



Sherry Garrison, Council Position 1  
Thane Harrison, Council Position 2  
Tommy Ginn, Council Position 3

Bill Patterson, Council Position 4  
Ron Martin, Council Position 5  
Rae A. Sinor, Council Position 6

James Stokes, City Manager  
Gary Jackson, Assistant City Manager

Jerry Mouton Jr., Mayor

Shannon Bennett, TRMC, City Secretary  
Jim Fox, City Attorney

Ordinance #3961

Resolution #2018-04

## CALL TO ORDER

*The 1705th meeting of the Deer Park City Council.*

## INVOCATION

## PLEDGE OF ALLEGIANCE

## PRESENTATIONS

1. Deer Park High School Cheerleaders Proclamation.

[PRO 18-001](#)

Attachments: [Cheerleaders Proclamation\\_030618](#)

## CONSENT CALENDAR

2. Approval of minutes of workshop meeting on February 20, 2018.

[MIN 18-035](#)

Recommended Action: Approval

Attachments: [CC MW 022018](#)

3. Approval of minutes of regular meeting on February 20, 2018.

[MIN 18-034](#)

Recommended Action: Approval

Attachments: [CC MR 022018](#)

4. Authorization to purchase a new air handling unit (AHU) for the Deer Park Police Holding Facility.

[AUT 18-011](#)

Recommended Action: Consideration of and action on the purchase of a new air handling unit (AHU) for the Deer Park Police Holding Facility.

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5. Authorization to issue a Request for Proposals (RFP) for soccer program services. [RFP 18-002](#)

**Recommended Action:** Authorize the seeking of proposals for soccer program services.

6. Acceptance of the Quarterly Financial Report for the Fiscal Year 2017-2018 first quarter ending December 31, 2017. [ACT 18-006](#)

**Recommended Action:** Accept the quarterly financial report for the Fiscal Year 2017-2018 first quarter ending December 31, 2017.

**Department:** Finance

**Attachments:** [2018 1Q Financial Report](#)

7. Acceptance of certification for unopposed candidates for the May 5, 2018 Election. [ACT 18-008](#)

**Recommended Action:** To accept the certification of unopposed candidates for the May 5, 2018 Election.

**Attachments:** [certification of unopposed candidates](#)

## COMMENTS FROM AUDIENCE

*The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.*

## NEW BUSINESS

8. Consideration of and action on a contract between the City of Deer Park and PGAL for architectural services for the design of the Deer Park EMS Annex. [CON 18001](#)

**Recommended Action:** Staff recommends approval of the contract.

**Department:** City Manager's Office

**Attachments:** [Deer Park EMS Annex PGAL Final Design Fee Proposal 022718](#)

9. Consideration of and action on the purchase of five (5) electronic marquee message signs from National Signs under BuyBoard Contract #512-16. [PUR 18-007](#)

**Recommended Action:** Approve the purchase of five (5) electronic marquee message signs from National Signs under BuyBoard Contract #512-16.

**Attachments:** [National Signs-Designs\\_030618](#)

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10. Consideration of and action on an agreement with SHI for Microsoft Enterprise Services Agreement (MESA) renewal. [AGR 18-004](#)

**Recommended Action:** Approve renewal

**Attachments:** [SHI Quote-14838048](#)  
[SHI Quote-14838060](#)  
[Form 1295](#)

11. Consideration of and action on a contract amendment between the City of Deer Park and the Texas Emergency Services Retirement System (TESRS). [CON 18002](#)

**Recommended Action:** Staff recommends approval of this increase.

**Attachments:** [DeerPark IncreaseAmend\\_eff04012018](#)

12. Consideration of and action on a referral to the Planning and Zoning Commission for a Specific Use Permit from the request of Nolan Allen with Penelope Land Investments, L.P. to operate an assisted living facility at 4320 East Boulevard. [SUP 18-007](#)

**Recommended Action:** Refer to Planning and Zoning to schedule a Public Hearing

**Attachments:** [4320 East. Blvd. Nolan Allen](#)

13. Consideration of and action on a resolution amending the City of Deer Park Personnel Manual regarding the Emergency Pay Policy. [RES 18-112](#)

**Recommended Action:** Discussion only during workshop. An item for consideration and possible action is included on the March 6, 2018 Regular Meeting Agenda.

**Department:** Human Resources

**Attachments:** [Emergency Pay Policy feb 27 revision](#)  
[Resolution - Personnel Policy Manual-Revise Chapter 4 Adding Section 4 13 Er](#)

14. Consideration of and action on an ordinance amending the Code of Ordinances Section 74-1, hours for certain parks and recreation facilities. [ORD 18-014](#)

**Recommended Action:** Approve the ordinance amending ordinance 74-1, hours for certain parks and recreation facilities.

**Department:** Chief of Police Grigg and Police

**Attachments:** [Amend 74-1 Hours for Parks and Rec-02-2018](#)

15. Consideration of and action on an ordinance to amend the Schedule B - Fee Schedule of the Deer Park Code of Ordinances. [ORD 18-018](#)

**Recommended Action:** Staff recommends approval of the amended fee schedule.

**Attachments:** [Amend 14-244c-Pet Adoptions-02-2018](#)

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16. Consideration of and action on an ordinance declaring the unopposed candidates for Council Positions 4, 5, 6 elected; providing that the May 5, 2018, General Municipal Officers Election shall not be held.

[ORD 18-019](#)

**Recommended Action:**

Approve the ordinance cancelling the General Municipal Officers General Election for May 5, 2018.

**Attachments:**

[final ordinance 3.5.18](#)

## ADJOURN

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Shannon Bennett, TRMC  
City Secretary

Posted on Bulletin Board  
March 2, 2018

*City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281.478.7248 for further information.*

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