                         | 836                          | -                            | -                            | -                            |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>3,026</u></b>          | <b><u>7,000</u></b>          | <b><u>7,000</u></b>          | <b><u>7,000</u></b>          |
| <b><u>CAPITAL OUTLAY</u></b>            |                              |                              |                              |                              |
| 49020 Buildings                         | 36,664                       | -                            | -                            | -                            |
| 49040 Machinery & Equipment             | 5,683                        | -                            | -                            | -                            |
| 49060 Automobiles & Light Trucks        | 62,625                       | -                            | -                            | -                            |
| <b>Total Capital Outlay</b>             | <b><u>104,972</u></b>        | <b><u>-</u></b>              | <b><u>-</u></b>              | <b><u>-</u></b>              |
| <br><b>TOTAL EXPENDITURES</b>           | <br><b><u>\$ 645,522</u></b> | <br><b><u>\$ 584,646</u></b> | <br><b><u>\$ 561,513</u></b> | <br><b><u>\$ 588,924</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**437 - AFTER SCHOOL ACTIVITY PROGRAM**

| DESCRIPTION               | ACTUAL<br>18-19   | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---------------------------|-------------------|-------------------|--------------------|-------------------|
| Personnel & Related       | \$ 268,711        | \$ 286,825        | \$ 279,065         | \$ 286,738        |
| Services                  | 2,970             | 6,300             | 6,300              | 6,300             |
| Supplies                  | 79,155            | 78,750            | 73,750             | 90,750            |
| Repair & Maintenance      | 5,984             | 4,000             | 4,000              | 4,000             |
| Capital Outlay            | 30,973            | 25,900            | 25,900             | -                 |
| <b>Total Expenditures</b> | <b>\$ 387,793</b> | <b>\$ 401,775</b> | <b>\$ 389,015</b>  | <b>\$ 387,788</b> |

**PERSONNEL SCHEDULE**

|                              |    |    |    |    |
|------------------------------|----|----|----|----|
| Program Leader - Part-Time   | 5  | 5  | 5  | 5  |
| Afterschool Aide - Part-Time | 16 | 16 | 16 | 16 |

**PROGRAM DESCRIPTION**

The After School Activity Program (ASAP) operates during the school year only for the benefit of children who might otherwise be unsupervised during after school hours. The program offers leisure education designed to help the children develop a positive self image by learning teamwork, cooperation, improved study habits, and decision making skills.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**437 - AFTER SCHOOL ACTIVITY PROGRAM**

| DESCRIPTION                             | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b>   |                          |                          |                          |                          |
| 41020 Salaries - Part Time              | \$ 243,501               | \$ 257,400               | \$ 251,300               | \$ 257,400               |
| 41060 Social Security/Medicare          | 18,628                   | 19,691                   | 19,225                   | 19,691                   |
| 41070 TMRS                              | 5,132                    | 8,000                    | 7,480                    | 8,000                    |
| 41090 Workers Compensation              | 1,450                    | 1,734                    | 1,060                    | 1,647                    |
| <b>Total Personnel &amp; Related</b>    | <b><u>268,711</u></b>    | <b><u>286,825</u></b>    | <b><u>279,065</u></b>    | <b><u>286,738</u></b>    |
| <b><u>SERVICES</u></b>                  |                          |                          |                          |                          |
| 42500 Training & Travel                 | 2,962                    | 3,500                    | 3,500                    | 3,500                    |
| 42510 Subscriptions                     | -                        | 300                      | 300                      | 300                      |
| 42520 Dues & Fees                       | 8                        | 500                      | 500                      | 500                      |
| 42790 Software - Other                  | -                        | 2,000                    | 2,000                    | 2,000                    |
| <b>Total Services</b>                   | <b><u>2,970</u></b>      | <b><u>6,300</u></b>      | <b><u>6,300</u></b>      | <b><u>6,300</u></b>      |
| <b><u>SUPPLIES</u></b>                  |                          |                          |                          |                          |
| 43010 Office Supplies                   | 188                      | -                        | -                        | -                        |
| 43030 Operational Supplies              | 68,954                   | 68,000                   | 63,000                   | 80,000                   |
| 43080 Small Tools & Minor Equipment     | 1,411                    | 1,250                    | 1,250                    | 1,250                    |
| 43110 Uniforms                          | 6,977                    | 7,000                    | 7,000                    | 7,000                    |
| 43290 Diesel                            | 1,625                    | 2,500                    | 2,500                    | 2,500                    |
| <b>Total Supplies</b>                   | <b><u>79,155</u></b>     | <b><u>78,750</u></b>     | <b><u>73,750</u></b>     | <b><u>90,750</u></b>     |
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                          |                          |                          |                          |
| 44010 Vehicles                          | 5,984                    | 4,000                    | 4,000                    | 4,000                    |
| <b>Total Repair &amp; Maintenance</b>   | <b><u>5,984</u></b>      | <b><u>4,000</u></b>      | <b><u>4,000</u></b>      | <b><u>4,000</u></b>      |
| <b><u>CAPITAL OUTLAY</u></b>            |                          |                          |                          |                          |
| 49080 Lease Purchase                    | 30,973                   | 25,900                   | 25,900                   | -                        |
| <b>Total Capital Outlay</b>             | <b><u>30,973</u></b>     | <b><u>25,900</u></b>     | <b><u>25,900</u></b>     | <b><u>-</u></b>          |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 387,793</u></b> | <b><u>\$ 401,775</u></b> | <b><u>\$ 389,015</u></b> | <b><u>\$ 387,788</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**438 - DRAMA**

| DESCRIPTION               | ACTUAL<br>18-19   | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---------------------------|-------------------|-------------------|--------------------|-------------------|
| Personnel & Related       | \$ 316,896        | \$ 338,577        | \$ 313,901         | \$ 342,077        |
| Services                  | 25,030            | 25,400            | 25,400             | 25,400            |
| Supplies                  | 91,783            | 98,680            | 98,480             | 98,480            |
| Repairs & Maintenance     | -                 | 1,100             | 1,300              | 1,300             |
| <b>Total Expenditures</b> | <b>\$ 433,709</b> | <b>\$ 463,757</b> | <b>\$ 439,081</b>  | <b>\$ 467,257</b> |

**PERSONNEL SCHEDULE**

|                                  |   |   |   |   |
|----------------------------------|---|---|---|---|
| Artistic/Managing Supervisor     | 1 | 1 | 1 | 1 |
| Technical Production Coordinator | 1 | 1 | 1 | 1 |
| Theater/Drama Specialist II      | 1 | 1 | 1 | 1 |
| Program Aide - Part-Time         | 2 | 2 | 2 | 2 |
| Program Leader - Part-Time       | 1 | 1 | 1 | 1 |

**PROGRAM DESCRIPTION**

The Art Park Players is the City's community theatre offering many shows each season and participating in many City events throughout the year. Art Park Players is the only dinner theatre in the Houston area offering several dinner shows each year and many special one-night-only productions. There is also a Junior Art Park Players theatre program, which helps students gain self-confidence as they develop their creativity through participation in classes and programs.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**438 - DRAMA**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 182,871            | \$ 188,336            | \$ 187,400            | \$ 189,894            |
| 41020 Salaries - Part Time            | 46,546                | 59,772                | 38,565                | 59,772                |
| 41040 Salaries - Overtime             | 3,013                 | 3,000                 | 3,000                 | 3,000                 |
| 41060 Social Security/Medicare        | 17,016                | 18,958                | 17,150                | 19,064                |
| 41070 TMRS                            | 26,668                | 26,852                | 27,250                | 27,087                |
| 41080 Health & Life Insurance         | 40,133                | 40,608                | 39,900                | 42,204                |
| 41090 Workers Compensation            | 649                   | 1,051                 | 636                   | 1,056                 |
| <b>Total Personnel &amp; Related</b>  | <b><u>316,896</u></b> | <b><u>338,577</u></b> | <b><u>313,901</u></b> | <b><u>342,077</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42160 Mobile Telephone                | 640                   | -                     | -                     | -                     |
| 42310 Equipment Rental                | 3,412                 | 4,200                 | 4,200                 | 4,200                 |
| 42500 Training & Travel               | -                     | 2,200                 | 2,200                 | 2,200                 |
| 42520 Dues & Fees                     | 12,998                | 12,000                | 12,000                | 12,000                |
| 42900 Contract Labor                  | 7,980                 | 7,000                 | 7,000                 | 7,000                 |
| <b>Total Services</b>                 | <b><u>25,030</u></b>  | <b><u>25,400</u></b>  | <b><u>25,400</u></b>  | <b><u>25,400</u></b>  |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43030 Operational Supplies            | 68,481                | 73,330                | 78,330                | 78,330                |
| 43080 Small Tools & Minor Equipment   | 23,302                | 24,350                | 19,150                | 19,150                |
| 43110 Uniforms                        | -                     | 1,000                 | 1,000                 | 1,000                 |
| <b>Total Supplies</b>                 | <b><u>91,783</u></b>  | <b><u>98,680</u></b>  | <b><u>98,480</u></b>  | <b><u>98,480</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**438 - DRAMA**

| <b>DESCRIPTION</b>                      | <b>ACTUAL<br/>18-19</b> | <b>BUDGET<br/>19-20</b> | <b>ESTIMATED<br/>19-20</b> | <b>PROPOSED<br/>20-21</b> |
|---|-------------------------|-------------------------|----------------------------|---------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                         |                         |                            |                           |
| 44010 Vehicles                          | -                       | 500                     | 500                        | 500                       |
| 44020 Machinery & Equipment             | -                       | 500                     | 700                        | 700                       |
| 44030 Computer Equipment                | -                       | 100                     | 100                        | 100                       |
| <b>Total Repairs &amp; Maintenance</b>  | <b>-</b>                | <b>1,100</b>            | <b>1,300</b>               | <b>1,300</b>              |
| <br>                                    |                         |                         |                            |                           |
| <b>TOTAL EXPENDITURES</b>               | <b>\$ 433,709</b>       | <b>\$ 463,757</b>       | <b>\$ 439,081</b>          | <b>\$ 467,257</b>         |

**CITY OF DEER PARK  
2020 - 2021 ANNUAL BUDGET  
SPECIAL REVENUE FUNDS REVENUES & RESOURCES**

| DESCRIPTION                            | ACTUAL<br>18-19     | BUDGET<br>19-20     | ESTIMATED<br>19-20  | PROJECTED<br>20-21  |
|--|---------------------|---------------------|---------------------|---------------------|
| <b><u>Tax Revenue</u></b>              |                     |                     |                     |                     |
| 31230 Hotel/Motel Taxes                | \$ 629,796          | \$ 622,809          | \$ 481,154          | \$ 481,154          |
| <b>Total Tax Revenue</b>               | <b>629,796</b>      | <b>622,809</b>      | <b>481,154</b>      | <b>481,154</b>      |
| <b><u>Fines</u></b>                    |                     |                     |                     |                     |
| 33150 Court Security Fee               | 29,487              | 30,000              | 22,173              | 28,000              |
| 33160 Judicial Fee                     | 5,896               | 5,700               | 3,084               | 2,100               |
| 33170 Child Safety Fee                 | 51,757              | 40,000              | 31,447              | 37,500              |
| 33180 TTPJI Fee                        | 5,836               | 6,000               | 6,433               | 6,000               |
| 33190 Court Technology Fee             | 39,316              | 40,000              | 26,295              | 37,500              |
| 33200 Juvenile Case Manager Fee        | 58,793              | 60,000              | 32,847              | 55,000              |
| 33220 Jury Fund Fee                    | -                   | -                   | 143                 | 400                 |
| <b>Total Fines</b>                     | <b>191,085</b>      | <b>181,700</b>      | <b>122,422</b>      | <b>166,500</b>      |
| <b><u>User Fees</u></b>                |                     |                     |                     |                     |
| 35210 School Crossing Guards           | 94,809              | 95,000              | 95,000              | 95,000              |
| <b>Total User Fees</b>                 | <b>94,809</b>       | <b>95,000</b>       | <b>95,000</b>       | <b>95,000</b>       |
| <b><u>Other Revenue</u></b>            |                     |                     |                     |                     |
| 36200 Investments                      | 877                 | 600                 | 500                 | 300                 |
| 36310 Miscellaneous Revenue            | -                   | -                   | -                   | -                   |
| 36990 Intergovernmental Revenue        | -                   | 638,480             | 809,600             | 2,900,000           |
| <b>Total Other Revenue</b>             | <b>877</b>          | <b>639,080</b>      | <b>810,100</b>      | <b>2,900,300</b>    |
| <b><u>Special Revenue</u></b>          |                     |                     |                     |                     |
| 38120 Forfeitures                      | 19,567              | 1,000               | 10,000              | 1,000               |
| 38300 Texas Forest Service Grant       | 20,000              | -                   | -                   | -                   |
| 38430 TPWD - Wetlands                  | 400,000             | -                   | -                   | -                   |
| 38440 TPWD - Hike & Bike Trails        | -                   | 310,000             | 8,500               | 308,500             |
| <b>Total Special Revenue</b>           | <b>439,567</b>      | <b>311,000</b>      | <b>18,500</b>       | <b>309,500</b>      |
| <b>Total Current Revenue</b>           | <b>1,356,134</b>    | <b>1,849,589</b>    | <b>1,527,176</b>    | <b>3,952,454</b>    |
| <b><u>Prior Year Revenue</u></b>       |                     |                     |                     |                     |
| 36400 Prior Year Revenue - Hotel/Motel | -                   | 248,221             | 109,086             | 150,426             |
| 36400 Prior Year Revenue - Police      | -                   | 11,037              | 2,137               | 20,434              |
| 36400 Prior Year Revenue - Court       | -                   | 67,676              | 65,476              | 10,150              |
| 36400 Prior Year Revenue - Grants      | -                   | -                   | -                   | -                   |
| <b>Total Prior Year Revenue</b>        | <b>-</b>            | <b>326,934</b>      | <b>176,699</b>      | <b>181,010</b>      |
| <b>Total Revenue</b>                   | <b>\$ 1,356,134</b> | <b>\$ 2,176,523</b> | <b>\$ 1,703,875</b> | <b>\$ 4,133,464</b> |

**CITY OF DEER PARK  
2020 - 2021 ANNUAL BUDGET  
SPECIAL REVENUE FUND EXPENDITURE SUMMARY**

| DESCRIPTION                | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| General - Hotel Tax        | \$ 199,014                 | \$ 337,000                 | \$ 119,000                 | \$ 120,000                 |
| City Promotion - Hotel Tax | 290,758                    | 321,850                    | 302,850                    | 342,900                    |
| Arts Program - Hotel Tax   | 150,685                    | 157,680                    | 126,490                    | 148,680                    |
| Historical - Hotel Tax     | 473,565                    | 54,500                     | 41,900                     | 20,000                     |
| Municipal Court Fund       | 370,406                    | 342,579                    | 307,207                    | 265,397                    |
| Police Forfeiture          | 11,039                     | 12,637                     | 12,637                     | 21,734                     |
| Grants                     | <u>572,449</u>             | <u>948,480</u>             | <u>818,100</u>             | <u>3,208,500</u>           |
| <b>Total Expenditures</b>  | <b><u>\$ 2,067,916</u></b> | <b><u>\$ 2,174,726</u></b> | <b><u>\$ 1,728,184</u></b> | <b><u>\$ 4,127,211</u></b> |

**CITY OF DEER PARK  
2020 - 2021 ANNUAL BUDGET  
HOTEL/MOTEL TAX FUND REVENUES & RESOURCES**

| <b>HOTEL</b>                           | <b>ACTUAL<br/>18-19</b>  | <b>BUDGET<br/>19-20</b>  | <b>ESTIMATED<br/>19-20</b> | <b>PROJECTED<br/>20-21</b> |
|--|--------------------------|--------------------------|----------------------------|----------------------------|
| <b><u>Tax Revenue</u></b>              |                          |                          |                            |                            |
| 31230 Hotel/Motel Taxes                | \$ 629,796               | \$ 622,809               | \$ 481,154                 | \$ 481,154                 |
| <b>Total Tax Revenue</b>               | <b><u>629,796</u></b>    | <b><u>622,809</u></b>    | <b><u>481,154</u></b>      | <b><u>481,154</u></b>      |
| <b><u>Other Revenue</u></b>            |                          |                          |                            |                            |
| 36310 Miscellaneous Revenue            | -                        | -                        | -                          | -                          |
| 36400 Prior Year Revenue - Hotel/Motel | -                        | 248,221                  | 109,086                    | 150,426                    |
| <b>Other Revenue</b>                   | <b><u>-</u></b>          | <b><u>248,221</u></b>    | <b><u>109,086</u></b>      | <b><u>150,426</u></b>      |
| <b>Total Revenue</b>                   | <b><u>\$ 629,796</u></b> | <b><u>\$ 871,030</u></b> | <b><u>\$ 590,240</u></b>   | <b><u>\$ 631,580</u></b>   |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
HOTEL/MOTEL TAX FUND EXPENDITURE SUMMARY**

| <b>DEPARTMENT</b>         |                            | <b>ACTUAL<br/>18-19</b>    | <b>BUDGET<br/>19-20</b>  | <b>ESTIMATED<br/>19-20</b> | <b>PROPOSED<br/>20-21</b> |
|---------------------------|----------------------------|----------------------------|--------------------------|----------------------------|---------------------------|
| 601                       | General - Hotel Tax        | \$ 199,014                 | \$ 337,000               | \$ 119,000                 | \$ 120,000                |
| 602                       | City Promotion - Hotel Tax | 290,758                    | 321,850                  | 302,850                    | 342,900                   |
| 603                       | Arts Program - Hotel Tax   | 150,685                    | 157,680                  | 126,490                    | 148,680                   |
| 605                       | General - Historical       | <u>473,565</u>             | <u>54,500</u>            | <u>41,900</u>              | <u>20,000</u>             |
| <b>TOTAL EXPENDITURES</b> |                            | <b><u>\$ 1,114,022</u></b> | <b><u>\$ 871,030</u></b> | <b><u>\$ 590,240</u></b>   | <b><u>\$ 631,580</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
HOTEL/MOTEL TAX FUND**

**EXPENDITURE SUMMARY**

**601 - EVENTS - HOTEL TAX**

| DESCRIPTION                  | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Supplies                     | \$ 187,014               | \$ 125,000               | \$ 87,000                | \$ 108,000               |
| Other Operating Expenditures | 12,000                   | 12,000                   | 12,000                   | 12,000                   |
| Capital Outlay               | -                        | 200,000                  | 20,000                   | -                        |
| <b>Total Expenditures</b>    | <b><u>\$ 199,014</u></b> | <b><u>\$ 337,000</u></b> | <b><u>\$ 119,000</u></b> | <b><u>\$ 120,000</u></b> |

**PROGRAM DESCRIPTION**

This portion of hotel/motel tax is used for the general promotion of tourism within the City of Deer Park.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
HOTEL/MOTEL TAX FUND**

**601 - EVENTS - HOTEL TAX**

| DESCRIPTION                               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>SUPPLIES</u></b>                    |                          |                          |                          |                          |
| 43030 Operational Supplies                | 71,689                   | 105,000                  | 80,000                   | 95,000                   |
| 43080 Small Tools & Minor Equipment       | <u>115,325</u>           | <u>20,000</u>            | <u>7,000</u>             | <u>13,000</u>            |
| <b>Total Supplies</b>                     | <b><u>187,014</u></b>    | <b><u>125,000</u></b>    | <b><u>87,000</u></b>     | <b><u>108,000</u></b>    |
| <b><u>OTHER OPERATING EXP.</u></b>        |                          |                          |                          |                          |
| 45300 Operating Transfers                 | <u>12,000</u>            | <u>12,000</u>            | <u>12,000</u>            | <u>12,000</u>            |
| <b>Total Other Operating Expenditures</b> | <b><u>12,000</u></b>     | <b><u>12,000</u></b>     | <b><u>12,000</u></b>     | <b><u>12,000</u></b>     |
| <b><u>CAPITAL OUTLAY</u></b>              |                          |                          |                          |                          |
| 49030 Improvements Other Than Bldgs.      | -                        | -                        | 20,000                   | -                        |
| 49040 Machinery & Equipment               | <u>-</u>                 | <u>200,000</u>           | <u>-</u>                 | <u>-</u>                 |
| <b>Total Capital Outlay</b>               | <b><u>-</u></b>          | <b><u>200,000</u></b>    | <b><u>20,000</u></b>     | <b><u>-</u></b>          |
| <b>TOTAL EXPENDITURES</b>                 | <b><u>\$ 199,014</u></b> | <b><u>\$ 337,000</u></b> | <b><u>\$ 119,000</u></b> | <b><u>\$ 120,000</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
HOTEL/MOTEL TAX FUND**

**EXPENDITURE SUMMARY**

**602 - CITY PROMOTION - HOTEL TAX**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Services                  | \$ 114,061               | \$ 143,700               | \$ 139,750               | \$ 140,750               |
| Supplies                  | 8,738                    | 13,150                   | 13,900                   | 13,150                   |
| Other Operating Expenses  | <u>167,959</u>           | <u>165,000</u>           | <u>149,200</u>           | <u>189,000</u>           |
| <b>Total Expenditures</b> | <b><u>\$ 290,758</u></b> | <b><u>\$ 321,850</u></b> | <b><u>\$ 302,850</u></b> | <b><u>\$ 342,900</u></b> |

**PROGRAM DESCRIPTION**

This portion of hotel/motel tax is used for advertising and marketing efforts to promote tourism and attract visitors to the City of Deer Park.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
HOTEL/MOTEL TAX FUND**

**602 - CITY PROMOTION - HOTEL TAX**

| DESCRIPTION                               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>SERVICES</u></b>                    |                          |                          |                          |                          |
| 42160 Mobile Telephone                    | \$ 1,777                 | \$ 1,800                 | \$ 1,850                 | \$ 1,850                 |
| 42190 Mobile Technology                   | 2,769                    | 5,000                    | 1,000                    | 2,000                    |
| 42320 Building Rental                     | 10,350                   | 11,400                   | 11,400                   | 11,400                   |
| 42440 Advertising                         | 61,616                   | 85,000                   | 85,000                   | 85,000                   |
| 42500 Training & Travel                   | 3,471                    | 5,000                    | 5,000                    | 5,000                    |
| 42520 Dues & Fees                         | 10,853                   | 13,500                   | 13,500                   | 13,500                   |
| 42900 Contract Labor                      | <u>23,225</u>            | <u>22,000</u>            | <u>22,000</u>            | <u>22,000</u>            |
| <b>Total Services</b>                     | <b><u>114,061</u></b>    | <b><u>143,700</u></b>    | <b><u>139,750</u></b>    | <b><u>140,750</u></b>    |
| <b><u>SUPPLIES</u></b>                    |                          |                          |                          |                          |
| 43030 Operational Supplies                | 257                      | 500                      | 500                      | 500                      |
| 43050 Printing                            | 5,931                    | 10,500                   | 10,500                   | 10,500                   |
| 43070 Postage                             | 552                      | 1,500                    | 500                      | 1,500                    |
| 43080 Small Tools & Minor Equipment       | <u>1,998</u>             | <u>650</u>               | <u>2,400</u>             | <u>650</u>               |
| <b>Total Supplies</b>                     | <b><u>8,738</u></b>      | <b><u>13,150</u></b>     | <b><u>13,900</u></b>     | <b><u>13,150</u></b>     |
| <b><u>OTHER OPERATING EXP.</u></b>        |                          |                          |                          |                          |
| 45300 Operating Transfers                 | <u>167,959</u>           | <u>165,000</u>           | <u>149,200</u>           | <u>189,000</u>           |
| <b>Total Other Operating Expenditures</b> | <b><u>167,959</u></b>    | <b><u>165,000</u></b>    | <b><u>149,200</u></b>    | <b><u>189,000</u></b>    |
| <b>TOTAL EXPENDITURES</b>                 | <b><u>\$ 290,758</u></b> | <b><u>\$ 321,850</u></b> | <b><u>\$ 302,850</u></b> | <b><u>\$ 342,900</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
HOTEL/MOTEL TAX FUND**

**EXPENDITURE SUMMARY**

**603 - ARTS PROGRAM - HOTEL TAX**

| DESCRIPTION                  | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Supplies                     | \$ 63,574                | \$ 81,680                | \$ 81,680                | \$ 81,680                |
| Repairs & Maintenance        | -                        | -                        | 1,210                    | -                        |
| Other Operating Expenditures | 37,000                   | 37,000                   | 37,000                   | 37,000                   |
| Capital Outlay               | <u>50,111</u>            | <u>39,000</u>            | <u>6,600</u>             | <u>30,000</u>            |
| <b>Total Expenditures</b>    | <b><u>\$ 150,685</u></b> | <b><u>\$ 157,680</u></b> | <b><u>\$ 126,490</u></b> | <b><u>\$ 148,680</u></b> |

**PROGRAM DESCRIPTION**

This portion of hotel/motel tax is used for the promotion of the arts within the City of Deer Park.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
HOTEL/MOTEL TAX FUND**

**603 - ARTS PROGRAM - HOTEL TAX**

| DESCRIPTION                               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>SUPPLIES</u></b>                    |                          |                          |                          |                          |
| 43030 Operational Supplies                | \$ 61,065                | \$ 81,680                | \$ 81,680                | \$ 81,680                |
| 43080 Small Tools & Minor Equipment       | <u>2,509</u>             | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 |
| <b>Total Supplies</b>                     | <b><u>63,574</u></b>     | <b><u>81,680</u></b>     | <b><u>81,680</u></b>     | <b><u>81,680</u></b>     |
| <b><u>REPAIRS &amp; MAINTENANCE</u></b>   |                          |                          |                          |                          |
| 44040 Buildings                           | <u>-</u>                 | <u>-</u>                 | <u>1,210</u>             | <u>-</u>                 |
| <b>Total Repairs &amp; Maintenance</b>    | <b><u>-</u></b>          | <b><u>-</u></b>          | <b><u>1,210</u></b>      | <b><u>-</u></b>          |
| <b><u>OTHER OPERATING EXP.</u></b>        |                          |                          |                          |                          |
| 45300 Operating Transfers                 | <u>37,000</u>            | <u>37,000</u>            | <u>37,000</u>            | <u>37,000</u>            |
| <b>Total Other Operating Expenditures</b> | <b><u>37,000</u></b>     | <b><u>37,000</u></b>     | <b><u>37,000</u></b>     | <b><u>37,000</u></b>     |
| <b><u>CAPITAL OUTLAY</u></b>              |                          |                          |                          |                          |
| 49040 Machinery & Equipment               | <u>50,111</u>            | <u>39,000</u>            | <u>6,600</u>             | <u>30,000</u>            |
| <b>Total Capital Outlay</b>               | <b><u>50,111</u></b>     | <b><u>39,000</u></b>     | <b><u>6,600</u></b>      | <b><u>30,000</u></b>     |
| <b>TOTAL EXPENDITURES</b>                 | <b><u>\$ 150,685</u></b> | <b><u>\$ 157,680</u></b> | <b><u>\$ 126,490</u></b> | <b><u>\$ 148,680</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
HOTEL/MOTEL TAX FUND**

**EXPENDITURE SUMMARY**

**605 - GENERAL - HISTORICAL**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|---------------------------|--------------------------|-------------------------|-------------------------|-------------------------|
| Services                  | \$ 473,257               | \$ 16,500               | \$ 10,100               | \$ 5,000                |
| Supplies                  | 308                      | 18,000                  | 11,800                  | 5,000                   |
| Repairs & Maintenance     | -                        | 20,000                  | 20,000                  | 10,000                  |
| <b>Total Expenditures</b> | <b><u>\$ 473,565</u></b> | <b><u>\$ 54,500</u></b> | <b><u>\$ 41,900</u></b> | <b><u>\$ 20,000</u></b> |

**PROGRAM DESCRIPTION**

This portion of hotel/motel tax is used for projects recommended by the Historical and Tourism Committee. The City Council approves all projects.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
HOTEL/MOTEL TAX FUND**

**605 - GENERAL - HISTORICAL**

| DESCRIPTION                             | ACTUAL<br>18-19              | BUDGET<br>19-20             | ESTIMATED<br>19-20          | PROPOSED<br>20-21           |
|---|------------------------------|-----------------------------|-----------------------------|-----------------------------|
| <b><u>SERVICES</u></b>                  |                              |                             |                             |                             |
| 42400 Consultant Fee                    | \$ 5,195                     | \$ 5,000                    | \$ 5,000                    | \$ -                        |
| 42500 Training & Travel                 | -                            | -                           | 100                         | -                           |
| 42900 Contract Labor                    | <u>468,062</u>               | <u>11,500</u>               | <u>5,000</u>                | <u>5,000</u>                |
| <b>Total Services</b>                   | <b><u>473,257</u></b>        | <b><u>16,500</u></b>        | <b><u>10,100</u></b>        | <b><u>5,000</u></b>         |
| <b><u>SUPPLIES</u></b>                  |                              |                             |                             |                             |
| 43030 Operational Supplies              | 308                          | 10,000                      | 5,000                       | 5,000                       |
| 43080 Small Tools & Minor Equipment     | <u>-</u>                     | <u>8,000</u>                | <u>6,800</u>                | <u>-</u>                    |
| <b>Total Supplies</b>                   | <b><u>308</u></b>            | <b><u>18,000</u></b>        | <b><u>11,800</u></b>        | <b><u>5,000</u></b>         |
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                              |                             |                             |                             |
| 44040 Buildings                         | -                            | 10,000                      | 10,000                      | -                           |
| 44120 Grounds                           | <u>-</u>                     | <u>10,000</u>               | <u>10,000</u>               | <u>10,000</u>               |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>-</u></b>              | <b><u>20,000</u></b>        | <b><u>20,000</u></b>        | <b><u>10,000</u></b>        |
| <br><b>TOTAL EXPENDITURES</b>           | <br><b><u>\$ 473,565</u></b> | <br><b><u>\$ 54,500</u></b> | <br><b><u>\$ 41,900</u></b> | <br><b><u>\$ 20,000</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
HOTEL/MOTEL TAX FUND EXPENDITURE SUMMARY**

| DEPARTMENT / DESCRIPTION                               | BUDGET<br>19-20 | ESTIMATED<br>19-20 | REQUESTED<br>20-21 | PROPOSED<br>20-21 |
|--|-----------------|--------------------|--------------------|-------------------|
| <u>601 - General - Hotel Tax</u>                       |                 |                    |                    |                   |
| Special Event - Reindeer Park                          | \$ 95,000       | \$ 70,000          | \$ 85,000          | \$ 85,000         |
| San Jacinto Day Festival and Battle Reenactment        | 10,000          | 10,000             | 10,000             | 10,000            |
| Christmas Light Decorations - City Buildings           | 20,000          | 7,000              | 13,000             | 13,000            |
| Funding for PT Administrative Aide (50% of salary)     | 12,000          | 12,000             | 12,000             | 12,000            |
| Wayfinding Signage                                     | 200,000         | 20,000             | -                  | -                 |
| <u>602 - City Promotion - Hotel Tax</u>                |                 |                    |                    |                   |
| Economic Alliance Contract                             | 22,000          | 22,000             | 22,000             | 22,000            |
| Advertising/Promotions Expenses                        | 85,000          | 85,000             | 85,000             | 85,000            |
| Brochures  | 10,000          | 10,000             | 10,000             | 10,000            |
| Funding for PR/Marketing Administrator                 | 99,000          | 99,000             | 106,000            | 106,000           |
| Funding for PT Receptionist(s) at Visitors Center      | 11,000          | 11,000             | 11,000             | 11,000            |
| Funding for Public Relations/Marketing Specialist      | 55,000          | 39,200             | 72,000             | 72,000            |
| Office space rental (PR/Market. Spec./Visitors Center) | 11,400          | 11,400             | 11,400             | 11,400            |
| Mobile Telephone                                       | 1,800           | 1,850              | 1,850              | 1,850             |
| Mobile Technology                                      | 5,000           | 1,000              | 2,000              | 2,000             |
| Travel & Training (PR/Marketing Spec.)                 | 5,000           | 5,000              | 5,000              | 5,000             |
| Dues & Fees (PR/Marketing Spec.)                       | 13,500          | 13,500             | 13,500             | 13,500            |
| Operational Supplies                                   | 500             | 500                | 500                | 500               |
| Printing Supplies                                      | 500             | 500                | 500                | 500               |
| Furniture (PR/Marketing Spec. & Visitors Center)       | 300             | 2,200              | 300                | 300               |
| Computer Equipment                                     | 350             | 200                | 350                | 350               |
| Postage (PR/Marketing Spec.)                           | 1,500           | 500                | 1,500              | 1,500             |
| <u>603 - Arts Program</u>                              |                 |                    |                    |                   |
| Working Capital for Theatre Productions                | 81,680          | 81,680             | 81,680             | 81,680            |
| Funding for Theatre/Drama Specialist (salary)          | 20,000          | 20,000             | 20,000             | 20,000            |
| Funding for PT Staff @ Theatre (salary)                | 17,000          | 17,000             | 17,000             | 17,000            |
| Building Supplies                                      | -               | 1,210              | -                  | -                 |
| New Mac Computer Tower & Screens                       | 9,000           | 6,600              | -                  | -                 |
| Replacing Curtains at Theatre                          | 30,000          | -                  | 30,000             | 30,000            |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
HOTEL/MOTEL TAX FUND EXPENDITURE SUMMARY**

| DEPARTMENT / DESCRIPTION           | BUDGET<br>19-20          | ESTIMATED<br>19-20       | REQUESTED<br>20-21       | PROPOSED<br>20-21        |
|------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <u>605 - Historical</u>            |                          |                          |                          |                          |
| Expenditures for Cabin/Grounds     | 20,000                   | 20,000                   | 10,000                   | 10,000                   |
| Historical Preservation Supplies   | 10,000                   | 5,000                    | 5,000                    | 5,000                    |
| Historical Preservation Activities | 4,500                    | 4,500                    | 5,000                    | 5,000                    |
| Cabinets                           | 8,000                    | 6,800                    | -                        | -                        |
| Consultant Fee - Golf Bridge       | 5,000                    | 5,000                    | -                        | -                        |
| Registration Fee                   | -                        | 100                      | -                        | -                        |
| Historic Bridge Truss Repair       | 7,000                    | 500                      | -                        | -                        |
| <b>TOTAL PROPOSED EXPENDITURES</b> | <b><u>\$ 871,030</u></b> | <b><u>\$ 590,240</u></b> | <b><u>\$ 631,580</u></b> | <b><u>\$ 631,580</u></b> |

**CITY OF DEER PARK  
2020 - 2021 ANNUAL BUDGET  
MUNICIPAL COURT FUND REVENUES & RESOURCES**

| DESCRIPTION                      | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROJECTED<br>20-21       |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>Fines</u></b>              |                          |                          |                          |                          |
| 33150 Court Security Fee         | \$ 29,487                | \$ 30,000                | \$ 22,173                | \$ 28,000                |
| 33160 Judicial Fee               | 5,896                    | 5,700                    | 3,084                    | 2,100                    |
| 33170 Child Safety Fee           | 51,757                   | 40,000                   | 31,447                   | 37,500                   |
| 33180 TTPJI Fee                  | 5,836                    | 6,000                    | 6,433                    | 6,000                    |
| 33190 Court Technology Fee       | 39,316                   | 40,000                   | 26,295                   | 37,500                   |
| 33200 Juvenile Case Manager Fee  | 58,793                   | 60,000                   | 32,847                   | 55,000                   |
| 33220 Jury Fund Fee              | -                        | -                        | 143                      | 400                      |
| <b>Total Fines</b>               | <b><u>191,085</u></b>    | <b><u>181,700</u></b>    | <b><u>122,423</u></b>    | <b><u>166,500</u></b>    |
| <b><u>User Fees</u></b>          |                          |                          |                          |                          |
| 35210 School Crossing Guards     | 94,809                   | 95,000                   | 95,000                   | 95,000                   |
| <b>Total User Fees</b>           | <b><u>94,809</u></b>     | <b><u>95,000</u></b>     | <b><u>95,000</u></b>     | <b><u>95,000</u></b>     |
| <b>Total Current Revenue</b>     | <b>285,894</b>           | <b>276,700</b>           | <b>217,423</b>           | <b>261,500</b>           |
| <b><u>Prior Year Revenue</u></b> |                          |                          |                          |                          |
| 36400 Judicial Fee               | -                        | 800                      | 3,644                    | -                        |
| 36400 Child Safety Fee           | -                        | -                        | -                        | 1,150                    |
| 36400 TTPJI Fee                  | -                        | 3,000                    | 711                      | 9,000                    |
| 36400 Court Technology Fee       | -                        | 29,058                   | 28,927                   | -                        |
| 36400 Juvenile Case Manager Fee  | -                        | 34,818                   | 32,194                   | -                        |
| <b>Total Prior Year Revenue</b>  | <b><u>-</u></b>          | <b><u>67,676</u></b>     | <b><u>65,476</u></b>     | <b><u>10,150</u></b>     |
| <b>Total Revenue</b>             | <b><u>\$ 285,894</u></b> | <b><u>\$ 344,376</u></b> | <b><u>\$ 282,899</u></b> | <b><u>\$ 271,650</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
MUNICIPAL COURT FUND EXPENDITURE SUMMARY**

| <b>DEPARTMENT</b>         |                           | <b>ACTUAL<br/>18-19</b>  | <b>BUDGET<br/>19-20</b>  | <b>ESTIMATED<br/>19-20</b> | <b>PROPOSED<br/>20-21</b> |
|---------------------------|---------------------------|--------------------------|--------------------------|----------------------------|---------------------------|
| 104                       | Security Fee              | \$ 59,430                | \$ 29,403                | \$ 18,759                  | \$ 25,752                 |
|                           | Judicial Fee              | 9,689                    | 6,500                    | 6,500                      | -                         |
|                           | Child Safety Fee          | 124,724                  | 133,800                  | 133,800                    | 133,650                   |
|                           | Court Technology          | 67,921                   | 69,058                   | 69,058                     | 36,748                    |
|                           | Juvenile Case Manager Fee | 102,777                  | 94,818                   | 70,090                     | 53,947                    |
|                           | TTPJI Fee                 | 5,865                    | 9,000                    | 9,000                      | 15,000                    |
|                           | Jury Fund Fee             | -                        | -                        | -                          | 300                       |
| <b>TOTAL EXPENDITURES</b> |                           | <b><u>\$ 370,406</u></b> | <b><u>\$ 342,579</u></b> | <b><u>\$ 307,207</u></b>   | <b><u>\$ 265,397</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
MUNICIPAL COURT FUND**

**EXPENDITURE SUMMARY**

**SECURITY FEE**

| DESCRIPTION                  | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Services                     | \$ 369                  | \$ 600                  | \$ 600                  | \$ 600                  |
| Other Operating Expenditures | <u>59,061</u>           | <u>28,803</u>           | <u>18,159</u>           | <u>25,152</u>           |
| <b>Total Expenditures</b>    | <b><u>\$ 59,430</u></b> | <b><u>\$ 29,403</u></b> | <b><u>\$ 18,759</u></b> | <b><u>\$ 25,752</u></b> |

**PROGRAM DESCRIPTION**

Art.102.017 COURT COSTS; COURTHOUSE SECURITY FUND; MUNICIPAL COURT BUILDING SECURITY FUND; JUSTICE COURT BUILDING SECURITY FUND.

(d) Except as provided by Subsection (d-1), the clerks of the respective courts shall collect the costs and pay them to the county or municipal treasurer, as appropriate, or to any other official who discharges the duties commonly delegated to the county or municipal treasurer, as appropriate, for deposit in a fund to be known as the courthouse security fund or a fund to be known as the municipal court building security fund, as appropriate. A fund designated by this subsection may be used only to finance security personnel for a district, county, justice or municipal court , as appropriate, or to finance items when used for the purpose of providing security services for buildings housing a district, county, justice, or municipal court, as appropriate, including:

- (1) the purchase or repair of X-ray machines and conveying systems;
- (2) handheld metal detectors;
- (3) walkthrough metal detectors;
- (4) identification cards and systems;
- (5) electronic locking and surveillance equipment;
- (6) bailiffs, deputy sheriffs, deputy constables, or contract security personnel during times when they are providing appropriate security services;
- (7) signage;
- (8) confiscated weapon inventory and tracking systems;
- (9) locks, chains, alarms, or similar security devices;
- (10) the purchase or repair of bullet-proof glass; and
- (11) continuing education on security issues for court personnel and security personnel.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
MUNICIPAL COURT FUND**

**SECURITY FEE**

| DESCRIPTION                               | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|---|-------------------------|-------------------------|-------------------------|-------------------------|
| <b><u>SERVICES</u></b>                    |                         |                         |                         |                         |
| 42520 Dues & Fees                         | \$ 369                  | \$ 600                  | \$ 600                  | \$ 600                  |
| <b>Total Services</b>                     | <b><u>369</u></b>       | <b><u>600</u></b>       | <b><u>600</u></b>       | <b><u>600</u></b>       |
| <b><u>OTHER OPERATING EXP.</u></b>        |                         |                         |                         |                         |
| 45300 Operating Transfers                 | <u>59,061</u>           | <u>28,803</u>           | <u>18,159</u>           | <u>25,152</u>           |
| <b>Total Other Operating Expenditures</b> | <b><u>59,061</u></b>    | <b><u>28,803</u></b>    | <b><u>18,159</u></b>    | <b><u>25,152</u></b>    |
| <b>TOTAL EXPENDITURES</b>                 | <b><u>\$ 59,430</u></b> | <b><u>\$ 29,403</u></b> | <b><u>\$ 18,759</u></b> | <b><u>\$ 25,752</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
MUNICIPAL COURT FUND**

**EXPENDITURE SUMMARY**

**JUDICIAL FEE**

| DESCRIPTION               | ACTUAL<br>18-19 | BUDGET<br>19-20 | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---------------------------|-----------------|-----------------|--------------------|-------------------|
| Personnel & Related       | \$ 9,689        | \$ 6,500        | \$ 6,500           | \$ -              |
| <b>Total Expenditures</b> | <b>\$ 9,689</b> | <b>\$ 6,500</b> | <b>\$ 6,500</b>    | <b>\$ -</b>       |

**PROGRAM DESCRIPTION**

Sec. 133.105. FEE FOR SUPPORT OF COURT-RELATED PURPOSES.

(b) The treasurer shall deposit 60 cents of each fee collected under this section in the general fund of the municipality or county to promote the efficient operation of the municipal or county courts and the investigation, prosecution, and enforcement of offenses that are within the jurisdiction of the courts.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
MUNICIPAL COURT FUND**

**JUDICIAL FEE**

| DESCRIPTION                           | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21      |
|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                            |                            |                            |                        |
| 41060 Social/Security Medicare        | \$ 689                     | \$ 500                     | \$ 500                     | \$ -                   |
| 41160 Public Official Compensation    | <u>9,000</u>               | <u>6,000</u>               | <u>6,000</u>               | <u>-</u>               |
| <b>Total Personnel &amp; Related</b>  | <b><u>9,689</u></b>        | <b><u>6,500</u></b>        | <b><u>6,500</u></b>        | <b><u>-</u></b>        |
| <br><b>TOTAL EXPENDITURES</b>         | <br><b><u>\$ 9,689</u></b> | <br><b><u>\$ 6,500</u></b> | <br><b><u>\$ 6,500</u></b> | <br><b><u>\$ -</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
MUNICIPAL COURT FUND**

**EXPENDITURE SUMMARY**

**CHILD SAFETY FEES**

| DESCRIPTION                  | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel & Related          | \$ 104,149               | \$ 108,200               | \$ 110,977               | \$ 108,050               |
| Services                     | 240                      | 500                      | 323                      | 500                      |
| Supplies                     | 335                      | 5,100                    | 2,500                    | 5,100                    |
| Other Operating Expenditures | 20,000                   | 20,000                   | 20,000                   | 20,000                   |
| <b>Total Expenditures</b>    | <b><u>\$ 124,724</u></b> | <b><u>\$ 133,800</u></b> | <b><u>\$ 133,800</u></b> | <b><u>\$ 133,650</u></b> |

**PERSONNEL SCHEDULE**

|                                    |    |    |    |    |
|------------------------------------|----|----|----|----|
| School Resource Officer            | 2  | 0  | 0  | 0  |
| School Crossing Guards - Part Time | 19 | 19 | 19 | 19 |

**PROGRAM DESCRIPTION**

Art. 102.014. COURT COSTS FOR CHILD SAFETY FUND IN MUNICIPALITIES.

(g) In a municipality with a population less than 850,000 according to the most recent federal decennial census, the money collected under this article in a municipal court case must be used for a school crossing guard program if the municipality operates one. If the municipality does not operate a school crossing guard program or if the money received from court costs from municipal court cases exceeds the amount necessary to fund the school crossing guard program, the municipality may either deposit the additional money in an interest-bearing account or expend it for programs designed to enhance child safety, health, or nutrition, including child abuse prevention and intervention and drug and alcohol abuse prevention.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
MUNICIPAL COURT FUND**

**CHILD SAFETY FEES**

| DESCRIPTION                                | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b>      |                          |                          |                          |                          |
| 41020 Salaries - Part Time                 | \$ 96,393                | \$ 100,000               | \$ 102,000               | \$ 100,000               |
| 41040 Salaries - Overtime                  | -                        | -                        | 640                      | -                        |
| 41060 Social Security/Medicare             | 7,374                    | 7,650                    | 8,000                    | 7,650                    |
| 41070 TMRS                                 | -                        | -                        | -                        | -                        |
| 41080 Health & Life Insurance              | -                        | -                        | -                        | -                        |
| 41090 Workers Compensation                 | 382                      | 550                      | 337                      | 400                      |
| <b>Total Personnel &amp; Related</b>       | <b><u>104,149</u></b>    | <b><u>108,200</u></b>    | <b><u>110,977</u></b>    | <b><u>108,050</u></b>    |
| <b><u>SERVICES</u></b>                     |                          |                          |                          |                          |
| 42500 Training & Travel                    | 240                      | 500                      | 323                      | 500                      |
| <b>Total Services</b>                      | <b><u>240</u></b>        | <b><u>500</u></b>        | <b><u>323</u></b>        | <b><u>500</u></b>        |
| <b><u>SUPPLIES</u></b>                     |                          |                          |                          |                          |
| 43030 Operational Supplies                 | -                        | 100                      | -                        | 100                      |
| 43080 Small Tools & Minor Equipment        | -                        | 3,000                    | 1,000                    | 3,000                    |
| 43110 Uniforms                             | 335                      | 2,000                    | 1,500                    | 2,000                    |
| <b>Total Supplies</b>                      | <b><u>335</u></b>        | <b><u>5,100</u></b>      | <b><u>2,500</u></b>      | <b><u>5,100</u></b>      |
| <b><u>OTHER OPERATING EXPENDITURES</u></b> |                          |                          |                          |                          |
| 45300 Operating Transfers - General Fund   | 20,000                   | 20,000                   | 20,000                   | 20,000                   |
| <b>Total Repair &amp; Maintenance</b>      | <b><u>20,000</u></b>     | <b><u>20,000</u></b>     | <b><u>20,000</u></b>     | <b><u>20,000</u></b>     |
| <b>TOTAL EXPENDITURES</b>                  | <b><u>\$ 124,724</u></b> | <b><u>\$ 133,800</u></b> | <b><u>\$ 133,800</u></b> | <b><u>\$ 133,650</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
MUNICIPAL COURT FUND**

**EXPENDITURE SUMMARY**

**COURT TECHNOLOGY FEE**

| DESCRIPTION                  | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Services                     | \$ 29,028               | \$ 44,840               | \$ 44,840               | \$ 34,248               |
| Repair & Maintenance         | 10,904                  | 5,000                   | 5,000                   | 2,500                   |
| Other Operating Expenditures | <u>27,989</u>           | <u>19,218</u>           | <u>19,218</u>           | <u>-</u>                |
| <b>Total Expenditures</b>    | <b><u>\$ 67,921</u></b> | <b><u>\$ 69,058</u></b> | <b><u>\$ 69,058</u></b> | <b><u>\$ 36,748</u></b> |

**PROGRAM DESCRIPTION**

Art. 102.0172. COURT COSTS; MUNICIPAL COURT TECHNOLOGY FUND.

(d) A fund designated by this article may be used only to finance the purchase of or to maintain technological enhancements for a municipal court or municipal court of record, including:

- (1) computer systems;
- (2) computer networks;
- (3) computer hardware;
- (4) computer software;
- (5) imaging systems;
- (6) electronic kiosks;
- (7) electronic ticket writers; and
- (8) docket management systems.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
MUNICIPAL COURT FUND**

**COURT TECHNOLOGY FEE**

| DESCRIPTION                                | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|--|-------------------------|-------------------------|-------------------------|-------------------------|
| <b><u>SERVICES</u></b>                     |                         |                         |                         |                         |
| 42310 Equipment & Other Rentals            | \$ 2,783                | \$ 3,000                | \$ 3,000                | \$ 1,500                |
| 42500 Training & Travel                    | 3,455                   | 4,000                   | 4,000                   | 2,000                   |
| 42520 Dues & Fees                          | 44                      | -                       | -                       | -                       |
| 42770 Software - Incode                    | 22,746                  | 37,640                  | 37,640                  | 30,548                  |
| 42900 Contract Labor                       | -                       | 200                     | 200                     | 200                     |
| <b>Total Services</b>                      | <b><u>29,028</u></b>    | <b><u>44,840</u></b>    | <b><u>44,840</u></b>    | <b><u>34,248</u></b>    |
| <b><u>REPAIR &amp; MAINTENANCE</u></b>     |                         |                         |                         |                         |
| 44020 Machinery & Equipment                | 10,904                  | 5,000                   | 5,000                   | 2,500                   |
| <b>Total Repair &amp; Maintenance</b>      | <b><u>10,904</u></b>    | <b><u>5,000</u></b>     | <b><u>5,000</u></b>     | <b><u>2,500</u></b>     |
| <b><u>OTHER OPERATING EXPENDITURES</u></b> |                         |                         |                         |                         |
| 45300 Operating Transfers - General Fund   | 27,989                  | 19,218                  | 19,218                  | -                       |
| <b>Total Other Operating Expenditures</b>  | <b><u>27,989</u></b>    | <b><u>19,218</u></b>    | <b><u>19,218</u></b>    | <b><u>-</u></b>         |
| <b>TOTAL EXPENDITURES</b>                  | <b><u>\$ 67,921</u></b> | <b><u>\$ 69,058</u></b> | <b><u>\$ 69,058</u></b> | <b><u>\$ 36,748</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
MUNICIPAL COURT FUND**

**EXPENDITURE SUMMARY**

**JUVENILE CASE MANAGER FEE**

| DESCRIPTION                  | ACTUAL<br>18-19   | BUDGET<br>19-20  | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|------------------------------|-------------------|------------------|--------------------|-------------------|
| Other Operating Expenditures | \$ 102,777        | \$ 94,818        | \$ 70,090          | \$ 53,947         |
| <b>Total Expenditures</b>    | <b>\$ 102,777</b> | <b>\$ 94,818</b> | <b>\$ 70,090</b>   | <b>\$ 53,947</b>  |

**PROGRAM DESCRIPTION**

Art. 102.0174. COURT COSTS; JUVENILE CASE MANAGER FUND

(a) In this article, "fund" means a juvenile case manager fund.

(b) The governing body of a municipality by ordinance may create a juvenile case manager fund and may require a defendant convicted of a fine-only misdemeanor offense in a municipal court to pay a juvenile case manager fee not to exceed \$5 as a cost of court.

(f) The clerks of the respective courts shall collect the costs and pay them to the county or municipal treasurer, as applicable, or to any other official who discharges the duties commonly delegated to the county or municipal treasurer for deposit in the fund.

(g) A fund created under this section may be used only to finance the salary and benefits of a juvenile case manager employed under Article 45.056.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
MUNICIPAL COURT FUND**

**JUVENILE CASE MANAGER FEE**

| DESCRIPTION                                | ACTUAL<br>18-19          | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|--|--------------------------|-------------------------|-------------------------|-------------------------|
| <b><u>OTHER OPERATING EXPENDITURES</u></b> |                          |                         |                         |                         |
| 45300 Operating Transfer - General Fund    | \$ 102,777               | \$ 94,818               | \$ 70,090               | \$ 53,947               |
| <b>Total Repair &amp; Maintenance</b>      | <b><u>102,777</u></b>    | <b><u>94,818</u></b>    | <b><u>70,090</u></b>    | <b><u>53,947</u></b>    |
| <b>TOTAL EXPENDITURES</b>                  | <b><u>\$ 102,777</u></b> | <b><u>\$ 94,818</u></b> | <b><u>\$ 70,090</u></b> | <b><u>\$ 53,947</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
MUNICIPAL COURT FUND**

**EXPENDITURE SUMMARY**

**TTPJI FEE**

| DESCRIPTION               | ACTUAL<br>18-19        | BUDGET<br>19-20        | ESTIMATED<br>19-20     | PROPOSED<br>20-21       |
|---------------------------|------------------------|------------------------|------------------------|-------------------------|
| Personnel & Related       | \$ -                   | \$ -                   | \$ -                   | \$ 6,500                |
| Supplies                  | <u>5,865</u>           | <u>9,000</u>           | <u>9,000</u>           | <u>8,500</u>            |
| <b>Total Expenditures</b> | <b><u>\$ 5,865</u></b> | <b><u>\$ 9,000</u></b> | <b><u>\$ 9,000</u></b> | <b><u>\$ 15,000</u></b> |

**PROGRAM DESCRIPTION**

Sec. 133.103. TIME PAYMENT FEE

(c) Except as provided by Subsection (c-1), the treasurer shall deposit 10 percent of the fees collected under this section in the general fund of the county or municipality for the purpose of improving the efficiency of the administration of justice in the county or municipality. The county or municipality shall prioritize the needs of the judicial officer who collected the fees when making expenditures under this subsection and use the money deposited to provide for those needs.

(d) The treasurer shall deposit the remainder of the fees collected under this section in the general revenue account of the county or municipality.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
MUNICIPAL COURT FUND**

**TTPJI FEE**

| DESCRIPTION                           | ACTUAL<br>18-19 | BUDGET<br>19-20 | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---------------------------------------|-----------------|-----------------|--------------------|-------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                 |                 |                    |                   |
| 41060 Social/Security Medicare        | \$ -            | \$ -            | \$ -               | \$ 500            |
| 41160 Public Official Compensation    | -               | -               | -                  | 6,000             |
| <b>Total Personnel &amp; Related</b>  | <b>-</b>        | <b>-</b>        | <b>-</b>           | <b>6,500</b>      |
| <b><u>SUPPLIES</u></b>                |                 |                 |                    |                   |
| 43030 Operational Supplies            | 1,525           | 2,000           | 2,000              | 2,000             |
| 43040 Data Processing Supplies        | 2,029           | 4,000           | 4,000              | 3,500             |
| 43080 Small Tools & Minor Equipment   | 572             | 1,000           | 1,000              | 1,000             |
| 43110 Uniforms                        | 1,739           | 2,000           | 2,000              | 2,000             |
| <b>Total Supplies</b>                 | <b>5,865</b>    | <b>9,000</b>    | <b>9,000</b>       | <b>8,500</b>      |
| <b>TOTAL EXPENDITURES</b>             | <b>\$ 5,865</b> | <b>\$ 9,000</b> | <b>\$ 9,000</b>    | <b>\$ 15,000</b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
MUNICIPAL COURT FUND**

**EXPENDITURE SUMMARY**

**JURY FUND FEE**

| DESCRIPTION               | ACTUAL<br>18-19 | BUDGET<br>19-20 | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---------------------------|-----------------|-----------------|--------------------|-------------------|
| Services                  | \$ -            | \$ -            | \$ -               | \$ 300            |
| <b>Total Expenditures</b> | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>        | <b>\$ 300</b>     |

**PROGRAM DESCRIPTION**

Sec. 133.103. TIME PAYMENT FEE

(c) Except as provided by Subsection (c-1), the treasurer shall deposit 10 percent of the fees collected under this section in the general fund of the county or municipality for the purpose of improving the efficiency of the administration of justice in the county or municipality. The county or municipality shall prioritize the needs of the judicial officer who collected the fees when making expenditures under this subsection and use the money deposited to provide for those needs.

(d) The treasurer shall deposit the remainder of the fees collected under this section in the general revenue account of the county or municipality.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
MUNICIPAL COURT FUND**

**JURY FUND FEE**

| DESCRIPTION               | ACTUAL<br>18-19 | BUDGET<br>19-20 | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---------------------------|-----------------|-----------------|--------------------|-------------------|
| <b><u>SERVICES</u></b>    |                 |                 |                    |                   |
| 42900 Contract Labor      | \$ -            | \$ -            | \$ -               | \$ 300            |
| <b>Total Services</b>     | <u>-</u>        | <u>-</u>        | <u>-</u>           | <u>300</u>        |
| <br>                      |                 |                 |                    |                   |
| <b>TOTAL EXPENDITURES</b> | <u>\$ -</u>     | <u>\$ -</u>     | <u>\$ -</u>        | <u>\$ 300</u>     |

**CITY OF DEER PARK  
2020 - 2021 ANNUAL BUDGET  
POLICE FORFEITURE FUND REVENUES & RESOURCES**

| DESCRIPTION                   | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROJECTED<br>20-21      |
|-------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b><u>Other Revenue</u></b>   |                         |                         |                         |                         |
| 36200 Investment Revenue      | \$ 877                  | \$ 600                  | \$ 500                  | \$ 300                  |
| <b>Total Other Revenue</b>    | <b><u>877</u></b>       | <b><u>600</u></b>       | <b><u>500</u></b>       | <b><u>300</u></b>       |
| <b><u>Special Revenue</u></b> |                         |                         |                         |                         |
| 38120 Forfeiture              | 19,567                  | 1,000                   | 10,000                  | 1,000                   |
| <b>Total Special Revenue</b>  | <b><u>19,567</u></b>    | <b><u>1,000</u></b>     | <b><u>10,000</u></b>    | <b><u>1,000</u></b>     |
| <b>Total Current Revenue</b>  | <b>20,444</b>           | <b>1,600</b>            | <b>10,500</b>           | <b>1,300</b>            |
| <b>Prior Year Revenue</b>     | <b>-</b>                | <b><u>11,037</u></b>    | <b><u>2,137</u></b>     | <b><u>20,434</u></b>    |
| <b>Total Revenue</b>          | <b><u>\$ 20,444</u></b> | <b><u>\$ 12,637</u></b> | <b><u>\$ 12,637</u></b> | <b><u>\$ 21,734</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
POLICE FORFEITURE FUND EXPENDITURE SUMMARY**

| <b>DEPARTMENT</b>         |        | <b>ACTUAL<br/>18-19</b> | <b>BUDGET<br/>19-20</b> | <b>ESTIMATED<br/>19-20</b> | <b>PROPOSED<br/>20-21</b> |
|---------------------------|--------|-------------------------|-------------------------|----------------------------|---------------------------|
| 300                       | Police | <u>\$ 11,039</u>        | <u>\$ 12,637</u>        | <u>\$ 12,637</u>           | <u>\$ 21,734</u>          |
| <b>TOTAL EXPENDITURES</b> |        | <u><b>\$ 11,039</b></u> | <u><b>\$ 12,637</b></u> | <u><b>\$ 12,637</b></u>    | <u><b>\$ 21,734</b></u>   |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
POLICE FORFEITURE FUND**

**EXPENDITURE SUMMARY**

**300 - POLICE**

| DESCRIPTION               | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|---------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Services                  | \$ 11,039               | \$ 12,637               | \$ 12,637               | \$ 21,734               |
| <b>Total Expenditures</b> | <b><u>\$ 11,039</u></b> | <b><u>\$ 12,637</u></b> | <b><u>\$ 12,637</u></b> | <b><u>\$ 21,734</u></b> |

**PROGRAM DESCRIPTION**

The acquisition and disposition of forfeited property is provided for in Art. 59 of the Texas Code of Criminal Procedure. Contraband subject to seizure and subsequent forfeiture includes property of any nature including real, personal, tangible, or intangible that is used in the commission of offense as described in Art.59.01. Following a judicial process, seized property can be forfeited and deposited in a fund in the municipality for use by the police department. The police department is required to submit a budget to the City Council listing and defining the categories of expenditures. The funding must be used, by statute, solely for the law enforcement supplies, and any other items used by officers in direct law enforcement duties. The police department is required within 30 days of the end of the fiscal year to complete and forward to the Attorney General a Chapter 59 Asset Forfeiture Audit Reporting Form that describes the beginning balance at the start of the fiscal year, all funds received during the fiscal year, all pending seizures at the time of the report, interest earned on the funds, and expenditures made.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
POLICE FORFEITURE FUND**

**300 - POLICE**

| DESCRIPTION                 | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|-----------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b><u>4200 SERVICES</u></b> |                         |                         |                         |                         |
| 42500 Training & Travel     | \$ 11,039               | \$ 12,637               | \$ 12,637               | \$ 21,734               |
| <b>Total Services</b>       | <b><u>11,039</u></b>    | <b><u>12,637</u></b>    | <b><u>12,637</u></b>    | <b><u>21,734</u></b>    |
| <b>TOTAL EXPENDITURES</b>   | <b><u>\$ 11,039</u></b> | <b><u>\$ 12,637</u></b> | <b><u>\$ 12,637</u></b> | <b><u>\$ 21,734</u></b> |

**CITY OF DEER PARK  
2020 - 2021 ANNUAL BUDGET  
GRANTS FUND REVENUES & RESOURCES**

| DESCRIPTION                      | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROJECTED<br>20-21         |
|----------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| <b><u>Special Revenue</u></b>    |                          |                          |                          |                            |
| 36990 Intergovernmental Revenue  | \$ -                     | \$ 638,480               | \$ 809,600               | \$ 2,900,000               |
| 38300 Texas Forest Service Grant | 20,000                   | -                        | -                        | -                          |
| 38430 TPWD - Wetlands            | 400,000                  | -                        | -                        | -                          |
| 38440 TPWD - Hike & Bike Trails  | -                        | 310,000                  | 8,500                    | 308,500                    |
| <b>Total Special Revenue</b>     | <b><u>420,000</u></b>    | <b><u>948,480</u></b>    | <b><u>818,100</u></b>    | <b><u>3,208,500</u></b>    |
| <b>Prior Year Revenue</b>        | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                   |
| <b>Total Revenue</b>             | <b><u>\$ 420,000</u></b> | <b><u>\$ 948,480</u></b> | <b><u>\$ 818,100</u></b> | <b><u>\$ 3,208,500</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
GRANTS FUND EXPENDITURE SUMMARY**

| DEPARTMENT                | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21          |
|---------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| Police Department         | \$ 1,445                 | \$ 638,480               | \$ 729,600               | \$ -                       |
| Fire Department           | 20,000                   | -                        | -                        | -                          |
| Planning & Development    | 3,386                    | -                        | -                        | -                          |
| Storm Water               | -                        | -                        | 80,000                   | 2,900,000                  |
| Park Maintenance          | <u>547,618</u>           | <u>310,000</u>           | <u>8,500</u>             | <u>308,500</u>             |
| <b>TOTAL EXPENDITURES</b> | <b><u>\$ 572,449</u></b> | <b><u>\$ 948,480</u></b> | <b><u>\$ 818,100</u></b> | <b><u>\$ 3,208,500</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
GRANTS FUND**

**EXPENDITURE SUMMARY**

**TOTAL GRANTS FUND**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21          |
|---------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| Services                  | \$ 5,131                 | \$ -                     | \$ -                     | \$ -                       |
| Supplies                  | 20,000                   | -                        | -                        | -                          |
| Capital Outlay            | <u>547,318</u>           | <u>948,480</u>           | <u>818,100</u>           | <u>3,208,500</u>           |
| <b>Total Expenditures</b> | <b><u>\$ 572,449</u></b> | <b><u>\$ 948,480</u></b> | <b><u>\$ 818,100</u></b> | <b><u>\$ 3,208,500</u></b> |

**PROGRAM DESCRIPTION**

Grant Funding may be available in the form of direct grant funding, matching grants, donations, etc. This budget includes expenditures of grant monies from the Texas Parks and Wildlife Department for development of the wetlands in the City and for hike and bike trails. The City will also contribute matching funds to these projects.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
GRANTS FUND**

**TOTAL GRANTS FUND**

| DESCRIPTION                                   | ACTUAL<br>18-19   | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROPOSED<br>20-21   |
|---|-------------------|-------------------|--------------------|---------------------|
| <b><u>SERVICES</u></b>                        |                   |                   |                    |                     |
| <i>FEMA - Gun Range (Berm)</i>                |                   |                   |                    |                     |
| 42400 Consultant Fee                          | \$ 1,445          | \$ -              | \$ -               | \$ -                |
| <i>FEMA - Storm Outfall</i>                   |                   |                   |                    |                     |
| 42400 Consultant Fee                          | 3,386             | -                 | -                  | -                   |
| <i>TPWD - Park Maintenance</i>                |                   |                   |                    |                     |
| 42440 Advertising                             | 300               | -                 | -                  | -                   |
| <b>Total Services</b>                         | <b>5,131</b>      | <b>-</b>          | <b>-</b>           | <b>-</b>            |
| <b><u>SUPPLIES</u></b>                        |                   |                   |                    |                     |
| <i>Texas Forest Service - Fire Department</i> |                   |                   |                    |                     |
| 43080 Small Tools & Equipment                 | 20,000            | -                 | -                  | -                   |
| <b>Total Supplies</b>                         | <b>20,000</b>     | <b>-</b>          | <b>-</b>           | <b>-</b>            |
| <b><u>CAPITAL OUTLAY</u></b>                  |                   |                   |                    |                     |
| <i>FEMA - Gun Range (Berm)</i>                |                   |                   |                    |                     |
| 49020 Buildings                               | -                 | 638,480           | 729,600            | -                   |
| <i>FEMA - Storm Water (Outfall)</i>           |                   |                   |                    |                     |
| 49140 Storm Drainage                          | -                 | -                 | 80,000             | -                   |
| <i>CDBG - Storm Water</i>                     |                   |                   |                    |                     |
| 49140 Storm Drainage                          | -                 | -                 | -                  | 2,900,000           |
| <i>TPWD - Wetlands</i>                        |                   |                   |                    |                     |
| 49030 Improvements Other Than Bldgs.          | 515,366           | -                 | -                  | -                   |
| <i>TPWD - Hike &amp; Bike Trails</i>          |                   |                   |                    |                     |
| 49030 Improvements Other Than Bldgs.          | 31,952            | 310,000           | 8,500              | 308,500             |
| <b>Total Capital Outlay</b>                   | <b>547,318</b>    | <b>948,480</b>    | <b>818,100</b>     | <b>3,208,500</b>    |
| <b>TOTAL EXPENDITURES</b>                     | <b>\$ 572,449</b> | <b>\$ 948,480</b> | <b>\$ 818,100</b>  | <b>\$ 3,208,500</b> |

**CITY OF DEER PARK  
2020 - 2021 ANNUAL BUDGET  
DEBT SERVICE FUND REVENUES & RESOURCES**

| DESCRIPTION                             | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROJECTED<br>20-21         |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>Tax Revenue</u></b>               |                            |                            |                            |                            |
| 31010 Current Taxes                     | \$ 4,527,447               | \$ 4,498,424               | \$ 4,485,511               | \$ 4,527,803               |
| 31110 Delinquent Taxes                  | <u>30,257</u>              | <u>41,000</u>              | <u>1,250</u>               | <u>32,000</u>              |
| <b>Total Tax Revenue</b>                | <b><u>4,557,704</u></b>    | <b><u>4,539,424</u></b>    | <b><u>4,486,761</u></b>    | <b><u>4,559,803</u></b>    |
| <b><u>Other Revenue</u></b>             |                            |                            |                            |                            |
| 36200 Investment Revenue                | 45,293                     | 32,000                     | 31,500                     | 13,500                     |
| 36220 Interest from Other Funds         | 134,937                    | 30,000                     | 30,000                     | 25,000                     |
| 36310 Miscellaneous Revenue             | -                          | -                          | -                          | -                          |
| 36400 Transfer from Other Funds - DPCDC | 1,218,909                  | 1,308,447                  | 1,308,447                  | 1,309,430                  |
| 36960 Proceeds from Premium on Bonds    | -                          | -                          | -                          | -                          |
| 36970 Proceeds from Refunding Bonds     | <u>-</u>                   | <u>-</u>                   | <u>-</u>                   | <u>-</u>                   |
| <b>Total Other Revenue</b>              | <b><u>1,399,139</u></b>    | <b><u>1,370,447</u></b>    | <b><u>1,369,947</u></b>    | <b><u>1,347,930</u></b>    |
| <b>Total Current Revenue</b>            | <b>5,956,843</b>           | <b>5,909,871</b>           | <b>5,856,708</b>           | <b>5,907,733</b>           |
| <b>Prior Year Revenue</b>               | <u>-</u>                   | <u>-</u>                   | <u>-</u>                   | <b><u>289,939</u></b>      |
| <b>Total Revenue</b>                    | <b><u>\$ 5,956,843</u></b> | <b><u>\$ 5,909,871</u></b> | <b><u>\$ 5,856,708</u></b> | <b><u>\$ 6,197,672</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
DEBT SERVICE FUND EXPENDITURE SUMMARY**

| DESCRIPTION                    | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|--------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| 45240 Payments to Escrow Agent | \$ -                       | \$ -                       | \$ -                       | \$ -                       |
| 45250 Paying Agent Fees        | 3,629                      | 100,000                    | 5,000                      | 100,000                    |
| 45270 Principal Payments       | 3,702,989                  | 4,353,223                  | 4,247,820                  | 4,778,255                  |
| 45280 Interest Payments        | 877,996                    | 1,104,900                  | 1,042,921                  | 1,319,417                  |
| 45300 Operating Transfers      | <u>787,068</u>             | <u>-</u>                   | <u>-</u>                   | <u>-</u>                   |
| <b>TOTAL EXPENDITURES</b>      | <b><u>\$ 5,371,682</u></b> | <b><u>\$ 5,558,123</u></b> | <b><u>\$ 5,295,741</u></b> | <b><u>\$ 6,197,672</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
FUTURE DEBT SERVICE REQUIREMENTS - GENERAL FUND DEBT**

| <u>FISCAL YEAR</u> | <u>PRINCIPAL</u>        | <u>INTEREST</u>        | <u>TOTAL</u>            |
|--------------------|-------------------------|------------------------|-------------------------|
| 2021               | \$ 4,778,255.00         | \$ 1,319,416.57        | \$ 6,097,671.57         |
| 2022               | 6,109,590.00            | 1,258,525.13           | 7,368,115.13            |
| 2023               | 6,294,340.00            | 1,071,392.93           | 7,365,732.93            |
| 2024               | 6,023,750.00            | 891,830.65             | 6,915,580.65            |
| 2025               | 5,289,750.00            | 730,086.28             | 6,019,836.28            |
| 2026               | 3,196,500.00            | 607,679.97             | 3,804,179.97            |
| 2027               | 2,536,500.00            | 512,831.54             | 3,049,331.54            |
| 2028               | 1,646,750.00            | 430,931.73             | 2,077,681.73            |
| 2029               | 1,708,750.00            | 364,617.35             | 2,073,367.35            |
| 2030               | 1,782,500.00            | 298,446.79             | 2,080,946.79            |
| 2031               | 1,344,500.00            | 243,167.11             | 1,587,667.11            |
| 2032               | 1,393,250.00            | 195,786.62             | 1,589,036.62            |
| 2033               | 1,232,250.00            | 150,459.06             | 1,382,709.06            |
| 2034               | 1,034,250.00            | 111,844.24             | 1,146,094.24            |
| 2035               | 833,000.00              | 80,612.87              | 913,612.87              |
| 2036               | 665,000.00              | 56,003.50              | 721,003.50              |
| 2037               | 502,250.00              | 36,300.25              | 538,550.25              |
| 2038               | 404,250.00              | 20,414.62              | 424,664.62              |
| 2039               | 229,250.00              | 8,920.62               | 238,170.62              |
| 2040               | <u>133,000.00</u>       | <u>2,327.50</u>        | <u>135,327.50</u>       |
| TOTAL              | <u>\$ 47,137,685.00</u> | <u>\$ 8,391,595.33</u> | <u>\$ 55,529,280.33</u> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
APPLICATION OF DEBT SERVICE PAYMENTS**

| ISSUANCE  | PURPOSE   | P & I<br>Payments |
|---|---|-------------------|
| Series 2010, GO Refunding<br>Dated 05/01/10       | General Fund = Public Safety - 23%; Parks - 4%; Streets - 2%;<br>Maxwell Center - 2%; Public Buildings - 2%; and City Hall - 1%   | \$ 397,800        |
| Series 2011, GO Refunding<br>Dated 12/01/11       | Water/Sewer System - 100%<br>0.65   | 108,903           |
| Series 2011, CO<br>Dated 12/01/11                 | Water/Sewer System - 100%<br>0.65   | 90,825            |
| Series 2012, GO Refunding<br>Dated 11/01/12       | Public Buildings - 32%; Public Safety - 18%; Parks - 13%;<br>Street Rehab - 12%; Drainage - 8%; City Hall - 7%; Streets - 6%;<br>Golf Course - 4%                                     | 697,450           |
| Series 2012, CO<br>Dated 11/01/12                 | Water/Sewer System - 100%<br>0.65   | 133,158           |
| Series 2013, CO<br>Dated 11/01/13                 | Water/Sewer System - 100%<br>0.65   | 157,264           |
| Series 2014, GO<br>Dated 11/01/14                 | Parks - 100%  | 72,350            |
| Series 2014, GO Refunding<br>Dated 11/01/14       | Public Buildings - 32%; Public Safety - 18%; Parks - 13%;<br>Street Rehab - 12%; Drainage - 8%; City Hall - 7%; Streets - 6%;<br>Golf Course - 4%<br>(Note: Water/Sewer Fund - 61.7%) | 105,258           |
| Series 2014, CO<br>Dated 11/01/14                 | Water/Sewer System - 100%<br>0.65   | 157,701           |
| Series 2015, CO<br>Dated 09/01/15                 | Streets - 80%; Humane - 20%;  | 841,425           |
| Series 2015-A, CO<br>Dated 12/01/15               | Water/Sewer System - 100%<br>0.65   | 155,444           |
| Series 2016, CO<br>Dated 02/16/16                 | Parks - 100% (Deer Park Community Development Corporation)  | 752,964           |
| Series 2016, Ltd Tax Refunding<br>Dated 04/01/16  | Parks - 20%; Library - 18%; Drainage - 38%; Streets - 16%;<br>City Hall - 8%  | 680,125           |
| Series 2016-A, CO<br>Dated 11/01/16               | Water/Sewer System - 100%<br>0.65   | 136,719           |
| Series 2017, CO<br>Dated 02/14/17                 | Parks - 100% (Deer Park Community Development Corporation)  | 464,815           |
| Series 2017-A, CO<br>Dated 12/01/17               | Water/Sewer System - 100%<br>0.65   | 113,068           |
| Series 2018, CO<br>Dated 12/01/18                 | Water/Sewer System - 100%<br>0.65   | 137,114           |
| Series 2019, CO<br>Dated 12/01/19                 | Water/Sewer System - 100%<br>0.65   | 105,070           |
| Series 2019, Ltd Tax Ref'g<br>Dated 12/01/19      | Drainage - 100%   | 582,575           |
| <i>Proposed</i> Series 2020, CO<br>Dated 12/01/20 | Water/Sewer System - 100%<br>0.65   | 115,995           |
| <i>Proposed</i> Series 2021, CO<br>Dated 01/19/21 | Parks - 100% (Deer Park Community Development Corporation)  | 91,650            |

