

Sherry Garrison, Council Position 1  
Thane Harrison, Council Position 2  
Tommy Ginn, Council Position 3

James Stokes, City Manager  
Gary Jackson, Assistant City Manager



Jerry Mouton Jr., Mayor

Bill Patterson, Council Position 4  
Ron Martin, Council Position 5  
Rae A. Sinor, Council Position 6

Sandra Watkins TRMC, CMC City Secretary  
Jim Fox, City Attorney

Ordinance # 3881

Resolution #2017-04

## CALL TO ORDER

*The 1681st meeting of the Deer Park City Council.*

## INVOCATION

## PLEDGE OF ALLEGIANCE

## PRESENTATIONS

1. Proclamation honoring Sandra K. Watkins

[PRO 17-002](#)

Attachments: [Sandra Watkins](#)

## PUBLIC HEARINGS

2. Joint Public Hearing on the request of the City of Deer Park to amend Ordinance No. 819, the Zoning Ordinance.

[JPH 17-001](#)

Recommended Action: Hear the request of the City of Deer Park

Attachments: [PZ\\_JPH\\_022117\\_City of Deer Park\\_Zoning](#)  
[Recommendation Letter - City of Deer Park](#)  
[Zoning Ordinance \(2\)](#)

## AWARDING/REJECTING BIDS

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

3. Awarding Bid for the construction of the Deer Park Community Development Corporation Dow Park Pavilion and Improvements. [BID 17-008](#)

**Recommended Action:** Recommend that council approve the awarding of bid to South Pools, Inc. in the amount of \$617,737.50 for the construction of the Dow Park Pavilion and Improvements.

**Department:** Deer Park Community Development Corporation

**Attachments:** [Revised project manual including Section 00100 00300 00400 00410 00800](#)  
[Unit Price Schedule spreadsheet](#)  
[02.14.17 DowPark UnitPriceSchedule Comparison](#)  
[02.15.17 Bid Clarification Letter](#)

## CONSENT CALENDAR

4. Approval of minutes of workshop meeting of February 7, 2017. [MIN 17-023](#)

**Recommended Action:** Approval

**Attachments:** [CC MW 020717](#)

5. Approval of minutes of regular meeting of February 7, 2017. [MIN 17-022](#)

**Recommended Action:** Approval

**Attachments:** [CC MR 020717](#)

6. Approval of minutes of emergency meeting of February 13, 2017. [MIN 17-024](#)

**Recommended Action:** Approval

**Attachments:** [CC ME 021317](#)

7. Approval of tax refund to Marco Group International in the amount of \$19,795.26 due to a value decrease granted by Harris County Appraisal District. [TAXR 17-004](#)

**Recommended Action:** Approve the tax refund to Marco Group International.

**Department:** Finance

8. Approval of tax refund to Marco Group International in the amount of \$2,795.22 due to a value decrease granted by Harris County Appraisal District. [TAXR 17-005](#)

**Recommended Action:** Approve the tax refund to Marco Group International.

**Department:** Finance

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9. Approval of recommendation from the Historical Committee to authorize an agreement with SWCA Environmental Consultants for Due Diligence and Application for an Official Texas Historical Marker for the Mary W. Jackson and William Wilson Gravesite. [AUT 17-020](#)

**Recommended Action:** Authorize an agreement with SWCA Environmental Consultants for Due Diligence and Application for an Official Texas Historical Marker for the Mary W. Jackson and William Wilson Gravesite.

**Department:** City Manager's Office

**Attachments:** [Deer Park\\_proposal REV 20170201](#)

10. Authorization to purchase and install a wrought iron picket fence from Gray Layne Construction in Dow Park at the gravesite for Mary W. Jackson and William Wilson. [PUR 17-007](#)

**Recommended Action:** Authorize the purchase and installation of a wrought iron picket fence in Dow Park, at the grave site for Mary W. Jackson and William Wilson, the Gray Layne Construction Option 2.

**Attachments:** [02.08.17 Gray Layne Fence Quote](#)

11. Acceptance of completion and release of retainage for Hillshire and Estate Waterline Rehabilitation Project [ACT 17-011](#)

**Recommended Action:** Staff is requesting that council approve the balancing change order and release of retainage to the contractor.

**Attachments:** [Balancing Change Order](#)

12. Acceptance of completion and release of retainage to Hoggatt, LP for the Gateway Monument Repair Project. [ACT 17-013](#)

**Recommended Action:** Staff is requesting that council accept completion of the project and approve release of retainage to the contractor.

