

Sherry Garrison, Council Position 1
Thane Harrison, Council Position 2
Tommy Ginn, Council Position 3

James Stokes, City Manager
Gary Jackson, Assistant City Manager



Jerry Mouton Jr., Mayor

Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Rae A. Sinor, Council Position 6

Sandra Watkins TRMC, CMC City Secretary
Jim Fox, City Attorney

Ordinance #3823

Resolution #2016-09

CALL TO ORDER

The 1669th meeting of the Deer Park City Council.

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Recognition of Deer Park Lady Deer 8U Softball Team.

[PRE 16-040](#)

Recommended Action: Applause is recommended

Department: Office of the Mayor

2. Special Presentation - Recognition of 2015 Participants of the Volunteers in Parks and Recreation Program (VIPAR).

[PRE 16-034](#)

Recommended Action: Applause.

Department: Parks & Recreation

PUBLIC HEARINGS

3. Public Hearing on the CCPD FY 2016-2017 Budget.

[PH 16-017](#)

Recommended Action: Conduct the public hearing on the FY 2016-2017 Budget for the Deer Park Fire Control, Prevention and Emergency Medical Services District.

Attachments: [CC CCPD PH 081616](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

4. Consideration of and action on the results of the public hearing and a proposed ordinance adopting the FY 2016-2017 Crime Control and Prevention District Budget. [ORD 16-079](#)

Recommended Action: Approve the proposed ordinance.

Department: City Manager's Office

Attachments: [Proposed CCPD Budget - 07.11.16](#)
[Crime Control and Prevention Approve Budget-2016-2017](#)

5. Public Hearing on the FCPEMSD FY 2016-2017 Budget. [PH 16-018](#)

Recommended Action: Conduct the public hearing on the FY 2016-2017 Budget for the Deer Park Fire Control, Prevention and Emergency Medical Services District.

Attachments: [CC FCPEMS PH 081616](#)

6. Consideration of and action on the results of the public hearing and a proposed ordinance adopting the FY 2016-2017 Fire Control, Prevention and Emergency Medical Services District budget. [ORD 16-080](#)

Recommended Action: Approve the ordinance.

Department: City Manager's Office

Attachments: [Proposed FCPEMSD Budget - 07.11.16](#)
[Fire Control Prevention and Emergency Medical Services Approve Budget 2016](#)

AWARDING/REJECTING BIDS

7. Awarding the bid for "Maintenance Facility Paving Improvements" which consist of a concrete connector road at the Luella Service Center. [BID 16-026](#)

Recommended Action: Staff recommends awarding the project to Construction Diversity based on their low bid.

Department: Public Works

Attachments: [BID TAB](#)

CONSENT CALENDAR

8. Approval of minutes of budget workshop of July 6, 2016. [MIN 16-120](#)

Recommended Action: Approval

Attachments: [CC MWB 070616](#)

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9. Approval of minutes of special meeting of June 28, 2016. [MIN 16-117](#)

Recommended Action: Approval

Attachments: [CC_MS_072816\(Budget\)](#)

10. Approval of minutes of workshop meeting of August 2, 2016. [MIN 16-118](#)

Recommended Action: Approval

Attachments: [CC_MW_080216](#)

11. Approval of minutes of regular meeting of August 2, 2016. [MIN 16-119](#)

Recommended Action: Approval

Attachments: [CC_MR_080216](#)

12. Approval of minutes of public hearing of August 9, 2016. [MIN 16-121](#)

Recommended Action: Approval

Attachments: [CC_H_080916_BUDGET 2016-2017](#)

13. Approval of tax refund to Allied Foundation Specialists in the amount of \$601.35 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-053](#)

Recommended Action: Approve the tax refund to Allied Foundation Specialists.

Department: Finance

14. Approval of tax refund to Allied Foundation Specialists in the amount of \$690.18 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-054](#)

Recommended Action: Approve the tax refund to Allied Foundation Specialists.

Department: Finance

15. Approval of tax refund to Allied Foundation Specialists in the amount of \$695.52 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-055](#)

Recommended Action: Approve the tax refund to Allied Foundation Specialists.

Department: Finance

16. Approval of tax refund to Texas Steam Equipment in the amount of \$880.73 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-056](#)

Recommended Action: Approve the tax refund to Texas Steam Equipment.

Department: Finance

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17. Approval of tax refund to Starburst Investments Inc. in the amount of \$740.75 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-057](#)

Recommended Action: Approve the tax refund to Starburst Investments Inc.

Department: Finance

18. Approval of tax refund to Juan and Maricela Moreno in the amount of \$714.35 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-058](#)

Recommended Action: Approve the tax refund to Juan and Maricela Moreno.