\$ 6,097,672

**CITY OF DEER PARK  
2020 - 2021 ANNUAL BUDGET  
WATER & SEWER FUND REVENUES & RESOURCES**

| DESCRIPTION                          | ACTUAL<br>18-19             | BUDGET<br>19-20             | ESTIMATED<br>19-20          | PROJECTED<br>20-21          |
|--------------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <b><u>Service Fees</u></b>           |                             |                             |                             |                             |
| 32100 Water Usage                    | \$ 5,395,039                | \$ 6,274,640                | \$ 5,881,097                | \$ 6,251,534                |
| 32110 Sewer Usage                    | 5,088,439                   | 5,864,933                   | 5,549,745                   | 5,824,193                   |
| 32120 Late Charges                   | 177,923                     | 206,000                     | 197,000                     | 200,000                     |
| 32210 Reconnect Fees                 | 21,997                      | 21,000                      | 18,000                      | 22,000                      |
| <b>Total Service Fees</b>            | <b><u>10,683,398</u></b>    | <b><u>12,366,573</u></b>    | <b><u>11,645,842</u></b>    | <b><u>12,297,727</u></b>    |
| <b><u>Permits &amp; Licenses</u></b> |                             |                             |                             |                             |
| 34150 Tapping Permits                | 12,487                      | 11,500                      | 12,000                      | 12,000                      |
| 34170 Plumbing Permits               | 26,680                      | 30,000                      | 26,000                      | 26,000                      |
| 34440 BPAT (Backflow) License        | 1,425                       | -                           | -                           | -                           |
| <b>Total Permits &amp; Licenses</b>  | <b><u>40,592</u></b>        | <b><u>41,500</u></b>        | <b><u>38,000</u></b>        | <b><u>38,000</u></b>        |
| <b><u>Other Revenue</u></b>          |                             |                             |                             |                             |
| 36200 Investment Revenue             | 44,181                      | 30,000                      | 20,000                      | 15,000                      |
| 36310 Miscellaneous Revenue          | 15,548                      | 2,500                       | 7,500                       | 2,500                       |
| 36600 Cash Over/Short                | 8                           | -                           | -                           | -                           |
| <b>Total Other Revenue</b>           | <b><u>59,737</u></b>        | <b><u>32,500</u></b>        | <b><u>27,500</u></b>        | <b><u>17,500</u></b>        |
| <b>Total Current Revenue</b>         | <b>10,783,727</b>           | <b>12,440,573</b>           | <b>11,711,342</b>           | <b>12,353,227</b>           |
| <b>Prior Year Revenue</b>            | <b>-</b>                    | <b>700,480</b>              | <b>358,917</b>              | <b>-</b>                    |
| <b>Total Revenue</b>                 | <b><u>\$ 10,783,727</u></b> | <b><u>\$ 13,141,053</u></b> | <b><u>\$ 12,070,259</u></b> | <b><u>\$ 12,353,227</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
WATER & SEWER FUND EXPENDITURE SUMMARY**

| DEPARTMENT                      | ACTUAL<br>18-19            | BUDGET<br>19-20             | ESTIMATED<br>19-20          | PROPOSED<br>20-21           |
|---------------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <b><u>ADMINISTRATIVE</u></b>    |                            |                             |                             |                             |
| 500 Public Works Administration | \$ 399,295                 | \$ 440,720                  | \$ 419,620                  | \$ 473,334                  |
| 510 Central Collections         | 644,496                    | 710,589                     | 676,684                     | 716,705                     |
| 550 Employee Benefits & Other   | <u>180,271</u>             | <u>361,830</u>              | <u>205,630</u>              | <u>227,143</u>              |
| <b>Total Administrative</b>     | <b><u>1,224,062</u></b>    | <b><u>1,513,139</u></b>     | <b><u>1,301,934</u></b>     | <b><u>1,417,182</u></b>     |
| <b><u>OPERATIONS</u></b>        |                            |                             |                             |                             |
| 501 Water & Sewer Maintenance   | 1,354,514                  | 2,103,348                   | 1,613,824                   | 2,070,686                   |
| 502 Waste Water Treatment Plant | 1,059,519                  | 1,627,075                   | 1,308,470                   | 1,510,651                   |
| 503 Water Treatment Plant       | 2,953,073                  | 4,465,002                   | 4,219,147                   | 3,463,424                   |
| 511 Meter Readers               | <u>330,848</u>             | <u>352,042</u>              | <u>335,839</u>              | <u>429,207</u>              |
| <b>Total Operations</b>         | <b><u>5,697,954</u></b>    | <b><u>8,547,467</u></b>     | <b><u>7,477,280</u></b>     | <b><u>7,473,968</u></b>     |
| <b><u>DEBT SERVICE</u></b>      |                            |                             |                             |                             |
| 900 Fiscal Charges              | 6,871                      | 7,000                       | 6,900                       | 7,500                       |
| 900 Principal Payments          | 1,682,041                  | 1,841,777                   | 1,912,180                   | 1,701,745                   |
| 900 Interest Payments           | <u>1,095,229</u>           | <u>1,231,670</u>            | <u>1,221,965</u>            | <u>1,088,734</u>            |
| <b>Total Debt Service</b>       | <b><u>2,784,141</u></b>    | <b><u>3,080,447</u></b>     | <b><u>3,141,045</u></b>     | <b><u>2,797,979</u></b>     |
| <b>TOTAL EXPENDITURES</b>       | <b><u>\$ 9,706,157</u></b> | <b><u>\$ 13,141,053</u></b> | <b><u>\$ 11,920,259</u></b> | <b><u>\$ 11,689,129</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**500 - PUBLIC WORKS ADMINISTRATION**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel & Related       | \$ 247,576               | \$ 278,530               | \$ 284,060               | \$ 296,144               |
| Services                  | 135,535                  | 146,590                  | 125,210                  | 159,840                  |
| Supplies                  | 13,708                   | 15,350                   | 10,350                   | 17,350                   |
| Repairs & Maintenance     | 2,476                    | 250                      | -                        | -                        |
| <b>Total Expenditures</b> | <b><u>\$ 399,295</u></b> | <b><u>\$ 440,720</u></b> | <b><u>\$ 419,620</u></b> | <b><u>\$ 473,334</u></b> |

**PERSONNEL SCHEDULE**

|                                |   |   |   |   |
|--------------------------------|---|---|---|---|
| Asst. Director of Public Works | 1 | 1 | 1 | 1 |
| Engineering Aide I             | 1 | 1 | 1 | 1 |
| Clerk                          | 2 | 2 | 2 | 2 |

**PROGRAM DESCRIPTION**

Public Works Administration is responsible for the overall administration and supervision of all functions performed by the various divisions within the Public Works Department. Administrative responsibilities include radio dispatch, telephone requests, timekeeping, purchasing, reporting and analysis, filing, and all other managerial duties related to the ongoing operation of Public Works.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**500 - PUBLIC WORKS ADMINISTRATION**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 188,489            | \$ 212,575            | \$ 206,085            | \$ 213,107            |
| 41040 Salaries - Overtime             | -                     | 500                   | 6,237                 | 500                   |
| 41060 Social Security/Medicare        | 14,132                | 16,215                | 16,032                | 16,253                |
| 41070 TMRS                            | 27,158                | 30,197                | 30,350                | 30,310                |
| 41080 Health & Life Insurance         | 16,438                | 17,580                | 24,195                | 35,064                |
| 41090 Workers Compensation            | 115                   | 218                   | 138                   | 220                   |
| 41140 Section 125 Admin Fee           | -                     | -                     | 67                    | 45                    |
| 41170 Health Savings Account          | 1,244                 | 1,245                 | 956                   | 645                   |
| <b>Total Personnel &amp; Related</b>  | <b><u>247,576</u></b> | <b><u>278,530</u></b> | <b><u>284,060</u></b> | <b><u>296,144</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42160 Mobile Telephone                | 2,370                 | 2,330                 | 2,075                 | 2,330                 |
| 42330 Insurance - Liability           | 40,898                | 40,000                | 44,301                | 44,500                |
| 42340 Insurance - Casualty            | 49,709                | 43,900                | 33,084                | 36,000                |
| 42390 Audit Fees                      | 12,756                | 17,000                | 13,000                | 17,000                |
| 42400 Consultant Fees                 | 25,524                | 40,000                | 30,000                | 55,760                |
| 42500 Training & Travel               | 1,183                 | 2,285                 | 1,500                 | 2,000                 |
| 42520 Dues & Fees                     | 1,166                 | 75                    | 250                   | 250                   |
| 42550 Community/Employee Affairs      | 1,929                 | 1,000                 | 1,000                 | 2,000                 |
| <b>Total Services</b>                 | <b><u>135,535</u></b> | <b><u>146,590</u></b> | <b><u>125,210</u></b> | <b><u>159,840</u></b> |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 2,264                 | 3,000                 | 2,000                 | 3,000                 |
| 43030 Operational Supplies            | 2,144                 | 2,000                 | 1,500                 | 2,500                 |
| 43040 Data Processing Supplies        | -                     | 250                   | -                     | 500                   |
| 43050 Printing                        | 592                   | 2,000                 | 1,000                 | 2,000                 |
| 43070 Postage                         | 2,010                 | 2,000                 | 1,000                 | 2,000                 |
| 43080 Small Tools & Minor Equipment   | 316                   | 2,000                 | 1,000                 | 2,500                 |
| 43110 Uniforms                        | 4,716                 | 3,500                 | 3,500                 | 4,500                 |
| 43280 Gasoline                        | 379                   | 250                   | -                     | -                     |
| 43480 Books                           | 1,287                 | 350                   | 350                   | 350                   |
| <b>Total Supplies</b>                 | <b><u>13,708</u></b>  | <b><u>15,350</u></b>  | <b><u>10,350</u></b>  | <b><u>17,350</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**500 - PUBLIC WORKS ADMINISTRATION**

| DESCRIPTION                             | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                          |                          |                          |                          |
| 44010 Vehicles                          | <u>2,476</u>             | <u>250</u>               | <u>-</u>                 | <u>-</u>                 |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>2,476</u></b>      | <b><u>250</u></b>        | <b><u>-</u></b>          | <b><u>-</u></b>          |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 399,295</u></b> | <b><u>\$ 440,720</u></b> | <b><u>\$ 419,620</u></b> | <b><u>\$ 473,334</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**501 - WATER & SEWER MAINTENANCE**

| DESCRIPTION               | ACTUAL<br>18-19     | BUDGET<br>19-20     | ESTIMATED<br>19-20  | PROPOSED<br>20-21   |
|---------------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel & Related       | \$ 915,741          | \$ 963,862          | \$ 972,499          | \$ 987,443          |
| Services                  | 115,786             | 166,860             | 129,935             | 155,250             |
| Supplies                  | 82,987              | 111,910             | 101,140             | 105,743             |
| Repairs & Maintenance     | 240,000             | 243,273             | 240,250             | 226,250             |
| Other Operating Exp.      | -                   | 500,000             | 100,000             | 500,000             |
| Capital Outlay            | -                   | 117,443             | 70,000              | 96,000              |
| <b>Total Expenditures</b> | <b>\$ 1,354,514</b> | <b>\$ 2,103,348</b> | <b>\$ 1,613,824</b> | <b>\$ 2,070,686</b> |

**PERSONNEL SCHEDULE**

|                                      |   |   |   |   |
|--------------------------------------|---|---|---|---|
| Water/Sewer Maintenance Supervisor   | 1 | 1 | 1 | 1 |
| Assistant W/S Maintenance Supervisor | 0 | 1 | 1 | 1 |
| Maintenance Tech III                 | 1 | 1 | 1 | 1 |
| Maintenance Tech II                  | 1 | 1 | 1 | 1 |
| Maintenance Tech I                   | 1 | 1 | 1 | 1 |
| Crew Leader                          | 1 | 1 | 1 | 1 |
| Equipment Operator III               | 1 | 1 | 1 | 1 |
| Equipment Operator II                | 1 | 0 | 0 | 0 |
| Equipment Operator I                 | 2 | 2 | 2 | 2 |
| Water/Sewer Laborer                  | 0 | 3 | 3 | 3 |
| Laborer                              | 3 | 0 | 0 | 0 |
| Summer Laborer                       | 2 | 2 | 2 | 2 |

**PROGRAM DESCRIPTION**

The Water & Sewer Maintenance division is responsible for maintenance of the potable water distribution system, which includes water taps, setting meters, line installation, fire hydrant maintenance, emergency repairs, and general upkeep of the ground water wells and associated equipment. This also includes the maintenance of the City's sanitary sewer collection system, which includes sewer taps and connections, point repairs, cleaning lines and manholes, and maintenance of the lift stations. The maintenance crews respond to citizen calls, as needed.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**501 - WATER & SEWER MAINTENANCE**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 600,046            | \$ 631,898            | \$ 629,634            | \$ 650,714            |
| 41030 Salaries - Temporary            | 4,129                 | 6,966                 | 6,966                 | 6,966                 |
| 41040 Salaries - Overtime             | 45,515                | 40,000                | 50,310                | 40,000                |
| 41060 Social Security/Medicare        | 46,741                | 50,281                | 51,102                | 52,560                |
| 41070 TMRS                            | 91,531                | 92,867                | 97,190                | 97,251                |
| 41080 Health & Life Insurance         | 121,229               | 133,296               | 130,100               | 131,652               |
| 41090 Workers Compensation            | 3,702                 | 5,884                 | 3,592                 | 5,630                 |
| 41140 Section 125 Admin Fee           | 100                   | 135                   | 135                   | 135                   |
| 41170 Health Savings Account          | 2,748                 | 2,535                 | 3,470                 | 2,535                 |
| <b>Total Personnel &amp; Related</b>  | <b><u>915,741</u></b> | <b><u>963,862</u></b> | <b><u>972,499</u></b> | <b><u>987,443</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42120 Utilities - Electric            | 105,243               | 155,000               | 120,000               | 145,000               |
| 42140 Utilities - Gas                 | 399                   | 400                   | 400                   | 400                   |
| 42150 Utilities - Telephone           | 321                   | 400                   | 400                   | 400                   |
| 42160 Mobile Telephone                | 2,859                 | 3,200                 | 1,915                 | 2,200                 |
| 42190 Mobile Technology               | 262                   | 460                   | 120                   | 250                   |
| 42310 Equipment Rental                | -                     | 300                   | -                     | 300                   |
| 42500 Training & Travel               | 5,106                 | 5,500                 | 5,500                 | 5,500                 |
| 42520 Dues & Fees                     | 1,596                 | 1,600                 | 1,600                 | 1,200                 |
| <b>Total Services</b>                 | <b><u>115,786</u></b> | <b><u>166,860</u></b> | <b><u>129,935</u></b> | <b><u>155,250</u></b> |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 122                   | 300                   | 100                   | 300                   |
| 43030 Operational Supplies            | 12,776                | 16,045                | 16,040                | 18,043                |
| 43080 Small Tools & Minor Equipment   | 9,855                 | 17,090                | 17,000                | 13,000                |
| 43110 Uniforms                        | 5,452                 | 3,975                 | 4,000                 | 5,400                 |
| 43280 Gasoline                        | 20,340                | 21,000                | 16,000                | 17,000                |
| 43290 Diesel                          | 10,762                | 11,500                | 8,000                 | 10,000                |
| 43440 Water Meters & Boxes            | 23,680                | 42,000                | 40,000                | 42,000                |
| <b>Total Supplies</b>                 | <b><u>82,987</u></b>  | <b><u>111,910</u></b> | <b><u>101,140</u></b> | <b><u>105,743</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**501 - WATER & SEWER MAINTENANCE**

| DESCRIPTION                               | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b>   |                            |                            |                            |                            |
| 44010 Vehicles                            | 22,443                     | 15,650                     | 22,000                     | 25,000                     |
| 44020 Machinery & Equipment               | 5,686                      | 18,298                     | 10,000                     | 18,000                     |
| 44040 Buildings                           | 530                        | -                          | -                          | -                          |
| 44050 Radios                              | -                          | 250                        | 250                        | 250                        |
| 44100 Sanitary Sewer                      | 155,003                    | 145,000                    | 145,000                    | 145,000                    |
| 44150 Water Mains & Hydrants              | <u>56,338</u>              | <u>64,075</u>              | <u>63,000</u>              | <u>38,000</u>              |
| <b>Total Repairs &amp; Maintenance</b>    | <b><u>240,000</u></b>      | <b><u>243,273</u></b>      | <b><u>240,250</u></b>      | <b><u>226,250</u></b>      |
| <b><u>OTHER OPERATING EXP.</u></b>        |                            |                            |                            |                            |
| 45100 Contingency                         | <u>-</u>                   | <u>500,000</u>             | <u>100,000</u>             | <u>500,000</u>             |
| <b>Total Other Operating Expenditures</b> | <b><u>-</u></b>            | <b><u>500,000</u></b>      | <b><u>100,000</u></b>      | <b><u>500,000</u></b>      |
| <b><u>CAPITAL OUTLAY</u></b>              |                            |                            |                            |                            |
| 49040 Machinery & Equipment               | -                          | 72,900                     | 70,000                     | -                          |
| 49060 Automobiles & Light Trucks          | <u>-</u>                   | <u>44,543</u>              | <u>-</u>                   | <u>96,000</u>              |
| <b>Total Capital Outlay</b>               | <b><u>-</u></b>            | <b><u>117,443</u></b>      | <b><u>70,000</u></b>       | <b><u>96,000</u></b>       |
| <b>TOTAL EXPENDITURES</b>                 | <b><u>\$ 1,354,514</u></b> | <b><u>\$ 2,103,348</u></b> | <b><u>\$ 1,613,824</u></b> | <b><u>\$ 2,070,686</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**502 - WASTE WATER TREATMENT PLANT**

| DESCRIPTION               | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Personnel & Related       | \$ 529,570                 | \$ 596,740                 | \$ 564,875                 | \$ 633,216                 |
| Services                  | 409,380                    | 543,950                    | 433,310                    | 476,500                    |
| Supplies                  | 65,784                     | 56,800                     | 51,100                     | 70,635                     |
| Repairs & Maintenance     | 54,785                     | 84,585                     | 65,585                     | 138,200                    |
| Other Operating Exp.      | -                          | 95,000                     | -                          | 100,000                    |
| Capital Outlay            | -                          | 250,000                    | 193,600                    | 92,100                     |
| <b>Total Expenditures</b> | <b><u>\$ 1,059,519</u></b> | <b><u>\$ 1,627,075</u></b> | <b><u>\$ 1,308,470</u></b> | <b><u>\$ 1,510,651</u></b> |

**PERSONNEL SCHEDULE**

|                            |   |   |   |   |
|----------------------------|---|---|---|---|
| Sewer Plant Supervisor     | 1 | 1 | 1 | 1 |
| Lab Technician             | 1 | 1 | 1 | 1 |
| Crew Leader                | 1 | 1 | 1 | 1 |
| Sewer Plant Operator "C"   | 1 | 1 | 1 | 1 |
| Maintenance Technician III | 1 | 1 | 1 | 1 |
| Maintenance Technician I   | 1 | 1 | 1 | 1 |
| Summer Laborer - Temporary | 2 | 2 | 2 | 2 |

**PROGRAM DESCRIPTION**

The Waste Water Treatment Plant operation provides for the treatment of all waste water according to the rules and regulations of the U.S. Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ). These operations include maintenance of the plant and operation of the plant laboratory.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**502 - WASTE WATER TREATMENT PLANT**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 326,001            | \$ 363,771            | \$ 329,820            | \$ 384,348            |
| 41030 Salaries - Temporary            | -                     | 6,966                 | 6,966                 | 6,966                 |
| 41040 Salaries - Overtime             | 61,023                | 53,500                | 77,694                | 53,500                |
| 41060 Social Security/Medicare        | 27,734                | 31,954                | 30,870                | 33,477                |
| 41070 TMRS                            | 54,870                | 58,654                | 58,251                | 61,580                |
| 41080 Health & Life Insurance         | 58,325                | 79,380                | 59,692                | 90,672                |
| 41090 Workers Compensation            | 1,488                 | 2,380                 | 1,447                 | 2,493                 |
| 41140 Section 125 Admin Fee           | 129                   | 135                   | 135                   | 180                   |
| <b>Total Personnel &amp; Related</b>  | <b><u>529,570</u></b> | <b><u>596,740</u></b> | <b><u>564,875</u></b> | <b><u>633,216</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42120 Utilities - Electric            | 274,634               | 400,000               | 275,000               | 330,000               |
| 42140 Utilities - Gas                 | 631                   | 800                   | 750                   | 800                   |
| 42160 Mobile Telephone                | 1,513                 | 1,700                 | 165                   | -                     |
| 42310 Equipment Rental                | 1,014                 | 1,000                 | 6,000                 | 5,000                 |
| 42500 Training & Travel               | 1,223                 | 3,000                 | 1,500                 | 3,500                 |
| 42520 Dues & Fees                     | 588                   | 1,000                 | 22,500                | 1,000                 |
| 42530 Disposal Fees                   | 48,893                | 50,400                | 50,000                | 51,000                |
| 42540 Inspections & Permits           | 37,395                | 38,000                | 37,395                | 38,000                |
| 42710 Water Analysis                  | 39,194                | 43,200                | 40,000                | 43,200                |
| 42900 Contract Labor                  | 4,295                 | 4,850                 | -                     | 4,000                 |
| <b>Total Services</b>                 | <b><u>409,380</u></b> | <b><u>543,950</u></b> | <b><u>433,310</u></b> | <b><u>476,500</u></b> |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 739                   | 600                   | 500                   | 800                   |
| 43030 Operational Supplies            | 8,157                 | 10,400                | 10,000                | 18,000                |
| 43040 Data Processing Supplies        | 445                   | 500                   | -                     | 250                   |
| 43080 Small Tools & Minor Equipment   | 23,511                | 7,700                 | 7,000                 | 12,500                |
| 43110 Uniforms                        | 1,744                 | 1,800                 | 1,800                 | 2,700                 |
| 43120 Lab Supplies                    | 59                    | 2,500                 | 1,500                 | 2,500                 |
| 43130 Lab Equipment                   | 4,937                 | 2,500                 | 1,500                 | 2,500                 |
| 43160 Chemicals                       | 22,502                | 25,000                | 25,000                | 25,585                |
| 43280 Gasoline                        | 276                   | 800                   | 300                   | 800                   |
| 43290 Diesel                          | 3,414                 | 5,000                 | 3,500                 | 5,000                 |
| <b>Total Supplies</b>                 | <b><u>65,784</u></b>  | <b><u>56,800</u></b>  | <b><u>51,100</u></b>  | <b><u>70,635</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**502 - WASTE WATER TREATMENT PLANT**

| DESCRIPTION                               | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b>   |                            |                            |                            |                            |
| 44010 Vehicles                            | 2,894                      | 4,500                      | 2,000                      | 3,000                      |
| 44020 Machinery & Equipment               | 5,231                      | 4,885                      | 3,000                      | 10,000                     |
| 44040 Buildings                           | 346                        | 200                        | 585                        | 200                        |
| 44180 Mechanical Equipment                | <u>46,314</u>              | <u>75,000</u>              | <u>60,000</u>              | <u>125,000</u>             |
| <b>Total Repairs &amp; Maintenance</b>    | <b><u>54,785</u></b>       | <b><u>84,585</u></b>       | <b><u>65,585</u></b>       | <b><u>138,200</u></b>      |
| <b><u>OTHER OPERATING EXP.</u></b>        |                            |                            |                            |                            |
| 45100 Contingency                         | <u>-</u>                   | <u>95,000</u>              | <u>-</u>                   | <u>100,000</u>             |
| <b>Total Other Operating Expenditures</b> | <b><u>-</u></b>            | <b><u>95,000</u></b>       | <b><u>-</u></b>            | <b><u>100,000</u></b>      |
| <b><u>CAPITAL OUTLAY</u></b>              |                            |                            |                            |                            |
| 49030 Improvements Other Than Bldgs.      | -                          | -                          | -                          | 27,500                     |
| 49040 Machinery & Equipment               | -                          | 250,000                    | 193,600                    | 19,600                     |
| 49060 Automobiles & Light Trucks          | <u>-</u>                   | <u>-</u>                   | <u>-</u>                   | <u>45,000</u>              |
| <b>Total Capital Outlay</b>               | <b><u>-</u></b>            | <b><u>250,000</u></b>      | <b><u>193,600</u></b>      | <b><u>92,100</u></b>       |
| <b>TOTAL EXPENDITURES</b>                 | <b><u>\$ 1,059,519</u></b> | <b><u>\$ 1,627,075</u></b> | <b><u>\$ 1,308,470</u></b> | <b><u>\$ 1,510,651</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**503 - WATER TREATMENT PLANT**

| DESCRIPTION               | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Personnel & Related       | \$ 802,730                 | \$ 883,048                 | \$ 835,989                 | \$ 815,381                 |
| Services                  | 362,103                    | 406,770                    | 314,850                    | 356,470                    |
| Supplies                  | 1,525,410                  | 1,488,984                  | 1,558,405                  | 1,593,200                  |
| Repairs & Maintenance     | 262,830                    | 115,200                    | 1,039,903                  | 196,200                    |
| Other Operating Exp.      | -                          | 95,000                     | -                          | 100,000                    |
| Capital Outlay            | -                          | 1,476,000                  | 470,000                    | 402,173                    |
| <b>Total Expenditures</b> | <b><u>\$ 2,953,073</u></b> | <b><u>\$ 4,465,002</u></b> | <b><u>\$ 4,219,147</u></b> | <b><u>\$ 3,463,424</u></b> |

**PERSONNEL SCHEDULE**

|  |   |   |   |   |
|--|---|---|---|---|
| Water Plant Supervisor                 | 1 | 1 | 1 | 1 |
| Assistant Water Plant Supervisor       | 0 | 1 | 1 | 1 |
| Lab Technician                         | 1 | 1 | 1 | 1 |
| Water Plant Operator "B"               | 2 | 1 | 1 | 1 |
| Water Plant Operator "C"               | 3 | 3 | 3 | 4 |
| Water Plant Operator "C"/Maint. Tech I | 1 | 1 | 1 | 1 |
| Maintenance Technician I               | 2 | 2 | 2 | 1 |
| Summer Laborer                         | 1 | 1 | 1 | 1 |

**PROGRAM DESCRIPTION**

The Water Treatment Plant operation provides for the purification and total processing of all raw water received at the plant. Raw water is processed using various chemicals and the purified water is then pumped into the distribution system. Water quality is controlled by the in-house laboratory to ensure compliance with all State and Federal guidelines. Existing water wells and storage tanks are operated and controlled from the plant through computerized telemetry to retrieve, monitor and analyze data.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**503 - WATER TREATMENT PLANT**

| DESCRIPTION                           | ACTUAL<br>18-19         | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21       |
|---------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                         |                         |                         |                         |
| 41010 Salaries - Full Time            | \$ 533,597              | \$ 570,336              | \$ 539,400              | \$ 547,853              |
| 41030 Salaries - Temporary            | 151                     | 2,900                   | 2,900                   | 2,900                   |
| 41040 Salaries - Overtime             | 44,346                  | 40,000                  | 71,186                  | 40,000                  |
| 41060 Social Security/Medicare        | 42,958                  | 46,311                  | 46,100                  | 44,695                  |
| 41070 TMRS                            | 83,928                  | 86,034                  | 87,276                  | 83,132                  |
| 41080 Health & Life Insurance         | 93,481                  | 131,040                 | 84,945                  | 91,188                  |
| 41090 Workers Compensation            | 3,473                   | 5,512                   | 3,370                   | 4,788                   |
| 41140 Section 125 Admin Fee           | 152                     | 270                     | 167                     | 180                     |
| 41170 Health Savings Account          | 644                     | 645                     | 645                     | 645                     |
| <b>Total Personnel &amp; Related</b>  | <b><u>802,730</u></b>   | <b><u>883,048</u></b>   | <b><u>835,989</u></b>   | <b><u>815,381</u></b>   |
| <b><u>SERVICES</u></b>                |                         |                         |                         |                         |
| 42120 Utilities - Electric            | 166,874                 | 225,000                 | 185,000                 | 225,000                 |
| 42160 Mobile Telephones               | 3,370                   | 5,720                   | 5,000                   | 5,720                   |
| 42400 Consultant Fees                 | 4,458                   | 8,950                   | 4,550                   | 8,950                   |
| 42410 Consulting Engineer Fees        | 112,986                 | -                       | -                       | -                       |
| 42500 Training & Travel               | 4,107                   | 10,000                  | 9,000                   | 8,000                   |
| 42520 Dues & Fees                     | 34,355                  | 37,500                  | 37,500                  | 37,500                  |
| 42530 Disposal Fees                   | -                       | -                       | -                       | 55,000                  |
| 42540 Inspection Fees                 | 1,425                   | 4,800                   | 4,800                   | 4,800                   |
| 42710 Water Analysis                  | 8,210                   | 10,000                  | 9,000                   | 10,000                  |
| 42790 Software - Other                | -                       | 60,000                  | 60,000                  | -                       |
| 42900 Contract Labor                  | 26,318                  | 44,800                  | -                       | 1,500                   |
| <b>Total Services</b>                 | <b><u>362,103</u></b>   | <b><u>406,770</u></b>   | <b><u>314,850</u></b>   | <b><u>356,470</u></b>   |
| <b><u>SUPPLIES</u></b>                |                         |                         |                         |                         |
| 43010 Office Supplies                 | 513                     | 500                     | 850                     | 850                     |
| 43030 Operational Supplies            | 14,788                  | 20,000                  | 20,000                  | 20,350                  |
| 43050 Printing                        | 341                     | 200                     | 200                     | 200                     |
| 43070 Postage                         | 208                     | 250                     | 355                     | 400                     |
| 43080 Small Tools & Minor Equipment   | 14,895                  | 25,934                  | 25,000                  | 25,000                  |
| 43110 Uniforms                        | 3,715                   | 3,500                   | 4,200                   | 4,700                   |
| 43140 Protective Clothing             | 87                      | -                       | -                       | -                       |
| 43160 Chemicals                       | 443,329                 | 369,050                 | 440,000                 | 473,000                 |
| 43280 Gasoline                        | 2,215                   | 2,350                   | 1,600                   | 2,000                   |
| 43290 Diesel                          | -                       | 2,000                   | 1,200                   | 1,500                   |
| 43480 Books                           | 392                     | 200                     | -                       | 200                     |
| 43500 Raw Water                       | 1,044,927               | 1,065,000               | 1,065,000               | 1,065,000               |
| <b>Total Supplies</b>                 | <b><u>1,525,410</u></b> | <b><u>1,488,984</u></b> | <b><u>1,558,405</u></b> | <b><u>1,593,200</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**503 - WATER TREATMENT PLANT**

| DESCRIPTION                               | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b>   |                            |                            |                            |                            |
| 44010 Vehicles                            | 1,370                      | 1,000                      | 2,500                      | 2,000                      |
| 44020 Machinery & Equipment               | 24,723                     | 16,550                     | 15,000                     | 96,550                     |
| 44030 Computer Equipment                  | 1,146                      | -                          | -                          | -                          |
| 44040 Building                            | 22,257                     | -                          | -                          | -                          |
| 44110 Sludge Removal from Lagoon          | 29,058                     | -                          | 932,403                    | -                          |
| 44150 Water Mains & Fire Hydrants         | 22                         | -                          | -                          | -                          |
| 44160 Water Wells                         | 8,094                      | 22,900                     | 20,000                     | 22,900                     |
| 44180 Mechanical Equipment                | 176,160                    | 74,750                     | 70,000                     | 74,750                     |
| <b>Total Repairs &amp; Maintenance</b>    | <b><u>262,830</u></b>      | <b><u>115,200</u></b>      | <b><u>1,039,903</u></b>    | <b><u>196,200</u></b>      |
| <b><u>OTHER OPERATING EXP.</u></b>        |                            |                            |                            |                            |
| 45100 Contingency                         | -                          | 95,000                     | -                          | 100,000                    |
| <b>Total Other Operating Expenditures</b> | <b><u>-</u></b>            | <b><u>95,000</u></b>       | <b><u>-</u></b>            | <b><u>100,000</u></b>      |
| <b><u>CAPITAL OUTLAY</u></b>              |                            |                            |                            |                            |
| 49020 Buildings                           | -                          | -                          | -                          | 80,500                     |
| 49030 Improvements Other Than Bldgs.      | -                          | 1,000,000                  | -                          | 127,413                    |
| 49040 Machinery & Equipment               | -                          | 476,000                    | 470,000                    | 194,260                    |
| <b>Total Capital Outlay</b>               | <b><u>-</u></b>            | <b><u>1,476,000</u></b>    | <b><u>470,000</u></b>      | <b><u>402,173</u></b>      |
| <b>TOTAL EXPENDITURES</b>                 | <b><u>\$ 2,953,073</u></b> | <b><u>\$ 4,465,002</u></b> | <b><u>\$ 4,219,147</u></b> | <b><u>\$ 3,463,424</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**510 - CENTRAL COLLECTIONS**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel & Related       | \$ 345,111               | \$ 359,080               | \$ 356,553               | \$ 371,353               |
| Services                  | 217,563                  | 238,302                  | 234,049                  | 250,800                  |
| Supplies                  | 76,297                   | 105,707                  | 80,082                   | 87,052                   |
| Repairs & Maintenance     | <u>5,525</u>             | <u>7,500</u>             | <u>6,000</u>             | <u>7,500</u>             |
| <b>Total Expenditures</b> | <b><u>\$ 644,496</u></b> | <b><u>\$ 710,589</u></b> | <b><u>\$ 676,684</u></b> | <b><u>\$ 716,705</u></b> |

**PERSONNEL SCHEDULE**

|  |   |   |   |   |
|--|---|---|---|---|
| Utility Billing/Tax Assessor Collector | 1 | 1 | 1 | 1 |
| Deputy Tax Collector                   | 1 | 1 | 1 | 1 |
| Secretary                              | 1 | 0 | 0 | 0 |
| Administrative Assistant               | 0 | 1 | 1 | 1 |
| Clerk (Utility)                        | 2 | 2 | 2 | 2 |

**PROGRAM DESCRIPTION**

Central Collections is responsible for the billing and collection of revenues for ad valorem (property) taxes and utility billing including water, sewer, and commercial garbage services. The department also receives payment for other services including fees for building permits, plumbing and electrical permits, and other miscellaneous payments.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**510 - CENTRAL COLLECTIONS**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 242,931            | \$ 251,972            | \$ 250,200            | \$ 259,871            |
| 41040 Salaries - Overtime             | 677                   | 2,500                 | 2,580                 | 2,500                 |
| 41060 Social Security/Medicare        | 17,551                | 19,054                | 18,840                | 19,873                |
| 41070 TMRS                            | 34,605                | 35,568                | 36,130                | 37,148                |
| 41080 Health & Life Insurance         | 49,144                | 49,716                | 48,600                | 51,684                |
| 41090 Workers Compensation            | 114                   | 180                   | 113                   | 187                   |
| 41140 Section 125 Admin Fee           | 89                    | 90                    | 90                    | 90                    |
| <b>Total Personnel &amp; Related</b>  | <b><u>345,111</u></b> | <b><u>359,080</u></b> | <b><u>356,553</u></b> | <b><u>371,353</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42010 Public Notices                  | -                     | 400                   | 100                   | 100                   |
| 42150 Utilities - Telephone           | 9,527                 | 10,000                | 9,800                 | 10,000                |
| 42160 Mobile Telephone                | 930                   | 900                   | 910                   | 1,000                 |
| 42310 Equipment Rentals               | -                     | 1,200                 | 100                   | 1,200                 |
| 42500 Training & Travel               | 9,057                 | 11,700                | 2,000                 | 4,900                 |
| 42510 Subscriptions                   | 1,286                 | 1,400                 | 1,300                 | 1,400                 |
| 42520 Dues & Fees                     | 88,626                | 95,000                | 100,125               | 105,000               |
| 42610 Software - Tax Services         | 15,972                | 17,400                | 17,400                | 17,400                |
| 42770 Software - Incode               | 76,118                | 77,502                | 82,614                | 87,000                |
| 42790 Software - Other                | 298                   | 400                   | 300                   | 400                   |
| 42900 Contract Labor                  | 15,749                | 22,400                | 19,400                | 22,400                |
| <b>Total Services</b>                 | <b><u>217,563</u></b> | <b><u>238,302</u></b> | <b><u>234,049</u></b> | <b><u>250,800</u></b> |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 2,618                 | 3,500                 | 2,000                 | 3,500                 |
| 43040 Data Processing Supplies        | 1,437                 | 2,500                 | 2,000                 | 2,500                 |
| 43050 Printing                        | 7,419                 | 11,000                | 3,000                 | 4,000                 |
| 43070 Postage                         | 63,249                | 79,000                | 66,000                | 75,000                |
| 43080 Small Tools & Minor Equipment   | 1,574                 | 9,657                 | 7,000                 | 2,000                 |
| 43480 Books                           | -                     | 50                    | 82                    | 52                    |
| <b>Total Supplies</b>                 | <b><u>76,297</u></b>  | <b><u>105,707</u></b> | <b><u>80,082</u></b>  | <b><u>87,052</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**510 - CENTRAL COLLECTIONS**

| DESCRIPTION                             | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                          |                          |                          |                          |
| 44020 Machinery & Equipment             | 4,454                    | 6,000                    | 5,000                    | 6,000                    |
| 44030 Computer Equipment                | <u>1,071</u>             | <u>1,500</u>             | <u>1,000</u>             | <u>1,500</u>             |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>5,525</u></b>      | <b><u>7,500</u></b>      | <b><u>6,000</u></b>      | <b><u>7,500</u></b>      |
| <br>                                    |                          |                          |                          |                          |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 644,496</u></b> | <b><u>\$ 710,589</u></b> | <b><u>\$ 676,684</u></b> | <b><u>\$ 716,705</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**511 - METER READERS**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel & Related       | \$ 302,714               | \$ 317,536               | \$ 311,789               | \$ 323,313               |
| Services                  | 7,005                    | 10,640                   | 6,000                    | 11,920                   |
| Supplies                  | 9,831                    | 12,666                   | 9,050                    | 12,786                   |
| Repairs & Maintenance     | <u>11,298</u>            | <u>11,200</u>            | <u>9,000</u>             | <u>12,200</u>            |
| <b>Total Expenditures</b> | <b><u>\$ 330,848</u></b> | <b><u>\$ 352,042</u></b> | <b><u>\$ 335,839</u></b> | <b><u>\$ 429,207</u></b> |

**PERSONNEL SCHEDULE**

|               |   |   |   |   |
|---------------|---|---|---|---|
| Crew Leader   | 1 | 1 | 1 | 1 |
| Meter Readers | 4 | 4 | 4 | 4 |

**PROGRAM DESCRIPTION**

The Meter Readers are responsible for reading water meters and connecting or disconnecting water service for utility customers. The department also handles meter repairs and replacements.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**511 - METER READERS**

| DESCRIPTION                             | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b>   |                       |                       |                       |                       |
| 41010 Salaries - Full Time              | \$ 209,880            | \$ 217,684            | \$ 216,100            | \$ 223,971            |
| 41040 Salaries - Overtime               | 288                   | 2,000                 | 2,000                 | 2,000                 |
| 41060 Social Security/Medicare          | 15,323                | 16,636                | 16,250                | 17,098                |
| 41070 TMRS                              | 30,089                | 31,056                | 31,200                | 31,962                |
| 41080 Health & Life Insurance           | 43,982                | 46,200                | 44,400                | 46,272                |
| 41090 Workers Compensation              | 1,208                 | 1,980                 | 1,210                 | 1,830                 |
| 41140 Section 125 Admin Fee             | 100                   | 135                   | 167                   | 180                   |
| 41170 Health Savings Account            | 1,844                 | 1,845                 | 462                   | -                     |
| <b>Total Personnel &amp; Related</b>    | <b><u>302,714</u></b> | <b><u>317,536</u></b> | <b><u>311,789</u></b> | <b><u>323,313</u></b> |
| <b><u>SERVICES</u></b>                  |                       |                       |                       |                       |
| 42160 Mobile Telephone                  | 4,161                 | 4,500                 | 3,000                 | 3,000                 |
| 42190 Mobile Technology                 | -                     | -                     | -                     | 1,400                 |
| 42790 Software - Other                  | -                     | 220                   | -                     | 100                   |
| 42900 Contract Labor                    | 2,844                 | 5,920                 | 3,000                 | 7,420                 |
| <b>Total Services</b>                   | <b><u>7,005</u></b>   | <b><u>10,640</u></b>  | <b><u>6,000</u></b>   | <b><u>11,920</u></b>  |
| <b><u>SUPPLIES</u></b>                  |                       |                       |                       |                       |
| 43010 Office Supplies                   | -                     | 50                    | -                     | 50                    |
| 43020 Cleaning Supplies                 | -                     | 50                    | -                     | 50                    |
| 43030 Operational Supplies              | 1,872                 | 1,200                 | 1,000                 | 1,200                 |
| 43080 Small Tools & Minor Equipment     | 1,161                 | 940                   | 700                   | 2,940                 |
| 43110 Uniforms                          | 1,342                 | 1,200                 | 1,350                 | 1,320                 |
| 43140 Protective Clothing               | -                     | 226                   | -                     | 226                   |
| 43280 Gasoline                          | 5,456                 | 8,000                 | 6,000                 | 6,000                 |
| 43440 Water Meters & Boxes              | -                     | 1,000                 | -                     | 1,000                 |
| <b>Total Supplies</b>                   | <b><u>9,831</u></b>   | <b><u>12,666</u></b>  | <b><u>9,050</u></b>   | <b><u>12,786</u></b>  |
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                       |                       |                       |                       |
| 44010 Vehicles                          | 8,148                 | 7,000                 | 5,500                 | 8,000                 |
| 44030 Computer Equipment                | 3,150                 | 4,200                 | 3,500                 | 4,200                 |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>11,298</u></b>  | <b><u>11,200</u></b>  | <b><u>9,000</u></b>   | <b><u>12,200</u></b>  |
| <b><u>4900 CAPITAL OUTLAY</u></b>       |                       |                       |                       |                       |
| 49020 Buildings                         | -                     | -                     | -                     | 35,000                |
| 49060 Automobiles & Light Trucks        | -                     | -                     | -                     | 33,988                |
| <b>Total Capital Outlay</b>             | <b><u>-</u></b>       | <b><u>-</u></b>       | <b><u>-</u></b>       | <b><u>68,988</u></b>  |

TOTAL EXPENDITURES

\$ 330,848 \$ 352,042 \$ 335,839 \$ 429,207

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**550/750 - EMPLOYEE BENEFITS & OTHER**

| DESCRIPTION                  | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel & Related          | \$ 57,172                | \$ 218,000               | \$ 61,800                | \$ 67,000                |
| Services                     | 126                      | 150                      | 150                      | 150                      |
| Other Operating Expenditures | <u>122,973</u>           | <u>143,680</u>           | <u>143,680</u>           | <u>159,993</u>           |
| <b>Total Expenditures</b>    | <b><u>\$ 180,271</u></b> | <b><u>\$ 361,830</u></b> | <b><u>\$ 205,630</u></b> | <b><u>\$ 227,143</u></b> |

**PROGRAM DESCRIPTION**

Employee Benefits is set up as a control center for personnel costs including the City's portion of FICA, TMRS, hospitalization insurance, workers' compensation insurance, and state unemployment insurance. Employee benefits are now budgeted on a department level with only the associated City portion included here starting in fiscal year 2013-2014.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**550/750 - EMPLOYEE BENEFITS & OTHER**

| DESCRIPTION                               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b>     |                          |                          |                          |                          |
| 41060 Social Security/Medicare            | \$ -                     | \$ 500                   | \$ 500                   | \$ 500                   |
| 41070 TMRS                                | -                        | 1,000                    | 1,000                    | 1,000                    |
| 41080 Health & Life Insurance             | 44,502                   | 50,000                   | 50,000                   | 50,000                   |
| 41090 Workers Compensation                | 12,670                   | 16,000                   | 9,800                    | 15,000                   |
| 41100 State Unemployment                  | -                        | 500                      | 500                      | 500                      |
| 41970 Pension Expense                     | -                        | 50,000                   | -                        | -                        |
| 41980 OPEB Expense                        | -                        | 100,000                  | -                        | -                        |
| <b>Total Personnel &amp; Related</b>      | <b><u>57,172</u></b>     | <b><u>218,000</u></b>    | <b><u>61,800</u></b>     | <b><u>67,000</u></b>     |
| <b><u>SERVICES</u></b>                    |                          |                          |                          |                          |
| 42520 Dues & Fees                         | <u>126</u>               | <u>150</u>               | <u>150</u>               | <u>150</u>               |
| <b>Total Services</b>                     | <b><u>126</u></b>        | <b><u>150</u></b>        | <b><u>150</u></b>        | <b><u>150</u></b>        |
| <b><u>OTHER OPERATING EXP.</u></b>        |                          |                          |                          |                          |
| 45300 Oper. Transfer - Storm Water        | 20,643                   | 39,297                   | 39,297                   | 21,164                   |
| 45300 Oper. Transfer - General Fund       | <u>102,330</u>           | <u>104,383</u>           | <u>104,383</u>           | <u>138,829</u>           |
| <b>Total Other Operating Expenditures</b> | <b><u>122,973</u></b>    | <b><u>143,680</u></b>    | <b><u>143,680</u></b>    | <b><u>159,993</u></b>    |
| <b>TOTAL EXPENDITURES</b>                 | <b><u>\$ 180,271</u></b> | <b><u>\$ 361,830</u></b> | <b><u>\$ 205,630</u></b> | <b><u>\$ 227,143</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**900 - WATER & SEWER DEBT SERVICE**

| DESCRIPTION               | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Fiscal Charges            | \$ 6,871                   | \$ 7,000                   | \$ 6,900                   | \$ 7,500                   |
| Principal Payments        | 1,682,041                  | 1,841,777                  | 1,912,180                  | 1,701,745                  |
| Interest Payments         | <u>1,095,229</u>           | <u>1,231,670</u>           | <u>1,221,965</u>           | <u>1,088,734</u>           |
| <b>Total Expenditures</b> | <b><u>\$ 2,784,141</u></b> | <b><u>\$ 3,080,447</u></b> | <b><u>\$ 3,141,045</u></b> | <b><u>\$ 2,797,979</u></b> |

**PROGRAM DESCRIPTION**

These debt service payments and fiscal charges (e.g., paying agent fees, escrow fees, etc.) relate to debt issued to fund projects for the City's water and sanitary sewer systems.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET**

**900 - WATER & SEWER DEBT SERVICE**

| DESCRIPTION                             | ACTUAL<br>18-19                | BUDGET<br>19-20                | ESTIMATED<br>19-20             | PROPOSED<br>20-21              |
|---|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| <b><u>OTHER OPERATING EXP.</u></b>      |                                |                                |                                |                                |
| <u>45250 Fiscal Charges</u>             |                                |                                |                                |                                |
| Paying Agent Fees                       | \$ 6,871                       | \$ 7,000                       | \$ 6,900                       | \$ 7,500                       |
| <b>Total Fiscal Charges</b>             | <b><u>6,871</u></b>            | <b><u>7,000</u></b>            | <b><u>6,900</u></b>            | <b><u>7,500</u></b>            |
| <br><u>45310 Principal Payments</u>     |                                |                                |                                |                                |
| 2010 GO Ref Bonds \$6,295,000 (% Alloc) | 216,976                        | 136,782                        | 214,985                        | -                              |
| 2011 GO Ref Bonds \$3,490,000           | 228,750                        | 234,000                        | 234,000                        | 188,500                        |
| 2011 CO \$3,390,000                     | 116,250                        | 124,800                        | 124,800                        | 110,500                        |
| 2012 CO \$4,725,000                     | 127,500                        | 152,100                        | 152,100                        | 182,000                        |
| 2013 CO \$6,925,000                     | 112,500                        | 124,800                        | 124,800                        | 159,250                        |
| 2014 GO Ref Bonds \$1,915,000 (% Alloc) | 145,065                        | 144,995                        | 144,995                        | 144,995                        |
| 2014 CO \$6,275,000                     | 180,000                        | 195,000                        | 195,000                        | 169,000                        |
| 2015-A CO \$7,110,000                   | 183,750                        | 195,000                        | 195,000                        | 169,000                        |
| 2016-A CO \$6,885,000                   | 135,000                        | 144,300                        | 144,300                        | 123,500                        |
| 2017-A CO \$5,150,000                   | 108,750                        | 144,300                        | 144,300                        | 123,500                        |
| 2018 CO \$6,300,000                     | 127,500                        | 136,500                        | 136,500                        | 117,000                        |
| 2019 CO \$4,185,000                     | -                              | 109,200                        | 101,400                        | 91,000                         |
| 2020 CO \$5,555,000 - <i>Proposed</i>   | -                              | -                              | -                              | 123,500                        |
| <b>Total Principal Payments</b>         | <b><u>1,682,041</u></b>        | <b><u>1,841,777</u></b>        | <b><u>1,912,180</u></b>        | <b><u>1,701,745</u></b>        |
| <br><u>45310 Interest Payments</u>      |                                |                                |                                |                                |
| 2010 GO Ref Bonds \$6,295,000 (% Alloc) | 20,767                         | 7,029                          | 11,048                         | -                              |
| 2011 GO Ref Bonds \$3,490,000           | 28,735                         | 23,400                         | 23,400                         | 13,748                         |
| 2011 CO \$3,390,000                     | 74,091                         | 73,671                         | 73,671                         | 58,175                         |
| 2012 CO \$4,725,000                     | 82,689                         | 83,150                         | 83,150                         | 65,294                         |
| 2013 CO \$6,925,000                     | 161,288                        | 164,112                        | 164,112                        | 132,811                        |
| 2014 GO Ref Bonds \$1,915,000 (% Alloc) | 33,257                         | 28,922                         | 29,634                         | 24,572                         |
| 2014 CO \$6,275,000                     | 154,181                        | 154,616                        | 154,616                        | 123,874                        |
| 2015-A CO \$7,110,000                   | 148,481                        | 149,585                        | 149,585                        | 119,681                        |
| 2016-A CO \$6,885,000                   | 156,019                        | 159,412                        | 159,412                        | 130,406                        |
| 2017-A CO \$5,150,000                   | 105,075                        | 106,704                        | 106,704                        | 86,483                         |
| 2018 CO \$6,300,000                     | 130,646                        | 170,707                        | 170,707                        | 137,641                        |
| 2019 CO \$4,185,000                     | -                              | 110,362                        | 95,926                         | 104,130                        |
| 2020 CO \$5,555,000 - <i>Proposed</i>   | -                              | -                              | -                              | 91,919                         |
| <b>Total Interest Payments</b>          | <b><u>1,095,229</u></b>        | <b><u>1,231,670</u></b>        | <b><u>1,221,965</u></b>        | <b><u>1,088,734</u></b>        |
| <br><b>TOTAL EXPENDITURES</b>           | <br><b><u>\$ 2,784,141</u></b> | <br><b><u>\$ 3,080,447</u></b> | <br><b><u>\$ 3,141,045</u></b> | <br><b><u>\$ 2,797,979</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
FUTURE DEBT SERVICE REQUIREMENTS - WATER/SEWER DEBT**

| <u>FISCAL YEAR</u> | <u>PRINCIPAL</u>        | <u>INTEREST</u>        | <u>TOTAL</u>            |
|--------------------|-------------------------|------------------------|-------------------------|
| 2021               | \$ 1,701,745.00         | \$ 1,088,733.29        | \$ 2,790,478.29         |
| 2022               | 1,760,410.00            | 1,067,244.62           | 2,827,654.62            |
| 2023               | 1,815,660.00            | 1,011,637.32           | 2,827,297.32            |
| 2024               | 2,341,250.00            | 947,475.85             | 3,288,725.85            |
| 2025               | 1,940,250.00            | 879,224.97             | 2,819,474.97            |
| 2026               | 2,008,500.00            | 814,521.53             | 2,823,021.53            |
| 2027               | 2,073,500.00            | 746,049.71             | 2,819,549.71            |
| 2028               | 2,148,250.00            | 672,298.27             | 2,820,548.27            |
| 2029               | 2,226,250.00            | 594,550.15             | 2,820,800.15            |
| 2030               | 2,307,500.00            | 514,886.96             | 2,822,386.96            |
| 2031               | 2,385,500.00            | 434,510.39             | 2,820,010.39            |
| 2032               | 2,466,750.00            | 351,160.88             | 2,817,910.88            |
| 2033               | 2,167,750.00            | 271,809.69             | 2,439,559.69            |
| 2034               | 1,790,750.00            | 205,110.76             | 1,995,860.76            |
| 2035               | 1,547,000.00            | 149,709.63             | 1,696,709.63            |
| 2036               | 1,235,000.00            | 104,006.50             | 1,339,006.50            |
| 2037               | 932,750.00              | 67,414.75              | 1,000,164.75            |
| 2038               | 750,750.00              | 37,912.88              | 788,662.88              |
| 2039               | 425,750.00              | 16,566.88              | 442,316.88              |
| 2040               | <u>247,000.00</u>       | <u>4,322.50</u>        | <u>251,322.50</u>       |
| TOTAL              | <u>\$ 34,272,315.00</u> | <u>\$ 9,979,147.53</u> | <u>\$ 44,251,462.53</u> |

**CITY OF DEER PARK  
2020 - 2021 ANNUAL BUDGET  
STORM WATER FUND REVENUES & RESOURCES**

| DESCRIPTION                       | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROJECTED<br>20-21       |
|-----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>Service Fees</u></b>        |                          |                          |                          |                          |
| 32120 Late Charges                | \$ 7,320                 | \$ 7,500                 | \$ 7,700                 | \$ 7,500                 |
| 32300 Residential Storm Water Fee | 193,068                  | 191,600                  | 191,900                  | 191,900                  |
| 32310 Commercial Storm Water Fee  | 145,632                  | 200,000                  | 162,300                  | 162,300                  |
| 33210 Storm Water Violations      | -                        | -                        | -                        | -                        |
| <b>Total Service Fees</b>         | <b><u>346,020</u></b>    | <b><u>399,100</u></b>    | <b><u>361,900</u></b>    | <b><u>361,700</u></b>    |
| <b><u>Resources</u></b>           |                          |                          |                          |                          |
| 36400 Transfer from Water/Sewer   | 41,286                   | 39,297                   | 39,297                   | 21,164                   |
| 36420 Transfer from General Fund  | -                        | 159,297                  | 159,297                  | 21,164                   |
| <b>Total Resources</b>            | <b><u>41,286</u></b>     | <b><u>198,594</u></b>    | <b><u>198,594</u></b>    | <b><u>42,328</u></b>     |
| <b>Total Current Revenue</b>      | <b>387,306</b>           | <b>597,694</b>           | <b>560,494</b>           | <b>404,028</b>           |
| <b>Prior Year Revenue</b>         | <b>-</b>                 | <b>-</b>                 | <b>-</b>                 | <b>-</b>                 |
| <b>Total Revenue</b>              | <b><u>\$ 387,306</u></b> | <b><u>\$ 597,694</u></b> | <b><u>\$ 560,494</u></b> | <b><u>\$ 404,028</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
STORM WATER FUND EXPENDITURE SUMMARY**

| <b>DEPARTMENT</b>         | <b>ACTUAL<br/>18-19</b>  | <b>BUDGET<br/>19-20</b>  | <b>ESTIMATED<br/>19-20</b> | <b>PROPOSED<br/>20-21</b> |
|---------------------------|--------------------------|--------------------------|----------------------------|---------------------------|
| Storm Water               | <u>\$ 240,326</u>        | <u>\$ 594,299</u>        | <u>\$ 474,782</u>          | <u>\$ 230,482</u>         |
| <b>TOTAL EXPENDITURES</b> | <u><b>\$ 240,326</b></u> | <u><b>\$ 594,299</b></u> | <u><b>\$ 474,782</b></u>   | <u><b>\$ 230,482</b></u>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
STORM WATER FUND**

**EXPENDITURE SUMMARY**

**410 - STORM WATER**

| DESCRIPTION               | ACTUAL<br>18-19   | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---------------------------|-------------------|-------------------|--------------------|-------------------|
| Personnel & Related       | \$ 135,989        | \$ 159,723        | \$ 164,992         | \$ 164,326        |
| Services                  | 9,464             | 12,875            | 4,081              | 11,950            |
| Supplies                  | 3,770             | 10,301            | 3,805              | 11,226            |
| Repairs & Maintenance     | -                 | 20,200            | 2,900              | 20,200            |
| Capital Outlay            | 91,103            | 391,200           | 299,004            | 22,780            |
| <b>Total Expenditures</b> | <b>\$ 240,326</b> | <b>\$ 594,299</b> | <b>\$ 474,782</b>  | <b>\$ 230,482</b> |

**PERSONNEL SCHEDULE**

|                         |   |   |   |   |
|-------------------------|---|---|---|---|
| Assistant City Engineer | 1 | 0 | 0 | 0 |
| City Engineer           | 0 | 1 | 1 | 1 |

**PROGRAM DESCRIPTION**

The Storm Water Department is responsible for the City's compliance with the federal mandate known as the National Pollutant Discharge Elimination System (NPDES). The NPDES mandate requires cities to implement programs and practices to control polluted storm water run-off through a permitting program. The City is required to develop a storm water management program to address a minimum of six control measures. The program can be developed and implemented in phases over a five-year period.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
STORM WATER FUND**

**410 - STORM WATER**

| DESCRIPTION                           | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b> |                       |                       |                       |                       |
| 41010 Salaries - Full Time            | \$ 100,017            | \$ 114,802            | \$ 115,436            | \$ 117,875            |
| 41040 Salaries - Overtime             | 364                   | -                     | 4,299                 | -                     |
| 41060 Social Security/Medicare        | 6,700                 | 8,761                 | 8,587                 | 9,017                 |
| 41070 TMRS                            | 14,077                | 16,353                | 17,115                | 16,856                |
| 41080 Health & Life Insurance         | 14,760                | 19,680                | 19,460                | 20,448                |
| 41090 Workers Compensation            | 38                    | 82                    | 50                    | 85                    |
| 41140 Section 125 Admin Fee           | 33                    | 45                    | 45                    | 45                    |
| <b>Total Personnel &amp; Related</b>  | <b><u>135,989</u></b> | <b><u>159,723</u></b> | <b><u>164,992</u></b> | <b><u>164,326</u></b> |
| <b><u>SERVICES</u></b>                |                       |                       |                       |                       |
| 42160 Mobile Telephone                | 1,136                 | 1,890                 | 910                   | 1,200                 |
| 42400 Consultant Fees                 | 7,320                 | 5,000                 | 2,271                 | 5,000                 |
| 42440 Advertising                     | -                     | 350                   | -                     | 350                   |
| 42500 Training & Travel               | 868                   | 3,835                 | 500                   | 4,000                 |
| 42520 Dues & Fees                     | 40                    | 900                   | 300                   | 500                   |
| 42540 Inspections & Permits           | 100                   | 400                   | 100                   | 400                   |
| 42790 Software - Other                | -                     | 500                   | -                     | 500                   |
| <b>Total Services</b>                 | <b><u>9,464</u></b>   | <b><u>12,875</u></b>  | <b><u>4,081</u></b>   | <b><u>11,950</u></b>  |
| <b><u>SUPPLIES</u></b>                |                       |                       |                       |                       |
| 43010 Office Supplies                 | 155                   | 200                   | 50                    | 100                   |
| 43030 Operational Supplies            | 3,535                 | 7,000                 | 2,500                 | 7,000                 |
| 43050 Printing                        | 80                    | 100                   | -                     | 100                   |
| 43080 Small Tools & Minor Equipment   | -                     | 2,000                 | 800                   | 2,876                 |
| 43110 Uniforms                        | -                     | 350                   | 350                   | 450                   |
| 43140 Protective Clothing             | -                     | 151                   | -                     | 200                   |
| 43480 Books                           | -                     | 500                   | 105                   | 500                   |
| <b>Total Supplies</b>                 | <b><u>3,770</u></b>   | <b><u>10,301</u></b>  | <b><u>3,805</u></b>   | <b><u>11,226</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
STORM WATER FUND**

**410 - STORM WATER**

| DESCRIPTION                             | ACTUAL<br>18-19   | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|---|-------------------|-------------------|--------------------|-------------------|
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                   |                   |                    |                   |
| 44030 Computer Equipment                | -                 | 200               | 2,900              | 200               |
| 44080 Storm Sewer                       | -                 | 20,000            | -                  | 20,000            |
| <b>Total Repairs &amp; Maintenance</b>  | <b>-</b>          | <b>20,200</b>     | <b>2,900</b>       | <b>20,200</b>     |
| <b><u>CAPITAL OUTLAY</u></b>            |                   |                   |                    |                   |
| 49070 Trucks & Heavy Rolling Stock      | -                 | 300,000           | 207,901            | -                 |
| 49080 Lease Purchase                    | 91,103            | 91,200            | 91,103             | 22,780            |
| <b>Total Other Operating Exp.</b>       | <b>91,103</b>     | <b>391,200</b>    | <b>299,004</b>     | <b>22,780</b>     |
| <b>TOTAL EXPENDITURES</b>               | <b>\$ 240,326</b> | <b>\$ 594,299</b> | <b>\$ 474,782</b>  | <b>\$ 230,482</b> |

**CITY OF DEER PARK  
2020 - 2021 ANNUAL BUDGET  
GOLF COURSE LEASE FUND REVENUES & RESOURCES**

| DESCRIPTION                               | ACTUAL<br>18-19              | BUDGET<br>19-20              | ESTIMATED<br>19-20           | PROJECTED<br>20-21           |
|---|------------------------------|------------------------------|------------------------------|------------------------------|
| <b><u>Other Revenue</u></b>               |                              |                              |                              |                              |
| 36400 Transfer from Other Funds           | \$ 72,387                    | \$ 451,300                   | \$ 548,500                   | \$ 502,050                   |
| <b>Total Other Revenue</b>                | <b><u>72,387</u></b>         | <b><u>451,300</u></b>        | <b><u>548,500</u></b>        | <b><u>502,050</u></b>        |
| <b><u>Restricted Revenue</u></b>          |                              |                              |                              |                              |
| 37180 Golf Course Equipment Reimbursement | 59,984                       | 70,000                       | 21,000                       | -                            |
| <b>Total Restricted Revenue</b>           | <b><u>59,984</u></b>         | <b><u>70,000</u></b>         | <b><u>21,000</u></b>         | <b><u>-</u></b>              |
| <br><b>Total Revenue</b>                  | <br><b><u>\$ 132,371</u></b> | <br><b><u>\$ 521,300</u></b> | <br><b><u>\$ 569,500</u></b> | <br><b><u>\$ 502,050</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
GOLF COURSE LEASE FUND EXPENDITURE SUMMARY**

| <b>DEPARTMENT</b>         | <b>ACTUAL<br/>18-19</b>  | <b>BUDGET<br/>19-20</b>  | <b>ESTIMATED<br/>19-20</b> | <b>PROPOSED<br/>20-21</b> |
|---------------------------|--------------------------|--------------------------|----------------------------|---------------------------|
| Golf Course Lease         | <u>\$ 132,371</u>        | <u>\$ 521,300</u>        | <u>\$ 569,500</u>          | <u>\$ 502,050</u>         |
| <b>TOTAL EXPENDITURES</b> | <u><b>\$ 132,371</b></u> | <u><b>\$ 521,300</b></u> | <u><b>\$ 569,500</b></u>   | <u><b>\$ 502,050</b></u>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
GOLF COURSE LEASE FUND**

**EXPENDITURE SUMMARY**

**450 - GOLF COURSE LEASE**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Services                  | \$ 78,893                | \$ 70,000                | \$ 118,500               | \$ 132,000               |
| Repairs & Maintenance     | 12,679                   | 50,000                   | 50,000                   | 70,000                   |
| Capital Outlay            | <u>40,799</u>            | <u>401,300</u>           | <u>401,000</u>           | <u>297,555</u>           |
| <b>Total Expenditures</b> | <b><u>\$ 132,371</u></b> | <b><u>\$ 521,300</u></b> | <b><u>\$ 569,500</u></b> | <b><u>\$ 502,050</u></b> |

**PROGRAM DESCRIPTION**

The Golf Course Lease Fund was established to maintain the Battleground at Deer Park Golf Course through a lease agreement. Responsibilities include the 18-hole golf course, 3-hole teaching facility, driving range, clubhouse, and grounds around the clubhouse.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
GOLF COURSE LEASE FUND**

**450 - GOLF COURSE LEASE**

| DESCRIPTION                             | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>SERVICES</u></b>                  |                          |                          |                          |                          |
| 42120 Utilities - Electric              | \$ 5,511                 | \$ -                     | \$ 40,500                | \$ 54,000                |
| 42310 Equipment Rental                  | <u>73,382</u>            | <u>70,000</u>            | <u>78,000</u>            | <u>78,000</u>            |
| <b>Total Services</b>                   | <b><u>78,893</u></b>     | <b><u>70,000</u></b>     | <b><u>118,500</u></b>    | <b><u>132,000</u></b>    |
| <b><u>4300 SUPPLIES</u></b>             |                          |                          |                          |                          |
| 43080 Small Tools & Minor Equipment     | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>2,495</u>             |
| <b>Total Supplies</b>                   | <b><u>-</u></b>          | <b><u>-</u></b>          | <b><u>-</u></b>          | <b><u>2,495</u></b>      |
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                          |                          |                          |                          |
| 44040 Buildings                         | 12,679                   | 30,000                   | 30,000                   | 50,000                   |
| 44090 Air Conditioners                  | -                        | 10,000                   | 10,000                   | 10,000                   |
| 44120 Grounds                           | <u>-</u>                 | <u>10,000</u>            | <u>10,000</u>            | <u>10,000</u>            |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>12,679</u></b>     | <b><u>50,000</u></b>     | <b><u>50,000</u></b>     | <b><u>70,000</u></b>     |
| <b><u>CAPITAL OUTLAY</u></b>            |                          |                          |                          |                          |
| 49030 Improvements Other Than Bldgs.    | 40,799                   | -                        | -                        | 202,900                  |
| 49040 Machinery & Equipment             | -                        | 401,300                  | 401,000                  | 10,300                   |
| 49080 Lease Purchase                    | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>84,355</u>            |
| <b>Total Capital Outlay</b>             | <b><u>40,799</u></b>     | <b><u>401,300</u></b>    | <b><u>401,000</u></b>    | <b><u>297,555</u></b>    |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 132,371</u></b> | <b><u>\$ 521,300</u></b> | <b><u>\$ 569,500</u></b> | <b><u>\$ 502,050</u></b> |

**CITY OF DEER PARK  
2020 - 2021 ANNUAL BUDGET  
CAPITAL IMPROVEMENTS FUND REVENUES & RESOURCES**

| DESCRIPTION                        | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROJECTED<br>20-21         |
|------------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>Other Revenue</u></b>        |                            |                            |                            |                            |
| 36200 Investment Revenue           | \$ 3,278                   | \$ 2,000                   | \$ 1,300                   | \$ 300                     |
| 36400 Transfer from General Fund   | 4,026,425                  | 1,053,479                  | 2,888,235                  | 1,600,126                  |
| 36980 Proceeds from Capital Leases | -                          | -                          | -                          | -                          |
| <b>Total Other Revenue</b>         | <b><u>4,029,703</u></b>    | <b><u>1,055,479</u></b>    | <b><u>2,889,535</u></b>    | <b><u>1,600,426</u></b>    |
| <b><u>Prior Year Revenue</u></b>   |                            |                            |                            |                            |
| Prior Year Reserves                | -                          | 4,285,771                  | 468,167                    | 1,688,134                  |
| <b>Prior Year Revenue</b>          | <b><u>-</u></b>            | <b><u>4,285,771</u></b>    | <b><u>468,167</u></b>      | <b><u>1,688,134</u></b>    |
| <b>Total Revenue</b>               | <b><u>\$ 4,029,703</u></b> | <b><u>\$ 5,341,250</u></b> | <b><u>\$ 3,357,702</u></b> | <b><u>\$ 3,288,560</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CAPITAL IMPROVEMENTS FUND EXPENDITURE SUMMARY BY DEPARTMENT**

| DEPARTMENT                            | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---------------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| 105 General Government                | \$ 1,162,070               | \$ -                       | \$ 6,800                   | \$ -                       |
| 200 Information Technology            | 4,600                      | 91,250                     | -                          | -                          |
| 300 Police                            | -                          | -                          | -                          | -                          |
| 310 Emergency Management              | 112,590                    | 75,000                     | 188,681                    | -                          |
| 311 Fire Department                   | -                          | -                          | -                          | -                          |
| 312 Emergency Medical Services        | 1,116,127                  | 500,000                    | 311,699                    | -                          |
| 401 Planning & Development            | 24,480                     | 3,000,000                  | 1,513,000                  | 1,600,000                  |
| 402 Sanitation                        | -                          | -                          | -                          | 175,000                    |
| 403 Street Maintenance                | 972                        | 300,000                    | 956,722                    | 300,000                    |
| 405 Traffic                           | -                          | -                          | -                          | 533,560                    |
| 420 Library                           | -                          | -                          | -                          | -                          |
| 430 Parks & Recreation Administration | -                          | 110,000                    | 95,000                     | -                          |
| 432 Park Maintenance                  | 845,811                    | 465,000                    | 130,000                    | 150,000                    |
| 433 Recreation                        | -                          | 50,000                     | 35,000                     | -                          |
| 434 Athletics & Aquatics              | 43,800                     | -                          | -                          | -                          |
| 435 Building Maintenance              | 217,371                    | -                          | 120,800                    | 80,000                     |
| 438 Drama                             | -                          | -                          | -                          | -                          |
| 450 Golf Course Lease                 | 62,898                     | -                          | -                          | -                          |
| 946 Land & Land Rights - Other        | 2,900                      | -                          | -                          | -                          |
| Operating Transfers                   | 357,533                    | -                          | -                          | -                          |
| Contingency                           | -                          | 750,000                    | -                          | 450,000                    |
| <b>TOTAL EXPENDITURES</b>             | <b><u>\$ 3,951,152</u></b> | <b><u>\$ 5,341,250</u></b> | <b><u>\$ 3,357,702</u></b> | <b><u>\$ 3,288,560</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CAPITAL IMPROVEMENTS FUND**

**EXPENDITURE SUMMARY**

**CAPITAL IMPROVEMENTS FUND**

| DESCRIPTION                  | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Services                     | \$ 14,226                  | \$ -                       | \$ -                       | \$ -                       |
| Supplies                     | 56,826                     | -                          | 55,550                     | -                          |
| Repairs & Maintenance        | 99,806                     | 300,000                    | 967,548                    | 300,000                    |
| Other Operating Expenditures | 357,533                    | 750,000                    | -                          | 450,000                    |
| Capital Outlay               | <u>3,422,761</u>           | <u>4,291,250</u>           | <u>2,334,604</u>           | <u>2,538,560</u>           |
| <b>Total Expenditures</b>    | <b><u>\$ 3,951,152</u></b> | <b><u>\$ 5,341,250</u></b> | <b><u>\$ 3,357,702</u></b> | <b><u>\$ 3,288,560</u></b> |

**PROGRAM DESCRIPTION**

The Capital Improvements Fund is established to provide designated funding for capital improvements on a cash or pay-as-you-go basis. This fund may be used as an alternative to long-term debt financing for selected capital improvements. Projects included in this fund are capital expenses of at least \$25,000.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CAPITAL IMPROVEMENTS FUND**

**CAPITAL IMPROVEMENTS FUND**

| DESCRIPTION                               | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>SERVICES</u></b>                    |                            |                            |                            |                            |
| 42900 Contract Labor                      | \$ 14,226                  | \$ -                       | \$ -                       | \$ -                       |
| <b>Total Services</b>                     | <b><u>14,226</u></b>       | <b><u>-</u></b>            | <b><u>-</u></b>            | <b><u>-</u></b>            |
| <b><u>SUPPLIES</u></b>                    |                            |                            |                            |                            |
| 43080 Small Tools & Minor Equipment       | 56,826                     | -                          | 55,550                     | -                          |
| <b>Total Supplies</b>                     | <b><u>56,826</u></b>       | <b><u>-</u></b>            | <b><u>55,550</u></b>       | <b><u>-</u></b>            |
| <b><u>REPAIRS &amp; MAINTENANCE</u></b>   |                            |                            |                            |                            |
| 44060 Streets                             | -                          | -                          | 656,722                    | -                          |
| 44070 Sidewalks                           | 972                        | 300,000                    | 300,000                    | 300,000                    |
| 44120 Grounds                             | 69,425                     | -                          | -                          | -                          |
| 44300 Furniture & Fixtures                | 29,409                     | -                          | 10,826                     | -                          |
| <b>Total Repairs &amp; Maintenance</b>    | <b><u>99,806</u></b>       | <b><u>300,000</u></b>      | <b><u>967,548</u></b>      | <b><u>300,000</u></b>      |
| <b><u>OTHER OPERATING EXP.</u></b>        |                            |                            |                            |                            |
| 45100 Contingency                         | -                          | 750,000                    | -                          | 450,000                    |
| 45300 Operating Transfers                 | 357,533                    | -                          | -                          | -                          |
| <b>Total Other Operating Expenditures</b> | <b><u>357,533</u></b>      | <b><u>750,000</u></b>      | <b><u>-</u></b>            | <b><u>450,000</u></b>      |
| <b><u>CAPITAL OUTLAY</u></b>              |                            |                            |                            |                            |
| 49010 Land & Land Rights                  | 917,643                    | -                          | 6,800                      | 100,000                    |
| 49020 Buildings                           | 1,580,714                  | 500,000                    | 323,123                    | 80,000                     |
| 49030 Improvements other than Bldgs.      | 685,863                    | 650,000                    | 433,681                    | 150,000                    |
| 49040 Machinery & Equipment               | 151,065                    | 91,250                     | 23,000                     | 708,560                    |
| 49090 Parking Lots                        | 1,400                      | -                          | -                          | -                          |
| 49140 Storm Drainage                      | 4,600                      | 3,000,000                  | 1,513,000                  | 1,500,000                  |
| 49410 Consulting Engineer Fee             | 2,450                      | -                          | -                          | -                          |
| 49420 Consulting Fee - Architect          | 79,026                     | 50,000                     | 35,000                     | -                          |
| <b>Total Capital Outlay</b>               | <b><u>3,422,761</u></b>    | <b><u>4,291,250</u></b>    | <b><u>2,334,604</u></b>    | <b><u>2,538,560</u></b>    |
| <b>TOTAL EXPENDITURES</b>                 | <b><u>\$ 3,951,152</u></b> | <b><u>\$ 5,341,250</u></b> | <b><u>\$ 3,357,702</u></b> | <b><u>\$ 3,288,560</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CAPITAL IMPROVEMENTS FUND EXPENDITURE SUMMARY**

| DEPARTMENT / DESCRIPTION                                 | BUDGET<br>19-20     | ESTIMATED<br>19-20  | PROPOSED<br>20-21   |
|--|---------------------|---------------------|---------------------|
| <u>105 - General Government</u>                          |                     |                     |                     |
| Land - Pasadena Blvd                                     | \$ -                | \$ 6,800            | \$ -                |
| <u>200 - Information Technology</u>                      |                     |                     |                     |
| Communications Tower at Fire Station 3                   | 91,250              | -                   | -                   |
| <u>310 - Emergency Management</u>                        |                     |                     |                     |
| Add Marquee Sign to FS #3 / EMS Complex                  | 75,000              | 100,163             | -                   |
| Outdoor Whelen System - Phase 2 & Phase 3                | -                   | 88,518              | -                   |
| <u>312 - Emergency Medical Services</u>                  |                     |                     |                     |
| EMS Building - City's portion                            | 500,000             | 245,323             | -                   |
| EMS Building - Small Tools & Minor Equip.                | -                   | 55,550              | -                   |
| EMS Building - Furniture & Fixtures                      | -                   | 10,826              | -                   |
| <u>401 - Planning &amp; Development</u>                  |                     |                     |                     |
| Drainage Projects  | 3,000,000           | 1,500,000           | 1,500,000           |
| Grant Management - Bayou Bend                            | -                   | -                   | 100,000             |
| FEMA - Storm Outfall Repair (City share)                 | -                   | 13,000              | -                   |
| <u>402 - Sanitation</u>                                  |                     |                     |                     |
| Generator - 200kwh                                       | -                   | -                   | 175,000             |
| <u>403 - Street Maintenance</u>                          |                     |                     |                     |
| Drainage - Jefferson Ave                                 | -                   | 656,722             | -                   |
| New Sidewalks  | 300,000             | 300,000             | 300,000             |
| <u>405 - Traffic</u>                                     |                     |                     |                     |
| Traffic Signal Preemption Equipment                      | -                   | -                   | 291,060             |
| Flashing Yellow Turn Signals                             | -                   | -                   | 242,500             |
| <u>430 - Parks &amp; Recreation Administration</u>       |                     |                     |                     |
| Add Marquee Sign to new Soccer Complex                   | 55,000              | 40,000              | -                   |
| Replace Existing Marquee - JBAC                          | 55,000              | 55,000              | -                   |
| <u>432 - Park Maintenance</u>                            |                     |                     |                     |
| Repaving of Pony Field Parking Lot - P-Street            | 100,000             | 80,000              | -                   |
| Soccer Field - Drainage, Grading, Dirt, Concession Stand | 365,000             | -                   | -                   |
| Dow Park Concession Stand                                | -                   | 50,000              | 150,000             |
| <u>433 - Recreation</u>                                  |                     |                     |                     |
| Architectural Services for Activity/Visitation Center    | 50,000              | 35,000              | -                   |
| <u>435 - Building Maintenance</u>                        |                     |                     |                     |
| Entry Way at Theatre Courts Bldg                         | -                   | 77,800              | 80,000              |
| Drainage at Theatre Courts Bldg.                         | -                   | 20,000              | -                   |
| Dow Park Security Cameras                                | -                   | 23,000              | -                   |
| <u>Unallocated Funds</u>                                 |                     |                     |                     |
| Contingency  | 750,000             | -                   | 450,000             |
| <b>TOTAL PROPOSED EXPENDITURES</b>                       | <b>\$ 5,341,250</b> | <b>\$ 3,357,702</b> | <b>\$ 3,288,560</b> |

**CITY OF DEER PARK  
CRIME CONTROL AND PREVENTION DISTRICT**

The purpose of the Deer Park Crime Control Prevention District ("CCPD") is to enhance the capability of law enforcement and to further crime prevention programs in the City. Authority for the CCPD is provided by Texas Local Government Code, Chapter 363, known as the Crime Control and Prevention District Act. On May 11, 2011, voters in the City of Deer Park approved the CCPD for a period of five years and the related fund was established by a dedicated one-fourth of one percent sales and use tax that became effective on October 1, 2011. On May 7, 2016, voters authorized continuation of the CCPD for a period of 10 years, which includes continuation of the dedicated one-fourth of one percent sales and use tax.