13. Authorization to advertise and bid the Deer Park Animal Shelter and Adoption Center [AUT 17-022](#)

**Recommended Action:** Council authorize staff to advertise and bid the Deer Park Animal Shelter and Adoption Center

**Attachments:** [Deer Park Cost revised 2-14-17](#)

14. Authorization to advertise and receive bids for Replacement of 10" Force Main at Harris County Flood Control District Unit B112-00-00 [AUT 17-017](#)

**Recommended Action:** Staff is recommending that council authorize Engineering to advertise and receive bids on the above mentioned project.

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15. Authorization of a change in the capital improvements and equipment requested by Touchstone Golf, LLC.

[AUT 17-011](#)

**Recommended Action:** Authorize the change in the capital improvements and equipment requested by Touchstone Golf, LLC as well as authorize the additional funds for the repair of the cannon.

**Department:** Parks & Recreation

**Attachments:** [06.28.16 Touchstone Capital Project List](#)  
[2016 Capital Bid](#)  
[2017 Proposed Capital Quote](#)  
[2017 Cannon Repair Quotes](#)

16. Authorization to purchase the services of SKE Construction LLC through the Buy Board for the Storm Drain Replacement Project

[AUT 17-018](#)

**Recommended Action:** Staff is recommending that council authorize the purchase of the services of SKE Construction LLC for the Storm Drain Replacement Project.

**Attachments:** [Work Order/Price Proposal Detail](#)

## COMMENTS FROM AUDIENCE

*The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.*

## NEW BUSINESS

17. Consideration of and action on the purchase and installation of wellness equipment from Total Recreation Products, Inc. in McHenry Park at the E.M. Maxwell Adult Center.

[PUR 17-006](#)

**Recommended Action:** Authorize the purchase and installation of wellness equipment from Total Recreation Products, Inc. through the BuyBoard.

**Attachments:** [TM-12059-16 Rev 2 City of Deer Park - Fitness Equipment](#)  
[TM-12059-16-1A1R2](#)

18. Consideration of and action on authorizing the Library to submit a grant application for 2018 Impact Grant through the Texas State Library and Archives Commission.

[GRT 17-001](#)

**Recommended Action:** Authorize submittal of reimbursement grant application

**Attachments:** [2018 Grant Guidelines](#)

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19. Consideration of and action on an ordinance amending the Fiscal Year 2016-2017 Budget for the Police Department Forfeiture Fund for the purchase of Rapid Deployment Armor packages for the City's police officers. [ORD 16-122](#)

**Attachments:** [Vest memo](#)  
[vest spreadsheet](#)  
[US armor quote \(1\)](#)  
[OSS quote](#)  
[Cop Stop quote](#)  
[Ord - Amend Budget FY17 PD Body Armor](#)

20. Consideration of and action on an ordinance calling a General Election on May 6, 2017 to elect a Mayor and three Councilmembers. [ORD 17-014](#)

**Recommended Action:** Adoption of the ordinance.  
**Department:** City Secretary's Office  
**Attachments:** [Call Election-Place 1,2,3 Mayor Councilmembers-for May 2017](#)

21. Consideration of and action on an ordinance amending the Fiscal Year 2016-2017 Budget of the Golf Course Lease Fund for additional equipment and capital improvements. [ORD 17-009](#)

**Recommended Action:** Approve the ordinance to amend the Fiscal Year 2016-2017 Budget of the Golf Course Lease Fund for additional equipment and capital improvements.  
**Attachments:** [Ord - Amend Budget FY17 Golf Course Capital](#)

22. Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget for the Limited Tax Refunding Bonds, Series 2016. [ORD 17-012](#)

**Recommended Action:** Approve the ordinance amending the 2015-2016 Budget for the Limited Tax Refunding Bonds, Series 2016.  
**Department:** City Manager's Office  
**Attachments:** [Ord - Amend Budget FY16 Refunding](#)

23. Consideration of and action on an ordinance amending the Fiscal Year 2016-2017 Water & Sewer Fund Budget. [ORD 17-013](#)

**Recommended Action:** Approve the ordinance amending the Fiscal Year 2016-2017 Water & Sewer Fund Budget.  
**Department:** Public Works  
**Attachments:** [Budget Amendment for Water & Sewer 2016-2017 FY](#)

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24. Consideration of and action on the results of the joint public hearing and the proposed amendments to Ordinance No. 819, the Zoning Ordinance. (1st reading).

[ORD 17-015](#)

**Recommended Action:** Approve the ordinance amending the Zoning Ordinance (1st of 3 readings).

**Department:** City Manager's Office

**Attachments:** [Larry's revised Zoning - Final](#)

## ADJOURN

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Shannon Bennett, TRMC  
Acting City Secretary

Posted on Bulletin Board  
February 17, 2017

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281.478.7248 for further information.

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