



Sherry Garrison, Council Position 1
TJ Haight, Council Position 2
Tommy Ginn, Council Position 3

Justin League, Council Position 4
Ron Martin, Council Position 5
Georgette Ford, Council Position 6

James Stokes, City Manager
Sara Costlow, Assistant City Manager

Jerry Mouton Jr. , Mayor

Angela Smith, City Secretary
Jim Fox, City Attorney

Ordinance No. 4610

Resolution No. 2025-09

CALL TO ORDER

The 1874th meeting of the Deer Park City Council.

INVOCATION

PLEDGE OF ALLEGIANCE

COMMENTS FROM AUDIENCE

The Mayor shall call upon those who have registered to address council in the order registered. There is a THREE minute time limit. A registration sign up form is available in the Council Chambers and citizens must be registered by five minutes prior to the start of the meeting time.

PRESENTATIONS

1. Presentation of Art Park Players Sister Act Production.

[PRE 25-022](#)

Recommended Action: Applause.

2. Proclamation for National Public Safety Telecommunicator Week, recognized April 13th through April 19th of 2025.

[PRO 25-002](#)

Recommended Action: Applause.

Attachments: [TCW Resolution 2025 - signed](#)

AWARDING/REJECTING BIDS

3. Consideration of and action on approval of a Pre-Qualified Professional Services List.

[BID 25-006](#)

Recommended Action: Approve the pre-qualified professional services list.

Attachments: [Overall Ranking](#)

[Category Breakdown](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

4. Consideration of and action on authorizing City Staff to negotiate for architectural services for the preliminary design and feasibility of Renovations to the Existing Theater Building and Fire Station No. 1 to a Blackbox Theater. [BID 25-009](#)

Recommended Action: Authorize City Staff to negotiate with Studio Red Architects for architectural services.

Attachments: [RFQ's - Letter to Shortlisted Arch. Firms](#)
[RFQ Ranking Scores - Theater](#)
[RFQ Score Sheet - 10 Respondents](#)

CONSENT CALENDAR

5. Approval of workshop meeting minutes for April 1, 2025. [MIN 25-031](#)

Recommended Action: Approval of workshop meeting minutes for April 1, 2025.

Department: City Secretary's Office

Attachments: [CC MW 040125](#)

6. Approval of regular meeting minutes for April 1, 2025. [MIN 25-032](#)

Recommended Action: Approval of regular meeting minutes for April 1, 2025.

Department: City Secretary's Office

Attachments: [CC MR 040125](#)

NEW BUSINESS

7. Consideration of and action on adoption of the Deer Park Comprehensive Master Plan for Park, Recreation, and Open Space. [ADT 25-002](#)

Recommended Action: Approve the adoption of the Deer Park Comprehensive Master Plan for Park, Recreation, and Open Space.

Attachments: [Compressed Finalized Deer Park Report 02252025- ALL CONTENT copy](#)

8. Consideration of and action on ratifying the agreement with Terracon Consultants for the new Jimmy Burke Activity Center. [AGR 25-011](#)

Recommended Action: Ratify the agreement between Terracon Consultants and the City, signed by the City Manager on 04/04/2025.

Attachments: [Agreement - P91251051](#)

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9. Consideration of and action on approving a change order for the Clarifier Repair at the Wastewater Treatment Plant. [CHO 25-002](#)

Recommended Action: Approve the change order which would allow for the repair/replacement to be completed and have the clarifier placed back in service.

Attachments: [Change Order No 1 - Clarifier](#)

10. Consideration of and action on a resolution to seek and accept a Fiscal Year 2026 STEP Comprehensive Traffic Enforcement Grant. [RES 25-092](#)

Recommended Action: Approve Resolution to seek and accept a Fiscal Year 2026 STEP Comprehensive Traffic Enforcement Grant.

Department: Chief of Police Grigg and Police

Attachments: [Mayor's Resolution STEP Comp FY 2026](#)
[2026 STEP Comp Budget Narrative](#)
[2026-DeerPark-S-1YG-00075 COMP](#)

11. Consideration of and action on a resolution to seek and accept a Fiscal Year 2026 STEP Commercial Motor Vehicle (CMV) Traffic Enforcement Grant. [RES 25-093](#)

Recommended Action: Approve Resolution to seek and accept a Fiscal Year 2026 Commercial Motor Vehicle (CMV) Traffic Enforcement Grant.

Department: Chief of Police Grigg and Police

Attachments: [Mayor's Resolution CMV STEP FY 2026](#)
[2026-DeerPark-S-CMV-00030](#)
[2026 CMV STEP Budget Narrative](#)

12. Consideration of and action on a resolution to authorize the submission of a Flood Mitigation Assistance (FMA) Planning Grant application to the Federal Emergency Management Agency (FEMA) committing to provide the required cost share if awarded. [RES 25-103](#)

Recommended Action: Approve the resolution to authorize the submission of a Flood Mitigation Assistance (FMA) Planning Grant application to the Federal Emergency Management Agency (FEMA) committing to provide the required cost.

Department: Public Works

Attachments: [FMA Resoultion 4-9-25](#)

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13. Consideration of and action on an ordinance approving the updated FY 2024-2025 Salary and Classification Scales.

[ORD 25-042](#)

Recommended Action: Approve the ordinance updating the FY 2024-2025 Salary and Classification Scales with the new title in Human Resources.

Department: Human Resources

Attachments: [ORDINANCE PAYSCALE](#)
[FY 24-25 Payscale REVISED 4-8-25](#)

14. Consideration of and action on authorization to purchase a 2025 Chevrolet 2500 Crew Cab from Country Chevrolet through TIPS USA Contract # 210907.

[PUR 25-024](#)

Recommended Action: Approve purchase of a 2025 Chevrolet 2500 Crew Cab from Lake Country Chevrolet through TIPS USA Contract # 240901.

Attachments: [DEER PARK CHEV 2500 CREW STANDARD BED TIPS 033125](#)

ADJOURN

I, City Secretary, certify that a copy of the April 15, 2025 council agenda was posted in the glass case outside City Hall convenient and accessible to the general public at all times and to the City's website at www.deerparktx.gov in compliance with Chapter 551, Texas Government Code.

Date and time posted _____ Date removed _____

Angela Smith, TRMC, CMC
City Secretary

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.

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