



Sherry Garrison, Council Position 1
Thane Harrison, Council Position 2
Tommy Ginn, Council Position 3

Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Rae A. Sinor, Council Position 6

James Stokes, City Manager
Gary Jackson, Assistant City Manager

Jerry Mouton Jr., Mayor

Shannon Bennett, TRMC, City Secretary
Jim Fox, City Attorney

Ordinance #4020

Resolution #2018-14

CALL TO ORDER

The 1721st meeting of the Deer Park City Council.

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Proclamation - Municipal Court Week.

[PRO 18-013](#)

Recommended Action: Designate the week of November 5 - November 9, 2018 as Municipal Court Week.

Department: Finance Director Todd

Attachments: [Municipal Court Week](#)

CONSENT CALENDAR

2. Approval of minutes of workshop meeting for October 16, 2018.

[MIN 18-147](#)

Recommended Action: Approval

Attachments: [CC_MW_101618](#)

3. Approval of minutes of regular meeting for October 16, 2018.

[MIN 18-148](#)

Recommended Action: Approval

Attachments: [CC_MR_101618](#)

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| 4. | Approval of tax refund to Deere Credit Inc. in the amount of \$1,661.10 due to a value decrease granted by Harris County Appraisal District. | <u>TAXR
18-067</u> |
| | <u>Recommended Action:</u> Approve the tax refund to Deere Credit Inc. | |
| | <u>Department:</u> Finance | |
| 5. | Approval of tax refund to Pacific Life in the amount of \$10,620.00 due to a value decrease granted by Harris County Appraisal District. | <u>TAXR
18-068</u> |
| | <u>Recommended Action:</u> Approve the tax refund to Pacific Life. | |
| | <u>Department:</u> Finance | |
| 6. | Approval of tax refund to Fidelity National Title Agency Inc. in the amount of \$987.35 due to a homestead exemption and a disability exemption granted by Harris County Appraisal District. | <u>TAXR
18-069</u> |
| | <u>Recommended Action:</u> Approve the tax refund to Fidelity National Title Agency Inc. | |
| | <u>Department:</u> Finance | |
| 7. | Approval of tax refund to Center Drive Inc. in the amount of \$882.26 due to a value decrease granted by Harris County Appraisal District. | <u>TAXR
18-070</u> |
| | <u>Recommended Action:</u> Approve the tax refund to Center Drive Inc. | |
| | <u>Department:</u> Finance | |
| 8. | Approval of tax refund to Sanwood Investments LP in the amount of \$3,967.04 due to a value decrease granted by Harris County Appraisal District. | <u>TAXR
18-071</u> |
| | <u>Recommended Action:</u> Approve the tax refund to Sanwood Investments LP. | |
| | <u>Department:</u> Finance | |
| 9. | Approval of tax refund to Patricia Boone in the amount of \$1,607.39 due to a value decrease granted by Harris County Appraisal District. | <u>TAXR
18-072</u> |
| | <u>Recommended Action:</u> Approve the tax refund to Patricia Boone. | |
| | <u>Department:</u> Finance | |
| 10. | Approval of tax refund to Clay CMBS #2 LP in the amount of \$1,457.28 due to a value decrease granted by Harris County Appraisal District. | <u>TAXR
18-073</u> |
| | <u>Recommended Action:</u> Approve the tax refund to Clay CMBS #2 LP. | |
| | <u>Department:</u> Finance | |
| 11. | Approval of tax refund to Clay Partners - 306 Deerwood Glen LP in the amount of \$1,813.72 due to a value decrease granted by Harris County Appraisal District. | <u>TAXR
18-074</u> |
| | <u>Recommended Action:</u> Approve the tax refund to Clay Partners - 306 Deerwood Glen LP. | |
| | <u>Department:</u> Finance | |
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12. Approval of tax refund to Clay Partners FG Deerwood Glen LP in the amount of \$2,834.12 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-075](#)

Recommended Action: Approve the tax refund to Clay Partners FG Deerwood Glen LP.

Department: Finance

13. Approval of tax refund to Clay Real Estate Holdings #3 LP in the amount of \$3,333.60 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-076](#)

Recommended Action: Approve the tax refund to Clay Real Estate Holdings #3 LP.

Department: Finance

14. Approval of tax refund to Clay Partners 208 Deerwood Glen LP in the amount of \$1,321.92 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-077](#)

Recommended Action: Approve the tax refund to Clay Partners 208 Deerwood Glen LP.

