



T. J. Haight, President, Position 2  
Georgette Ford, Vice President, Position 7  
Sue Mauk, Secretary, Position 1  
Jeff Lawther, Treasurer, Position 4

Scott Sotelo, Position 3  
Doug Burgess, Position 5  
Laura Hicks, Position 6

## CALL TO ORDER

## NEW BUSINESS

1. Announcement of appointments to the Board of Directors. [APT 18-009](#)

**Recommended Action:** Announcement of appointments: T.J. Haight - Position 2, Jeff Lawther - Position 4 and Laura Hicks - Position 6.  
No action needed.

**Department:** City Manager's Office

2. Approval of minutes of regular meeting on July 23, 2018. [MIN 18-142](#)

**Recommended Action:** Approval

**Attachments:** [CDC\\_MR\\_072318](#)

3. Approval of minutes of joint meeting on July 23, 2018. [MIN 18-143](#)

**Recommended Action:** Approval

**Attachments:** [CDC\\_MW\\_072318.JOINT CC PARC](#)

4. Consideration of and action on the annual review and an order to adopt the Investment Policy for the Deer Park Community Development Corporation. [POL 18-008](#)

**Recommended Action:** Review and adopt the Investment Policy.

**Department:** Finance

**Attachments:** [DPCDC Investment Policy - 2018](#)

[DPCDC Investment Policy Review - 10.22.18](#)

5. Discussion of issues relating to the current status of DPCDC projects. [RPT 18-048](#)

**Recommended Action:** Receive the report.

**Attachments:** [Deer Park CDC Project Update 102218](#)

---

*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

6. Discussion of issues relating to additional expenses and funding from the Maxwell Adult Center unencumbered balance. [DIS 18-148](#)

**Recommended Action:** Discussion Only

7. Consideration of and possible action on the quarterly report for the period of July 1, 2018 - September 30, 2018. [RPT 18-047](#)

**Recommended Action:** Approve the quarterly report for the period of July 1, 2018 - September 30, 2018 and authorize submission to the City Council.

**Department:** City Manager's Office

**Attachments:** [DPCDC Qtr Report - 9.30.18 \(cumulative\)](#)

8. Consideration of and action on authorization and recommendation to City Council for an amendment to utilize the existing unencumbered funds from the Maxwell Adult Center project for the purchase and installation of security camera equipment from Lensec structured cabling to City Council. [AUT 18-090](#)

**Recommended Action:** Recommend the amendment to authorize the utilization of the existing unencumbered funds from the Maxwell Adult Center project for the purchase and installation of security camera equipment from Lensec to City Council in the amount of \$13,331.58.

**Attachments:** [Deer Park - Maxwell Center Renovation Cameras V3](#)

9. Consideration of and action on recommending to City Council to terminate Task Order No. 16-005-A with Halff Associates for the Community Center and Gymnasium - Phase I Programming. [AUT 18-094](#)

**Recommended Action:** Recommend to City Council to terminate Task Order No. 16-005-A with Halff Associates for the Community Center and Gymnasium - Phase I Programming.

**Attachments:** [Deer Park Task Order 005-final](#)

10. Consideration of and action on recommending to City Council to authorize negotiating a professional services agreement with Brinkley Sargent Wigington Architects for programming services associated with the Community Center and Gymnasium. [AUT 18-095](#)

**Recommended Action:** Recommend to City Council to authorize negotiating a professional services agreement with Brinkley Sargent Wigington Architects for programming services associated with the Community Center and Gymnasium.

---

*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

11. Consideration of and action on recommending to City Council to terminate Task Order No. 16-007 with Halff Associates for the development of hike and bike trails.

[AUT 18-096](#)

**Recommended Action:** Recommend to City Council to terminate Task Order No. 16-007 with Halff Associates for the development of hike and bike trails.

**Attachments:** [Deer Park Task Order 16- 007-Draft Hike and Bike](#)  
[Deer Park Ph2 Trails Attachements A-B-C](#)

12. Consideration of and action on recommending to City Council to authorize solicitation of statements of qualifications for professional services related to the development of hike and bike trails.

[AUT 18-097](#)

**Recommended Action:** Recommend to City Council to authorize solicitation of statements of qualifications for professional services related to the development of hike and bike trails.

13. Consideration of and action on authorization and recommendation to City Council to utilize existing unencumbered funds from the Maxwell Adult Center project for an amendment to the professional services agreement with Halff Associates for additional construction phase services due to the extended construction schedule.

[AUT 18-098](#)

**Recommended Action:** Recommendation to City Council to utilize existing unencumbered funds from the Maxwell Adult Center project for an amendment to the professional services agreement with Halff Associates for additional construction phase services in the amount of \$14,000 due to the extended construction schedule.

**Attachments:** [Deer Park Maxwell TO no 16004F rev1 for City review 10-9-2018](#)

## ADJOURN

---

Shannon Bennett, TRMC  
City Secretary

Posted on Bulletin Board  
October 19, 2018

*City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodations services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.*

---

*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*