The CCPD is governed by a seven member board appointed by the City Council.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CRIME CONTROL AND PREVENTION DISTRICT REVENUES & RESOURCES**

**REVENUE SUMMARY**

| DESCRIPTION          | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROJECTED<br>20-21         |
|----------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Tax Revenue          | \$ 1,809,948               | \$ 1,500,000               | \$ 1,550,000               | \$ 1,350,000               |
| Other Revenue        | 35,785                     | 7,800                      | 14,900                     | 10,500                     |
| Prior Year Revenue   | <u>84,127</u>              | <u>1,207,773</u>           | <u>945,799</u>             | <u>4,241,009</u>           |
| <b>Total Revenue</b> | <b><u>\$ 1,929,860</u></b> | <b><u>\$ 2,715,573</u></b> | <b><u>\$ 2,510,699</u></b> | <b><u>\$ 5,601,509</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CRIME CONTROL AND PREVENTION DISTRICT REVENUES & RESOURCES**

| DESCRIPTION                      | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROJECTED<br>20-21         |
|----------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>TAX REVENUE</u></b>        |                            |                            |                            |                            |
| 31200 Sales Tax Revenue          | \$ 1,809,948               | \$ 1,500,000               | \$ 1,550,000               | \$ 1,350,000               |
| <b>Total Tax Revenue</b>         | <b><u>1,809,948</u></b>    | <b><u>1,500,000</u></b>    | <b><u>1,550,000</u></b>    | <b><u>1,350,000</u></b>    |
| <b><u>OTHER REVENUE</u></b>      |                            |                            |                            |                            |
| 36140 Sale of Surplus Material   | 10,330                     | 5,000                      | 5,000                      | 8,000                      |
| 36200 Investment Revenue         | 3,956                      | 2,800                      | 3,400                      | 2,500                      |
| 36300 Insurance Reimbursement    | 21,499                     | -                          | -                          | -                          |
| 36400 Transfers from Other Funds | -                          | -                          | 6,500                      | -                          |
| <b>Total Other Revenue</b>       | <b><u>35,785</u></b>       | <b><u>7,800</u></b>        | <b><u>14,900</u></b>       | <b><u>10,500</u></b>       |
| <b>Prior Year Revenue</b>        | <b><u>84,127</u></b>       | <b><u>1,207,773</u></b>    | <b><u>945,799</u></b>      | <b><u>4,241,009</u></b>    |
| <b>TOTAL REVENUE</b>             | <b><u>\$ 1,929,860</u></b> | <b><u>\$ 2,715,573</u></b> | <b><u>\$ 2,510,699</u></b> | <b><u>\$ 5,601,509</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CRIME CONTROL AND PREVENTION DISTRICT EXPENDITURE SUMMARY**

| <b>DEPARTMENT</b>         | <b>ACTUAL<br/>18-19</b>  | <b>BUDGET<br/>19-20</b>    | <b>ESTIMATED<br/>19-20</b> | <b>PROPOSED<br/>20-21</b>  |
|---------------------------|--------------------------|----------------------------|----------------------------|----------------------------|
| Total Police Services     | <u>\$ 915,926</u>        | <u>\$ 2,715,573</u>        | <u>\$ 2,500,699</u>        | <u>\$ 5,601,509</u>        |
| <b>TOTAL EXPENDITURES</b> | <u><b>\$ 915,926</b></u> | <u><b>\$ 2,715,573</b></u> | <u><b>\$ 2,500,699</b></u> | <u><b>\$ 5,601,509</b></u> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CRIME CONTROL AND PREVENTION DISTRICT**

**EXPENDITURE SUMMARY**

**300 - POLICE DEPARTMENT**

| DESCRIPTION               | ACTUAL<br>18-19   | BUDGET<br>19-20     | ESTIMATED<br>19-20  | PROPOSED<br>20-21   |
|---------------------------|-------------------|---------------------|---------------------|---------------------|
| Personnel & Related       | \$ 556,630        | \$ 729,854          | \$ 730,739          | \$ 763,770          |
| Services                  | 158,187           | 172,112             | 151,800             | 164,031             |
| Supplies                  | 160,942           | 297,121             | 264,989             | 176,180             |
| Repairs & Maintenance     | 40,167            | 35,392              | 25,392              | 49,462              |
| Capital Outlay            | -                 | 1,481,094           | 1,327,779           | 4,448,066           |
| <b>Total Expenditures</b> | <b>\$ 915,926</b> | <b>\$ 2,715,573</b> | <b>\$ 2,500,699</b> | <b>\$ 5,601,509</b> |

**PERSONNEL SCHEDULE**

|                           |   |   |   |   |
|---------------------------|---|---|---|---|
| Crime Prevention Officer  | 1 | 1 | 1 | 1 |
| Sergeant - Investigations | 1 | 1 | 1 | 1 |
| Pro-Act Investigators     | 2 | 2 | 2 | 2 |
| Dispatcher                | 3 | 3 | 3 | 3 |

**PROGRAM DESCRIPTION**

The purpose of this special revenue district is to enhance the capability of law enforcement and to further crime prevention programs in Deer Park.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CRIME CONTROL AND PREVENTION DISTRICT**

**300 - POLICE DEPARTMENT**

| DESCRIPTION                             | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b>   |                       |                       |                       |                       |
| 41010 Salaries - Full Time              | \$ 402,134            | \$ 517,745            | \$ 509,500            | \$ 526,601            |
| 41040 Salaries - Overtime               | 20,117                | 20,000                | 37,615                | 35,000                |
| 41060 Social Security/Medicare          | 31,194                | 40,809                | 41,012                | 42,589                |
| 41070 TMRS                              | 60,537                | 76,175                | 78,203                | 79,612                |
| 41080 Health & Life Insurance           | 40,004                | 60,876                | 60,780                | 75,120                |
| 41090 Workers Compensation              | 1,577                 | 2,824                 | 1,721                 | 2,778                 |
| 41140 Section 125 Admin Fee             | 100                   | 135                   | 135                   | 135                   |
| 41170 Health Savings Account            | 967                   | 1,290                 | 1,773                 | 1,935                 |
| 41970 Pension Expense                   | -                     | 5,000                 | -                     | -                     |
| 41980 OPEB Expense                      | -                     | 5,000                 | -                     | -                     |
| <b>Total Personnel &amp; Related</b>    | <b><u>556,630</u></b> | <b><u>729,854</u></b> | <b><u>730,739</u></b> | <b><u>763,770</u></b> |
| <b><u>SERVICES</u></b>                  |                       |                       |                       |                       |
| 42310 Equipment Rental                  | 25,675                | 43,200                | 28,800                | 28,800                |
| 42390 Audit Fee                         | 2,000                 | 2,000                 | 2,000                 | 2,000                 |
| 42430 Surveyor Fee                      | 6,120                 | -                     | -                     | -                     |
| 42500 Training & Travel                 | 675                   | -                     | -                     | 5,000                 |
| 42520 Dues & Fees                       | 9,881                 | 10,555                | 12,000                | 11,308                |
| 42790 Software - Other                  | 104,036               | 110,357               | 103,000               | 98,470                |
| 42900 Contract Labor                    | 9,800                 | 6,000                 | 6,000                 | 18,453                |
| 42940 Outside Services                  | -                     | -                     | -                     | -                     |
| <b>Total Services</b>                   | <b><u>158,187</u></b> | <b><u>172,112</u></b> | <b><u>151,800</u></b> | <b><u>164,031</u></b> |
| <b><u>SUPPLIES</u></b>                  |                       |                       |                       |                       |
| 43070 Postage                           | -                     | 327                   | 327                   | 327                   |
| 43080 Small Tools & Minor Equipment     | 148,728               | 265,892               | 233,760               | 173,128               |
| 43140 Protective Clothing               | 12,214                | 30,902                | 30,902                | 2,725                 |
| <b>Total Supplies</b>                   | <b><u>160,942</u></b> | <b><u>297,121</u></b> | <b><u>264,989</u></b> | <b><u>176,180</u></b> |
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                       |                       |                       |                       |
| 44020 Machinery & Equipment             | -                     | 5,392                 | 5,392                 | 5,130                 |
| 44040 Buildings                         | 17,771                | -                     | -                     | 13,387                |
| 44050 Radios                            | 10,940                | -                     | -                     | -                     |
| 44090 Air Conditioners                  | 2,768                 | -                     | -                     | -                     |
| 44120 Grounds Maintenance               | 8,688                 | 30,000                | 20,000                | 30,945                |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>40,167</u></b>  | <b><u>35,392</u></b>  | <b><u>25,392</u></b>  | <b><u>49,462</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CRIME CONTROL AND PREVENTION DISTRICT**

**300 - POLICE DEPARTMENT**

| DESCRIPTION                      | ACTUAL<br>18-19   | BUDGET<br>19-20     | ESTIMATED<br>19-20  | PROPOSED<br>20-21   |
|----------------------------------|-------------------|---------------------|---------------------|---------------------|
| <b><u>CAPITAL OUTLAY</u></b>     |                   |                     |                     |                     |
| 49020 Buildings                  | -                 | 910,000             | 850,000             | 4,036,285           |
| 49040 Machinery & Equipment      | -                 | 222,861             | 204,062             | 112,723             |
| 49060 Automobiles & Light Trucks | -                 | 348,233             | 273,717             | 299,058             |
| <b>Total Capital Outlay</b>      | <b>-</b>          | <b>1,481,094</b>    | <b>1,327,779</b>    | <b>4,448,066</b>    |
| <b>TOTAL OPERATING BUDGET</b>    | <b>915,926</b>    | <b>2,715,573</b>    | <b>2,500,699</b>    | <b>5,601,509</b>    |
| <b>Transition Fund</b>           | <b>-</b>          | <b>-</b>            | <b>-</b>            | <b>-</b>            |
| <b>TOTAL EXPENDITURES</b>        | <b>\$ 915,926</b> | <b>\$ 2,715,573</b> | <b>\$ 2,500,699</b> | <b>\$ 5,601,509</b> |

**CITY OF DEER PARK**  
**FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES**  
**DISTRICT**

The purpose of the Deer Park Fire Control, Prevention, and Emergency Medical Services District ("FCPEMSD") is to enhance fire control and prevention and emergency medical services programs in the City. Authority for the FCPEMSD is provided by Texas Local Government Code, Chapter 344, known as the Fire Control, Prevention, and Emergency Medical Services District Act. On May 11, 2011, voters in the City of Deer Park approved the FCPEMSD for a period of five years and the related fund was established by a dedicated one-fourth of one percent sales and use tax that became effective on October 1, 2011. On May 7, 2016, voters authorized continuation of the FCPEMSD for a period of 10 years, which includes continuation of the dedicated one-fourth of one percent sales and use tax.

The FCPEMSD is governed by a seven member board appointed by the City Council.

**CITY OF DEER PARK  
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
 2020-2021 ANNUAL BUDGET**

**REVENUE SUMMARY**

|                      | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>ESTIMATED</b>    | <b>PROJECTED</b>    |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | <b>18-19</b>        | <b>19-20</b>        | <b>19-20</b>        | <b>20-21</b>        |
| Tax Revenue          | \$ 1,894,061        | \$ 1,500,000        | \$ 1,550,000        | \$ 1,350,000        |
| Other Revenue        | 2,730               | 2,400               | 440                 | 300                 |
| Prior Year Revenue   | -                   | 439,981             | 295,814             | 217,872             |
| <b>Total Revenue</b> | <b>\$ 1,896,791</b> | <b>\$ 1,942,381</b> | <b>\$ 1,846,254</b> | <b>\$ 1,568,172</b> |

**CITY OF DEER PARK  
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
 2020-2021 ANNUAL BUDGET**

|                                  | <b>ACTUAL</b>              | <b>BUDGET</b>              | <b>ESTIMATED</b>           | <b>PROJECTED</b>           |
|----------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
|                                  | <b>18-19</b>               | <b>19-20</b>               | <b>19-20</b>               | <b>20-21</b>               |
| <b><u>3100 TAX REVENUE</u></b>   |                            |                            |                            |                            |
| 3120 Sales Tax Revenue           | \$ 1,894,061               | \$ 1,500,000               | \$ 1,550,000               | \$ 1,350,000               |
| Total Tax Revenue                | <u>1,894,061</u>           | <u>1,500,000</u>           | <u>1,550,000</u>           | <u>1,350,000</u>           |
| <b><u>3600 OTHER REVENUE</u></b> |                            |                            |                            |                            |
| 3620 Investment Revenue          | <u>2,730</u>               | <u>2,400</u>               | <u>440</u>                 | <u>300</u>                 |
| Total Other Revenue              | <u>2,730</u>               | <u>2,400</u>               | <u>440</u>                 | <u>300</u>                 |
| Prior Year Revenue               | <u>-</u>                   | <u>439,981</u>             | <u>295,814</u>             | <u>217,872</u>             |
| <b>TOTAL REVENUE</b>             | <b><u>\$ 1,896,791</u></b> | <b><u>\$ 1,942,381</u></b> | <b><u>\$ 1,846,254</u></b> | <b><u>\$ 1,568,172</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
FIRE CONTROL, PREVENTION AND EMS DISTRICT EXPENDITURE SUMMARY**

| DEPARTMENT                               | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|--|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>FIRE SERVICES</u></b>              |                            |                            |                            |                            |
| Personnel & Related                      | \$ -                       | \$ -                       | \$ -                       | \$ -                       |
| Services                                 | 96,374                     | 121,710                    | 125,300                    | 117,900                    |
| Supplies                                 | 81,769                     | 147,390                    | 127,000                    | 132,700                    |
| Repairs & Maintenance                    | 38,466                     | 88,500                     | 82,500                     | 92,000                     |
| Other Operating Expenditures             | -                          | -                          | -                          | -                          |
| Capital Outlay                           | 19,762                     | 287,600                    | 230,600                    | 182,600                    |
| <b>Total Fire Services</b>               | <b><u>236,371</u></b>      | <b><u>645,200</u></b>      | <b><u>565,400</u></b>      | <b><u>525,200</u></b>      |
| <b><u>EMERGENCY MEDICAL SERVICES</u></b> |                            |                            |                            |                            |
| Personnel & Related                      | 639,622                    | 695,789                    | 797,183                    | 724,833                    |
| Services                                 | 68,948                     | 122,930                    | 109,930                    | 115,430                    |
| Supplies                                 | 2,495                      | 98,000                     | 52,000                     | 42,000                     |
| Repairs & Maintenance                    | 32,802                     | 17,000                     | 17,000                     | 17,000                     |
| Other Operating Expenditures             | -                          | -                          | -                          | -                          |
| Capital Outlay                           | -                          | 215,000                    | 209,000                    | -                          |
| <b>Total Emergency Medical Services</b>  | <b><u>743,867</u></b>      | <b><u>1,148,719</u></b>    | <b><u>1,185,113</u></b>    | <b><u>899,263</u></b>      |
| <b><u>FIRE MARSHAL</u></b>               |                            |                            |                            |                            |
| Personnel & Related                      | 96,025                     | 121,662                    | 72,041                     | 116,909                    |
| Services                                 | 13,387                     | 21,000                     | 19,400                     | 21,000                     |
| Supplies                                 | 208                        | 1,300                      | 800                        | 1,300                      |
| Repairs & Maintenance                    | 1,564                      | 4,500                      | 3,500                      | 4,500                      |
| Other Operating Expenditures             | -                          | -                          | -                          | -                          |
| Capital Outlay                           | -                          | -                          | -                          | -                          |
| <b>Total Fire Marshal</b>                | <b><u>111,184</u></b>      | <b><u>148,462</u></b>      | <b><u>95,741</u></b>       | <b><u>143,709</u></b>      |
| <b>TOTAL EXPENDITURES</b>                | <b><u>\$ 1,091,422</u></b> | <b><u>\$ 1,942,381</u></b> | <b><u>\$ 1,846,254</u></b> | <b><u>\$ 1,568,172</u></b> |

**CITY OF DEER PARK  
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
 2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**311 - FIRE SERVICES**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Services                  | \$ 96,374                | \$ 121,710               | \$ 125,300               | \$ 117,900               |
| Supplies                  | 81,769                   | 147,390                  | 127,000                  | 132,700                  |
| Repairs & Maintenance     | 38,466                   | 88,500                   | 82,500                   | 92,000                   |
| Capital Outlay            | <u>19,762</u>            | <u>287,600</u>           | <u>230,600</u>           | <u>182,600</u>           |
| <b>Total Expenditures</b> | <b><u>\$ 236,371</u></b> | <b><u>\$ 645,200</u></b> | <b><u>\$ 565,400</u></b> | <b><u>\$ 525,200</u></b> |

**PROGRAM DESCRIPTION**

Fire Services include fire suppression and EMS services for the protection of life and property against fire and other disasters. The City currently has three fire stations.

**CITY OF DEER PARK  
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
2020-2021 ANNUAL BUDGET**

**311 - FIRE SERVICES**

| DESCRIPTION                                  | ACTUAL<br>18-19      | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|--|----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>4200 SERVICES</u></b>                  |                      |                       |                       |                       |
| 42190 Mobile Technology                      | \$ 5,362             | \$ 5,000              | \$ 4,500              | \$ 5,000              |
| 42390 Audit Fees                             | 2,000                | 2,000                 | 2,000                 | 2,000                 |
| 42520 Dues & Fees                            | 8                    | 110                   | 100                   | 100                   |
| 42540 Inspections & Permits                  | 26,735               | 27,600                | 25,000                | 27,600                |
| 42790 Software - Other                       | -                    | 12,000                | 18,700                | 7,200                 |
| 42900 Contract Labor                         | <u>62,269</u>        | <u>75,000</u>         | <u>75,000</u>         | <u>76,000</u>         |
| <b>Total Services</b>                        | <b><u>96,374</u></b> | <b><u>121,710</u></b> | <b><u>125,300</u></b> | <b><u>117,900</u></b> |
| <b><u>4300 SUPPLIES</u></b>                  |                      |                       |                       |                       |
| 43030 Operational Supplies                   | -                    | 10,000                | 10,000                | 12,400                |
| 43080 Small Tools & Minor Equipment          | 14,110               | 55,390                | 35,000                | 38,300                |
| 43140 Protective Clothing                    | 67,659               | 80,000                | 80,000                | 80,000                |
| 43480 Books                                  | <u>-</u>             | <u>2,000</u>          | <u>2,000</u>          | <u>2,000</u>          |
| <b>Total Supplies</b>                        | <b><u>81,769</u></b> | <b><u>147,390</u></b> | <b><u>127,000</u></b> | <b><u>132,700</u></b> |
| <b><u>4400 REPAIRS &amp; MAINTENANCE</u></b> |                      |                       |                       |                       |
| 44010 Vehicles                               | 17,622               | 46,000                | 45,000                | 46,000                |
| 44020 Machinery & Equipment                  | 2,284                | 7,500                 | 7,500                 | 7,500                 |
| 44040 Buildings                              | 4,729                | 8,000                 | 3,000                 | 8,000                 |
| 44050 Radios                                 | 2,041                | 5,000                 | 5,000                 | 7,500                 |
| 44130 Drill Field                            | 9,192                | 15,000                | 15,000                | 15,000                |
| 44300 Furniture & Fixtures                   | <u>2,598</u>         | <u>7,000</u>          | <u>7,000</u>          | <u>8,000</u>          |
| <b>Total Repairs &amp; Maintenance</b>       | <b><u>38,466</u></b> | <b><u>88,500</u></b>  | <b><u>82,500</u></b>  | <b><u>92,000</u></b>  |

**CITY OF DEER PARK  
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
 2020-2021 ANNUAL BUDGET**

**311 - FIRE SERVICES**

| DESCRIPTION                       | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|-----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>4900 CAPITAL OUTLAY</u></b> |                          |                          |                          |                          |
| 49040 Machinery & Equipment       | -                        | 75,000                   | 25,000                   | 25,000                   |
| 49060 Automobiles & Light Trucks  | -                        | 55,000                   | 48,000                   | -                        |
| 49080 Lease Purchase              | <u>19,762</u>            | <u>157,600</u>           | <u>157,600</u>           | <u>157,600</u>           |
| <b>Total Capital Outlay</b>       | <b><u>19,762</u></b>     | <b><u>287,600</u></b>    | <b><u>230,600</u></b>    | <b><u>182,600</u></b>    |
| <br>                              |                          |                          |                          |                          |
| <b>TOTAL EXPENDITURES</b>         | <b><u>\$ 236,371</u></b> | <b><u>\$ 645,200</u></b> | <b><u>\$ 565,400</u></b> | <b><u>\$ 525,200</u></b> |

**CITY OF DEER PARK  
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
 2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**312 - EMERGENCY MEDICAL SERVICES**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21        |
|---------------------------|--------------------------|----------------------------|----------------------------|--------------------------|
| Personnel & Related       | \$ 639,622               | \$ 695,789                 | \$ 797,183                 | \$ 724,833               |
| Services                  | 68,948                   | 122,930                    | 109,930                    | 115,430                  |
| Supplies                  | 2,495                    | 98,000                     | 52,000                     | 42,000                   |
| Repairs & Maintenance     | 32,802                   | 17,000                     | 17,000                     | 17,000                   |
| Capital Outlay            | -                        | 215,000                    | 209,000                    | -                        |
| <b>Total Expenditures</b> | <b><u>\$ 743,867</u></b> | <b><u>\$ 1,148,719</u></b> | <b><u>\$ 1,185,113</u></b> | <b><u>\$ 899,263</u></b> |

**PERSONNEL SCHEDULE**

|                      |   |   |   |   |
|----------------------|---|---|---|---|
| Assistant Chief EMS  | 1 | 1 | 1 | 1 |
| EMS Captain          | 1 | 1 | 1 | 1 |
| Paramedics           | 6 | 6 | 6 | 6 |
| Part-Time Paramedics | 2 | 2 | 2 | 2 |

**PROGRAM DESCRIPTION**

Emergency Medical Services include emergency medical treatment and ambulance transportation as needed.

**CITY OF DEER PARK**  
**FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)**  
**2020-2021 ANNUAL BUDGET**

**312 - EMERGENCY MEDICAL SERVICES**

| DESCRIPTION                                  | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|--|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>4100 PERSONNEL &amp; RELATED</u></b>   |                       |                       |                       |                       |
| 41010 Salaries - Full Time                   | \$ 348,326            | \$ 408,146            | \$ 416,635            | \$ 400,363            |
| 41020 Salaries - Part Time                   | 5,361                 | 12,000                | 12,000                | 12,000                |
| 41040 Salaries - Overtime                    | 125,257               | 80,000                | 173,737               | 130,000               |
| 41060 Social Security/Medicare               | 35,911                | 38,094                | 45,426                | 41,322                |
| 41070 TMRS                                   | 68,204                | 69,394                | 83,849                | 75,528                |
| 41080 Health & Life Insurance                | 49,223                | 53,640                | 61,026                | 55,728                |
| 41090 Workers Compensation                   | 2,761                 | 4,445                 | 2,719                 | 4,822                 |
| 41140 Section 125 Admin Fee                  | 7                     | -                     | 41                    | -                     |
| 41170 Health Savings Account                 | 4,572                 | 5,070                 | 1,750                 | 5,070                 |
| 41970 Pension Expense                        | -                     | 10,000                | -                     | -                     |
| 41980 OPEB Expense                           | -                     | 15,000                | -                     | -                     |
| <b>Total Personnel &amp; Related</b>         | <b><u>639,622</u></b> | <b><u>695,789</u></b> | <b><u>797,183</u></b> | <b><u>724,833</u></b> |
| <b><u>4200 SERVICES</u></b>                  |                       |                       |                       |                       |
| 42190 Mobile Technology                      | 2,243                 | 5,500                 | 2,300                 | 5,500                 |
| 42500 Training and Travel                    | -                     | 7,500                 | 4,100                 | -                     |
| 42520 Dues & Fees                            | 493                   | 2,700                 | 2,700                 | 2,700                 |
| 42540 Inspections & Permits                  | -                     | 29,000                | 29,000                | 31,720                |
| 42550 Community/Employee Affairs             | 3,725                 | 6,830                 | 6,830                 | 6,830                 |
| 42790 Software - Other                       | 17,732                | 19,400                | 19,000                | 18,260                |
| 42900 Contract Labor                         | 44,755                | 52,000                | 46,000                | 50,420                |
| <b>Total Services</b>                        | <b><u>68,948</u></b>  | <b><u>122,930</u></b> | <b><u>109,930</u></b> | <b><u>115,430</u></b> |
| <b><u>4300 SUPPLIES</u></b>                  |                       |                       |                       |                       |
| 43030 Operational Supplies                   | 865                   | 26,000                | 26,000                | 26,000                |
| 43080 Small Tools & Minor Equipment          | 1,630                 | 72,000                | 26,000                | 16,000                |
| <b>Total Supplies</b>                        | <b><u>2,495</u></b>   | <b><u>98,000</u></b>  | <b><u>52,000</u></b>  | <b><u>42,000</u></b>  |
| <b><u>4400 REPAIRS &amp; MAINTENANCE</u></b> |                       |                       |                       |                       |
| 44010 Vehicles                               | 4,374                 | 16,000                | 16,000                | 16,000                |
| 44020 Machinery & Equipment                  | 28,428                | 1,000                 | 1,000                 | 1,000                 |
| <b>Total Repairs &amp; Maintenance</b>       | <b><u>32,802</u></b>  | <b><u>17,000</u></b>  | <b><u>17,000</u></b>  | <b><u>17,000</u></b>  |

**CITY OF DEER PARK  
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
 2020-2021 ANNUAL BUDGET**

**312 - EMERGENCY MEDICAL SERVICES**

| DESCRIPTION                       | ACTUAL<br>18-19   | BUDGET<br>19-20     | ESTIMATED<br>19-20  | PROPOSED<br>20-21 |
|-----------------------------------|-------------------|---------------------|---------------------|-------------------|
| <b><u>4900 CAPITAL OUTLAY</u></b> |                   |                     |                     |                   |
| 49060 Automobiles & Light Trucks  | -                 | 55,000              | 54,000              | -                 |
| 49070 Truck & Heavy Rolling Stock | -                 | 160,000             | 155,000             | -                 |
| <b>Total Capital Outlay</b>       | -                 | <b>215,000</b>      | <b>209,000</b>      | -                 |
| <br>                              |                   |                     |                     |                   |
| <b>TOTAL EXPENDITURES</b>         | <b>\$ 743,867</b> | <b>\$ 1,148,719</b> | <b>\$ 1,185,113</b> | <b>\$ 899,263</b> |

**CITY OF DEER PARK  
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
 2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**313 - FIRE MARSHAL**

| DESCRIPTION               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20      | PROPOSED<br>20-21        |
|---------------------------|--------------------------|--------------------------|-------------------------|--------------------------|
| Personnel & Related       | \$ 96,025                | \$ 121,662               | \$ 72,041               | \$ 116,909               |
| Services                  | 13,387                   | 21,000                   | 19,400                  | 21,000                   |
| Supplies                  | 208                      | 1,300                    | 800                     | 1,300                    |
| Repairs & Maintenance     | 1,564                    | 4,500                    | 3,500                   | 4,500                    |
| <b>Total Expenditures</b> | <b><u>\$ 111,184</u></b> | <b><u>\$ 148,462</u></b> | <b><u>\$ 95,741</u></b> | <b><u>\$ 143,709</u></b> |

**PERSONNEL SCHEDULE**

|                                  |   |   |   |   |
|----------------------------------|---|---|---|---|
| Fire Marshal Inspector           | 1 | 1 | 1 | 1 |
| Part-Time Fire Marshal Inspector | 1 | 1 | 1 | 1 |

**PROGRAM DESCRIPTION**

The Fire Marshal's office is responsible for inspections and enforcement of the City's Fire Code as well as fire investigations. The Fire Marshal also designs and presents fire safety education programs in the community.

**CITY OF DEER PARK  
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
2020-2021 ANNUAL BUDGET**

**313 - FIRE MARSHAL**

| DESCRIPTION                                  | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20      | PROPOSED<br>20-21        |
|--|--------------------------|--------------------------|-------------------------|--------------------------|
| <b><u>4100 PERSONNEL &amp; RELATED</u></b>   |                          |                          |                         |                          |
| 41010 Salaries - Full Time                   | \$ 65,707                | \$ 69,257                | \$ 52,225               | \$ 68,097                |
| 41020 Salaries - Part Time                   | 8,043                    | 17,500                   | 357                     | 17,500                   |
| 41040 Salaries - Overtime                    | 47                       | 6,000                    | 2,000                   | 6,000                    |
| 41060 Social Security/Medicare               | 5,617                    | 7,052                    | 4,222                   | 6,964                    |
| 41070 TMRS                                   | 9,435                    | 10,665                   | 7,640                   | 10,514                   |
| 41080 Health & Life Insurance                | 6,048                    | 6,204                    | 4,600                   | 6,444                    |
| 41090 Workers Compensation                   | 484                      | 839                      | 512                     | 745                      |
| 41170 Health Savings Account                 | 644                      | 645                      | 485                     | 645                      |
| 41970 Pension Expense                        | -                        | 1,000                    | -                       | -                        |
| 41980 OPEB Expense                           | -                        | 2,500                    | -                       | -                        |
| <b>Total Personnel &amp; Related</b>         | <b><u>96,025</u></b>     | <b><u>121,662</u></b>    | <b><u>72,041</u></b>    | <b><u>116,909</u></b>    |
| <b><u>4200 SERVICES</u></b>                  |                          |                          |                         |                          |
| 42190 Mobile Technology                      | 2,056                    | 2,000                    | 2,000                   | 2,000                    |
| 42550 Community/Employee Affairs             | 1,331                    | 9,000                    | 9,000                   | 9,000                    |
| 42790 Software - Other                       | 10,000                   | 7,500                    | 6,400                   | 7,500                    |
| 42900 Contract Labor                         | -                        | 2,500                    | 2,000                   | 2,500                    |
| <b>Total Services</b>                        | <b><u>13,387</u></b>     | <b><u>21,000</u></b>     | <b><u>19,400</u></b>    | <b><u>21,000</u></b>     |
| <b><u>4300 SUPPLIES</u></b>                  |                          |                          |                         |                          |
| 43030 Operational Supplies                   | -                        | 300                      | 300                     | 300                      |
| 43080 Small Tools & Minor Equipment          | 208                      | 1,000                    | 500                     | 1,000                    |
| <b>Total Supplies</b>                        | <b><u>208</u></b>        | <b><u>1,300</u></b>      | <b><u>800</u></b>       | <b><u>1,300</u></b>      |
| <b><u>4400 REPAIRS &amp; MAINTENANCE</u></b> |                          |                          |                         |                          |
| 44010 Vehicles                               | 1,564                    | 2,500                    | 2,500                   | 2,500                    |
| 44020 Machinery & Equipment                  | -                        | 2,000                    | 1,000                   | 2,000                    |
| <b>Total Repairs &amp; Maintenance</b>       | <b><u>1,564</u></b>      | <b><u>4,500</u></b>      | <b><u>3,500</u></b>     | <b><u>4,500</u></b>      |
| <b>TOTAL EXPENDITURES</b>                    | <b><u>\$ 111,184</u></b> | <b><u>\$ 148,462</u></b> | <b><u>\$ 95,741</u></b> | <b><u>\$ 143,709</u></b> |

## **DEER PARK COMMUNITY DEVELOPMENT CORPORATION**

The Deer Park Community Development Corporation ("DPCDC" or "Corporation") is a fund established by a dedicated one-half of one percent sales and use tax approved by the voters in May 2015 for economic development purposes. The authority for the DPCDC is provided by Texas Local Government Code, Chapter 505, Type B Corporations. The Corporation is governed by a seven member board appointed by the City Council. The DPCDC was formed for the purpose of financing the following public park purposes and events as authorized by Chapter 505 and the Election: (a) replacement of restroom facilities in Dow Park with a new pavilion structure that includes a stage, restrooms, and a concession stand; (b) renovation and expansion of the Community Center and Gym to include an indoor pool; (c) expansion of the existing Maxwell Center and parking lot; (d) renovation of baseball fields including but not limited to the Spencerview sports complex (Durant Fields); (e) renovation of the girls softball facilities at the Youth Sports Complex; (f) development of soccer fields; and (g) the development of hike and bike trails.

The dedicated one-half of one percent sales and use tax became effective on October 1, 2015 and the first sales tax receipts for the Corporation were received in December 2015.

**CITY OF DEER PARK**  
**2020-2021 ANNUAL BUDGET**  
**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

**REVENUE SUMMARY**

| DESCRIPTION          | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROJECTED<br>20-21         |
|----------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Tax Revenue          | \$ 3,616,248               | \$ 3,000,000               | \$ 3,100,000               | \$ 2,700,000               |
| Other Revenue        | <u>5,423</u>               | <u>4,000</u>               | <u>2,900</u>               | <u>2,500</u>               |
| <b>Total Revenue</b> | <b><u>\$ 3,621,671</u></b> | <b><u>\$ 3,004,000</u></b> | <b><u>\$ 3,102,900</u></b> | <b><u>\$ 2,702,500</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

| DESCRIPTION                      | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROJECTED<br>20-21         |
|----------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>3100 TAX REVENUE</u></b>   |                            |                            |                            |                            |
| 3120 Sales Tax Revenue           | \$ 3,616,248               | \$ 3,000,000               | \$ 3,100,000               | \$ 2,700,000               |
| <b>Total Tax Revenue</b>         | <b><u>3,616,248</u></b>    | <b><u>3,000,000</u></b>    | <b><u>3,100,000</u></b>    | <b><u>2,700,000</u></b>    |
| <b><u>3600 OTHER REVENUE</u></b> |                            |                            |                            |                            |
| 3620 Investment Revenue          | 5,423                      | 4,000                      | 2,900                      | 2,500                      |
| <b>Total Other Revenue</b>       | <b><u>5,423</u></b>        | <b><u>4,000</u></b>        | <b><u>2,900</u></b>        | <b><u>2,500</u></b>        |
| <b>TOTAL REVENUE</b>             | <b><u>\$ 3,621,671</u></b> | <b><u>\$ 3,004,000</u></b> | <b><u>\$ 3,102,900</u></b> | <b><u>\$ 2,702,500</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

**EXPENDITURE SUMMARY**

| DESCRIPTION                  | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Services                     | \$ 2,000                   | \$ 4,400                   | \$ 2,400                   | \$ 3,500                   |
| Supplies                     | -                          | 3,500                      | 1,700                      | 3,500                      |
| Other Operating Expenditures | <u>1,215,475</u>           | <u>1,951,449</u>           | <u>1,241,798</u>           | <u>1,902,430</u>           |
| <b>Total Expenditures</b>    | <b><u>\$ 1,217,475</u></b> | <b><u>\$ 1,959,349</u></b> | <b><u>\$ 1,245,898</u></b> | <b><u>\$ 1,909,430</u></b> |

**PROGRAM DESCRIPTION**

Chapter 505 of the Texas Local Government Code authorizes the use of Type B economic development sales tax for public park purposes and events through a development corporation appointed by City Council. The DPCDC is a Type B Corporation, and in accordance with state law, the City has adopted a 0.50% sales tax to fund the projects approved by the voters on May 9, 2015.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

| DESCRIPTION                             | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>4200 SERVICES</u></b>             |                            |                            |                            |                            |
| 4201 Public Notices                     | \$ -                       | \$ 1,900                   | \$ 400                     | \$ 1,000                   |
| 4239 Audit Fee                          | 2,000                      | 2,000                      | 2,000                      | 2,000                      |
| 4250 Training & Travel                  | -                          | 500                        | -                          | 500                        |
| <b>Total Services</b>                   | <b><u>2,000</u></b>        | <b><u>4,400</u></b>        | <b><u>2,400</u></b>        | <b><u>3,500</u></b>        |
| <b><u>4300 SUPPLIES</u></b>             |                            |                            |                            |                            |
| 4301 Office Supplies                    | -                          | 100                        | 100                        | 100                        |
| 4305 Printing                           | -                          | 3,300                      | 1,500                      | 3,300                      |
| 4307 Postage                            | -                          | 100                        | 100                        | 100                        |
| <b>Total Supplies</b>                   | <b><u>-</u></b>            | <b><u>3,500</u></b>        | <b><u>1,700</u></b>        | <b><u>3,500</u></b>        |
| <b><u>4500 OTHER OPERATING EXP.</u></b> |                            |                            |                            |                            |
| 4525 Other Bond Related Fees            | -                          | 118,000                    | -                          | 118,000                    |
| 4530 Operating Transfers                | 1,215,475                  | 1,308,449                  | 1,216,798                  | 1,309,430                  |
| 4591 Pay-As-You-Go                      | -                          | 525,000                    | 25,000                     | 475,000                    |
| <b>Total Operating Transfers</b>        | <b><u>1,215,475</u></b>    | <b><u>1,951,449</u></b>    | <b><u>1,241,798</u></b>    | <b><u>1,902,430</u></b>    |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 1,217,475</u></b> | <b><u>\$ 1,959,349</u></b> | <b><u>\$ 1,245,898</u></b> | <b><u>\$ 1,909,430</u></b> |

**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)  
2020-2021 ANNUAL BUDGET  
PROJECT COSTS APPROVED BY THE VOTERS**

On May 9, 2015, the voters approved a dedicated 0.50% sales tax for the following projects, the costs of which were enumerated in the Proposition in an amount not exceed \$20,000,000. This amount is for the construction, renovation, acquisition, equipment and improvement of the projects and is exclusive of the costs of financing. Project costs will be recorded in the respective bond funds (for each debt issuance to be funded by the Type B sales and use tax) or in the DPCDC Fund (for the project costs funded by pay as you go):

Projects (Design & Construction):

|  |                      |                |
|--|----------------------|----------------|
| Dow Park Pavilion  | \$ 1,500,000         | 7.50%          |
| Hike and Bike Trail Development  | 500,000              | 2.50%          |
| Maxwell Center Expansion and Parking Lot   | 2,000,000            | 10.00%         |
| Girls Softball Renovations at Youth Sports Complex                                       | 3,000,000            | 15.00%         |
| Deer Park Baseball Development and Renovation including, but not limited to, Spencerview | 3,000,000            | 15.00%         |
| Soccer Field Development   | 4,000,000            | 20.00%         |
| Community Center and Gym Renovation and Expansion  | <u>6,000,000</u>     | <u>30.00%</u>  |
|  | <u>\$ 20,000,000</u> | <u>100.00%</u> |

Source of Funds:

|  |                      |                |
|--|----------------------|----------------|
| Certificates of Obligation, Series 2016          | \$ 9,450,000         | 47.25%         |
| Certificates of Obligation, Series 2017          | 2,700,000            | 13.50%         |
| Proposed Certificates of Obligation, Series 2021 | 5,850,000            | 29.25%         |
| Pay As You Go                                    | <u>2,000,000</u>     | <u>10.00%</u>  |
|  | <u>\$ 20,000,000</u> | <u>100.00%</u> |

**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**  
**2020-2021 ANNUAL BUDGET**  
**ANNUAL DEBT SERVICE PAYMENTS**

**CERTIFICATES OF OBLIGATION, SERIES 2016**  
**(Issued by the City of Deer Park)**  
**\$9,450,000 dated February 16, 2016**  
**Interest Rate: 1.59%**

| <u>DUE IN<br/>FISCAL YEAR</u> | <u>INTEREST<br/>RATE</u> | <u>DUE MAR. 15</u>     |                      | <u>DUE SEP. 15</u>  | <u>ANNUAL<br/>TOTAL</u> |
|-------------------------------|--------------------------|------------------------|----------------------|---------------------|-------------------------|
|                               |                          | <u>PRINCIPAL</u>       | <u>INTEREST</u>      | <u>INTEREST</u>     |                         |
| 2021                          | 4.250%                   | \$ 690,000.00          | \$ 34,224.75         | \$ 28,739.25        | \$ 752,964.00           |
| 2022                          | 4.250%                   | 700,000.00             | 28,739.25            | 23,174.25           | 751,913.50              |
| 2023                          | 4.250%                   | 710,000.00             | 23,174.25            | 17,529.75           | 750,704.00              |
| 2024                          | 4.250%                   | 725,000.00             | 17,529.75            | 11,766.00           | 754,295.75              |
| 2025                          | 4.250%                   | 735,000.00             | 11,766.00            | 5,922.75            | 752,688.75              |
| 2026                          | 4.250%                   | 745,000.00             | 5,922.75             | -                   | 750,922.75              |
| TOTAL                         |                          | <u>\$ 4,305,000.00</u> | <u>\$ 121,356.75</u> | <u>\$ 87,132.00</u> | <u>\$ 4,513,488.75</u>  |

**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**  
**2020-2021 ANNUAL BUDGET**  
**ANNUAL DEBT SERVICE PAYMENTS**

**CERTIFICATES OF OBLIGATION, SERIES 2017**  
**(Issued by the City of Deer Park)**  
**\$2,700,000 dated February 14, 2017**  
**Interest Rate: 1.89%**

| <u>DUE IN</u><br><u>FISCAL YEAR</u> | <u>INTEREST</u><br><u>RATE</u> | <u>DUE MAR. 15</u>     |                     | <u>DUE SEP. 15</u>  | <u>ANNUAL</u><br><u>TOTAL</u> |
|-------------------------------------|--------------------------------|------------------------|---------------------|---------------------|-------------------------------|
|                                     |                                | <u>PRINCIPAL</u>       | <u>INTEREST</u>     | <u>INTEREST</u>     |                               |
| 2021                                | 1.890%                         | \$ 435,000.00          | \$ 16,962.75        | \$ 12,852.00        | \$ 464,814.75                 |
| 2022                                | 1.890%                         | 445,000.00             | 12,852.00           | 8,646.75            | 466,498.75                    |
| 2023                                | 1.890%                         | 455,000.00             | 8,646.75            | 4,347.00            | 467,993.75                    |
| 2024                                | 1.890%                         | 460,000.00             | 4,347.00            | -                   | 464,347.00                    |
| TOTAL                               |                                | <u>\$ 1,795,000.00</u> | <u>\$ 42,808.50</u> | <u>\$ 25,845.75</u> | <u>\$ 1,863,654.25</u>        |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
ANNUAL DEBT SERVICE PAYMENTS**

**PROPOSED CERTIFICATES OF OBLIGATION, SERIES 2021**

(To be issued by the City of Deer Park)

\$5,850,000 dated February 18, 2021

Interest Rate: 3.00%

| <u>DUE IN<br/>FISCAL YEAR</u> | <u>INTEREST<br/>RATE</u> | <u>DUE MAR. 15</u>     |                      | <u>DUE SEP. 15</u>   | <u>ANNUAL<br/>TOTAL</u> |
|-------------------------------|--------------------------|------------------------|----------------------|----------------------|-------------------------|
|                               |                          | <u>PRINCIPAL</u>       | <u>INTEREST</u>      | <u>INTEREST</u>      |                         |
| 2021                          | 3.000%                   | \$ -                   | \$ -                 | \$ 91,651.00         | \$ 91,651.00            |
| 2022                          | 3.000%                   | 1,455,000.00           | 87,750.00            | 65,925.00            | 1,608,675.00            |
| 2023                          | 3.000%                   | 1,500,000.00           | 65,925.00            | 43,425.00            | 1,609,350.00            |
| 2024                          | 3.000%                   | 1,545,000.00           | 43,425.00            | 20,250.00            | 1,608,675.00            |
| 2025                          | 3.000%                   | <u>1,350,000.00</u>    | <u>20,250.00</u>     | -                    | <u>1,370,250.00</u>     |
| TOTAL                         |                          | <u>\$ 5,850,000.00</u> | <u>\$ 217,350.00</u> | <u>\$ 221,251.00</u> | <u>\$ 6,288,601.00</u>  |

This debt represents the final portion of the second of two issuances approved for the Deer Park Community Development Corporation, and is being issued to fund renovations and expansion of the Community Center and Gym. This issuance will be handled via private placement following a competitive bidding process.

**CITY OF DEER PARK  
2020 - 2021 ANNUAL BUDGET  
CHAPTER 380 REIMBURSEMENT FUND REVENUES & RESOURCES**

| DESCRIPTION                      | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROJECTED<br>20-21       |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>Other Revenue</u></b>      |                          |                          |                          |                          |
| 36400 Transfer from General Fund | \$ 234,806               | \$ 130,000               | \$ 130,000               | \$ 130,000               |
| <b>Total Other Revenue</b>       | <b><u>234,806</u></b>    | <b><u>130,000</u></b>    | <b><u>130,000</u></b>    | <b><u>130,000</u></b>    |
| <b>Total Current Revenue</b>     | <b>234,806</b>           | <b>130,000</b>           | <b>130,000</b>           | <b>130,000</b>           |
| <b>Prior Year Revenue</b>        | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 |
| <b>Total Revenue</b>             | <b><u>\$ 234,806</u></b> | <b><u>\$ 130,000</u></b> | <b><u>\$ 130,000</u></b> | <b><u>\$ 130,000</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CHAPTER 380 REIMBURSEMENT FUND EXPENDITURE SUMMARY**

| <b>DEPARTMENT</b>                | <b>ACTUAL<br/>18-19</b> | <b>BUDGET<br/>19-20</b> | <b>ESTIMATED<br/>19-20</b> | <b>PROPOSED<br/>20-21</b> |
|----------------------------------|-------------------------|-------------------------|----------------------------|---------------------------|
| Chapter 380 (Tax Abatement) Fund | \$ 234,806              | \$ 130,000              | \$ 130,000                 | \$ 130,000                |
| <b>TOTAL EXPENDITURES</b>        | <b>\$ 234,806</b>       | <b>\$ 130,000</b>       | <b>\$ 130,000</b>          | <b>\$ 130,000</b>         |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CHAPTER 380 REIMBURSEMENT FUND**

**EXPENDITURE SUMMARY                      CHAPTER 380 ECONOMIC DEVELOPMENT PROGRAM**

| DESCRIPTION                  | ACTUAL<br>18-19   | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|------------------------------|-------------------|-------------------|--------------------|-------------------|
| Other Operating Expenditures | \$ 234,806        | \$ 130,000        | \$ 130,000         | \$ 130,000        |
| <b>Total Expenditures</b>    | <b>\$ 234,806</b> | <b>\$ 130,000</b> | <b>\$ 130,000</b>  | <b>\$ 130,000</b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CHAPTER 380 REIMBURSEMENT FUND**

**CHAPTER 380 ECONOMIC DEVELOPMENT PROGRAM**

| DESCRIPTION                               | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| <b><u>OTHER OPERATING EXP.</u></b>        |                          |                          |                          |                          |
| 45990 Misc. Operating Expenditures        | \$ 234,806               | \$ 130,000               | \$ 130,000               | \$ 130,000               |
| <b>Total Other Operating Expenditures</b> | <b><u>234,806</u></b>    | <b><u>130,000</u></b>    | <b><u>130,000</u></b>    | <b><u>130,000</u></b>    |
| <b>TOTAL EXPENDITURES</b>                 | <b><u>\$ 234,806</u></b> | <b><u>\$ 130,000</u></b> | <b><u>\$ 130,000</u></b> | <b><u>\$ 130,000</u></b> |

NOTICE OF BUDGET HEARING

The City Council of the City of Deer Park, Texas has called a Public Hearing, to be held at 7:30 p.m. on the 18th day of August, 2020, in the City Council Chambers of City Hall, 710 East San Augustine Street, at which time and place they will hear all persons desiring to be heard on or in connection with any matter or question involving the proposed Budget for said City for the year beginning October 1, 2020, which has been filed with the City Secretary and is available for inspection by all interested persons.

The proposed budget for FY 2020-2021 reflects the following levels of revenues and expenditures:

|                                | <u>Revenues</u> | <u>Expenditures</u> |
|--------------------------------|-----------------|---------------------|
| General Fund                   | \$ 44,847,108   | \$ 44,847,108       |
| Water & Sewer Fund             | \$ 12,353,227   | \$ 11,689,129       |
| Debt Service Fund              | \$ 6,197,672    | \$ 6,197,672        |
| Special Revenue Fund           | \$ 4,133,464    | \$ 4,127,211        |
| Capital Improvements Fund      | \$ 3,288,560    | \$ 3,288,560        |
| Storm Water Fund               | \$ 404,028      | \$ 230,482          |
| Golf Course Lease Fund         | \$ 502,050      | \$ 502,050          |
| Chapter 380 Reimbursement Fund | \$ 130,000      | \$ 130,000          |
| TOTAL BUDGET                   | \$ 71,856,109   | \$ 71,012,212       |

This budget is estimated to raise more total property taxes than last year's budget by \$1,440,873, an increase of 7.2%. Based on taxable value information currently available from the Harris County Appraisal District, it is not possible at this time to determine the amount of this additional property tax revenue to be raised from new property added to the roll this year.

DATED at Deer Park, Texas, the 28th day of July, 2020.

\_\_\_\_\_  
Shannon Bennett, TRMC  
City Secretary



## Legislation Details (With Text)

**File #:** PH 20-025    **Version:** 1    **Name:**  
**Type:** Public Hearing(s)    **Status:** Agenda Ready  
**File created:** 7/29/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Public Hearing on the Deer Park Crime Control and Prevention District FY 2020-2021 Budget.  
**Sponsors:** City Secretary's Office  
**Indexes:**  
**Code sections:**  
**Attachments:** [PH Notice - CCPD 08.18.20](#)  
[CCPD - FY20-21 Budget 08.18.20](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Public Hearing on the Deer Park Crime Control and Prevention District FY 2020-2021 Budget.

### Summary:

The City Council of the City of Deer Park, Texas has called a Public Hearing, to be held at 7:30 p.m. on August 18, 2020, in the City Council Chambers of City Hall, 710 East San Augustine Street, at which time and place they will hear all persons desiring to be heard on or in connection with any matter or question involving the proposed budget for the Deer Park Crime Control and Prevention District for the year beginning October 1, 2020. The proposed budget for FY 2020-2021 has been filed with the City Secretary and is available for inspection by all interested persons.

### Fiscal/Budgetary Impact:

N/A.

Conduct the public hearing on the FY 2020-2021 Budget for the Deer Park Crime Control and Prevention District. No action to be taken.

## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Deer Park, Texas will hold a Public Hearing at City Hall, 710 East San Augustine Street, Deer Park, Harris County, Texas, on August 18, 2020 at 7:30 p.m. at which time and place they will hear all persons desiring to be heard on or in connection with any matter or questions regarding the proposed FY 2020-2021 Crime Control and Prevention District Budget.

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Shannon Bennett, TRMC  
City Secretary

Posted on Bulletin Board  
July 22, 2020

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CRIME CONTROL AND PREVENTION DISTRICT REVENUES & RESOURCES**

**REVENUE SUMMARY**

| DESCRIPTION          | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROJECTED<br>20-21         |
|----------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Tax Revenue          | \$ 1,809,948               | \$ 1,500,000               | \$ 1,550,000               | \$ 1,350,000               |
| Other Revenue        | 35,785                     | 7,800                      | 14,900                     | 10,500                     |
| Prior Year Revenue   | <u>84,127</u>              | <u>1,207,773</u>           | <u>945,799</u>             | <u>4,241,009</u>           |
| <b>Total Revenue</b> | <b><u>\$ 1,929,860</u></b> | <b><u>\$ 2,715,573</u></b> | <b><u>\$ 2,510,699</u></b> | <b><u>\$ 5,601,509</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CRIME CONTROL AND PREVENTION DISTRICT REVENUES & RESOURCES**

| DESCRIPTION                      | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROJECTED<br>20-21         |
|----------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>TAX REVENUE</u></b>        |                            |                            |                            |                            |
| 31200 Sales Tax Revenue          | \$ 1,809,948               | \$ 1,500,000               | \$ 1,550,000               | \$ 1,350,000               |
| <b>Total Tax Revenue</b>         | <b><u>1,809,948</u></b>    | <b><u>1,500,000</u></b>    | <b><u>1,550,000</u></b>    | <b><u>1,350,000</u></b>    |
| <b><u>OTHER REVENUE</u></b>      |                            |                            |                            |                            |
| 36140 Sale of Surplus Material   | 10,330                     | 5,000                      | 5,000                      | 8,000                      |
| 36200 Investment Revenue         | 3,956                      | 2,800                      | 3,400                      | 2,500                      |
| 36300 Insurance Reimbursement    | 21,499                     | -                          | -                          | -                          |
| 36400 Transfers from Other Funds | -                          | -                          | 6,500                      | -                          |
| <b>Total Other Revenue</b>       | <b><u>35,785</u></b>       | <b><u>7,800</u></b>        | <b><u>14,900</u></b>       | <b><u>10,500</u></b>       |
| <b>Prior Year Revenue</b>        | <b><u>84,127</u></b>       | <b><u>1,207,773</u></b>    | <b><u>945,799</u></b>      | <b><u>4,241,009</u></b>    |
| <b>TOTAL REVENUE</b>             | <b><u>\$ 1,929,860</u></b> | <b><u>\$ 2,715,573</u></b> | <b><u>\$ 2,510,699</u></b> | <b><u>\$ 5,601,509</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CRIME CONTROL AND PREVENTION DISTRICT**

**EXPENDITURE SUMMARY**

**300 - POLICE DEPARTMENT**

| DESCRIPTION                  | ACTUAL<br>18-19   | BUDGET<br>19-20     | ESTIMATED<br>19-20  | PROPOSED<br>20-21   |
|------------------------------|-------------------|---------------------|---------------------|---------------------|
| Personnel & Related          | \$ 556,630        | \$ 729,854          | \$ 730,739          | \$ 763,770          |
| Services                     | 158,187           | 172,112             | 151,800             | 164,031             |
| Supplies                     | 160,942           | 297,121             | 264,989             | 176,180             |
| Repairs & Maintenance        | 40,167            | 35,392              | 25,392              | 49,462              |
| Other Operating Expenditures | -                 | -                   | -                   | -                   |
| Capital Outlay               | -                 | 1,481,094           | 1,327,779           | 4,448,066           |
| <b>Total Expenditures</b>    | <b>\$ 915,926</b> | <b>\$ 2,715,573</b> | <b>\$ 2,500,699</b> | <b>\$ 5,601,509</b> |

**PERSONNEL SCHEDULE**

|                           |   |   |   |   |
|---------------------------|---|---|---|---|
| Crime Prevention Officer  | 1 | 1 | 1 | 1 |
| Sergeant - Investigations | 1 | 1 | 1 | 1 |
| Pro-Act Investigators     | 2 | 2 | 2 | 2 |
| Dispatcher                | 3 | 3 | 3 | 3 |

**PROGRAM DESCRIPTION**

The purpose of this special revenue district is to enhance the capability of law enforcement and to further crime prevention programs in Deer Park.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CRIME CONTROL AND PREVENTION DISTRICT**

**300 - POLICE DEPARTMENT**

| DESCRIPTION                             | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|---|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>PERSONNEL &amp; RELATED</u></b>   |                       |                       |                       |                       |
| 41010 Salaries - Full Time              | \$ 402,134            | \$ 517,745            | \$ 509,500            | \$ 526,601            |
| 41040 Salaries - Overtime               | 20,117                | 20,000                | 37,615                | 35,000                |
| 41060 Social Security/Medicare          | 31,194                | 40,809                | 41,012                | 42,589                |
| 41070 TMRS                              | 60,537                | 76,175                | 78,203                | 79,612                |
| 41080 Health & Life Insurance           | 40,004                | 60,876                | 60,780                | 75,120                |
| 41090 Workers Compensation              | 1,577                 | 2,824                 | 1,721                 | 2,778                 |
| 41140 Section 125 Admin Fee             | 100                   | 135                   | 135                   | 135                   |
| 41170 Health Savings Account            | 967                   | 1,290                 | 1,773                 | 1,935                 |
| 41970 Pension Expense                   | -                     | 5,000                 | -                     | -                     |
| 41980 OPEB Expense                      | -                     | 5,000                 | -                     | -                     |
| <b>Total Personnel &amp; Related</b>    | <b><u>556,630</u></b> | <b><u>729,854</u></b> | <b><u>730,739</u></b> | <b><u>763,770</u></b> |
| <b><u>SERVICES</u></b>                  |                       |                       |                       |                       |
| 42310 Equipment Rental                  | 25,675                | 43,200                | 28,800                | 28,800                |
| 42390 Audit Fee                         | 2,000                 | 2,000                 | 2,000                 | 2,000                 |
| 42430 Surveyor Fee                      | 6,120                 | -                     | -                     | -                     |
| 42500 Training & Travel                 | 675                   | -                     | -                     | 5,000                 |
| 42520 Dues & Fees                       | 9,881                 | 10,555                | 12,000                | 11,308                |
| 42790 Software - Other                  | 104,036               | 110,357               | 103,000               | 98,470                |
| 42900 Contract Labor                    | 9,800                 | 6,000                 | 6,000                 | 18,453                |
| 42940 Outside Services                  | -                     | -                     | -                     | -                     |
| <b>Total Services</b>                   | <b><u>158,187</u></b> | <b><u>172,112</u></b> | <b><u>151,800</u></b> | <b><u>164,031</u></b> |
| <b><u>SUPPLIES</u></b>                  |                       |                       |                       |                       |
| 43050 Printing                          | -                     | -                     | -                     | -                     |
| 43070 Postage                           | -                     | 327                   | 327                   | 327                   |
| 43080 Small Tools & Minor Equipment     | 148,728               | 265,892               | 233,760               | 173,128               |
| 43140 Protective Clothing               | 12,214                | 30,902                | 30,902                | 2,725                 |
| <b>Total Supplies</b>                   | <b><u>160,942</u></b> | <b><u>297,121</u></b> | <b><u>264,989</u></b> | <b><u>176,180</u></b> |
| <b><u>REPAIRS &amp; MAINTENANCE</u></b> |                       |                       |                       |                       |
| 44020 Machinery & Equipment             | -                     | 5,392                 | 5,392                 | 5,130                 |
| 44040 Buildings                         | 17,771                | -                     | -                     | 13,387                |
| 44050 Radios                            | 10,940                | -                     | -                     | -                     |
| 44090 Air Conditioners                  | 2,768                 | -                     | -                     | -                     |
| 44120 Grounds Maintenance               | 8,688                 | 30,000                | 20,000                | 30,945                |
| <b>Total Repairs &amp; Maintenance</b>  | <b><u>40,167</u></b>  | <b><u>35,392</u></b>  | <b><u>25,392</u></b>  | <b><u>49,462</u></b>  |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CRIME CONTROL AND PREVENTION DISTRICT**

**300 - POLICE DEPARTMENT**

| DESCRIPTION                         | ACTUAL<br>18-19   | BUDGET<br>19-20     | ESTIMATED<br>19-20  | PROPOSED<br>20-21   |
|-------------------------------------|-------------------|---------------------|---------------------|---------------------|
| <b><u>OTHER OPERATING EXP.</u></b>  |                   |                     |                     |                     |
| 45110 Salary Contingency            | -                 | -                   | -                   | -                   |
| Total Other Operating Exp.          | -                 | -                   | -                   | -                   |
| <b><u>CAPITAL OUTLAY</u></b>        |                   |                     |                     |                     |
| 49020 Buildings                     | -                 | 910,000             | 850,000             | 4,036,285           |
| 49030 Improvements Other than Bldgs | -                 | -                   | -                   | -                   |
| 49040 Machinery & Equipment         | -                 | 222,861             | 204,062             | 112,723             |
| 49060 Automobiles & Light Trucks    | -                 | 348,233             | 273,717             | 299,058             |
| 49080 Lease Purchase                | -                 | -                   | -                   | -                   |
| 49410 Consulting Engineer Fee       | -                 | -                   | -                   | -                   |
| <b>Total Capital Outlay</b>         | -                 | <b>1,481,094</b>    | <b>1,327,779</b>    | <b>4,448,066</b>    |
| <b>TOTAL OPERATING BUDGET</b>       | <b>915,926</b>    | <b>2,715,573</b>    | <b>2,500,699</b>    | <b>5,601,509</b>    |
| Transition Fund                     | -                 | -                   | -                   | -                   |
| <b>TOTAL EXPENDITURES</b>           | <b>\$ 915,926</b> | <b>\$ 2,715,573</b> | <b>\$ 2,500,699</b> | <b>\$ 5,601,509</b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CRIME CONTROL AND PREVENTION DISTRICT**

|               |  |        |            |
|---------------|--|--------|------------|
| <b>41000s</b> | <b>PERSONNEL &amp; RELATED</b>                       |        |            |
| 41010         | Salaries - Full Time                                 |        | \$ 526,601 |
| 41040         | Overtime   |        | 35,000     |
|               | Various Benefits (Total)                             |        | 202,169    |
|               | TOTAL PERSONNEL                                      |        | 763,770    |
| <b>42000s</b> | <b>SERVICES</b>                                      |        |            |
| 42310         | Equipment Rental                                     |        | 28,800     |
|               | Rental Vehicles for ProAct Team & CID Sergeant       | 28,800 |            |
| 42390         | Annual Audit   |        | 2,000      |
| 42500         | Training & Travel                                    |        | 5,000      |
|               | Roadside Inspection & Weight Enforcement Training    | 5,000  |            |
| 42520         | Dues & Fees  |        | 11,308     |
|               | Vehicle Registrations for PD Fleet                   | 708    |            |
|               | Leads on Line  | 4,748  |            |
|               | Lexis Nexis (Accurint)                               | 5,136  |            |
|               | Increase Lexis Nexis (Accurint) for Volunteers       | 600    |            |
|               | Increase Lexis Nexis (Accurint) annual 5% increase   | 116    |            |
| 42790         | Software - Other                                     |        | 98,470     |
|               | OSSI Agency Licensing Fee (RMS License)              | 47,795 |            |
|               | OSSI Consortium Fee                                  | 30,441 |            |
|               | Cellebrite UFED Annual License Renewal               | 3,999  |            |
|               | IA Pro & Blue Team Software Maintenance              | 2,000  |            |
|               | Extended Warranty for Dispatch Equipment             | 13,006 |            |
|               | Increase Extended Warranty for Dispatch              | 629    |            |
|               | Cellular Service for ProAct Covert Camera Modem      | 600    |            |
| 42900         | Contract Labor                                       |        | 18,453     |
|               | ERAD Enterprise Service - Fraud Detection            | 6,000  |            |
|               | Specialized Counsel, Search Warrants, Subpoenas      | 10,000 |            |
|               | Move Furniture to Paint Patrol Supervisors' Office   | 2,453  |            |
|               | TOTAL SERVICES                                       |        | 164,031    |
| <b>43000s</b> | <b>SUPPLIES</b>                                      |        |            |
| 43070         | Postage  |        | 327        |
| 43080         | Equipment  |        | 173,128    |
|               | AED's & trauma kit supplies for 5 new patrol Tahoes  | 7,090  |            |
|               | Airlink modems for 5 new patrol Tahoes               | 8,850  |            |
|               | DataLux Tracer Systems, DL Swipes & Printers (5)     | 30,661 |            |
|               | Equipment build out for 5 new patrol Tahoes          | 77,275 |            |
|               | I.D. Printer for Admin Office                        | 2,000  |            |
|               | Plastix Plus Consoles/Organizers for 5 patrol Tahoes | 14,010 |            |
|               | ProLaser III Radars with 2-Year Warranty (2)         | 5,400  |            |
|               | Replacement parts for Crossing Guard radios          | 837    |            |
|               | Covert Camera for ProAct                             | 2,490  |            |
|               | SWAT Equipment                                       | 16,995 |            |
|               | SWAT Tripod Shooting Rest                            | 1,010  |            |
|               | Tool chest/cabinet for armor supplies at Range       | 1,500  |            |
|               | Track Xtreme GPS Tracking Device (1-Year Access)     | 1,000  |            |
|               | Vericom V-Sense Brake Meter Computer                 | 1,750  |            |
|               | Vortex Crossfire HD Binoculars for ProAct Unit       | 760    |            |
|               | Equipment for two (2) DOT Enforcement Vehicles       | 1,500  |            |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
CRIME CONTROL AND PREVENTION DISTRICT**

|               |   |           |                            |
|---------------|---|-----------|----------------------------|
| 43140         | Protective Clothing                                 |           | 2,725                      |
|               | Rifle Vests for new officers (3)                    | 2,725     |                            |
|               | TOTAL SUPPLIES                                      |           | <u>176,180</u>             |
| <b>40000s</b> | <b>MAINTENANCE</b>                                  |           |                            |
| 44020         | Equipment Maintenance                               |           | 5,130                      |
|               | Datalux Tracer Maintenance/Repairs                  | 1,500     |                            |
|               | 2-Year Warranty for DVD Burner Robot                | 3,630     |                            |
| 44040         | Building Maintenance                                |           | 13,387                     |
|               | Paint Interior Walls of the PD Hallway              | 6,400     |                            |
|               | Paint Interior Walls of Patrol Sgt. Office          | 2,719     |                            |
|               | Replace Carpet in Patrol Supervisors' Office        | 4,268     |                            |
| 44120         | Grounds Maintenance                                 |           | 30,945                     |
|               | Property Maintenance for Firing Range               | 30,000    |                            |
|               | Re-stripe parking spaces/fire lanes at Firing Range | 945       |                            |
|               | TOTAL MAINTENANCE                                   |           | <u>49,462</u>              |
| <b>49000s</b> | <b>CAPITAL OUTLAY</b>                               |           |                            |
| 49020         | Building  |           | 4,036,285                  |
|               | Programming Conceptual Phase - EOC                  | 30,000    |                            |
|               | Final Structural Design - EOC                       | 240,000   |                            |
|               | Construction of EOC                                 | 3,500,000 |                            |
|               | Building Covers and Storage at the Firing Range     | 150,000   |                            |
|               | Metal Roof & Downspout Restoration                  | 103,016   |                            |
|               | Awning for Emergency Generator                      | 5,499     |                            |
|               | Install Backflow Preventer - Mechanical Room at PD  | 7,770     |                            |
| 49040         | Specialized Equipment                               |           | 112,723                    |
|               | Watch Guard In-Car Video System (5)                 | 45,763    |                            |
|               | Replace Fire Alarm Control Panel in EOC             | 8,000     |                            |
|               | Emergency Generator Restoration                     | 15,000    |                            |
|               | Eight (8) Haenni WL101 Wheel Load Scales            | 43,960    |                            |
| 49060         | Vehicles  |           | 299,058                    |
|               | Patrol Tahoes (5)                                   | 214,198   |                            |
|               | 28' Self Contained Mobile Command Post              | 84,860    |                            |
|               | TOTAL CAPITAL OUTLAY                                |           | <u>4,448,066</u>           |
|               | <b>TOTAL BUDGETED EXPENDITURES</b>                  |           | <b><u>\$ 5,601,509</u></b> |



## Legislation Details (With Text)

**File #:** PH 20-026    **Version:** 1    **Name:**  
**Type:** Public Hearing(s)    **Status:** Agenda Ready  
**File created:** 7/29/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Public Hearing on the Deer Park Fire Control, Prevention, and Emergency Medical Services District FY 2020-2021 Budget.  
**Sponsors:** City Secretary's Office  
**Indexes:**  
**Code sections:**  
**Attachments:** [PH Notice - FCPEMSD 08.18.20](#)  
[FCPEMSD - FY20-21 Budget 08.18.20](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Public Hearing on the Deer Park Fire Control, Prevention, and Emergency Medical Services District FY 2020-2021 Budget.

### Summary:

The City Council of the City of Deer Park, Texas has called a Public Hearing, to be held at 7:30 p.m. on August 18, 2020, in the City Council Chambers of City Hall, 710 East San Augustine Street, at which time and place they will hear all persons desiring to be heard on or in connection with any matter or question involving the proposed budget for the Deer Park Fire Control, Prevention, and Emergency Medical Services District for the year beginning October 1, 2020. The proposed budget for FY 2020-2021 has been filed with the City Secretary and is available for inspection by all interested persons.

### Fiscal/Budgetary Impact:

N/A.

Conduct the public hearing on the FY 2020-2021 Budget for the Deer Park Fire Control, Prevention, and Emergency Medical Services District. No action to be taken.

## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Deer Park, Texas will hold a Public Hearing at City Hall, 710 East San Augustine Street, Deer Park, Harris County, Texas, on August 18, 2020, at 7:30 p.m. at which time and place they will hear all persons desiring to be heard on or in connection with any matter or questions regarding the proposed FY 2020-2021 Fire Control, Prevention and Emergency Medical Services District Budget.

