

Sherry Garrison, Council Position 1  
Thane Harrison, Council Position 2  
Tommy Ginn, Council Position 3

James Stokes, City Manager  
Gary Jackson, Assistant City Manager



Jerry Mouton Jr., Mayor

Bill Patterson, Council Position 4  
Ron Martin, Council Position 5  
Rae A. Sinor, Council Position 6

Shannon Bennett, TRMC, City Secretary  
Jim Fox, City Attorney

Ordinance #3987

Resolution #2018-10

## CALL TO ORDER

*The 1713th meeting of the Deer Park City Council.*

## INVOCATION

## PLEDGE OF ALLEGIANCE

## PRESENTATIONS

1. Proclamation for Parks & Recreation Month of July 2018.

[PRO 18-011](#)

Attachments: [Parks & Recreation Month 2018](#)

## CONSENT CALENDAR

2. Approval of minutes of workshop minutes of June 5, 2018.

[MIN 18-085](#)

Recommended Action: Approval

Attachments: [CC MW 060518](#)

3. Approval of minutes of workshop minutes of June 19, 2018.

[MIN 18-086](#)

Recommended Action: Approval

Attachments: [CC MW 061918](#)

4. Approval of minutes of regular minutes of June 19, 2018.

[MIN 18-087](#)

Recommended Action: Approval

Attachments: [CC MR 061918](#)

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5. Approval of tax refund to Manzoor A. Memon in the amount of \$565.21 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-031](#)
- Recommended Action:** Approve the tax refund to Manzoor A. Memon.
- Department:** Finance
6. Approval of tax refund to Deer Park Marketplace LLC in the amount of \$1,170.00 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-032](#)
- Recommended Action:** Approve the tax refund to Deer Park Marketplace LLC.
- Department:** Finance
7. Approval of tax refund to Glenwood Trails II LP in the amount of \$3,607.20 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-033](#)
- Recommended Action:** Approve the tax refund to Glenwood Trails II LP.
- Department:** Finance
8. Approval of tax refund to Kathy Heckel in the amount of \$547.26 due to an over-65 exemption and a freeze change granted by Harris County Appraisal District. [TAXR 18-034](#)
- Recommended Action:** Approve the tax refund to Kathy Heckel.
- Department:** Finance
9. Approval of tax refund to David & Carla D. Norman in the amount of \$529.79 due to a homestead exemption granted by Harris County Appraisal District. [TAXR 18-035](#)
- Recommended Action:** Approve the tax refund to David & Carla D. Norman.
- Department:** Finance
10. Approval of tax refund to Popp Gray & Hutcheson LLP in the amount of \$8,648.22 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-036](#)
- Recommended Action:** Approve the tax refund to Popp Gray & Hutcheson LLP.
- Department:** Finance
11. Approval of tax refund to Popp Gray & Hutcheson LLP in the amount of \$702.41 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-037](#)
- Recommended Action:** Approve the tax refund to Popp Gray & Hutcheson LLP.
- Department:** Finance
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12. Approval of tax refund to Deer Park Hotel LP in the amount of \$2,688.61 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-038](#)

**Recommended Action:** Approve the tax refund to Deer Park Hotel LP.

**Department:** Finance

13. Approval of tax refund to Ryan Tax Compliance in the amount of \$5,623.14 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-039](#)

**Recommended Action:** Approve the tax refund to Ryan Tax Compliance.

**Department:** Finance

14. Approval of tax refund to Deer Park Marketplace LLC in the amount of \$1,065.82 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-040](#)

**Recommended Action:** Approve the tax refund to Deer Park Marketplace LLC.

**Department:** Finance

15. Approval of the change order to the purchase order with FORD Audio Visual Systems, LLC through BuyBoard Contract #482-15 for new City Hall Council Chambers. [CHO 18-003](#)

**Recommended Action:** Approve the change order.

**Attachments:** [CDTXDEE 180129 CCO 007](#)

16. Approval of the Library's participation in the Texas State Library and Archives Commission's FY2018 Interlibrary Loan (ILL) Lending Reimbursement Program. [GRT 18-004](#)

**Recommended Action:** Approve the Library's request to participate in the Texas State Library and Archives Commission's FY2018 ILL Lending Reimbursement Program.

**Attachments:** [Award Information](#)

17. Acceptance of the Quarterly Financial Report for the Fiscal Year 2017-2018 second quarter ending March 31, 2018. [ACT 18-020](#)

**Recommended Action:** Accept the quarterly financial report for the Fiscal Year 2017-2018 second quarter ending March 31, 2018.

