

Sherry Garrison, Council Position 1  
Thane Harrison, Council Position 2  
Tommy Ginn, Council Position 3

James Stokes, City Manager  
Gary Jackson, Assistant City Manager



Jerry Mouton Jr., Mayor

Bill Patterson, Council Position 4  
Ron Martin, Council Position 5  
Rae A. Sinor, Council Position 6

Shannon Bennett, TRMC, City Secretary  
Jim Fox, City Attorney

Ordinance #3949

Resolution #2018-01

## CALL TO ORDER

*The 1701st meeting of the Deer Park City Council.*

## INVOCATION

## PLEDGE OF ALLEGIANCE

## PUBLIC HEARINGS

1. Joint Public Hearing on the request of the City of Deer Park to amend the Code of Ordinance Appendix A- Zoning, Section 14.02 to allow Heliports or Helistops as an accessory use for medical facilities in the General Commercial Zoning District.

[JPH 18-001](#)

**Recommended Action:** Hear the Citizens comments for or against the request  
**Department:** City Secretary's Office  
**Attachments:** [PZ JPH 010218 City of Deer Park Helistops or Heliports Recommendation Letter -Heliports or Helistops Heliports and Helistops-10-2017](#)

## AWARDING/REJECTING BIDS

2. Awarding bid for the Phase I of the Deer Park Nature Preserve.

[BID 17-055](#)

**Recommended Action:** Award bid to Millis Development in the amount of \$554,809.00 for the Phase I of the Deer Park Nature Preserve.  
**Department:** Parks & Recreation  
**Attachments:** [Bid Tabulation Memorandum- Deer Park Nature Preserve](#)

## CONSENT CALENDAR

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

3. Approval of minutes of workshop meeting on December 19, 2017.

[MIN 18-001](#)

**Recommended Action:** Approval

**Attachments:** [CC MW 121917](#)

4. Approval of minutes of regular meeting on December 19, 2017.

[MIN 18-002](#)

**Recommended Action:** Approval

**Attachments:** [CC MR 121917](#)

5. Approval of tax refund to Jack Beckham in the amount of \$619.59 due to an overpayment.

[TAXR  
18-001](#)

**Recommended Action:** Approve the tax refund to Jack Beckham.

**Department:** Finance

6. Approval of tax refund to Professional Service Industries in the amount of \$1,629.83 due to a value decrease granted by Harris County Appraisal District.

[TAXR  
17-086](#)

**Recommended Action:** Approve the tax refund to Professional Service Industries.

**Department:** Finance

7. Acceptance of the Quarterly Financial Report for the Fiscal Year 2016-2017 fourth quarter ending September 30, 2017.

[ACT 18-001](#)

**Recommended Action:** Accept the quarterly financial report for the Fiscal Year 2016-2017 fourth quarter ended September 30, 2017.

**Department:** Finance

**Attachments:** [2017 4Q Financial Report](#)

## COMMENTS FROM AUDIENCE

*The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.*

## NEW BUSINESS

8. Consideration of and action on the purchase of field lighting and installation from Musco Sports Lighting, LLC via buy board for Soccer Development and Girls Softball Renovations Type B projects.

[AUT 17-137](#)

**Recommended Action:** Acceptance of the purchase of field lighting and installation from Musco Sports Lighting, LLC via buy board for Soccer Development and Girls Softball Renovations Type B projects.

**Attachments:** [Deer Park soccer Quote](#)

[Deer Park Girls Softball Quote](#)

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9. Consideration of and action on the purchase of shade structures from USA Shade & Fabric Structures via buy board for Soccer Development and Girls Softball Renovations Type B projects. [AUT 17-138](#)

**Recommended Action:** Acceptance of the purchase of shade structures from USA Shade & Fabric Structures via buy board for Soccer Development and Girls Softball Renovations Type B projects.