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Shannon Bennett, TRMC  
City Secretary

Posted on Bulletin Board  
July 22, 2020

**CITY OF DEER PARK  
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
 2020-2021 ANNUAL BUDGET**

**REVENUE SUMMARY**

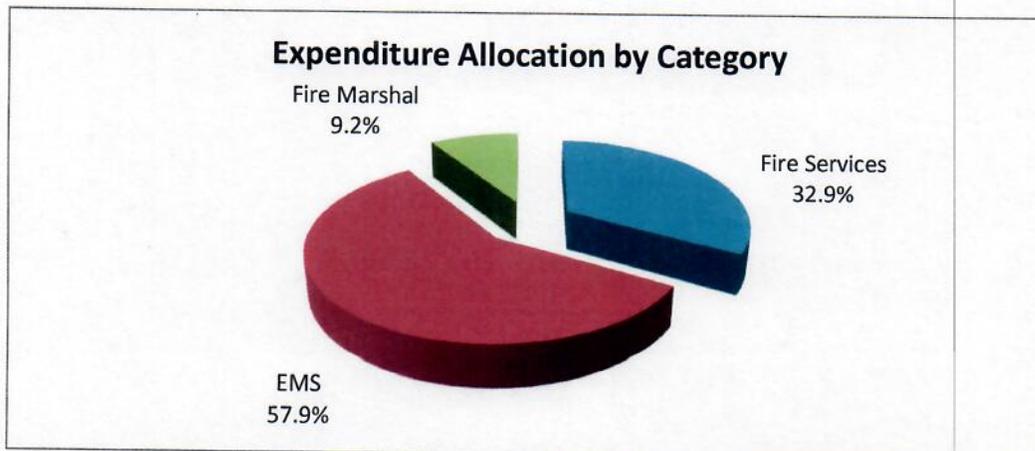
|                      | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROJECTED<br>20-21         |
|----------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Tax Revenue          | \$ 1,894,061               | \$ 1,500,000               | \$ 1,550,000               | \$ 1,350,000               |
| Other Revenue        | 2,730                      | 2,400                      | 440                        | 300                        |
| Prior Year Revenue   | -                          | 439,981                    | 295,814                    | 217,872                    |
| <b>Total Revenue</b> | <b><u>\$ 1,896,791</u></b> | <b><u>\$ 1,942,381</u></b> | <b><u>\$ 1,846,254</u></b> | <b><u>\$ 1,568,172</u></b> |

**CITY OF DEER PARK  
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
 2020-2021 ANNUAL BUDGET**

|                                  | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROJECTED<br>20-21         |
|----------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>3100 TAX REVENUE</u></b>   |                            |                            |                            |                            |
| 3120 Sales Tax Revenue           | \$ 1,894,061               | \$ 1,500,000               | \$ 1,550,000               | \$ 1,350,000               |
| Total Tax Revenue                | <u>1,894,061</u>           | <u>1,500,000</u>           | <u>1,550,000</u>           | <u>1,350,000</u>           |
| <b><u>3600 OTHER REVENUE</u></b> |                            |                            |                            |                            |
| 3620 Investment Revenue          | 2,730                      | 2,400                      | 440                        | 300                        |
| 3631 Miscellaneous Revenue       | -                          | -                          | -                          | -                          |
| Total Other Revenue              | <u>2,730</u>               | <u>2,400</u>               | <u>440</u>                 | <u>300</u>                 |
| Prior Year Revenue               | -                          | <u>439,981</u>             | <u>295,814</u>             | <u>217,872</u>             |
| <b>TOTAL REVENUE</b>             | <b><u>\$ 1,896,791</u></b> | <b><u>\$ 1,942,381</u></b> | <b><u>\$ 1,846,254</u></b> | <b><u>\$ 1,568,172</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
FIRE CONTROL, PREVENTION AND EMS DISTRICT EXPENDITURE SUMMARY**

| DEPARTMENT                               | ACTUAL<br>18-19     | BUDGET<br>19-20     | ESTIMATED<br>19-20  | PROPOSED<br>20-21   |
|--|---------------------|---------------------|---------------------|---------------------|
| <b><u>FIRE SERVICES</u></b>              |                     |                     |                     |                     |
| Personnel & Related                      | \$ -                | \$ -                | \$ -                | \$ -                |
| Services                                 | 96,374              | 121,710             | 125,300             | 117,900             |
| Supplies                                 | 81,769              | 147,390             | 127,000             | 132,700             |
| Repairs & Maintenance                    | 38,466              | 88,500              | 82,500              | 92,000              |
| Other Operating Expenditures             | -                   | -                   | -                   | -                   |
| Capital Outlay                           | 19,762              | 287,600             | 230,600             | 182,600             |
| <b>Total Fire Services</b>               | <b>236,371</b>      | <b>645,200</b>      | <b>565,400</b>      | <b>525,200</b>      |
| <b><u>EMERGENCY MEDICAL SERVICES</u></b> |                     |                     |                     |                     |
| Personnel & Related                      | 639,622             | 695,789             | 797,183             | 724,833             |
| Services                                 | 68,948              | 122,930             | 109,930             | 115,430             |
| Supplies                                 | 2,495               | 98,000              | 52,000              | 42,000              |
| Repairs & Maintenance                    | 32,802              | 17,000              | 17,000              | 17,000              |
| Other Operating Expenditures             | -                   | -                   | -                   | -                   |
| Capital Outlay                           | -                   | 215,000             | 209,000             | -                   |
| <b>Total Emergency Medical Services</b>  | <b>743,867</b>      | <b>1,148,719</b>    | <b>1,185,113</b>    | <b>899,263</b>      |
| <b><u>FIRE MARSHAL</u></b>               |                     |                     |                     |                     |
| Personnel & Related                      | 96,025              | 121,662             | 72,041              | 116,909             |
| Services                                 | 13,387              | 21,000              | 19,400              | 21,000              |
| Supplies                                 | 208                 | 1,300               | 800                 | 1,300               |
| Repairs & Maintenance                    | 1,564               | 4,500               | 3,500               | 4,500               |
| Other Operating Expenditures             | -                   | -                   | -                   | -                   |
| Capital Outlay                           | -                   | -                   | -                   | -                   |
| <b>Total Fire Marshal</b>                | <b>111,184</b>      | <b>148,462</b>      | <b>95,741</b>       | <b>143,709</b>      |
| <b>TOTAL EXPENDITURES</b>                | <b>\$ 1,091,422</b> | <b>\$ 1,942,381</b> | <b>\$ 1,846,254</b> | <b>\$ 1,568,172</b> |



**CITY OF DEER PARK  
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
 2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**TOTAL FCPEMSD**

| DESCRIPTION                  | ACTUAL<br>18-19     | BUDGET<br>19-20     | ESTIMATED<br>19-20  | PROPOSED<br>20-21   |
|------------------------------|---------------------|---------------------|---------------------|---------------------|
| Personnel & Related          | \$ 735,647          | \$ 817,451          | \$ 869,224          | \$ 841,742          |
| Services                     | 178,709             | 265,640             | 254,630             | 254,330             |
| Supplies                     | 84,472              | 246,690             | 179,800             | 176,000             |
| Repairs & Maintenance        | 72,832              | 110,000             | 103,000             | 113,500             |
| Other Operating Expenditures | -                   | -                   | -                   | -                   |
| Capital Outlay               | 19,762              | 502,600             | 439,600             | 182,600             |
| <b>Total Expenditures</b>    | <b>\$ 1,091,422</b> | <b>\$ 1,942,381</b> | <b>\$ 1,846,254</b> | <b>\$ 1,568,172</b> |

**CITY OF DEER PARK  
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
2020-2021 ANNUAL BUDGET**

**TOTAL FCPEMSD**

| DESCRIPTION                                | ACTUAL<br>18-19 | BUDGET<br>19-20 | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|--|-----------------|-----------------|--------------------|-------------------|
| <b><u>4100 PERSONNEL &amp; RELATED</u></b> |                 |                 |                    |                   |
| 4101 Salaries - Full Time                  | \$ 414,033      | \$ 477,403      | \$ 468,860         | \$ 468,460        |
| 4102 Salaries - Part Time                  | 13,404          | 29,500          | 12,357             | 29,500            |
| 4104 Salaries - Overtime                   | 125,304         | 86,000          | 175,737            | 136,000           |
| 4106 Social Security/Medicare              | 41,528          | 45,146          | 49,648             | 48,286            |
| 4107 TMRS                                  | 77,639          | 80,059          | 91,489             | 86,042            |
| 4108 Health & Life Insurance               | 55,271          | 59,844          | 65,626             | 62,172            |
| 4109 Workers Compensation                  | 3,245           | 5,284           | 3,231              | 5,567             |
| 4114 Section 125 Admin Fee                 | 7               | -               | 41                 | -                 |
| 4117 Health Savings Account                | 5,216           | 5,715           | 2,235              | 5,715             |
| 4197 Pension Expense                       | -               | 11,000          | -                  | -                 |
| 4198 OPEB Expense                          | -               | 17,500          | -                  | -                 |
| Total Personnel & Related                  | <u>735,647</u>  | <u>817,451</u>  | <u>869,224</u>     | <u>841,742</u>    |
| <b><u>4200 SERVICES</u></b>                |                 |                 |                    |                   |
| 4219 Mobile Technology                     | 9,661           | 12,500          | 8,800              | 12,500            |
| 4239 Audit Fees                            | 2,000           | 2,000           | 2,000              | 2,000             |
| 4250 Training and Travel                   | -               | 7,500           | 4,100              | -                 |
| 4252 Dues & Fees                           | 501             | 2,810           | 2,800              | 2,800             |
| 4254 Inspections & Permits                 | 26,735          | 56,600          | 54,000             | 59,320            |
| 4255 Community/Employee Affairs            | 5,056           | 15,830          | 15,830             | 15,830            |
| 4256 Santa Around Town                     | -               | -               | -                  | -                 |
| 4279 Software - Other                      | 27,732          | 38,900          | 44,100             | 32,960            |
| 4290 Contract Labor                        | <u>107,024</u>  | <u>129,500</u>  | <u>123,000</u>     | <u>128,920</u>    |
| Total Services                             | <u>178,709</u>  | <u>265,640</u>  | <u>254,630</u>     | <u>254,330</u>    |
| <b><u>4300 SUPPLIES</u></b>                |                 |                 |                    |                   |
| 4301 Office Supplies                       | -               | -               | -                  | -                 |
| 4303 Operational Supplies                  | 865             | 36,300          | 36,300             | 38,700            |
| 4307 Postage                               | -               | -               | -                  | -                 |
| 4308 Small Tools & Minor Equipment         | 15,948          | 128,390         | 61,500             | 55,300            |
| 4314 Protective Clothing                   | 67,659          | 80,000          | 80,000             | 80,000            |
| 4346 Election Supplies                     | -               | -               | -                  | -                 |
| 4348 Books                                 | -               | 2,000           | 2,000              | 2,000             |
| Total Supplies                             | <u>84,472</u>   | <u>246,690</u>  | <u>179,800</u>     | <u>176,000</u>    |

**CITY OF DEER PARK  
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
2020-2021 ANNUAL BUDGET**

**TOTAL FCPEMSD**

| DESCRIPTION                                  | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|--|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>4400 REPAIRS &amp; MAINTENANCE</u></b> |                            |                            |                            |                            |
| 4401 Vehicles                                | 23,560                     | 64,500                     | 63,500                     | 64,500                     |
| 4402 Machinery & Equipment                   | 30,712                     | 10,500                     | 9,500                      | 10,500                     |
| 4404 Buildings                               | 4,729                      | 8,000                      | 3,000                      | 8,000                      |
| 4405 Radios                                  | 2,041                      | 5,000                      | 5,000                      | 7,500                      |
| 4413 Drill Field                             | 9,192                      | 15,000                     | 15,000                     | 15,000                     |
| 4430 Furniture & Fixtures                    | 2,598                      | 7,000                      | 7,000                      | 8,000                      |
| Total Repairs & Maintenance                  | <u>72,832</u>              | <u>110,000</u>             | <u>103,000</u>             | <u>113,500</u>             |
| <b><u>4500 OTHER OPERATING EXP.</u></b>      |                            |                            |                            |                            |
| 4510 Contingency                             | -                          | -                          | -                          | -                          |
| 4511 Salary Contingency                      | -                          | -                          | -                          | -                          |
| Total Other Operating Exp.                   | <u>-</u>                   | <u>-</u>                   | <u>-</u>                   | <u>-</u>                   |
| <b><u>4900 CAPITAL OUTLAY</u></b>            |                            |                            |                            |                            |
| 4902 Buildings                               | -                          | -                          | -                          | -                          |
| 4903 Improvements Other Than Bldgs.          | -                          | -                          | -                          | -                          |
| 4904 Machinery & Equipment                   | -                          | 75,000                     | 25,000                     | 25,000                     |
| 4906 Automobiles & Light Trucks              | -                          | 110,000                    | 102,000                    | -                          |
| 4907 Large Trucks/Heavy Rolling Stock        | -                          | 160,000                    | 155,000                    | -                          |
| 4908 Lease Purchase                          | 19,762                     | 157,600                    | 157,600                    | 157,600                    |
| 4941 Consulting Engineer Fee                 | -                          | -                          | -                          | -                          |
| 4942 Consulting Architect Fee                | -                          | -                          | -                          | -                          |
| Total Capital Outlay                         | <u>19,762</u>              | <u>502,600</u>             | <u>439,600</u>             | <u>182,600</u>             |
| <b>TOTAL EXPENDITURES</b>                    | <b><u>\$ 1,091,422</u></b> | <b><u>\$ 1,942,381</u></b> | <b><u>\$ 1,846,254</u></b> | <b><u>\$ 1,568,172</u></b> |

**CITY OF DEER PARK  
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
 2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**311 - FIRE SERVICES**

| DESCRIPTION                  | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20       | PROPOSED<br>20-21        |
|------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Services                     | \$ 96,374                | \$ 121,710               | \$ 125,300               | \$ 117,900               |
| Supplies                     | 81,769                   | 147,390                  | 127,000                  | 132,700                  |
| Repairs & Maintenance        | 38,466                   | 88,500                   | 82,500                   | 92,000                   |
| Other Operating Expenditures | -                        | -                        | -                        | -                        |
| Capital Outlay               | <u>19,762</u>            | <u>287,600</u>           | <u>230,600</u>           | <u>182,600</u>           |
| <b>Total Expenditures</b>    | <b><u>\$ 236,371</u></b> | <b><u>\$ 645,200</u></b> | <b><u>\$ 565,400</u></b> | <b><u>\$ 525,200</u></b> |

**PROGRAM DESCRIPTION**

Fire Services include fire suppression and EMS services for the protection of life and property against fire and other disasters. The City currently has three fire stations.

**CITY OF DEER PARK  
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
2020-2021 ANNUAL BUDGET**

**311 - FIRE SERVICES**

| DESCRIPTION                                  | ACTUAL<br>18-19 | BUDGET<br>19-20 | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|--|-----------------|-----------------|--------------------|-------------------|
| <b><u>4200 SERVICES</u></b>                  |                 |                 |                    |                   |
| 42190 Mobile Technology                      | \$ 5,362        | \$ 5,000        | \$ 4,500           | \$ 5,000          |
| 42390 Audit Fees                             | 2,000           | 2,000           | 2,000              | 2,000             |
| 42520 Dues & Fees                            | 8               | 110             | 100                | 100               |
| 42540 Inspections & Permits                  | 26,735          | 27,600          | 25,000             | 27,600            |
| 42550 Community & Employee Awards            | -               | -               | -                  | -                 |
| 42560 Santa Around Town                      | -               | -               | -                  | -                 |
| 42790 Software - Other                       | -               | 12,000          | 18,700             | 7,200             |
| 42900 Contract Labor                         | 62,269          | 75,000          | 75,000             | 76,000            |
| <b>Total Services</b>                        | <b>96,374</b>   | <b>121,710</b>  | <b>125,300</b>     | <b>117,900</b>    |
| <b><u>4300 SUPPLIES</u></b>                  |                 |                 |                    |                   |
| 43010 Office Supplies                        | -               | -               | -                  | -                 |
| 43030 Operational Supplies                   | -               | 10,000          | 10,000             | 12,400            |
| 43070 Postage                                | -               | -               | -                  | -                 |
| 43080 Small Tools & Minor Equipment          | 14,110          | 55,390          | 35,000             | 38,300            |
| 43140 Protective Clothing                    | 67,659          | 80,000          | 80,000             | 80,000            |
| 43460 Election Supplies                      | -               | -               | -                  | -                 |
| 43480 Books                                  | -               | 2,000           | 2,000              | 2,000             |
| <b>Total Supplies</b>                        | <b>81,769</b>   | <b>147,390</b>  | <b>127,000</b>     | <b>132,700</b>    |
| <b><u>4400 REPAIRS &amp; MAINTENANCE</u></b> |                 |                 |                    |                   |
| 44010 Vehicles                               | 17,622          | 46,000          | 45,000             | 46,000            |
| 44020 Machinery & Equipment                  | 2,284           | 7,500           | 7,500              | 7,500             |
| 44040 Buildings                              | 4,729           | 8,000           | 3,000              | 8,000             |
| 44050 Radios                                 | 2,041           | 5,000           | 5,000              | 7,500             |
| 44130 Drill Field                            | 9,192           | 15,000          | 15,000             | 15,000            |
| 44300 Furniture & Fixtures                   | 2,598           | 7,000           | 7,000              | 8,000             |
| <b>Total Repairs &amp; Maintenance</b>       | <b>38,466</b>   | <b>88,500</b>   | <b>82,500</b>      | <b>92,000</b>     |
| <b><u>4500 OTHER OPERATING EXP.</u></b>      |                 |                 |                    |                   |
| 45100 Contingency                            | -               | -               | -                  | -                 |
| 45110 Salary Contingency                     | -               | -               | -                  | -                 |
| <b>Total Other Operating Expenditures</b>    | <b>-</b>        | <b>-</b>        | <b>-</b>           | <b>-</b>          |

**CITY OF DEER PARK  
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
 2020-2021 ANNUAL BUDGET**

**311 - FIRE SERVICES**

| DESCRIPTION                          | ACTUAL<br>18-19              | BUDGET<br>19-20              | ESTIMATED<br>19-20           | PROPOSED<br>20-21            |
|--------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| <b><u>4900 CAPITAL OUTLAY</u></b>    |                              |                              |                              |                              |
| 49030 Improvements Other Than Bldgs. | -                            | -                            | -                            | -                            |
| 49040 Machinery & Equipment          | -                            | 75,000                       | 25,000                       | 25,000                       |
| 49060 Automobiles & Light Trucks     | -                            | 55,000                       | 48,000                       | -                            |
| 49070 Truck & Heavy Rolling Stock    | -                            | -                            | -                            | -                            |
| 49080 Lease Purchase                 | 19,762                       | 157,600                      | 157,600                      | 157,600                      |
| 49410 Consulting Engineer Fee        | -                            | -                            | -                            | -                            |
| <b>Total Capital Outlay</b>          | <b><u>19,762</u></b>         | <b><u>287,600</u></b>        | <b><u>230,600</u></b>        | <b><u>182,600</u></b>        |
| <br><b>TOTAL EXPENDITURES</b>        | <br><b><u>\$ 236,371</u></b> | <br><b><u>\$ 645,200</u></b> | <br><b><u>\$ 565,400</u></b> | <br><b><u>\$ 525,200</u></b> |

**CITY OF DEER PARK  
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
 2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**312 - EMERGENCY MEDICAL SERVICES**

| DESCRIPTION                  | ACTUAL<br>18-19   | BUDGET<br>19-20     | ESTIMATED<br>19-20  | PROPOSED<br>20-21 |
|------------------------------|-------------------|---------------------|---------------------|-------------------|
| Personnel & Related          | \$ 639,622        | \$ 695,789          | \$ 797,183          | \$ 724,833        |
| Services                     | 68,948            | 122,930             | 109,930             | 115,430           |
| Supplies                     | 2,495             | 98,000              | 52,000              | 42,000            |
| Repairs & Maintenance        | 32,802            | 17,000              | 17,000              | 17,000            |
| Other Operating Expenditures | -                 | -                   | -                   | -                 |
| Capital Outlay               | -                 | 215,000             | 209,000             | -                 |
| <b>Total Expenditures</b>    | <b>\$ 743,867</b> | <b>\$ 1,148,719</b> | <b>\$ 1,185,113</b> | <b>\$ 899,263</b> |

**PERSONNEL SCHEDULE**

|                      |   |   |   |   |
|----------------------|---|---|---|---|
| Assistant Chief EMS  | 1 | 1 | 1 | 1 |
| EMS Captain          | 1 | 1 | 1 | 1 |
| Paramedics           | 6 | 6 | 6 | 6 |
| Part-Time Paramedics | 2 | 2 | 2 | 2 |

**PROGRAM DESCRIPTION**

Emergency Medical Services include emergency medical treatment and ambulance transportation as needed.

**CITY OF DEER PARK  
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
2020-2021 ANNUAL BUDGET**

**312 - EMERGENCY MEDICAL SERVICES**

| DESCRIPTION                                  | ACTUAL<br>18-19       | BUDGET<br>19-20       | ESTIMATED<br>19-20    | PROPOSED<br>20-21     |
|--|-----------------------|-----------------------|-----------------------|-----------------------|
| <b><u>4100 PERSONNEL &amp; RELATED</u></b>   |                       |                       |                       |                       |
| 41010 Salaries - Full Time                   | \$ 348,326            | \$ 408,146            | \$ 416,635            | \$ 400,363            |
| 41020 Salaries - Part Time                   | 5,361                 | 12,000                | 12,000                | 12,000                |
| 41040 Salaries - Overtime                    | 125,257               | 80,000                | 173,737               | 130,000               |
| 41060 Social Security/Medicare               | 35,911                | 38,094                | 45,426                | 41,322                |
| 41070 TMRS                                   | 68,204                | 69,394                | 83,849                | 75,528                |
| 41080 Health & Life Insurance                | 49,223                | 53,640                | 61,026                | 55,728                |
| 41090 Workers Compensation                   | 2,761                 | 4,445                 | 2,719                 | 4,822                 |
| 41140 Section 125 Admin Fee                  | 7                     | -                     | 41                    | -                     |
| 41170 Health Savings Account                 | 4,572                 | 5,070                 | 1,750                 | 5,070                 |
| 41970 Pension Expense                        | -                     | 10,000                | -                     | -                     |
| 41980 OPEB Expense                           | -                     | 15,000                | -                     | -                     |
| <b>Total Personnel &amp; Related</b>         | <b><u>639,622</u></b> | <b><u>695,789</u></b> | <b><u>797,183</u></b> | <b><u>724,833</u></b> |
| <b><u>4200 SERVICES</u></b>                  |                       |                       |                       |                       |
| 42190 Mobile Technology                      | 2,243                 | 5,500                 | 2,300                 | 5,500                 |
| 42500 Training and Travel                    | -                     | 7,500                 | 4,100                 | -                     |
| 42520 Dues & Fees                            | 493                   | 2,700                 | 2,700                 | 2,700                 |
| 42540 Inspections & Permits                  | -                     | 29,000                | 29,000                | 31,720                |
| 42550 Community/Employee Affairs             | 3,725                 | 6,830                 | 6,830                 | 6,830                 |
| 42790 Software - Other                       | 17,732                | 19,400                | 19,000                | 18,260                |
| 42900 Contract Labor                         | 44,755                | 52,000                | 46,000                | 50,420                |
| <b>Total Services</b>                        | <b><u>68,948</u></b>  | <b><u>122,930</u></b> | <b><u>109,930</u></b> | <b><u>115,430</u></b> |
| <b><u>4300 SUPPLIES</u></b>                  |                       |                       |                       |                       |
| 43010 Office Supplies                        | -                     | -                     | -                     | -                     |
| 43030 Operational Supplies                   | 865                   | 26,000                | 26,000                | 26,000                |
| 43080 Small Tools & Minor Equipment          | 1,630                 | 72,000                | 26,000                | 16,000                |
| 43480 Books                                  | -                     | -                     | -                     | -                     |
| <b>Total Supplies</b>                        | <b><u>2,495</u></b>   | <b><u>98,000</u></b>  | <b><u>52,000</u></b>  | <b><u>42,000</u></b>  |
| <b><u>4400 REPAIRS &amp; MAINTENANCE</u></b> |                       |                       |                       |                       |
| 44010 Vehicles                               | 4,374                 | 16,000                | 16,000                | 16,000                |
| 44020 Machinery & Equipment                  | 28,428                | 1,000                 | 1,000                 | 1,000                 |
| <b>Total Repairs &amp; Maintenance</b>       | <b><u>32,802</u></b>  | <b><u>17,000</u></b>  | <b><u>17,000</u></b>  | <b><u>17,000</u></b>  |

**CITY OF DEER PARK  
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
 2020-2021 ANNUAL BUDGET**

**312 - EMERGENCY MEDICAL SERVICES**

| DESCRIPTION                             | ACTUAL<br>18-19       | BUDGET<br>19-20         | ESTIMATED<br>19-20      | PROPOSED<br>20-21     |
|---|-----------------------|-------------------------|-------------------------|-----------------------|
| <b><u>4500 OTHER OPERATING EXP.</u></b> |                       |                         |                         |                       |
| 45110 Salary Contingency                | -                     | -                       | -                       | -                     |
| <b>Total Other Operating Exp.</b>       | <b>-</b>              | <b>-</b>                | <b>-</b>                | <b>-</b>              |
| <b><u>4900 CAPITAL OUTLAY</u></b>       |                       |                         |                         |                       |
| 49020 Buildings                         | -                     | -                       | -                       | -                     |
| 49040 Machinery & Equipment             | -                     | -                       | -                       | -                     |
| 49060 Automobiles & Light Trucks        | -                     | 55,000                  | 54,000                  | -                     |
| 49070 Truck & Heavy Rolling Stock       | -                     | 160,000                 | 155,000                 | -                     |
| 49410 Consulting Engineer Fee           | -                     | -                       | -                       | -                     |
| 49420 Consulting Architect Fee          | -                     | -                       | -                       | -                     |
| <b>Total Capital Outlay</b>             | <b>-</b>              | <b>215,000</b>          | <b>209,000</b>          | <b>-</b>              |
| <br><b>TOTAL EXPENDITURES</b>           | <br><b>\$ 743,867</b> | <br><b>\$ 1,148,719</b> | <br><b>\$ 1,185,113</b> | <br><b>\$ 899,263</b> |

**CITY OF DEER PARK  
 FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
 2020-2021 ANNUAL BUDGET**

**EXPENDITURE SUMMARY**

**313 - FIRE MARSHAL**

| DESCRIPTION                  | ACTUAL<br>18-19   | BUDGET<br>19-20   | ESTIMATED<br>19-20 | PROPOSED<br>20-21 |
|------------------------------|-------------------|-------------------|--------------------|-------------------|
| Personnel & Related          | \$ 96,025         | \$ 121,662        | \$ 72,041          | \$ 116,909        |
| Services                     | 13,387            | 21,000            | 19,400             | 21,000            |
| Supplies                     | 208               | 1,300             | 800                | 1,300             |
| Repairs & Maintenance        | 1,564             | 4,500             | 3,500              | 4,500             |
| Other Operating Expenditures | -                 | -                 | -                  | -                 |
| Capital Outlay               | -                 | -                 | -                  | -                 |
| <b>Total Expenditures</b>    | <b>\$ 111,184</b> | <b>\$ 148,462</b> | <b>\$ 95,741</b>   | <b>\$ 143,709</b> |

**PERSONNEL SCHEDULE**

|                                  |   |   |   |   |
|----------------------------------|---|---|---|---|
| Fire Marshal Inspector           | 1 | 1 | 1 | 1 |
| Part-Time Fire Marshal Inspector | 1 | 1 | 1 | 1 |

**PROGRAM DESCRIPTION**

The Fire Marshal's office is responsible for inspections and enforcement of the City's Fire Code as well as fire investigations. The Fire Marshal also designs and presents fire safety education programs in the community.

**CITY OF DEER PARK  
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)  
2020-2021 ANNUAL BUDGET**

**313 - FIRE MARSHAL**

| DESCRIPTION                                  | ACTUAL<br>18-19          | BUDGET<br>19-20          | ESTIMATED<br>19-20      | PROPOSED<br>20-21        |
|--|--------------------------|--------------------------|-------------------------|--------------------------|
| <b><u>4100 PERSONNEL &amp; RELATED</u></b>   |                          |                          |                         |                          |
| 41010 Salaries - Full Time                   | \$ 65,707                | \$ 69,257                | \$ 52,225               | \$ 68,097                |
| 41020 Salaries - Part Time                   | 8,043                    | 17,500                   | 357                     | 17,500                   |
| 41040 Salaries - Overtime                    | 47                       | 6,000                    | 2,000                   | 6,000                    |
| 41060 Social Security/Medicare               | 5,617                    | 7,052                    | 4,222                   | 6,964                    |
| 41070 TMRS                                   | 9,435                    | 10,665                   | 7,640                   | 10,514                   |
| 41080 Health & Life Insurance                | 6,048                    | 6,204                    | 4,600                   | 6,444                    |
| 41090 Workers Compensation                   | 484                      | 839                      | 512                     | 745                      |
| 41140 Section 125 Admin Fee                  | -                        | -                        | -                       | -                        |
| 41170 Health Savings Account                 | 644                      | 645                      | 485                     | 645                      |
| 41970 Pension Expense                        | -                        | 1,000                    | -                       | -                        |
| 41980 OPEB Expense                           | -                        | 2,500                    | -                       | -                        |
| <b>Total Personnel &amp; Related</b>         | <b><u>96,025</u></b>     | <b><u>121,662</u></b>    | <b><u>72,041</u></b>    | <b><u>116,909</u></b>    |
| <b><u>4200 SERVICES</u></b>                  |                          |                          |                         |                          |
| 42190 Mobile Technology                      | 2,056                    | 2,000                    | 2,000                   | 2,000                    |
| 42550 Community/Employee Affairs             | 1,331                    | 9,000                    | 9,000                   | 9,000                    |
| 42790 Software - Other                       | 10,000                   | 7,500                    | 6,400                   | 7,500                    |
| 42900 Contract Labor                         | -                        | 2,500                    | 2,000                   | 2,500                    |
| <b>Total Services</b>                        | <b><u>13,387</u></b>     | <b><u>21,000</u></b>     | <b><u>19,400</u></b>    | <b><u>21,000</u></b>     |
| <b><u>4300 SUPPLIES</u></b>                  |                          |                          |                         |                          |
| 43030 Operational Supplies                   | -                        | 300                      | 300                     | 300                      |
| 43080 Small Tools & Minor Equipment          | 208                      | 1,000                    | 500                     | 1,000                    |
| <b>Total Supplies</b>                        | <b><u>208</u></b>        | <b><u>1,300</u></b>      | <b><u>800</u></b>       | <b><u>1,300</u></b>      |
| <b><u>4400 REPAIRS &amp; MAINTENANCE</u></b> |                          |                          |                         |                          |
| 44010 Vehicles                               | 1,564                    | 2,500                    | 2,500                   | 2,500                    |
| 44020 Machinery & Equipment                  | -                        | 2,000                    | 1,000                   | 2,000                    |
| 44040 Buildings                              | -                        | -                        | -                       | -                        |
| <b>Total Repairs &amp; Maintenance</b>       | <b><u>1,564</u></b>      | <b><u>4,500</u></b>      | <b><u>3,500</u></b>     | <b><u>4,500</u></b>      |
| <b>TOTAL EXPENDITURES</b>                    | <b><u>\$ 111,184</u></b> | <b><u>\$ 148,462</u></b> | <b><u>\$ 95,741</u></b> | <b><u>\$ 143,709</u></b> |

**CITY OF DEER PARK  
2020 - 2021 FIRE CONTROL DISTRICT BUDGET**

| <b>42000s</b> | <b>SERVICES</b>                                    |         | <b>311 - FIRE SERVICES</b> |
|---------------|--|---------|----------------------------|
| 42190         | Mobile Technology                                  |         | \$ 5,000                   |
|               | Air cards for iPads                                | 5,000   |                            |
| 42390         | Audit Fees   |         | 2,000                      |
|               | Annual Audit                                       | 2,000   |                            |
| 42520         | Dues and Fees                                      |         | 100                        |
|               | Registration renewal for vehicles; banking fees    | 100     |                            |
| 42540         | Inspections and Permits                            |         | 27,600                     |
|               | Breathing Air - quarterly inspections              | 5,000   |                            |
|               | SCBA - annual inspection                           | 2,500   |                            |
|               | Jaws and Hydraulic Tools - annual inspection       | 1,500   |                            |
|               | Hoses, pumps, ladders - annual inspection          | 11,000  |                            |
|               | Generators - annual inspection and load test       | 5,000   |                            |
|               | Ice machines - annual inspection                   | 2,600   |                            |
| 42790         | Software - Other                                   |         | 7,200                      |
|               | ESO Fire Incident Reporting Modules (cost share)   | 6,000   |                            |
|               | Civic Plus Website hosting for VFD                 | 1,200   |                            |
| 42900         | Contract Labor                                     |         | 76,000                     |
|               | VFD Quarterly Stipends                             | 70,000  |                            |
|               | Maintenance and janitorial services at Drill Field | 6,000   |                            |
|               | TOTAL SERVICES                                     |         | <u>117,900</u>             |
| <b>43000s</b> | <b>SUPPLIES</b>                                    |         |                            |
| 43030         | Operational Supplies                               |         | 12,400                     |
|               | Traffic cones, micro blaze, gloves, etc.           | 12,400  |                            |
| 43080         | Small Tools & Minor Equipment                      |         | 38,300                     |
|               | Replace or purchase small tools, accessories, etc. | 26,300  |                            |
|               | 30-minute carbon cylinder replacement program      | 12,000  |                            |
| 43140         | Protective Clothing                                |         | 80,000                     |
|               | Bunker gear, gloves, helmets, boot and hoods       | 80,000  |                            |
| 43480         | Books  |         | 2,000                      |
|               | SFFMA Academy Books                                | 2,000   |                            |
|               | TOTAL SUPPLIES                                     |         | <u>132,700</u>             |
| <b>44000s</b> | <b>REPAIRS &amp; MAINTENANCE</b>                   |         |                            |
| 44010         | Vehicles   |         | 46,000                     |
|               | Repair and maintenance of autos and light trucks   | 33,000  |                            |
|               | Annual preventative maintenance & inspections      | 13,000  |                            |
| 44020         | Machinery & Equipment                              |         | 7,500                      |
|               | Ice machine repair - total of five (5) machines    | 2,000   |                            |
|               | Generator repair                                   | 4,000   |                            |
|               | Compressor repair                                  | 1,500   |                            |
| 44040         | Building   |         | 8,000                      |
|               | Miscellaneous repairs and maintenance              | 8,000   |                            |
| 44050         | Radios   |         | 7,500                      |
|               | Repair of radios & communication equipment         | 7,500   |                            |
| 44130         | Drill Field  |         | 15,000                     |
|               | Consumables, i.e., hay, propane, etc.              | 4,000   |                            |
|               | Services-towing vehicle(s) to drill field          | 2,000   |                            |
|               | Prop Maintenance                                   | 2,000   |                            |
|               | Heat tiles, mannequins, etc.                       | 2,000   |                            |
|               | LPG Fuel   | 5,000   |                            |
| 44300         | Furniture & Fixtures                               |         | 8,000                      |
|               | Replace furniture at 3 stations, as needed         | 8,000   |                            |
|               | TOTAL REPAIRS & MAINTENANCE                        |         | <u>92,000</u>              |
| <b>49000s</b> | <b>CAPITAL OUTLAY</b>                              |         |                            |
| 49040         | Machinery and Equipment                            |         | 25,000                     |
|               | Extractor/dryer set for one fire station           | 25,000  |                            |
| 49080         | Lease Purchase                                     |         | 157,600                    |
|               | Lease purchase financing for new Ladder Truck      | 157,600 |                            |
|               | TOTAL CAPITAL OUTLAY                               |         | <u>182,600</u>             |
|               | <b>TOTAL BUDGETED EXPENDITURES</b>                 |         | <u><b>\$ 525,200</b></u>   |

**CITY OF DEER PARK  
2020 - 2021 FIRE CONTROL DISTRICT BUDGET**

|               |   | 312 - EMERGENCY MEDICAL SERVICES |                          |
|---------------|---|----------------------------------|--------------------------|
| <b>41000s</b> | <b>PERSONNEL &amp; RELATED</b>                    |                                  |                          |
| 41010         | Salaries - Full Time                              |                                  | \$ 400,363               |
| 41020         | Salaries - Part Time                              |                                  | 12,000                   |
| 41040         | Overtime  |                                  | 130,000                  |
|               | Various Benefits (Total)                          |                                  | 182,470                  |
|               | TOTAL PERSONNEL                                   |                                  | <u>724,833</u>           |
| <b>42000s</b> | <b>SERVICES</b>                                   |                                  |                          |
| 42190         | Mobile Technology                                 |                                  | 5,500                    |
|               | Air cards for ambulance and duty vehicles         | 2,500                            |                          |
|               | Data plan for modems                              | 3,000                            |                          |
| 42520         | Dues and Fees                                     |                                  | 2,700                    |
|               | CLIA Lab Fees                                     | 250                              |                          |
|               | Ambulance License Renewal (\$150 x 4 Units)       | 600                              |                          |
|               | Ambulance Operating License Renewal Fee           | 500                              |                          |
|               | SETRAC Annual Dues                                | 250                              |                          |
|               | EMS Personnel License Renewal Avg 10 @ \$96       | 960                              |                          |
|               | Continuing Ed State Renewal for in-house training | 75                               |                          |
|               | Vehicle Registrations                             | 65                               |                          |
| 42540         | Inspections and Permits                           |                                  | 31,720                   |
|               | Annual PM inspections of stretchers               | 9,000                            |                          |
|               | Quarterly inspection of AED, LP15, Lucase Devices | 20,970                           |                          |
|               | Generator PM and load test                        | 500                              |                          |
|               | Annual fire suppression inspection                | 1,250                            |                          |
| 42550         | Community Awards                                  |                                  | 6,830                    |
|               | EMS Week - appreciation lunches, etc.             | 500                              |                          |
|               | EMS Day - food, activities and promo items        | 3,500                            |                          |
|               | Telecommunication Week - lunches, etc.            | 400                              |                          |
|               | EMS Recruitment items (festivals, events, etc.)   | 2,430                            |                          |
| 42790         | Software - Other                                  |                                  | 18,260                   |
|               | Pediatric Emergency Standards                     | 1,100                            |                          |
|               | ESO Solutions - report writing software           | 5,000                            |                          |
|               | ESO Solutions - CAD import                        | 2,000                            |                          |
|               | ESO Solutions - HDE (Health Data Exchange)        | 1,000                            |                          |
|               | Gateway EDI/Trizetto ACH                          | 1,700                            |                          |
|               | EMS Technology/Operative IQ (inventory)           | 2,160                            |                          |
|               | When To Work Scheduling Software                  | 500                              |                          |
|               | Sunguard Freedom One Solution-mobile app (1)      | 100                              |                          |
|               | Target Solutions recordkeeping (cost share)       | 4,700                            |                          |
| 42900         | Contract Labor                                    |                                  | 50,420                   |
|               | Volunteer Stipends (\$8,500 / quarter)            | 34,000                           |                          |
|               | ASSP Coordinator Fee                              | 16,000                           |                          |
|               | Annual fire alarm monitoring                      | 420                              |                          |
|               | TOTAL SERVICES                                    |                                  | <u>115,430</u>           |
| <b>43000s</b> | <b>SUPPLIES</b>                                   |                                  |                          |
| 43030         | Operational Supplies                              |                                  | 26,000                   |
|               | EMS medical supplies, medications, etc.           | 15,000                           |                          |
|               | Disposable PPE, Spider Straps, etc.               | 500                              |                          |
|               | Warehouse supplies (gloves, cleaning, etc.)       | 1,500                            |                          |
|               | Cyano-kits cyanide exposure treatment kits        | 3,500                            |                          |
|               | Miscellaneous                                     | 5,500                            |                          |
| 43080         | Small Tools & Minor Equipment                     |                                  | 16,000                   |
|               | Replacement gear bags                             | 4,000                            |                          |
|               | Rescue tool replacement                           | 4,000                            |                          |
|               | Replacement or new vehicle tools & equipment      | 5,000                            |                          |
|               | Miscellaneous replacement supplies/equipment      | 3,000                            |                          |
|               | TOTAL SUPPLIES                                    |                                  | <u>42,000</u>            |
| <b>44000s</b> | <b>REPAIRS &amp; MAINTENANCE</b>                  |                                  |                          |
| 44010         | Vehicles  |                                  | 16,000                   |
|               | Tires   | 6,000                            |                          |
|               | Preventative Maintenance                          | 5,000                            |                          |
|               | Miscellaneous unforeseen maintenance              | 5,000                            |                          |
| 44020         | Machinery & Equipment                             |                                  | 1,000                    |
|               | AED, LP1 and Lucas repairs                        | 500                              |                          |
|               | Stretcher repairs                                 | 500                              |                          |
|               | TOTAL REPAIRS & MAINTENANCE                       |                                  | <u>17,000</u>            |
|               | <b>TOTAL BUDGETED EXPENDITURES</b>                |                                  | <u><b>\$ 899,263</b></u> |

**CITY OF DEER PARK  
2020 - 2021 FIRE CONTROL DISTRICT BUDGET**

| <b>41000s PERSONNEL &amp; RELATED</b>   |   | <b>313 - FIRE MARSHAL</b> |                          |
|---|---|---------------------------|--------------------------|
| 41010                                   | Salaries - Full Time                                |                           | \$ 68,097                |
| 41020                                   | Salaries - Part Time                                |                           | 17,500                   |
| 41040                                   | Overtime  |                           | 6,000                    |
|   | Various Benefits (Total)                            |                           | <u>25,312</u>            |
|   | TOTAL PERSONNEL                                     |                           | <u>116,909</u>           |
| <b>42000s SERVICES</b>                  |   |                           |                          |
| 42190                                   | Mobile Technology                                   |                           | 2,000                    |
|   | Air cards used for iPads (for FMO inspections )     | 2,000                     |                          |
| 42550                                   | Community Awards                                    |                           | 9,000                    |
|   | Fire prevention and community awareness materials ( | 5,000                     |                          |
|   | Challenge coins                                     | 1,000                     |                          |
|   | Fire prevention parade incidentals                  | 3,000                     |                          |
| 42790                                   | Software - Other                                    |                           | 7,500                    |
|   | ESO Fire/Property/Inspection Module                 | 3,000                     |                          |
|   | ESO FH (Previous Version-Old Database)              | 2,500                     |                          |
|   | Miscellaneous                                       | 2,000                     |                          |
| 42900                                   | Contract Labor                                      |                           | 2,500                    |
|   | Manpower to cover Spark during PR events            | 2,500                     |                          |
|   | TOTAL SERVICES                                      |                           | <u>21,000</u>            |
| <b>43000s SUPPLIES</b>                  |   |                           |                          |
| 43030                                   | Operational Supplies                                |                           | 300                      |
|   | Miscellaneous operational supplies                  | 300                       |                          |
| 43080                                   | Small Tools & Minor Equipment                       |                           | 1,000                    |
|   | Miscellaneous tools and equipment                   | 1,000                     |                          |
|   | TOTAL SUPPLIES                                      |                           | <u>1,300</u>             |
| <b>44000s REPAIRS &amp; MAINTENANCE</b> |   |                           |                          |
| 44010                                   | Vehicles  |                           | 2,500                    |
|   | Repairs and maintenance, as needed                  | 2,500                     |                          |
| 44020                                   | Machinery & Equipment                               |                           | 2,000                    |
|   | Fire prevention education & investigation trailer   | 2,000                     |                          |
|   | TOTAL REPAIRS & MAINTENANCE                         |                           | <u>4,500</u>             |
|   | <b>TOTAL BUDGETED EXPENDITURES</b>                  |                           | <u><b>\$ 143,709</b></u> |



## Legislation Details (With Text)

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**File #:** MIN 20-102    **Version:** 1    **Name:**  
**Type:** Minutes    **Status:** Agenda Ready  
**File created:** 8/12/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Approval of minutes of joint meeting on July 27, 2020.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [CC\\_MW\\_072720.JOINT\\_CDC\\_PARC](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Approval of minutes of joint meeting on July 27, 2020.

Summary:

Fiscal/Budgetary Impact:

None

Approval

CITY OF DEER PARK  
710 EAST SAN AUGUSTINE STREET  
DEER PARK, TEXAS 77536

CC 81-01  
CDC 1-234

Minutes

of

A JOINT WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS, THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION AND PARKS AND RECREATION COMMISSION HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON JULY 27, 2020 BEGINNING AT 6:00 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

|                 |              |
|-----------------|--------------|
| JERRY MOUTON    | MAYOR        |
| SHERRY GARRISON | COUNCILWOMAN |
| TJ HAIGHT       | COUNCILMAN   |
| TOMMY GINN      | COUNCILMAN   |
| BILL PATTERSON  | COUNCILMAN   |
| RON MARTIN      | COUNCILMAN   |
| RAE A. SINOR    | COUNCILWOMAN |

MEMBERS OF DEER PARK COMMUNITY DEVELOPMENT CORPORATION PRESENT:

|                   |                |
|-------------------|----------------|
| GEORGETTE FORD    | PRESIDENT      |
| LAURA HICKS       | VICE PRESIDENT |
| ERIC RIPLEY       | MEMBER         |
| DOUG BURGESS      | MEMBER         |
| FAYLENE DEFRANCIS | MEMBER         |
| LES ELLARD        | MEMBER         |

MEMBERS OF THE PARKS AND RECREATION COMMISSION PRESENT:

|                |               |
|----------------|---------------|
| GEORGETTE FORD | CHAIRMAN      |
| JO KIEFER      | VICE CHAIRMAN |
| SHERRY REDWINE | MEMBER        |
| JAMIE COX      | MEMBER        |
| ERIC RIPLEY    | MEMBER        |

OTHER CITY OFFICIALS PRESENT:

|                  |                                |
|------------------|--------------------------------|
| JAMES STOKES     | CITY MANAGER                   |
| GARY JACKSON     | ASSISTANT CITY MANAGER         |
| SHANNON BENNETT  | CITY SECRETARY                 |
| CHARLIE SANDBERG | PARKS & RECREATION<br>DIRECTOR |

1. MEETING CALLED TO ORDER – Mayor Mouton opened the meeting on behalf of the City Council, President Georgette Ford opened on behalf of the Deer Park Community Development Corporation and Vice Chairman Jo Kiefer opened on behalf of the Parks and Recreation Commission at 6:00 p.m.
2. COMMENTS FROM AUDIENCE – No comments received.
3. THE DEER PARK CITY COUNCIL, THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION AND THE DEER PARK PARKS AND RECREATION COMMISSION WILL DISCUSS ISSUES RELATING TO TYPE B SPECIAL ELECTION CURRENTLY SCHEDULED FOR NOVEMBER 3, 2020 – City Manager James Stokes gave an overview of the adoption of an ordinance calling for a Special Type B Economic Development Sales and Use Tax Election on May 2, 2020 to authorize purposes of the Type B revenues in addition to the purpose approved by the voters at the 2015 Election. On March 13, 2020, the Governor of Texas issued a proclamation certifying that COVID-19 posed an imminent threat of disaster in the State and declaring a state of disaster for all counties in the State, and the Governor has subsequently extended the disaster declaration and in response to the Governor’s Proclamation, the Texas Secretary of State provided guidance to election officials, advising election officials to postpone elections to be held on May 2, 2020 to the November 3, 2020 uniform election date. Mr. Stokes advised all three individual groups, City Council, Community Development Corporation and the Parks and Recreation Commission of the option to reconsider the Special Election date to May 2021 due to possibility of uncertain issues that may occur with a November election to include the unknown impact COVID-19 has had on the sales and use tax revenues and the Special Election options placed at the bottom of the ballot.

Assistant City Manager Gary Jackson gave an overview of the ballot proposition that includes the seven specific projects that were approved by resolution which states the cost shall not exceed 20 million dollars. Mr. Jackson discussed the potential broadening of the list of allowable projects with this Special Election and the financial bonding capacity and the ability to collect 42,000,000 dollars for bond debt over a 25 year period. The key factors, if the election is postponed, could have an uncertain effect like higher project costs that may exceed projected revenues and possible inflation. The intention is to move forward and balance all factors including COVID-19.

Mayor Mouton asked, “The question to begin with is, do we maintain the November election or do we move it to May 2021?”

Councilman Patterson commented, “Yes, I say move it to May. I don’t think we have any other option.”

Deer Park Community Development Corporation Vice President Laura Hicks asked, “If things are still uncertain, can we move it beyond May 2021?”

Mr. Stokes responded, “Yes, you can. There are only two dates a year that you can have an election, in November or in May. You can have the election in November of 2021, and that would not be a year in which there is a statewide ballot or a national ballot for president or governor, those are only in even numbered years. You can also look at having an election in May of 2022, but the longer you push that out, the more you are into the problem that was described earlier of limited choices with the amount of money. In 2015, we committed to spend 6 million dollars to improve the Community Center. Since then, we have decided that it is not going to go nearly far enough to even have a swimming pool or any other things we envisioned.”

Deer Park Community Development Corporation President Georgette Ford commented, “I am assuming everyone understands that we would have to get together again because the numbers we used in the proposed budget and as we just saw, are not even close.”

Mr. Stokes commented, “If Council wants to delay this, into late Fall, when we get closer to call an election in May, we can regroup and hear from Stephen Springs, the Architect, and what he is showing for costs and talk about if we can still fund it. We would then have several months of sales tax collection and not just a couple of months.”

Mayor Mouton commented, “All of this is valid, but in some point in time, for all the reasons Mr. Stokes stated, and the fact that we still got something out of last election, we are going to have to make a go of it. It will probably be the best time to do it this coming May.”

Councilman Martin asked, “You mentioned cancelling the election. It’s not just for the Type B, it’s for Council seats 4, 5 and 6?”

Mr. Stokes responded, “No. There are two elections, a General Election, which is for Council seats 4, 5 and 6, and a Special Election. We would be cancelling the Special Election.”

After a lengthy discussion, it was the consensus of the City Council, Deer Park Community Development Corporation and the Parks and Recreation Commission to move the Special Election to May 2021.

4. ADJOURN – Mayor Mouton adjourned the workshop meeting on behalf of City Council, President Georgette Ford adjourned on behalf of the Deer Park Community Development Corporation and Vice Chairman Jo Kiefer adjourned on behalf of the Parks and Recreation Commission at 6:25 p.m.

ATTEST:

APPROVED:

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Shannon Bennett, TRMC  
City Secretary

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Jerry Mouton, Mayor  
City of Deer Park

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Georgette Ford, President  
Deer Park Community Development  
Corporation

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Jo Kiefer, Vice Chairman  
Parks and Recreation Commission



## Legislation Details (With Text)

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**File #:** MIN 20-100    **Version:** 1    **Name:**  
**Type:** Minutes    **Status:** Agenda Ready  
**File created:** 8/10/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Approval of minutes of workshop meeting on August 4, 2020.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [CC\\_MW\\_080420](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Approval of minutes of workshop meeting on August 4, 2020.

Summary:

Fiscal/Budgetary Impact:

None

Approval

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

A WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON AUGUST 4, 2020 BEGINNING AT 7:00 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON, JR.  
SHERRY GARRISON  
TJ HAIGHT  
TOMMY GINN  
BILL PATTERSON  
RON MARTIN  
RAE SINOR

MAYOR  
COUNCILWOMAN  
COUNCILMAN  
COUNCILMAN  
COUNCILMAN  
COUNCILMAN  
COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAMES STOKES  
GARY JACKSON  
SHANNON BENNETT  
JIM FOX

CITY MANAGER  
ASSISTANT CITY MANAGER  
CITY SECRETARY  
CITY ATTORNEY

1. MEETING CALLED TO ORDER – Mayor Mouton called the workshop to order at 7:00 p.m.
2. COMMENTS FROM AUDIENCE – No comments received.
3. DISCUSSION OF ISSUES RELATING TO THE CONSTRUCTION UPDATE OF SHELL CREDIT UNION PARKING GARAGE AND SKYWALK –Chris Adams, from SLI Group, introduced SLI Group representatives, Brandon McGee, Ronny Guyote, Nicole Hernandez and Jose Rodriguez. Brandon McGee and Ronny Guyote presented details on the construction of the parking garage to Council. Mr. McGee advised Council of the ADS storm water detention system, spread footings, access road and the options of the timeline schedule for the sky bridge lift plan. The daytime plan includes traffic control set up to begin on Friday, October 2, 2020 at 10:00 a.m. to prepare for the following day. On Saturday October 3, 2020, work will begin at 8:00 a.m. with the crane arrival and will continue through the day setting the truss from garage to and between intermediate columns. Removal of the crane and traffic control should take place in the evening after 5:00 p.m. A nighttime lift was discussed, but is not the safest or most productive plan due to the noise disturbance to the residents with light towers in four corners and the traffic of eighteen wheelers moving in and out of the construction site and additional noise of chains and

sledgehammers. Road closures are proposed during the sky bridge lift to include full closure and partial closure during the construction. Mr. McGee advised Council of the Logistics Plan and presented the general functionality of the pedestrian tunnel, protective fencing, a temporary access drive for the credit union traffic, water filled barriers and netting, the weight of the crane pressure and the proposed Detour Plan during the construction. (Exhibit A1-A8)

After a lengthy discussion, it is Council's preference to move forward with a daytime plan of construction of the Shell Credit Union parking garage and sky bridge.

4. DISCUSSION OF ISSUES RELATING TO AN AGREEMENT TO RENEW THE SCHOOL RESOURCE OFFICERS (SRO)/CROSSING GUARD INTER-LOCAL AGREEMENT WITH THE DEER PARK INDEPENDENT SCHOOL DISTRICT (DPISD) FOR THE 2020-2021 SCHOOL YEAR – Police Chief Greg Grigg advised Council that the contract has the same specifications as prior years and in addition, the Deer Park Independent School District has agreed to continue to pay the Crossing Guards 90% of their wages and the School Resource Officers 70% of their wages of the hours normally worked during the school year. The City has agreed to continue to pay the remaining 10% for the Crossing Guards, and 30% for the School Resource Officers.
5. ADJOURN – Mayor Mouton adjourned the workshop meeting at 7:29 p.m.

ATTEST:

APPROVED:

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Shannon Bennett, TRMC  
City Secretary

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Jerry Mouton Jr.  
Mayor



## Legislation Details (With Text)

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**File #:** MIN 20-101    **Version:** 1    **Name:**  
**Type:** Minutes    **Status:** Agenda Ready  
**File created:** 8/10/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Approval of minutes of regular meeting on August 4, 2020.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [CC MR 080420](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Approval of minutes of regular meeting on August 4, 2020.

Summary:

Fiscal/Budgetary Impact:

None

Approval

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes of

THE 1762ND REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD IN CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON AUGUST 4, 2020 AT 7:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

|                   |              |
|-------------------|--------------|
| JERRY MOUTON, JR. | MAYOR        |
| SHERRY GARRISON   | COUNCILWOMAN |
| TOMMY GINN        | COUNCILMAN   |
| TJ HAIGHT         | COUNCILMAN   |
| BILL PATTERSON    | COUNCILMAN   |
| RON MARTIN        | COUNCILMAN   |
| RAE SINOR         | COUNCILWOMAN |

OTHER CITY OFFICIALS PRESENT:

|                 |                        |
|-----------------|------------------------|
| JAY STOKES      | CITY MANAGER           |
| GARY JACKSON    | ASSISTANT CITY MANAGER |
| SHANNON BENNETT | CITY SECRETARY         |
| JIM FOX         | CITY ATTORNEY          |

1. MEETING CALLED TO ORDER – Mayor Mouton called the meeting to order at 7:30 p.m.
2. COMMENTS FROM THE AUDIENCE – No comments received.
3. INVOCATION – The invocation was given by Councilwoman Sinor.
4. PLEDGE OF ALLEGIANCE – Councilman Martin led the Pledge of Allegiance to the United States Flag and led the Texas Flag Pledge.
5. AWARDING BID OF THE REHABILITATION OF THE COY STREET 500,000 ELEVATED WATER STORAGE TANK – Motion was made by Councilwoman Garrison and seconded by Councilman Patterson to award the project based on the lowest bid and the engineer's recommendation to DSP Industrial, in the amount of \$419,000. Motion carried 7 to 0.
6. CONSENT CALENDAR – Motion was made by Councilman Ginn and seconded by Councilman Patterson to approve the consent calendar as follows:
  - a. Approval of minutes of budget workshop meeting on June 29, 2020.

- b. Approval of minutes of workshop meeting on July 21, 2020.
- c. Approval of minutes of regular meeting on July 21, 2020.
- d. Approval of tax refund to Underwood Associates in the amount of \$2,029.95 due to a value decrease granted by Harris County Appraisal District.
- e. Approval of tax refund to Global New Millennium Partners LTD. in the amount of \$537.74 due to a value decrease granted by Harris County Appraisal District.
- f. Approval of tax refund to Hessy A. & Sonia E. Khodra in the amount of \$605.96 due to a homestead exemption granted by Harris County Appraisal District.
- g. Approval of the surplus property list and authorization to auction this surplus property via the Internet through Rene Bates Auctioneers.
- h. Acceptance of completion and release of retainage for the 18” Force Main Rehabilitation Project Phase I.
- i. Acceptance of completion and release of retainage for the New Orleans Outfall Rehabilitation Drainage Project.
- j. Acceptance of completion and release of retainage for the Deer Park Meadows Sanitary Sewer Rehabilitation Project.
- k. Acceptance of the Quarterly Investment Report for the quarter ended June 30, 2020.
- l. Authorization to purchase and the installation of four (4) bleachers from Game Court Services via the BuyBoard Contract #502-16.
- m. Acceptance of the Deer Park Community Development Corporation’s quarterly report for the period of April 1, 2020 - June 30, 2020.

Motion carried 7 to 0.

- 7. CONSIDERATION OF AND ACTION ON AN AGREEMENT WITH HARRIS COUNTY TO CONDUCT A JOINT ELECTION ON NOVEMBER 3, 2020 – Motion was made by Councilman Ginn and seconded by Councilwoman Sinor entering into an agreement with Harris County to conduct a joint election on November 3, 2020. Motion carried 7 to 0.
- 8. CONSIDERATION OF AND ACTION ON AN AGREEMENT TO RENEW THE SCHOOL RESOURCE OFFICERS (SRO)/CROSSING GUARD INTER-LOCAL AGREEMENT WITH THE DEER PARK INDEPENDENT SCHOOL DISTRICT (DPISD) FOR THE 2020/2021 SCHOOL YEAR – Motion was made by Councilman Haight and seconded by Councilman Patterson entering into an agreement to renew the School Resource Officers (SRO)/Crossing Guard Inter-Local Agreement with the Deer Park Independent

School District (DPISD) for the 2020/2021 school year. Motion carried 7 to 0.

9. CONSIDERATION OF AND ACTION ON AUTHORIZATION TO SUBMIT A PUBLIC ASSISTANCE (PA) GRANT APPLICATION TO FEMA AND TO PARTICIPATE IN THE HARRIS COUNTY COVID-19 SMALL CITIES CORONAVIRUS RELIEF FUNDS (CRF) FOR REIMBURSEMENT FOR COVID-19 RELATED EXPENSES – Motion was made by Councilwoman Sinor and seconded by Councilman Patterson to authorize the submission of a Public Assistance (PA) grant application to FEMA and to participate in the Harris County COVID-19 Small Cities Coronavirus Relief Funds (CRF) for reimbursement for COVID-19 related expenses. Motion carried 7 to 0.
10. CONSIDERATION OF AND ACTION ON AN ORDINANCE APPOINTING A MEMBER OF THE FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT OF THE CITY OF DEER PARK – After a proposed ordinance was read by caption, motion was made by Councilman Haight and seconded by Councilwoman Sinor to adopt on first reading Ordinance No. 4175, captioned as follows:

AN ORDINANCE APPOINTING ONE (1) BOARD MEMBER OF THE FIRE CONTROL AND PREVENTION AND EMERGENCY MEDICAL SERVICE DISTRICT BOARD OF THE CITY OF DEER PARK, TEXAS. (Tommy Archer)

Motion carried 7 to 0.

11. CONSIDERATION OF AND ACTION ON AN ORDINANCE AMENDING ORDINANCE NO.4141 FOR A GENERAL ELECTION ORIGINALLY SET ON MAY 2, 2020 RESETTING TO NOVEMBER 3, 2020 TO ELECT THREE COUNCILMEMBERS – After a proposed ordinance was read by caption, motion was made by Councilman Ginn and seconded by Councilman Patterson to adopt on first reading Ordinance No. 4176, captioned as follows:

AN ORDINANCE AMENDING ORDINANCE NO. 4141 RESCHEDULING A GENERAL ELECTION IN THE CITY OF DEER PARK, TEXAS, ORIGINALLY SET FOR MAY 2, 2020, RESETTING THE GENERAL ELECTION TO NOVEMBER 3, 2020 FOR THE ELECTION OF THREE COUNCIL MEMBERS, POSITIONS FOUR, FIVE AND SIX; ESTABLISHING THE ELECTION PRECINCTS FOR SUCH ELECTION; THE POLLING PLACE THEREFORE; AND PROVIDING FOR NOTICE.

Motion carried 7 to 0.

12. CONSIDERATION OF AND ACTION ON AN ORDINANCE CANCELLING THE NOVEMBER 3, 2020 TYPE B SPECIAL ELECTION – After a proposed ordinance was read by caption, motion was made by Councilman Patterson and seconded by Councilman Ginn to adopt on first reading Ordinance No. 4176, captioned as follows:

ORDINANCE CANCELLING SPECIAL ELECTION FOR ADOPTION OF TYPE B  
SALES AND USE TAX AND PROVIDING FOR OTHER MATTERS INCIDENTAL  
AND RELATED THERETO.

Motion carried 7 to 0.

13. ADJOURN – Mayor Mouton adjourned the meeting at 7:36 p.m.

ATTEST:

APPROVED:

\_\_\_\_\_  
Shannon Bennett, TRMC  
City Secretary

\_\_\_\_\_  
Jerry Mouton, Jr.  
Mayor



## Legislation Details (With Text)

**File #:** ACT 20-021    **Version:** 1    **Name:**  
**Type:** Acceptance    **Status:** Agenda Ready  
**File created:** 6/23/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Acceptance of and completion of the demolition of the Court and Theatre building arches and release of final payment to Frost Construction, LLC.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Pay App #3 \(Final\)](#)  
[ConAffidavit of Bills Paid](#)  
[Conditional Waiver & Release on Final Payment](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Acceptance of and completion of the demolition of the Court and Theatre building arches and release of final payment to Frost Construction, LLC.

### Summary:

Frost Construction, LLC. has completed the demolition of the Court and Theatre building arches and is now ready for Council acceptance and release of final payment. The project was completed in the amount of \$51,000.

The final payment for this project is \$2,550 which will complete the \$51,000 project total.

The project is completed and the contract is ready to be closed out and final payment issued.

Attached is a copy for the final payment application #3, conditional waiver and release of final payment and affidavit of all bills paid.

### Fiscal/Budgetary Impact:

\$ 51,000      Capital Improvement Fund Contingency

Recommendation is to approve the acceptance of and completion of the demolition of the Court and Theatre building arches and release of final payment to Frost Construction, LLC.

# Application and Certificate for Payment

**TO OWNER:** CITY OF DEER PARK  
P.O. BOX 700  
DEER PARK, TX 77536

**PROJECT:** F567  
Deer Park Courthouse Repairs  
1301 Center St.  
Deer Park, TX 77536

**APPLICATION NO:** 3  
**PERIOD TO:** 7/31/20  
**CONTRACT FOR:**  
**CONTRACT DATE:**  
**PROJECT NOS:**

**Distribution to:**  
OWNER   
ARCHITECT   
CONTRACTOR   
FIELD   
OTHER

**FROM CONTRACTOR:**  
Frost Construction Company, Inc.  
8820 Will Clayton Pkwy, Ste. H  
Humble, TX 77338

**VIA ARCHITECT:**  
Carnes Engineering, Inc.

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

|  |    |           |
|--|----|-----------|
| <b>1. ORIGINAL CONTRACT SUM</b> .....                                    | \$ | 51,000.00 |
| <b>2. Net change by Change Orders</b> .....                              | \$ | 0.00      |
| <b>3. CONTRACT SUM TO DATE</b> (Line 1 +/- 2) .....                      | \$ | 51,000.00 |
| <b>4. TOTAL COMPLETED &amp; STORED TO DATE</b> (Column G on G703) .....  | \$ | 51,000.00 |
| <b>5. RETAINAGE:</b>   |    |           |
| a. <u>0.0</u> % of Completed Work<br>(Column D + E) on G703              | \$ | 0.00      |
| b. <u>0.0</u> % of Stored Material<br>(Column F on G703)                 | \$ | 0.00      |
| Total Retainage (Lines 5a + 5b or Total in Column I of G703)             | \$ | 0.00      |
| <b>6. TOTAL EARNED LESS RETAINAGE</b> .....                              | \$ | 51,000.00 |
| (Line 4 less Line 5 Total)   |    |           |
| <b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT</b> .....                   | \$ | 48,450.00 |
| (Line 6 from prior Certificate)  |    |           |
| <b>8. CURRENT PAYMENT DUE</b> .....                                      | \$ | 2,550.00  |
| <b>9. BALANCE TO FINISH, INCLUDING RETAINAGE</b><br>(Line 3 less Line 6) | \$ | 0.00      |

| CHANGE ORDER SUMMARY                               | ADDITIONS | DEDUCTIONS |
|--|-----------|------------|
| Total changes approved in previous months by Owner | \$ 0.00   | \$ 0.00    |
| Total approved this Month                          | \$ 0.00   | \$ 0.00    |
| <b>TOTALS</b>                                      | \$ 0.00   | \$ 0.00    |
| <b>NET CHANGES by Change Order</b>                 | \$        | 0.00       |

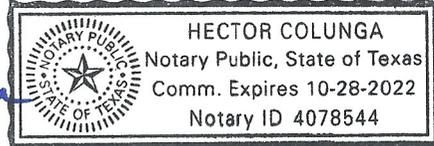
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** [Signature] Date: 07/31/20

By: \_\_\_\_\_ State of: \_\_\_\_\_ County of: \_\_\_\_\_

Subscribed and sworn to before me this 31<sup>st</sup> day of July, 2020.

Notary Public: [Signature]  
My Commission expires: 10/28/2022



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... \$ \_\_\_\_\_  
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

**ARCHITECT:**  
By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

JobId: F567  
Deer Park Courthouse Repairs

Application no.: 3  
Application date: 7/1/20  
Period to: 7/31/20  
Architect's project no.:

| A<br>Item No. | B<br>Description of Work | C<br>Scheduled Value | D<br>WORK COMPLETED    |                    | F<br>Materials Presently Stored (not in D) | G                                     |                  | H<br>Balance To Finish (Prev.) | I<br>Retainage (Prev.) |
|---------------|--------------------------|----------------------|------------------------|--------------------|--|---------------------------------------|------------------|--------------------------------|------------------------|
|               |                          |                      | From Prev. Application | Amount This Period |  | Total Compl. and Stored To Date (D+F) | % Compl. (Prev.) |                                |                        |
| 1             | DEMO                     | 14,300.00            | 14,300.00              | 0.00               | 0.00                                       | 14,300.00                             | 100              | 0.00                           | 0.00                   |
| 2             | STONE CLADDING           | 4,300.00             | 4,300.00               | 0.00               | 0.00                                       | 4,300.00                              | 100              | 0.00                           | 0.00                   |
| 3             | METAL STUDS              | 3,400.00             | 3,400.00               | 0.00               | 0.00                                       | 3,400.00                              | 100              | 0.00                           | 0.00                   |
| 4             | SHEATHING                | 2,200.00             | 2,200.00               | 0.00               | 0.00                                       | 2,200.00                              | 100              | 0.00                           | 0.00                   |
| 5             | PRESSURE WASH / CLEAN    | 2,800.00             | 2,800.00               | 0.00               | 0.00                                       | 2,800.00                              | 100              | 0.00                           | 0.00                   |
| 6             | GENERAL CONDITIONS       | 20,200.00            | 20,200.00              | 0.00               | 0.00                                       | 20,200.00                             | 100              | 0.00                           | 0.00                   |
| 7             | INSURANCE                | 1,300.00             | 1,300.00               | 0.00               | 0.00                                       | 1,300.00                              | 100              | 0.00                           | 0.00                   |
| 8             | BONDS                    | 2,500.00             | 2,500.00               | 0.00               | 0.00                                       | 2,500.00                              | 100              | 0.00                           | 0.00                   |
|               |                          | 51,000.00            | 51,000.00              | 0.00               | 0.00                                       | 51,000.00                             | 100              | 0.00                           | 0.00                   |

**AFFIDAVIT OF BILLS PAID**

**STATE OF TEXAS**

**COUNTY OF HARRIS**

I, the undersigned, a representative of Frost Construction Company, Inc.

under its contract with the **City of Deer Park** for the construction of the following:

**Deer Park Courthouse Repairs  
1301 Center St.  
Deer Park, TX 77536**

do hereby certify under oath that all bills for this project have been paid in accordance with the contract documents and specifications.

Scott Frost

\_\_\_\_\_  
CONTRACTOR'S REPRESENTATIVE'S NAME

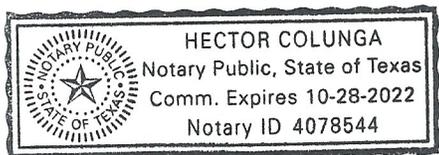
07/31/20  
\_\_\_\_\_  
DATE

Scott Frost

\_\_\_\_\_  
SIGNATURE OF CONTRACTOR'S REPRESENTATIVE

Sworn to and subscribed before me by said Scott Frost,

on 31<sup>st</sup> day of July, 2020, to certify which witness my hand and seal of office.



Hector Colunga  
\_\_\_\_\_  
NOTARY PUBLIC

07/31/20  
\_\_\_\_\_  
DATE

**CONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT**

Project: **Deer Park Courthouse Repairs**

Job No.: **F567**

On receipt by the signer of this document of a check from **City of Deer Park** (maker of check) in the sum of **\$2,550.00** payable to **Frost Construction Co., Inc.** (payee or payees of check) and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property of **City of Deer Park** (owner) located at **1301 Center St; Deer Park, TX 77536** (location) to the following extent: **Deer Park Courthouse Repairs** (job description).

This release covers the final payment to the signer for all labor, services, equipment, or materials furnished to the property or to **Frost Construction Co., Inc.** (person with whom signer contracted). Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

The signer warrants that the signer has already paid or will use the funds received from this final payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project up to the date of this waiver and release.

Date **07/31/20**

**Frost Construction Co., Inc.** (Company name)

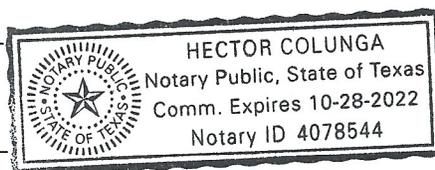
By **Scott Frost** (Signature)

**Scott Frost** (Title)

This instrument was executed and acknowledged before me on this **31<sup>st</sup>** day of **July**, **2020**, by **Scott Frost**, known to me as the person whose name is subscribed above, as **President** [title] of **Frost Construction Co., Inc.** on behalf of and as the authorized act of said entity.

**Hector Colunga**  
Notary Public in and for the State of **Texas**

My Commission Expires: **10/28/2022**





## Legislation Details (With Text)

**File #:** ACT 20-026    **Version:** 1    **Name:**  
**Type:** Acceptance    **Status:** Agenda Ready  
**File created:** 7/29/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Acceptance of the Quarterly Financial Report for the Fiscal Year 2019-2020 third quarter ended June 30, 2020.  
**Sponsors:** Finance  
**Indexes:**  
**Code sections:**  
**Attachments:** [2020 3Q Financial Report](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Acceptance of the Quarterly Financial Report for the Fiscal Year 2019-2020 third quarter ended June 30, 2020.

### Summary:

The City's quarterly financial report for the Fiscal Year 2019-2020 third quarter ended June 30, 2020 reports the preliminary and unaudited results for the first nine months of the fiscal year (October 2019 - June 2020). In summary, the fiscal year-to-date revenues of the Governmental Funds - the General, Debt Service, Golf Course Lease, Special Revenue, and Capital Improvement Bond Funds - are approximately \$52.8 million. The annual budget for these revenues, as amended, is \$57.8 million. Revenues primarily represent ad valorem (property) taxes. These tax collections for residential and commercial properties, including delinquent taxes and associated penalties and interest, are \$20.9 million through June 2020. The industrial in-lieu of taxes revenues of approximately \$12.7 million through June 2020 represent 104.6 percent of the amount budgeted for these revenues. The City's sales tax revenues of \$4.3 million through the third quarter and, despite the impact of Covid-19, are 4.5 percent higher than the prior year's third quarter due to the favorable results earlier in the fiscal year. Total expenditures of the Governmental Funds are approximately \$45.1 million for the third quarter to-date.

Utility Fund revenues, including the Water/Sewer Fund and the Storm Water Fund, total approximately \$8.4 million through June 2020, which is 7.9 percent higher than the prior year's third quarter results. This difference reflects the 10 percent increase in water and sewer rates in the current fiscal year and also the slight 1.1 percent increase in water usage for the first nine months of the fiscal year. Total expenses of these enterprise funds are \$8.9 million through the third quarter.

The \$1.3 million of expenditures in the Capital Improvements Fund for the fiscal year-to-date through June 2020 primarily represent drainage projects but also include expenditures for the new EMS

Annex at Fire Station #3.

Revenues for the special revenue districts (the Crime Control and Prevention District and the Fire Control Prevention and EMS District), primarily represent sales tax collections. For the nine months to-date, combined revenues for both districts total approximately \$2.1 million and combined expenditures total approximately \$2.4 million, which is primarily operating expenditures. Third quarter revenues of approximately \$2.2 million for the City's Type B Corporation, the Deer Park Community Development Corporation ("Corporation"), primarily represent sales tax collections. Expenditures of approximately \$1.2 million for the nine months to-date primarily represent funding for debt service payments.

Fiscal/Budgetary Impact:

N/A.

Accept the quarterly financial report for the Fiscal Year 2019-2020 third quarter ended June 30, 2020.



**FISCAL YEAR 2020  
QUARTERLY FINANCIAL REPORT  
FOR THE THIRD QUARTER ENDED  
June 30, 2020  
(Preliminary & Unaudited)**

**CITY OF DEER PARK  
FISCAL YEAR 2020  
QUARTERLY FINANCIAL REPORT  
THIRD QUARTER ENDED JUNE 30, 2020**

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**CITY OF DEER PARK  
SUMMARY STATEMENT OF REVENUES & EXPENDITURES  
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)**

|   | Quarter Results      |                       |                       | Year-to-Date vs. Annual Budget |                     |                     |                       |
|---|----------------------|-----------------------|-----------------------|--------------------------------|---------------------|---------------------|-----------------------|
|   | Qtr 1<br>12/31/2019  | Qtr 2<br>3/31/2020    | Qtr 3<br>6/30/2020    | YTD<br>Actual                  | Amended<br>Budget   | Remaining<br>Budget | Remaining<br>Budget % |
| <b>GOVERNMENTAL FUNDS</b>                                   |                      |                       |                       |                                |                     |                     |                       |
| <b>REVENUE SUMMARY:</b>                                     |                      |                       |                       |                                |                     |                     |                       |
| General Fund  | \$ 20,979,675        | \$ 13,724,138         | \$ 4,288,955          | \$ 38,992,768                  | \$ 45,812,708       | \$ 6,819,940        | 14.89%                |
| Debt Service Fund   | 7,407,048            | 3,250,126             | 90,383                | 10,747,557                     | 5,909,871           | (4,837,686)         | --                    |
| Golf Course Lease Fund                                      | -                    | 19,613                | -                     | 19,613                         | 521,300             | 501,687             | 96.24%                |
| Special Revenue Funds                                       | 42,674               | 228,250               | 181,034               | 451,958                        | 5,532,168           | 5,080,210           | 91.83%                |
| Capital Improvement Bond Funds                              | 78,100               | 2,480,163             | 30,786                | 2,589,049                      | -                   | (2,589,049)         | *                     |
| <b>Total Governmental Funds Revenue</b>                     | <b>28,507,497</b>    | <b>19,702,290</b>     | <b>4,591,158</b>      | <b>52,800,945</b>              | <b>57,776,047</b>   | <b>4,975,102</b>    | <b>8.61%</b>          |
| <b>EXPENDITURE SUMMARY:</b>                                 |                      |                       |                       |                                |                     |                     |                       |
| <b>General Fund</b>   |                      |                       |                       |                                |                     |                     |                       |
| General & Administrative                                    | 1,895,302            | 1,997,818             | 1,673,734             | 5,566,854                      | 10,493,419          | 4,926,565           | 46.95%                |
| Police Department & Humane Services                         | 2,282,826            | 2,894,496             | 2,640,492             | 7,817,814                      | 11,181,317          | 3,363,503           | 30.08%                |
| Fire Department & Emergency Services                        | 522,956              | 763,418               | 655,950               | 1,942,324                      | 4,755,837           | 2,813,513           | 59.16%                |
| Planning & Development                                      | 277,317              | 332,180               | 302,592               | 912,089                        | 1,320,597           | 408,508             | 30.93%                |
| Sanitation  | 945,831              | 1,072,062             | 1,143,007             | 3,160,900                      | 4,373,064           | 1,212,164           | 27.72%                |
| Street Maintenance  | 326,080              | 321,046               | 300,459               | 947,585                        | 2,078,193           | 1,130,608           | 54.40%                |
| Parks & Recreation  | 1,334,878            | 1,799,105             | 1,374,854             | 4,508,837                      | 5,966,769           | 1,457,932           | 24.43%                |
| Library   | 208,311              | 318,649               | 268,637               | 795,597                        | 1,253,736           | 458,139             | 36.54%                |
| Other   | 248,542              | 331,068               | 254,421               | 835,031                        | 813,810             | (21,221)            | --                    |
| Employee Benefits   | -                    | -                     | -                     | -                              | -                   | -                   | -                     |
| Operating Transfers   | -                    | -                     | -                     | -                              | 596,300             | 596,300             | 100.00%               |
| <b>Total General Fund</b>                                   | <b>8,043,043</b>     | <b>9,829,842</b>      | <b>8,614,146</b>      | <b>26,487,031</b>              | <b>42,833,042</b>   | <b>16,346,011</b>   | <b>38.16%</b>         |
| <b>Debt Service Fund</b>                                    | <b>5,026,539</b>     | <b>4,771,601</b>      | <b>-</b>              | <b>9,798,140</b>               | <b>5,558,123</b>    | <b>(4,240,017)</b>  | <b>--</b>             |
| <b>Golf Course Lease Fund</b>                               | <b>24,609</b>        | <b>121,109</b>        | <b>345,816</b>        | <b>491,534</b>                 | <b>521,300</b>      | <b>29,766</b>       | <b>5.71%</b>          |
| <b>Special Revenue Funds</b>                                | <b>167,519</b>       | <b>379,260</b>        | <b>560,868</b>        | <b>1,107,647</b>               | <b>5,530,371</b>    | <b>4,422,724</b>    | <b>79.97%</b>         |
| <b>Capital Improvement Bond Funds</b>                       | <b>2,644,589</b>     | <b>2,572,258</b>      | <b>1,969,234</b>      | <b>7,206,081</b>               | <b>-</b>            | <b>(7,206,081)</b>  | <b>*</b>              |
| <b>Total Governmental Funds Expenditures</b>                | <b>15,906,299</b>    | <b>17,674,070</b>     | <b>11,510,064</b>     | <b>45,090,433</b>              | <b>54,442,836</b>   | <b>9,352,403</b>    | <b>17.18%</b>         |
| <b>Governmental Funds Revenues O(U) Expenditures</b>        | <b>\$ 12,601,198</b> | <b>\$ 2,028,220</b>   | <b>\$ (6,918,906)</b> | <b>\$ 7,710,512</b>            | <b>\$ 3,333,211</b> |                     |                       |
| <b>UTILITY FUNDS</b>  |                      |                       |                       |                                |                     |                     |                       |
| <b>REVENUE SUMMARY:</b>                                     |                      |                       |                       |                                |                     |                     |                       |
| Water/Sewer Fund  | \$ 1,848,458         | \$ 2,735,372          | \$ 2,877,918          | \$ 7,461,748                   | \$ 13,141,053       | \$ 5,679,305        | 43.22%                |
| Storm Water Fund  | 169                  | 540,279               | 57                    | 540,505                        | -                   | (540,505)           | *                     |
| Other   | 60,863               | 251,256               | 90,324                | 402,443                        | 597,694             | 195,251             | 32.67%                |
| <b>Total Utility Fund Revenue</b>                           | <b>1,909,490</b>     | <b>3,526,907</b>      | <b>2,968,299</b>      | <b>8,404,696</b>               | <b>13,738,747</b>   | <b>5,334,051</b>    | <b>38.82%</b>         |
| <b>EXPENSES SUMMARY:</b>                                    |                      |                       |                       |                                |                     |                     |                       |
| General & Administrative                                    | 249,913              | 282,837               | 209,436               | 742,186                        | 1,151,309           | 409,123             | 35.54%                |
| Water Expenses  | 867,711              | 2,058,954             | 1,103,666             | 4,030,531                      | 6,568,350           | 2,537,819           | 38.64%                |
| Sewer Expenses  | 247,313              | 261,678               | 278,818               | 787,809                        | 1,627,075           | 839,266             | 51.58%                |
| Storm Water Expenses  | -                    | 25,193                | -                     | 25,193                         | -                   | (25,193)            | *                     |
| Debt Service & Related Fees                                 | 1,565                | 2,520,929             | -                     | 2,522,494                      | 3,080,447           | 557,953             | 18.11%                |
| Operating Transfers   | -                    | -                     | -                     | -                              | 143,680             | 143,680             | 100.00%               |
| Other   | 136,302              | 446,869               | 143,628               | 726,799                        | 946,341             | 219,542             | 23.20%                |
| Employee Benefits   | 19,546               | 12,855                | 12,227                | 44,628                         | 218,150             | 173,522             | 79.54%                |
| <b>Total Utility Fund Expenses</b>                          | <b>1,522,350</b>     | <b>5,609,315</b>      | <b>1,747,975</b>      | <b>8,679,640</b>               | <b>13,735,352</b>   | <b>4,855,712</b>    | <b>35.35%</b>         |
| <b>Utility Fund Revenues O(U) Expenses</b>                  | <b>\$ 387,140</b>    | <b>\$ (2,082,408)</b> | <b>\$ 1,220,324</b>   | <b>\$ (474,944)</b>            | <b>\$ 3,395</b>     |                     |                       |
| <b>CAPITAL IMPROVEMENTS FUND</b>                            |                      |                       |                       |                                |                     |                     |                       |
| <b>REVENUE SUMMARY:</b>                                     |                      |                       |                       |                                |                     |                     |                       |
| Capital Improvements Fund Revenue                           | \$ 629               | \$ 377                | \$ 211                | \$ 1,217                       | \$ 5,393,768        | \$ 5,392,551        | 99.98%                |
| <b>Total Capital Improvements Fund Revenue</b>              | <b>629</b>           | <b>377</b>            | <b>211</b>            | <b>1,217</b>                   | <b>5,393,768</b>    | <b>5,392,551</b>    | <b>99.98%</b>         |
| <b>EXPENDITURE SUMMARY:</b>                                 |                      |                       |                       |                                |                     |                     |                       |
| General Government  | -                    | 2,845                 | 3,948                 | 6,793                          | -                   | (6,793)             | *                     |
| IT Services   | -                    | -                     | 1,129                 | 1,129                          | 91,250              | 90,121              | 98.76%                |
| Emergency Management  | -                    | -                     | -                     | -                              | 127,518             | 127,518             | 100.00%               |
| Emergency Medical Services                                  | 306,904              | 4,786                 | -                     | 311,690                        | 500,000             | 188,310             | 37.66%                |
| Planning & Development                                      | -                    | -                     | 269,662               | 269,662                        | 3,000,000           | 2,730,338           | 91.01%                |
| Street Maintenance  | -                    | 656,722               | -                     | 656,722                        | 300,000             | (356,722)           | --                    |
| Storm Water   | -                    | -                     | -                     | -                              | 110,000             | 110,000             | 100.00%               |
| Park Maintenance  | 57                   | 100                   | -                     | 157                            | 465,000             | 464,843             | 99.97%                |
| Recreation  | -                    | -                     | 21,437                | 21,437                         | 50,000              | 28,563              | 57.13%                |
| Athletics & Aquatics  | -                    | -                     | -                     | -                              | -                   | -                   | -                     |
| Building Maintenance  | -                    | 10,203                | 37,049                | 47,252                         | -                   | (47,252)            | *                     |
| Drama   | -                    | -                     | 2,174                 | 2,174                          | -                   | (2,174)             | *                     |
| Drainage Improvements                                       | -                    | -                     | -                     | -                              | -                   | -                   | -                     |
| Contingency   | -                    | -                     | -                     | -                              | 750,000             | 750,000             | 100.00%               |
| <b>Total Capital Improvements Fund Expenditures</b>         | <b>306,961</b>       | <b>674,656</b>        | <b>335,399</b>        | <b>1,317,016</b>               | <b>5,393,768</b>    | <b>4,076,752</b>    | <b>75.58%</b>         |
| <b>Capital Improvements Fund Revenues O(U) Expenditures</b> | <b>\$ (306,332)</b>  | <b>\$ (674,279)</b>   | <b>\$ (335,188)</b>   | <b>\$ (1,315,799)</b>          | <b>\$ -</b>         |                     |                       |

\* Line item not budgeted.  
\*\* YTD actual exceeds budget.

