

**CITY OF DEER PARK
OCTOBER 24, 2016 - 5:30 PM
DEER PARK COMMUNITY
DEVELOPMENT CORPORATION
MEETING - FINAL**

T. J. Haight, President, Position 2
Georgette Ford, Vice President, Position 7
Sue Mauk, Secretary, Position 1
Jeff Lawther, Treasurer, Position 4



**COUNCIL CHAMBERS
710 E SAN AUGUSTINE
DEER PARK, TEXAS 77536**

Scott Sotelo, Position 3
Doug Burgess, Position 5
Brad Wells, Position 6

CALL TO ORDER

NEW BUSINESS

1. Announcement of re-appointments to the Board of Directors [APT 16-014](#)

Recommended Action: No action needed. Announcement only.

Department: City Manager's Office

2. Election of officers. [OFC 16-004](#)

Recommended Action: Elect officers for a one year term.

Department: City Manager's Office

3. Presentation and discussion of issues relating to a schedule of events for the proposed sale of certificates of obligation for the construction of DPCDC improvements. [PRE 16-042](#)

Recommended Action: Presentation and discussion.

Department: City Manager's Office and Finance

Attachments: [2017 CO - Schedule of Events 10.24.16](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

4. Consideration of and action on a recommendation that the Deer Park City Council proceed with the sale of certificates of obligation for the construction of DPCDC improvements, including approval of the financing plan and pro forma debt service schedule presented by the City's Financial Advisor and the recommendation that the Deer Park City Council approve a Notice of Intention to issue certificates of obligation. [RES 16-371](#)

Recommended Action: Approve a recommendation that the Deer Park City Council proceed with the sale of certificates of obligation for the construction of DPCDC improvements, including approval of the financing plan and pro forma debt service schedule presented by the City's Financial Advisor and the recommendation that the Deer Park City Council approve a Notice of Intention to issue certificates of obligation.

Department: City Manager's Office

5. Approval of minutes of regular meeting on July 25, 2016. [MIN 16-148](#)

Recommended Action: Approval

Attachments: [CDC_MR_072516](#)

6. Consideration of and action on the quarterly report for the period of July 1, 2016 - September 30, 2016. [RPT 16-074](#)

Recommended Action: Approve the quarterly report for the period of July 1, 2016 - September 30, 2016.

Department: City Manager's Office

Attachments: [DPCDC 4 Q Report \(Cumulative for FY\)](#)

7. Consideration of and action on the annual review and an order to adopt the Investment Policy for the Deer Park Community Development Corporation. [POL 16-006](#)

Recommended Action: Review and adopt the Investment Policy.

Department: Finance

Attachments: [DPCDC Investment Policy - 2016](#)
[DPCDC Investment Policy Review - 10.24.16](#)

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8. Consideration of and action on a recommendation for the acceptance of the conceptual design for the renovations of the girls' softball facilities at the Youth Sports Complex. [ACT 16-053](#)

Recommended Action: Approve a recommendation to City Council for the acceptance of the conceptual design for the renovations of the girls' softball facilities at the Youth Sports Complex.

Department: Parks & Recreation Commission and Deer Park Community Development Corporation

Attachments: [Soft Ball Site Plan Presentation High Quality](#)
[2016-10-24 DP Softball SD OPCC](#)

9. Consideration of and action on a recommendation to approve authorization to seek bids for a contractor to construct the Dow Park Pavilions. [ACT 16-052](#)

Recommended Action: Recommend approval to City Council for authorization to seek bids for a contractor to construct the Dow Park Pavilions.

Department: Parks & Recreation and Parks & Recreation Commission

Attachments: [2016-10-19 Dow Park 75% set draft](#)
[2016-10-20 Dow Park Cost Estimate](#)

10. Consideration of and action on a recommendation to approve an agreement with CorWorth Building Systems and Restroom Facilities Ltd. through the Buyboard Purchasing Cooperative Contract # 423-13 for Dow Park pavilion buildings. [ACT 16-051](#)

Recommended Action: Recommend approval to City Council for an agreement with CorWorth Building Systems and Restroom Facilities Ltd. through the Buyboard Purchasing Cooperative Contract # 423-13 for the Dow Park pavilion buildings.

Department: Parks & Recreation and Parks & Recreation Commission

Attachments: [Dow Park Pavilions Prelim Sets Combined 8.23.16](#)
[Dow Park Pavilions Quote 101716](#)
[2016-10-20 Dow Park Cost Estimate](#)

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11. Consideration of and action on a recommendation to approve an agreement with PlayWell Group through the Buyboard Purchasing Cooperative Contract # 512-16 for Dow Park pavilion structures.

[ACT 16-050](#)

Recommended Action: Recommend approval to City Council for an agreement with PlayWell Group through the the Buyboard Purchasing Cooperative Contract # 512-16 for the Dow Park pavilion structures.

Department: Parks & Recreation and Parks & Recreation Commission

Attachments: [RG37x115-18S2C-P4-20-110-30~45125](#)
[RG32x32-18S2C-P4-20-110-30~45126](#)
[Est_5955_from_The_PlayWell_Group_Inc._37168](#)
[2016-10-20 Dow Park Cost Estimate](#)

ADJOURN

Shannon Bennett, TRMC
Acting City Secretary

Posted on Bulletin Board
October 21, 2016

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281.478.7248 for further information.

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