

Sherry Garrison, Council Position 1  
Thane Harrison, Council Position 2  
Tommy Ginn, Council Position 3

James Stokes, City Manager  
Gary Jackson, Assistant City Manager



Jerry Mouton Jr., Mayor

Bill Patterson, Council Position 4  
Ron Martin, Council Position 5  
Rae A. Sinor, Council Position 6

Sandra Watkins TRMC, CMC City Secretary  
Jim Fox, City Attorney

Ordinance #3840

Resolution #2016-10

## CALL TO ORDER

*The 1671st meeting of the Deer Park City Council.*

## INVOCATION

## PLEDGE OF ALLEGIANCE

## CONSENT CALENDAR

1. Approval of minutes of workshop meeting of September 6, 2016.

[MIN 16-126](#)

Attachments: [CC\\_MW\\_090616](#)

2. Approval of minutes of regular meeting of September 6, 2016.

[MIN 16-127](#)

Recommended Action: Approval

Attachments: [CC\\_MR\\_090616](#)

3. Acceptance of Quarterly Investment Report (April - June 2016).

[RPT 16-059](#)

Recommended Action: Accept the Investment Report for the Quarter Ended June 30, 2016.

Department: Finance

Attachments: [2016 3Q Investment Report](#)

4. Acceptance of completion of the Coy Street Ground Storage Tank Rehabilitation Project.

[ACT 16-028](#)

Recommended Action: Staff recommends acceptance of this project.

Department: Public Works

---

*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

5. Authorization to advertise and receive bids on the new Water & Sewer Maintenance Facility to be constructed at the City's maintenance facility on Luella Avenue.

[BID 16-030](#)

**Recommended Action:** Staff recommends approval of this item.

**Department:** Public Works

**Attachments:** [Water Sewer Maint Bldg Dwgs 081516](#)

6. Authorization to advertise and receive bids on the new maintenance building at the Surface Water Treatment Plant.

[BID 16-031](#)

**Recommended Action:** Staff recommends approval of this project.

**Department:** Public Works

## COMMENTS FROM AUDIENCE

*The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.*

## NEW BUSINESS

7. Consideration and action on hiring a company to perform the surface water treatment plant emergency sludge removal.

[PUR 16-021](#)

**Recommended Action:** Staff recommends approval of this purchase in order to preserve or protect the public health of the citizens of Deer Park.

**Department:** Public Works

**Attachments:** [North Lagoon Quote](#)  
[South Lagoon Quote](#)

8. Consideration and action on purchasing two transfer pump replacements at the Surface Water Treatment Plant.

[PUR 16-019](#)

**Recommended Action:** Staff recommends approval of this purchase.

**Department:** Public Works

**Attachments:** [Smith Pump - Quote](#)

9. Consideration and action on purchasing the services of Vaught Services, Inc. to perform the storm sewer improvements for Meadow Village Subdivision (Moss Street)

[PUR 16-020](#)

**Recommended Action:** Staff recommends moving forward on this project.

**Department:** Public Works

**Attachments:** [PROPOSAL - Deer Park Moss Ln Outfall image \(002\)](#)

---

*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

10. Consideration of and action on an amendment to the Lease Agreement related to the Battleground at Deer Park Golf Course and the Republic Grill with Touchstone Golf, LLC. [AGR 16-042](#)

**Recommended Action:** Approve the Amendment to the Lease Agreement for the Battleground at Deer Park Golf Course with Touchstone Golf, LLC.

**Department:** Parks & Recreation Director Swigert

**Attachments:** [Amendment to Lease Agreement](#)

11. Consideration of and action on an agreement with First Tee of Greater Houston, Inc. for the Golf Programming Location Use Agreement at the Battleground Golf Course. [AGR 16-043](#)

**Recommended Action:** Approve agreement with First Tee of Greater Houston, Inc. for the Golf Programming Location Use Agreement at the Battleground Golf Course.

**Department:** Parks & Recreation Director Swigert

**Attachments:** [1st Tee of Houston Golf Programming Location Use Agreement The Battleground](#)

12. Consideration of and action on an agreement with CDM Smith for extended additional service proposal number two on phase one of the Wastewater Plant renovations. [AGR 16-045](#)

**Recommended Action:** Staff recommends approval.

**Attachments:** [Deer Park - Proposal for Amendment 2 for Additional Services \(09-07-2016\)](#)

13. Consideration of and action on a resolution to transfer \$2,130,000.00 from the FY 2015-2016 unassigned fund balance of the General Fund to the Capital Improvements Fund. [RES 16-268](#)

**Recommended Action:** Approve the resolution to transfer \$2,130,000.00 of FY 2015-2016 unassigned fund balance of the General Fund to the Capital Improvements Fund.

**Department:** Finance

**Attachments:** [Resolution - Transfer to CIP 09.20.16](#)

14. Consideration of and action on a resolution to commit \$500,000.00 of FY 2015-2016 fund balance for furnishing of a new City Hall. [RES 16-292](#)

**Recommended Action:** Approve the resolution to commit \$500,000.00 of FY 2015-2016 unassigned fund balance for furnishing of a new City Hall.

**Department:** Finance

**Attachments:** [Resolution - Commit Fund Balance 09.20.16](#)

---

*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

15. Consideration of and action on a resolution to restrict a portion of the unrestricted net assets in the Series 2002 - Texas Water Development Board Fund. [RES 16-293](#)

**Recommended Action:** Consider and approve the resolution to restrict a portion of the unrestricted net assets in the Series 2002 - TWDB Fund in the amount of \$147,229.16 at September 30, 2016.

**Department:** Finance

**Attachments:** [TWDB I&S Fund Balance 2016](#)  
[TWDB Resolution - I&S Fund Balance 2016](#)

16. Consideration of and action on the annual review and an ordinance adopting the City's Investment Policy. [ORD 16-085](#)

**Recommended Action:** Review and adopt the Investment Policy.

**Department:** Finance

**Attachments:** [Investment Policy - 2016](#)  
[Investment Policy Review 09.20.16](#)

17. Consideration of and action on an ordinance adopting the FY 2016-2017 Budget. [ORD 16-095](#)

**Recommended Action:** Take a record vote to approve the ordinance adopting the FY 2016-2017 Budget. (Note: the vote to adopt the budget must be a record vote pursuant to Local Government Code, Chapter 102, Section 102.007.)

**Department:** City Manager's Office

**Attachments:** [Ord - Adopt Budget FY17](#)  
[Explanation of Changes-Final Budget FY2016-2017](#)  
[Final Budget FY1617](#)

18. Consideration of and action on an ordinance adopting FY 2016-2017 Salary and Classification Scales. [ORD 16-096](#)

**Recommended Action:** Recommend for approval

**Department:** Human Resources

**Attachments:** [Pay Range Chart Effective October 1 2016](#)  
[Pay Classification Scales Effective Oct 2016 FY 16 17 scales](#)  
[Pay Scales Effective Oct 2016 FY 16 17 scales](#)

## ADJOURN

---

*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

---

*Shannon Bennett, TRMC  
Acting City Secretary*

*Posted on Bulletin Board  
September 16, 2016*

*City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281.478.7248 for further information.*

---

*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*