**CITY OF DEER PARK  
SUMMARY STATEMENT OF REVENUES & EXPENDITURES  
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)**

|   | Quarter Results      |                      |                      | YTD<br>Actual        | Year-to-Date vs. Annual Budget |                     |                       | Remaining<br>Budget % |
|---|----------------------|----------------------|----------------------|----------------------|--------------------------------|---------------------|-----------------------|-----------------------|
|   | Qtr 1<br>12/31/2019  | Qtr 2<br>3/31/2020   | Qtr 3<br>6/30/2020   |                      | Amended<br>Budget              | Remaining<br>Budget | Remaining<br>Budget % |                       |
| <b><u>FIDUCIARY FUNDS</u></b>                         |                      |                      |                      |                      |                                |                     |                       |                       |
| <b>REVENUE SUMMARY:</b>                               |                      |                      |                      |                      |                                |                     |                       |                       |
| Senior Citizens Fund                                  | \$ 512               | \$ 307               | \$ 171               | \$ 990               | \$ -                           | \$ (990)            |                       | *                     |
| <b>Total Fiduciary Funds Revenue</b>                  | <u>512</u>           | <u>307</u>           | <u>171</u>           | <u>990</u>           | <u>-</u>                       | <u>(990)</u>        |                       | *                     |
| <b>EXPENDITURE SUMMARY:</b>                           |                      |                      |                      |                      |                                |                     |                       |                       |
| Senior Citizens Fund                                  | -                    | -                    | -                    | -                    | -                              | -                   |                       | *                     |
| <b>Total Fiduciary Funds Expenditures</b>             | <u>-</u>             | <u>-</u>             | <u>-</u>             | <u>-</u>             | <u>-</u>                       | <u>-</u>            |                       | *                     |
| Fiduciary Funds Revenues O/(U) Expenditures           | \$ 512               | \$ 307               | \$ 171               | \$ 990               | \$ -                           |                     |                       |                       |
| <b><u>SPECIAL REVENUE DISTRICTS</u></b>               |                      |                      |                      |                      |                                |                     |                       |                       |
| <b>REVENUE SUMMARY:</b>                               |                      |                      |                      |                      |                                |                     |                       |                       |
| Crime Control and Prevention District                 | \$ 164,045           | \$ 429,839           | \$ 465,614           | \$ 1,059,498         | \$ 2,774,362                   | \$ 1,714,864        | 61.81%                |                       |
| Fire Control Prevention and EMS District              | 162,523              | 426,680              | 462,234              | 1,051,437            | 1,942,381                      | 890,944             | 45.87%                |                       |
| <b>Total Special Revenue Districts Revenue</b>        | <u>326,568</u>       | <u>856,519</u>       | <u>927,848</u>       | <u>2,110,935</u>     | <u>4,716,743</u>               | <u>2,605,808</u>    | 55.25%                |                       |
| <b>EXPENDITURE SUMMARY:</b>                           |                      |                      |                      |                      |                                |                     |                       |                       |
| Crime Control and Prevention District                 | 353,821              | 715,336              | 230,715              | 1,299,872            | 2,774,362                      | 1,474,490           | 53.15%                |                       |
| Fire Control Prevention and EMS District              | 287,890              | 431,608              | 365,235              | 1,084,733            | 1,942,381                      | 857,648             | 44.15%                |                       |
| <b>Total Special Revenue Districts Expenditures</b>   | <u>641,711</u>       | <u>1,146,944</u>     | <u>595,950</u>       | <u>2,384,605</u>     | <u>4,716,743</u>               | <u>2,332,138</u>    | 49.44%                |                       |
| Special Revenue Districts Revenues O/(U) Expenditures | \$ (315,143)         | \$ (290,425)         | \$ 331,898           | \$ (273,670)         | \$ -                           |                     |                       |                       |
| <b><u>TYPE B CORPORATION</u></b>                      |                      |                      |                      |                      |                                |                     |                       |                       |
| <b>REVENUE SUMMARY:</b>                               |                      |                      |                      |                      |                                |                     |                       |                       |
| Deer Park Community Development Corporation           | \$ 328,941           | \$ 893,834           | \$ 938,768           | \$ 2,161,543         | \$ 3,004,000                   | \$ 842,457          | 28.04%                |                       |
| <b>Total DPCDC Fund Revenue</b>                       | <u>328,941</u>       | <u>893,834</u>       | <u>938,768</u>       | <u>2,161,543</u>     | <u>3,004,000</u>               | <u>842,457</u>      | 28.04%                |                       |
| <b>EXPENDITURE SUMMARY:</b>                           |                      |                      |                      |                      |                                |                     |                       |                       |
| Deer Park Community Development Corporation           | -                    | 1,165,610            | 2,000                | 1,167,610            | 1,959,349                      | 791,739             | 40.41%                |                       |
| <b>Total DPCDC Fund Expenditures</b>                  | <u>-</u>             | <u>1,165,610</u>     | <u>2,000</u>         | <u>1,167,610</u>     | <u>1,959,349</u>               | <u>791,739</u>      | 40.41%                |                       |
| DPCDC Revenues O/(U) Expenditures                     | \$ 328,941           | \$ (271,776)         | \$ 936,768           | \$ 993,933           | \$ 1,044,651                   |                     |                       |                       |
| <b><u>FUND BALANCE</u></b>                            |                      |                      |                      |                      |                                |                     |                       |                       |
| Beginning Fund Balance - General Fund                 | \$ 41,670,098        | \$ 54,606,730        | \$ 58,501,026        | \$ 41,670,098        |                                |                     |                       |                       |
| Revenues Over/(Under) Expenditures                    | 12,936,632           | 3,894,296            | (4,325,191)          | 12,505,737           |                                |                     |                       |                       |
| <b>Ending Fund Balance - General Fund</b>             | <u>\$ 54,606,730</u> | <u>\$ 58,501,026</u> | <u>\$ 54,175,835</u> | <u>\$ 54,175,835</u> |                                |                     |                       |                       |
| Beginning Fund Balance - Water Sewer Fund             | \$ 19,569,416        | \$ 19,957,683        | \$ 17,467,763        | \$ 19,569,416        |                                |                     |                       |                       |
| Revenues Over/(Under) Expenditures                    | 388,267              | (2,489,920)          | 1,197,584            | (904,069)            |                                |                     |                       |                       |
| <b>Ending Fund Balance - Water Sewer Fund</b>         | <u>\$ 19,957,683</u> | <u>\$ 17,467,763</u> | <u>\$ 18,665,347</u> | <u>\$ 18,665,347</u> |                                |                     |                       |                       |

\* Line item not budgeted.  
\*\* YTD actual exceeds budget.

**CITY OF DEER PARK  
SUMMARY STATEMENT OF REVENUES & EXPENDITURES  
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)**

|  | Quarter Results      |                       |                       |           | Year-to-Date vs. Prior Fiscal Year |                     |                       |                     |
|--|----------------------|-----------------------|-----------------------|-----------|------------------------------------|---------------------|-----------------------|---------------------|
|  | Qtr 1                | Qtr 2                 | Qtr 3                 | Qtr 4     | FY20                               | FY19                | Difference            | FY19                |
|  | 12/31/2019           | 3/31/2020             | 6/30/2020             | 9/30/2020 | YTD Actual                         | YTD Actual          | O/(U) Prior YTD       | FYE Total           |
| <b>GOVERNMENTAL FUNDS</b>                                    |                      |                       |                       |           |                                    |                     |                       |                     |
| <b>REVENUE SUMMARY:</b>                                      |                      |                       |                       |           |                                    |                     |                       |                     |
| General Fund   | \$ 20,979,675        | \$ 13,724,138         | \$ 4,268,955          |           | \$ 38,992,768                      | \$ 37,827,716       | \$ 1,165,052          | \$ 44,670,977       |
| Debt Service Fund  | 7,407,048            | 3,250,126             | 90,383                |           | 10,747,557                         | 5,910,157           | 4,837,400             | 5,956,842           |
| Golf Course Lease Fund                                       | -                    | 19,613                | -                     |           | 19,613                             | 22,611              | (2,998)               | 132,372             |
| Special Revenue Funds  | 42,674               | 228,250               | 181,034               |           | 451,958                            | 551,921             | (99,963)              | 2,212,409           |
| Capital Improvement Bond Funds                               | 78,100               | 2,480,163             | 30,786                |           | 2,589,049                          | 2,619,124           | (30,075)              | 4,147,650           |
| <b>Total Governmental Funds Revenue</b>                      | <b>28,507,497</b>    | <b>19,702,290</b>     | <b>4,591,158</b>      |           | <b>52,800,945</b>                  | <b>46,931,529</b>   | <b>5,869,416</b>      | <b>57,120,250</b>   |
| <b>EXPENDITURE SUMMARY:</b>                                  |                      |                       |                       |           |                                    |                     |                       |                     |
| <b>General Fund</b>  |                      |                       |                       |           |                                    |                     |                       |                     |
| General & Administrative                                     | 1,895,302            | 1,997,818             | 1,673,734             |           | 5,566,854                          | 5,344,581           | 222,273               | 11,893,147          |
| Police Department & Humane Services                          | 2,282,826            | 2,894,496             | 2,640,492             |           | 7,817,814                          | 7,022,032           | 795,782               | 10,359,373          |
| Fire Department & Emergency Services                         | 522,956              | 763,418               | 655,950               |           | 1,942,324                          | 2,092,527           | (150,203)             | 3,011,492           |
| Planning & Development                                       | 277,317              | 332,180               | 302,592               |           | 912,089                            | 1,260,829           | (348,740)             | 1,826,961           |
| Sanitation   | 945,831              | 1,072,062             | 1,143,007             |           | 3,160,900                          | 2,915,469           | 245,431               | 4,184,733           |
| Street Maintenance   | 326,080              | 321,046               | 300,459               |           | 947,585                            | 1,323,975           | (376,390)             | 1,981,880           |
| Parks & Recreation   | 1,334,878            | 1,799,105             | 1,374,854             |           | 4,508,837                          | 4,235,593           | 273,244               | 6,847,760           |
| Library  | 208,311              | 318,649               | 268,637               |           | 795,597                            | 722,757             | 72,840                | 1,033,865           |
| Other  | 249,542              | 331,068               | 254,421               |           | 835,031                            | 686,622             | 148,409               | 673,694             |
| Operating Transfers  | -                    | -                     | -                     |           | -                                  | -                   | -                     | -                   |
| <b>Total General Fund</b>                                    | <b>8,043,043</b>     | <b>9,829,842</b>      | <b>8,614,146</b>      |           | <b>26,487,031</b>                  | <b>25,604,385</b>   | <b>882,646</b>        | <b>41,806,905</b>   |
| Debt Service Fund  | 5,026,539            | 4,771,601             | -                     |           | 9,798,140                          | 4,779,166           | 5,018,974             | 5,371,682           |
| Golf Course Lease Fund                                       | 24,609               | 121,109               | 345,816               |           | 491,534                            | 83,028              | 408,506               | 132,372             |
| Special Revenue Funds  | 167,519              | 379,260               | 560,868               |           | 1,107,647                          | 554,757             | 552,890               | 2,436,329           |
| Capital Improvement Bond Funds                               | 2,644,589            | 2,572,258             | 1,989,234             |           | 7,206,081                          | 9,818,088           | (2,612,007)           | 8,354,008           |
| <b>Total Governmental Funds Expenditures</b>                 | <b>15,906,299</b>    | <b>17,674,070</b>     | <b>11,510,064</b>     |           | <b>45,090,433</b>                  | <b>40,839,424</b>   | <b>4,251,009</b>      | <b>58,101,296</b>   |
| <b>Governmental Funds Revenues O/(U) Expenditures</b>        | <b>\$ 12,601,198</b> | <b>\$ 2,028,220</b>   | <b>\$ (6,918,906)</b> |           | <b>\$ 7,710,512</b>                | <b>\$ 6,092,105</b> | <b>\$ 1,618,407</b>   | <b>\$ (981,046)</b> |
| <b>UTILITY FUNDS</b>   |                      |                       |                       |           |                                    |                     |                       |                     |
| <b>REVENUE SUMMARY:</b>                                      |                      |                       |                       |           |                                    |                     |                       |                     |
| Water/Sewer Fund   | \$ 1,848,458         | \$ 2,735,372          | \$ 2,877,918          |           | \$ 7,461,748                       | \$ 6,844,944        | \$ 616,804            | \$ 10,783,727       |
| Storm Water Fund   | 169                  | 540,279               | 57                    |           | 540,505                            | 556,526             | (16,021)              | 387,306             |
| Other  | 60,863               | 251,256               | 90,324                |           | 402,443                            | 389,299             | 13,144                | 760,258             |
| <b>Total Utility Funds Revenue</b>                           | <b>1,909,490</b>     | <b>3,526,907</b>      | <b>2,968,299</b>      |           | <b>8,404,696</b>                   | <b>7,790,769</b>    | <b>613,927</b>        | <b>11,931,291</b>   |
| <b>EXPENSES SUMMARY:</b>                                     |                      |                       |                       |           |                                    |                     |                       |                     |
| General & Administrative                                     | 249,913              | 282,837               | 209,436               |           | 742,186                            | 727,123             | 15,063                | 1,043,791           |
| Water Expenses   | 867,711              | 2,058,954             | 1,103,866             |           | 4,030,531                          | 3,020,636           | 1,009,895             | 4,307,587           |
| Sewer Expenses   | 247,313              | 261,678               | 278,818               |           | 787,809                            | 706,836             | 80,973                | 1,059,519           |
| Storm Water Expenses   | -                    | 25,193                | -                     |           | 25,193                             | 33,887              | (8,694)               | 167,096             |
| Debt Service & Related Fees                                  | 1,565                | 2,520,929             | -                     |           | 2,522,494                          | 2,224,105           | 298,389               | 2,784,141           |
| Operating Transfers  | -                    | -                     | -                     |           | -                                  | -                   | -                     | 122,973             |
| Other  | 136,302              | 446,869               | 143,628               |           | 726,799                            | 413,751             | 313,048               | 503,717             |
| Employee Benefits  | 19,546               | 12,655                | 12,227                |           | 44,628                             | 43,017              | 1,611                 | 495,719             |
| <b>Total Utility Funds Expenses</b>                          | <b>1,522,350</b>     | <b>5,609,315</b>      | <b>1,747,975</b>      |           | <b>8,879,640</b>                   | <b>7,169,355</b>    | <b>1,710,285</b>      | <b>10,484,543</b>   |
| <b>Utility Funds Revenues O/(U) Expenses</b>                 | <b>\$ 387,140</b>    | <b>\$ (2,082,408)</b> | <b>\$ 1,220,324</b>   |           | <b>\$ (474,944)</b>                | <b>\$ 621,414</b>   | <b>\$ (1,096,358)</b> | <b>\$ 1,446,748</b> |
| <b>CAPITAL IMPROVEMENTS FUND</b>                             |                      |                       |                       |           |                                    |                     |                       |                     |
| <b>REVENUE SUMMARY:</b>                                      |                      |                       |                       |           |                                    |                     |                       |                     |
| Capital Improvements Fund Revenue                            | \$ 629               | \$ 377                | \$ 211                |           | \$ 1,217                           | \$ 2,471            | \$ 1,254              | \$ 4,029,703        |
| <b>Total Capital Improvements Fund Revenue</b>               | <b>629</b>           | <b>377</b>            | <b>211</b>            |           | <b>1,217</b>                       | <b>2,471</b>        | <b>1,254</b>          | <b>4,029,703</b>    |
| <b>EXPENDITURE SUMMARY:</b>                                  |                      |                       |                       |           |                                    |                     |                       |                     |
| General Government   | -                    | 2,845                 | 3,948                 |           | 6,793                              | 825,239             | (818,446)             | 1,162,070           |
| IT Services  | -                    | -                     | 1,129                 |           | 1,129                              | -                   | 1,129                 | 4,600               |
| Emergency Management   | -                    | -                     | -                     |           | -                                  | -                   | -                     | 112,590             |
| Emergency Medical Services                                   | 306,904              | 4,786                 | -                     |           | 311,690                            | -                   | 311,690               | 1,116,127           |
| Planning & Development                                       | -                    | -                     | 269,662               |           | 269,662                            | -                   | 269,662               | 24,480              |
| Street Maintenance   | -                    | 656,722               | -                     |           | 656,722                            | -                   | 656,722               | 972                 |
| Park Maintenance   | 57                   | 100                   | -                     |           | 157                                | 71,625              | (71,468)              | 845,810             |
| Athletics & Aquatics   | -                    | -                     | -                     |           | -                                  | 43,800              | (43,800)              | 43,800              |
| Building Maintenance   | -                    | 10,203                | 37,049                |           | 47,252                             | -                   | 47,252                | 217,371             |
| Golf Course  | -                    | -                     | 2,174                 |           | 2,174                              | -                   | 2,174                 | 62,898              |
| Land & Land Rights   | -                    | -                     | -                     |           | -                                  | -                   | -                     | 2,900               |
| Operating Transfers  | -                    | -                     | -                     |           | -                                  | -                   | -                     | 357,533             |
| <b>Total Capital Improvements Fund Expenditures</b>          | <b>306,961</b>       | <b>674,666</b>        | <b>313,962</b>        |           | <b>1,295,579</b>                   | <b>940,664</b>      | <b>354,915</b>        | <b>3,951,151</b>    |
| <b>Capital Improvements Fund Revenues O/(U) Expenditures</b> | <b>\$ (306,332)</b>  | <b>\$ (674,279)</b>   | <b>\$ (313,751)</b>   |           | <b>\$ (1,294,362)</b>              | <b>\$ (938,193)</b> | <b>\$ (353,661)</b>   | <b>\$ 78,552</b>    |

**CITY OF DEER PARK**  
**SUMMARY STATEMENT OF REVENUES & EXPENDITURES**  
**NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)**

|  | Quarter Results     |                     |                    | Year-to-Date vs. Prior Fiscal Year |                       |                               |                       |
|--|---------------------|---------------------|--------------------|------------------------------------|-----------------------|-------------------------------|-----------------------|
|  | Qtr 1<br>12/31/2019 | Qtr 2<br>3/31/2020  | Qtr 3<br>6/30/2020 | FY20<br>YTD Actual                 | FY19<br>YTD Actual    | Difference<br>O/(U) Prior YTD | FY19<br>FYE Total     |
| <b>FIDUCIARY FUNDS</b>                                       |                     |                     |                    |                                    |                       |                               |                       |
| <b>REVENUE SUMMARY:</b>                                      |                     |                     |                    |                                    |                       |                               |                       |
| Senior Citizens Fund   | \$ 512              | \$ 307              | \$ 171             | \$ 990                             | \$ 2,011              | \$ (1,021)                    | \$ 2,668              |
| <b>Total Fiduciary Funds Revenue</b>                         | <u>512</u>          | <u>307</u>          | <u>171</u>         | <u>990</u>                         | <u>2,011</u>          | <u>(1,021)</u>                | <u>2,668</u>          |
| <b>EXPENDITURE SUMMARY:</b>                                  |                     |                     |                    |                                    |                       |                               |                       |
| Senior Citizens Fund   | -                   | -                   | -                  | -                                  | -                     | -                             | -                     |
| <b>Total Fiduciary Funds Expenditures</b>                    | <u>-</u>            | <u>-</u>            | <u>-</u>           | <u>-</u>                           | <u>-</u>              | <u>-</u>                      | <u>-</u>              |
| <b>Fiduciary Funds Revenues O/(U) Expenditures</b>           | <u>\$ 512</u>       | <u>\$ 307</u>       | <u>\$ 171</u>      | <u>\$ 990</u>                      | <u>\$ 2,011</u>       | <u>\$ (1,021)</u>             | <u>\$ 2,668</u>       |
| <b>SPECIAL REVENUE DISTRICTS</b>                             |                     |                     |                    |                                    |                       |                               |                       |
| <b>REVENUE SUMMARY:</b>                                      |                     |                     |                    |                                    |                       |                               |                       |
| Crime Control and Prevention District                        | \$ 164,045          | \$ 429,839          | \$ 465,614         | \$ 1,059,498                       | \$ 1,031,286          | \$ 28,212                     | \$ 1,845,733          |
| Fire Control Prevention and EMS District                     | 162,523             | 426,680             | 462,234            | 1,051,437                          | 1,121,002             | (69,565)                      | 1,896,791             |
| <b>Total Special Revenue Districts Revenue</b>               | <u>326,568</u>      | <u>856,519</u>      | <u>927,848</u>     | <u>2,110,935</u>                   | <u>2,152,288</u>      | <u>(41,353)</u>               | <u>3,742,524</u>      |
| <b>EXPENDITURE SUMMARY:</b>                                  |                     |                     |                    |                                    |                       |                               |                       |
| Crime Control and Prevention District                        | 353,821             | 715,336             | 230,715            | 1,299,872                          | 935,892               | 363,980                       | 1,357,944             |
| Fire Control Prevention and EMS District                     | 287,890             | 431,608             | 365,235            | 1,084,733                          | 2,570,162             | (1,485,429)                   | 4,064,513             |
| <b>Total Special Revenue Districts Expenditures</b>          | <u>641,711</u>      | <u>1,146,944</u>    | <u>595,950</u>     | <u>2,384,605</u>                   | <u>3,506,054</u>      | <u>(1,121,449)</u>            | <u>5,422,457</u>      |
| <b>Special Revenue Districts Revenues O/(U) Expenditures</b> | <u>\$ (315,143)</u> | <u>\$ (290,425)</u> | <u>\$ 331,898</u>  | <u>\$ (273,670)</u>                | <u>\$ (1,353,766)</u> | <u>\$ 1,080,096</u>           | <u>\$ (1,679,933)</u> |
| <b>TYPE B CORPORATION</b>                                    |                     |                     |                    |                                    |                       |                               |                       |
| <b>REVENUE SUMMARY:</b>                                      |                     |                     |                    |                                    |                       |                               |                       |
| Deer Park Community Development Corporation                  | \$ 328,941          | \$ 893,834          | \$ 938,768         | \$ 2,161,543                       | \$ 2,070,501          | \$ 91,042                     | \$ 3,621,671          |
| <b>Total DPCDC Fund Revenue</b>                              | <u>328,941</u>      | <u>893,834</u>      | <u>938,768</u>     | <u>2,161,543</u>                   | <u>2,070,501</u>      | <u>91,042</u>                 | <u>3,621,671</u>      |
| <b>EXPENDITURE SUMMARY:</b>                                  |                     |                     |                    |                                    |                       |                               |                       |
| Deer Park Community Development Corporation                  | -                   | 1,165,610           | 2,000              | 1,167,610                          | 1,156,865             | 10,745                        | 1,217,475             |
| <b>Total DPCDC Fund Expenditures</b>                         | <u>-</u>            | <u>1,165,610</u>    | <u>2,000</u>       | <u>1,167,610</u>                   | <u>1,156,865</u>      | <u>10,745</u>                 | <u>1,217,475</u>      |
| <b>DPCDC Revenues O/(U) Expenditures</b>                     | <u>\$ 328,941</u>   | <u>\$ (271,776)</u> | <u>\$ 936,768</u>  | <u>\$ 993,933</u>                  | <u>\$ 913,636</u>     | <u>\$ 80,297</u>              | <u>\$ 2,404,196</u>   |

**CITY OF DEER PARK**  
**SUMMARY STATEMENT OF REVENUES & EXPENDITURES**  
**NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)**

|  | Quarter Results      |                     |                       |                    | Year-to-Date vs. Annual Budget |                   |                     |                       |
|--|----------------------|---------------------|-----------------------|--------------------|--------------------------------|-------------------|---------------------|-----------------------|
|  | Qtr 1<br>12/31/2019  | Qtr 2<br>3/31/2020  | Qtr 3<br>6/30/2020    | Qtr 4<br>9/30/2020 | YTD<br>Actual                  | Amended<br>Budget | Remaining<br>Budget | Remaining<br>Budget % |
| <b>GENERAL FUND</b>                              |                      |                     |                       |                    |                                |                   |                     |                       |
| <b>REVENUE SUMMARY:</b>                          |                      |                     |                       |                    |                                |                   |                     |                       |
| Taxes  | \$ 19,673,761        | \$ 12,209,940       | \$ 2,699,995          |                    | \$ 34,583,696                  | \$ 36,659,777     | \$ 2,076,081        | 5.66%                 |
| Service Fees                                     | 261,794              | 398,885             | 387,703               |                    | 1,048,382                      | 1,561,886         | 513,504             | 32.88%                |
| Fines  | 279,552              | 306,324             | 174,342               |                    | 760,218                        | 1,287,500         | 527,282             | 40.95%                |
| Permits & Licenses                               | 108,856              | 86,883              | 67,191                |                    | 262,930                        | 555,500           | 292,570             | 52.67%                |
| User Fees  | 446,486              | 508,443             | 249,908               |                    | 1,204,837                      | 2,252,123         | 1,047,286           | 46.50%                |
| Other  | 209,226              | 213,663             | 709,816               |                    | 1,132,705                      | 3,484,922         | 2,352,217           | 67.50%                |
| Special Revenue                                  | -                    | -                   | -                     |                    | -                              | 11,000            | 11,000              | 100.00%               |
| <b>Total Revenue</b>                             | <b>20,979,675</b>    | <b>13,724,138</b>   | <b>4,288,955</b>      |                    | <b>38,992,768</b>              | <b>45,812,708</b> | <b>6,819,940</b>    | <b>14.89%</b>         |
| <b>EXPENDITURE SUMMARY:</b>                      |                      |                     |                       |                    |                                |                   |                     |                       |
| Mayor & Council                                  | 9,929                | 5,162               | 4,769                 |                    | 19,860                         | 63,650            | 43,790              | 68.80%                |
| City Manager                                     | 203,518              | 266,807             | 221,338               |                    | 691,663                        | 1,025,692         | 334,029             | 32.57%                |
| Boards & Commissions                             | 3,598                | 3,319               | 1,883                 |                    | 8,800                          | 15,408            | 6,608               | 42.89%                |
| Municipal Court                                  | 99,376               | 126,607             | 105,743               |                    | 331,726                        | 477,701           | 145,975             | 30.56%                |
| General Government                               | 686,279              | 626,623             | 497,792               |                    | 1,810,694                      | 5,055,311         | 3,244,617           | 64.18%                |
| Legal Services                                   | 12,976               | 78,278              | 37,431                |                    | 128,685                        | 175,100           | 46,415              | 26.51%                |
| Personnel  | 80,685               | 104,475             | 86,707                |                    | 271,867                        | 406,156           | 134,289             | 33.06%                |
| IT Services                                      | 552,276              | 483,902             | 452,214               |                    | 1,488,392                      | 2,103,492         | 615,100             | 29.24%                |
| Finance  | 142,122              | 196,692             | 174,709               |                    | 513,523                        | 715,863           | 202,340             | 28.27%                |
| City Secretary                                   | 104,543              | 105,953             | 91,148                |                    | 301,644                        | 455,046           | 153,402             | 33.71%                |
| Police   | 2,215,036            | 2,799,403           | 2,578,865             |                    | 7,593,304                      | 10,726,803        | 3,133,499           | 29.21%                |
| Humane Services                                  | 67,790               | 95,093              | 61,627                |                    | 224,510                        | 454,514           | 230,004             | 50.60%                |
| Emergency Management                             | 97,300               | 119,578             | 105,139               |                    | 322,017                        | 521,475           | 199,458             | 38.25%                |
| Fire Department                                  | 99,968               | 167,894             | 102,876               |                    | 370,738                        | 2,542,208         | 2,171,470           | 85.42%                |
| Ambulance Services                               | 286,914              | 385,851             | 408,369               |                    | 1,081,134                      | 1,443,241         | 362,107             | 25.09%                |
| Fire Marshal                                     | 38,774               | 90,095              | 39,566                |                    | 168,435                        | 248,913           | 80,478              | 32.33%                |
| Central Warehouse                                | 18,814               | 23,521              | 20,276                |                    | 62,611                         | 80,541            | 17,930              | 22.26%                |
| Planning & Development                           | 277,317              | 332,180             | 302,592               |                    | 912,089                        | 1,320,597         | 408,508             | 30.93%                |
| Sanitation                                       | 945,831              | 1,072,062           | 1,143,007             |                    | 3,160,900                      | 4,373,064         | 1,212,164           | 27.72%                |
| Street Maintenance                               | 326,080              | 321,046             | 300,459               |                    | 947,585                        | 2,078,193         | 1,130,608           | 54.40%                |
| Fleet Maintenance                                | 142,679              | 165,529             | 125,944               |                    | 434,152                        | 733,269           | 299,117             | 40.79%                |
| Traffic  | 88,049               | 142,018             | 108,201               |                    | 338,268                        | 777,057           | 438,789             | 56.47%                |
| Library  | 208,311              | 318,649             | 268,637               |                    | 795,597                        | 1,253,736         | 458,139             | 36.54%                |
| Parks & Rec Administration                       | 153,174              | 221,864             | 163,267               |                    | 538,305                        | 818,873           | 280,568             | 34.26%                |
| Beautification                                   | -                    | -                   | -                     |                    | -                              | 30,000            | 30,000              | 100.00%               |
| Park Maintenance                                 | 424,885              | 627,626             | 491,361               |                    | 1,543,872                      | 2,994,715         | 1,450,843           | 48.45%                |
| Recreation                                       | 129,087              | 224,836             | 106,659               |                    | 460,582                        | 819,320           | 358,738             | 43.78%                |
| Athletics & Aquatics                             | 137,284              | 144,192             | 205,299               |                    | 486,775                        | 992,571           | 505,796             | 50.96%                |
| Building Maintenance                             | 188,784              | 248,881             | 198,934               |                    | 636,599                        | 933,721           | 297,122             | 31.82%                |
| Senior Services                                  | 114,419              | 107,986             | 87,911                |                    | 310,316                        | 584,846           | 274,330             | 46.92%                |
| After School Program                             | 95,537               | 108,724             | 45,636                |                    | 249,897                        | 401,775           | 151,878             | 37.80%                |
| Drama  | 91,708               | 114,996             | 75,787                |                    | 282,491                        | 463,757           | 181,266             | 39.09%                |
| Employee Benefits                                | -                    | -                   | -                     |                    | -                              | -                 | -                   | -                     |
| Operating Transfer to Golf Course Lease          | -                    | -                   | -                     |                    | -                              | 451,300           | 451,300             | 100.00%               |
| Operating Transfer to Chapter 380                | -                    | -                   | -                     |                    | -                              | 130,000           | 130,000             | 100.00%               |
| Operating Transfer to Disaster Declarations Fund | -                    | -                   | -                     |                    | -                              | 145,000           | 145,000             | 100.00%               |
| <b>Total Expenditures</b>                        | <b>8,043,043</b>     | <b>9,829,842</b>    | <b>8,614,146</b>      |                    | <b>26,487,031</b>              | <b>45,812,708</b> | <b>19,325,677</b>   | <b>42.18%</b>         |
| <b>General Fund Revenues O/(U) Expenditures</b>  | <b>\$ 12,936,632</b> | <b>\$ 3,894,296</b> | <b>\$ (4,325,191)</b> |                    | <b>\$ 12,505,737</b>           | <b>\$ -</b>       |                     |                       |

**FUND BALANCE**

|                                    |                      |                      |                      |  |                      |
|------------------------------------|----------------------|----------------------|----------------------|--|----------------------|
| Beginning Fund Balance             | \$ 41,670,098        | \$ 54,606,730        | \$ 58,501,026        |  | \$ 41,670,098        |
| Revenues Over/(Under) Expenditures | 12,936,632           | 3,894,296            | (4,325,191)          |  | 12,505,737           |
| <b>Ending Fund Balance</b>         | <b>\$ 54,606,730</b> | <b>\$ 58,501,026</b> | <b>\$ 54,175,835</b> |  | <b>\$ 54,175,835</b> |

\* Line item not budgeted.

\*\* YTD actual exceeds budget.

CITY OF DEER PARK  
SUMMARY STATEMENT OF REVENUES & EXPENDITURES  
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

|  | Quarter Results     |                       |                     |                     | Year-to-Date vs. Annual Budget |                    |                     |                       |
|--|---------------------|-----------------------|---------------------|---------------------|--------------------------------|--------------------|---------------------|-----------------------|
|  | Qtr 1<br>12/31/2019 | Qtr 2<br>3/31/2020    | Qtr 3<br>6/30/2020  | YTD<br>9/30/2020    | YTD<br>Actual                  | Amended<br>Budget  | Remaining<br>Budget | Remaining<br>Budget % |
| <b>DEBT SERVICE FUND</b>                             |                     |                       |                     |                     |                                |                    |                     |                       |
| <b>REVENUE SUMMARY:</b>                              |                     |                       |                     |                     |                                |                    |                     |                       |
| Taxes  | \$ 2,416,208        | \$ 2,072,574          | \$ 84,342           | \$ 4,573,124        | \$ 4,539,424                   | \$ (33,700)        |                     | **                    |
| Proceeds from Refunding Bonds                        | 4,240,000           | -                     | -                   | 4,240,000           | -                              | (4,240,000)        |                     | *                     |
| Other  | 750,840             | 1,177,552             | 6,041               | 1,934,433           | 1,370,447                      | (563,986)          |                     | **                    |
| <b>Total Revenue</b>                                 | <b>7,407,048</b>    | <b>3,250,126</b>      | <b>90,383</b>       | <b>10,747,557</b>   | <b>5,909,871</b>               | <b>(4,837,686)</b> |                     | **                    |
| <b>EXPENDITURE SUMMARY:</b>                          |                     |                       |                     |                     |                                |                    |                     |                       |
| Paying Agent Fees/Escrow Payment/Issuance Costs      | 5,026,539           | 1,201                 | -                   | 5,027,740           | 100,000                        | (4,927,740)        |                     | **                    |
| Principal Payments                                   | -                   | 4,247,749             | -                   | 4,247,749           | 4,353,223                      | 105,474            |                     | 2.42%                 |
| Interest Payments                                    | -                   | 522,651               | -                   | 522,651             | 1,104,900                      | 582,249            |                     | 52.70%                |
| <b>Total Expenditures</b>                            | <b>5,026,539</b>    | <b>4,771,601</b>      | <b>-</b>            | <b>9,798,140</b>    | <b>5,558,123</b>               | <b>(4,240,017)</b> |                     | **                    |
| <b>Debt Service Fund Revenues O/(U) Expenditures</b> | <b>\$ 2,380,509</b> | <b>\$ (1,521,475)</b> | <b>\$ 90,383</b>    | <b>\$ 949,417</b>   | <b>\$ 351,748</b>              |                    |                     |                       |
| <hr/>  |                     |                       |                     |                     |                                |                    |                     |                       |
| <b>FUND BALANCE</b>                                  |                     |                       |                     |                     |                                |                    |                     |                       |
| Beginning Fund Balance                               | \$ 5,766,586        | \$ 8,147,095          | \$ 6,625,620        | \$ 5,766,586        |                                |                    |                     |                       |
| Revenues Over/(Under) Expenditures                   | 2,380,509           | (1,521,475)           | 90,383              | 949,417             |                                |                    |                     |                       |
| <b>Ending Fund Balance</b>                           | <b>\$ 8,147,095</b> | <b>\$ 6,625,620</b>   | <b>\$ 6,716,003</b> | <b>\$ 6,716,003</b> |                                |                    |                     |                       |

\* Line item not budgeted.

\*\* YTD actual exceeds budget.

CITY OF DEER PARK  
SUMMARY STATEMENT OF REVENUES & EXPENDITURES  
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

|   | Quarter Results     |                    |                     |                    | Year-to-Date vs. Annual Budget |                   |                     |                       |
|---|---------------------|--------------------|---------------------|--------------------|--------------------------------|-------------------|---------------------|-----------------------|
|   | Qtr 1<br>12/31/2019 | Qtr 2<br>3/31/2020 | Qtr 3<br>6/30/2020  | Qtr 4<br>9/30/2019 | YTD<br>Actual                  | Amended<br>Budget | Remaining<br>Budget | Remaining<br>Budget % |
| <b>GOLF COURSE LEASE FUND</b>                         |                     |                    |                     |                    |                                |                   |                     |                       |
| <b>REVENUE SUMMARY:</b>                               |                     |                    |                     |                    |                                |                   |                     |                       |
| User Fees   | \$ -                | \$ -               | \$ -                |                    | \$ -                           | \$ -              | \$ -                | *                     |
| Other Revenue   | -                   | -                  | -                   |                    | -                              | 451,300           | 451,300             | 100.00%               |
| Restricted Revenue                                    | -                   | 19,613             | -                   |                    | 19,613                         | 70,000            | 50,387              | 71.98%                |
| <b>Total Revenue</b>                                  | <b>-</b>            | <b>19,613</b>      | <b>-</b>            |                    | <b>19,613</b>                  | <b>521,300</b>    | <b>501,687</b>      | <b>96.24%</b>         |
| <b>EXPENDITURE SUMMARY:</b>                           |                     |                    |                     |                    |                                |                   |                     |                       |
| Operating Expenditures                                | 24,609              | 7,538              | 47,477              |                    | 79,624                         | 120,000           | 40,376              | 33.65%                |
| Capital Expenditures                                  | -                   | 113,571            | 298,339             |                    | 411,910                        | 401,300           | (10,610)            | **                    |
| <b>Total Expenditures</b>                             | <b>24,609</b>       | <b>121,109</b>     | <b>345,816</b>      |                    | <b>491,534</b>                 | <b>521,300</b>    | <b>29,766</b>       | <b>5.71%</b>          |
| Golf Course Lease Fund Revenues O/(U)<br>Expenditures | \$ (24,609)         | \$ (101,496)       | \$ (345,816)        |                    | \$ (471,921)                   | \$ -              |                     |                       |
| <b>FUND BALANCE</b>                                   |                     |                    |                     |                    |                                |                   |                     |                       |
| Beginning Fund Balance                                | \$ 141,289          | \$ 116,680         | \$ 15,184           |                    | \$ 141,289                     |                   |                     |                       |
| Revenues Over/(Under) Expenditures                    | (24,609)            | (101,496)          | (345,816)           |                    | (471,921)                      |                   |                     |                       |
| <b>Ending Fund Balance</b>                            | <b>\$ 116,680</b>   | <b>\$ 15,184</b>   | <b>\$ (330,632)</b> |                    | <b>\$ (330,632)</b>            |                   |                     |                       |

\* Line item not budgeted.

\*\* YTD actual exceeds budget.

**CITY OF DEER PARK**  
**SUMMARY STATEMENT OF REVENUES & EXPENDITURES**  
**NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)**

|  | Quarter Results     |                     |                     |                    | Year-to-Date vs. Annual Budget |                   |                     |                       |
|--|---------------------|---------------------|---------------------|--------------------|--------------------------------|-------------------|---------------------|-----------------------|
|  | Qtr 1<br>12/31/2019 | Qtr 2<br>3/31/2020  | Qtr 3<br>6/30/2020  | Qtr 4<br>9/30/2020 | YTD<br>Actual                  | Amended<br>Budget | Remaining<br>Budget | Remaining<br>Budget % |
| <b><u>SPECIAL REVENUE FUNDS</u></b>                          |                     |                     |                     |                    |                                |                   |                     |                       |
| <b>REVENUE SUMMARY:</b>                                      |                     |                     |                     |                    |                                |                   |                     |                       |
| Hotel Occupancy Tax Fund                                     | \$ -                | \$ 146,706          | \$ 139,782          | \$ -               | \$ 286,488                     | \$ 871,030        | \$ 584,542          | 67.11%                |
| Police Forfeiture Fund                                       | 2,890               | 6,244               | 56                  | -                  | 9,190                          | 12,637            | 3,447               | 27.28%                |
| Other  | 660                 | 28,864              | 18,358              | -                  | 47,882                         | -                 | (47,882)            | *                     |
| Municipal Court Fund   | 38,751              | 46,230              | 22,723              | -                  | 107,704                        | 344,376           | 236,672             | 68.72%                |
| Disaster Declarations  | -                   | -                   | -                   | -                  | -                              | -                 | -                   | *                     |
| Grant Fund   | -                   | -                   | -                   | -                  | -                              | 4,174,125         | 4,174,125           | 100.00%               |
| East Blvd Fund   | 30                  | -                   | -                   | -                  | 30                             | -                 | (30)                | *                     |
| Street Assessment Fund                                       | 343                 | 206                 | 115                 | -                  | 664                            | -                 | (664)               | *                     |
| Chapter 380  | -                   | -                   | -                   | -                  | -                              | 130,000           | 130,000             | 100.00%               |
| <b>Total Revenue</b>   | <b>42,674</b>       | <b>228,250</b>      | <b>181,034</b>      | <b>-</b>           | <b>451,958</b>                 | <b>5,532,168</b>  | <b>5,080,210</b>    | <b>91.83%</b>         |
| <b>EXPENDITURE SUMMARY:</b>                                  |                     |                     |                     |                    |                                |                   |                     |                       |
| Hotel Occupancy Tax Fund                                     | 122,657             | 49,515              | 44,568              | -                  | 216,740                        | 871,030           | 654,290             | 75.12%                |
| Police Forfeiture Fund                                       | 1,633               | -                   | 330                 | -                  | 1,963                          | 12,637            | 10,674              | 84.47%                |
| Other  | 6,226               | 10,398              | 4,714               | -                  | 21,338                         | -                 | (21,338)            | *                     |
| Municipal Court Fund   | 37,003              | 52,163              | 43,638              | -                  | 132,804                        | 342,579           | 209,775             | 61.23%                |
| Disaster Declarations  | -                   | -                   | -                   | -                  | -                              | -                 | -                   | *                     |
| Grant Fund   | -                   | 267,184             | 467,618             | -                  | 734,802                        | 4,174,125         | 3,439,323           | 82.40%                |
| East Blvd Fund   | -                   | -                   | -                   | -                  | -                              | -                 | -                   | *                     |
| Street Assessment Fund                                       | -                   | -                   | -                   | -                  | -                              | -                 | -                   | *                     |
| Chapter 380  | -                   | -                   | -                   | -                  | -                              | 130,000           | 130,000             | 100.00%               |
| <b>Total Expenditures</b>                                    | <b>167,519</b>      | <b>379,260</b>      | <b>560,868</b>      | <b>-</b>           | <b>1,107,647</b>               | <b>5,530,371</b>  | <b>4,422,724</b>    | <b>79.97%</b>         |
| <b>Special Revenue Funds Revenues O/(U)<br/>Expenditures</b> | <b>\$ (124,845)</b> | <b>\$ (151,010)</b> | <b>\$ (379,834)</b> | <b>\$ -</b>        | <b>\$ (655,689)</b>            | <b>\$ 1,797</b>   | <b>\$ -</b>         | <b>-</b>              |

**FUND BALANCE**

|                                    |                     |                   |                   |                   |
|------------------------------------|---------------------|-------------------|-------------------|-------------------|
| Beginning Fund Balance             | \$ 1,202,344        | \$ 1,077,499      | \$ 926,489        | \$ 1,202,344      |
| Revenues Over/(Under) Expenditures | (124,845)           | (151,010)         | (379,834)         | (655,689)         |
| <b>Ending Fund Balance</b>         | <b>\$ 1,077,499</b> | <b>\$ 926,489</b> | <b>\$ 546,655</b> | <b>\$ 546,655</b> |

**Ending Fund Balance by Fund:**

|                                    |                     |                   |                   |                   |
|------------------------------------|---------------------|-------------------|-------------------|-------------------|
| 022 - Disaster Declarations        | \$ 95,240           | \$ 95,240         | \$ 95,240         | \$ 95,240         |
| 086 - Chapter 380                  | -                   | -                 | -                 | -                 |
| 101 - Hotel Occupancy Tax Fund     | 463,926             | 561,117           | 656,331           | 656,331           |
| 102 - Police Forfeiture Fund       | 51,972              | 58,216            | 57,942            | 57,942            |
| 103 - Other                        | 414,419             | 432,885           | 446,529           | 446,529           |
| 104 - Municipal Court Fund         | 126,462             | 120,529           | 99,614            | 99,614            |
| 105 - Grant Fund                   | (173,054)           | (440,238)         | (907,856)         | (907,856)         |
| 301 - East Blvd Fund               | 30                  | 30                | 30                | 30                |
| 302 - Street Assessment Fund       | 98,504              | 98,710            | 98,825            | 98,825            |
| <b>Total Special Revenue Funds</b> | <b>\$ 1,077,499</b> | <b>\$ 926,489</b> | <b>\$ 546,655</b> | <b>\$ 451,415</b> |

\* Line item not budgeted.

\*\* YTD actual exceeds budget.

**CITY OF DEER PARK  
SUMMARY STATEMENT OF REVENUES & EXPENDITURES  
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)**

|   | Quarter Results       |                    |                       |           | Year-to-Date vs. Annual Budget |             |                    |           |
|---|-----------------------|--------------------|-----------------------|-----------|--------------------------------|-------------|--------------------|-----------|
|   | Qtr 1                 | Qtr 2              | Qtr 3                 | Qtr 4     | YTD                            | Amended     | Remaining          | Remaining |
|   | 12/31/2019            | 3/31/2020          | 6/30/2020             | 9/30/2019 | Actual                         | Budget      | Budget             | Budget %  |
| <b>CAPITAL IMPROVEMENT BOND FUNDS</b>   |                       |                    |                       |           |                                |             |                    |           |
| <b>REVENUE SUMMARY:</b>                 |                       |                    |                       |           |                                |             |                    |           |
| CIBF 2005                               | \$ 1,409              | \$ 845             | \$ 452                |           | \$ 2,706                       | \$ -        | \$ (2,706)         | *         |
| CIBF 2007                               | 2,085                 | 1,250              | 679                   |           | 4,014                          | -           | (4,014)            | *         |
| CIBF 2011                               | 501                   | 208,726            | 168                   |           | 209,395                        | -           | (209,395)          | *         |
| CIBF 2012                               | 1,072                 | 249,918            | 358                   |           | 251,348                        | -           | (251,348)          | *         |
| CIBF 2013                               | 216                   | 266,530            | 71                    |           | 266,817                        | -           | (266,817)          | *         |
| CIBF 2014 (CO)                          | 1,452                 | 351,869            | 370                   |           | 353,691                        | -           | (353,691)          | *         |
| CIBF 2015                               | 7,561                 | 4,591              | 1,987                 |           | 14,139                         | -           | (14,139)           | *         |
| CIBF 2015-A                             | 2,413                 | 349,229            | 787                   |           | 352,429                        | -           | (352,429)          | *         |
| CIBF 2016 & 2017 (DPCDC)                | 1,196                 | 717                | 400                   |           | 2,313                          | -           | (2,313)            | *         |
| CIBF 2016-A                             | 21,540                | 301,194            | 6,244                 |           | 328,978                        | -           | (328,978)          | *         |
| CIBF 2017-A                             | 13,446                | 262,491            | 4,168                 |           | 280,105                        | -           | (280,105)          | *         |
| CIBF 2018                               | 22,338                | 299,520            | 7,582                 |           | 329,440                        | -           | (329,440)          | *         |
| CIBF 2019                               | 2,871                 | 183,283            | 7,520                 |           | 193,674                        | -           | (193,674)          | *         |
| <b>Total Revenue</b>                    | <b>78,100</b>         | <b>2,480,163</b>   | <b>30,786</b>         |           | <b>2,589,049</b>               | <b>-</b>    | <b>(2,589,049)</b> | <b>*</b>  |
| <b>EXPENDITURE SUMMARY:</b>             |                       |                    |                       |           |                                |             |                    |           |
| CIBF 2005                               | 1,409                 | 845                | 452                   |           | 2,706                          | -           | (2,706)            | *         |
| CIBF 2007                               | 114,228               | 136,198            | 169,428               |           | 419,854                        | -           | (419,854)          | *         |
| CIBF 2011                               | -                     | 48,425             | -                     |           | 48,425                         | -           | (48,425)           | *         |
| CIBF 2012                               | -                     | 54,276             | -                     |           | 54,276                         | -           | (54,276)           | *         |
| CIBF 2013                               | -                     | 106,400            | -                     |           | 106,400                        | -           | (106,400)          | *         |
| CIBF 2014 (CO)                          | -                     | 100,987            | -                     |           | 100,987                        | -           | (100,987)          | *         |
| CIBF 2015                               | 398,391               | 299,019            | 1,987                 |           | 699,397                        | -           | (699,397)          | *         |
| CIBF 2015-A                             | 23,560                | 97,763             | -                     |           | 121,323                        | -           | (121,323)          | *         |
| CIBF 2016 & 2017 (DPCDC)                | 5,000                 | 32,062             | 24,018                |           | 61,080                         | -           | (61,080)           | *         |
| CIBF 2016-A                             | 708,917               | 928,363            | 1,241,855             |           | 2,879,135                      | -           | (2,879,135)        | *         |
| CIBF 2017-A                             | 767,500               | 201,851            | 178,407               |           | 1,147,758                      | -           | (1,147,758)        | *         |
| CIBF 2018                               | 625,584               | 519,937            | 313,087               |           | 1,458,608                      | -           | (1,458,608)        | *         |
| CIBF 2019                               | -                     | 46,132             | 60,000                |           | 106,132                        | -           | (106,132)          | *         |
| <b>Total Expenditures</b>               | <b>2,644,589</b>      | <b>2,572,258</b>   | <b>1,989,234</b>      |           | <b>7,206,081</b>               | <b>-</b>    | <b>(7,206,081)</b> | <b>*</b>  |
| <b>CIBF Revenues O/(U) Expenditures</b> | <b>\$ (2,566,489)</b> | <b>\$ (92,095)</b> | <b>\$ (1,958,448)</b> |           | <b>\$ (4,617,032)</b>          | <b>\$ -</b> |                    |           |

**FUND BALANCE**

|                                    |                     |                     |                     |                     |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| Beginning Fund Balance             | \$ 5,708,469        | \$ 3,141,980        | \$ 3,049,885        | \$ 5,708,469        |
| Revenues Over/(Under) Expenditures | (2,566,489)         | (92,095)            | (1,958,448)         | (4,617,032)         |
| <b>Ending Fund Balance</b>         | <b>\$ 3,141,980</b> | <b>\$ 3,049,885</b> | <b>\$ 1,091,437</b> | <b>\$ 1,091,437</b> |

**Ending Fund Balance by Fund:**

|                                  |                     |                     |                     |                     |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|
| 303 - Series 2005                | \$ 269,867          | \$ 269,867          | \$ 269,867          | \$ 269,867          |
| 304 - Series 2007                | 561,566             | 426,618             | 257,869             | 257,869             |
| 306 - Series 2015                | 583,562             | 289,134             | 289,134             | 289,134             |
| 307 - Series 2016 & 2017 (DPCDC) | 572,764             | 541,419             | 517,801             | 517,801             |
| 504 - Series 2011                | 529,278             | 689,579             | 689,747             | 689,747             |
| 505 - Series 2012                | 414,340             | 609,982             | 610,340             | 610,340             |
| 506 - Series 2013                | (92,972)            | 67,159              | 67,230              | 67,230              |
| 507 - Series 2014 CO             | 530,619             | 781,500             | 781,870             | 781,870             |
| 508 - Series 2015-A              | 643,784             | 895,250             | 896,038             | 896,038             |
| 509 - Series 2016-A              | (2,077)             | (629,245)           | (1,864,857)         | (1,864,857)         |
| 510 - Series 2017-A              | (442,796)           | (382,157)           | (556,396)           | (556,396)           |
| 511 - Series 2018                | (428,826)           | (649,243)           | (954,748)           | (954,748)           |
| 512 - Series 2019                | 2,871               | 140,022             | 87,542              | 87,542              |
| <b>Total CIBF</b>                | <b>\$ 3,141,980</b> | <b>\$ 3,049,885</b> | <b>\$ 1,091,437</b> | <b>\$ 1,091,437</b> |

\* Line item not budgeted.

\*\* YTD actual exceeds budget.

CITY OF DEER PARK  
SUMMARY STATEMENT OF REVENUES & EXPENDITURES  
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

|   | Quarter Results     |                       |                     | YTD<br>Actual       | Year-to-Date vs. Annual Budget |                     |                       | Remaining<br>Budget % |
|---|---------------------|-----------------------|---------------------|---------------------|--------------------------------|---------------------|-----------------------|-----------------------|
|   | Qtr 1<br>12/31/2019 | Qtr 2<br>3/31/2020    | Qtr 3<br>6/30/2020  |                     | Amended<br>Budget              | Remaining<br>Budget | Remaining<br>Budget % |                       |
| <b>WATER/SEWER FUND</b>                             |                     |                       |                     |                     |                                |                     |                       |                       |
| <b>REVENUE SUMMARY:</b>                             |                     |                       |                     |                     |                                |                     |                       |                       |
| Service Fees  | \$ 1,826,020        | \$ 2,714,998          | \$ 2,862,746        | \$ 7,403,764        | \$ 12,366,573                  | \$ 4,962,809        | 40.13%                |                       |
| Permits & Licenses                                  | 11,283              | 10,861                | 11,949              | 34,093              | 41,500                         | 7,407               | 17.85%                |                       |
| Other   | 11,155              | 9,513                 | 3,223               | 23,891              | 732,980                        | 709,089             | 96.74%                |                       |
| <b>Total Revenue</b>                                | <b>1,848,458</b>    | <b>2,735,372</b>      | <b>2,877,918</b>    | <b>7,461,748</b>    | <b>13,141,053</b>              | <b>5,679,305</b>    | <b>43.22%</b>         |                       |
| <b>EXPENDITURE SUMMARY:</b>                         |                     |                       |                     |                     |                                |                     |                       |                       |
| Public Works Administration                         | 138,746             | 86,086                | 76,804              | 301,636             | 440,720                        | 139,084             | 31.56%                |                       |
| Water & Sewer Maintenance                           | 294,853             | 409,094               | 319,103             | 1,023,050           | 2,103,348                      | 1,080,298           | 51.36%                |                       |
| Wastewater Treatment                                | 247,313             | 261,678               | 278,818             | 787,809             | 1,627,075                      | 839,266             | 51.58%                |                       |
| Water Treatment Plant                               | 572,858             | 1,649,860             | 784,763             | 3,007,481           | 4,465,002                      | 1,457,521           | 32.64%                |                       |
| Central Collections                                 | 111,167             | 196,751               | 132,632             | 440,550             | 710,589                        | 270,039             | 38.00%                |                       |
| Meter Readers                                       | 74,143              | 88,039                | 75,987              | 238,169             | 352,042                        | 113,873             | 32.35%                |                       |
| Employee Benefits                                   | 19,546              | 12,855                | 12,227              | 44,628              | 218,150                        | 173,522             | 79.54%                |                       |
| Paying Agent Fees                                   | 1,565               | 299                   | -                   | 1,864               | 7,000                          | 5,136               | 73.37%                |                       |
| Principal Payments                                  | -                   | 1,912,180             | -                   | 1,912,180           | 1,841,777                      | (70,403)            | **                    |                       |
| Interest Expense                                    | -                   | 608,450               | -                   | 608,450             | 1,231,670                      | 623,220             | 50.60%                |                       |
| Transfer to Storm Water                             | -                   | -                     | -                   | -                   | 39,297                         | 39,297              | 100.00%               |                       |
| Transfer to General Fund                            | -                   | -                     | -                   | -                   | 104,383                        | 104,383             | 100.00%               |                       |
| <b>Total Expenditures</b>                           | <b>1,460,191</b>    | <b>5,225,292</b>      | <b>1,680,334</b>    | <b>8,365,817</b>    | <b>13,141,053</b>              | <b>4,775,236</b>    | <b>36.34%</b>         |                       |
| <b>Water/Sewer Fund Revenues O/(U) Expenditures</b> | <b>\$ 388,267</b>   | <b>\$ (2,489,920)</b> | <b>\$ 1,197,584</b> | <b>\$ (904,069)</b> | <b>\$ -</b>                    |                     |                       |                       |

**FUND BALANCE**

|                                    |                      |                      |                      |                      |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|
| Beginning Fund Balance             | \$ 19,569,416        | \$ 19,957,683        | \$ 17,467,763        | \$ 19,569,416        |
| Revenues Over/(Under) Expenditures | 388,267              | (2,489,920)          | 1,197,584            | (904,069)            |
| <b>Ending Fund Balance</b>         | <b>\$ 19,957,683</b> | <b>\$ 17,467,763</b> | <b>\$ 18,665,347</b> | <b>\$ 18,665,347</b> |

\* Line item not budgeted.

\*\* YTD actual exceeds budget.

CITY OF DEER PARK  
SUMMARY STATEMENT OF REVENUES & EXPENDITURES  
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

|  | Quarter Results     |                    |                    | YTD               | Year-to-Date vs. Annual Budget |                   |                     |                       |
|--|---------------------|--------------------|--------------------|-------------------|--------------------------------|-------------------|---------------------|-----------------------|
|  | Qtr 1<br>12/31/2019 | Qtr 2<br>3/31/2020 | Qtr 3<br>6/30/2020 |                   | Actual                         | Amended<br>Budget | Remaining<br>Budget | Remaining<br>Budget % |
| <b>OTHER UTILITY FUNDS</b>                             |                     |                    |                    |                   |                                |                   |                     |                       |
| <b>REVENUE SUMMARY:</b>                                |                     |                    |                    |                   |                                |                   |                     |                       |
| Storm Water Utility Fund                               | \$ 60,863           | \$ 90,635          | \$ 90,324          | \$ 241,822        | \$ 597,694                     | \$ 355,872        | 59.54%              |                       |
| TWDB Series 2002                                       | -                   | 160,621            | -                  | 160,621           | -                              | (160,621)         | *                   |                       |
| Wastewater/Sanitary Sewer - Series 2002                | 169                 | 540,279            | 57                 | 540,505           | -                              | (540,505)         | *                   |                       |
| <b>Total Revenue</b>                                   | <u>61,032</u>       | <u>791,535</u>     | <u>90,381</u>      | <u>942,948</u>    | <u>597,694</u>                 | <u>(345,254)</u>  | **                  |                       |
| <b>EXPENDITURE SUMMARY:</b>                            |                     |                    |                    |                   |                                |                   |                     |                       |
| Storm Water Utility Fund                               | 62,159              | 343,274            | 67,641             | 473,074           | 594,299                        | 121,225           | 20.40%              |                       |
| TWDB Series 2002                                       | -                   | 15,556             | -                  | 15,556            | -                              | (15,556)          | *                   |                       |
| Wastewater/Sanitary Sewer - Series 2002                | -                   | 25,193             | -                  | 25,193            | -                              | (25,193)          | *                   |                       |
| <b>Total Expenditures</b>                              | <u>62,159</u>       | <u>384,023</u>     | <u>67,641</u>      | <u>513,823</u>    | <u>594,299</u>                 | <u>80,476</u>     | 13.54%              |                       |
| <b>Other Utility Funds Revenues O/(U) Expenditures</b> | <u>\$ (1,127)</u>   | <u>\$ 407,512</u>  | <u>\$ 22,740</u>   | <u>\$ 429,125</u> | <u>\$ 3,395</u>                |                   |                     |                       |

**FUND BALANCE**

|                                    |                     |                     |                     |                     |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| Beginning Fund Balance             | \$ 5,091,086        | \$ 5,089,959        | \$ 5,497,471        | \$ 5,091,086        |
| Revenues Over/(Under) Expenditures | (1,127)             | 407,512             | 22,740              | 429,125             |
| <b>Ending Fund Balance</b>         | <u>\$ 5,089,959</u> | <u>\$ 5,497,471</u> | <u>\$ 5,520,211</u> | <u>\$ 5,520,211</u> |

**Ending Fund Balance by Fund:**

|                                |                     |                     |                     |                     |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|
| 425 - Storm Water Utility Fund | \$ 493,422          | \$ 240,783          | \$ 263,466          | \$ 263,466          |
| 501 - 2000 Sewer Rehab         | 466,209             | 466,209             | 466,209             | 466,209             |
| 502 - 2002 TWDB                | 2,186,629           | 2,331,694           | 2,331,694           | 2,331,694           |
| 503 - 2002 WW SS               | 1,943,699           | 2,458,785           | 2,458,842           | 2,458,842           |
|                                | <u>\$ 5,089,959</u> | <u>\$ 5,497,471</u> | <u>\$ 5,520,211</u> | <u>\$ 5,520,211</u> |

\* Line item not budgeted.

\*\* YTD actual exceeds budget.

**CITY OF DEER PARK  
SUMMARY STATEMENT OF REVENUES & EXPENDITURES  
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)**

|  | Quarter Results     |                    |                    |                    | Year-to-Date vs. Annual Budget |                   |                     |                       |
|--|---------------------|--------------------|--------------------|--------------------|--------------------------------|-------------------|---------------------|-----------------------|
|  | Qtr 1<br>12/31/2019 | Qtr 2<br>3/31/2020 | Qtr 3<br>6/30/2020 | Qtr 4<br>9/30/2020 | YTD<br>Actual                  | Amended<br>Budget | Remaining<br>Budget | Remaining<br>Budget % |
| <b>CAPITAL IMPROVEMENTS FUND</b>                         |                     |                    |                    |                    |                                |                   |                     |                       |
| <b>REVENUE SUMMARY:</b>                                  |                     |                    |                    |                    |                                |                   |                     |                       |
| Other  | \$ 629              | \$ 377             | \$ 211             |                    | \$ 1,217                       | \$ 5,393,768      | \$ 5,392,551        | 99.98%                |
| <b>Total Revenue</b>                                     | <u>629</u>          | <u>377</u>         | <u>211</u>         |                    | <u>1,217</u>                   | <u>5,393,768</u>  | <u>5,392,551</u>    | <u>99.98%</u>         |
| <b>EXPENDITURE SUMMARY:</b>                              |                     |                    |                    |                    |                                |                   |                     |                       |
| General Government                                       | -                   | 2,845              | 3,948              |                    | 6,793                          | -                 | (6,793)             | *                     |
| IT Services  | -                   | -                  | 1,129              |                    | 1,129                          | 91,250            | 90,121              | 98.76%                |
| Emergency Management                                     | -                   | -                  | -                  |                    | -                              | 127,518           | 127,518             | 100.00%               |
| Fire Department  | -                   | -                  | -                  |                    | -                              | -                 | -                   | *                     |
| Emergency Medical Services                               | 306,904             | 4,786              | -                  |                    | 311,690                        | 500,000           | 188,310             | 37.66%                |
| Planning & Development                                   | -                   | -                  | 269,662            |                    | 269,662                        | 3,000,000         | 2,730,338           | 91.01%                |
| Street Maintenance                                       | -                   | 656,722            | -                  |                    | 656,722                        | 300,000           | (356,722)           | **                    |
| Parks & Rec Administration                               | -                   | -                  | -                  |                    | -                              | 110,000           | 110,000             | 100.00%               |
| Park Maintenance   | 57                  | 100                | -                  |                    | 157                            | 465,000           | 464,843             | 99.97%                |
| Recreation   | -                   | -                  | 21,437             |                    | 21,437                         | 50,000            | 28,563              | 57.13%                |
| Athletics & Aquatics                                     | -                   | -                  | -                  |                    | -                              | -                 | -                   | *                     |
| Building Maintenance                                     | -                   | 10,203             | 37,049             |                    | 47,252                         | -                 | (47,252)            | *                     |
| Drama  | -                   | -                  | 2,174              |                    | 2,174                          | -                 | (2,174)             | *                     |
| Drainage Improvements                                    | -                   | -                  | -                  |                    | -                              | -                 | -                   | *                     |
| Contingency  | -                   | -                  | -                  |                    | -                              | 750,000           | 750,000             | 100.00%               |
| <b>Total Expenditures</b>                                | <u>306,961</u>      | <u>674,656</u>     | <u>335,399</u>     |                    | <u>1,317,016</u>               | <u>5,393,768</u>  | <u>4,076,752</u>    | <u>75.58%</u>         |
| Capital Improvements Fund Revenues O/(U)<br>Expenditures | \$ (306,332)        | \$ (674,279)       | \$ (335,188)       |                    | \$ (1,315,799)                 | \$ -              |                     |                       |

**FUND BALANCE**

|                                    |                     |                     |                     |  |                     |
|------------------------------------|---------------------|---------------------|---------------------|--|---------------------|
| Beginning Fund Balance             | \$ 6,754,218        | \$ 6,447,886        | \$ 5,773,607        |  | \$ 6,754,218        |
| Revenues Over/(Under) Expenditures | <u>(306,332)</u>    | <u>(674,279)</u>    | <u>(335,188)</u>    |  | <u>(1,315,799)</u>  |
| <b>Ending Fund Balance</b>         | <u>\$ 6,447,886</u> | <u>\$ 5,773,607</u> | <u>\$ 5,438,419</u> |  | <u>\$ 5,438,419</u> |

\* Line item not budgeted.

\*\* YTD actual exceeds budget.

CITY OF DEER PARK  
 DETAIL OF CAPITAL IMPROVEMENTS FUND EXPENDITURES  
 NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

|   | Quarter Results     |                    |                    |                    | Year-to-Date vs. Annual Budget |                     |                     |                       |
|---|---------------------|--------------------|--------------------|--------------------|--------------------------------|---------------------|---------------------|-----------------------|
|   | Qtr 1<br>12/31/2019 | Qtr 2<br>3/31/2020 | Qtr 3<br>6/30/2020 | Qtr 4<br>9/30/2020 | YTD<br>Actual                  | Amended<br>Budget   | Remaining<br>Budget | Remaining<br>Budget % |
| <u>General Government</u>                             |                     |                    |                    |                    |                                |                     |                     |                       |
| Property Taxes (previous land purchases)              | \$ -                | \$ 2,845           | \$ 3,948           |                    | \$ 6,793                       | \$ -                | \$ (6,793)          | *                     |
| <u>IT Services</u>                                    |                     |                    |                    |                    |                                |                     |                     |                       |
| Communication Tower at Fire Station #3                | -                   | -                  | 1,129              |                    | 1,129                          | 91,250              | 90,121              | 98.76%                |
| <u>Emergency Management</u>                           |                     |                    |                    |                    |                                |                     |                     |                       |
| Add Marquee Sign to FS #3 / EMS Complex               | -                   | -                  | -                  |                    | -                              | 127,518             | 127,518             | 100.00%               |
| <u>Emergency Medical Services</u>                     |                     |                    |                    |                    |                                |                     |                     |                       |
| EMS Annex at Fire Station #3                          | 306,804             | 4,786              | -                  |                    | 311,690                        | 500,000             | 188,310             | 37.66%                |
| <u>Planning &amp; Development</u>                     |                     |                    |                    |                    |                                |                     |                     |                       |
| Drainage Projects                                     | -                   | -                  | 269,662            |                    | 269,662                        | 3,000,000           | 2,730,338           | 91.01%                |
| <u>Street Maintenance</u>                             |                     |                    |                    |                    |                                |                     |                     |                       |
| Jefferson Ave. Drainage Rehabilitation                | -                   | 656,722            | -                  |                    | 656,722                        | 300,000             | (356,722)           | -118.91%              |
| <u>Parks &amp; Rec Administration</u>                 |                     |                    |                    |                    |                                |                     |                     |                       |
| Add Marquee Sign to new Soccer Complex                | -                   | -                  | -                  |                    | -                              | 55,000              | 55,000              | 100.00%               |
| Replace Existing Marquee - JBAC                       | -                   | -                  | -                  |                    | -                              | 55,000              | 55,000              | 100.00%               |
| <u>Park Maintenance</u>                               |                     |                    |                    |                    |                                |                     |                     |                       |
| Soccer Field Drainage, Grading, Sod, Dirt, Concessi   | -                   | -                  | -                  |                    | -                              | 365,000             | 365,000             | 100.00%               |
| Repaving of Pony Field Parking Lot - P-Street         | -                   | -                  | -                  |                    | -                              | 100,000             | 100,000             | 100.00%               |
| Dow Park Concession Stand                             | 57                  | 100                | -                  |                    | 157                            | -                   | (157)               | *                     |
| <u>Recreation</u>                                     |                     |                    |                    |                    |                                |                     |                     |                       |
| Architectural Services for Activity/Visitation Center | -                   | -                  | 21,437             |                    | 21,437                         | 50,000              | 28,563              | 57.13%                |
| <u>Building Maintenance</u>                           |                     |                    |                    |                    |                                |                     |                     |                       |
| Repair arch at Court/Theatre Building                 | -                   | 10,203             | 37,049             |                    | 47,252                         | -                   | (47,252)            | *                     |
| <u>Drama</u>  |                     |                    |                    |                    |                                |                     |                     |                       |
| Repair arch at Court/Theatre Building                 | -                   | -                  | 2,174              |                    | 2,174                          | -                   | (2,174)             | *                     |
| <u>Contingency</u>                                    |                     |                    |                    |                    |                                |                     |                     |                       |
| Unallocated funds                                     | -                   | -                  | -                  |                    | -                              | 750,000             | 750,000             | 100.00%               |
| <b>Total Expenditures</b>                             | <b>\$ 308,961</b>   | <b>\$ 674,656</b>  | <b>\$ 335,399</b>  |                    | <b>\$ 1,317,016</b>            | <b>\$ 5,393,768</b> | <b>\$ 4,076,752</b> | <b>75.58%</b>         |

\* Line item not budgeted.

\*\* YTD actual exceeds budget.

CITY OF DEER PARK  
 SUMMARY STATEMENT OF REVENUES & EXPENDITURES  
 NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

|   | Quarter Results     |                    |                    | YTD<br>Actual | Year-to-Date vs. Annual Budget |                     |   | Remaining<br>Budget % |
|---|---------------------|--------------------|--------------------|---------------|--------------------------------|---------------------|---|-----------------------|
|   | Qtr 1<br>12/31/2019 | Qtr 2<br>3/31/2020 | Qtr 3<br>6/30/2020 |               | Amended<br>Budget              | Remaining<br>Budget |   |                       |
| <b>FIDUCIARY FUND</b>                       |                     |                    |                    |               |                                |                     |   |                       |
| <b>REVENUE SUMMARY:</b>                     |                     |                    |                    |               |                                |                     |   |                       |
| Senior Citizens Fund                        | \$ 512              | \$ 307             | \$ 171             | \$ 990        | \$ -                           | \$ (990)            | - |                       |
| Total Revenue                               | 512                 | 307                | 171                | 990           | -                              | (990)               | - |                       |
| <b>EXPENDITURE SUMMARY:</b>                 |                     |                    |                    |               |                                |                     |   |                       |
| Senior Citizens Fund                        | -                   | -                  | -                  | -             | -                              | -                   | - |                       |
| Total Expenditures                          | -                   | -                  | -                  | -             | -                              | -                   | - |                       |
| Fiduciary Funds Revenues O/(U) Expenditures | \$ 512              | \$ 307             | \$ 171             | \$ 990        | \$ -                           |                     |   |                       |

**FUND BALANCE**

|                                    |            |            |            |            |
|------------------------------------|------------|------------|------------|------------|
| Beginning Fund Balance             | \$ 117,510 | \$ 118,022 | \$ 118,329 | \$ 117,510 |
| Revenues Over/(Under) Expenditures | 512        | 307        | 171        | 990        |
| Ending Fund Balance                | \$ 118,022 | \$ 118,329 | \$ 118,500 | \$ 118,500 |

\* Line item not budgeted.

\*\* YTD actual exceeds budget.

**CITY OF DEER PARK  
SUMMARY STATEMENT OF REVENUES & EXPENDITURES  
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)**

|  | Quarter Results     |                    |                    | YTD<br>Actual    | Year-to-Date vs. Annual Budget |                     |                       |  |
|--|---------------------|--------------------|--------------------|------------------|--------------------------------|---------------------|-----------------------|--|
|  | Qtr 1<br>12/31/2019 | Qtr 2<br>3/31/2020 | Qtr 3<br>6/30/2020 |                  | Amended<br>Budget              | Remaining<br>Budget | Remaining<br>Budget % |  |
| <b>SPECIAL REVENUE DISTRICTS</b>                         |                     |                    |                    |                  |                                |                     |                       |  |
| <b>REVENUE SUMMARY:</b>                                  |                     |                    |                    |                  |                                |                     |                       |  |
| Crime Control and Prevention District                    | \$ 164,045          | \$ 429,839         | \$ 465,614         | \$ 1,059,498     | \$ 2,774,362                   | \$ 1,714,864        | 61.81%                |  |
| Fire Control Prevention and EMS District                 | 162,523             | 426,660            | 462,234            | 1,051,437        | 1,942,381                      | 890,944             | 45.87%                |  |
| <b>Total Revenue</b>                                     | <u>326,568</u>      | <u>856,519</u>     | <u>927,848</u>     | <u>2,110,935</u> | <u>4,716,743</u>               | <u>2,605,808</u>    | 55.25%                |  |
| <b>EXPENDITURE SUMMARY:</b>                              |                     |                    |                    |                  |                                |                     |                       |  |
| Crime Control and Prevention District                    | 353,821             | 715,336            | 230,715            | 1,299,872        | 2,774,362                      | 1,474,490           | 53.15%                |  |
| Fire Control Prevention and EMS District                 | 287,890             | 431,608            | 365,235            | 1,084,733        | 1,942,381                      | 857,648             | 44.15%                |  |
| <b>Total Expenditures</b>                                | <u>641,711</u>      | <u>1,146,944</u>   | <u>595,950</u>     | <u>2,384,605</u> | <u>4,716,743</u>               | <u>2,332,138</u>    | 49.44%                |  |
| Special Revenue Districts Revenues O/(U)<br>Expenditures | \$ (315,143)        | \$ (290,425)       | \$ 331,898         | \$ (273,670)     | \$ -                           |                     |                       |  |

**FUND BALANCE**

|                                      |                     |                     |                     |                     |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|
| Beginning Fund Balance - CCPD        | \$ 5,587,127        | \$ 5,397,351        | \$ 5,111,854        | \$ 5,587,127        |
| Revenues Over/(Under) Expenditures   | (189,776)           | (285,497)           | 234,899             | (240,374)           |
| <b>Ending Fund Balance - CCPD</b>    | <u>\$ 5,397,351</u> | <u>\$ 5,111,854</u> | <u>\$ 5,346,753</u> | <u>\$ 5,346,753</u> |
| Beginning Fund Balance - FCPEMSD     | \$ 817,106          | \$ 691,739          | \$ 686,811          | \$ 817,106          |
| Revenues Over/(Under) Expenditures   | (125,367)           | (4,928)             | 96,999              | (33,296)            |
| <b>Ending Fund Balance - FCPEMSD</b> | <u>\$ 691,739</u>   | <u>\$ 686,811</u>   | <u>\$ 783,810</u>   | <u>\$ 783,810</u>   |

\* Line item not budgeted.

\*\* YTD actual exceeds budget.

