

Sherry Garrison, Council Position 1
Thane Harrison, Council Position 2
Tommy Ginn, Council Position 3

James Stokes, City Manager
Gary Jackson, Assistant City Manager



Jerry Mouton Jr., Mayor

Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Rae A. Sinor, Council Position 6

Sandra Watkins TRMC, CMC City Secretary
Jim Fox, City Attorney

Ordinance #3878

Resolution #2017-04

CALL TO ORDER

The 1680th meeting of the Deer Park City Council.

INVOCATION

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR

1. Approval of minutes of workshop meeting on January 17, 2017.

[MIN 17-016](#)

Recommended Action: Approval

Attachments: [CC_MW_011717](#)

2. Approval of minutes of regular meeting on January 17, 2017.

[MIN 17-017](#)

Recommended Action: Approval

Attachments: [CC_MR_011717](#)

3. Approval of tax refund to Ocwen Loan Servicing in the amount of \$776.96 due to an overpayment.

[TAXR
17-003](#)

Recommended Action: Approve the tax refund to Ocwen Loan Servicing.

Department: Finance

4. Approval of change order for Year 6 SSO Program.

[CHO 17-003](#)

Recommended Action: Staff is recommending council approve the change order.

Attachments: [Change Order](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

5. Acceptance of completion and release of retainage to Vaught Services for the Surface Water Treatment Plant Valve Replacement Project. [ACT 17-007](#)

Recommended Action: Staff is recommending that council accept the completion and release of retainage of \$4,853.83 to the contractor.

Attachments: [Affidavit](#)

6. Acceptance of Phase I of the Wastewater Plant Renovation Project with CSA Construction. [ACT 17-010](#)

Recommended Action: Staff recommends council accept the phase I of the wastewater plant renovation project and issue final payment to CSA Construction for \$279,652.98.

Attachments: [Cover Letters](#)
[App for Paymt #16](#)
[CO#4](#)
[Rec for Final Pymt](#)
[Contractor Release of Owner](#)
[Cert of Substantial Completion](#)
[Cert Final Completion](#)

7. Acceptance of the Deer Park Community Development Corporation's quarterly report for the period of October 1, 2016 - December 31, 2016. [RPT 17-009](#)

Recommended Action: Accept the Deer Park Community Development Corporation's quarterly report for the period of October 1, 2016 - December 31, 2016.

Department: City Manager's Office, Finance and Parks & Recreation

Attachments: [1st Qtr Report - 12.31](#)

8. Authorization to seek bids to obtain lease-purchasing financing for a new 2017 Freightliner M2-106-80 garbage truck for the Sanitation Department. [AUT 17-009](#)

Recommended Action: Authorize the City to seek bids to obtain lease-purchase financing for a new 2017 Freightliner M2-106-80 Garbage Truck for the Sanitation Department.

Department: Finance

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9. Authorization to seek competitive sealed proposals for a licensed preschool program to provide preschool program services for the Parks and Recreation Department in the Community Center.

[RFP 17-001](#)

Recommended Action: Authorize the Parks and Recreation Department to seek competitive sealed proposals for a licensed preschool program to provide preschool program services for the Parks and Recreation Department in the Community Center.

Department: Parks & Recreation

Attachments: [2017 RFP - Preschool Program](#)

COMMENTS FROM AUDIENCE

The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.

NEW BUSINESS

10. Consideration of and action on authorization to purchase a 2017 Freightliner M2-106-80 (Garbage Truck) for the Sanitation Department through the Houston-Galveston Area Council Cooperative Purchasing Program.

[AUT 17-008](#)

Recommended Action: Approval to purchase a 2017 Freightliner M2-106-80 (Garbage Truck) for the Sanitation Department through the Houston-Galveston Area Council Cooperative Purchasing Program.

Department: Finance

Attachments: [2017 Garbage Truck - Sanitation](#)
[Form 1295 - Garbage Truck](#)

11. Consideration of and action on the Animal Shelter Advisory Committee space-naming and donation opportunities for the new Deer Park Animal Shelter and Adoption Center.

[AUT 17-013](#)

Recommended Action: The committee recommends approval of the committee's space naming opportunity and donation list and the assigned monetary values.

Attachments: [Donation list DP shelter](#)

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12. Consideration of and action on the Task Order No. 7 agreement with Halff Associates, Inc. for architectural services for the Deer Park Community Development Corporation (DPCDC) development of hike and bike trails. [AGR 17-007](#)

Recommended Action: Approve the authorization of Task Order No. 7 with Halff Associates, Inc. for architectural services for the Deer Park Community Development Corporation (DPCDC) development of hike and bike trails.

Department: Parks & Recreation

Attachments: [Deer Park Task Order 007-Draft](#)
[Deer Park Ph2 Trails Attachments A-B-C](#)

13. Consideration of and action on an agreement with Deer Park Independent School District for the provision of a precinct polling location on Election Day pursuant to HB 1. [AGR 17-008](#)

Recommended Action: Approval

Attachments: [DPISD](#)

14. Consideration of and action on an agreement with San Jacinto College District for the provision of a precinct polling location on Election Day pursuant to HB 1. [AGR 17-009](#)

Recommended Action: Approval

Attachments: [SJCD](#)

15. Consideration of and action on an ordinance appointing a member to the Parks and Recreation Commission. [ORD 17-011](#)

Recommended Action: To accept the Boards and Commission Selection Committee's recommendation and approve the appointment of Eric Ripley to the P&R Commission.

Department: City Secretary's Office

Attachments: [Appoint 1 Member to Parks Recreation Commission-Term ending May 2018](#)

16. Consideration of and action on an ordinance amending the Fiscal Year 2016-2017 Budget for the additional cost necessary to complete the purchase of a Skid Steer Loader for the Sanitation Department. [ORD 17-008](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2016-2017 Sanitation Department Budget for the additional cost necessary to complete the purchase of the Skid Steer Loader during Fiscal Year 2016-2017.

Department: Public Works and Finance

Attachments: [Ord - Amend Budget FY17 Skid Steer](#)

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17. Consideration of and action on authorization to purchase a Skid Steer Loader for the Sanitation Department through the Houston-Galveston Area Council Cooperative Purchasing Program.

[AUT 17-010](#)

Department: Finance

Attachments: [2017 Skid Steer Loader - Sanitation](#)
[Form 1295 - Skid Steer](#)

18. Consideration of and action on an ordinance correcting the ending effective date approving certain industrial district agreements; providing for execution; providing severability; and declaring an emergency.

[ORD 17-010](#)

Recommended Action: Approval is recommended.

Department: City Manager's Office

Attachments: [Industrial District Agreement--Misc Eneitites-Correction for ending date-01-2017](#)

ADJOURN

Shannon Bennett, TRMC
Acting City Secretary

Posted on Bulletin Board
January 3, 2017

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281.478.7248 for further information.

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