Department: Finance

19. Approval of tax refund to Jerry and Dolorise Hicks in the amount of \$919.41 due to a homestead and an over-65 exemption, and a freeze change granted by Harris County Appraisal District. [TAXR 16-059](#)

Recommended Action: Approve the tax refund to Jerry and Dolorise Hicks.

Department: Finance

20. Approval of tax refund to Popp Hutcheson PLLC in the amount of \$696.66 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-060](#)

Recommended Action: Approve the tax refund to Popp Hutcheson PLLC.

Department: Finance

21. Approval of tax refund to Mary Lyndalene Holt and Thomas Griffis in the amount of \$626.15 due to a homestead and an over-65 exemption, and a freeze change granted by Harris County Appraisal District. [TAXR 16-061](#)

Recommended Action: Approve the tax refund to Mary Lyndalene Holt and Thomas Griffis.

Department: Finance

22. Approval of tax refund to Texas Steam Equipment in the amount of \$1,002.05 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-062](#)

Recommended Action: Approve the tax refund to Texas Steam Equipment.

Department: Finance

23. Approval of tax refund to Allied Foundation Specialists in the amount of \$690.06 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-063](#)

Recommended Action: Approve the tax refund to Allied Foundation Specialists.

Department: Finance

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24. Approval of tax refund to Derk Harmsen Enterprises in the amount of \$543.09 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-064](#)
- Recommended Action:** Approve the tax refund to Derk Harmsen Enterprises.
- Department:** Finance
25. Approval of tax refund to FAOF Deerwood LLC in the amount of \$8,016.67 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-065](#)
- Recommended Action:** Approve the tax refund to FAOF Deerwood LLC.
- Department:** Finance
26. Approval of tax refund to Deer Park Apts. LLC in the amount of \$8,929.40 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-066](#)
- Recommended Action:** Approve the tax refund to Deer Park Apts. LLC.
- Department:** Finance
27. Approval of travel expenses for Council to attend Texas Municipal League's Annual Conference in Austin, Texas on October 4 - 7, 2016. [TRV 16-002](#)
- Recommended Action:** Approval is recommended
- Department:** City Council
28. Approval of travel expenses for Council to attend the National League of Cities' City Summit Conference in Pittsburgh, Pennsylvania, on November 16 - 19, 2016. [TRV 16-003](#)
- Recommended Action:** Approval is recommended
- Department:** City Council
29. Acceptance of completion of the South Plant Lift Station Force Main Upsize Project. [ACT 16-040](#)
- Recommended Action:** Staff recommends council acceptance of this project.
- Department:** Public Works
- Attachments:** [Change Order #2](#)
[Change Order #1](#)
30. Acceptance of completion of the Ivy Street Water Line Improvement Project. [ACT 16-045](#)
- Recommended Action:** Staff recommends approval of the change order and accepting completion of the project.
- Department:** Public Works
- Attachments:** [Ivy Water Line - Change Order](#)
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31. Acceptance of completion of the Ruth Minchen Athletic Complex Renovation project.

[ACT 16-046](#)

Recommended Action: Staff recommends council acceptance of the project and approval of the final application and certificate for payment (Invoice # C16-07-105).

Department: Parks & Recreation

Attachments: [TF Harper Invoice](#)

32. Acceptance of completion of the 2016 Sidewalk Project.

[ACT 16-047](#)

Recommended Action: Staff is requesting approval of the balancing change order and acceptance of the completed project.

Department: Public Works

Attachments: [Balancing Change Order - Unsigned](#)

33. Authorization to advertise and receive bids for the Surface Water Treatment Plant - Replacement of the Electrical Swithgear (MCC-B).

[BID 16-028](#)

Recommended Action: Staff recommends authorization to advertise and receive bids on this project.

Department: Public Works

34. Authorization to advertise and receive bids on the Surface Water Treatment Plant Backwash Station Improvements.

[BID 16-027](#)

Recommended Action: Staff request authorization to advertise and receive bids on this project.

Department: Public Works

35. Authorization to advertise and receive bids on the Destiny Subdivision Detention Pond Rehabilitation Project.

[BID 16-029](#)

Recommended Action: Staff recommends moving forward with this project.

Department: Public Works

COMMENTS FROM AUDIENCE

The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.

NEW BUSINESS

36. Consideration of and action on approving a logo for the City's 125th Anniversary Celebration.

[AUT 16-094](#)

Recommended Action: Approve the proposed logo.

Attachments: [125 Anniversary logo](#)

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37. Consideration of and action on purchasing through The Interlocal Purchasing System (TIPS) for the services of Vaught Services, LLC. to perform the water line improvement project on Hillshire and Estate Drive. [PUR 16-018](#)

Recommended Action: Staff recommends approval of this purchase.