CITY OF DEER PARK  
SUMMARY STATEMENT OF REVENUES & EXPENDITURES  
NINE MONTHS ENDED JUNE 30, 2020 (UNAUDITED)

|  | Quarter Results     |                     |                     | YTD<br>Actual       | Year-to-Date vs. Annual Budget |                   |                     |                       |
|--|---------------------|---------------------|---------------------|---------------------|--------------------------------|-------------------|---------------------|-----------------------|
|  | Qtr 1<br>12/31/2019 | Qtr 2<br>3/31/2020  | Qtr 3<br>6/30/2020  |                     | YTD<br>Actual                  | Amended<br>Budget | Remaining<br>Budget | Remaining<br>Budget % |
| <b>DEER PARK COMMUNITY DEVELOPMENT CORPORATION</b>                             |                     |                     |                     |                     |                                |                   |                     |                       |
| <b>REVENUE SUMMARY:</b>  |                     |                     |                     |                     |                                |                   |                     |                       |
| Taxes  | \$ 328,075          | \$ 892,984          | \$ 938,226          | \$ 2,159,285        | \$ 3,000,000                   | \$ 840,715        | 28.02%              |                       |
| Other  | 866                 | 850                 | 542                 | 2,258               | 4,000                          | 1,742             | 43.55%              |                       |
| <b>Total Revenue</b>   | <b>328,941</b>      | <b>893,834</b>      | <b>938,768</b>      | <b>2,161,543</b>    | <b>3,004,000</b>               | <b>842,457</b>    | <b>28.04%</b>       |                       |
| <b>EXPENDITURE SUMMARY:</b>  |                     |                     |                     |                     |                                |                   |                     |                       |
| Operating Expenditures   | -                   | -                   | -                   | -                   | 125,900                        | 125,900           | 100.00%             |                       |
| Transfer for Pay-As-You-Go Expenditures  | -                   | -                   | -                   | -                   | 525,000                        | 525,000           | 100.00%             |                       |
| Transfer to Debt Service Fund  | -                   | 1,165,610           | 2,000               | 1,167,610           | 1,308,449                      | 140,839           | 10.76%              |                       |
| <b>Total Expenditures</b>  | <b>-</b>            | <b>1,165,610</b>    | <b>2,000</b>        | <b>1,167,610</b>    | <b>1,959,349</b>               | <b>791,739</b>    | <b>40.41%</b>       |                       |
| Deer Park Community Development Corporation<br>Fund Revenues O(U) Expenditures | \$ 328,941          | \$ (271,776)        | \$ 936,768          | \$ 993,933          | \$ 1,044,651                   |                   |                     |                       |
| <b>FUND BALANCE</b>  |                     |                     |                     |                     |                                |                   |                     |                       |
| Beginning Fund Balance   | \$ 6,183,768        | \$ 6,512,709        | \$ 6,240,933        | \$ 6,183,768        |                                |                   |                     |                       |
| Revenues Over/(Under) Expenditures   | 328,941             | (271,776)           | 936,768             | 993,933             |                                |                   |                     |                       |
| <b>Ending Fund Balance</b>   | <b>\$ 6,512,709</b> | <b>\$ 6,240,933</b> | <b>\$ 7,177,701</b> | <b>\$ 7,177,701</b> |                                |                   |                     |                       |

\* Line item not budgeted.

\*\* YTD actual exceeds budget.

**CITY OF DEER PARK  
SUMMARY OF AD VALOREM (PROPERTY) TAX  
FISCAL YEAR 2018 - FISCAL YEAR 2020**

| Fiscal Month     | FY 2018                       |                      | FY 2019                       |                      | FY 2020                       |                      |
|------------------|-------------------------------|----------------------|-------------------------------|----------------------|-------------------------------|----------------------|
|                  | Ad Valorem *                  | Industrial           | Ad Valorem *                  | Industrial           | Ad Valorem *                  | Industrial           |
| Oct              | \$ 557,875                    | \$ -                 | \$ 776,805                    | \$ -                 | \$ 820,008                    | \$ -                 |
| Nov              | 1,135,062                     | 112,192              | 1,246,036                     | 794,360              | 1,276,333                     | 909,166              |
| Dec              | 8,821,471                     | 12,804,889           | 9,031,855                     | 10,706,189           | 8,899,740                     | 10,662,344           |
| Jan              | 7,099,642                     | 65,586               | 7,849,748                     | 406,679              | 7,910,478                     | 1,078,983            |
| Feb              | 1,260,444                     | 65,825               | 1,393,806                     | 46,786               | 1,429,422                     | 4,854                |
| Mar              | 350,748                       | 6,032                | 187,973                       | -                    | 117,052                       | 5,035                |
| Apr              | 151,861                       | 2,393                | 114,527                       | -                    | 96,011                        | -                    |
| May              | 220,283                       | 1,679                | 246,336                       | -                    | 223,948                       | -                    |
| Jun              | 122,553                       | -                    | 112,752                       | -                    | 102,368                       | -                    |
| Jul              | 47,056                        | -                    | 7,679                         | -                    | -                             | -                    |
| Aug              | 73,086                        | -                    | 33,109                        | -                    | -                             | -                    |
| Sep              | 19,501                        | -                    | 7,833                         | -                    | -                             | -                    |
| <b>Total</b>     | <b>\$ 19,859,582</b>          | <b>\$ 13,058,596</b> | <b>\$ 21,008,459</b>          | <b>\$ 11,954,014</b> | <b>\$ 20,875,360</b>          | <b>\$ 12,660,382</b> |
| <br>             |                               |                      |                               |                      |                               |                      |
| YTD              | \$ 19,719,939                 | \$ 13,058,596        | \$ 20,959,838                 | \$ 11,954,014        | \$ 20,875,360                 | \$ 12,660,382        |
| % of Budget      | 108.86%                       | 115.34%              | 108.94%                       | 100.37%              | 100.63%                       | 104.59%              |
| <br>             |                               |                      |                               |                      |                               |                      |
| Budget           | \$ 18,114,583                 | \$ 11,321,524        | \$ 19,240,128                 | \$ 11,910,000        | \$ 20,744,001                 | \$ 12,105,000        |
| % of Budget      | 109.63%                       | 115.34%              | 109.19%                       | 100.37%              | 100.63%                       | 104.59%              |
| <br>             |                               |                      |                               |                      |                               |                      |
| <u>Tax Rate:</u> | \$ 0.720000 / \$100 valuation |                      | \$ 0.720000 / \$100 valuation |                      | \$ 0.720000 / \$100 valuation |                      |
| General          | \$ 0.533514 / \$100 valuation |                      | \$ 0.549389 / \$100 valuation |                      | \$ 0.561659 / \$100 valuation |                      |
| Debt Service     | \$ 0.186486 / \$100 valuation |                      | \$ 0.170611 / \$100 valuation |                      | \$ 0.156341 / \$100 valuation |                      |

\* Includes delinquent taxes and penalties and interest for the General and Debt Service Funds.

**CITY OF DEER PARK  
SUMMARY OF SALES & MIXED BEVERAGE TAX  
FISCAL YEAR 2018 - FISCAL YEAR 2020**

| Payment     |           | City of Deer Park   |                     |                     | CCPD                |                     |                     | FCPEMSD             |                     |                     |
|-------------|-----------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Received    | Collected | FY 2018             | FY 2019             | FY 2020             | FY 2018             | FY 2019             | FY 2020             | FY 2018             | FY 2019             | FY 2020             |
| Oct         | Aug       | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Nov         | Sep       | 737                 | 775                 | 896                 | -                   | -                   | -                   | -                   | -                   | -                   |
| Dec         | Oct       | 602,950             | 519,061             | 655,283             | 144,488             | 129,314             | 163,019             | 158,447             | 137,879             | 162,425             |
| Jan         | Nov       | 584,456             | 517,068             | 586,864             | 144,324             | 127,484             | 144,631             | 151,916             | 135,481             | 144,147             |
| Feb         | Dec       | 666,769             | 610,264             | 680,928             | 164,040             | 151,307             | 163,512             | 166,067             | 164,853             | 162,431             |
| Mar         | Jan       | 453,779             | 519,639             | 519,726             | 113,103             | 128,544             | 120,672             | 114,881             | 144,803             | 119,971             |
| Apr         | Feb       | 603,046             | 550,468             | 699,452             | 162,427             | 135,404             | 175,831             | 171,509             | 143,461             | 175,187             |
| May         | Mar       | 604,228             | 729,462             | 629,699             | 148,331             | 180,387             | 154,444             | 155,168             | 205,507             | 152,842             |
| Jun         | Apr       | 508,044             | 690,363             | 549,074             | 125,780             | 175,976             | 134,712             | 125,249             | 186,480             | 133,764             |
| Jul         | May       | 517,106             | 611,244             |                     | 120,073             | 154,921             |                     | 124,630             | 154,626             |                     |
| Aug         | Jun       | 534,090             | 630,438             |                     | 131,922             | 155,831             |                     | 134,837             | 153,731             |                     |
| Sep         | Jul       | 1,563,853           | 1,864,265           |                     | 381,722             | 470,780             |                     | 388,734             | 467,240             |                     |
| Total       |           | <u>\$ 6,639,058</u> | <u>\$ 7,243,047</u> | <u>\$ 4,321,922</u> | <u>\$ 1,636,210</u> | <u>\$ 1,809,948</u> | <u>\$ 1,056,821</u> | <u>\$ 1,691,438</u> | <u>\$ 1,894,061</u> | <u>\$ 1,050,767</u> |
| YTD         |           | <u>\$ 4,024,009</u> | <u>\$ 4,137,100</u> | <u>\$ 4,321,922</u> | <u>\$ 1,002,493</u> | <u>\$ 1,028,416</u> | <u>\$ 1,056,821</u> | <u>\$ 1,043,237</u> | <u>\$ 1,118,464</u> | <u>\$ 1,050,767</u> |
| % of Budget |           | 68.79%              | 63.65%              | 66.49%              | 73.35%              | 71.66%              | 70.45%              | 76.33%              | 77.93%              | 70.05%              |
| Budget      |           | \$ 5,850,000        | \$ 6,500,000        | \$ 6,500,000        | \$ 1,366,800        | \$ 1,435,200        | \$ 1,500,000        | \$ 1,366,800        | \$ 1,435,200        | \$ 1,500,000        |
| % of Budget |           | 113.49%             | 111.43%             | 66.49%              | 119.71%             | 126.11%             | 70.45%              | 123.75%             | 131.97%             | 70.05%              |

| Payment     |           | DPCDC               |                     |                     |
|-------------|-----------|---------------------|---------------------|---------------------|
| Received    | Collected | FY 2018             | FY 2019             | FY 2020             |
| Oct         | Aug       | \$ -                | \$ -                | \$ -                |
| Nov         | Sep       | 356                 | 375                 | 433                 |
| Dec         | Oct       | 301,475             | 259,518             | 327,642             |
| Jan         | Nov       | 291,347             | 257,598             | 292,657             |
| Feb         | Dec       | 333,372             | 305,118             | 340,464             |
| Mar         | Jan       | 226,877             | 259,805             | 259,863             |
| Apr         | Feb       | 300,273             | 273,805             | 348,840             |
| May         | Mar       | 302,101             | 364,717             | 314,849             |
| Jun         | Apr       | 254,009             | 345,166             | 274,537             |
| Jul         | May       | 256,298             | 303,702             |                     |
| Aug         | Jun       | 267,032             | 315,204             |                     |
| Sep         | Jul       | 780,900             | 931,240             |                     |
| Total       |           | <u>\$ 3,314,040</u> | <u>\$ 3,616,248</u> | <u>\$ 2,159,285</u> |
| YTD         |           | <u>\$ 2,009,810</u> | <u>\$ 2,066,102</u> | <u>\$ 2,159,285</u> |
| % of Budget |           | 74.44%              | 73.79%              | 71.98%              |
| Budget      |           | \$ 2,700,000        | \$ 2,800,000        | \$ 3,000,000        |
| % of Budget |           | 122.74%             | 129.15%             | 71.98%              |

The following is an approximation of sales tax revenue by category based on a 16-year average from 2002-2017. This represents the most recent data available for the City and provides a relative scale for the source of the City's sales tax revenue.

|                            |        |
|----------------------------|--------|
| Retail                     | 33.74% |
| Wholesale                  | 17.68% |
| Manufacturing              | 13.92% |
| Accommodation/Food Service | 10.97% |
| Construction               | 8.33%  |
| Real Estate/Rental/Leasing | 6.68%  |
| All Other                  | 8.68%  |

**CITY OF DEER PARK  
SUMMARY OF FRANCHISE TAXES  
FISCAL YEAR 2018 - FISCAL YEAR 2020**

|             | <u>FY 2018</u>      | <u>FY 2019</u>      | <u>FY 2020</u>      |
|-------------|---------------------|---------------------|---------------------|
| Oct         | \$ 100,369          | \$ 99,590           | \$ 99,711           |
| Nov         | 103,012             | 197,171             | 103,385             |
| Dec         | 200,022             | 103,810             | 198,233             |
| Jan         | 45,804              | 42,616              | 138,482             |
| Feb         | 271,515             | 277,180             | 271,755             |
| Mar         | 195,030             | 99,685              | 3,827               |
| Apr         | 46,304              | 141,042             | 101,377             |
| May         | 319,161             | 407,207             | 267,318             |
| Jun         | 209,573             | 19,124              | 115,088             |
| Jul         | 44,952              | 138,940             |                     |
| Aug         | 358,842             | 357,460             |                     |
| Sep         | <u>151,364</u>      | <u>53,731</u>       |                     |
| Total       | <u>\$ 2,045,948</u> | <u>\$ 1,937,556</u> | <u>\$ 1,299,176</u> |
|             |                     |                     |                     |
| YTD         | <u>\$ 1,490,790</u> | <u>\$ 1,387,425</u> | <u>\$ 1,299,176</u> |
| % of Budget | 76.45%              | 73.02%              | 72.18%              |
|             |                     |                     |                     |
| Budget      | <u>\$ 1,950,000</u> | <u>\$ 1,900,000</u> | <u>\$ 1,800,000</u> |
| % of Budget | 104.92%             | 101.98%             | 72.18%              |

*Franchise taxes represent fees to use the public right-of-way for a private purpose.*

**CITY OF DEER PARK  
SUMMARY OF DEBT SERVICE PAYMENTS BY TYPE  
FISCAL YEAR 2020**

| <b>Series</b>                     | <b>Original<br/>Issuance</b> | <b>Debt<br/>Outstanding</b> | <b>Fiscal Year Debt Service Payments</b> |                        |                        |                        |
|-----------------------------------|------------------------------|-----------------------------|--|------------------------|------------------------|------------------------|
|                                   |                              |                             | <b>Principal</b>                         | <b>Interest 3/15</b>   | <b>Interest 9/15</b>   | <b>Total</b>           |
| 2010 Certificates of Obligation   | \$ 7,805,000                 | \$ 430,000                  | \$ 430,000.00                            | \$ 9,675.00            | \$ -                   | \$ 439,675.00          |
| 2010 GO & GO Refunding Bonds      | 6,295,000                    | 930,000                     | 540,000.00                               | 19,950.00              | 7,800.00               | 567,750.00             |
| 2011 Certificates of Obligation   | 3,390,000                    | 2,590,000                   | 160,000.00                               | 48,425.00              | 46,025.00              | 254,450.00             |
| 2011 GO Refunding Bonds           | 3,490,000                    | 1,150,000                   | 300,000.00                               | 17,250.00              | 12,750.00              | 330,000.00             |
| 2012 Certificates of Obligation   | 4,725,000                    | 4,130,000                   | 195,000.00                               | 54,276.25              | 52,326.25              | 301,602.50             |
| 2012 GO Refunding Bonds           | 4,510,000                    | 2,645,000                   | 630,000.00                               | 33,275.00              | 26,975.00              | 690,250.00             |
| 2013 Certificates of Obligation   | 6,925,000                    | 6,475,000                   | 160,000.00                               | 106,400.00             | 104,000.00             | 370,400.00             |
| 2014 Certificates of Obligation   | 6,275,000                    | 5,550,000                   | 250,000.00                               | 100,987.50             | 97,237.50              | 448,225.00             |
| 2014 GO & GO Refunding Bonds      | 2,920,000                    | 2,485,000                   | 275,000.00                               | 39,812.50              | 35,687.50              | 350,500.00             |
| 2015 Certificates of Obligation   | 7,310,000                    | 4,625,000                   | 710,000.00                               | 72,925.00              | 58,725.00              | 841,650.00             |
| 2015-A Certificates of Obligation | 7,110,000                    | 6,345,000                   | 250,000.00                               | 97,762.50              | 94,012.50              | 441,775.00             |
| 2016 Certificates of Obligation   | 9,450,000                    | 4,985,000                   | 680,000.00                               | 39,630.75              | 34,224.75              | 753,855.50             |
| 2016 Limited Tax Refunding        | 6,260,000                    | 5,815,000                   | 480,000.00                               | 94,862.50              | 85,262.50              | 660,125.00             |
| 2016-A Certificates of Obligation | 6,885,000                    | 6,360,000                   | 185,000.00                               | 103,112.50             | 101,262.50             | 389,375.00             |
| 2017 Certificates of Obligation   | 2,700,000                    | 2,220,000                   | 425,000.00                               | 20,979.00              | 16,962.75              | 462,941.75             |
| 2017-A Certificates of Obligation | 5,150,000                    | 4,875,000                   | 185,000.00                               | 69,325.00              | 67,475.00              | 321,800.00             |
| 2018 Certificates of Obligation   | 6,300,000                    | 6,130,000                   | 175,000.00                               | 111,177.50             | 107,677.50             | 393,855.00             |
| 2019 Certificates of Obligation   | 4,185,000                    | 4,185,000                   | 130,000.00                               | 41,131.67              | 81,850.00              | 252,981.67             |
| 2019 Limited Tax Refunding        | 4,240,000                    | 4,240,000                   | -  | 50,073.33              | 103,600.00             | 153,673.33             |
| Total General Obligation Debt     |                              | <u>\$ 76,165,000</u>        | <u>\$ 6,160,000.00</u>                   | <u>\$ 1,131,031.00</u> | <u>\$ 1,133,853.75</u> | <u>\$ 8,424,884.75</u> |

**CITY OF DEER PARK  
SUMMARY OF DEBT SERVICE PAYMENTS  
FISCAL YEAR 2020**

| Series                            | Original<br>Issuance | Debt<br>Outstanding  | Fiscal Year Debt Service Payments |                        |                        |                        |
|-----------------------------------|----------------------|----------------------|-----------------------------------|------------------------|------------------------|------------------------|
|                                   |                      |                      | Principal                         | Interest - Mar         | Interest - Sep         | Total                  |
| 2010 Certificates of Obligation   | \$ 7,805,000         | \$ 430,000           | \$ 430,000.00                     | \$ 9,675.00            | \$ -                   | \$ 439,675.00          |
| 2010 GO & GO Refunding Bonds      | 6,295,000            | 930,000              | 540,000.00                        | 19,950.00              | 7,800.00               | 567,750.00             |
| 2011 Certificates of Obligation   | 3,390,000            | 2,590,000            | 160,000.00                        | 48,425.00              | 46,025.00              | 254,450.00             |
| 2011 GO Refunding Bonds           | 3,490,000            | 1,150,000            | 300,000.00                        | 17,250.00              | 12,750.00              | 330,000.00             |
| 2012 Certificates of Obligation   | 4,725,000            | 4,130,000            | 195,000.00                        | 54,276.25              | 52,326.25              | 301,602.50             |
| 2012 GO Refunding Bonds           | 4,510,000            | 2,645,000            | 630,000.00                        | 33,275.00              | 26,975.00              | 690,250.00             |
| 2013 Certificates of Obligation   | 6,925,000            | 6,475,000            | 160,000.00                        | 106,400.00             | 104,000.00             | 370,400.00             |
| 2014 Certificates of Obligation   | 6,275,000            | 5,550,000            | 250,000.00                        | 100,987.50             | 97,237.50              | 448,225.00             |
| 2014 GO & GO Refunding Bonds      | 2,920,000            | 2,485,000            | 275,000.00                        | 39,812.50              | 35,687.50              | 350,500.00             |
| 2015 Certificates of Obligation   | 7,310,000            | 4,625,000            | 710,000.00                        | 72,925.00              | 58,725.00              | 841,650.00             |
| 2015-A Certificates of Obligation | 7,110,000            | 6,345,000            | 250,000.00                        | 97,762.50              | 94,012.50              | 441,775.00             |
| 2016 Certificates of Obligation   | 9,450,000            | 4,985,000            | 680,000.00                        | 39,630.75              | 34,224.75              | 753,855.50             |
| 2016 Limited Tax Refunding        | 6,260,000            | 5,815,000            | 480,000.00                        | 94,862.50              | 85,262.50              | 660,125.00             |
| 2016-A Certificates of Obligation | 6,885,000            | 6,360,000            | 185,000.00                        | 103,112.50             | 101,262.50             | 389,375.00             |
| 2017 Certificates of Obligation   | 2,700,000            | 2,220,000            | 425,000.00                        | 20,979.00              | 16,962.75              | 462,941.75             |
| 2017-A Certificates of Obligation | 5,150,000            | 4,875,000            | 185,000.00                        | 69,325.00              | 67,475.00              | 321,800.00             |
| 2018 Certificates of Obligation   | 6,300,000            | 6,130,000            | 175,000.00                        | 111,177.50             | 107,677.50             | 393,855.00             |
| 2019 Certificates of Obligation   | 4,185,000            | 4,185,000            | 130,000.00                        | 41,131.67              | 81,850.00              | 252,981.67             |
| 2019 Limited Tax Refunding        | 4,240,000            | 4,240,000            | -                                 | 50,073.33              | 103,600.00             | 153,673.33             |
| <b>Total Debt Service</b>         |                      | <b>\$ 76,165,000</b> | <b>\$ 6,160,000.00</b>            | <b>\$ 1,131,031.00</b> | <b>\$ 1,133,853.75</b> | <b>\$ 8,424,884.75</b> |

**ALLOCATION OF DEBT SERVICE BY FUND**

| Series                            | Issuance     | Outstanding          | Principal              | Interest - Mar         | Interest - Sep         | Total                  |
|-----------------------------------|--------------|----------------------|------------------------|------------------------|------------------------|------------------------|
| <b>General Fund</b>               |              |                      |                        |                        |                        |                        |
| 2010 Certificates of Obligation   | \$ 7,805,000 | \$ 430,000           | \$ 430,000.00          | \$ 9,675.00            | \$ -                   | \$ 439,675.00          |
| 2010 GO & GO Refunding Bonds      | 1,573,750    | 694,431 #            | 403,218.00             | 14,896.66              | 5,824.26               | 423,938.92             |
| 2011 Certificates of Obligation   | 847,500      | 569,800 #            | 35,200.00              | 10,653.50              | 10,125.50              | 55,979.00              |
| 2011 GO Refunding Bonds           | 872,500      | 253,000 #            | 66,000.00              | 3,795.00               | 2,805.00               | 72,600.00              |
| 2012 Certificates of Obligation   | 1,181,250    | 908,600 #            | 42,900.00              | 11,940.77              | 11,511.77              | 66,352.54              |
| 2012 GO Refunding Bonds           | 4,510,000    | 2,645,000            | 630,000.00             | 33,275.00              | 26,975.00              | 690,250.00             |
| 2013 Certificates of Obligation   | 1,731,250    | 1,424,500 #          | 35,200.00              | 23,408.00              | 22,880.00              | 81,488.00              |
| 2014 Certificates of Obligation   | 1,568,750    | 1,221,000 #          | 55,000.00              | 22,217.25              | 21,392.25              | 98,609.50              |
| 2014 GO & GO Refunding Bonds      | 1,483,750    | 1,448,440 #          | 130,005.00             | 24,264.10              | 22,314.02              | 176,583.12             |
| 2015 Certificates of Obligation   | 7,310,000    | 4,625,000            | 710,000.00             | 72,925.00              | 58,725.00              | 841,650.00             |
| 2015-A Certificates of Obligation | 1,777,500    | 1,395,900 #          | 55,000.00              | 21,507.75              | 20,682.75              | 97,190.50              |
| 2016 Certificates of Obligation   | 9,450,000    | 4,985,000            | 680,000.00             | 39,630.75              | 34,224.75              | 753,855.50             |
| 2016 Limited Tax Refunding        | 6,260,000    | 5,815,000            | 480,000.00             | 94,862.50              | 85,262.50              | 660,125.00             |
| 2016-A Certificates of Obligation | 1,721,250    | 1,399,200 #          | 40,700.00              | 22,684.75              | 22,277.75              | 85,662.50              |
| 2017 Certificates of Obligation   | 2,700,000    | 2,220,000            | 425,000.00             | 20,979.00              | 16,962.75              | 462,941.75             |
| 2017-A Certificates of Obligation | 1,287,500    | 1,072,500 #          | 40,700.00              | 15,251.50              | 14,844.50              | 70,796.00              |
| 2018 Certificates of Obligation   | 1,575,000    | 1,348,600 #          | 38,500.00              | 24,459.05              | 23,689.05              | 86,648.10              |
| 2019 Certificates of Obligation   | 920,700      | 920,700 #            | 28,600.00              | 9,048.97               | 18,007.00              | 55,655.97              |
| 2019 Limited Tax Refunding        | 4,240,000    | 4,240,000            | -                      | 50,073.33              | 103,600.00             | 153,673.33             |
|                                   |              | <u>37,616,671</u>    | <u>4,326,023.00</u>    | <u>525,547.88</u>      | <u>522,103.85</u>      | <u>5,373,674.73</u>    |
| <b>Water/Sewer Fund</b>           |              |                      |                        |                        |                        |                        |
| 2010 GO & GO Refunding Bonds      | \$ 4,721,250 | \$ 235,569 #         | 136,782.00             | 5,053.34               | 1,975.74               | 143,811.08             |
| 2011 Certificates of Obligation   | 2,542,500    | 2,020,200 #          | 124,800.00             | 37,771.50              | 35,899.50              | 198,471.00             |
| 2011 GO Refunding Bonds           | 2,617,500    | 897,000 #            | 234,000.00             | 13,455.00              | 9,945.00               | 257,400.00             |
| 2012 Certificates of Obligation   | 3,543,750    | 3,221,400 #          | 152,100.00             | 42,335.48              | 40,814.48              | 235,249.96             |
| 2013 Certificates of Obligation   | 5,193,750    | 5,050,500 #          | 124,800.00             | 82,992.00              | 81,120.00              | 288,912.00             |
| 2014 Certificates of Obligation   | 4,706,250    | 4,329,000 #          | 195,000.00             | 78,770.25              | 75,845.25              | 349,615.50             |
| 2014 GO & GO Refunding Bonds      | 1,436,250    | 1,036,560 #          | 144,995.00             | 15,548.40              | 13,373.48              | 173,916.88             |
| 2015-A Certificates of Obligation | 5,332,500    | 4,949,100 #          | 195,000.00             | 76,254.75              | 73,329.75              | 344,584.50             |
| 2016-A Certificates of Obligation | 5,163,750    | 4,960,800 #          | 144,300.00             | 80,427.75              | 78,984.75              | 303,712.50             |
| 2017-A Certificates of Obligation | 3,862,500    | 3,802,500 #          | 144,300.00             | 54,073.50              | 52,630.50              | 251,004.00             |
| 2018 Certificates of Obligation   | 4,725,000    | 4,781,400 #          | 136,500.00             | 86,718.45              | 83,988.45              | 307,206.90             |
| 2019 Certificates of Obligation   | 3,264,300    | 3,264,300 #          | 101,400.00             | 32,082.70              | 63,843.00              | 197,325.70             |
|                                   |              | <u>38,548,329</u>    | <u>1,833,977.00</u>    | <u>605,483.12</u>      | <u>611,749.90</u>      | <u>3,051,210.02</u>    |
|                                   |              | <b>\$ 76,165,000</b> | <b>\$ 6,160,000.00</b> | <b>\$ 1,131,031.00</b> | <b>\$ 1,133,853.75</b> | <b>\$ 8,424,884.75</b> |

# Allocation to General and Water/Sewer Fund

**CITY OF DEER PARK  
SUMMARY OF WATER & SEWER CONSUMPTION BILLED  
FISCAL YEAR 2018 - FISCAL YEAR 2020**

| Fiscal<br>Month | FY 2018                     |                | FY 2019                     |                | FY 2020                     |                |
|-----------------|-----------------------------|----------------|-----------------------------|----------------|-----------------------------|----------------|
|                 | Consumption (1,000 gallons) |                | Consumption (1,000 gallons) |                | Consumption (1,000 gallons) |                |
|                 | Water *                     | Sewer          | Water *                     | Sewer          | Water *                     | Sewer          |
| Oct             | 96,359                      | 85,569         | 106,100                     | 90,830         | 100,595                     | 86,785         |
| Nov             | 94,515                      | 83,389         | 80,133                      | 71,332         | 84,500                      | 73,086         |
| Dec             | 89,559                      | 79,484         | 82,029                      | 74,997         | 82,815                      | 74,050         |
| Jan             | 94,056                      | 85,029         | 76,544                      | 71,918         | 78,426                      | 72,623         |
| Feb             | 79,719                      | 73,955         | 78,649                      | 74,414         | 72,871                      | 67,271         |
| Mar             | 75,531                      | 70,705         | 72,329                      | 68,967         | 75,551                      | 71,060         |
| Apr             | 77,202                      | 73,050         | 71,112                      | 67,810         | 69,074                      | 64,413         |
| May             | 83,179                      | 75,117         | 81,055                      | 73,146         | 82,254                      | 73,850         |
| Jun             | 93,516                      | 83,304         | 85,979                      | 72,928         | 95,638                      | 82,718         |
| Jul             | 115,051                     | 98,802         | 100,310                     | 86,811         |                             |                |
| Aug             | 95,891                      | 80,527         | 88,994                      | 76,343         |                             |                |
| Sep             | 115,808                     | 88,528         | 97,288                      | 81,129         |                             |                |
| Total           | <u>1,110,386</u>            | <u>977,459</u> | <u>1,020,522</u>            | <u>910,625</u> | <u>741,724</u>              | <u>665,856</u> |
| YTD             | <u>783,636</u>              | <u>709,602</u> | <u>733,930</u>              | <u>666,342</u> | <u>741,724</u>              | <u>665,856</u> |

\* Includes water and irrigation meters



## Legislation Details (With Text)

**File #:** AUT 20-045    **Version:** 1    **Name:**  
**Type:** Authorization    **Status:** Agenda Ready  
**File created:** 8/11/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Authorization to seek bids to obtain lease-purchase financing for a new Pierce Velocity PUC (Pierce Ultimate Configuration) Pumper Fire Truck.  
**Sponsors:** Finance  
**Indexes:**  
**Code sections:**  
**Attachments:**

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Authorization to seek bids to obtain lease-purchase financing for a new Pierce Velocity PUC (Pierce Ultimate Configuration) Pumper Fire Truck.

### Summary:

The Fire Department was approved to purchase a new Pierce Velocity PUC (Pierce Ultimate Configuration) Pumper Fire Truck in October 2019. The new unit will replace Engine 11, which will remain as a reserve (back-up) apparatus while the current back-up apparatus will be used as a trade-in. This pumper truck is being purchased from Siddons-Martin Emergency Group through the Houston-Galveston Area Council Cooperative Purchasing Program at a cost of \$1,142,914. An amount of \$14,000 is included in the current fiscal year budget for one month of the lease cost and \$168,000 is included in the FY 2020-2021 budget for the first full year of lease payments. The City would like to request bids for various financing options to determine the best alternative to fund this purchase.

### Fiscal/Budgetary Impact:

The Fiscal Year 2020-2021 budget includes an amount of \$168,000 in Account No. 010-311-49080, Lease Purchase for the first full year of the lease payments.

Authorize the City to seek bids to obtain lease-purchase financing for a new Pierce Velocity PUC (Pierce Ultimate Configuration) Pumper Fire Truck.



## Legislation Details (With Text)

**File #:** PUR 20-019    **Version:** 1    **Name:**  
**Type:** Purchase    **Status:** Agenda Ready  
**File created:** 8/11/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Consideration of and action on authorization to purchase from SKE, Inc. through the Buy Board Cooperative Purchasing Program to perform the Emergency Repair of a 6" Waterline and collapsed Storm Pipe on Pasadena Blvd and Dowling Circle.  
**Sponsors:** Public Works  
**Indexes:**  
**Code sections:**  
**Attachments:**

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Consideration of and action on authorization to purchase from SKE, Inc. through the Buy Board Cooperative Purchasing Program to perform the Emergency Repair of a 6" Waterline and collapsed Storm Pipe on Pasadena Blvd and Dowling Circle.

### Summary:

The project will consist of repairing the 6" waterline crossing Pasadena Blvd and the 36" storm pipe crossing the Dowling Circle and Pasadena Blvd intersection. . The existing waterline is leaking causing the soil to undermine the Storm Sewer below. This has caused the storm to separate by several inches and the paving to sink at the intersection approximately 6 inches. The project will be constructed by SKE, Inc. and purchased through the Buy Board Cooperative Purchasing Program. The cost of the project totals \$146,721.68.

### Fiscal/Budgetary Impact:

This project is funded through the Water/Sewer contingency Fund (\$43,140.87) and CIP Contingency (\$103,580.81).

### Approval



## Legislation Details (With Text)

**File #:** TNT 20-002    **Version:** 1    **Name:**  
**Type:** Truth & Taxation    **Status:** Agenda Ready  
**File created:** 7/29/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Consideration of and action to increase total tax revenues from properties on the tax roll by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting.  
**Sponsors:** Finance  
**Indexes:**  
**Code sections:**  
**Attachments:**

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Consideration of and action to increase total tax revenues from properties on the tax roll by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting.

**Summary:** The Texas Constitution sets forth general requirements for truth-in-taxation, which include a number of public notices to inform taxpayers about local property taxes. When a proposed tax rate exceeds the no-new-revenue tax rate (formerly the effective tax rate), the taxing unit's governing body must vote to place a proposal to adopt the tax rate on the agenda of a future public meeting as an action item. This vote must be recorded and the proposal must specify the desired tax rate. If the motion passes, the taxing unit must schedule a public hearing on the proposed tax rate.

For tax year 2020 (Fiscal Year 2020-2021), the no-new-revenue tax rate is \$0.715264 per \$100 valuation and the voter-approval tax rate (formerly the rollback tax rate) is \$0.731826 per \$100 valuation. The proposed tax rate is \$0.720000 per \$100 valuation, which exceeds the no-new-revenue tax rate by \$0.004736. Because this proposed rate exceeds the no-new-revenue tax rate, the City Council must vote to place a proposal to adopt that tax rate on the agenda of a future public meeting as an action item and in so doing, must specify the rate. If the motion passes, the City Council must schedule a public hearing on the proposed tax rate at which time they may adopt the new rate.

The recommended date for said public hearing is Tuesday, September 15, 2020, at 7:30 p.m. to be held in the Council Chamber at City Hall, 710 E. San Augustine, Deer Park, TX 77536. In accordance with the City's planning calendar, which is based on the truth-in-taxation requirements, the meeting to adopt the tax rate would be at the regular meeting of the City Council on Tuesday, September 15, 2020 also in the Council Chamber at City Hall and following the public hearing.

**Fiscal/Budgetary Impact:**

Current ad valorem taxes represent approximately 38 percent of the total General Fund revenue in the proposed Fiscal Year 2020-2021 budget.

Motion to be read as follows: "I move to increase the tax revenue for the 2020 tax year by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting."

**\*\*Must be record vote\*\***



Legislation Details (With Text)

**File #:** TNT 20-003    **Version:** 1    **Name:**

**Type:** Truth & Taxation    **Status:** Agenda Ready

**File created:** 7/29/2020    **In control:** City Council

**On agenda:** 8/18/2020    **Final action:**

**Title:** Consideration of and action on submittal of the 2020 Tax Roll and the calculation of the No-New Revenue Tax Rate and the Voter-Approval Tax Rate.

**Sponsors:** Finance

**Indexes:**

**Code sections:**

**Attachments:** [HCAD Certification Letter Tax Year 2020](#)  
[Notice of PH for Tax Year 2020 TNT](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Consideration of and action on submittal of the 2020 Tax Roll and the calculation of the No-New Revenue Tax Rate and the Voter-Approval Tax Rate.

Summary: In accordance with Section 26.04 of the Texas Property Tax Code, the following items are presented for Council consideration relative to Tax Year 2020:

Total Appraised Value = \$ Not Available \*

Total Exemptions = \$ Not Available \*

Total Taxable Value = \$3,201,298,735 (HCAD Estimate)

Total Taxable Value of New Property = \$63,354,429

Total Taxable Value of Annexed Property = \$9,689,659

Total Uncertified = \$ Not Available \*

Calculated No-New Revenue Tax Rate (formerly the Effective Tax Rate) = \$0.715264/\$100

Calculated Voter-Approval Tax Rate (formerly the Rollback Tax Rate) = \$0.731826/\$100

\* These values are currently not available from HCAD. Because the certified roll is not available at this time, HCAD can only provide a certified estimate of the taxable value (see letter attached). Note: these values are not used in the truth-in-taxation calculation.

Fiscal/Budgetary Impact:

Current ad valorem taxes represent approximately 38 percent of the total General Fund revenue in the proposed Fiscal Year 2020-2021 budget.

Consideration and acceptance of the submitted 2020 Tax Roll and the calculated No-New Revenue Tax Rate and the Voter-Approval Tax Rate.



# Harris County Appraisal District

13013 Northwest Freeway  
Houston TX 77040  
Telephone: (713) 812-5800

P.O. Box 920975  
Houston TX 77292-0975  
Information Center: (713) 957-7800



## Office of Chief Appraiser

Honorable Jerry Mouton  
Mayor  
City of Deer Park  
P O Box 700  
Deer Park, TX 77536-0700

July 24, 2020

## Board of Directors

Ann Harris Bennett, Chairman  
*Tax Assessor-Collector, Ex-Officio Director*  
Mike Sullivan, Secretary  
Glenn E. Peters, Assistant Secretary  
Al Odom, Director  
Jim Robinson, Director  
Martina Lemond Dixon, Director  
Elizabeth Santos, Director

Re: 2020 Sec. 26.01(a-1) Estimate  
City of Deer Park

*Chief Appraiser*  
Roland Altinger  
*Deputy Chief Appraiser*  
Jason Cunningham  
*Taxpayer Liaison Officer*  
Teresa S. Terry

Dear Mayor Mouton:

As required by Texas Tax Code Sec. 26.01(a-1), we have prepared an estimate of taxable value for the above taxing jurisdiction for 2020.

While we have taken our best estimate of potential hearing loss into account, 2020 protests are still being received and formal hearings held during the next several months may cause further value reductions. Also, if fewer protests are filed, your value could possibly increase.

Your final taxable value will also be impacted by late-filed exemption applications, late applications for productivity valuation, correction motions under Tax Code Sec. 25.25, and possible post-ARB appeals through binding arbitration, appeals to district court, or appeals to the State Office of Administrative Hearings.

The impact of the COVID-19 pandemic on operations has caused almost daily changes to many of our processes. Protests will continue to be scheduled and rescheduled into the winter of 2020, if not later. Due to social distancing requirements, the ARB capacity has been very limited and COVID-19 issues have occasionally caused changes to schedules. Many temporary disaster exemptions have been received, however the Attorney General's opinion (No. KP-0299) indicated that economic loss not associated with physical damage was not eligible for the exemption. There is still some uncertainty regarding how this may impact your taxable value moving forward.

Given these limitations, the estimated 2020 taxable value for the taxing unit identified above is:

**\$3,201,298,735**

The enclosed worksheet also provides additional estimated values that may be useful in your tax rate calculations.

Please do not hesitate to contact your HCAD jurisdiction coordinator or my office if you have questions regarding this estimate or other matters affecting appraisal district operations.

Sincerely,

Roland Altinger  
Chief Appraiser

# NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of .72 per \$100 valuation has been proposed by the governing body of City of Deer Park.

|                         |                      |
|-------------------------|----------------------|
| PROPOSED TAX RATE       | \$0.720000 per \$100 |
| NO-NEW REVENUE TAX RATE | \$0.715264 per \$100 |
| VOTER-APPROVAL TAX RATE | \$0.731826 per \$100 |

The no-new-revenue tax rate is the tax rate for the 2020 tax year that will raise the same amount of property tax revenue for City of Deer Park from the same properties in both the 2019 tax year and the 2020 tax year.

The voter-approval tax rate is the highest tax rate that City of Deer Park may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Deer Park is proposing to increase property taxes for the 2020 tax year.

A public hearing on the proposed tax rate will be held on September 15, 2020 at 7:30 pm at 710 E. San Augustine St Deer Park TX 77536.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Deer Park is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council of the City of Deer Park at their offices or by attending the public meeting mentioned above.

## YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

**The members of the governing body voted on the proposed tax increase as follows:**

**FOR:**

**AGAINST:**

**PRESENT and not voting:**

**ABSENT:**

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Deer Park last year to the taxes proposed to be imposed on the average residence homestead by City of Deer Park this year:

|                                     | 2019         | 2020         | Change                                 |
|-------------------------------------|--------------|--------------|--|
| Total Tax Rate (per \$100 of value) | \$0.720000   | \$0.720000   | <i>decrease of</i> \$0.000000 OR 0.00% |
| Average homestead taxable value     | \$159,880    | \$168,719    | <i>increase of</i> 5.52%               |
| Tax on average homestead            | \$1,151      | \$1,215      | <i>increase of</i> \$64 OR 5.52%       |
| Total tax levy on all properties    | \$20,242,432 | \$20,785,277 | <i>increase of</i> \$542,846 OR 2.68%  |

**For assistance with tax calculations, please contact the tax assessor for City of Deer Park at 281-478-7231 or customerservice@deerparktx.gov, or visit [www.deerparktx.gov](http://www.deerparktx.gov) for more information.**



## Legislation Details (With Text)

**File #:** AGR 20-031    **Version:** 1    **Name:**  
**Type:** Agreement    **Status:** Agenda Ready  
**File created:** 7/23/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Consideration of and action on entering into a mutual agreement with Deer Park ISD for facility usage for the 2020-2021 academic school year.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [City - DPIISD Facility Usage Agreement \(2020-2021\) 1 \(002\)](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Consideration of and action on entering into a mutual agreement with Deer Park ISD for facility usage for the 2020-2021 academic school year.

**Summary:**

Deer Park ISD and the City of Deer Park staff have met and agreed upon the attached proposed facility usage agreement for the 2020-2021 academic school year.

Please see attached document.

**Fiscal/Budgetary Impact:**

None

Recommendation is to approve entering into a mutual agreement with Deer Park ISD for facility usage for the 2020-2021 academic school year.

## **INTERLOCAL AGREEMENT**

THE STATE OF TEXAS

COUNTY OF HARRIS

THIS INTERLOCAL AGREEMENT (the “Agreement”) is made and entered into by and between the **City of Deer Park, Texas** (the “City”), acting by and through its governing body, and the **Deer Park Independent School District** (the “District”), acting by and through its governing body. This Agreement is made pursuant to Chapter 791 of the Texas Government Code (the Interlocal Cooperation Act) to the extent it applies to this Agreement.

### **R E C I T A L S:**

The Parties hereto recognize the benefits derived by residents, citizens, and taxpayers located within Deer Park, Texas, by having the City and the District provide usage of each entity’s facilities for certain events and activities.

Chapter 791 of the Texas Government Code authorizes Interlocal agreements between local governmental entities such as the City of Deer Park and the Deer Park Independent School District. Chapter 791 authorizes such entities to contract for governmental function services, section 791.011; including parks and recreation and other governmental functions in which the contracting parties are mutually interested.

The City of Deer Park, Texas and the Deer Park Independent School District find that entering into an Interlocal Agreement for parks and recreation and other governmental functions in which both parties are mutually interested serves a public purpose of the City of Deer Park and Deer Park Independent School District.

**NOW, THEREFORE**, the City of Deer Park, Texas, and the Deer Park Independent School District, in consideration of the mutual covenants and agreements herein contained, do mutually agree as follows:

### **T E R M S:**

#### **I.**

The City and the District shall allow for the usage of each entity’s facilities for the provision of parks and recreation and other governmental functions. There shall be no expenses charged to either party for the usage of facilities outlined in this Agreement, except as otherwise noted within the Agreement.

## II.

Facilities used are as follows:

- The City shall allow year round usage of the Battleground Golf Course by students participating in the Varsity and Jr. Varsity Golf Program of Deer Park High School. Usage shall include daily greens fees (excluding golf cart rental), use of the Course's practice holes, and driving range practice balls. Deer Park High School's Golf Coach shall be responsible for informing staff at the Battleground Golf Course of all students affiliated with the Deer Park High School Golf Program.
- The City shall allow the District no cost rentals of the Dow Park Pavilion, Jimmy Burke Activity Center, Claude Burgess Center, City of Deer Park swimming pool
- The City shall allow the District to enter in the annual sports challenge event hosted by the City of Deer Park.
- The City shall provide After School Programs for students of San Jacinto Elementary School, Deer Park Elementary School, Carpenter Elementary School, Dabbs Elementary School, Bonnette Junior High School –and Deer Park Junior High School, .The District shall allow the City to utilize designated areas with the campuses of these respective schools for students to gather and wait until the City can pick up and transport students off campus to the City's designated afterschool location.
- The City shall assist the District with Cross Country Meets by providing assistance, including but not limited to, location, equipment, staff, and clocks. This shall occur on dates requested by the District, not less than thirty (30) days prior to the event.
- The City shall allow the District's High School Tennis Team to host tournaments at the Dow Park Tennis Facility. Usage shall take place on dates requested by the District, not less than thirty (30) days prior to the event.
- The City shall allow the District's High School Softball Team to host one (1) tournament at the Youth Sports Complex and permit gate fees. Usage shall take place on dates requested by the District, not less than thirty (30) days prior to the event.
- The City shall allow the District's High School Soccer Team to host a tournament at the City Soccer facility(s). Usage shall take place on dates requested by the District, not less than sixty (60) days prior to the event.
- The City shall allow the District's High School Physics Class to use the Deer Park Municipal Swimming Pool for their annual Boat Regatta Competition. Usage shall take place on dates requested by the District, not less than thirty (30) days prior to the event.
- The District shall allow usage of the Clyde ~~Abshiershief~~ Abshiershire Football Stadium and the Deer Park High School – North Campus Stadium for up to eleven (11) consecutive Saturdays beginning August, 2020 and ending November, 2020 for football use by the Deer Park youth football program(s). This shall not include use of the press box(s) located on the west side of the stadium(s). The District may suspend this usage at any time for a duration to be determined by the District, should the District believe usage of the field/stadium may be harmful to the athletes and/or detrimental to the field/stadium. In the event this occurs, the District shall allow usage of another District-owned football field/stadium, or the District may allow use of Clyde Abshiershire Stadium and the Deer Park High School – North Campus Stadium for a makeup game at a time to be determined by the District.

- The District shall allow usage of the auditorium at Deer Park High School – North Campus for the annual Dance Recital of the dance program affiliated with the City of Deer Park’s Parks & Recreation Department. Usage shall take place on May 28-29, 2021, unless an alternate date otherwise is requested by the City.
- The District shall allow usage of gymnasiums at Deer Park Jr. High School, Fairmont Junior High School ~~and Bonnette Jr. High School, and Bonnette Junior High School~~ plus the practice fields of Deer Park High School – North Campus, for events associated with the City’s annual sports challenge. Usage shall take place on dates requested by the City, not less than thirty (30) days prior to the event.
- The District shall allow usage of gymnasiums at Bonnette Junior High School, Carpenter Elementary School, Deer Park Elementary School, San Jacinto Elementary School, Dabbs Elementary School, Deepwater Elementary, Fairmont Elementary, Deer Park Junior High School, Deepwater Junior High School and Fairmont Junior High School for practices and games associated with the City’s youth basketball program. Usage shall take place on dates requested by the City, not less than thirty (30) days prior to the event.
- The District shall allow usage of one gymnasium at either Deer Park Junior High School ~~and Bonnette Junior High School~~ -for sports camps associated with the City’s summer athletic program. Usage shall take place on dates requested by the City, not less than thirty (30) days prior to the event.
- The District shall allow usage of the natatorium at Deer Park High School – South Campus for lifeguard training classes. Usage shall occur on two (2) dates requested by the City, not less than thirty (30) days prior to the events.
- The District shall allow usage of the Deer Park High School – North Campus Stadium including all necessary track equipment to include but not be limited to restrooms, mats, hurdles, high bar, starter blocks, etc. for events associated with the City’s Summer Track Program. Usage shall take place on dates requested by the City, not less than thirty (30) days prior to the event.
- The District shall allow usage of the gymnasiums at the Bonnette Junior High School, Deer Park Junior High School, ~~Bonnette Junior High School~~, Deepwater Junior High School, Fairmont Junior High School and North Campus High School for both youth and adult programming. Usage shall take place on dates requested by the City, not less than thirty (30) days prior to the event.

### III.

Both the City and the District recognize the other entity exists to provide services to its constituents, first and foremost. Usage of the City’s facilities by the District, or the District’s facilities by the City, shall be secondary to each entity using its own facilities for its own core services and purposes. This agreement is intended to allow each entity to assist the other in mitigating costs associated with its delivering its programs and services. It is not intended to allow or create situations whereby one entity inconveniences the other’s delivery of its programs and services. To the extent this occurs, the City and the District shall work together to alleviate such circumstances while retaining the spirit of this agreement. Once a reservation is confirmed by both entities, both entities shall provide at least a 48-hour notice for cancelations to assist with any necessary changes.

#### **IV.**

Either entity shall retain the right to request payment from the other entity when the entity providing a facility incur costs which otherwise would be not incurred except because of the usage. When making such request, the requesting entity shall seek payment at reasonable rates, which recover reasonable costs associated with the affiliated activities of building usage. Such costs may include, but are not limited to, additional energy consumption and facility staffing. When requested, costs will be invoiced by the entity, which incurred the expense and paid within thirty (30) days by the entity, which used the other's facilities.

#### **V.**

Both entities recognize facility usage needs may arise at any time, which were not foreseen, and therefore not made part of this agreement. When this occurs, either entity may request usage of the other's facilities at no cost. The City Manager of the City and the Superintendent of Schools of the District shall have the authority to honor such requests of the other.

#### **VI.**

Neither party to this Agreement waives or relinquishes any immunity or defense on behalf of itself, its officers, employees, agents, and volunteers as a result of its execution of this Agreement and the performance of the covenants contained herein.

The condition of the facilities and related equipment and items associated with usage is the sole responsibility of its owner. If damage occurs, the financial responsibility is the owner's and may be recovered through insurance acquired by the owner, or through other resources available to the owner. The other entity is not responsible for damage to facilities and related equipment or injury to any person, or for actions of the owner.

#### **VII.**

This agreement shall be valid through August 1, 2021. The governing body of either Party may terminate this agreement, provided written prior notice has been provided by the terminating Party to the other Party no less than ninety (90) days prior to any action taken to terminate this agreement.

#### **VIII.**

Any notice required to be given under this Agreement shall be in writing and shall be duly served when it is deposited, enclosed in a wrapper with the proper postage affixed and duly certified, return-receipt requested, in a United States post office, addressed to the City of Deer Park or the Deer Park Independent School District at the following addresses:

To the District:                   Deer Park Independent School District  
  Office of the Superintendent  
  2800 Texas Ave.  
  Deer Park, TX 77536

To the City:                        City of Deer Park, Texas  
  Office of the Mayor  
  710 E. San Augustine  
  Deer Park, TX 77536

**IX.**

The parties shall observe and comply with all applicable federal, Texas, and local laws, rules, ordinances, and regulations affecting the conduct of services provided and the performance of obligations undertaken by this Agreement. In case any one or more provisions contained in this Agreement is held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

**X.**

This agreement shall be construed in a manner consistent with Chapter 791 of the Texas Government Code, as may hereafter be amended.

**XI.**

Mandatory and exclusive venue of any dispute between the Parties to this agreement shall be in Harris County, Texas.

**XII.**

This Agreement is not intended to be an exclusive agreement, and each Party may enter into other similar agreements. Nothing in this Agreement shall be represented or construed to alter, supplant, or replace any other agreements.

**IN WITNESS THEREOF**, this instrument has been executed on behalf of the City of Deer Park, Texas by a duly authorized representative of the City of Deer Park, Texas, and on behalf of the Deer Park Independent School District by a duly authorized representative of the Deer Park Independent School District.

Attest/Seal:

**CITY OF DEER PARK**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_  
City Secretary

Print Name: \_\_\_\_\_  
Mayor

Date Signed: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**DEER PARK ISD**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_  
Board President

Date Signed: \_\_\_\_\_

Date Signed: \_\_\_\_\_



## Legislation Details (With Text)

**File #:** AGR 20-033    **Version:** 1    **Name:**  
**Type:** Agreement    **Status:** Agenda Ready  
**File created:** 8/4/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Consideration of and action on an agreement between the City of Deer Park and CenterPoint Energy for emergency and disaster response coordination.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Jimmy Burke Activity Center Map](#)  
[Background for CenterPoint Energy MICRO Emergency Operations Staging Sites Staging Site Fact Sheet](#)  
[CPE Executed Agreement - Jimmy Burke Center](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Consideration of and action on an agreement between the City of Deer Park and CenterPoint Energy for emergency and disaster response coordination.

### Summary:

This agreement was in place from 2009-2017 and expired at the end of 2017. CenterPoint has requested that the prior agreement be re-enacted. The agreement primarily establishes a Staging Site for CenterPoint resources at the Jimmy Burke Activity Center during times of large-scale emergency response activities.

This renewal does include a provision allowing the City to notify CenterPoint should the Jimmy Burke Activity Center parking area be unavailable, such as due to construction. Also included are additional coordination efforts between the City and CenterPoint to enable the sharing of resources and food vendors, when necessary.

The proposed agreement would expire on December 31, 2023.

### Fiscal/Budgetary Impact:

This agreement creates no budgetary impact.

Staff recommends approval.

# Jimmy Burke Activity Center

Write a description for your map.

## Legend

 Jimmy Burke Activity Center



Google Earth

© 2020 Google

300 ft



## Background for CenterPoint Energy MICRO Emergency Operations Staging Sites

CenterPoint Energy has historically utilized large-scale Emergency Operations Staging Sites to bring in mutual assistance crews from across the country which include electrical workers, tree clearing crews, and logistic support. These large-scale sites, such as the Sam Houston Race Park as shown below, have proven extremely beneficial to restoring power after significant storm events.



Due to Covid 19, CenterPoint Energy must seek alternative storm recovery solutions in order to adhere to social distancing, while at the same time restore and provide electrical service. Thus, we are seeking voluntary use of private properties for MICRO Emergency Operations Sites (Micro Sites), which are intended to provide workers a place to station equipment, vehicles and provide logistic support for restoration efforts. The duration of the Micro Sites will vary based on the severity of a storm and would range from one to three weeks.

## CenterPoint Energy Staging Site Agreement Fact Sheet

2020-2021

### I. **Agreement Purpose**

The purpose of CenterPoint Energy's Staging Site Agreement is to secure authorization from key property owners to allow CenterPoint Energy the use of their property for purposes of staging power restoration crews (linemen and tree trimmers) entering the Houston area to assist with power restoration following a major weather event, including hurricane, flood or ice storm. Strategically selected properties have been identified to position these incoming crews as close to the customers as possible to minimize drive time in the mornings and evenings.

### II. **Staging Site Purpose**

A staging site allows CenterPoint Energy to organize incoming crews at a central location to 1) park trucks, 2) eat breakfast and dinner, 3) pick up material, and 3) await bus transportation to their designated hotel which is located close by. Currently 14 primary sites have been identified in Houston, Lake Jackson and surrounding counties including Fort Bend and Brazoria.

### III. **Key Components of the Staging Site Agreement**

1. Property owner grants CenterPoint Energy the use of the designated property.
2. The term of the agreement is specified, typically 2 to 3 years.
3. Rental terms are stated, typically no rent due to emergency conditions.
4. Risk of loss terms stated including insurance provided by CenterPoint Energy.
5. Termination of agreement.
6. Return property to original condition after use. CenterPoint Energy will repair any damage done to pavement, fences, landscaping, lighting, etc. once the restoration is complete.

Note: CenterPoint Energy wants the property owners to let us return the following year

### IV. **Actions after Staging Site Agreement is Executed**

1. CenterPoint Energy will work with property owner to produce plot plans of the staging site layout.
2. CenterPoint Energy will monitor tropical storm activity and notify property owner if the Staging Site will be utilized. This notification could occur pre or post landfall.

## EMERGENCY OPERATIONS STAGING AREA SITE AGREEMENT

This agreement is made and entered into between the property owner, City of Deer Park, Texas (hereinafter referred to as Landlord) and CenterPoint Energy Houston Electric, LLC, a Texas limited liability company (hereinafter referred to as Tenant).

As a result of extreme damage to the greater Houston area electrical infrastructure due to a severe emergency event, such as a hurricane, Tenant will be performing emergency power restoration throughout the entire CenterPoint Energy service territory. Following the severe emergency, Tenant will be performing permanent repairs (in many instances replacing temporary repairs) to the entire greater Houston area electrical infrastructure as a result of damage caused by the emergency.

Tenant will be using the Jimmy Burke Activity Center, 500 W. 13<sup>th</sup> Street, Deer Park as agreed to in Exhibit A (Site Map) (hereinafter referred to as The Property) as a staging area site for materials, equipment, vehicles, service providers and personnel all in support of the permanent repair project to the electrical infrastructure. Now, therefore, it is mutually agreed between the parties as follows:

1. **Premises** – The Premises is hereby defined as that certain portion of The Property as agreed to by the Landlord and Tenant and identified as the “Approved Staging Area” on Exhibit A attached hereto. Tenant hereby accepts the Premises in its “as is” condition and Landlord makes no representations, statements, warranties, (express or implied) in respect to the Premises condition and has no further responsibility or liability for its latent defects or general conditions.
2. **Term** – The term of this agreement shall commence on the effective date of September 1, 2020 and shall, unless sooner terminated as provided herein, continue through December 31, 2023.
3. **Use of Premises** – Tenant will use the Premises as a staging area site for materials, equipment, vehicles, service providers and personnel all in support of the permanent repair project to the electrical infrastructure. Tenant will provide, at its own cost and responsibility, all facilities, portable and temporary in nature, required as determined by Tenant to perform the electrical infrastructure repair project. The facilities may include portable buildings complete with temporary power, tents, trailers, vehicle fueling facilities, portable sanitation facilities, portable water facilities, waste management facilities, exterior lighting and other temporary facilities as required by Tenant.
4. **Rent** – There is no rent or any other compensation due Landlord by Tenant under this agreement.
5. **Indemnity and Insurance** – Tenant agrees to indemnify and hold harmless Landlord, its agents, directors and employees from any and all claims, damages, liabilities, or expenses arising out of the Tenant’s use of the Premises or Property and any act of omission or negligence of Tenant, its agents, invitees or employees while on and using the Premises or Property. Tenant will maintain \$2 million of General Liability Insurance, \$2M of Automobile Liability Insurance, and \$3M of Excess Liability Insurance for the duration of this agreement. Tenant will provide a certificate of insurance evidencing the coverage. Tenant’s insurance shall be primary coverage, without any right of contribution from any insurance carried by Landlord. Tenant agrees to include Landlord as an additional insured on the insurance coverage evidenced herein.

6. **Care of the Premises** – Tenant will provide for the physical security of the Premises, the contents, the facilities, and Tenant’s personnel during the period of time that Tenant occupies the Premises as a staging site and Landlord shall have no responsibility for same.
7. **Termination of Agreement** – This agreement shall terminate on December 31, 2022 (the Expiration Date), provided, however, that Tenant may give Landlord a one-week notice of termination in writing at any time during the term.
8. **Return of Property to Landlord** – Tenant shall return the Property to the Landlord promptly at the termination of this agreement clear of any of Tenant’s portable or temporary facilities, contents or possessions in substantially the same condition in which it was received, ordinary wear and tear excepted. Tenant shall, at its own cost, restore the Property (to the same condition as the Property was immediately prior to this agreement) in Landlord’s reasonable judgment.
9. **Assignment of Agreement** – Tenant shall not, without Landlord’s prior written consent, sublet or assign the Premises or any part thereof.
10. **Cooperation for Food Services** – Whereas Tenant will be establishing food service facilities for their response personnel, Landlord and Tenant will work together, in the event of activation of this agreement, to provide food service to Landlord’s First Responders, including firefighters, police officers, and others as designated by Landlord. Landlord will reimburse Tenant for the actual cost of providing such services upon the Tenant’s departure from the site.
11. **Availability of Property** – Landlord has the right to give notice to Tenant of any timeframes in which the Premises will be unavailable to Tenant. This notice will be provided one week in advance, where feasible.

**IN WITNESS WHEREOF**, the respective parties hereto have caused this Agreement to be duly executed as of the date first herein written.

**LANDLORD:**

City of Deer Park, Texas

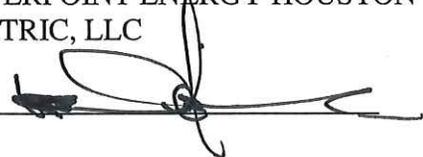
BY: \_\_\_\_\_

NAME: Jerry L. Mouton, Jr.

TITLE: Mayor

**TENANT:**

CENTERPOINT ENERGY HOUSTON  
ELECTRIC, LLC

BY:  \_\_\_\_\_

NAME: David L. Hess

TITLE: Manager, Warehouse & Logistics

Attachment: Exhibit A



Legislation Details (With Text)

**File #:** AGR 20-034    **Version:** 1    **Name:**  
**Type:** Agreement    **Status:** Agenda Ready  
**File created:** 8/7/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Consideration of and action on approving an interlocal grant agreement with Harris County to include the Coronavirus Relief Fund (CRF) Small Cities program terms and conditions.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Small Cities SRA Template FINAL Deer Park2](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Consideration of and action on approving an interlocal grant agreement with Harris County to include the Coronavirus Relief Fund (CRF) Small Cities program terms and conditions.

**Summary:**

At the August 4, 2020 regular Deer Park City Council meeting, the City Council authorized city staff to submit a Public Assistance (PA) grant application to FEMA and to participate in the Harris County COVID-19 Small Cities Coronavirus Relief Funds (CRF) for reimbursement for COVID-19 related expenses

In order to participate in the Harris County Coronavirus Relief Fund (CRF) Small Cities program, the City is required to enter into an interlocal agreement with Harris County containing terms and conditions applicable to payments distributed in the form of grants to local units of governments from the Coronavirus Relief Fund established within section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"). Other state and federal requirements and conditions may apply to this grant, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.; Chapter 783 of the Texas Government Code; and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts.

The interlocal grant agreement is attached.

The Coronavirus Relief Fund (CRF) was established by the federal CARES act, which appropriated \$150 billion to assist state and local governments in addressing the economic impacts of the Coronavirus. Harris County received a direct allocation of \$426 million. Harris County has established the Small City Assistance Program in an amount not to exceed \$28.5 million. Each of the cities (other than the City of Houston) in Harris County is eligible to receive up to \$55 per capita in reimbursement through the Harris County Small City Assistance Program. The 2018 census population for Deer Park was 33,931, which at \$55 per capita equates to a maximum of \$1,866,205 in reimbursement.

The FEMA PA grant provides provide up to 75% in federal reimbursement for the eligible expenses incurred. The remaining 25% must be provided by local funds. Normally, the 25% local match cannot come from other federal funds. However, a federal exception has been made for COVID-19. Therefore, once the City submits its FEMA PA request for 75% reimbursement, it can submit a request to Harris County Coronavirus Relief Funds (CRF) for the remaining 25% of eligible reimbursements. Also, some expenditures qualify for reimbursement under the Coronavirus Relief Funds that do not qualify under the FEMA PA grant program. However, each city must certify that the reimbursements Harris County CRF Small City Assistance Program:

- a) are necessary expenditures incurred due to the public health emergency and governor's disaster declaration on March 13, 2020 with respect to the Coronavirus Disease 2019 (COVID-19);
- b) were not accounted for in the budget most recently approved as of March 27, 2020, for Municipality; and
- c) were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

Fiscal/Budgetary Impact:

The Harris County CRF Small City Assistance Program can provide up to a maximum of \$1,866,205 in reimbursement of eligible COVID-19 related expenses. This is in addition to the reimbursement for eligible COVID-19 related expenses though the FEMA PA grant.

Approve the interlocal grant agreement with Harris County to include the Coronavirus Relief Fund (CRF) Small Cities program terms and conditions.



# CORONAVIRUS RELIEF FUND (CRF) SMALL CITIES TERMS AND CONDITIONS

## INTERLOCAL GRANT AGREEMENT AND CORONAVIRUS RELIEF FUND (CRF) SMALL CITIES TERMS AND CONDITIONS

THE STATE OF TEXAS     §  
  §  
COUNTY OF HARRIS     §

This Interlocal Agreement (the “Agreement”) is made and entered into by and between Harris County, a body corporate and politic under the laws of the State of Texas (“County”), acting by and through its governing body the Harris County Commissioners Court, and Deer Park (“City” or “grantee” or “subrecipient”), pursuant to the Interlocal Cooperation Act, Tex. Gov’t Code Ann. §§ 791.001 – 791.030. Harris County and City are referred to herein collectively as the “Parties” and individually as a “Party.”

Harris County will reimburse the City for necessary eligible expenditures incurred due to the public health emergency with respect to COVID-19 for a not to exceed amount of \$1,866,205.00 as evidenced in the Notice of Subrecipient Grant Award, approved by Harris County Commissioners Court on July 14, 2020, attached hereto as Exhibit A and incorporated herein by reference. The Parties agree that the amount specified in Exhibit A is just and fair compensation for expenses incurred due to the COVID-19 public health emergency. The Parties agree that a public purpose will be served by using the grant funds to reimburse local municipalities for necessary eligible expenditures incurred due to the public health emergency with respect to COVID-19. Harris County agrees that all funds used to pay for the obligations of this Grant Agreement will be taken from current fiscal funds.

### ***About This Document***

In this document, grantees will find the terms and conditions applicable to payments distributed in the form of grants to local units of governments from the Coronavirus Relief Fund established within section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

Other state and federal requirements and conditions may apply to your grant, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.; Chapter 783 of the Texas Government Code; and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts.

To the extent the terms and conditions of this grant agreement do not address a particular circumstance or are otherwise unclear or ambiguous, such terms and conditions are to be construed consistent with the general objectives, expectations and purposes of this grant agreement and in all cases, according to its fair meaning. The parties acknowledge that each party and its counsel have reviewed this grant agreement and that any rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in

the interpretation of this grant agreement. Any vague, ambiguous or conflicting terms shall be interpreted and construed in such a manner as to accomplish the purpose of the grant agreement.

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EXHIBITS FOLLOW

## **1 Grant Agreement Requirements and Conditions**

### **1.1 Applicability of Grant Agreement and Provisions**

The Grant Agreement is subject to the additional terms, conditions, and requirements of other laws, rules, regulations and plans recited herein and is intended to be the full and complete expression of and constitutes the entire agreement between the parties hereto with respect to the subject matter hereof and all prior and contemporaneous understandings, agreements, promises, representations, terms and conditions, both oral and written, are superseded and replaced by this Grant Agreement.

Notwithstanding any expiration or termination of this Grant Agreement, the rights and obligations pertaining to the grant close-out, cooperation and provision of additional information, return of grant funds, audit rights, records retention, public information, and any other provision implying survivability shall remain in effect after the expiration or termination of this Grant Agreement.

## 1.2 Legal Authority to Apply

The grantee certifies that it possesses legal authority to apply for the grant. A resolution, motion or similar action has been or will be duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative, or their designee of the organization to act in connection with the application and to provide such additional information as may be required.

## 1.3 Grant Acceptance

The Notice of Subrecipient Grant Award remains an offer until the fully executed copy of this Grant Agreement is received by Harris County.

## 1.4 Project Period

Funding has been authorized for eligible expenditures incurred between March 1, 2020 and December 30, 2020. All expenditures must be incurred, and all services must be received within the performance period. Harris County will not be obligated to reimburse expenses incurred after the performance period. A cost is incurred when the responsible unit of government has expended funds to cover the cost.

## 1.5 General Responsibility

Per the CARES Act, CRF grant funds may only be used to cover expenses that –

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19)
2. were not accounted for in the budget most recently approved as of March 27, 2020 for the government; and
3. were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

The US Department of Treasury (Treasury) provided additional guidance on the permissible use of grant funds, including nonexclusive examples of eligible expenses in the following categories:

1. Medical expenses,
2. Public health expenses,
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency,
4. Expenses of actions to facilitate compliance with COVID-19-related public health measures,
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, and
6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.

Further explanation of these categories and examples can be found at the following link:

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>

The grantee certifies compliance with these eligible expenses by executing the CARES Act Coronavirus Relief Fund Eligibility Certification Form, which is attached hereto as Exhibit B and incorporated for all purposes.

The grantee is responsible for the integrity of the fiscal and programmatic management of the grant project; accountability for all funds awarded; and compliance with Harris County administrative rules, policies and procedures, and applicable federal and state laws and regulations.

The grantee will maintain an appropriate grant administration system to ensure that all terms, conditions and specifications of the grant are met.

### 1.6 Amendments and Changes to the Grant Agreement

Harris County and the grantee may agree to make adjustments to the grant. Adjustments include, but are not limited to, modifying the scope of the grant project, adding funds to previously un-awarded cost items or categories changing funds in any awarded cost items or category, deobligating awarded funds or changing grant officials.

The grantee has no right or entitlement to reimbursement with grant funds. Harris County and grantee agree that any act, action or representation by either Party, their agents or employees that purports to waive or alter the terms of the Grant Agreement or increase the maximum liability of Harris County is void unless a written amendment to this Grant Agreement is first executed and documented. The grantee agrees that nothing in this Grant Agreement will be interpreted to create an obligation or liability of Harris County in excess of the "Allocation Ceiling" as set forth in the Notice of Subrecipient Grant Award.

Any alterations, additions, or deletions to the terms of this Grant Agreement must be documented to be binding upon the Parties. Notwithstanding this requirement, it is understood and agreed by Parties hereto, that changes in local, state and federal rules, regulations or laws applicable hereto, may occur during the term of this Grant Agreement and that any such changes shall be automatically incorporated into this Grant Agreement without written amendment hereto, and shall become a part hereof as of the effective date of the rule, regulation or law.

### 1.7 Jurisdictional Cooperation

Notwithstanding anything to the contrary, Harris County may, in its sole discretion, deny reimbursement for any expenses representing a transfer of funds from grantee to another political subdivision or agency unless a written request for such reimbursement is approved by Harris County in advance.

### 1.8 Public Information and Meetings

Notwithstanding any provisions of this Grant Agreement to the contrary, the grantee acknowledges that Harris County and this Grant Agreement are subject to the Texas Public Information Act, Texas Government Code Chapter 552 (the "PIA"). The grantee acknowledges that Harris County will comply with the PIA, as interpreted by judicial opinions and opinions of the Attorney General of the State of Texas.

The grantee acknowledges that information created or exchanged in connection with this Grant Agreement, including all reimbursement documentation submitted to Harris County, is subject to the PIA, whether created or produced by the grantee or any third party, and the grantee agrees that information not otherwise excepted from

disclosure under the PIA, will be available in a format that is accessible by the public at no additional charge to Harris County. The grantee will cooperate with Harris County in the production of documents or information responsive to a request for information.

### 1.9 Remedies for Non-Compliance

If Harris County determines that the grantee materially fails to comply with any term of this grant agreement, whether stated in a federal or state statute or regulation, an assurance, a notice of award, or any other applicable requirement, Harris County, in its sole discretion may take actions including:

1. Temporarily withholding cash payments pending correction of the deficiency or more severe enforcement action by Harris County;
2. Disallowing or denying use of funds for all or part of the cost of the activity or action not in compliance;
3. Disallowing claims for reimbursement;
4. Wholly or partially suspending or terminating this grant;
5. Requiring return or offset of previous reimbursements;
6. Prohibiting the grantee from applying for or receiving additional funds for other grant programs administered by Harris County until repayment to Harris County is made and any other compliance or audit finding is satisfactorily resolved;
7. Reducing the grant award maximum liability of Harris County;
8. Terminating this Grant Agreement;
9. Imposing a corrective action plan;
10. Withholding further awards; or
11. Taking other remedies or appropriate actions.

The grantee costs resulting from obligations incurred during a suspension or after termination of this grant are not allowable unless Harris County expressly authorizes them in the notice of suspension or termination or subsequently.

Harris County, at its sole discretion, may impose sanctions without first requiring a corrective action plan.

### 1.10 False Statements by Grantee

By acceptance of this grant agreement, the grantee makes all the statements, representations, warranties, guarantees, certifications and affirmations included in this grant agreement. If applicable, the grantee will comply with the requirements of 31 USC § 3729, which set forth that no grantee of federal payments shall submit a false claim for payment.

If any of the statements, representations, certifications, affirmations, warranties, or guarantees are false or if the grantee signs or executes the grant agreement with a false statement or it is subsequently determined that the grantee has violated any of the statements, representations, warranties, guarantees, certifications or affirmations included in this grant agreement, then Harris County may consider this act a possible default under this grant agreement and may terminate or void this grant agreement for cause and pursue other remedies available to Harris County under this grant agreement and applicable law. False statements or claims made in connection with Harris County grants may result in fines, imprisonment, and debarment from participating in federal grants or contract, and/or other remedy available by law, potentially including the provisions of 38 USC §§ 3801-3812, which details the administrative remedies for false claims and statements made.

### 1.11 Conflict of Interest Safeguards

The grantee will establish safeguards to prohibit its employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain, whether for themselves or others, particularly those with whom they have family, business, or other ties. The grantee will operate with complete independence and objectivity without actual, potential, or apparent conflict of interest with respect to its performance under this Grant Agreement. The grantee certifies as to its own organization, that to the best of their knowledge and belief, no member of grantee's organization or Harris County, nor any employee, or person, whose salary is payable in whole or in part by a member of grantee organization or Harris County, has direct or indirect financial interest in the award of this Grant Agreement, or in the services to which this Grant Agreement relates, or in any of the profits, real or potential, thereof.

### 1.12 Fraud, Waste, and Abuse

The grantee understands that Harris County does not tolerate any type of fraud, waste, or misuse of funds received from Harris County. Harris County's policy is to promote consistent, legal, and ethical organizational behavior, by assigning responsibilities and providing guidelines to enforce controls. Any violations of law, Harris County policies, or standards of ethical conduct will be investigated, and appropriate actions will be taken. The grantee understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal and state grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

In the event grantee becomes aware of any allegation or a finding of fraud, waste, or misuse of funds received from Harris County that is made against the grantee, the grantee is required to immediately notify Harris County of said allegation or finding and to continue to inform Harris County of the status of any such on-going investigations. The grantee must also promptly refer to Harris County any credible evidence that a principal, employee, agent, grantee, contractor, subcontractor, or other person has -- (1) submitted a claim for award funds that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving award funds. Grantees must also immediately notify Harris County in writing of any misappropriation of funds, fraud, theft, embezzlement, forgery, or any other serious irregularities indicating noncompliance with grant requirements. Grantees must notify the local prosecutor's office of any possible criminal violations. Grantees must immediately notify Harris County in writing if a project or project personnel become involved in any litigation, whether civil or criminal, and the grantee must immediately forward a copy of any demand, notices, subpoenas, lawsuits, or indictments to Harris County.

### 1.13 Termination of the Agreement

Harris County may, at its sole discretion, terminate this Grant Agreement, without recourse, liability or penalty against Harris County, upon written notice to grantee. In the event grantee fails to perform or comply with an obligation or a term, condition or provision of this Grant Agreement, Harris County may, upon written notice to grantee, terminate this agreement for cause, without further notice or opportunity to cure. Such notification of Termination for Cause will state the effective date of such termination, and if no effective date is specified, the effective date will be the date of the notification.

Harris County and grantee may mutually agree to terminate this Grant Agreement. Harris County in its sole discretion will determine if, as part of the agreed termination, grantee is required to return any or all of the disbursed grant funds.

Termination is not an exclusive remedy, but will be in addition to any other rights and remedies provided in equity, by law, or under this Grant Agreement, including those remedies listed at 2 C.F.R. 200.207 and 2 C.F.R. 200.338 – 200.342. Following termination by Harris County, grantee shall continue to be obligated to Harris County for the return of grant funds in accordance with applicable provisions of this Grant Agreement. In the event of termination under this Section, Harris County's obligation to reimburse grantee is limited to allowable costs incurred and paid by the grantee prior to the effective date of termination, and any allowable costs determined by Harris County in its sole discretion to be reasonable and necessary to cost-effectively wind up the grant. Termination of this Grant Agreement for any reason or expiration of this Grant Agreement shall not release the Parties from any liability or obligation set forth in this Grant Agreement that is expressly stated to survive any such termination or expiration.