Department: Finance

15. Approval of tax refund to Clay Partners 220 Deerwood Glen CT LP in the amount of \$1,440.00 due to value decrease granted by Harris County Appraisal District. [TAXR 18-078](#)

Recommended Action: Approve the tax refund to Clay Partners 220 Deerwood Glen CT LP.

Department: Finance

16. Approval of tax refund to Ismael & Daisy Melissa Jimenez in the amount of \$551.62 due to a homestead exemption granted by Harris County Appraisal District. [TAXR 18-079](#)

Recommended Action: Approve the tax refund to Ismael & Daisy Melissa Jimenez.

Department: Finance

17. Approval of tax refund to Clay Partners Deerwood Office III LP in the amount of \$9,972.78 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-080](#)

Recommended Action: Approve the tax refund to Clay Partners Deerwood Office III LP.

Department: Finance

18. Approval of tax refund to Lereta Tax Services in the amount of \$636.86 due to a homestead exemption and an over-65 exemption granted by Harris County Appraisal District. [TAXR 18-081](#)

Recommended Action: Approve the tax refund to Lereta Tax Services.

Department: Finance

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19. Approval of tax refund to Stewart Title Company in the amount of \$1,052.59 due to a homestead exemption and an over-65 exemption granted by Harris County Appraisal District. [TAXR 18-082](#)

Recommended Action: Approve the tax refund to Stewart Title Company.

Department: Finance

20. Approval of tax refund to Northeast R. E. Management LLC in the amount of \$598.41 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-083](#)

Recommended Action: Approve the tax refund to Northeast R. E. Management LLC.

Department: Finance

21. Approval of tax refund to Clay CMBS #2 LP in the amount of \$777.60 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-084](#)

Recommended Action: Approve the tax refund to Clay CMBS #2 LP.

Department: Finance

22. Approval of tax refund to Fidelity National Title Agency Inc. in the amount of \$959.19 due to a homestead exemption and an over-65 exemption granted by Harris County Appraisal District. [TAXR 18-085](#)

Recommended Action: Approve the tax refund to Fidelity National Title Agency Inc.

Department: Finance

23. Approval of tax refund to Clay - CMBS #2 LP in the amount of \$1,180.80 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-086](#)

Recommended Action: Approve the tax refund to Clay - CMBS #2 LP.

Department: Finance

24. Approval of tax refund to Clay - CMBS #2 LP in the amount of \$1,367.47 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-087](#)

Recommended Action: Approve the tax refund to Clay - CMBS #2 LP.

Department: Finance

25. Approval of tax refund to Clay - CMBS #2 LP in the amount of \$1,103.79 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-088](#)

Recommended Action: Approve the tax refund to Clay - CMBS #2 LP.

Department: Finance

26. Approval of tax refund to Clay - CMBS #5 LP in the amount of \$504.00 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-090](#)

Recommended Action: Approve the tax refund to Clay - CMBS #5 LP.

Department: Finance

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27. Approval of tax refund to Clay - CMBS #5 LP in the amount of \$1,158.12 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-091](#)
Recommended Action: Approve the tax refund to Clay - CMBS #5 LP.
Department: Finance
28. Approval of tax refund to Popp Hutcheson PLLC in the amount of \$3,222.94 due to a value decrease granted by Harris County Appraisal District. [TAXR 18-092](#)
Recommended Action: Approve the tax refund to Popp Hutcheson PLLC.
Department: Finance
29. Approval of tax refund to Carla D Ann Lowrance Trust in the amount of \$660.39 due to a homestead exemption and a disability exemption granted by Harris County Appraisal District. [TAXR 18-093](#)
Recommended Action: Approve the tax refund to Carla D Ann Lowrance Trust.
Department: Finance
30. Authorization to terminate Task Order No. 16-005-A with Halff Associates for the Community Center and Gymnasium - Phase I Programming. [AUT 18-104](#)
Recommended Action: Terminate Task Order No. 16-005-A with Halff Associates for the Community Center and Gymnasium - Phase I Programming.
Attachments: [Deer Park Task Order 005-final](#)
31. Authorization to terminate Task Order No. 16-007 with Halff Associates for the development of hike and bike trails. [AUT 18-109](#)
Recommended Action: Terminate Task Order No. 16-007 with Halff Associates for the development of hike and bike trails.
Attachments: [Deer Park Task Order 16- 007-Draft Hike and Bike](#)
[Deer Park Ph2 Trails Attachements A-B-C](#)
32. Acceptance of Quarterly Investment Report for the Quarter Ended September 30, 2018. [RPT 18-049](#)
Recommended Action: Accept the Investment Report for the Quarter Ended September 30, 2018.
Attachments: [2018 4Q Investment Report](#)

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33. Acceptance of the Deer Park Community Development Corporation's quarterly reports for the period of April 1, 2018 - June 30, 2018 and July 1, 2018 - September 30, 2018. [RPT 18-051](#)

Recommended Action: Accept the Deer Park Community Development Corporation's quarterly reports for the period of April 1, 2018 - June 30, 2018 and July 1, 2018 - September 30, 2018.