**Attachments:** [USA Shade Proposal - Deer Park Soccer Field 12\\_05\\_2017](#)  
[USA Shade Proposal - Deer Park Softball Fields 12\\_05\\_2017](#)

10. Consideration of and action on a resolution to seek a Fiscal Year 2019 STEP Traffic Enforcement Grant. [RES 18-003](#)

**Recommended Action:** Approve Resolution.

**Attachments:** [2019 STEP Budget Narrative](#)  
[2019-DeerPark-S-1YG-00030](#)  
[DDACTS City Map](#)  
[DDACTS Zone 1](#)  
[DDACTS Zone 2](#)  
[DDACTS Zone 3](#)  
[DDACTS Zone 4](#)  
[FY 2019 STEP Grant Resolution](#)

11. Consideration of and action on the results of the joint public hearing and a proposed ordinance on the request of City of Deer Park to amend the Code of Ordinance Appendix A- Zoning, Section 14.02 to allow Heliports or Helistops as an accessory use for medical facilities in the General Commercial Zoning District. [ORD 18-001](#)

**Recommended Action:** Recommendation is to approve the request. If ordinance is approved, passing of the ordinance.

**Attachments:** [Heliports and Helistops-10-2017](#)

12. Consideration of and action on a recommendation from the Planning and Zoning Commission and a proposed ordinance on the request of Sanwood Investments for a Specific Use Permit to construct a bulk warehouse at 4600 Underwood Road. [ORD 18-002](#)

**Recommended Action:** Approval is recommended, per the Planning and Zoning Commission

**Attachments:** [Sandwood letter](#)  
[4600 Underwood Road \(Sanwood Investments\)](#)  
[Specific Use Permit-Sandwood Investments-4600 Underwood-12-2017](#)

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13. Consideration of and action on an ordinance granting a pipeline franchise to FLST LLC for a sixteen inch (16") Ethane Pipeline. (first reading) [ORD 18-003](#)

**Recommended Action:** The application for the pipeline to be granted.

**Attachments:** [Application & payment](#)

[CenterLine Description 16 Inch Pipeline Through City of Deer Park City Limits 1](#)

[ROUTE COVER SHEET CITY OF DEER PARK](#)

[FLST-Lavaca Pipeline-Granting-12-2017](#)

14. Consideration of and action on an ordinance amending the Fiscal Year 2017-2018 Planning & Development Department Budget for emergency repairs to the bucket truck. [ORD 18-004](#)

**Recommended Action:** Approve the ordinance amending the Fiscal Year 2017-2018 Planning & Development Department Budget.

**Department:** Public Works

**Attachments:** [Ord - Amend Budget FY18 Bucket Truck](#)

15. Consideration of and action on an ordinance amending the Fiscal Year 2017-2018 Budget for the Capital Improvement Fund Budget. [ORD 18-006](#)

**Recommended Action:** Approve the ordinance amending the Fiscal Year 2017-2018 Budget for the Capital Improvement Fund Budget.

**Attachments:** [Amend Budget FY18 - Capital Improvements Fund 010218](#)

16. Consideration of and action on change orders to the contract with South Pools for the Dow Park Pavilion Project. [CHO 18-001](#)

**Recommended Action:** Approve the Change Orders No. 2 and 3 to the contract with South Pools for the Dow Park Pavilion Project.

17. Consideration of and action on an agreement with HI-TECH Truck Rigging & Equipment Company to replace the hydraulic hoses on the Public Works Versalift bucket truck. [AUT 18-002](#)

**Recommended Action:** Approval with HI-TECH for \$19,662.50 to replace the hydraulic hoses.

**Attachments:** [HI-TECH Quote](#)

18. Consideration of and action on authorization to purchase from Playworks and the Playwell Group via the BuyBoard for the materials and installation of items to complete the Dow Park Pavilion and Improvements Project. [PUR 18-001](#)

**Recommended Action:** Authorize purchase from Playworks and the Playwell Group via the BuyBoard for the materials and installation of items to complete the Dow Park Pavilion and Improvements Project.

## ADJOURN

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

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*Shannon Bennett, TRMC*  
*City Secretary*

*Posted on Bulletin Board*  
*December 29, 2017*

*City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281.478.7248 for further information.*

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