#### 1.14 Limitation of Liability

Nothing in the Agreement is construed as creating any personal liability on the part of any officer, director, employee, or agent of any public body that may be a Party to the Agreement, and the Parties expressly agree that the execution of the Agreement does not create any personal liability on the part of any officer, director, employee, or agent of either Party.

The Parties agree that no provision of this Agreement extends the County's liability beyond the liability provided in the Texas Constitution and the laws of the State of Texas.

The grantee agrees that no provision of this Grant Agreement is in any way intended to constitute a waiver by Harris County, its officers, employees, agents, or contractors of any privileges, rights, defenses, remedies, or immunities from suit and liability that Harris County may have by operation of law.

#### 1.15 Dispute Resolution

The Parties' representatives will meet as needed to implement the terms of this Grant Agreement and will make a good faith attempt to informally resolve any disputes.

Notwithstanding any other provision of this Grant Agreement to the contrary, unless otherwise requested or approved in writing by Harris County, the grantee shall continue performance and shall not be excused from performance during the period any breach of Grant Agreement claim or dispute is pending.

The laws of the State of Texas govern this Grant Agreement and all disputes arising out of or relating to this Grant Agreement, without regard to any otherwise applicable conflict of law rules or requirements. Venue for any grantee-initiated action, suit, litigation or other proceeding arising out of or in any way relating to this Grant Agreement shall be commenced exclusively in the Harris County District Court or the United States District Court, Southern District of Texas - Houston Division. Venue for any Harris County-initiated action, suit, litigation or other proceeding arising out of or in any way relating to this Grant Agreement may be commenced in a Texas state district court or a United States District Court selected by Harris County in its sole discretion.

The grantee hereby irrevocably and unconditionally consents to the exclusive jurisdiction of the courts referenced above for the purpose of prosecuting and/or defending such litigation. The grantee hereby waives and agrees not to assert by way of motion, as a defense, or otherwise, in any suit, action or proceeding, any claim that the grantee is not personally subject to the jurisdiction of the above-named courts; the suit, action or proceeding is brought in an inconvenient forum; and/or the venue is improper.

### 1.16 Liability for Taxes

The grantee agrees and acknowledges that grantee is an independent contractor and shall be entirely responsible for the liability and payment of grantee's and grantee's employees' taxes of whatever kind, arising out of the performances in this Grant Agreement. The grantee agrees to comply with all state and federal laws applicable to any such persons, including laws regarding wages, taxes, insurance, and workers' compensation. Harris County shall not be liable to the grantee, its employees, agents, or others for the payment of taxes or the provision of unemployment insurance and/or workers' compensation or any benefit available to an employee.

### 1.17 Required State Assurances

The grantee must comply with the applicable State Assurances included within the State Uniform Grant Management Standards (UGMS), Section III, Subpart B, .14, which are incorporated herein for all purposes as though set forth word for word.

### 1.18 System for Award Management (SAM) Requirements

- A. The grantee agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and, if applicable, the federal funding agency). These requirements include maintaining current registrations and the currency of the information in SAM. The grantee will review and update information at least annually until submission of the final financial report required under the award or receipt of final payment, whichever is later, as required by 2 CFR Part 25.
- B. The grantee will comply with Executive Orders 12549 and 12689 that requires "a contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM)", in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority. The grantee certifies it will verify each vendor's status to ensure the vendor is not debarred, suspended, otherwise excluded or declared ineligible by checking the SAM before doing/renewing business with that vendor.
- C. The grantee certifies that it and its principals are eligible to participate in this Grant Agreement and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and the grantee is in compliance with the State of Texas statutes and rules relating to procurement and that the grantee is not listed in the federal government's terrorism watch list as described in Executive Order 13224.

### 1.19 No Obligation by Federal Government

The Parties acknowledge and agree that the federal government is not a party to this Grant Agreement and is not subject to any obligations or liabilities to either Party, third party or subcontractor pertaining to any matter resulting from this Grant Agreement.

### 1.20 Notice

Notice may be given to the grantee via email, hand-delivery, or United States Mail. Notices to the grantee will be sent to the name and address supplied by grantee.

### 1.21 Force Majeure

Neither the grantee nor Harris County shall be required to perform any obligation under this Grant Agreement or be liable or responsible for any loss or damage resulting from its failure to perform so long as performance is delayed by force majeure or acts of God, including but not limited to strikes, lockouts or labor shortages, embargo, riot, war, revolution, terrorism, rebellion, insurrection, pandemic, flood, natural disaster, or interruption of utilities from external causes. Each Party must inform the other in writing, with proof of receipt, within three (3) business days of the existence of such force majeure, or otherwise waive this right as a defense.

### 1.22 Franchise Tax Certification

If grantee is a taxable entity subject to the Texas Franchise Tax (Chapter 171, Texas Tax Code), then grantee certifies that it is not currently delinquent in the payment of any franchise (margin) taxes or that grantee is exempt from the payment of franchise (margin) taxes.

### 1.23 Severability

If any provisions of this Grant Agreement are rendered or declared illegal for any reason, or shall be invalid or unenforceable, such provision shall be modified or deleted in such manner so as to afford the Party for whose benefit it was intended the fullest benefit commensurate with making this Grant Agreement, as modified, enforceable, and the remainder of this Grant Agreement and the application of such provision to other persons or circumstances shall not be affected thereby, but shall be enforced to the greatest extent permitted by applicable law.

### 1.24 E-Verify

If applicable, by entering into this Grant Agreement, grantee will certify and ensure that it utilizes and will continue to utilize, for the term of this Grant Agreement, the U.S. Department of Homeland Security's e-Verify system to determine the eligibility of (a) all persons employed during the contract term to perform duties within Texas; and (b) all persons (including subcontractors) assigned by the grantee pursuant to the Grant Agreement.

### 1.25 Compliance with Federal Law, Regulations, and Executive Orders

Grantee acknowledges that federal financial assistance funds will be used to fund the Grant Agreement. Grantee will comply with all applicable federal law, regulations, executive orders, policies, procedures, and directives.

### 1.26 Clean Air Act

The following is only applicable if the amount of the contract exceeds \$150,000.

- a. Grantee agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- b. Grantee agrees to report each violation to Harris County and understands and agrees that Harris County will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- c. Grantee agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance provided by this Grant Agreement.

### 1.27 Federal Water Pollution Control Act

- a. Grantee agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

- b. Grantee agrees to report each violation to Harris County and understands and agrees that Harris County will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- c. Grantee agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance provided by this Grant Agreement.

### 1.28 Suspension and Debarment

- a. This Grant Agreement is a covered transaction for purposes of 2 C.F.R. pt 180 and 2 C.F.R. pt. 3000. Grantee certifies that grantee, grantee's principals (defined at 2 C.F.R. Sec. 180.995), or its affiliates (defined at 2 C.F.R. Sec. 180.905) are excluded (defined at 2 C.F.R. Sec. 180.940) or disqualified (defined at 2 C.F.R. Sec. 180.935).
- b. Grantee must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- c. This certification is a material representation of fact relied upon by Harris County. If it is later determined that grantee did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, in addition to remedies available to Harris County, the Federal Government may pursue available remedies, including but limited to suspension and/or debarment.

### 1.29 Energy Conservation

If applicable, grantee agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

### 1.30 Procurement of Recovered Materials

- a. In the performance of this Grant Agreement, grantee shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired –
  - i. Competitively within a timeframe providing for compliance with the contract performance schedule;
  - ii. Meeting contract performance requirements; or
  - iii. At a reasonable price.
- b. Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

### 1.31 Terminated Contracts

The grantee has not had a contract terminated or been denied the renewal of any contract for noncompliance with policies or regulations of any state or federally funded program within the past five (5) years nor is it currently prohibited from contracting with a governmental agency. If the grantee does have such a terminated contract, the grantee shall identify the contract and provide an explanation for the termination. The grantee acknowledges that this Grant Agreement may be terminated and payment withheld or return of grant funds required if this certification is inaccurate or false.

## 2 Property and Procurement Requirements

### 2.1 Property Management and Inventory

The grantee must ensure equipment purchased with grant funds is used for the purpose of the grant and as approved by Harris County. The grantee must develop and implement a control system to prevent loss, damage or theft of property and investigate and document any loss, damage or theft of property funded under this Grant.

The grantee must account for any real and personal property acquired with grant funds or received from the Federal Government in accordance with 2 CFR 200.310 Insurance coverage through 200.316 Property trust relationship and 200.329 Reporting on real property. This documentation must be maintained by the grantee, according to the requirements listed herein, and provided to Harris County upon request, if applicable.

When original or replacement equipment acquired under this award by the grantee is no longer needed for the original project or program or for other activities currently or previously supported by the federal awarding agency or Harris County, the grantee must make proper disposition of the equipment pursuant to 2 CFR 200.

The grantee will maintain specified equipment management and inventory procedures for equipment (including replacement equipment), whether acquired in whole or in part with grant funds, until disposition takes place, with a per-unit cost of \$5,000 or greater. The equipment and inventory procedures include:

- A. The grantee must keep an inventory report on file containing equipment purchased with any grant funds during the grant period. The inventory report must agree with the approved grant budget and the final Financial Status Report and shall be available to Harris County at all times upon request.
- B. The grantee must maintain property/inventory records which, at minimum, include a description of the property, a serial number or other identification number, the source of property, who holds title, the acquisition date, the cost of the property, the percentage of Federal participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
- C. The grantee shall permanently identify all such equipment by appropriate tags or labels affixed to the equipment. Exceptions to this requirement are limited to items where placing of the marking is not possible due to the nature of the equipment.

### 2.2 Consulting Contracts

Pre-approval of costs related to consulting contracts is required and the value of consulting contracts entered into by the grantee may not exceed 5% of the total funds received by the local unit of government.

### 2.3 Procurement Practices and Policies

The grantee must follow applicable federal and state law, federal procurement standards specified in regulations governing federal awards to non-federal entities, their established policy, and best practices for procuring goods or services with grant funds. Procurement activities must follow the most restrictive of federal, state and local procurement regulations. Contracts must be routinely monitored for delivery of services or goods.

### 2.4 Contract Provisions Under Federal Awards

All contracts made by a grantee under a federal award must contain the provisions outlined in 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Appendix II to Part 200 Contract Provisions for Non-Federal Entity Contracts Under Federal Awards.

### 3 Audit and Records Requirements

#### 3.1 Cooperation with Monitoring, Audits, and Records Requirements

All records and expenditures are subject to, and grantee agrees to comply with, monitoring and/or audits conducted by the United States Department of Treasury's Inspector General (DOTIG), Harris County, and the State Auditor's Office (SAO) or designee. The grantee shall maintain under GAAP or GASB, adequate records that enable DOTIG, Harris County, and SAO to ensure proper accounting for all costs and performances related to this Grant Agreement.

#### 3.2 Single Audit Requirements

Any grantee expending \$750,000 or more in federal funds in a fiscal year may be subject to Single Audit Requirements in 2 CFR, Part 200, Subpart F – Audit Requirements, at [https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl).

The grantees expending more than \$750,000 in grant funds in a fiscal year are subject to the requirements in the Texas Single Audit Circular, at <https://comptroller.texas.gov/purchasing/docs/ugms.pdf>. The audit must be completed and the data collection and reporting package described in 2 CFR 200.512 must be submitted to the Federal Audit Clearinghouse (FAC) within 30 calendar days after receipt of the auditor's report(s), or nine months after the end of the audit period, whichever is earlier.

#### 3.3 Requirement to Address Audit Findings

If any audit, monitoring, investigations, review of awards, or other compliance review reveals any discrepancies, inadequacies, or deficiencies which are necessary to correct in order to maintain compliance with this Grant Agreement, applicable laws, regulations, or the grantee's obligations hereunder, the grantee agrees to propose and submit to Harris County a corrective action plan to correct such discrepancies or inadequacies within thirty (30) calendar days after the grantee's receipt of the findings. The grantee's corrective action plan is subject to the approval of Harris County.

The grantee understands and agrees that the grantee must make every effort to address and resolve all outstanding issues, findings, or actions identified by DOTIG, Harris County, or SAO through the corrective action plan or any other corrective plan. Failure to promptly and adequately address these findings may result in grant funds being withheld, other related requirements being imposed, or other sanctions and penalties. The grantee agrees to complete any corrective action approved by Harris County within the time period specified by Harris County and to the satisfaction of Harris County, at the sole cost of the grantee. The grantee shall provide to Harris County periodic status reports regarding the grantee's resolution of any audit, corrective action plan, or other compliance activity for which the grantee is responsible.

#### 3.4 Records Retention

- A. The grantee shall maintain appropriate audit trails to provide accountability for all expenditures of grant funds, reporting measures, and funds received from Harris County under this Grant Agreement. Audit trails maintained by the grantee will, at a minimum, identify the supporting documentation prepared by the grantee to permit an audit of its accounting systems and payment verification with respect to the expenditure of any funds awarded under this Grant Agreement.
- B. The grantee must maintain fiscal records and supporting documentation for all expenditures resulting from this Grant Agreement pursuant to 2 CFR 200.333 and state law.

1. The grantee must retain these records and any supporting documentation for a minimum of seven (7) years from the later of the completion of this project's public objective, submission of the final expenditure report, any litigation, dispute, or audit.
2. Records related to real property and equipment acquired with grant funds shall be retained for seven (7) years after final disposition.
3. Harris County may direct a grantee to retain documents for longer periods of time or to transfer certain records to Harris County or federal custody when it is determined that the records possess long term retention value.

## **4 Prohibited and Regulated Activities and Expenditures**

### **4.1 Prohibited Costs**

- A. Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Revenue replacement is not a permissible use of these grant funds. In accordance with Section 3.1 all record and expenditures are subject to review.
- B. Damages covered by insurance.
- C. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
- D. Duplication of benefits including expenses that have been or will be reimbursed under any other federal or state program.
- E. Reimbursement to donors for donated items or services.
- F. Workforce bonuses other than hazard pay or overtime.
- G. Severance pay.
- H. Legal settlements.

### **4.2 Political Activities**

Grant funds may not be used in connection with the following acts by agencies or individuals employed by grant funds:

- A. Unless specifically authorized to do so by federal law, grant recipients or their grantees or contractors are prohibited from using grant funds directly or indirectly for political purposes, including lobbying or advocating for legislative programs or changes; campaigning for, endorsing, contributing to, or otherwise supporting political candidates or parties; and voter registration or get-out-the-vote campaigns. Generally, organizations or entities which receive federal funds by way of grants, contracts, or cooperative agreements do not lose their rights as organizations to use their own, private, non-federal resources for "political" activities because of or as a consequence of receiving such federal funds. These recipient organizations must thus use private or other non-federal money, receipts, contributions, or dues for their political activities, and may not charge off to or be reimbursed from federal contracts or grants for the costs of such activities.
- B. Grant officials or grant funded employees may not use official authority or influence or permit the use of a program administered by the grantee agency of which the person is an officer or employee to interfere with or affect the result of an election or nomination of a candidate or to achieve any other political purpose.
- C. Grant-funded employees may not coerce, attempt to coerce, command, restrict, attempt to restrict, or prevent the payment, loan, or contribution of anything of value to a person or political organization for a political purpose.

- D. Grant funds may not be used to employ, as a regular full-time or part-time or contract employee, a person who is required by Chapter 305 of the Government Code to register as a lobbyist. Furthermore, grant funds may not be used to pay, on behalf of the agency or an officer or employee of the agency, membership dues to an organization that pays part or all of the salary of a person who is required by Chapter 305 of the Government Code to register as a lobbyist.
- E. As applicable, the grantee and each contracting tier will comply with 31 USC § 1352, which provides that none of the funds provided under an award may be expended by the grantee to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer of employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal. Grantee shall file the required certification attached hereto and incorporated for all purposes as Exhibit C. Each contracting tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

## **5 Financial Requirements**

### **5.1 Direct Deposit**

A completed direct deposit form from the grantee must be provided to Harris County prior to receiving any payments..

### **5.2 Payments and Required Documentation**

Funding for this Grant Agreement is appropriated under the Coronavirus Aid, Relief, and Economic Security Act, 2020 (Public Law 116-136) enacted on March 27, 2020, as amended, to facilitate protective measures for and recovery from the public health emergency in areas affected by COVID-19, which are Presidentially-declared major disaster areas under Title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.). All expenditures under this Grant Agreement must be made in accordance with this Grant Agreement and any other applicable laws, rules or regulations. Further, grantee acknowledges that all funds are subject to recapture and repayment for non-compliance pursuant to Section 5.7 below.

Reimbursement requests may be requested following full reporting to Harris County of eligible expenses incurred.

All documentation for expenditures paid during the project period must be submitted to Harris County on or before the grant liquidation date.

### **5.3 Reimbursements**

Harris County will be obligated to reimburse the grantee for the expenditure of actual and allowable allocable costs incurred and paid by the grantee pursuant to this Grant Agreement. Harris County is not obligated to pay unauthorized costs or to reimburse expenses that were incurred by the grantee prior to the commencement or after the termination of this Grant Agreement.

### **5.4 Refunds and Deductions**

If Harris County determines that the grantee has been overpaid any grant funds under this Grant Agreement, including payments made inadvertently or payments made but later determined to not be actual and allowable allocable costs, the grantee shall return to Harris County the amount identified by Harris County as an overpayment. The grantee shall refund any overpayment to Harris County within thirty (30) calendar days of the receipt of the notice of the overpayment from Harris County unless an alternate payment plan is specified by Harris County.

### 5.5 Recapture of Funds

The discretionary right of Harris County to terminate for convenience under Section 1.13 notwithstanding, Harris County shall have the right to terminate the Grant Agreement and to recapture, and be reimbursed for any payments made by Harris County: (i) that are not allowed under applicable laws, rules, and regulations; or (ii) that are otherwise inconsistent with this Grant Agreement, including any unapproved expenditures.

### 5.6 Liquidation Period

Grant funds will liquidate 90 calendar days following the project period end date or on December 30, 2020, whichever is earlier. Funds not obligated by the end of the grant period and not expended by the liquidation date will revert to Harris County.

### 5.7 Project Close Out

Harris County will close-out the grant award when it determines that all applicable administrative actions and all required work of the grant have been completed by the grantee.

The grantee must submit all financial, performance, and other reports as required by the terms and conditions of the grant award.

The grantee must promptly refund any balances of unobligated cash that Harris County paid and that are not authorized to be retained by the grantee for use in other projects.

### 5.8 Miscellaneous Provisions

It is expressly understood and agreed by the Parties that nothing contained in this Agreement shall be construed to constitute or create a joint venture, partnership, association or other affiliation or like relationship between the Parties, it being specifically agreed that their relationship is and shall remain that of independent parties to a contractual relationship as set forth in this Agreement. The County is an independent contractor and neither it, nor its employees or agents shall be considered to be an employee, agent, partner, or representative of the City for any purpose. The City, nor its employees, officers, or agents shall be considered to be employees, agents, partners or representatives of the County for any purposes. Neither Party has the authority to bind the other Party.

The County is not obligated or liable to any party other than City for the performance of this Agreement. Nothing in the Agreement is intended or shall be deemed or construed to create any additional rights or remedies upon any third party. Further, nothing contained in the Agreement shall be construed to or operate in any manner whatsoever to increase the rights of any third party, or the duties or responsibilities of County with respect to any third party.

A waiver by either Party of a breach or violation of any provision of the Agreement shall not be deemed or construed to be a waiver of any subsequent breach.

The County does not agree to binding arbitration, nor does the County waive its right to a jury trial.

This Agreement contains the entire agreement between the Parties relating to the rights herein granted and the obligations herein assumed. This Agreement supersedes and replaces any prior agreement between the Parties pertaining to the rights granted and the obligations assumed herein. This Agreement shall be subject to change or modification only by a subsequent written modification approved and signed by the governing bodies of each Party.

The provisions of this Agreement are severable, and if any provision or part of this Agreement or the application thereof to any person, entity, or circumstance shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Agreement and the application of such provision or part of this Agreement to other persons, entities, or circumstances shall not be affected thereby.

Any provision of this Agreement that, by its plain meaning, is intended to survive the expiration or earlier termination of this Agreement including, but not limited to the indemnification provision, shall survive such expiration or earlier termination. If an ambiguity exists as to survival, the provision shall be deemed to survive.

This Agreement may be executed in several counterparts. Each counterpart is deemed an original and all counterparts together constitute one and the same instrument. In addition, each Party warrants that the undersigned is a duly authorized representative with the power to execute the Agreement.

By execution of this Agreement, the City warrants that the duties accorded to the City in this Agreement are within the powers and authority of the City.

**[EXHIBITS AND SIGNATURE PAGE FOLLOWS]**

DEER PARK

By \_\_\_\_\_

Date: \_\_\_\_\_

HARRIS COUNTY

By: \_\_\_\_\_  
LINA HIDALGO  
COUNTY JUDGE

APPROVED AS TO FORM:  
VINCE RYAN  
COUNTY ATTORNEY

By: \_\_\_\_\_  
Randy Keenan  
Assistant County Attorney  
C.A. File 20GEN1941

EXHIBIT A

Notice of Subrecipient Grant Award  
(follows behind)



# HARRIS COUNTY, TEXAS

## BUDGET MANAGEMENT DEPARTMENT

Administration Building  
1001 Preston, Suite 500  
Houston, TX 77002  
(713) 274-1100

### COVID 19 Agenda Item

July 14, 2020

To: County Judge Hidalgo, and  
Commissioners Ellis, Garcia,  
Radack, and Cagle

Fm: Shain Carrizal *HSC*

Re: **CARES Act – Establishment of the Small City Assistance Program**

|                     | YES                                 | NO                       | ABSTAIN                  |
|---------------------|-------------------------------------|--------------------------|--------------------------|
| Judge Lina Hidalgo  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Comm. Rodney Ellis  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Comm. Adrian Garcia | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Comm. Steve Radack  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Comm. R. Jack Cagle | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

The CARES Act established the Coronavirus Relief Fund (CRF), and Harris County received a direct allocation of \$426 million. On April 28, 2020 Commissioners Court authorized forming a committee consisting of a representative from each office of Commissioners Court to work with BMD/HRRM and all relevant departments to make recommendations on the expenditures of the funds. Attached for your approval is a recommendation from the committee to establish the Small City Assistance Program in an amount not to exceed \$28.5 million.

The committee will continue to work with Guidehouse in making further recommendations to Commissioners Court before the CRF expiration date of December 30, 2020.

Thank you for your consideration.

Attachment

Presented to Commissioners Court

July 14, 2020

Approve: E/G



**COVID-19 Small City Assistance Program  
July 10, 2020**

**BACKGROUND**

The COVID-19 pandemic is stretching the ability of State, County, and City governments to both meet their obligations to protect their citizens and to ensure complete economic recovery and long-term resiliency. While each situation is unique, we understand that Harris County faces considerable demands resulting from this outbreak and the 34 cities it represents, and the County seeks to establish a program to provide appropriate reimbursement of Coronavirus Relief Funds (CRF) to the respective small cities.

**PROGRAM PURPOSE**

The COVID-19 Small City Assistance Program’s purpose is to provide financial assistance for the needs of cities with <500K population.

The following are the program considerations:

**Coordination.** Need to ensure that the County’s response is coordinated so that it addresses the unprecedented public health and societal impacts impacting the small cities.

**Grants Management.** Need to ensure support of the management of grant applications, eligibility verification, grant awards, management of grant and subrecipient agreements, and management of approval processes for funds requested by cities within Harris County related to the CRF.

**Eligibility.** Need to ensure expenses incurred and to be reimbursed to the small cities are captured in a manner that makes them reimbursable in accordance with U.S. Department of Treasury guidance for the Coronavirus Relief Fund

**Compliance.** Need to ensure that the County is complying with the rules and regulations that will ensure expenses are reimbursable and avoid a loss of stakeholder and community confidence.

**ELIGIBILITY CRITERIA**

Cities with <500K population that demonstrate need for financial assistance may qualify for assistance by meeting any of the following criteria:

| Criteria | Name   | Description  | Additional Considerations                                     |
|----------|--|--|---|
| #1       | FEMA 25%<br><br>Match                                    | Cities would submit their approved FEMA Public Assistance (PA) requests showing the 75% reimbursement requested. Harris County then provides the remaining 25% of eligible reimbursements.   | provided technical assistance<br><br>cities apply for FEMA PA |
| #2       | Eligible activities not covered by other funding sources | Expenses incurred by small cities that are typically not covered by FEMA or other grants, that are eligible for CRF. This includes, but is not limited to, the following activities:<br>- COVID dedicated payroll expenses<br>- Paid sick and medical leave<br>- Government payroll support program<br>- Unemployment insurance costs<br>- Telework capability improvement | Educate cities about these expense activities                 |

|    |                              |   |   |
|----|------------------------------|---|---|
| #3 | Other COVID Related Expenses | Other related expenses not identified in Options #1 and #2 that will be evaluated by the County for duplication of benefits on a case-by-case basis | Educate cities about these expense activities |
|----|------------------------------|---|---|

**ALLOCATION MAXIMUMS**

Per the chart below, \$55 per capita is used to determine a ceiling of available CRF funding per small city within Harris County. This amount is based on the criteria established by the Texas Department of Emergency Management (TDEM) for other cities and counties in Texas with <500K populations.

| City                  | 2018 Census Population Data | Allocation Ceiling  |
|-----------------------|-----------------------------|---------------------|
| Baytown               | 72,879                      | \$4,008,345         |
| Bellaire              | 18,966                      | \$1,043,130         |
| Bunker Hill Village   | 3,982                       | \$219,010           |
| Deer Park             | 33,931                      | \$1,866,205         |
| El Lago               | 2,727                       | \$149,985           |
| Friendswood           | 11,575                      | \$636,625           |
| Galena Park           | 10,931                      | \$601,205           |
| Hedwig Village        | 2,669                       | \$146,795           |
| Hilshire Village      | 819                         | \$45,045            |
| Humble                | 16,041                      | \$882,255           |
| Hunters Creek Village | 4,891                       | \$269,005           |
| Jacinto City          | 10,625                      | \$584,375           |
| Jersey Village        | 7,962                       | \$437,910           |
| Katy                  | 15,251                      | \$838,805           |
| La Porte              | 35,423                      | \$1,948,265         |
| League City           | 1,984                       | \$109,120           |
| Missouri City         | 6,273                       | \$345,015           |
| Morgan's Point        | 345                         | \$18,975            |
| Nassau Bay            | 4,037                       | \$222,035           |
| Pasadena              | 153,219                     | \$8,427,045         |
| Pearland              | 5,237                       | \$288,035           |
| Piney Point Village   | 3,449                       | \$189,695           |
| Seabrook              | 14,291                      | \$786,005           |
| Shoreacres            | 1,611                       | \$88,605            |
| South Houston         | 17,583                      | \$967,065           |
| Southside Place       | 1,881                       | \$103,455           |
| Spring Valley Village | 4,333                       | \$238,315           |
| Stafford              | 309                         | \$16,995            |
| Taylor Lake Village   | 3,625                       | \$199,375           |
| The Woodlands         | 13,000*                     | \$715,000           |
| Tomball               | 11,761                      | \$646,855           |
| Waller                | 600                         | \$33,000            |
| Webster               | 11,201                      | \$616,055           |
| West University Place | 15,676                      | \$862,180           |
| <b>Total</b>          | <b>519,087</b>              | <b>\$28,549,785</b> |

\*Estimated census data for the portion of The Woodlands included in Harris County, per The Woodlands Area Economic Development Partnership

## **TECHNICAL ASSISTANCE**

With the purpose of helping small cities, especially those not familiar with federal funding, the small cities will be provided with technical assistance to better understand the process of successfully identifying eligible CRF activities, and guidance around other potential funding sources (ex. FEMA PA). The main components of the technical assistance will include (but is not limited to)<sup>1</sup>:

1. Conducting outreach activities to:
  - Inform small cities about the program
  - Engaging City management to actively participate in program
2. Hosting webcast and online training for:
  - Overall process of the County's program for small cities
  - Eligible activities under the CRF grant and overlap with other funding sources
  - Workflows, forms, tools, and documentation requirements for reimbursement
  - Brief overview of other federal funding sources
3. Providing tools and templates for reimbursement requests including:
  - Excel based cost tracking mechanism
  - Checklist of eligible activities with required documentation
  - Frequently asked questions (FAQs)
  - Workflow steps for transparency
4. Providing one-on-one support including:
  - Questions around eligibility and/or process
  - Developing reimbursement requests
  - Understanding any rejected/returned reimbursement requests

## **AGREEMENT FOR DISTRIBUTION**

To receive CRF distributions, the small city mayor or city manager must review, agree to the terms and conditions, and sign certification forms similar to those developed by TDEM.<sup>2</sup> The CRF Terms and Conditions released by TDEM addresses the grant acceptance, project period, general responsibility, amendments and changes to the grant agreement, and jurisdictional cooperation that a subrecipient must adhere to when receiving CRF distributions.

<sup>1</sup> See Attachment A for framework of technical assistance

<sup>2</sup> See Appendix for example of modified CARES Act Coronavirus Relief Fund Eligibility Certification from TDEM

**APPENDIX  
CARES ACT CORONAVIRUS RELIEF FUND ELIGIBILITY CERTIFICATION<sup>3</sup>**

I, \_\_\_\_\_, am the Mayor or City Manager of \_\_\_\_\_ ("Municipality"), and I certify that:

1. I have the authority on behalf of Municipality to request grant payments from Harris County ("County") for federal funds appropriated pursuant to section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. I understand that the County will rely on this certification as a material representation in making grant payments to the Municipality.
3. I acknowledge that Municipality should keep records sufficient to demonstrate that the expenditure of funds it has received is in accordance with section 601(d) of the Social Security Act.
4. I acknowledge that all records and expenditures are subject to audit by the United States Department of Treasury's Inspector General, Harris County, or designee.
5. I acknowledge that Municipality has an affirmative obligation to identify and report any duplication of benefits. I understand that the County has an obligation and the authority to deobligate or offset any duplicated benefits.
6. I acknowledge and agree that Municipality shall be liable for any costs disallowed pursuant to financial or compliance audits of funds received.
7. I acknowledge that if Municipality has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the United States Department of the Treasury.
8. I acknowledge that the Municipality's proposed uses of the funds provided as grant payments from the County by federal appropriation under section 601 of the Social Security Act will be used only to cover those costs that:
  - a. are necessary expenditures incurred due to the public health emergency and governor's disaster declaration on March 13, 2020 with respect to the Coronavirus Disease 2019 (COVID-19);
  - b. were not accounted for in the budget most recently approved as of March 27, 2020, for Municipality; and
  - c. were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

In addition to each of the statements above, I acknowledge on submission of this certification that my jurisdiction has incurred eligible expenses between March 1, 2020 and the date noted below.

By: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

<sup>3</sup> Per Texas Department of Emergency Management, [tdem.texas.gov](http://tdem.texas.gov), with modifications

**ATTACHMENT A  
TIMELINE OF TECHNICAL ASSISTANCE AND ADMINISTRATION**

The following table details technical assistance and administration activities provided to the County and small cities within Harris County. All activities will be ongoing through December 30, 2020 with auditing and close-out activities continuing into 2021.

| Month Activity Begins | Activity   |
|-----------------------|--|
| <b>July</b>           | <ul style="list-style-type: none"> <li>- Outreach effort to notify small cities about the Small City Assistance Program including webcasts about the overall process</li> <li>- Small cities execute certification form ahead of receiving CRF distribution from the County</li> </ul>   |
| <b>August</b>         | <ul style="list-style-type: none"> <li>- Training to help cities identify expenses eligible for FEMA PA and other federal funding sources</li> <li>- Providing training materials about other federal funding sources</li> <li>- Assistance to apply for other federal funding</li> <li>- Provide a mapped flow of documentation and requirements of the Grant Management program lifecycle to small cities to understand all necessary documentation</li> <li>- Provide tools and templates for tracking costs for reimbursement</li> <li>- Provide eligible cost checklists for CRF reimbursement</li> <li>- Assistance to develop reimbursement requests including holding office hours to answer questions about eligibility</li> <li>- Training cities about duplication of benefits, how to prevent them, and how to notify the County if any assistance that could fall into this category is received</li> </ul> |
| <b>September</b>      | <ul style="list-style-type: none"> <li>- Track the disbursement of funds, at the County level, to ensure they are being used as they were intended and in a timely fashion</li> <li>- Provide access to workflows, forms, tools, and documentation requirements for reimbursement of each individual transaction</li> </ul>  |
| <b>October</b>        | <ul style="list-style-type: none"> <li>- Support to understand any denied benefits and reapply, if possible</li> </ul>   |
| <b>November</b>       | <ul style="list-style-type: none"> <li>- Trainings about how subrecipients can properly close out use of funds received and what documentation is required</li> </ul>  |
| <b>December</b>       | <ul style="list-style-type: none"> <li>- Report on the assistance provided to small cities, the maximization of benefits realized from various federal funding sources, and measure CRF distribution utilized</li> </ul>   |

EXHIBIT B

CARES Act Coronavirus Relief Fund Eligibility Certification Form  
(follows behind)

## CARES ACT CORONAVIRUS RELIEF FUND ELIGIBILITY CERTIFICATION

I, \_\_\_\_\_, am the Mayor or City Manager of \_\_\_\_\_ (“Municipality”), and I certify that:

1. I have the authority on behalf of Municipality to request grant payments from Harris County (“County”) for federal funds appropriated pursuant to section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. I understand that the County will rely on this certification as a material representation in making grant payments to the Municipality.
3. I acknowledge that Municipality should keep records sufficient to demonstrate that the expenditure of funds it has received is in accordance with section 601(d) of the Social Security Act.
4. I acknowledge that all records and expenditures are subject to audit by the United States Department of Treasury’s Inspector General, Harris County, or designee.
5. I acknowledge that Municipality has an affirmative obligation to identify and report any duplication of benefits. I understand that the County has an obligation and the authority to deobligate or offset any duplicated benefits.
6. I acknowledge and agree that Municipality shall be liable for any costs disallowed pursuant to financial or compliance audits of funds received.
7. I acknowledge that if Municipality has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the County or United States Department of the Treasury.
8. I acknowledge that the Municipality’s proposed uses of the funds provided as grant payments from the County by federal appropriation under section 601 of the Social Security Act will be used only to cover those costs that:
  - a. are necessary expenditures incurred due to the public health emergency and governor’s disaster declaration on March 13, 2020 with respect to the Coronavirus Disease 2019 (COVID-19);
  - b. were not accounted for in the budget most recently approved as of March 27, 2020, for Municipality; and
  - c. were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

In addition to each of the statements above, I acknowledge on submission of this certification that my jurisdiction has incurred eligible expenses between March 1, 2020 and the date noted below. I acknowledge acceptance of the grant and all exhibits in this Grant Agreement, and to abide by all terms and conditions.

**Name:**

\_\_\_\_\_

**Title:**

\_\_\_\_\_

**Signature:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_

EXHIBIT C Certification  
Regarding Lobbying (follows  
behind)

## CERTIFICATION REGARDING LOBBYING

### Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned grantee, \_\_\_\_\_, certifies, to the best of his or her knowledge that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence any officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. Sec. 1352 (as amended by the Lobbying Disclosure Act of 119). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The grantee, \_\_\_\_\_, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, grantee understands and agrees that the provisions of 31 U.S.C. Sec. 3801 et seq. apply to his certification and disclosure, if any.

**Initial Here:** \_\_\_\_\_

**ORDER OF COMMISSIONERS COURT**  
Authorizing Execution of an Interlocal Grant Agreement

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on \_\_\_\_\_, with all members present except \_\_\_\_\_.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF AN INTERLOCAL GRANT AGREEMENT  
BETWEEN HARRIS COUNTY AND DEER PARK TO REIMBURSE THE CITY FOR  
ELEGIBLE EXPENSES FROM THE CORONAVIRUS RELIEF FUND**

Commissioner \_\_\_\_\_ introduced an order and made a motion that the same be adopted. Commissioner \_\_\_\_\_ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

|                     | <u>Yes</u>               | <u>No</u>                | <u>Abstain</u>           |
|---------------------|--------------------------|--------------------------|--------------------------|
| Judge Lina Hidalgo  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Comm. Rodney Ellis  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Comm. Adrian Garcia | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Comm. Steve Radack  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Comm. R. Jack Cagle | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

**IT IS ORDERED** that the Harris County Judge is authorized to execute, for and on behalf of Harris County, the Interlocal Grant Agreement between the Harris County and Deer Park, pursuant to Tex. Gov't Code Ann. §§ 791.001 – 791.030, for the County to reimburse the City for eligible expenses with a grant from the Coronavirus Relief Fund as authorized and established within section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act. The Interlocal Grant Agreement is incorporated by reference for all purposes as though fully set out in this Order word for word.

All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.



Legislation Details (With Text)

**File #:** ORD 20-017    **Version:** 1    **Name:**  
**Type:** Ordinance    **Status:** Agenda Ready  
**File created:** 2/12/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Consideration of and action on an ordinance amending the Fiscal Year 2019-2020 Capital Improvements Fund Budget for the purchase of real property.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Ord - Amend Budget FY20 Land from POH](#)  
[Port of Houston - Unimproved Property Contract](#)  
[Port of Houston - Metes and Bounds Description and Survey](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Consideration of and action on an ordinance amending the Fiscal Year 2019-2020 Capital Improvements Fund Budget for the purchase of real property.

**Summary:**

At this time, the City has the opportunity to purchase real property from the Port of Houston Authority of Harris County for future use. This property is located in the 600 block of West 13th Street and adjoins multiple properties owned by the City, including the western entrance to the Jimmy Burke Activity Center, the Battleground Golf Course, and the Ella & Friends Dog Park. The Port of Houston Authority has owned the property for many years and recently agreed to sell it to the City for its appraised value. A copy of the Unimproved Property Contract and the Metes and Bounds Description is attached.

The property is described as follows: a tract of land containing 1.4538 acres of land, more or less, lying in the Thomas Earle Survey, Abstract No. 18, in Harris County, Texas, said 1.4538 acre tract of land being part of that certain 11.8049 acre tract of land conveyed by Brad C. Thompson, Trustee to Lonnie D. Harrison by a General Warranty Deed dated June 30, 1972 and recorded on film code number 146-31-1069 of the Deed Records of Harris County, Texas.

It is necessary to amend the Fiscal Year 2019-2020 Capital Improvements Fund budget in the amount of \$205,000.00 to accommodate this transaction, to be funded by the contingency of the Capital Improvements Fund, which is available for this purpose.

**Fiscal/Budgetary Impact:**

Increase the Fiscal Year 2019-2020 Capital Improvements Fund Budget for the amount of \$205,000.00 for the purchase of real property for future use (Account 090-105-49010, Land and Land Rights) to be funded by the contingency of the Capital Improvements Fund, which is available for this purpose.

Approve the ordinance to amend the Fiscal Year 2019-2020 Budget for the Capital Improvements Fund for the purchase of real property.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE 2019-2020 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:**

**I.**

That the City of Deer Park's budget for the fiscal year ending September 30, 2020 was duly prepared and filed with the City Secretary, where it was available for inspection by any taxpayer.

**II.**

That the City has the opportunity to purchase real property located in the 600 block of West 13th Street that adjoins multiple properties owned by the City, including the western entrance to the Jimmy Burke Activity Center, the Battleground Golf Course, and the Ella & Friends Dog Park, for future use.

**III.**

That the real property is described as a tract of land containing 1.4538 acres of land, more or less, lying in the Thomas Earle Survey, Abstract No. 18, in Harris County, Texas, said 1.4538 acre tract of land being part of that certain 11.8049 acre tract of land conveyed by Brad C. Thompson, Trustee to Lonnie D. Harrison by a General Warranty Deed dated June 30, 1972 and recorded on film code number 146-31-1069 of the Deed Records of Harris County, Texas.

**IV.**

That this 1.4538 acres of land, more or less, located in the 600 block of West 13th Street, is owned by the Port of Houston Authority of Harris County, which has recently agreed to sell this 1.4538 acres of land, more or less, to the City for its appraised value of \$205,000.00.

**V.**

That the City recommends the purchase of the 1.4538 acres of land, more or less, located in the 600 block of West 13th Street and adjoining multiple properties owned by the City, for future use.

**VI.**

That, if approved, it is necessary to amend the budget for the fiscal year ending September 30, 2020 to appropriate an additional \$205,000.00 for the purchase of the 1.4538 acres of land, more or less, located in the 600 block of West 13th Street and adjoining multiple properties owned by the City.

**VII.**

That funding for the amendment to the expenditures of the adopted budget for the fiscal year ending September 30, 2020 will include the total amount of \$205,000.00 from the contingency of the Capital Improvements Fund, which is available for this purpose.

**VIII.**

That the regular budget of the City of Deer Park, Texas, for the fiscal year ending September 30, 2019, be, and the same is hereby, in all respects finally approved and amended as so described and shall be, and is hereby, filed with the City Secretary of said City.

**IX.**

That the amounts specified are for the purposes named in said budget, and they are hereby appropriated to and for such purposes.

**X.**

That the City Secretary file copies of this Ordinance and of such budget with all public officers as required by the laws of the State of Texas.

**XI.**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the \_\_\_\_ day of \_\_\_\_\_, 2020 **by a vote of** \_\_\_\_\_ **“Ayes” and** \_\_\_\_\_ **“Noes”**.

\_\_\_\_\_  
**MAYOR**, City of Deer Park, Texas

**ATTEST:**

\_\_\_\_\_  
City Secretary

**APPROVED:**

\_\_\_\_\_  
City Attorney

## UNIMPROVED PROPERTY CONTRACT

1. **PARTIES:** The parties to this contract are Port of Houston Authority of Harris County, (Seller) and City of Deer Park, Texas (Buyer). Seller agrees to sell and convey to Buyer and Buyer agrees to buy from Seller the Property defined below.
  
2. **PROPERTY:** An Tract of Land containing 1.4538 acres of Land , more or less, lying in the Thomas Earle Survey, Abstract No. 18, in Harris County, Texas said 1.4538 acre tract of Land being part of that certain 11.8049 acre tract of land conveyed by Brad C. Thompson, Trustee to Lonnie D. Harrison by General Warranty Deed dated June 30, 1972 and recorded on film code number 146-31-1069 of the Deed Records of Harris County, Texas, said 1.04538 acre tract of land being more particularly described by metes and bounds attaced hereto, or as described on attached exhibit together with all rights, privileges and appurtenances pertaining thereto, including but not limited to: water rights, claims, permits, strips and gores, easements, and cooperative or association memberships (the Property). RESERVATIONS: Any reservation for oil, gas, or other minerals, water, timber, or other interests is made in accordance with an attached addendum.
  
3. **SALES PRICE:**

|    |  |                      |
|----|--|----------------------|
| A. | Cash portion of Sales Price payable by Buyer at closing        | \$ <u>205,000.00</u> |
| B. | Sum of all financing described in the attached: Not Applicable | \$ <u>0</u>          |
| C. | Sales Price (Sum of A and B)                                   | \$ <u>205,000.00</u> |
  
4. **LICENSE HOLDER DISCLOSURE:** Texas law requires a real estate license holder who is a party to a transaction or acting on behalf of a spouse, parent, child, business entity in which the license holder owns more than 10%, or a trust for which the license holder acts as trustee or of which the license holder or the license holder's spouse, parent or child is a beneficiary, to notify the other party in writing before entering into a contract of sale. Disclose if applicable: N/A
  
5. **EARNEST MONEY:** Within 3 days after the Effective Date, Buyer must deliver \$0 as earnest money. If Buyer fails to deliver the earnest money within the time required, Seller may terminate this contract or exercise Seller's remedies under Paragraph 15, or both, by providing notice to Buyer before Buyer delivers the earnest money. If the last day to deliver the earnest money falls on a Saturday, Sunday, or legal holiday, the time to deliver the earnest money is extended until the end of the next day that is not a Saturday, Sunday, or legal holiday. **Time is of the essence for this paragraph.**
  
6. **TITLE POLICY AND SURVEY:**

- A. TITLE POLICY: Seller shall furnish to Buyer at Seller's expense an owner policy of title insurance (Title Policy) issued by American Title Company (Title Company) in the amount of the Sales Price, dated at or after closing, insuring Buyer against loss under the provisions of the Title Policy, subject to the promulgated exclusions (including existing building and zoning ordinances) and the following exceptions:
- (1) Restrictive covenants common to the platted subdivision in which the Property is located.
  - (2) The standard printed exception for standby fees, taxes and assessments.
  - (3) Liens created as part of the financing described in Paragraph 3.
  - (4) Utility easements created by the dedication deed or plat of the subdivision in which the Property is located.
  - (5) Reservations or exceptions otherwise permitted by this contract or as may be approved by Buyer in writing.
  - (6) The standard printed exception as to marital rights.
  - (7) The standard printed exception as to waters, tidelands, beaches, streams and related matters.
  - (8) The standard printed exception as to discrepancies, conflicts, shortages in area or boundary lines, encroachments or protrusions, or overlapping improvements: will be amended to read, "shortages in area" at the expense of Buyer.
  - (9) The exception or exclusion regarding minerals approved by the Texas Department of Insurance.
- B. COMMITMENT: Within 20 days after the Title Company receives a copy of this contract, Seller shall furnish to Buyer a commitment for title insurance (Commitment) and, at Buyer's expense, legible copies of restrictive covenants and documents evidencing exceptions in the Commitment (Exception Documents) other than the standard printed exceptions. Seller authorizes the Title Company to deliver the Commitment and Exception Documents to Buyer at Buyer's address shown in Paragraph 21. If the Commitment and Exception Documents are not delivered to Buyer within the specified time, the time for delivery will be automatically extended up to 15 days or 3 days before the Closing Date, whichever is earlier. If the Commitment and Exception Documents are not delivered within the time required, Buyer may terminate this contract and the earnest money will be refunded to Buyer.
- C. SURVEY: The survey must be made by a registered professional land surveyor

acceptable to the Title Company and Buyer's lender(s). Within 45 days after the Effective Date of this contract, Buyer shall obtain a new survey at Buyer's expense. Buyer is deemed to receive the survey on the date of actual receipt or the date specified in this paragraph, whichever is earlier.

D. **OBJECTIONS:** Buyer may object in writing to (i) defects, exceptions, or encumbrances to title: disclosed on the survey other than items 6A(1) through (7) above; or disclosed in the Commitment other than items 6A(1) through (8) above; (ii) any portion of the Property lying in a special flood hazard area (Zone V or A) as shown on the current Federal Emergency Management Agency map; or (iii) any exceptions which prohibit the following use or activity: N/A. Buyer must object the earlier of (i) the Closing Date or (ii) 30 days after Buyer receives the Commitment, Exception Documents, and the survey. Buyer's failure to object within the time allowed will constitute a waiver of Buyer's right to object; except that the requirements in Schedule C of the Commitment are not waived. Provided Seller is not obligated to incur any expense, Seller shall cure the timely objections of Buyer or any third party lender within 15 days after Seller receives the objections (Cure Period) and the Closing Date will be extended as necessary. If objections are not cured within the Cure Period, Buyer may, by delivering notice to Seller within 5 days after the end of the Cure Period: (i) terminate this contract and the earnest money will be refunded to Buyer; or (ii) waive the objections. If Buyer does not terminate within the time required, Buyer shall be deemed to have waived the objections. If the Commitment or Survey is revised or any new Exception Document(s) is delivered, Buyer may object to any new matter revealed in the revised Commitment or Survey or new Exception Document(s) within the same time stated in this paragraph to make objections beginning when the revised Commitment, Survey, or Exception Document(s) is delivered to Buyer.

E. **TITLE NOTICES:**

(1) **ABSTRACT OR TITLE POLICY:** Buyer is advised to have an abstract of title covering the Property examined by an attorney of Buyer's selection, or Buyer should be furnished with or obtain a Title Policy. If a Title Policy is furnished, the Commitment should be promptly reviewed by an attorney of Buyer's choice due to the time limitations on Buyer's right to object.

(2) **MEMBERSHIP IN PROPERTY OWNERS ASSOCIATION(S):** The Property is not subject to mandatory membership in a property owners association(s). If the Property is subject to mandatory membership in a property owners association(s), Seller notifies Buyer under §5.012, Texas Property Code, that, as a purchaser of property in the residential community identified in Paragraph 2 in which the Property is located, you are obligated to be a member of the owners association(s). Restrictive covenants governing the use and occupancy of the Property and all

dedicatory instruments governing the establishment, maintenance, and operation of this residential community have been or will be recorded in the Real Property Records of the county in which the Property is located. Copies of the restrictive covenants and dedicatory instrument may be obtained from the county clerk. **You are obligated to pay assessments to the property owners association(s). The amount of the assessments is subject to change. Your failure to pay the assessments could result in enforcement of the association's lien on and the foreclosure of the Property.**

Section 207.003, Property Code, entitles an owner to receive copies of any document that governs the establishment, maintenance, or operation of a subdivision, including, but not limited to, restrictions, bylaws, rules and regulations, and a resale certificate from a property owners' association. A resale certificate contains information including, but not limited to, statements specifying the amount and frequency of regular assessments and the style and cause number of lawsuits to which the property owners' association is a party, other than lawsuits relating to unpaid ad valorem taxes of an individual member of the association. These documents must be made available to you by the property owners' association or the association's agent on your request.

**If Buyer is concerned about these matters, the TREC promulgated Addendum for Property Subject to Mandatory Membership in a Property Owner's Association should be used.**

- (3) STATUTORY TAX DISTRICTS: If the Property is situated in a utility or other statutorily created district providing water, sewer, drainage, or flood control facilities and services, Chapter 49, Texas Water Code requires Seller to deliver and Buyer to sign the statutory notice relating to the tax rate, bonded indebtedness, or standby fee of the district prior to final execution of this contract.
- (4) TIDE WATERS: If the Property abuts the tidally influenced waters of the state, §33.135, Texas Natural Resources Code, requires a notice regarding coastal area property to be included in the contract. An addendum containing the notice promulgated by TREC or required by the parties must be used.
- (5) ANNEXATION: If the Property is located outside the limits of a municipality, Seller notifies Buyer under §5.011, Texas Property Code, that the Property may now or later be included in the extraterritorial jurisdiction of a municipality and may now or later be subject to annexation by the municipality. Each municipality maintains a map that depicts its boundaries and extraterritorial jurisdiction. To determine if the Property is located within a municipality's extraterritorial jurisdiction or is likely to be located within a municipality's extraterritorial jurisdiction, contact all municipalities located in the general proximity of the Property

for further information.

- (6) **PROPERTY LOCATED IN A CERTIFICATED SERVICE AREA OF A UTILITY SERVICE PROVIDER:** Notice required by §13.257, Water Code: The real property, described in Paragraph 2, that you are about to purchase may be located in a certificated water or sewer service area, which is authorized by law to provide water or sewer service to the properties in the certificated area. If your property is located in a certificated area there may be special costs or charges that you will be required to pay before you can receive water or sewer service. There may be a period required to construct lines or other facilities necessary to provide water or sewer service to your property. You are advised to determine if the property is in a certificated area and contact the utility service provider to determine the cost that you will be required to pay and the period, if any, that is required to provide water or sewer service to your property. The undersigned Buyer hereby acknowledges receipt of the foregoing notice at or before the execution of a binding contract for the purchase of the real property described in Paragraph 2 or at closing of purchase of the real property.
- (7) **PUBLIC IMPROVEMENT DISTRICTS:** If the Property is in a public improvement district, §5.014, Property Code, requires Seller to notify Buyer as follows: As a purchaser of this parcel of real property you are obligated to pay an assessment to a municipality or county for an improvement project undertaken by a public improvement district under Subchapter A, Chapter 372, Local Government Code, or Chapter 382. The assessment may be due annually or in periodic installments. More information concerning the amount of the assessment and the due dates of that assessment may be obtained from the municipality or county levying the assessment. The amount of the assessments is subject to change. Your failure to pay the assessments could result in a lien on and the foreclosure of your property.
- (8) **TEXAS AGRICULTURAL DEVELOPMENT DISTRICT:** The property is not located in a Texas Agricultural District. For additional information, contact the Texas Department of Agriculture.
- (9) **TRANSFER FEES:** If the Property is subject to a private transfer fee obligation, §5.205, Property Code, requires Seller to notify Buyer as follows: The private transfer fee obligation may be governed by Chapter 5, Subchapter G of the Texas Property Code.
- (10) **PROPANE GAS SYSTEM SERVICE AREA:** If the Property is located in a propane gas system service area owned by a distribution system retailer, Seller must give Buyer written notice as required by §141.010, Texas Utilities Code. An addendum containing the notice approved by

TREC or required by the parties should be used.

- (11) **NOTICE OF WATER LEVEL FLUCTUATIONS:** If the Property adjoins an impoundment of water, including a reservoir or lake, constructed and maintained under Chapter 11, Water Code, that has a storage capacity of at least 5,000 acre-feet at the impoundment's normal operating level, Seller hereby notifies Buyer: "The water level of the impoundment of water adjoining the Property fluctuates for various reasons, including as a result of: (1) an entity lawfully exercising its right to use the water stored in the impoundment; or(2) drought or flood conditions."

**7. PROPERTY CONDITION:**

- A. **ACCESS, INSPECTIONS AND UTILITIES:** Seller shall permit Buyer and Buyer's agents access to the Property at reasonable times. Buyer may have the Property inspected by inspectors selected by Buyer and licensed by TREC or otherwise permitted by law to make inspections. Seller at Seller's expense shall immediately cause existing utilities to be turned on and shall keep the utilities on during the time this contract is in effect.

**NOTICE:** Buyer should determine the availability of utilities to the Property suitable to satisfy Buyer's needs.

- B. **ACCEPTANCE OF PROPERTY CONDITION:** "As Is" means the present condition of the Property with any and all defects and without warranty except for the warranties of title and the warranties in this contract. Buyer's agreement to accept the Property As Is under Paragraph 7B(1) or (2) does not preclude Buyer from inspecting the Property under Paragraph 7A, from negotiating repairs or treatments in a subsequent amendment, or from terminating this contract during the Option Period, if any.

Buyer accepts the Property As Is.

- C. **COMPLETION OF REPAIRS:** Unless otherwise agreed in writing: (i) Seller shall complete all agreed repairs and treatments prior to the Closing Date; and (ii) all required permits must be obtained, and repairs and treatments must be performed by persons who are licensed to provide such repairs or treatments or , if no license is required by law, are commercially engaged in the trade of providing such repairs or treatments. At Buyer's election, any transferable warranties received by Seller with respect to the repairs and treatments will be transferred to Buyer at Buyer's expense. If Seller fails to complete any agreed repairs and treatments prior to the Closing Date, Buyer may exercise remedies under Paragraph 15 or extend the Closing Date up to 5 days, if necessary, for Seller to complete repairs and treatments.

- D. **ENVIRONMENTAL MATTERS:** Buyer is advised that the presence of wetlands, toxic substances, including asbestos and wastes or other environmental

hazards, or the presence of a threatened or endangered species or its habitat may affect Buyer's intended use of the Property. If Buyer is concerned about these matters, an addendum promulgated by TREC or required by the parties should be used.

E. **SELLER'S DISCLOSURES:** Except as otherwise disclosed in this contract, Seller has no knowledge of the following:

(1) any flooding of the Property which has had a material adverse effect on the use of the Property;

(2) any pending or threatened litigation, condemnation, or special assessment affecting the Property;

(3) any environmental hazards that materially and adversely affect the Property;

(4) any dumpsite, landfill, or underground tanks or containers now or previously located on the Property;

(5) any wetlands, as defined by federal or state law or regulation, affecting the Property; or

(6) any threatened or endangered species or their habitat affecting the Property.

**8. BROKERS' FEES:** All obligations of the parties for payment of brokers' fees are contained in separate written agreements.

**9. CLOSING:**

A. The closing of the sale will be on or before September 30,2020, or within 7 days after objections made under Paragraph 6D have been cured or waived, whichever date is later (Closing Date). If either party fails to close this sale by the Closing Date, the non-defaulting party may exercise the remedies contained in Paragraph 15.

B. At closing:

(1) Seller shall execute and deliver a special warranty deed conveying title to the Property to Buyer and showing no additional exceptions to those permitted in Paragraph 6 and furnish tax statements or certificates showing no delinquent taxes on the Property.

(2) Buyer shall pay the Sales price in good funds acceptable to the escrow agent.

- (3) Seller and Buyer shall execute and deliver any notices, statements, certificates, affidavits, releases, loan documents and other documents reasonably required for the closing of the sale and the issuance of the Title Policy.
- (4) There will be no liens, assessments, or security interests against the Property which will not be satisfied out of the sales proceeds unless securing the payment of any loans assumed by Buyer and assumed loans will not be in default.

**10. POSSESSION:**

- A. Buyer's Possession: Seller shall deliver to Buyer possession of the Property in its present or required condition upon closing and funding.
- B. Leases:
  - (1) After the Effective Date, Seller may not execute any lease (including but not limited to mineral leases) or convey any interest in the Property without Buyer's written consent.
  - (2) If the Property is subject to any lease to which Seller is a party, Seller shall deliver to Buyer copies of the lease(s) and any move-in condition form signed by the tenant within 7 days after the Effective Date of the contract.

**11. SPECIAL PROVISIONS:** City Attorney Jim G. Fox is also the Fee attorney for American Title- Deer Park.

**12. SETTLEMENT AND OTHER EXPENSES:**

- A. The following expenses must be paid at or prior to closing:
  - (1) Expenses payable by Seller (Seller's Expenses):
    - (a) Releases of existing liens, including prepayment penalties and recording fees; release of Seller's loan liability; tax statements or certificates; preparation of deed; one-half of escrow fee; and other expenses payable by Seller under this contract.
    - (b) Seller shall also pay an amount not to exceed \$0 to be applied in the following order: Buyer's Expenses which Buyer is prohibited from paying by FHA, VA, Texas Veterans Land Board or other governmental loan programs, and then to Buyer's Expenses as allowed by the lender.

(2) Expenses payable by Buyer (Buyer's Expenses): Appraisal fees; loan application fees; origination charges; credit reports; preparation of loan documents; interest on the notes from date of disbursement to one month prior to dates of first monthly payments; recording fees; copies of easements and restrictions; loan title policy with endorsements required by lender; loan-related inspection fees; photos; amortization schedules; one-half of escrow fee; all prepaid items, including required premiums for flood and hazard insurance, reserve deposits for insurance, ad valorem taxes and special governmental assessments; final compliance inspection; courier fee; repair inspection; underwriting fee; wire transfer fee; expenses incident to any loan; Private Mortgage Insurance Premium (PMI), VA Loan Funding Fee, or FHA Mortgage Insurance Premium (MIP) as required by the lender; and other expenses payable by Buyer under this contract.

B. If any expense exceeds an amount expressly stated in this contract for such expense to be paid by a party, that party may terminate this contract unless the other party agrees to pay such excess. Buyer may not pay charges and fees expressly prohibited by FHA, VA, Texas Veteran's Land Board or other governmental loan program regulations.

**13. PRORATIONS AND ROLLBACK TAXES:**

A. PRORATIONS: Taxes for the current year, interest, maintenance fees, assessments, dues and rents will be prorated through the Closing Date. The tax proration may be calculated taking into consideration any change in exemptions that will affect the current year's taxes. If taxes for the current year vary from the amount prorated at closing, the parties shall adjust the prorations when tax statements for the current year are available. If taxes are not paid at or prior to closing, Buyer shall pay taxes for the current year.

B. ROLLBACK TAXES: If this sale or Buyer's use of the Property after closing results in the assessment of additional taxes, penalties or interest (Assessments) for periods prior to closing, the Assessments will be the obligation of Buyer. If Assessments are imposed because of Seller's use or change in use of the Property prior to closing, the Assessments will be the obligation of Seller. Obligations imposed by this paragraph will survive closing.

**14. CASUALTY LOSS:** If any part of the Property is damaged or destroyed by fire or other casualty after the Effective Date of this contract, Seller shall restore the Property to its previous condition as soon as reasonably possible, but in any event by the Closing Date. If Seller fails to do so due to factors beyond Seller's control, Buyer may (a) terminate this contract and the earnest money will be refunded to Buyer (b) extend the time for performance up to 15 days and the Closing Date will be extended as necessary or (c) accept the Property in its damaged condition with an assignment of insurance proceeds, if permitted by Seller's insurance carrier, and receive credit from Seller at closing in the

amount of the deductible under the insurance policy. Seller's obligations under this paragraph are independent of any other obligations of Seller under this contract.

15. **DEFAULT:** If Buyer fails to comply with this contract, Buyer will be in default, and Seller may (a) enforce specific performance, seek such other relief as may be provided by law, or both, or (b) terminate this contract and receive the earnest money as liquidated damages, thereby releasing both parties from this contract. If Seller fails to comply with this contract for any other reason, Seller will be in default and Buyer may (a) enforce specific performance, seek such other relief as may be provided by law, or both, or (b) terminate this contract and receive the earnest money, thereby releasing both parties from this contract.
16. **MEDIATION:** It is the policy of the State of Texas to encourage resolution of disputes through alternative dispute resolution procedures such as mediation. Any dispute between Seller and Buyer related to this contract which is not resolved through informal discussion will be submitted to a mutually acceptable mediation service or provider. The parties to the mediation shall bear the mediation costs equally. This paragraph does not preclude a party from seeking equitable relief from a court of competent jurisdiction.
17. **ATTORNEY'S FEES:** A Buyer, Seller, Listing Broker, Other Broker, or escrow agent who prevails in any legal proceeding related to this contract is entitled to recover reasonable attorney's fees and all costs of such proceeding.
18. **ESCROW:**
  - A. **ESCROW:** The escrow agent is not (i) a party to this contract and does not have liability for the performance or nonperformance of any party to this contract, (ii) liable for interest on the earnest money and (iii) liable for the loss of any earnest money caused by the failure of any financial institution in which the earnest money has been deposited unless the financial institution is acting as escrow agent.
  - B. **EXPENSES:** At closing, the earnest money must be applied first to any cash down payment, then to Buyer's Expenses and any excess refunded to Buyer. If no closing occurs, escrow agent may (i) require a written release of liability of the escrow agent from all parties, (ii) require payment of unpaid expenses incurred on behalf of a party, and (iii) only deduct from the earnest money the amount of unpaid expenses incurred on behalf of the party receiving the earnest money.
  - C. **DEMAND:** Upon termination of this contract, either party or the escrow agent may send a release of earnest money to each party and the parties shall execute counterparts of the release and deliver same to the escrow agent. If either party fails to execute the release, either party may make a written demand to the escrow agent for the earnest money. If only one party makes written demand for the earnest money, escrow agent shall promptly provide a copy of the demand to the other party. If escrow agent does not receive written objection to the demand

from the other party within 15 days, escrow agent may disburse the earnest money to the party making demand reduced by the amount of unpaid expenses incurred on behalf of the party receiving the earnest money and escrow agent may pay the same to the creditors. If escrow agent complies with the provisions of this paragraph, each party hereby releases escrow agent from all adverse claims related to the disbursal of the earnest money.

- D. **DAMAGES:** Any party who wrongfully fails or refuses to sign a release acceptable to the escrow agent within 7 days of receipt of the request will be liable to the other party for liquidated damages in an amount equal to the sum of: (i) damages; (ii) the earnest money; (iii) reasonable attorney's fees; and (iv) all costs of suit.
- E. **NOTICES:** Escrow agent's notices will be effective when sent in compliance with Paragraph 21. Notice of objection to the demand will be deemed effective upon receipt by escrow agent.

**19. REPRESENTATIONS:** All covenants, representations and warranties in this contract survive closing. If any representation of Seller in this contract is untrue on the Closing Date, Seller will be in default. Unless expressly prohibited by written agreement, Seller may continue to show the Property and receive, negotiate and accept back up offers.

**20. FEDERAL TAX REQUIREMENTS:** If Seller is a "foreign person," as defined by Internal Revenue Code and its regulations, or if Seller fails to deliver an affidavit or a certificate of non-foreign status to Buyer that Seller is not a "foreign person," then Buyer shall withhold from the sales proceeds an amount sufficient to comply with applicable tax law and deliver the same to the Internal Revenue Service together with appropriate tax forms. Internal Revenue Service regulations require filing written reports if currency in excess of specified amounts is received in the transaction.

**21. NOTICES:** All notices from one party to the other must be in writing and are effective when mailed to, hand-delivered at, or transmitted by fax as follows:

**To Buyer at:**

City of Deer Park, Texas  
713 E San Augustine  
Deer Park, Tx. 77536  
Phone: (281) 479-2394  
Fax: (281) 478-7217  
E-mail: cityhall@deerparktx.org

**To Seller at:**

Port of Houston Authority of Harris County

\_\_\_\_\_  
\_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_

Fax: (\_\_\_\_\_) \_\_\_\_\_ -  
E-mail: \_\_\_\_\_

- 22. **AGREEMENT OF PARTIES:** This contract contains the entire agreement of the parties and cannot be changed except by their written agreement. Addenda which are a part of this contract are: None.
- 23. **TERMINATION OPTION:** None
- 24. **CONSULT AN ATTORNEY BEFORE SIGNING:** TREC rules prohibit real estate license holders from giving legal advice. **READ THIS CONTRACT CAREFULLY.**

Buyer's  
 Attorney is: Jim G. Fox  
 P.O. Box 1005  
 Deer Park, Texas 77536  
 Phone: (281) 479-5253  
 Fax: (281) 479-9537  
 E-mail: JIM@DOVERFOX.COM

Seller's  
 Attorney is: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Phone: (\_\_\_\_) \_\_\_\_\_  
 Fax: (\_\_\_\_) \_\_\_\_\_  
 E-mail: \_\_\_\_\_

**EXECUTED the \_\_\_ day of \_\_\_\_\_, 2020. (Effective Date). (ATTORNEY FILL IN THE DATE OF FINAL ACCEPTANCE.)**

**BUYER**

City of Deer Park, Texas, a Texas corporation,

\_\_\_\_\_  
 Jerry Mouton, Mayor

713 E San Augustine  
 Deer Park, Tx. 77536  
 Phone: (281) 479-2394

**SELLER**

Port of Houston Authority of Harris County, a  
Texas corporation,

\_\_\_\_\_  
\_\_\_\_\_,

\_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

**EARNEST MONEY RECEIPT**

Receipt of \$0 Earnest Money in the form of [\*\_\_\_\_\*] is acknowledged.

Escrow Agent: [\*\_\_\_\_\*]

Date/Time: \_\_\_\_\_

Received by: \_\_\_\_\_

E-mail Address: [\*\_\_\_\_\*]

[\*\_\_\_\_\*]

Phone: [\*\_\_\_\_\*]

[\*\_\_\_\_\*], Texas [\*\_\_\_\_\*]

Fax: [\*\_\_\_\_\*]

**CONTRACT RECEIPT**

Receipt of the Contract is acknowledged.

Escrow Agent: [\*\_\_\_\_\*]

Date: \_\_\_\_\_

Received by: \_\_\_\_\_

E-mail Address: [\*\_\_\_\_\*]

[\*\_\_\_\_\*]

Phone: [\*\_\_\_\_\*]

[\*\_\_\_\_\*], Texas [\*\_\_\_\_\*]

Fax: [\*\_\_\_\_\*]

PREPARED IN THE OFFICE OF:

DOVER & FOX PC  
5003 COLLEGE PARK  
DEER PARK, TEXAS 77536  
Tel: (281) 479-5253  
Fax: (281) 479-9537

Initialed for identification by Buyer \_\_\_\_ and Seller \_\_\_\_\_

**METES AND BOUNDS DESCRIPTION**  
**1.3398 ACRES | 58,364 SQUARE FEET OF LAND**  
**THOMAS EARLE SURVEY, ABSTRACT NO. 18**  
**CITY OF LA PORTE, HARRIS COUNTY, TEXAS**

Being a 1.3398 acre tract of land situated in the Thomas Earle Survey, Abstract No. 18, Harris County, Texas and being all of that certain called 1.4538 acre tract, conveyed to Port of Houston Authority of Harris County, Texas by deed recorded under Harris County Clerks File No. F346725 on October 18, 1977, save and except the west 30 feet, as granted to the City of Deer Park, by deed recorded under Harris County Clerk's File No. D978020 on July 25, 1973. Said 1.3398 acre tract being more fully described by metes and bounds as follows:

- All bearings referenced herein are based on Texas State Plane Coordinate System, Texas South Central Zone

**COMMENCING** at a 5/8 inch iron rod with plastic cap found for corner, said iron rod being the northern most northeast boundary corner of a called 2.2956 acre tract, conveyed to GSL Partners Sub Six, LLC, by deed recorded under Harris County Clerks File No. 20120596168 on December 27, 2012, same being the northwest boundary corner of a called 3.9779 acre tract of land, conveyed to City of Deer Park, by deed recorded under Harris County Clerk's File No. E009140 on October 29, 1973, and being located in the south right-of-way line of 13<sup>th</sup> Street, a called 100 foot wide public right-of-way, dedicated in deed to the City of Deer Park, recorded under Harris County Clerk's File No. D978020 on July 25, 1973;

**THENCE** North 86° 55' 20" East, along the south right-of-way line of said 13<sup>th</sup> Street, for a distance of 30.00 feet, to a point for corner, said corner being located at the northeast boundary corner of said 3.9779 acre tract, same being the northwest boundary corner of a called 0.1139 acre tract, conveyed to City of Deer Park, by said deed recorded under Harris County Clerk's File No. D978020, and being the beginning of a curve to the right;

**THENCE** continuing along the south right-of-way line of said 13<sup>th</sup> Street, and with said curve to the right, having a radius of 1,046.72 feet, a delta angle of 1° 38' 33", and a chord bearing and distance of North 88° 01' 10" East – 30.01 feet, for an arc distance of 30.01 feet, to 5/8 inch iron rod with plastic cap set for corner, said corner being the northeast boundary corner of said 0.1139 acre tract, same being the **POINT OF BEGINNING** of the herein described tract of land, and the beginning of a curve to the right;

**THENCE** continuing along the south right-of-way line of said 13<sup>th</sup> Street, the northerly boundary line of said 1.4538 acre tract, and with said curve to the right, having a radius

of 1,046.72 feet, a delta angle of  $26^{\circ} 30' 38''$ , and a chord bearing and distance of South  $77^{\circ} 54' 14''$  East – 480.00 feet, for an arc distance of 484.31 feet, to 5/8 inch iron rod with plastic set for corner, said corner being the southeast boundary corner of said 1.4538 acre tract, same being the northeast boundary corner of a called 7.9414 acre tract, conveyed to City of Deer Park, by deed recorded under Harris County Clerk's File No. M751360 on August 1, 1990;

**THENCE** South  $87^{\circ} 11' 25''$  West, along the southern boundary line of said 1.4538 acre tract, same being the north boundary line of said 7.9414 acre tract, for a distance of 540.41 feet to a 5/8 inch iron rod with plastic cap set for corner, said corner being located at the northwest boundary corner of said 7.9414 acre tract, same being the southeast boundary corner of said 0.1139 acre tract, and the northeast boundary corner of a called 2.9518 acre tract, conveyed to City of Deer Park, by deed recorded under Harris County Clerk's File No. E023991 on November 6, 1973;

**THENCE** North  $03^{\circ} 08' 52''$  West, along the east boundary line of said 3.9779 acre tract, for a distance of 164.98 feet, to the **POINT OF BEGINNING** and containing within these calls, 58,364 square feet of 1.3398 acres of land.

A survey map or plat has been prepared in conjunction with this metes and bounds description, dated 8-11-2020. (TSI Job No. 20-200)

The square footage totals as shown hereon are based on a mathematical closure of the courses and distances reflected herein. It does not include the tolerances that may be present due to positional accuracy of the boundary monumentation.

Compiled by:

**TOTAL SURVEYORS, INC.**

T.B.P.L.S. Firm Registration No. 10075300  
4301 Center Street, Deer Park, Texas 77536  
281-479-8719, 8-11-2020

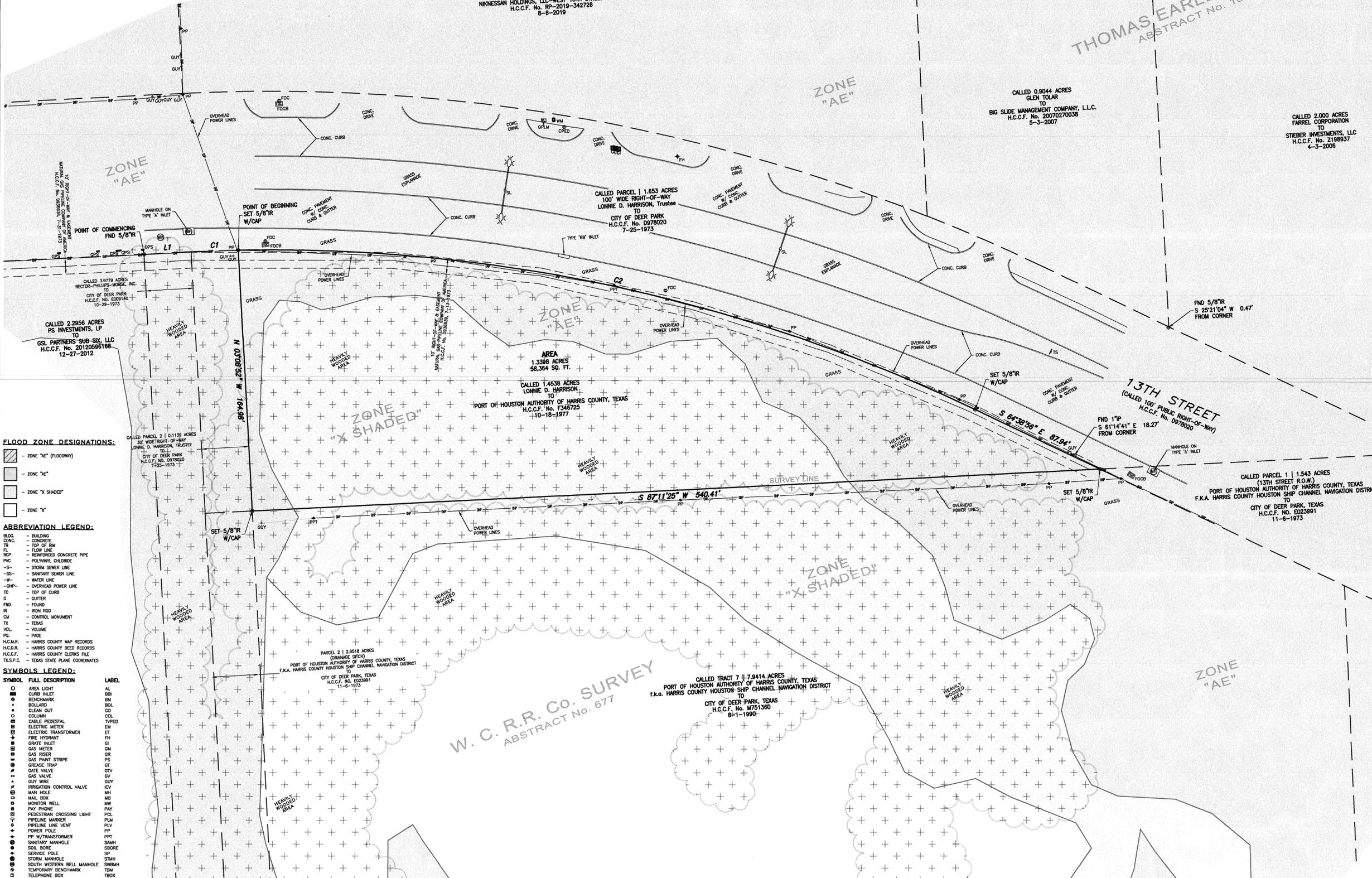


**CURVE TABLE:**

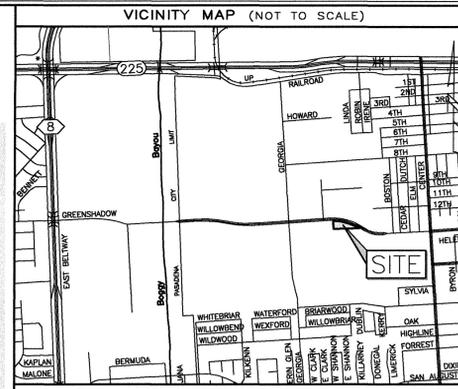
| CURVE | RADIUS    | ARC LENGTH | CHORD LENGTH | CHORD BEARING | DELTA ANGLE |
|-------|-----------|------------|--------------|---------------|-------------|
| C1    | 1,046.72' | 30.01'     | 30.01'       | N 88°01'10" E | 1°38'33"    |
| C2    | 1,046.72' | 484.31'    | 480.00'      | S 77°54'14" E | 26°30'38"   |

**LINE TABLE:**

| LINE | BEARING       | DISTANCE |
|------|---------------|----------|
| L1   | N 86°55'20" E | 30.00'   |



- FLOOD ZONE DESIGNATIONS:**
- ZONE "AE" (FLOODWAY)
  - ZONE "AE"
  - ZONE "X SHADED"
  - ZONE "X"
- ABBREVIATION LEGEND:**
- B.L.C. - BUILDING
  - C.C. - CONCRETE
  - TR - TOP OF RM
  - FL - FLOOR LINE
  - R.C.P. - REINFORCED CONCRETE PIPE
  - P.C. - POLYVINYL CHLORIDE
  - S.S. - SANITARY SEWER LINE
  - W. - WATER LINE
  - O.P.L. - OVERHEAD POWER LINE
  - T.C. - TOP OF CURB
  - G. - GUTTER
  - F. - FOUND
  - IR - IRON ROD
  - CM - CONTROL MONUMENT
  - TX - TEXAS
  - VOL. - VOLUME
  - P.C. - PAGE
  - H.C.M.R. - HARRIS COUNTY MAP RECORDS
  - H.C.C.R. - HARRIS COUNTY DEED RECORDS
  - H.C.C.F. - HARRIS COUNTY CLERKS FILE
  - T.X.S.P.C. - TEXAS STATE PLANE COORDINATES
- SYMBOLS LEGEND:**
- | SYMBOL | FULL DESCRIPTION           | LABEL |
|--------|----------------------------|-------|
| ○      | AREA LIGHT                 | AL    |
| ○      | CURB INLET                 | BI    |
| ○      | BENCHMARK                  | BM    |
| ○      | BOLLARD                    | BOL   |
| ○      | CLEAN OUT                  | CO    |
| ○      | COLLUMN                    | COL   |
| ○      | CABLE PEDestal             | TPED  |
| ○      | ELECTRIC METER             | EM    |
| ○      | ELECTRIC TRANSFORMER       | ET    |
| ○      | FIRE HYDRANT               | PH    |
| ○      | GRATE INLET                | GI    |
| ○      | GAS METER                  | GM    |
| ○      | GAS RISER                  | GR    |
| ○      | GAS PAINT STRIPE           | PS    |
| ○      | GREASE TRAP                | GT    |
| ○      | GATE VALVE                 | GTV   |
| ○      | GUY WIRE                   | GW    |
| ○      | IRRIGATION CONTROL VALVE   | ICV   |
| ○      | MAN HOLE                   | MH    |
| ○      | MAIL BOX                   | MB    |
| ○      | MONITOR WELL               | MW    |
| ○      | PAY PHONE                  | PPH   |
| ○      | PEDESTRIAN CROSSING LIGHT  | PCL   |
| ○      | PIPELINE MARKER            | PLM   |
| ○      | PIPELINE LINE VENT         | PLV   |
| ○      | POWER POLE                 | PP    |
| ○      | W/TRANSFORMER              | W/T   |
| ○      | SANITARY MANHOLE           | SMH   |
| ○      | SOIL BORE                  | SBOR  |
| ○      | SERVICE POLE               | SP    |
| ○      | STORM MANHOLE              | STMH  |
| ○      | SOUTH WESTERN BELL MANHOLE | SWBHM |
| ○      | TEMPORARY BENCHMARK        | TBM   |
| ○      | TELEPHONE BOX              | TBOX  |
| ○      | TELEPHONE PEDestal         | TPED  |
| ○      | TRAFFIC SIGN               | TS    |
| ○      | TRAFFIC SIGNAL CONTROL BOX | TSCB  |
| ○      | TRAFFIC SIGNAL POLE        | TSP   |
| ○      | MONUMENT                   | MON   |
| ○      | WATER METER                | WM    |
| ○      | WATER SPROUT               | WS    |
| ○      | WATER VALVE                | WV    |
| ○      | WATER WELL                 | WW    |
| ○      | YARD LIGHT                 | YL    |



**PROJECT BENCHMARK**

HARRIS COUNTY FLOODPLAIN REFERENCE MARK NUMBER 070405  
BRASS DISC STAMPED IN 070405 AT INTERSECTION OF THIRTIETH STREET & MEADOW LARK LOCATED ON CONCRETE HEADWALL NORTHWEST OF THE INTERSECTION IN THE SAN JACINTO RIVER WATERSHED NEAR STREAM G 104-30-30. ELEVATION: 28.52 FEET NAVD 1988, 2001 ADJUSTED.