Department: City Manager's Office, Finance and Parks & Recreation

Attachments: [3rd Q Report 072318 \(cumulative\)](#)
[DPCDC Qtr Report - 9.30.18 \(cumulative\)](#)

34. Authorization on issuing a Request for Proposals (RFPs) for a water and sewer rate study. [RFP 18-010](#)

Recommended Action: Authorize issuance of a Request for Proposals (RFPs) for a water and sewer rate study.

35. Authorization to purchase an expansion shelf for the Nimble storage device from Datavox via the Texas Department of Information Resources. (DIR) [AUT 18-101](#)

Recommended Action: Approve

Attachments: [Capital Form.pdf](#)
[10-9-18 Updated Nimble Quote DVXQ9579.pdf](#)
[1295 - City of Deer Park IT0020.pdf](#)

COMMENTS FROM AUDIENCE

The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.

NEW BUSINESS

36. Consideration of and action on an ordinance authorizing the issuance and sale of the City of Deer Park, Texas, Certificates of Obligation, Series 2018; levying a tax and providing for the security and payment thereof; and enacting other provisions relating thereto. [ORD 18-089](#)

Recommended Action: Approve the ordinance authorizing the issuance and sale of the City of Deer Park, Texas, Certificates of Obligation, Series 2018.

Department: City Manager's Office

Attachments: [2018 CO - Draft Ordinance 11.06.18](#)

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37. Consideration of and action on appointing the City's Representative to an Arbitration Committee. [APT 18-010](#)

Recommended Action: Appoint the City's representative to an Arbitration Committee

Department: City Manager's Office

38. Consideration of and action on authorization for an amendment to utilize the existing unencumbered funds from the Maxwell Adult Center project for the purchase and installation of security camera equipment from Lensec structured cabling to City Council. [AUT 18-103](#)

Recommended Action: Authorize the utilization of the existing unencumbered funds from the Maxwell Adult Center project for the purchase and installation of security camera equipment from Lensec to City Council in the amount of \$13,331.58.

Attachments: [Deer Park - Maxwell Center Renovation Cameras_V3](#)

39. Consideration of and action on authorization to utilize existing unencumbered funds from the Maxwell Adult Center project for an amendment to the professional services agreement with Halff Associates for additional construction phase services due to the extended construction schedule. [AUT 18-107](#)

Recommended Action: Authorize to utilize existing unencumbered funds from the Maxwell Adult Center project for an amendment to the professional services agreement with Halff Associates for additional construction phase services in the amount of \$14,000 due to the extended construction schedule.

Attachments: [Deer Park Maxwell TO no 16004F rev1 for City review 10-9-2018](#)

40. Consideration of and action on authorizing a professional services agreement with Brinkley Sargent Wigington Architects for a needs assessment study for a new Community Center. [AUT 18-108](#)

Recommended Action: Authorize a professional services agreement with Brinkley Sargent Wigington Architects for a needs assessment for a new Community Center.

Attachments: [DPCC Needs_Contract 2018-10-31 \(002\)](#)

41. Consideration of and action on authorizing negotiation of a proposed professional service agreement Burditt Consultants for the development of hike and bike trails. [AUT 18-110](#)

Recommended Action: Authorize negotiation of a proposed professional service agreement Burditt Consultants for the development of hike and bike trails.

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42. Consideration of and action on an amendment to the agreement with the Crime Control Prevention District (CCPD) for Personnel, Vehicles, Facilities, Equipment, and Investments. [AGR 18-034](#)

Recommended Action: Approve the amendment to the agreement.

Department: City Manager's Office

Attachments: [Agreement-City CCPD-AMENDMENT #2 FY 2018-2019](#)
[Exhibit A - CCPD FY 2018-2019 Budget](#)

43. Consideration of and action on an amendment to the agreement with the Fire Control, Prevention and Emergency Medical Services District (FCPEMSD) for Personnel, Vehicles, Facilities, Equipment, and Investments. [AGR 18-035](#)

Recommended Action: Approve the amendment to the agreement.

