



Sherry Garrison, Council Position 1
TJ Haight, Council Position 2
Tommy Ginn, Council Position 3

Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Georgette Ford, Council Position 6

James Stokes, City Manager
Sara Robinson, Assistant City Manager

Jerry Mouton Jr., Mayor

Angela Smith, City Secretary
Jim Fox, City Attorney

Ordinance No. 4505

Resolution No. 24-07

CALL TO ORDER

The 1848th meeting of the Deer Park City Council.

INVOCATION

PLEDGE OF ALLEGIANCE

COMMENTS FROM AUDIENCE

The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.

PRESENTATIONS

1. Presentation to the City of Deer Park for the 2023 President's Award by Emergency Management Association of Texas (EMAT).

[PRE 24-012](#)

Recommended Action:

Accept the 2023 President's Award from EMAT awarded to the City of Deer Park.

AWARDING/REJECTING BIDS

2. Consideration of and action on awarding the bid for Sodium Orthophosphate for the Water Treatment Plant.

[BID 24-003](#)

Recommended Action:

Accept the bid from ChemNation for the Sodium Orthophosphate supplier from April 1, 2024 through March 31, 2025.

Department:

Finance and Public Works

Attachments:

[Orthophosphate bid sheet](#)

CONSENT CALENDAR

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

3. Approval of workshop meeting minutes for March 5, 2024. [MIN 24-025](#)

Recommended Action: Approval of workshop meeting minutes for March 5, 2024.

Attachments: [CC MW 030524](#)

4. Approval of regular meeting minutes for March 5, 2024. [MIN 24-026](#)

Recommended Action: Approval of regular meeting minutes for March 5, 2024.

Attachments: [CC MR 030524](#)

5. Approval of strategic planning workshop meeting minutes for March 1, 2024. [MIN 24-028](#)

Recommended Action: Approval of strategic planning workshop meeting minutes for March 1, 2024.

Attachments: [CC MSW 030124 Council.Staff](#)

6. Approval of tax refund to Texas Eastern Transmission LP in the amount of \$1,972.87 due to an overpayment. [TAXR 24-016](#)

Recommended Action: Approve the tax refund to Texas Eastern Transmission LP.

Department: Finance

7. Approval of tax refund to Corelogic in the amount of \$1,549.71 due to an overpayment. [TAXR 24-017](#)

Recommended Action: Approve the tax refund to Corelogic.

Department: Finance

NEW BUSINESS

8. Consideration of and action on a one (1) year contract renewal for plated style meals services to Azalea Creek, LLC for the Parks and Recreation Department's Art Park Players Theater performances. [AGR 24-006](#)

Recommended Action: Approve a one (1) year renewal for plated style meals Services to Azalea Creek, LLC for the Parks and Recreation Department's Art Park Players Theater performances.

9. Consideration of and action on approving the transfer/donation of radio equipment to Matagorda County. [AUT 24-015](#)

Recommended Action: Approve the transfer/donation of radio equipment to Matagorda County.

Attachments: [Matagorda County Radio Donation Request Email](#)

[Matagorda County Radio Donation](#)

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10. Consideration of and action on a resolution suspending the effective date of the statement of intent of CenterPoint Energy to increase rates; approving continued participation with the Gulf Coast Coalition of Cities; and hiring legal counsel. [RES 24-070](#)

Recommended Action: Adopt the resolution suspending the effective date of the statement of intent of CenterPoint Energy to increase rates; authorizing participation with the Gulf Coast Coalition of Cities; and hiring legal counsel.

Department: City Manager's Office

Attachments: [Res-Centerpoint suspending rates 32024](#)

11. Consideration of and action on an ordinance confirming the appointment of Stephanie Register as Tax Assessor/Collector. [ORD 24-040](#)

Recommended Action: Confirm the appointment of Stephanie Register as Tax Assessor/Collector.

Department: City Manager Stokes

Attachments: [Ord -Register Tax Assessor](#)

12. Consideration of and action on an ordinance appointing members to the Board of Health and rescinding the term ending date from Ordinance No. 4370. [ORD 24-036](#)

Recommended Action: Approve ordinance appointing members to the Board of Health and rescinding the term ending date from Ordinance No. 4370.

Attachments: [Appoint Metz-Metz-Stokes-Jimenez to Board of Health-2024-2026](#)

13. Consideration of and action on an ordinance amending the Fiscal Year 2023-2024 Hotel/Motel Occupancy Tax Fund Budget to purchase Christmas decoration services from Dekra-Lite, LLC. [ORD 24-039](#)

Recommended Action: Approve the ordinance amending the Fiscal Year 2023-2024 Hotel/Motel Occupancy Tax Budget.