**BASIS OF BEARINGS & COORDINATES**

THE BEARINGS AND COORDINATES SHOWN WERE OBTAINED FROM GPS OBSERVATIONS AND ARE REFERENCED TO NAD83 HORIZONTAL PROJECTION ZONE TEXAS SOUTH CENTRAL 4204.

**F.E.M.A. FLOOD ZONE STATEMENT**

I HAVE EXAMINED THE FLOOD INSURANCE RATE MAP, COMMUNITY PANEL NO. 48201C0910 M, DATED JANUARY 6th 2017 AND HAVE DETERMINED THAT THE TRACT HEREBY SURVEYED LIES PARTIALLY WITHIN ZONE "X SHADED" OR AREAS DETERMINED TO BE INSIDE THE 500-YEAR FLOODPLAIN, AND PARTIALLY WITHIN ZONE "AE" OR AREAS DETERMINED TO BE INSIDE THE 100-YEAR FLOODPLAIN.

**TITLE COMMITMENT INFORMATION**

THIS SURVEY DOES NOT CONSTITUTE A TITLE SEARCH BY THE SURVEYOR. ALL INFORMATION REGARDING RECORDED DEEDS, BOUNDARIES, BUILDING LINES AND ANY OTHER DOCUMENTS THAT AFFECT THE QUALITY OF TITLE TO THE TRACT SHOWN HEREON IS ABSTRACTED BY STATE TITLE GUARANTY COMPANY, S/G, No. 302260-018A, EFFECTIVE DATE MAY 5, 2020.

**SCHEDULE "B" ITEMS**

10.A. RIGHT OF WAY AND EASEMENT 10 FEET WIDE GRANTED TO NATURAL GAS PIPELINE COMPANY OF AMERICA, AS SET FORTH IN INSTRUMENT FILED FOR RECORD UNDER HARRIS COUNTY CLERK'S FILE NO. 0036639.

**GENERAL SURVEYOR NOTES**

1. NO LOCATION OF WETLAND AREAS, FAULT LINES, TOXIC WASTE OR ANY OTHER ENVIRONMENTAL ISSUES WERE DETERMINED AT THE TIME OF SURVEY. SUCH MATTERS SHOULD BE DIRECTED BY THE CLIENT TO THE APPROPRIATE AUTHORITIES OR AN EXPERT CONSULTANT.
2. THE SQUARE FOOTAGE TOTALS AS SHOWN HEREON ARE BASED ON A MATHEMATICAL CLOSURE OF THE COURSES AND DISTANCES REFLECTED ON THIS SURVEY. IT DOES NOT INCLUDE THE TOLERANCES THAT MAY BE PRESENT DUE TO THE POSITIONAL ACCURACY OF THE BOUNDARY MONUMENTATION.
3. ACCESS TO AND EGRESS FROM THE SUBJECT PROPERTY IS PROVIDED BY 13TH STREET, WHICH IS A PAVED, DEDICATED PUBLIC RIGHT-OF-WAY.
4. NO OBSERVED EVIDENCE OF CURRENT EARTH MOVING WORK, BUILDING CONSTRUCTION OR BUILDING ADDITIONS AT THE TIME OF SURVEY.
5. NO EVIDENCE WAS FOUND FOR PROPOSED CHANGES IN STREET RIGHT-OF-WAY LINES AND NO OBSERVED EVIDENCE OF ANY CHANGES IN THE LOCATION OF THE BOUNDARY MONUMENTATION.
6. NO OBSERVED EVIDENCE OF SITE USE AS A SOLID WASTE DUMP, SLUMP OR SANITARY LANDFILL AT THE TIME OF SURVEY.
7. SUBJECT TO ALL BUILDING LINES, PLATTING LAWS, ZONING, ENFORCEABLE RESTRICTIVE COVENANTS, AND CITY ORDINANCES NOW IN FORCE IN THE CITY OF DEER PARK, HARRIS COUNTY, TEXAS.

**SURVEYORS CERTIFICATION**

I, KEVIN K. KOLB, HEREBY CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND AND UNDER MY SUPERVISION ON 8-8-2020, THAT THIS PLAN CORRECTLY REPRESENTS THE FACTS FOUND AT THE TIME OF SURVEY AND THAT I AM A PROFESSIONAL SURVEYOR IN GOOD STANDING WITH THE TEXAS SOCIETY OF PROFESSIONAL SURVEYORS AND AM REGISTERED FOR A QUADRENNIUM SURVEY.

WITNESS MY HAND AND SEAL ON THE 11TH DAY OF AUGUST, 2020.

**LAND TITLE DESCRIPTION**

**BOUNDARY | TOPOGRAPHIC SURVEY**  
OF  
**1.3398 ACRES OF LAND**  
(58,364 SQUARE FEET)  
BEING ALL OF THAT CERTAIN CALLED 1.4538 ACRE TRACT, CONVEYED TO PORT OF HOUSTON AUTHORITY OF HARRIS COUNTY, TEXAS BY DEED RECORDED UNDER HARRIS COUNTY CLERK'S FILE NO. F346725 ON 10-18-1977, SAVE AND EXCEPT THE WEST 30 FEET, AS GRANTED TO THE CITY OF DEER PARK, BY DEED RECORDED UNDER HARRIS COUNTY CLERK'S FILE NO. D978020 ON 7-25-1973, AND BEING FURTHER SITUATED WITHIN THE **THOMAS EARLE SURVEY, ABSTRACT No. 18** CITY OF DEER PARK, HARRIS COUNTY, TEXAS

**PROPERTY OWNER(S) AND ADDRESS**

|          |   |        |        |
|----------|---|--------|--------|
| OWNER(S) | PORT OF HOUSTON AUTHORITY OF HARRIS COUNTY, TEXAS | COUNTY | HARRIS |
| ADDRESS  | 0 13TH STREET, DEER PARK, TX 77536                | STATE  | TEXAS  |

**DRAWING INFORMATION**

|             |                   |
|-------------|-------------------|
| SCALE       | 1" = 30'          |
| PAPER SIZE  | 24"x36" LANDSCAPE |
| PROJECT No. | 20-200            |
| FIELD DATA  |                   |
| DRAFTING    |                   |
| CREW        | JG                |
| DATE        | 8-8-2020          |
| BY          | EEB               |
| REV.        | 8-10-2020         |
| DATE        | 8-11-2020         |
| REV.        | -                 |

**TOTAL SURVEYORS, INC.**  
4381 CENTER STREET, DEER PARK, TEXAS 77530  
PHONE: 281.479.8719 | TOTALSURVEYORS.COM  
T.B.P.L.S. FIRM REGISTRATION NO. 10075300

**SHEET 1 OF 1**



## Legislation Details (With Text)

**File #:** PUR 20-018    **Version:** 2    **Name:**  
**Type:** Purchase    **Status:** Agenda Ready  
**File created:** 8/11/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Consideration of and action on the purchase of a 1.4538 parcel of property from the Port of Houston Authority of Harris County.  
**Sponsors:** City Council  
**Indexes:**  
**Code sections:**  
**Attachments:** [Unimproved Property Contract - port of Houston](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 2    | City Council |        |        |

Consideration of and action on the purchase of a 1.4538 parcel of property from the Port of Houston Authority of Harris County.

### Summary:

With this action, Council is purchasing a 1.4538 parcel of property from the Port of Houston Authority in the amount of \$205,000.00. A copy of the purchase contract is attached. This property is located in the 600 block of West 13<sup>th</sup> Street. It adjoins multiple properties owned by the City including the western entrance to the Jimmy Burke Activity Center, the Battleground Golf Course, and the Ella & Friends Dog Park. The Port of Houston Authority has owned the property for many years, and recently agreed to sell it to the City of Deer Park for its appraised value.

### Fiscal/Budgetary Impact:

\$205,000.00

Approval is recommended.

## UNIMPROVED PROPERTY CONTRACT

1. **PARTIES:** The parties to this contract are Port of Houston Authority of Harris County, (Seller) and City of Deer Park, Texas (Buyer). Seller agrees to sell and convey to Buyer and Buyer agrees to buy from Seller the Property defined below.
2. **PROPERTY:** An Tract of Land containing 1.4538 acres of Land , more or less, lying in the Thomas Earle Survey, Abstract No. 18, in Harris County, Texas said 1.4538 acre tract of Land being part of that certain 11.8049 acre tract of land conveyed by Brad C. Thompson, Trustee to Lonnie D. Harrison by General Warranty Deed dated June 30, 1972 and recorded on film code number 146-31-1069 of the Deed Recordes of Harris County, Texas, said 1.04538 acre tract of land being more particularly described by metes and bounds attaced hereto, or as described on attached exhibit together with all rights, privileges and appurtenances pertaining thereto, including but not limited to: water rights, claims, permits, strips and gores, easements, and cooperative or association memberships (the Property). RESERVATIONS: Any reservation for oil, gas, or other minerals, water, timber, or other interests is made in accordance with an attached addendum.
3. **SALES PRICE:**

|    |  |                      |
|----|--|----------------------|
| A. | Cash portion of Sales Price payable by Buyer at closing        | \$ <u>205,000.00</u> |
| B. | Sum of all financing described in the attached: Not Applicable | \$ <u>0</u>          |
| C. | Sales Price (Sum of A and B)                                   | \$ <u>205,000.00</u> |
4. **LICENSE HOLDER DISCLOSURE:** Texas law requires a real estate license holder who is a party to a transaction or acting on behalf of a spouse, parent, child, business entity in which the license holder owns more than 10%, or a trust for which the license holder acts as trustee or of which the license holder or the license holder's spouse, parent or child is a beneficiary, to notify the other party in writing before entering into a contract of sale. Disclose if applicable: N/A
5. **EARNEST MONEY:** Within 3 days after the Effective Date, Buyer must deliver \$0 as earnest money. If Buyer fails to deliver the earnest money within the time required, Seller may terminate this contract or exercise Seller's remedies under Paragraph 15, or both, by providing notice to Buyer before Buyer delivers the earnest money. If the last day to deliver the earnest money falls on a Saturday, Sunday, or legal holiday, the time to deliver the earnest money is extended until the end of the next day that is not a Saturday, Sunday, or legal holiday. **Time is of the essence for this paragraph.**
6. **TITLE POLICY AND SURVEY:**

|    |   |
|----|---|
| A. | TITLE POLICY: Seller shall furnish to Buyer at Seller's expense an owner policy |
|----|---|

of title insurance (Title Policy) issued by American Title Company (Title Company) in the amount of the Sales Price, dated at or after closing, insuring Buyer against loss under the provisions of the Title Policy, subject to the promulgated exclusions (including existing building and zoning ordinances) and the following exceptions:

- (1) Restrictive covenants common to the platted subdivision in which the Property is located.
- (2) The standard printed exception for standby fees, taxes and assessments.
- (3) Liens created as part of the financing described in Paragraph 3.
- (4) Utility easements created by the dedication deed or plat of the subdivision in which the Property is located.
- (5) Reservations or exceptions otherwise permitted by this contract or as may be approved by Buyer in writing.
- (6) The standard printed exception as to marital rights.
- (7) The standard printed exception as to waters, tidelands, beaches, streams and related matters.
- (8) The standard printed exception as to discrepancies, conflicts, shortages in area or boundary lines, encroachments or protrusions, or overlapping improvements: will be amended to read, "shortages in area" at the expense of Buyer.
- (9) The exception or exclusion regarding minerals approved by the Texas Department of Insurance.

B. **COMMITMENT:** Within 20 days after the Title Company receives a copy of this contract, Seller shall furnish to Buyer a commitment for title insurance (Commitment) and, at Buyer's expense, legible copies of restrictive covenants and documents evidencing exceptions in the Commitment (Exception Documents) other than the standard printed exceptions. Seller authorizes the Title Company to deliver the Commitment and Exception Documents to Buyer at Buyer's address shown in Paragraph 21. If the Commitment and Exception Documents are not delivered to Buyer within the specified time, the time for delivery will be automatically extended up to 15 days or 3 days before the Closing Date, whichever is earlier. If the Commitment and Exception Documents are not delivered within the time required, Buyer may terminate this contract and the earnest money will be refunded to Buyer.

C. **SURVEY:** The survey must be made by a registered professional land surveyor acceptable to the Title Company and Buyer's lender(s). Within 45 days after the

Effective Date of this contract, Buyer shall obtain a new survey at Buyer's expense. Buyer is deemed to receive the survey on the date of actual receipt or the date specified in this paragraph, whichever is earlier.

D. **OBJECTIONS:** Buyer may object in writing to (i) defects, exceptions, or encumbrances to title: disclosed on the survey other than items 6A(1) through (7) above; or disclosed in the Commitment other than items 6A(1) through (8) above; (ii) any portion of the Property lying in a special flood hazard area (Zone V or A) as shown on the current Federal Emergency Management Agency map; or (iii) any exceptions which prohibit the following use or activity: N/A. Buyer must object the earlier of (i) the Closing Date or (ii) 30 days after Buyer receives the Commitment, Exception Documents, and the survey. Buyer's failure to object within the time allowed will constitute a waiver of Buyer's right to object; except that the requirements in Schedule C of the Commitment are not waived. Provided Seller is not obligated to incur any expense, Seller shall cure the timely objections of Buyer or any third party lender within 15 days after Seller receives the objections (Cure Period) and the Closing Date will be extended as necessary. If objections are not cured within the Cure Period, Buyer may, by delivering notice to Seller within 5 days after the end of the Cure Period: (i) terminate this contract and the earnest money will be refunded to Buyer; or (ii) waive the objections. If Buyer does not terminate within the time required, Buyer shall be deemed to have waived the objections. If the Commitment or Survey is revised or any new Exception Document(s) is delivered, Buyer may object to any new matter revealed in the revised Commitment or Survey or new Exception Document(s) within the same time stated in this paragraph to make objections beginning when the revised Commitment, Survey, or Exception Document(s) is delivered to Buyer.

E. **TITLE NOTICES:**

(1) **ABSTRACT OR TITLE POLICY:** Buyer is advised to have an abstract of title covering the Property examined by an attorney of Buyer's selection, or Buyer should be furnished with or obtain a Title Policy. If a Title Policy is furnished, the Commitment should be promptly reviewed by an attorney of Buyer's choice due to the time limitations on Buyer's right to object.

(2) **MEMBERSHIP IN PROPERTY OWNERS ASSOCIATION(S):** The Property is not subject to mandatory membership in a property owners association(s). If the Property is subject to mandatory membership in a property owners association(s), Seller notifies Buyer under §5.012, Texas Property Code, that, as a purchaser of property in the residential community identified in Paragraph 2 in which the Property is located, you are obligated to be a member of the owners association(s). Restrictive covenants governing the use and occupancy of the Property and all dedicatory instruments governing the establishment, maintenance, and operation of this residential community have been or will be recorded in the Real Property Records of the county in which the Property is located. Copies of the

restrictive covenants and dedicatory instrument may be obtained from the county clerk. **You are obligated to pay assessments to the property owners association(s). The amount of the assessments is subject to change. Your failure to pay the assessments could result in enforcement of the association's lien on and the foreclosure of the Property.**

Section 207.003, Property Code, entitles an owner to receive copies of any document that governs the establishment, maintenance, or operation of a subdivision, including, but not limited to, restrictions, bylaws, rules and regulations, and a resale certificate from a property owners' association. A resale certificate contains information including, but not limited to, statements specifying the amount and frequency of regular assessments and the style and cause number of lawsuits to which the property owners' association is a party, other than lawsuits relating to unpaid ad valorem taxes of an individual member of the association. These documents must be made available to you by the property owners' association or the association's agent on your request.

**If Buyer is concerned about these matters, the TREC promulgated Addendum for Property Subject to Mandatory Membership in a Property Owner's Association should be used.**

- (3) STATUTORY TAX DISTRICTS: If the Property is situated in a utility or other statutorily created district providing water, sewer, drainage, or flood control facilities and services, Chapter 49, Texas Water Code requires Seller to deliver and Buyer to sign the statutory notice relating to the tax rate, bonded indebtedness, or standby fee of the district prior to final execution of this contract.
- (4) TIDE WATERS: If the Property abuts the tidally influenced waters of the state, §33.135, Texas Natural Resources Code, requires a notice regarding coastal area property to be included in the contract. An addendum containing the notice promulgated by TREC or required by the parties must be used.
- (5) ANNEXATION: If the Property is located outside the limits of a municipality, Seller notifies Buyer under §5.011, Texas Property Code, that the Property may now or later be included in the extraterritorial jurisdiction of a municipality and may now or later be subject to annexation by the municipality. Each municipality maintains a map that depicts its boundaries and extraterritorial jurisdiction. To determine if the Property is located within a municipality's extraterritorial jurisdiction or is likely to be located within a municipality's extraterritorial jurisdiction, contact all municipalities located in the general proximity of the Property for further information.
- (6) PROPERTY LOCATED IN A CERTIFICATED SERVICE AREA OF A

**UTILITY SERVICE PROVIDER:** Notice required by §13.257, Water Code: The real property, described in Paragraph 2, that you are about to purchase may be located in a certificated water or sewer service area, which is authorized by law to provide water or sewer service to the properties in the certificated area. If your property is located in a certificated area there may be special costs or charges that you will be required to pay before you can receive water or sewer service. There may be a period required to construct lines or other facilities necessary to provide water or sewer service to your property. You are advised to determine if the property is in a certificated area and contact the utility service provider to determine the cost that you will be required to pay and the period, if any, that is required to provide water or sewer service to your property. The undersigned Buyer hereby acknowledges receipt of the foregoing notice at or before the execution of a binding contract for the purchase of the real property described in Paragraph 2 or at closing of purchase of the real property.

- (7) **PUBLIC IMPROVEMENT DISTRICTS:** If the Property is in a public improvement district, §5.014, Property Code, requires Seller to notify Buyer as follows: As a purchaser of this parcel of real property you are obligated to pay an assessment to a municipality or county for an improvement project undertaken by a public improvement district under Subchapter A, Chapter 372, Local Government Code, or Chapter 382. The assessment may be due annually or in periodic installments. More information concerning the amount of the assessment and the due dates of that assessment may be obtained from the municipality or county levying the assessment. The amount of the assessments is subject to change. Your failure to pay the assessments could result in a lien on and the foreclosure of your property.
- (8) **TEXAS AGRICULTURAL DEVELOPMENT DISTRICT:** The property is not located in a Texas Agricultural District. For additional information, contact the Texas Department of Agriculture.
- (9) **TRANSFER FEES:** If the Property is subject to a private transfer fee obligation, §5.205, Property Code, requires Seller to notify Buyer as follows: The private transfer fee obligation may be governed by Chapter 5, Subchapter G of the Texas Property Code.
- (10) **PROPANE GAS SYSTEM SERVICE AREA:** If the Property is located in a propane gas system service area owned by a distribution system retailer, Seller must give Buyer written notice as required by §141.010, Texas Utilities Code. An addendum containing the notice approved by TREC or required by the parties should be used.
- (11) **NOTICE OF WATER LEVEL FLUCTUATIONS:** If the Property adjoins an impoundment of water, including a reservoir or lake, constructed and

maintained under Chapter 11, Water Code, that has a storage capacity of at least 5,000 acre-feet at the impoundment's normal operating level, Seller hereby notifies Buyer: "The water level of the impoundment of water adjoining the Property fluctuates for various reasons, including as a result of: (1) an entity lawfully exercising its right to use the water stored in the impoundment; or(2) drought or flood conditions."

**7. PROPERTY CONDITION:**

A. **ACCESS, INSPECTIONS AND UTILITIES:** Seller shall permit Buyer and Buyer's agents access to the Property at reasonable times. Buyer may have the Property inspected by inspectors selected by Buyer and licensed by TREC or otherwise permitted by law to make inspections. Seller at Seller's expense shall immediately cause existing utilities to be turned on and shall keep the utilities on during the time this contract is in effect.

**NOTICE:** Buyer should determine the availability of utilities to the Property suitable to satisfy Buyer's needs.

B. **ACCEPTANCE OF PROPERTY CONDITION:** "As Is" means the present condition of the Property with any and all defects and without warranty except for the warranties of title and the warranties in this contract. Buyer's agreement to accept the Property As Is under Paragraph 7B(1) or (2) does not preclude Buyer from inspecting the Property under Paragraph 7A, from negotiating repairs or treatments in a subsequent amendment, or from terminating this contract during the Option Period, if any.

Buyer accepts the Property As Is.

C. **COMPLETION OF REPAIRS:** Unless otherwise agreed in writing: (i) Seller shall complete all agreed repairs and treatments prior to the Closing Date; and (ii) all required permits must be obtained, and repairs and treatments must be performed by persons who are licensed to provide such repairs or treatments or , if no license is required by law, are commercially engaged in the trade of providing such repairs or treatments. At Buyer's election, any transferable warranties received by Seller with respect to the repairs and treatments will be transferred to Buyer at Buyer's expense. If Seller fails to complete any agreed repairs and treatments prior to the Closing Date, Buyer may exercise remedies under Paragraph 15 or extend the Closing Date up to 5 days, if necessary, for Seller to complete repairs and treatments.

D. **ENVIRONMENTAL MATTERS:** Buyer is advised that the presence of wetlands, toxic substances, including asbestos and wastes or other environmental hazards, or the presence of a threatened or endangered species or its habitat may affect Buyer's intended use of the Property. If Buyer is concerned about these matters, an addendum promulgated by TREC or required by the parties should be used.

E. **SELLER'S DISCLOSURES:** Except as otherwise disclosed in this contract, Seller has no knowledge of the following:

- (1) any flooding of the Property which has had a material adverse effect on the use of the Property;
- (2) any pending or threatened litigation, condemnation, or special assessment affecting the Property;
- (3) any environmental hazards that materially and adversely affect the Property;
- (4) any dumpsite, landfill, or underground tanks or containers now or previously located on the Property;
- (5) any wetlands, as defined by federal or state law or regulation, affecting the Property; or
- (6) any threatened or endangered species or their habitat affecting the Property.

**8. BROKERS' FEES:** All obligations of the parties for payment of brokers' fees are contained in separate written agreements.

**9. CLOSING:**

A. The closing of the sale will be on or before September 30, 2020, or within 7 days after objections made under Paragraph 6D have been cured or waived, whichever date is later (Closing Date). If either party fails to close this sale by the Closing Date, the non-defaulting party may exercise the remedies contained in Paragraph 15.

B. At closing:

- (1) Seller shall execute and deliver a special warranty deed conveying title to the Property to Buyer and showing no additional exceptions to those permitted in Paragraph 6 and furnish tax statements or certificates showing no delinquent taxes on the Property.
- (2) Buyer shall pay the Sales price in good funds acceptable to the escrow agent.
- (3) Seller and Buyer shall execute and deliver any notices, statements, certificates, affidavits, releases, loan documents and other documents reasonably required for the closing of the sale and the issuance of the Title Policy.

- (4) There will be no liens, assessments, or security interests against the Property which will not be satisfied out of the sales proceeds unless securing the payment of any loans assumed by Buyer and assumed loans will not be in default.

**10. POSSESSION:**

- A. Buyer's Possession: Seller shall deliver to Buyer possession of the Property in its present or required condition upon closing and funding.
- B. Leases:
  - (1) After the Effective Date, Seller may not execute any lease (including but not limited to mineral leases) or convey any interest in the Property without Buyer's written consent.
  - (2) If the Property is subject to any lease to which Seller is a party, Seller shall deliver to Buyer copies of the lease(s) and any move-in condition form signed by the tenant within 7 days after the Effective Date of the contract.

**11. SPECIAL PROVISIONS:** City Attorney Jim G. Fox is also the Fee attorney for American Title- Deer Park.

**12. SETTLEMENT AND OTHER EXPENSES:**

- A. The following expenses must be paid at or prior to closing:
  - (1) Expenses payable by Seller (Seller's Expenses):
    - (a) Releases of existing liens, including prepayment penalties and recording fees; release of Seller's loan liability; tax statements or certificates; preparation of deed; one-half of escrow fee; and other expenses payable by Seller under this contract.
    - (b) Seller shall also pay an amount not to exceed \$0 to be applied in the following order: Buyer's Expenses which Buyer is prohibited from paying by FHA, VA, Texas Veterans Land Board or other governmental loan programs, and then to Buyer's Expenses as allowed by the lender.
  - (2) Expenses payable by Buyer (Buyer's Expenses): Appraisal fees; loan application fees; origination charges; credit reports; preparation of loan documents; interest on the notes from date of disbursement to one month prior to dates of first monthly payments; recording fees; copies of easements and restrictions; loan title policy with endorsements required by lender; loan-related inspection fees; photos; amortization schedules; one-half of

escrow fee; all prepaid items, including required premiums for flood and hazard insurance, reserve deposits for insurance, ad valorem taxes and special governmental assessments; final compliance inspection; courier fee; repair inspection; underwriting fee; wire transfer fee; expenses incident to any loan; Private Mortgage Insurance Premium (PMI), VA Loan Funding Fee, or FHA Mortgage Insurance Premium (MIP) as required by the lender; and other expenses payable by Buyer under this contract.

- B. If any expense exceeds an amount expressly stated in this contract for such expense to be paid by a party, that party may terminate this contract unless the other party agrees to pay such excess. Buyer may not pay charges and fees expressly prohibited by FHA, VA, Texas Veteran's Land Board or other governmental loan program regulations.

**13. PRORATIONS AND ROLLBACK TAXES:**

- A. **PRORATIONS:** Taxes for the current year, interest, maintenance fees, assessments, dues and rents will be prorated through the Closing Date. The tax proration may be calculated taking into consideration any change in exemptions that will affect the current year's taxes. If taxes for the current year vary from the amount prorated at closing, the parties shall adjust the prorations when tax statements for the current year are available. If taxes are not paid at or prior to closing, Buyer shall pay taxes for the current year.
- B. **ROLLBACK TAXES:** If this sale or Buyer's use of the Property after closing results in the assessment of additional taxes, penalties or interest (Assessments) for periods prior to closing, the Assessments will be the obligation of Buyer. If Assessments are imposed because of Seller's use or change in use of the Property prior to closing, the Assessments will be the obligation of Seller. Obligations imposed by this paragraph will survive closing.

- 14. CASUALTY LOSS:** If any part of the Property is damaged or destroyed by fire or other casualty after the Effective Date of this contract, Seller shall restore the Property to its previous condition as soon as reasonably possible, but in any event by the Closing Date. If Seller fails to do so due to factors beyond Seller's control, Buyer may (a) terminate this contract and the earnest money will be refunded to Buyer (b) extend the time for performance up to 15 days and the Closing Date will be extended as necessary or (c) accept the Property in its damaged condition with an assignment of insurance proceeds, if permitted by Seller's insurance carrier, and receive credit from Seller at closing in the amount of the deductible under the insurance policy. Seller's obligations under this paragraph are independent of any other obligations of Seller under this contract.

- 15. DEFAULT:** If Buyer fails to comply with this contract, Buyer will be in default, and Seller may (a) enforce specific performance, seek such other relief as may be provided by law, or both, or (b) terminate this contract and receive the earnest money as liquidated damages, thereby releasing both parties from this contract. If Seller fails to comply with

this contract for any other reason, Seller will be in default and Buyer may (a) enforce specific performance, seek such other relief as may be provided by law, or both, or (b) terminate this contract and receive the earnest money, thereby releasing both parties from this contract.

16. **MEDIATION:** It is the policy of the State of Texas to encourage resolution of disputes through alternative dispute resolution procedures such as mediation. Any dispute between Seller and Buyer related to this contract which is not resolved through informal discussion will be submitted to a mutually acceptable mediation service or provider. The parties to the mediation shall bear the mediation costs equally. This paragraph does not preclude a party from seeking equitable relief from a court of competent jurisdiction.
17. **ATTORNEY'S FEES:** A Buyer, Seller, Listing Broker, Other Broker, or escrow agent who prevails in any legal proceeding related to this contract is entitled to recover reasonable attorney's fees and all costs of such proceeding.
18. **ESCROW:**
  - A. **ESCROW:** The escrow agent is not (I) a party to this contract and does not have liability for the performance or nonperformance of any party to this contract, (ii) liable for interest on the earnest money and (iii) liable for the loss of any earnest money caused by the failure of any financial institution in which the earnest money has been deposited unless the financial institution is acting as escrow agent.
  - B. **EXPENSES:** At closing, the earnest money must be applied first to any cash down payment, then to Buyer's Expenses and any excess refunded to Buyer. If no closing occurs, escrow agent may (i) require a written release of liability of the escrow agent from all parties, (ii) require payment of unpaid expenses incurred on behalf of a party, and (iii) only deduct from the earnest money the amount of unpaid expenses incurred on behalf of the party receiving the earnest money.
  - C. **DEMAND:** Upon termination of this contract, either party or the escrow agent may send a release of earnest money to each party and the parties shall execute counterparts of the release and deliver same to the escrow agent. If either party fails to execute the release, either party may make a written demand to the escrow agent for the earnest money. If only one party makes written demand for the earnest money, escrow agent shall promptly provide a copy of the demand to the other party. If escrow agent does not receive written objection to the demand from the other party within 15 days, escrow agent may disburse the earnest money to the party making demand reduced by the amount of unpaid expenses incurred on behalf of the party receiving the earnest money and escrow agent may pay the same to the creditors. If escrow agent complies with the provisions of this paragraph, each party hereby releases escrow agent from all adverse claims related to the disbursal of the earnest money.
  - D. **DAMAGES:** Any party who wrongfully fails or refuses to sign a release acceptable

to the escrow agent within 7 days of receipt of the request will be liable to the other party for liquidated damages in an amount equal to the sum of: (i) damages; (ii) the earnest money; (iii) reasonable attorney's fees; and (iv) all costs of suit.

E. NOTICES: Escrow agent's notices will be effective when sent in compliance with Paragraph 21. Notice of objection to the demand will be deemed effective upon receipt by escrow agent.

19. **REPRESENTATIONS:** All covenants, representations and warranties in this contract survive closing. If any representation of Seller in this contract is untrue on the Closing Date, Seller will be in default. Unless expressly prohibited by written agreement, Seller may continue to show the Property and receive, negotiate and accept back up offers.

20. **FEDERAL TAX REQUIREMENTS:** If Seller is a "foreign person," as defined by Internal Revenue Code and its regulations, or if Seller fails to deliver an affidavit or a certificate of non-foreign status to Buyer that Seller is not a "foreign person," then Buyer shall withhold from the sales proceeds an amount sufficient to comply with applicable tax law and deliver the same to the Internal Revenue Service together with appropriate tax forms. Internal Revenue Service regulations require filing written reports if currency in excess of specified amounts is received in the transaction.

21. **NOTICES:** All notices from one party to the other must be in writing and are effective when mailed to, hand-delivered at, or transmitted by fax as follows:

**To Buyer at:**

City of Deer Park, Texas  
713 E San Augustine  
Deer Park, Tx. 77536  
Phone: (281) 479-2394  
Fax: (281) 478-7217  
E-mail: cityhall@deerparktx.org

**To Seller at:**

Port of Houston Authority of Harris County

\_\_\_\_\_  
\_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_  
Fax: (\_\_\_\_) \_\_\_\_\_ -  
E-mail: \_\_\_\_\_

22. **AGREEMENT OF PARTIES:** This contract contains the entire agreement of the parties and cannot be changed except by their written agreement. Addenda which are a part of this contract are: None.

23. **TERMINATION OPTION:** None

**24. CONSULT AN ATTORNEY BEFORE SIGNING:** TREC rules prohibit real estate license holders from giving legal advice. READ THIS CONTRACT CAREFULLY.

Buyer's  
Attorney is: Jim G. Fox  
P.O. Box 1005  
Deer Park, Texas 77536  
Phone: (281) 479-5253  
Fax: (281) 479-9537  
E-mail: JIM@DOVERFOX.COM

Seller's  
Attorney is: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_  
Fax: (\_\_\_\_) \_\_\_\_\_  
E-mail: \_\_\_\_\_

**EXECUTED the \_\_\_\_ day of \_\_\_\_\_, 2020. (Effective Date). (ATTORNEY FILL IN THE DATE OF FINAL ACCEPTANCE.)**

**BUYER**

City of Deer Park, Texas, a Texas corporation,

\_\_\_\_\_  
Jerry Mouton, Mayor

713 E San Augustine  
Deer Park, Tx. 77536  
Phone: (281) 479-2394

**SELLER**

Port of Houston Authority of Harris County, a Texas corporation,

\_\_\_\_\_  
\_\_\_\_\_

Initialed for identification by Buyer \_\_\_\_ and Seller \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_

**EARNEST MONEY RECEIPT**

Receipt of \$0 Earnest Money in the form of [\*\_\_\_\_\*] is acknowledged.

Escrow Agent: [\*\_\_\_\_\*] Date/Time: \_\_\_\_\_  
Received by: \_\_\_\_\_ E-mail Address: [\*\_\_\_\_\*]  
[\*\_\_\_\_\*] Phone: [\*\_\_\_\_\*]  
[\*\_\_\_\_\*], Texas [\*\_\_\_\_\*] Fax: [\*\_\_\_\_\*]

**CONTRACT RECEIPT**

Receipt of the Contract is acknowledged.

Escrow Agent: [\*\_\_\_\_\*] Date: \_\_\_\_\_  
Received by: \_\_\_\_\_ E-mail Address: [\*\_\_\_\_\*]  
[\*\_\_\_\_\*] Phone: [\*\_\_\_\_\*]  
[\*\_\_\_\_\*], Texas [\*\_\_\_\_\*] Fax: [\*\_\_\_\_\*]

PREPARED IN THE OFFICE OF:

DOVER & FOX PC  
5003 COLLEGE PARK  
DEER PARK, TEXAS 77536  
Tel: (281) 479-5253  
Fax: (281) 479-9537

Initialed for identification by Buyer \_\_\_\_ and Seller \_\_\_\_\_



## Legislation Details (With Text)

**File #:** ORD 20-052    **Version:** 1    **Name:**  
**Type:** Ordinance    **Status:** Agenda Ready  
**File created:** 7/17/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Consideration of and action on an ordinance rescheduling the time of the October 6, 2020 regular City Council meeting from 7:30 p.m. to 5:30 p.m. due to National Night Out.  
**Sponsors:** City Council  
**Indexes:**  
**Code sections:**  
**Attachments:** [Ordinance - Rescheduling October 6, 2020 City Council Meeting](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Consideration of and action on an ordinance rescheduling the time of the October 6, 2020 regular City Council meeting from 7:30 p.m. to 5:30 p.m. due to National Night Out.

### Summary:

Each year on the first Tuesday of October, the City of Deer Park participates in National Night Out. According to its founders, this program promotes, "Police-community partnerships, crime prevention, and neighborhood camaraderie." As part of the program, block parties are organized and held in neighborhoods throughout the City. Deer Park's Mayor, Councilmembers, Police Officers, Fire officials, and other City staff attend National Night Out parties all around our community. To accommodate this, the start time of the first City Council Meeting of October needs to be moved from 7:30 p.m. to 5:30 p.m. This may be accomplished by passage of the attached ordinance.

### Fiscal/Budgetary Impact:

N/A

Approval of the attached ordinance is recommended.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE RESCHEDULING THE REGULAR COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS; DESIGNATING ANOTHER TIME FOR SAID MEETING TO BE HELD; AND DECLARING AN EMERGENCY.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:**

- 1.** That the regular meeting of the City Council of the City of Deer Park, Texas, on October 6, 2020, at 7:30 p.m. is rescheduled, so the Mayor and Council may participate in National Night Out activities that evening.
- 2.** That the City Council of the City of Deer Park, Texas, will meet on Tuesday, October 6, 2020, in the City Council Chambers in the City Hall of said City at 5:30 p.m. The next regular meeting thereafter shall be held at the same time and place on October 20, 2020, as previously set out by Ordinance. **3.** It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of The State of Texas.
- 4.** The City Council finds that this Ordinance relates to the immediate preservation of the public peace, safety and welfare in that it is necessary that a time for the regular meetings of the City Council be designated which will allow a quorum of the Council to be present, so that its functioning as the governing body of the City of Deer Park, Texas will not be stalled or impeded, thereby creating an emergency, on account of which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with and this Ordinance should be passed finally on its introduction; and, accordingly, such requirement is dispensed with and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the \_\_\_ day of \_\_\_\_\_, 2020 **by a vote of** **“Ayes”** **and** **“Noes”**.

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**MAYOR**, City of Deer Park

**ATTEST:**

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City Secretary

**APPROVED:**

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City Attorney

National Night Out  
2020



## Legislation Details (With Text)

**File #:** ORD 20-057    **Version:** 1    **Name:**  
**Type:** Ordinance    **Status:** Agenda Ready  
**File created:** 7/29/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Consideration of and action on an ordinance approving the Fiscal Year 2020-2021 Deer Park Community Development Corporation Budget.  
**Sponsors:** City Manager's Office  
**Indexes:**  
**Code sections:**  
**Attachments:** [DPCDC - FY20-21 08.18.20](#)  
[Ord - Approve DPCDC 20-21 Budget](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Consideration of and action on an ordinance approving the Fiscal Year 2020-2021 Deer Park Community Development Corporation Budget.

### Summary:

The bylaws of the Deer Park Community Development Corporation (“DPCDC” or “Corporation”) provide that the Corporation’s fiscal year shall be the same as the fiscal year of the City, which is October 1 - September 30. A preliminary budget for the DPCDC for Fiscal Year 2020-2021 was presented for discussion at the May 26, 2020 DPCDC Board of Directors meeting. The Board approved the Fiscal Year 2020-2021 DPCDC Budget at the July 27, 2020 Board meeting and recommended that the budget be submitted to the City Council for approval. Section 501.073 of the Local Government Code states that the Corporation’s authorizing unit (City Council) will approve all programs and expenditures of the Corporation and annually review any financial statements of the Corporation (note: financial statements are submitted and reviewed quarterly).

This Fiscal Year 2020-2021 budget for the DPCDC includes total revenues of \$2,702,500 (tax revenue and investment revenue) and total expenditures of \$1,909,430 (services, supplies and operating transfers to the City). The operating transfers are primarily to pay for the debt service costs on the bonds funding the approved Type B capital projects, including estimated issuance and debt service costs for the final debt issuance of \$5,850,000 planned in 2021. These transfers also include pay-as-you-go funding for approved capital projects.

The City Council is scheduled to discuss the DPCDC budget at the August 18, 2020 workshop and is then scheduled to adopt the budget at the regular meeting to follow at 7:30 PM (note: the final Fiscal Year 2020-2021 City Budget, which incorporates all funds and component units of the City, is scheduled for adoption on September 15, 2020).

**Fiscal/Budgetary Impact:**

The proposed DPCDC budget includes all anticipated revenues to be derived in Fiscal Year 2020-2021 from the ½ percent (0.50%) Type B sales and use tax as well as proposed expenditures for the fiscal year.

Approve the ordinance.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

**REVENUE SUMMARY**

| DESCRIPTION          | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROJECTED<br>20-21         |
|----------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Tax Revenue          | \$ 3,616,248               | \$ 3,000,000               | \$ 3,100,000               | \$ 2,700,000               |
| Other Revenue        | 5,423                      | 4,000                      | 2,900                      | 2,500                      |
| Prior Year Revenue   | -                          | -                          | -                          | -                          |
| <b>Total Revenue</b> | <b><u>\$ 3,621,671</u></b> | <b><u>\$ 3,004,000</u></b> | <b><u>\$ 3,102,900</u></b> | <b><u>\$ 2,702,500</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

| DESCRIPTION                      | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROJECTED<br>20-21         |
|----------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>3100 TAX REVENUE</u></b>   |                            |                            |                            |                            |
| 3120 Sales Tax Revenue           | \$ 3,616,248               | \$ 3,000,000               | \$ 3,100,000               | \$ 2,700,000               |
| <b>Total Tax Revenue</b>         | <b><u>3,616,248</u></b>    | <b><u>3,000,000</u></b>    | <b><u>3,100,000</u></b>    | <b><u>2,700,000</u></b>    |
| <b><u>3600 OTHER REVENUE</u></b> |                            |                            |                            |                            |
| 3620 Investment Revenue          | 5,423                      | 4,000                      | 2,900                      | 2,500                      |
| <b>Total Other Revenue</b>       | <b><u>5,423</u></b>        | <b><u>4,000</u></b>        | <b><u>2,900</u></b>        | <b><u>2,500</u></b>        |
| <b>Prior Year Revenue</b>        | <b><u>-</u></b>            | <b><u>-</u></b>            | <b><u>-</u></b>            | <b><u>-</u></b>            |
| <b>TOTAL REVENUE</b>             | <b><u>\$ 3,621,671</u></b> | <b><u>\$ 3,004,000</u></b> | <b><u>\$ 3,102,900</u></b> | <b><u>\$ 2,702,500</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

**EXPENDITURE SUMMARY**

| DESCRIPTION                  | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Services                     | \$ 2,000                   | \$ 4,400                   | \$ 2,400                   | \$ 3,500                   |
| Supplies                     | -                          | 3,500                      | 1,700                      | 3,500                      |
| Other Operating Expenditures | <u>1,215,475</u>           | <u>1,951,449</u>           | <u>1,241,798</u>           | <u>1,902,430</u>           |
| <b>Total Expenditures</b>    | <b><u>\$ 1,217,475</u></b> | <b><u>\$ 1,959,349</u></b> | <b><u>\$ 1,245,898</u></b> | <b><u>\$ 1,909,430</u></b> |

**PROGRAM DESCRIPTION**

Chapter 505 of the Texas Local Government Code authorizes the use of Type B economic development sales tax for public park purposes and events through a development corporation appointed by City Council. The DPCDC is a Type B Corporation, and in accordance with state law, the City has adopted a 0.50% sales tax to fund the projects approved by the voters on May 9, 2015.

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

| DESCRIPTION                             | ACTUAL<br>18-19            | BUDGET<br>19-20            | ESTIMATED<br>19-20         | PROPOSED<br>20-21          |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
| <b><u>4200 SERVICES</u></b>             |                            |                            |                            |                            |
| 4201 Public Notices                     | \$ -                       | \$ 1,900                   | \$ 400                     | \$ 1,000                   |
| 4239 Audit Fee                          | 2,000                      | 2,000                      | 2,000                      | 2,000                      |
| 4250 Training & Travel                  | -                          | 500                        | -                          | 500                        |
| <b>Total Services</b>                   | <b><u>2,000</u></b>        | <b><u>4,400</u></b>        | <b><u>2,400</u></b>        | <b><u>3,500</u></b>        |
| <b><u>4300 SUPPLIES</u></b>             |                            |                            |                            |                            |
| 4301 Office Supplies                    | -                          | 100                        | 100                        | 100                        |
| 4305 Printing                           | -                          | 3,300                      | 1,500                      | 3,300                      |
| 4307 Postage                            | -                          | 100                        | 100                        | 100                        |
| <b>Total Supplies</b>                   | <b><u>-</u></b>            | <b><u>3,500</u></b>        | <b><u>1,700</u></b>        | <b><u>3,500</u></b>        |
| <b><u>4500 OTHER OPERATING EXP.</u></b> |                            |                            |                            |                            |
| 4525 Other Bond Related Fees            | -                          | 118,000                    | -                          | 118,000                    |
| 4530 Operating Transfers                | 1,215,475                  | 1,308,449                  | 1,216,798                  | 1,309,430                  |
| 4591 Pay-As-You-Go                      | -                          | 525,000                    | 25,000                     | 475,000                    |
| <b>Total Operating Transfers</b>        | <b><u>1,215,475</u></b>    | <b><u>1,951,449</u></b>    | <b><u>1,241,798</u></b>    | <b><u>1,902,430</u></b>    |
| <b>TOTAL EXPENDITURES</b>               | <b><u>\$ 1,217,475</u></b> | <b><u>\$ 1,959,349</u></b> | <b><u>\$ 1,245,898</u></b> | <b><u>\$ 1,909,430</u></b> |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**

| DESCRIPTION   | PROPOSED<br>20-21  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
|---|--|--------------------|----------------------------------|--------------------|----------------------------------|------------------|---------|---------|---|-----------------|--------|--------|--------|
| <b><u>4200 Services</u></b>   |  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| 4201 Public Notices   | \$ 1,000   |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| <i>Estimate for two public hearings (\$100); bid notice (\$1,600); miscellaneous other (\$200)</i>  |  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| 4239 Audit Fee  | 2,000  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| <i>DPCDC share of annual audit costs (apportioned as a flat fee, similar to special revenue districts)</i>  |  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| 4250 Training & Travel  | 500  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| <i>Estimate for legislative training, etc.</i>  |  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| <b><u>4300 Supplies</u></b>   |  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| 4301 Office Supplies  | 100  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| <i>Estimate for miscellaneous office supplies</i>   |  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| 4305 Printing   | 3,300  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| <i>Estimate for miscellaneous printing (\$100); two (2) project renderings (\$3,200)</i>  |  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| 4307 Postage  | 100  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| <i>Estimate for miscellaneous correspondence</i>  |  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| <b><u>4500 Other Operating Transfers</u></b>  |  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| 4525 Other Bond Related Fees  | 118,000  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| <i>Estimated issuance costs - Proposed Series 2021:</i>   |  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| <i>Issuance Costs (@ 2% PAR)</i>  | 117,000  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| <i>Paying Agent Fees</i>  | 1,000  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| 4530 Operating Transfers  | 1,309,430  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| <i>Transfer to the City for debt service payments as follows related to debt issued to fund projects approved in the 2015 election to adopt the Type B sales and use tax:</i>                             |  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
|   | <table border="0"> <thead> <tr> <th></th> <th style="text-align: center;"><u>Series 2016</u></th> <th style="text-align: center;"><u>Series 2017</u></th> <th style="text-align: center;"><u>Series 2020</u><br/>(Proposed)</th> </tr> </thead> <tbody> <tr> <td style="padding-left: 20px;"><i>Principal</i></td> <td style="text-align: right;">690,000</td> <td style="text-align: right;">435,000</td> <td style="text-align: center;">-</td> </tr> <tr> <td style="padding-left: 20px;"><i>Interest</i></td> <td style="text-align: right;">62,964</td> <td style="text-align: right;">29,815</td> <td style="text-align: right;">91,651</td> </tr> </tbody> </table> |                    | <u>Series 2016</u>               | <u>Series 2017</u> | <u>Series 2020</u><br>(Proposed) | <i>Principal</i> | 690,000 | 435,000 | - | <i>Interest</i> | 62,964 | 29,815 | 91,651 |
|   | <u>Series 2016</u>   | <u>Series 2017</u> | <u>Series 2020</u><br>(Proposed) |                    |                                  |                  |         |         |   |                 |        |        |        |
| <i>Principal</i>  | 690,000  | 435,000            | -                                |                    |                                  |                  |         |         |   |                 |        |        |        |
| <i>Interest</i>   | 62,964   | 29,815             | 91,651                           |                    |                                  |                  |         |         |   |                 |        |        |        |
| <i>Project costs will be paid through the capital projects (bond fund), with the pay-as-you-go funding to be handled via an operating transfer to that bond fund, with the 2019 estimates as follows:</i> |  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |
| <i>Hike &amp; Bike Trails<br/>(construction)</i>  | 475,000  |                    |                                  |                    |                                  |                  |         |         |   |                 |        |        |        |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)  
PROJECT COSTS APPROVED BY THE VOTERS**

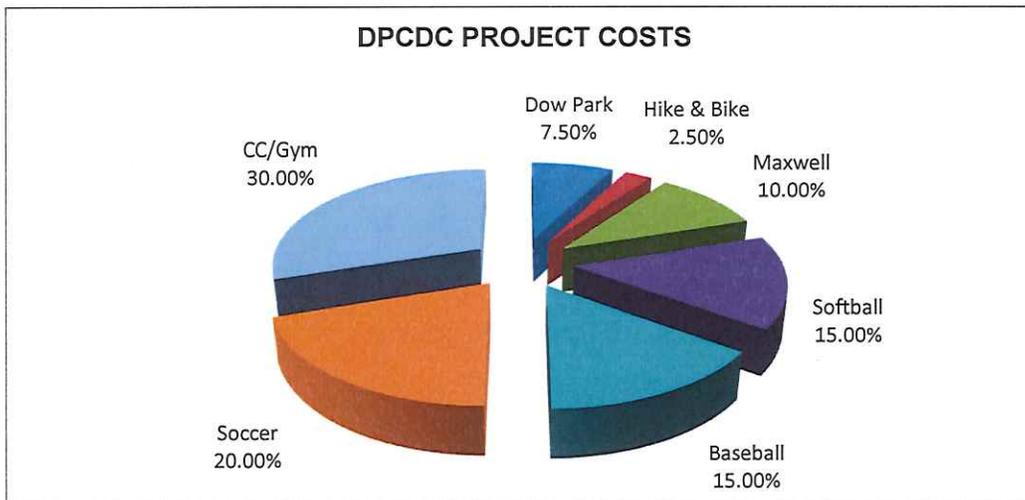
On May 9, 2015, the voters approved a dedicated 0.50% sales tax for the following projects, the costs of which were enumerated in the Proposition in an amount not exceed \$20,000,000. This amount is for the construction, renovation, acquisition, equipment and improvement of the projects and is exclusive of the costs of financing. Project costs will be recorded in the respective bond funds (for each debt issuance to be funded by the Type B sales and use tax) or in the DPCDC Fund (for the project costs funded by pay as you go):

Projects (Design & Construction):

|  |                      |                |
|--|----------------------|----------------|
| Dow Park Pavilion  | \$ 1,500,000         | 7.50%          |
| Hike and Bike Trail Development  | 500,000              | 2.50%          |
| Maxwell Center Expansion and Parking Lot   | 2,000,000            | 10.00%         |
| Girls Softball Renovations at Youth Sports Complex                                       | 3,000,000            | 15.00%         |
| Deer Park Baseball Development and Renovation including, but not limited to, Spencerview | 3,000,000            | 15.00%         |
| Soccer Field Development   | 4,000,000            | 20.00%         |
| Community Center and Gym Renovation and Expansion  | <u>6,000,000</u>     | <u>30.00%</u>  |
|  | <u>\$ 20,000,000</u> | <u>100.00%</u> |

Source of Funds:

|  |                      |                |
|--|----------------------|----------------|
| Certificates of Obligation, Series 2016          | \$ 9,450,000         | 47.25%         |
| Certificates of Obligation, Series 2017          | 2,700,000            | 13.50%         |
| Proposed Certificates of Obligation, Series 2021 | 5,850,000            | 29.25%         |
| Pay As You Go                                    | <u>2,000,000</u>     | <u>10.00%</u>  |
|  | <u>\$ 20,000,000</u> | <u>100.00%</u> |



**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)  
ANNUAL DEBT SERVICE PAYMENTS**

**CERTIFICATES OF OBLIGATION, SERIES 2016  
(Issued by the City of Deer Park)  
\$9,450,000 dated February 16, 2016  
Interest Rate: 1.59%**

| <u>DUE IN<br/>FISCAL YEAR</u> | <u>INTEREST<br/>RATE</u> | <u>DUE MAR. 15</u>     |                      | <u>DUE SEP. 15</u>  | <u>ANNUAL<br/>TOTAL</u> |
|-------------------------------|--------------------------|------------------------|----------------------|---------------------|-------------------------|
|                               |                          | <u>PRINCIPAL</u>       | <u>INTEREST</u>      | <u>INTEREST</u>     |                         |
| 2021                          | 4.250%                   | \$ 690,000.00          | \$ 34,224.75         | \$ 28,739.25        | \$ 752,964.00           |
| 2022                          | 4.250%                   | 700,000.00             | 28,739.25            | 23,174.25           | 751,913.50              |
| 2023                          | 4.250%                   | 710,000.00             | 23,174.25            | 17,529.75           | 750,704.00              |
| 2024                          | 4.250%                   | 725,000.00             | 17,529.75            | 11,766.00           | 754,295.75              |
| 2025                          | 4.250%                   | 735,000.00             | 11,766.00            | 5,922.75            | 752,688.75              |
| 2026                          | 4.250%                   | <u>745,000.00</u>      | <u>5,922.75</u>      | <u>-</u>            | <u>750,922.75</u>       |
| TOTAL                         |                          | <u>\$ 4,305,000.00</u> | <u>\$ 121,356.75</u> | <u>\$ 87,132.00</u> | <u>\$ 4,513,488.75</u>  |

**CITY OF DEER PARK**  
**2020-2021 ANNUAL BUDGET**  
**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)**  
**ANNUAL DEBT SERVICE PAYMENTS**

**CERTIFICATES OF OBLIGATION, SERIES 2017**  
**(Issued by the City of Deer Park)**  
**\$2,700,000 dated February 14, 2017**  
**Interest Rate: 1.89%**

| <u>DUE IN</u><br><u>FISCAL YEAR</u> | <u>INTEREST</u><br><u>RATE</u> | <u>DUE MAR. 15</u>     |                     | <u>DUE SEP. 15</u>  | <u>ANNUAL</u><br><u>TOTAL</u> |
|-------------------------------------|--------------------------------|------------------------|---------------------|---------------------|-------------------------------|
|                                     |                                | <u>PRINCIPAL</u>       | <u>INTEREST</u>     | <u>INTEREST</u>     |                               |
| 2021                                | 1.890%                         | \$ 435,000.00          | \$ 16,962.75        | \$ 12,852.00        | \$ 464,814.75                 |
| 2022                                | 1.890%                         | 445,000.00             | 12,852.00           | 8,646.75            | 466,498.75                    |
| 2023                                | 1.890%                         | 455,000.00             | 8,646.75            | 4,347.00            | 467,993.75                    |
| 2024                                | 1.890%                         | <u>460,000.00</u>      | <u>4,347.00</u>     | <u>-</u>            | <u>464,347.00</u>             |
| TOTAL                               |                                | <u>\$ 1,795,000.00</u> | <u>\$ 42,808.50</u> | <u>\$ 25,845.75</u> | <u>\$ 1,863,654.25</u>        |

**CITY OF DEER PARK  
2020-2021 ANNUAL BUDGET  
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)  
ANNUAL DEBT SERVICE PAYMENTS**

**PROPOSED CERTIFICATES OF OBLIGATION, SERIES 2021  
(To be issued by the City of Deer Park)  
\$5,850,000 dated February 18, 2021  
Interest Rate: 3.00%**

| <u>DUE IN<br/>FISCAL YEAR</u> | <u>INTEREST<br/>RATE</u> | <u>DUE MAR. 15</u>     |                      | <u>DUE SEP. 15</u>   | <u>ANNUAL<br/>TOTAL</u> |
|-------------------------------|--------------------------|------------------------|----------------------|----------------------|-------------------------|
|                               |                          | <u>PRINCIPAL</u>       | <u>INTEREST</u>      | <u>INTEREST</u>      |                         |
| 2021                          | 3.000%                   | \$ -                   | \$ -                 | \$ 91,651.00         | \$ 91,651.00            |
| 2022                          | 3.000%                   | 1,455,000.00           | 87,750.00            | 65,925.00            | 1,608,675.00            |
| 2023                          | 3.000%                   | 1,500,000.00           | 65,925.00            | 43,425.00            | 1,609,350.00            |
| 2024                          | 3.000%                   | 1,545,000.00           | 43,425.00            | 20,250.00            | 1,608,675.00            |
| 2025                          | 3.000%                   | <u>1,350,000.00</u>    | <u>20,250.00</u>     | <u>-</u>             | <u>1,370,250.00</u>     |
| TOTAL                         |                          | <u>\$ 5,850,000.00</u> | <u>\$ 217,350.00</u> | <u>\$ 221,251.00</u> | <u>\$ 6,288,601.00</u>  |

This debt represents the final portion of the second of two issuances approved for the Deer Park Community Development Corporation, and is being issued to fund renovations and expansion of the Community Center and Gym. This issuance will be handled via private placement following a competitive bidding process.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF DEER PARK APPROVING THE FISCAL YEAR 2020-2021 BUDGET FOR THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:**

**I.**

On May 26, 2020, the Deer Park Community Development Corporation (“Corporation”) Board of Directors discussed the Fiscal Year 2020-2021 Budget of the Corporation, and on July 27, 2020, the Board took action to approve the Fiscal Year 2020-2021 Budget and submit said budget to the City Council.

**II.**

The City Council of the City of Deer Park, Texas hereby acknowledges receipt of the Fiscal Year 2020-2021 Deer Park Community Development Corporation Budget.

**III.**

Pursuant to the provisions of Section 501.073 of the Local Government Code, the City Council of the City of Deer Park, Texas, as the Corporation’s authorizing unit, shall approve all programs and expenditures of the Corporation.

**IV.**

The City Council of the City of Deer Park, Texas, hereby approves the Fiscal Year 2020-2021 budget for the Deer Park Community Development Corporation as submitted.

**V.**

The meetings at which the Board of Directors of the Corporation discussed and approved the Fiscal Year 2020-2021 budget for submission to the City Council were open to the public, and public notice of the time, place and purpose of said meetings were given, all as required by Chapter 551 of the Government Code of the State of Texas.

**VI.**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the \_\_\_\_\_ day of \_\_\_\_\_, 2020 **by a vote of** \_\_\_\_\_ **“Ayes” and** \_\_\_\_\_ **“Noes”**.

\_\_\_\_\_  
**MAYOR**, City of Deer Park, Texas

**ATTEST:**

\_\_\_\_\_  
City Secretary

**APPROVED:**

\_\_\_\_\_  
City Attorney



## Legislation Details (With Text)

**File #:** ORD 20-058    **Version:** 1    **Name:**  
**Type:** Ordinance    **Status:** Agenda Ready  
**File created:** 7/29/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Consideration of and action on an ordinance calling a public hearing on the proposed 2020 Tax Rate.  
**Sponsors:** Finance  
**Indexes:**  
**Code sections:**  
**Attachments:** [Ord - Tax Increase PH Tax Year 2020](#)  
[Notice of PH for Tax Year 2020 TNT](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Consideration of and action on an ordinance calling a public hearing on the proposed 2020 Tax Rate.

**Summary:** The Texas Constitution sets forth general requirements for truth-in-taxation, including a number of public notices to inform taxpayers about local property taxes. For tax year 2020 (fiscal year 2020-2021), the no-new revenue tax rate (formerly the effective tax rate) is \$0.715264 per \$100 valuation and the voter-approval tax rate (formerly the rollback tax rate) is \$0.731826 per \$100 valuation. The proposed tax rate is \$0.720000 per \$100 valuation, which is the basis for the ad valorem tax revenue in the proposed Fiscal Year 2020-2021 budget. Because the proposed tax rate exceeds the no-new revenue tax rate, the City Council must specify the proposed tax rate and take a record vote to adopt the rate at a future meeting. If the record vote to specify a proposed tax rate of \$0.720000 per \$100 valuation and adopt that rate at a future meeting passes, City Council must schedule a public hearing on that proposed tax rate.

In anticipation that City Council may take such action, the recommended date for said public hearing, should it be required, is Tuesday, September 15, 2020, at 7:30 p.m. in the Council Chamber at City Hall, 710 E. San Augustine, Deer Park, TX 77536. In accordance with the City's planning calendar, which is based on the truth-in-taxation requirements, the City Council will be asked to consider and vote on adoption of the tax rate at the regular meeting of the City Council on Tuesday, September 15, 2020, a public meeting that will follow this public hearing.

**Fiscal/Budgetary Impact:**

N/A.

Approve the ordinance calling a public hearing on the proposed tax rate for tax year 2020, if necessary.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF DEER PARK SETTING THE DATE AND TIME FOR A PUBLIC HEARING OF THE PROPOSED PROPERTY TAX INCREASE FOR THE YEAR BEGINNING JANUARY 1, 2021.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:**

**I.**

Pursuant to the provisions of Sections 26.05 and 26.06 of The Property Tax Code of the State of Texas, the City Council of the City of Deer Park, Texas, has called, and does hereby call a Public Hearing to be held on **Tuesday, September 15, 2020 at 7:30 p.m.** in the City Council Chamber of City Hall at 710 E. San Augustine Street, Deer Park, Texas 77536, at which time and place they will hear all persons desiring to be heard on or in connection with any matter or question involving the proposed property tax increase for the City of Deer Park, Texas, for the year beginning **January 1, 2021**, which has been filed with the City Secretary and is available for inspection by all interested persons.

**II.**

The City Secretary is hereby directed to give notice of said hearing to the public as required by law.

**III.**

That on Tuesday, September 15, 2020 at 7:30 p.m. in the City Council Chamber of City Hall at 710 E. San Augustine Street, Deer Park, Texas 77536 at the regular meeting of the City Council, a public meeting that will follow this public hearing, the City Council of the City of Deer Park, Texas will vote on the proposed tax rate for the City of Deer Park, Texas, for the year beginning January 1, 2021.

**IV.**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Government Code of the State of Texas.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the \_\_\_\_ day of \_\_\_\_\_, 2018 **by a vote of** \_\_\_\_\_ **“Ayes” and** \_\_\_\_\_ **“Noes”**.

\_\_\_\_\_  
**MAYOR**, City of Deer Park, Texas

**ATTEST:**

\_\_\_\_\_  
City Secretary

**APPROVED:**

\_\_\_\_\_  
City Attorney



## Legislation Details (With Text)

**File #:** ORD 20-059    **Version:** 1    **Name:**  
**Type:** Ordinance    **Status:** Agenda Ready  
**File created:** 7/29/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2020-2021 Crime Control and Prevention District Budget.  
**Sponsors:** City Manager's Office  
**Indexes:**  
**Code sections:**  
**Attachments:** [CCPD - FY20-21 Budget 08.18.20](#)  
[Ord - Approve CCPD 20-21 Budget](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2020-2021 Crime Control and Prevention District Budget.

### Summary:

The Crime Control and Prevention District Act, Chapter 363 of the Texas Local Government Code, prescribes the process for adopting the annual budget for the Crime Control and Prevention District (CCPD). On June 15, 2020, the CCPD Board of Directors conducted a public hearing on the proposed FY 2020-2021 CCPD Budget. On July 6, 2020, the CCPD Board of Directors approved the FY 2020-2021 CCPD Budget and voted to submit the budget to the City Council. The City Council is scheduled to conduct a public hearing on the budget on August 18, 2020 at 7:30 PM. Afterward, during the regular meeting, the City Council will consider action on the budget. This is in accordance with the Crime Control and Prevention District Act which states that not later than the 30th day before the date the fiscal year begins, the governing body (e.g., City Council) shall approve or reject the budget submitted by the Board of Directors. If the City Council rejects the budget submitted by the Board, the City Council and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year, which is October 1, 2020. Attached is the proposed budget for the CCPD, which if adopted, will be included in the FY 2020-2021 City Budget as a "Component Unit."

### Fiscal/Budgetary Impact:

Adoption of the FY 2020-2021 CCPD Budget is necessary to carry out the programs adopted by the CCPD Board of Directors and funded by the ¼ percent (0.25%) dedicated sales tax approved by the voters.

Approve the ordinance adopting the FY 2020-2021 Crime Control and Prevention District Budget.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF DEER PARK APPROVING THE FISCAL YEAR 2020-2021 BUDGET FOR THE CRIME CONTROL AND PREVENTION DISTRICT.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:**

**I.**

The City Council of the City of Deer Park, Texas hereby acknowledges receipt of the Fiscal Year 2020-2021 Crime Control and Prevention District Budget, which was approved by the Crime Control and Prevention District Board of Directors on July 6, 2020.

**II.**

Pursuant to the provisions of Section 363.205 of the Local Government Code, the City Council of the City of Deer Park, Texas, called and conducted a Public Hearing which was held on August 18, 2020, at 7:30 p.m. in the City Council Chambers at 710 E. San Augustine Street, Deer Park, Texas, at which time and place all persons desiring to be heard on or in connection with any matter or questions involving the approval by the City Council of the Fiscal Year 2020-2021 budget for the Crime Control and Prevention District.

**III.**

After concluding said hearing and hearing all persons and documentation presented, the City Council of the City of Deer Park, Texas, hereby approves the Fiscal Year 2020-2021 budget for the Crime Control and Prevention District.

**IV.**

The City Secretary gave notice of said hearing to the public as required by law.

V.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the \_\_\_\_\_ day of \_\_\_\_\_, 2020 **by a vote of** \_\_\_\_\_ **“Ayes” and** \_\_\_\_\_ **“Noes”**.

\_\_\_\_\_  
MAYOR, City of Deer Park, Texas

**ATTEST:**

\_\_\_\_\_  
City Secretary

**APPROVED:**

\_\_\_\_\_  
City Attorney



Legislation Details (With Text)

**File #:** ORD 20-060    **Version:** 1    **Name:**

**Type:** Ordinance    **Status:** Agenda Ready

**File created:** 7/29/2020    **In control:** City Council

**On agenda:** 8/18/2020    **Final action:**

**Title:** Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2020-2021 Fire Control, Prevention, and Emergency Medical Services District Budget.

**Sponsors:** City Manager's Office

**Indexes:**

**Code sections:**

**Attachments:** [FCPEMSD - FY20-21 Budget 08.18.20](#)  
[Ord - Approve FCPEMSD 20-21 Budget](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2020-2021 Fire Control, Prevention, and Emergency Medical Services District Budget.

Summary:

The Fire Control, Prevention, and Emergency Medical Services District Act, Chapter 344 of the Texas Local Government Code, prescribes the process for adopting an annual budget for the Fire Control, Prevention, and Emergency Medical Services District (FCPEMSD). On June 15, 2020, the FCPEMSD Board of Directors conducted a public hearing on the proposed FY 2020-2021 FCPEMSD Budget. On July 6, 2020, the FCPEMSD Board of Directors approved the FY 2020-2021 FCPEMSD Budget and voted to submit the budget to the City Council. The City Council is scheduled to conduct a public hearing on the budget on August 18, 2020 at 7:30 PM. Afterward, in the regular meeting, the City Council will consider action on the budget. This is in accordance with the Fire Control, Prevention, and Emergency Medical Services District Act which states that not later than the 30th day before the date the fiscal year begins, the governing body (e.g., City Council) shall approve or reject the budget submitted by the Board of Directors. If the City Council rejects the budget submitted by the Board, the City Council and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year, which is October 1, 2020. Attached is the proposed budget for the FCPEMSD, which if adopted, will be included in the FY 2020-2021 City Budget as a "Component Unit."

Fiscal/Budgetary Impact:

The FY 2020-2021 FCPEMSD Budget is necessary to carry out the programs adopted by the FCPEMSD Board of Directors and funded by the ¼ percent (0.25%) dedicated sales tax approved by

the voters.

Approve the ordinance adopting the FY 2020-2021 Fire Control, Prevention, and Emergency Medical Services District Budget.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF DEER PARK APPROVING THE FISCAL YEAR 2020-2021 BUDGET FOR THE FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:**

**I.**

The City Council of the City of Deer Park, Texas hereby acknowledges receipt of the Fiscal Year 2020-2021 Fire Control, Prevention, and Emergency Medical Services District Budget, which was approved by the Fire Control, Prevention, and Emergency Medical Services District Board of Directors on July 6, 2020.

**II.**

Pursuant to the provisions of Section 344.205 of the Local Government Code, the City Council of the City of Deer Park, Texas, called and conducted a Public Hearing which was held on August 18, 2020, at 7:30 p.m. in the City Council Chambers at 710 E. San Augustine Street, Deer Park, Texas, at which time and place all persons desiring to be heard on or in connection with any matter or questions involving the approval by the City Council of the Fiscal Year 2020-2021 budget for the Fire Control, Prevention, and Emergency Medical Services District.

**III.**

After concluding said hearing and hearing all persons and documentation presented, the City Council of the City of Deer Park, Texas, hereby approves the Fiscal Year 2020-2021 budget for the Fire Control, Prevention, and Emergency Medical Services District.

**IV.**

The City Secretary gave notice of said hearing to the public as required by law.

**V.**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the \_\_\_\_\_ day of \_\_\_\_\_, 2020 **by a vote of** \_\_\_\_\_ **“Ayes” and** \_\_\_\_\_ **“Noes”**.

\_\_\_\_\_  
**MAYOR**, City of Deer Park, Texas

**ATTEST:**

\_\_\_\_\_  
City Secretary

**APPROVED:**

\_\_\_\_\_  
City Attorney



## Legislation Details (With Text)

**File #:** ORD 20-062    **Version:** 1    **Name:**  
**Type:** Ordinance    **Status:** Agenda Ready  
**File created:** 8/5/2020    **In control:** City Council  
**On agenda:** 8/18/2020    **Final action:**  
**Title:** Consideration of and action on a recommendation from the Planning and Zoning Commission and a proposed ordinance from the request of Janie Ayala (Hallelujah to the Lord) for a Specific Use Permit to operate a church at 1305 W. Pasadena Boulevard.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Specifi Use Permit to Hallelujah to the Lord-1305 W Pasadena-08-2020](#)

| Date      | Ver. | Action By    | Action | Result |
|-----------|------|--------------|--------|--------|
| 8/18/2020 | 1    | City Council |        |        |

Consideration of and action on a recommendation from the Planning and Zoning Commission and a proposed ordinance from the request of Janie Ayala (Hallelujah to the Lord) for a Specific Use Permit to operate a church at 1305 W. Pasadena Boulevard.

**Summary:**

The Planning and Zoning Commission held a Preliminary Public hearing on August 3, 2020. It is their recommendation to grant, the request of Janie Ayala (Hallelujah to the Lord) for a Specific Use Permit to operate a church at 1305 W. Pasadena Boulevard.

**Fiscal/Budgetary Impact:**

Approval of the ordinance.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE GRANTING A SPECIFIC USE PERMIT TO HALLELUJAH TO THE LORD, TO HOLD WORSHIP SERVICES AND CONDUCT BIBLE STUDIES ON A SITE LOCATED AT 1305 W. PASADENA BOULEVARD, DEER PARK, TEXAS.**

**WHEREAS, HALLELUJAH TO THE LORD**, the owner of a site at 1305 W. Pasadena Boulevard, Deer Park, Harris County, Texas, has made application for a Specific Use Permit pursuant to section 11.4 of Ordinance No. 819, the Zoning Ordinance of the City of Deer Park, Texas, for **HALLELUJAH TO THE LORD** to hold worship services and conduct Bible studies on said property; and

**WHEREAS**, following due notice, the Planning and Zoning Commission of the City of Deer Park, Texas, held a Public Hearing upon such application and, having investigated the manner in which the proposed location and character of such Specific Use will affect the Zoning Ordinance and the comprehensive plan of the City of Deer Park, Texas, made final report and recommendation to the City Council of the City of Deer Park, Texas, recommending that such application be granted; and

**WHEREAS**, the City Council of the City of Deer Park, Texas, finds that the granting and approval of said application for such Specific Use Permit will not adversely affect the character and appropriate use of the area of neighborhood in which it is proposed to be located, will not substantially depreciate the value of adjacent and nearby properties for use in accordance with the regulations of the Zoning District in which they are located; will not be detrimental in keeping with the spirit and intent of said Zoning Ordinance; will not adversely affect traffic, public utilities, public health, public safety and the general welfare under the conditions hereinafter set forth;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:**

1. That **HALLELUJAH TO THE LORD**, be, and is hereby, granted a Specific Use Permit for the purpose of holding worship services and conducting Bible studies on a site located at 1305 W. Pasadena Boulevard in Deer Park, Texas, subject to **HALLELUJAH TO THE LORD**, complying with all the requirements of any Ordinance regarding operation of businesses that hold worship services and conduct Bible studies and shall be subject to the final approval of the City Engineer for this permit to be valid.

2. A copy of this Ordinance, duly certified by the City Secretary and approved by the City Engineer of the City of Deer Park, Texas shall operate as the Permit.

3. It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was give, all as required by Chapter 551 of the Government Code of the State of Texas.

4. The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare in that it is necessary that the improvements provided for by this Ordinance can become available at the earliest possible moment, so as to regulate religious ceremonies in the City, which will improve the moral life and safety of the citizens of Deer Park, Texas, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance be passed finally on its introduction; and accordingly, such requirement is dispensed with and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the \_\_\_ day of \_\_\_\_\_, 2020 by a vote of \_\_\_\_\_ “Ayes” and \_\_\_\_\_ “Noes”.

\_\_\_\_\_  
**MAYOR**, City of Deer Park, Texas

**ATTEST:**

\_\_\_\_\_  
City Secretary

**APPROVED:**

\_\_\_\_\_  
City Attorney