Department: Public Works

Attachments: [Vaught Proposal](#)

38. Consideration of and action on an ordinance approving the Fiscal Year 2016-2017 Deer Park Community Development Corporation Budget. [ORD 16-069](#)

Recommended Action: Approve the ordinance.

Department: City Manager's Office

Attachments: [Proposed DPCDC Budget - 07.25.16](#)

[Deer Park Community Development Corporation - Approve Budget-2016-2017-\(](#)

39. Consideration of and action on an ordinance amending Appendix B (Schedule of Fees) for EMS services. [ORD 16-067](#)

Recommended Action: Approval is recommended.

Attachments: [Emergency Ambulance Service-Chap 34 Sec 34-25-08-2016.pdf](#)

40. Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget to include the cost of additional security measures at the three fire stations. [ORD 16-074](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2015-2016 Budget to include the cost of additional security measures at the three fire stations.

Attachments: [Ord - Amend Budget FY16 Fire Station Security](#)

41. Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget for the City's wide area network upgrade. [ORD 16-076](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2015-2016 Budget for the City's wide area network upgrade.

Attachments: [Ord - Amend Budget FY16 WAN](#)

42. Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget to upgrade the audio/visual equipment in the City's Emergency Operations Center. [ORD 16-077](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2015-2016 Budget to upgrade the audio/visual equipment in the City's Emergency Operations Center.

Attachments: [Ord - Amend Budget FY16 EOC Equip](#)

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43. Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget to replace the insulation of the duct and pipes in the Theater/Court Building. [ORD 16-083](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2015-2016 Budget to replace the insulation of the duct and pipes at the Theater/Court Building.

Department: City Manager's Office

Attachments: [Ord - Amend Budget FY16 Theater Insulation](#)

44. Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget for additional costs related to the South Plant Lift Station Force Main Upsize Project. [ORD 16-072](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2015-2016 Budget for additional costs related to the South Plant Lift Station Force Main Upsize Project.

Department: Public Works and Finance

Attachments: [Ord - Amend Budget FY16 Force Main](#)

45. Consideration of and action on an ordinance rescheduling the October 4, 2016 Regular City Council Meeting to October 3, 2016 at 7:30 p.m. [ORD 16-068](#)

Recommended Action: Approval of the attached ordinance is recommended.

Department: City Council

Attachments: [Ordinance - Rescheduling October 4, 2016 City Council Meeting](#)

46. Consideration of and action on amending Section 66-180 Schedule I, of the Code of Ordinances concerning "No Parking on San Augustine Street." [ORD 16-082](#)

Recommended Action: Approve the amendment

Department: Chief of Police Grigg and Police

Attachments: [Amend 66-180-No Parking-San Augustine and Luella](#)

47. Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget to replace the roof, skylights, side windows and wing walls at the Theater/Court Building. [ORD 16-071](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2015-2016 Budget to replace the roof, skylights, side windows and wing walls at the Theater/Court Building.

Department: City Manager's Office

Attachments: [Ord - Amend Budget FY16 Theater Roof](#)

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48. Consideration of and action on an agreement with Atlas Universal Roofing, Inc. for the roof replacement as well as improvements to the skylights, side window and wing walls at the Theater/Court Building. [CON 16-019](#)

Recommended Action: Approve the agreement with Atlas Universal Roofing, Inc for the base proposal as well as the alternate proposals of #1 and #2b for the roof, skylights, side windows and wing walls at the Theater/Court Building.

Department: Parks & Recreation

Attachments: [City of Deer Park Municiple Court.Waterproofing.8.1.16.docx](#)
[Annual Report - Court /Theater Building](#)

49. Consideration of and action on an ordinance establishing a fee schedule for various inspections conducted by the Deer Park Fire Marshal's Office. [ORD 16-081](#)

Recommended Action: Staff recommends approval of the proposed fee structure.

Attachments: [Fire Life Safety Permits FeesAppendix B-Add Sec 42-120 thru 42-122-08-2016.](#)
[FMO Permit Fees Implementation Plan.pdf](#)

50. Consideration of and action on an ordinance amending the part-time employee wage and classification scale. [ORD 16-084](#)

Recommended Action: Staff recommends approval.

Attachments: [Amend Pay Range Chart August 2016.pdf](#)
[Part Time Pay Scales Effective August 16, 2016.pdf](#)
[Part Time Classification Scales Effective Aug 16 2016.pdf](#)

ADJOURN

Shannon Bennett, TRMC
Acting City Secretary

Posted on Bulletin Board
August 12, 2016

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281.478.7248 for further information.

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