Department: City Manager's Office

Attachments: [Agreement-City&FCPEMSD-AMENDMENT#2](#)
[Exhibit A - FCPEMSD Budget FY 2018-2019](#)

44. Consideration of and action on authorization to purchase five (5) Chevy Tahoes from Reliable Chevrolet through the Tarrant County Cooperative Purchasing Agreement (CCPD Funded). [PUR 18-031](#)

45. Consideration of and action on the purchase of various emergency equipment to outfit (5) five Chevrolet Tahoes (CCPD). [AUT 18-102](#)

Recommended Action: Approve the purchase.

Attachments: [20181025_163438](#)

46. Consideration of and action on authorization to purchase a 2019 Ford Regular Cab DRW with Chassis for the Street Maintenance Department through the H-GAC Cooperative Purchasing Program. [PUR 18-032](#)

Recommended Action: Authorization to purchase a 2019 Ford Regular Cab DRW with Chassis for the Street Maintenance Department through the H-GAC Cooperative Purchasing Program.

Department: Finance

Attachments: [2019 Ford Dump Truck - Street Maintenance](#)

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47. Consideration of and action on authorization to purchase a 2019 Wilkens Open Top 45-foot Walking Floor Trailer with Hydraulic Top for the Sanitation Department through the Buy Board Cooperative Purchasing Program. [PUR 18-033](#)

Department: Finance

Attachments: [2019 Wilkens Walking Floor Trailer - Sanitation](#)

48. Consideration of and action on authorization to purchase a 2019 Chevrolet 3500HD Silverado 4x2 Crew Cab for the Park Maintenance Department through the Houston-Galveston Area Council Cooperative Purchasing Program. [PUR 18-034](#)

Recommended Action: Authorization to purchase a 2019 Chevrolet 3500HD Silverado 4x2 Crew Cab for the Park Maintenance Department through the Houston-Galveston Area Council Cooperative Purchasing Program.

Department: Finance

Attachments: [2019 CHEVROLET 3500HD SILVERADO 4X2 CREW CAB - Park Maintenance](#)

49. Consideration of and action on an ordinance rescheduling the January 1, 2019 regular City Council meeting to January 8, 2019. [ORD 18-074](#)

Recommended Action: Approval of the attached ordinance is recommended.

Department: City Council

Attachments: [Ordinance - Rescheduling January 1, 2019 City Council Meeting](#)

50. Consideration of and action on an ordinance related to Seismic Testing. [ORD 18-096](#)

Recommended Action: Approval is recommended

Department: City Manager's Office

Attachments: [Amend 102-200-Geophysical mineral explore-revised 10-18-2018](#)

51. Consideration of and action on an ordinance amending Schedule B to address Commercial Solid Waste Fees. [ORD 18-093](#)

Recommended Action: Approval of the ordinance amending Schedule B for Commercial Solid Waste Fees.

Department: Finance

Attachments: [Ord - Commercial Garbage Fees 2018](#)

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52. Consideration of and action on an ordinance adding Sec. 22-35 (a)(5), Sec. 22-40 and Sec. 22-41 to the Code of Ordinances pertaining to Residential Solicitation. [ORD 18-095](#)

Recommended Action: Adopt the ordinance adding the sections in the City Code of Ordinances for residential solicitation.

Attachments: [Solicitor Ordinance-Revised-city shows revised 11-6-18-actually revised 10-24-18](#)

53. Consideration of and action on an ordinance amending the Fiscal Year 2018-2019 Capital Improvement Fund Budget for the new EMS Annex. [ORD 18-090](#)

Recommended Action: Approve the ordinance amending the Fiscal Year 2018-2019 Capital Improvement Fund Budget for the new EMS Annex.

Attachments: [Ord - Amend Budget FY19 CIP \(EMS Annex\)](#)

54. Awarding Bid to and authorizing a contract with Cox Commercial Construction LLC. for the Deer Park EMS Station. [BID 18-033](#)

Recommended Action: Staff recommends approval of this award and contract.

Attachments: [Bid Tabulation](#)

[Cox Commercial Construction - PGAL Recommendation 103118](#)

55. Consideration of and action on an ordinance to amend the Fiscal Year 2018-2019 Water & Sewer Fund Budget for the Water Treatment Plant. [ORD 18-091](#)

Attachments: [Ord - Amend Budget FY19 WTP Cameras](#)

56. Consideration of and action on an ordinance removing a board member of the Deer Park Community Development Corporation and appointing a replacement. [ORD 18-094](#)

Recommended Action: Approve the ordinance removing a board member of the Deer Park Community Development Corporation and appointing a replacement.

Department: City Manager's Office

Attachments: [Removing and appointing CDC member -Nov 2018](#)

ADJOURN

Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
November 2, 2018

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodations services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.

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