**Department:** Finance

**Attachments:** [2018 2Q Financial Report](#)

## COMMENTS FROM AUDIENCE

*The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.*

## NEW BUSINESS

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

18. Consideration of and action on entering into a professional service agreement with RPS Engineers regarding the historic bridge at The Battleground Golf Course. [AGR 18-020](#)

**Recommended Action:** Approval is recommended.

**Department:** City Manager's Office

**Attachments:** [Proposal for Historic Bridge](#)  
[RPS Agreement](#)

19. Consideration of and action on to purchase a shade structure for Adult Complex. [PUR 18-019](#)

**Recommended Action:** Approve to purchase a shade structure for Adult Complex.

**Attachments:** [8092](#)

[RAM-20X44](#)

[125605R0Spec](#)

20. Consideration of and action on the purchase of real property located at 213 W. Helgra (Tr 147B Deer Park Outlots). [PUR 18-022](#)

**Recommended Action:** Approve the purchase of real property located at 213 W. Helgra.

**Attachments:** [213 Helgra Contract](#)

[appraisal-213 helgra](#)

21. Consideration of and action on a purchase of services from Fuquay, Inc., through the Buy Board Cooperative Purchasing Program to perform CMP Rehabilitation - Basin 3. [PUR 18-023](#)

**Recommended Action:** Staff recommends Council approval.

**Department:** Public Works

22. Consideration of and action on new facility usage agreement with DPISD. [AGR 18-019](#)

**Recommended Action:** Approve the new facility usage agreement with DPISD.

**Attachments:** [CoDP DPISD Facility Agreement 18-19 \(002\)](#)

23. Consideration of and action on an ordinance amending the Fiscal Year 2017-2018 Budget for Senior Services. [ORD 18-047](#)

**Recommended Action:** Approve the ordinance amending the Fiscal Year 2017-2018 Senior Services Budget.

**Department:** Public Works

**Attachments:** [Ord - Amend Budget FY18 Maxwell Furniture](#)

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24. Consideration of and action on authorization to purchase furniture for the new and renovated Maxwell Adult Center. [PUR 18-020](#)

**Recommended Action:** Approval to purchase furniture for the new and renovated Maxwell Adult Center.

**Attachments:** [18-301-R5 - DEER PARK CREEK CENTER - QUOTE](#)

25. Consideration of and action on an ordinance calling two public hearings on the Juvenile's Curfew. [ORD 18-052](#)

**Recommended Action:** Approve ordinance

**Department:** Police

**Attachments:** [Hearing-Juvenile Curfew Ordinance on Aug 7 and 21 of 2018-07-2018](#)

26. Consideration of and action on an ordinance amending the Fiscal Year 2017-2018 Budget for the Information Technology Services Department. [ORD 18-049](#)

**Recommended Action:** Approve the ordinance amending the Fiscal Year 2017-2018 Budget for the Information Technology Services Department.

**Department:** City Manager's Office

**Attachments:** [Ord - Amend Budget FY18 VOIP](#)

27. Consideration of and action on authorization to lease-purchase equipment for Cisco (VOIP) phone system refresh under Texas Department of Information Resources (DIR) contract DIR-TSO-2542. [PUR 18-021](#)

**Recommended Action:** Staff recommends purchasing the equipment from NWN Corporation to refresh the phone system.

**Attachments:** [6-27-18 City of Deer Park Collaboration System 8x Upgrade \(Quote\\_Template\)](#)

28. Consideration of and action on authorization to seek bids to obtain lease-purchasing financing for the refresh of the VoIP Communication System. [AUT 18-051](#)

**Recommended Action:** Authorize the City to seek bids to obtain lease-purchase financing for the refresh of the VoIP Communication System.

**Department:** Finance

**Attachments:** [6-27-18 City of Deer Park Collaboration System 8x Upgrade \(Quote\\_Template\)](#)

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29. Consideration of and action on an ordinance amending the Fiscal Year 2017-2018 General Fund Budget for emergency repairs to the #1 Air Conditioner Condenser Unit at the Police Station. [ORD 18-053](#)

**Recommended Action:** Approve the ordinance amending the Fiscal Year 2017-2018 General Fund Budget for the Police Department.

**Department:** Public Works

**Attachments:** [Ord - Amend Budget FY18 Condenser \(PD\)](#)  
[Attachment - Equipment Proposal \(Condenser\)](#)

30. Consideration of and action on emergency repairs to the #1 Air Conditioner Condenser Unit at the Police Station. [PUR 18-024](#)

**Recommended Action:** Approve purchase.

**Attachments:** [Deer Park Police Station - JCI Equipment Scope Price rev02\(07-02-2018\).](#)

## ADJOURN

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Shannon Bennett, TRMC  
City Secretary

Posted on Bulletin Board  
July 6, 2018

*City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodations services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.*

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