



Sherry Garrison, Council Position 1  
TJ Haight, Council Position 2  
Tommy Ginn, Council Position 3

Bill Patterson, Council Position 4  
Ron Martin, Council Position 5  
Georgette Ford, Council Position 6

James Stokes, City Manager  
Sara Robinson, Assistant City Manager

Jerry Mouton Jr. , Mayor

Angela Smith, City Secretary  
Jim Fox, City Attorney

Ordinance No. 4486

Resolution No. 24-04

## CALL TO ORDER

*The 1845th meeting of the Deer Park City Council.*

## INVOCATION

## PLEDGE OF ALLEGIANCE

## COMMENTS FROM AUDIENCE

*The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit. A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.*

## PUBLIC HEARINGS

1. Public hearing on reauthorizing Building Permit Fees.

[PH 24-001](#)

**Recommended Action:** Hold the public hearing on reauthorizing Building Permit Fees.

**Department:** Public Works

**Attachments:** [Ordinance 4081](#)

[HB-1922](#)

[Texas Legislature Actions - HB 1922](#)

[Ord. Calling for a Public Hearing](#)

[Proposed Ordinance](#)

## AWARDING/REJECTING BIDS

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

2. Consideration of and action on an awarding Request for Proposal for Meals program at Maxwell Adult Center to Azalea Creek, LLC. [CON 24-003](#)

**Recommended Action:** Award the Request for Proposal for Meals program at Maxwell Adult Center to Azalea Creek, LLC.

**Attachments:** [AzaleaCreek-Maxwell2024](#)  
[2023 Meals Request for Proposal updated](#)

3. Awarding the bid for the parking lot expansion to the Deer Park Girls Softball complex to Turner Paving and Construction, Inc. [AUT 24-009](#)

**Recommended Action:** Award bid for parking lot expansion to the Deer Park Girls Softball complex to Turner Paving and Construction, Inc.

**Attachments:** [Complete](#)  
[0\\_City of Deer Park Bi](#)  
[0\\_Deer Park Proposal f](#)  
[0\\_Statement of Qualifi](#)  
[Proposal](#)  
[Bid Results](#)  
[bid tab softball](#)

## CONSENT CALENDAR

4. Approval of workshop meeting minutes for January 16, 2024. [MIN 24-013](#)

**Recommended Action:** Approval of workshop meeting minutes for January 16, 2024.

**Attachments:** [CC MW 011624](#)

5. Approval of regular meeting minutes for January 16, 2024. [MIN 24-014](#)

**Recommended Action:** Approval of regular meeting minutes for January 16, 2024.

**Attachments:** [CC MR 011624](#)

6. Consideration of and action on accepting the Buy Board quote by Coastal Pump Services for the repairs to the SWTP Backwash Lift Station. [AUT 24-005](#)

**Recommended Action:** Accept the Buy Board quote by Coastal Pump Services, Inc.

**Department:** Public Works

**Attachments:** [Lift Station Repair](#)

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7. Acceptance of the Deer Park Community Development Corporation's quarterly report for the period of October 1, 2023 - December 31, 2023. [RPT 24-013](#)

**Recommended Action:** Accept the Deer Park Community Development Corporation's quarterly report for the period of October 1, 2023 - December 31, 2023.

**Department:** City Manager's Office, Finance and Parks & Recreation

**Attachments:** [2023-24 FY Cumulative Report 4thQ.pdf](#)

## NEW BUSINESS

8. Consideration of and action on acceptance on the completion of the Surface Water Treatment Plant Solids Handling Improvement Project and approving final payment and release of retainage. [ACT 24-002](#)

**Recommended Action:** Accept completion of the project and approving final payment and release of retainage.

**Department:** Public Works

**Attachments:** [Letter of Completion](#)  
[Final Pay Application](#)

9. Consideration of and action on granting the City Manager authority to dispose of real property owned by the City of Deer Park and establish a minimum price for said real property. [AUC 24-001](#)

**Recommended Action:** Approve.

**Department:** City Manager's Office

**Attachments:** [Grove Property](#)

10. Consideration of and action on a Resolution Supporting a Grant Application for a 2024 Harris County Precinct 2 Partnership Project. [RES 24-036](#)

**Recommended Action:** Approve the resolution.

**Attachments:** [Resolution Harris County Grant \(2024\) UNSIGNED](#)

11. Consideration of and action on an ordinance to amend the Fiscal Year 2022-2023 Budget for the Crime Control and Prevention District for Sales and Use Tax Compliance Services. [ORD 24-004](#)