Department: Public Works

Attachments: [Ord - Amend Budget FY24 HOT Christmas Lights](#)

14. Consideration of and action on an ordinance to amend the Fiscal Year 2023-2024 Golf Course Lease Fund Budget to lease golf carts from EZGO for the Battleground Golf Course. [ORD 24-038](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2023-2024 budget for the Golf Course Lease Fund.

Attachments: [Ord - Amend Budget FY24 Battleground Golf Carts Lease](#)

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15. Consideration of and action on an ordinance to amend the Fiscal Year 2023-2024 Budget for the General Fund IT Services Department to replace the air gap system. [ORD 24-037](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2023-2024 Budget for the General Fund IT Department.

Attachments: [Ord - Amend Budget FY24 IT Air Gap System](#)
[Quote - Dell Backup Server Tape Library](#)

16. Consideration of and action on an ordinance approving the updated 2023-2024 Salary & Classification Scales. [ORD 24-041](#)

Recommended Action: Approve the updated 2023/24 Classification and Pay Scales with the change in grade for Director of Planning & Development/City Engineer and Pool Managers.

Attachments: [FY 23-24 PAYSCALES- Revised Approved March 24](#)

17. Consideration of and action on an ordinance to amend the Fiscal Year 2022-2023 Emergency Medical Services Budget to recognize the present value of the future payments of the lease agreement with Stryker, LLC. [ORD 24-042](#)

Recommended Action: Approve the ordinance amending the Fiscal Year 2022-2023 Budget for the Emergency Medical Services Department in the General Fund for the present value of the future payments of the lease agreement with Stryker, LLC.

Attachments: [Ord - Amend Budget FY23 Stryker Lease](#)

18. Consideration of and action on authorization to accept the Fiscal Year 2022-2023 Annual Audit. [ACT 24-005](#)

Recommended Action: Approve and accept the Fiscal Year 2022-2023 Annual Audit.

Department: Finance

Attachments: [DRAFT - City of Deer Park ACFR Yr Ended 9.30.2023 03.13.24](#)
[DRAFT - City of Deer Park RAD Ltr w AJEs, 2023 03.13.24](#)
[DRAFT - City Deer Park SA Report, Yr Ended 9.30.23 03.14.24](#)

19. Consideration of and action on a purchase of services from Fuquay, Inc., through the Buy Board Cooperative Purchasing Program to perform the Rehabilitation of the Green Valley Lift Station Project. [PUR 24-013](#)

Recommended Action: Approve the purchase of services from Fuquay, Inc., through the Buy Board Cooperative Purchasing Program to perform the Rehabilitation of the Green Valley Lift Station Project.

Department: Public Works

Attachments: [Fuquay - Quote](#)

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20. Consideration of and action on entering into a lease with EZGO for golf carts for the Battleground Golf Course. [AUT 24-016](#)

Recommended Action: Enter into a 60-month lease with EZGO for 80 EZGO RXV golf carts with lithium batteries for the Battleground Golf Course.

Attachments: [Golf Cart Lease Quote Comparison - 2024 v4](#)
[2024 Battleground at Deer Park Lithium Proposal No Connectivity Feb 29 2024](#)
[Touchstone- The Battleground at Deer Park RXV Elite Quote \(3.4.24 JN\)](#)
[Yamaha Quote only for Battleground at Deer Park 1-30-24](#)

21. Consideration of and action on the purchase and lease of Christmas light services from Dekra-lite, LLC. [PUR 24-011](#)

Recommended Action: Approve the purchase and lease of Christmas light services from Dekra-lite, LLC.

Attachments: [Dekra-Lite_Single-Source_Deer Park](#)
[Deer Park 2024 - 2028 QT102995](#)

22. Consideration of and action on the purchase of electronic marquee message sign for Fire Station #2 located 950 W. Pasadena Blvd. from National Sign on Choice Partners Coop Contract #22/023MJ-01. [AUT 24-014](#)

Recommended Action: Purchase the electronic marquee to be placed at Fire Station #2 located at 950 W. Pasadena Blvd.

Attachments: [Fire Station #2 Sign National Sign March 2024](#)

23. Consideration of and action on the purchase of office furniture for Fire Station #2 and Fire Training Facility from LetourneauKeller on Omnia Partnership Contract #R91804. [AUT 24-011](#)

Recommended Action: Purchase office furniture for Fire Station #2 and the Fire Training Facility from LetourneauKeller on Omnia Partnership Contract #R91804 in the amount of \$191,589.75.

Attachments: [Furniture FS2 and Training Room](#)

ADJOURN

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

I, City Secretary, certify that a copy of the March 19, 2024 agenda was posted in the glass case outside City Hall convenient and accessible to the general public at all times and to the City's website at www.deerparktx.gov in compliance with Chapter 551, Texas Government Code.

Date and time posted _____ Date removed _____

*/s/Angela Smith, TRMC, CMC
City Secretary*

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.

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