**Recommended Action:** Approve the ordinance to amend the Fiscal Year 2022-2023 Budget for the CCPD.

**Department:** City Manager's Office

**Attachments:** [Ord - Amend Budget FY23 CCPD Sales Tax Compliance Services #2](#)

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12. Consideration of and action on an ordinance to amend the Fiscal Year 2022-2023 Budget for the Fire Control Prevention and Emergency Medical Services District for Sales and Use Tax Compliance Services. [ORD 24-005](#)
- Recommended Action:** Approve the ordinance to amend the Fiscal Year 2022-2023 Budget for the FCPEMSD.
- Department:** City Manager's Office
- Attachments:** [Ord - Amend Budget FY23 FCPEMSD Sales Tax Compliance Services #2](#)
13. Consideration of and action on an ordinance amending the Fiscal Year 2022-2023 Community Development Corporation budget for bond related fees for Certificates of Obligation, Series 2022. [ORD 24-016](#)
- Recommended Action:** Approve the budget amendment for the Community Development Corporation Fiscal Year 2022-2023 budget.
- Attachments:** [Ord - Amend Budget FY23 CDC - Bond Related Fees](#)
14. Consideration of and action on an ordinance to amend the Fiscal Year 2022-2023 Budget for the Fire Control Prevention and Emergency Medical Services District to reimburse the City for the annual cost of the ALS 360 agreement with Stryker for stretchers, power loads, and Lucas devices. [ORD 24-017](#)
- Recommended Action:** Approve the ordinance amending the Fiscal Year 2022-2023 Budget for the FCPEMSD for the annual cost of the ALS 360 Agreement with Stryker.
- Attachments:** [Ord - Amend Budget FY23 FCPEMSD Stryker Reimbursement](#)
15. Consideration of and action on an ordinance calling a General Election on May 4, 2024 to elect three Council members and establishing two 12 hour early voting days. [ORD 24-018](#)
- Recommended Action:** Adopt the ordinance calling a general election for May 4, 2024.
- Department:** City Secretary's Office
- Attachments:** [Calling General Election May 4 2024](#)
16. Consideration of and action on an ordinance reauthorizing Building Permit Fees. [ORD 24-019](#)
- Recommended Action:** Approve the ordinance to reauthorize Building Permit Fees.
- Department:** Public Works
- Attachments:** [Proposed Ordinance](#)  
[HB-1922](#)  
[Texas Legislature Actions - HB 1922](#)
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17. Consideration of and action on an ordinance appointing Victor White to the CCPD Board of Directors to fill an unexpired term. [ORD 24-013](#)
- Recommended Action:** Approve the ordinance appointing Victor White as a member to the CCPD Board of Directors to complete the unexpired term.
- Attachments:** [Ordinance appointing one member to CCPD unexpired term 1 2024](#)
18. Consideration of and action on an ordinance to amend the Fiscal Year 2023-2024 Budget for the Golf Course Lease Fund to repair the awning at Battleground Golf Course. [ORD 24-021](#)
- Recommended Action:** Approve the ordinance to amend the fiscal year 2023-2024 budget for the Golf Course Lease Fund.
- Attachments:** [Ord - Amend Budget FY24 Battleground Awning](#)  
[City of Deer Park Battleground Clubhouse Drive Thru Awning Repair Proposal](#)
19. Consideration of and action on an ordinance to amend the Fiscal Year 2023-2024 Budget for the General Fund Parks and Recreation Department to replace bleachers at Spencerview Athletic Complex. [ORD 24-022](#)
- Recommended Action:** Approve the ordinance to amend the fiscal year 2023-2024 budget for the Parks and Recreation Parks Maintenance Department in the General Fund.
- Attachments:** [Ord - Amend Budget FY24 Spencerview Bleachers](#)  
[Game Court Services Bid](#)
20. Consideration of and action on purchasing the services of Vortex Services, Inc., through the TIPS Cooperative Purchasing Program to perform the 2024 Sanitary Sewer Maintenance Project. [PUR 24-006](#)
- Recommended Action:** Approve.
- Department:** Public Works
- Attachments:** [Vaught Services Quote - Deer Park FY24 Maintenance](#)
21. Consideration of and action on the purchase of trash compactor/recycling units from Big Belly Solar, LLC. [PUR 24-007](#)
- Recommended Action:** Approve the purchase of trash compactor/recycling units from Big Belly Solar, LLC.
- Attachments:** [Q43352-2 City of Deer Park 1-19-24 big belly](#)  
[BBS\\_City of Deer Park, TX\\_Sole Source Letter 1.15.2024.docx](#)

## ADJOURN

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

*I, City Secretary, certify that a copy of the February 6, 2024, City Council regular meeting agenda was posted in the glass case outside City Hall convenient and accessible to the general public at all times and to the City's website at [www.deerparktx.gov](http://www.deerparktx.gov) in compliance with Chapter 551, Texas Government Code.*

*Date and time posted \_\_\_\_\_ Date removed \_\_\_\_\_*

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*Angela Smith, TRMC, CMC  
City Secretary*

*City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.*

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