

**CITY OF DEER PARK  
AUGUST 18, 2020 - 7:30 PM  
CITY COUNCIL MEETING - FINAL**

**COUNCIL CHAMBERS  
710 E SAN AUGUSTINE  
DEER PARK, TX 77536**

Sherry Garrison, Council Position 1  
TJ Haight, Council Position 2  
Tommy Ginn, Council Position 3

James Stokes, City Manager  
Gary Jackson, Assistant City Manager



Jerry Mouton Jr., Mayor

Bill Patterson, Council Position 4  
Ron Martin, Council Position 5  
Rae A. Sinor, Council Position 6

Shannon Bennett, City Secretary  
Jim Fox, City Attorney

*In order to help prevent the spread of the virus that causes COVID-19, the City of Deer Park is asking members of the public attending the City Council meeting to:*

- 1. Maintain at least 6 feet separation from other individuals.*
- 2. Self-screen before going into the meeting for any of the following new or worsening signs or symptoms of possible COVID-19: (Cough, Shortness of breath or difficulty breathing, Chills, Repeated shaking with chills, Muscle pain, Headache, Sore throat, Loss of taste or smell, Diarrhea, Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit, Known close contact with a person who is lab confirmed to have COVID-19, Wash or disinfect hands upon entering the building and after any interaction with others in the building.*
- 3. Consider wearing cloth face coverings (over the nose and mouth) when entering the building, or when within 6 feet of another person who is not a member of the individual's household.*

*The City of Deer Park will be limiting attendance in the Council Chambers to fifty percent (50%) of the total listed occupancy of room capacity during this meeting.*

*Ordinance # 4178*

*Resolution #2020-05*

## **CALL TO ORDER**

*The 1763rd meeting of the Deer Park City Council.*

## **INVOCATION**

## **PLEDGE OF ALLEGIANCE**

## **COMMENTS FROM AUDIENCE**

*The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.*

## **PRESENTATIONS**

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

1. Presentation - Texas City Management Association's 2020 City Council of the Year Award.

[PRE 20-014](#)

**Recommended Action:** Applause

**Department:** City Manager's Office

2. Proclamation honoring John & Jeannie Green.

[PRO 20-007](#)

**Attachments:** [John & Jeannie Green](#)

## PUBLIC HEARINGS

3. Public Hearing on the FY 2020-2021 Budget.

[PH 20-024](#)

**Recommended Action:** Conduct the public hearing on the FY 2020-2021 Budget for the City of Deer Park. No action to be taken.

**Department:** City Secretary's Office

**Attachments:** [Budget Calendar FY2020-2021 \(Final\)](#)  
[FY20-21 Proposed Budget](#)  
[PH Notice - City 20-21 Budget 08.18.20](#)

4. Public Hearing on the Deer Park Crime Control and Prevention District FY 2020-2021 Budget.

[PH 20-025](#)

**Recommended Action:** Conduct the public hearing on the FY 2020-2021 Budget for the Deer Park Crime Control and Prevention District. No action to be taken.

**Department:** City Secretary's Office

**Attachments:** [PH Notice - CCPD 08.18.20](#)  
[CCPD - FY20-21 Budget 08.18.20](#)

5. Public Hearing on the Deer Park Fire Control, Prevention, and Emergency Medical Services District FY 2020-2021 Budget.

[PH 20-026](#)

**Recommended Action:** Conduct the public hearing on the FY 2020-2021 Budget for the Deer Park Fire Control, Prevention, and Emergency Medical Services District. No action to be taken.

**Department:** City Secretary's Office

**Attachments:** [PH Notice - FCPEMSD 08.18.20](#)  
[FCPEMSD - FY20-21 Budget 08.18.20](#)

## CONSENT CALENDAR

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

6. Approval of minutes of joint meeting on July 27, 2020.

[MIN 20-102](#)

**Recommended Action:** Approval

**Attachments:** [CC MW 072720.JOINT CDC PARC](#)

7. Approval of minutes of workshop meeting on August 4, 2020.

[MIN 20-100](#)

**Recommended Action:** Approval

**Attachments:** [CC MW 080420](#)

8. Approval of minutes of regular meeting on August 4, 2020.

[MIN 20-101](#)

**Recommended Action:** Approval

**Attachments:** [CC MR 080420](#)

9. Acceptance of and completion of the demolition of the Court and Theatre building arches and release of final payment to Frost Construction, LLC.

[ACT 20-021](#)

**Recommended Action:** Recommendation is to approve the acceptance of and completion of the demolition of the Court and Theatre building arches and release of final payment to Frost Construction, LLC.

**Attachments:** [Pay App #3 \(Final\)](#)

[ConAffidavit of Bills Paid](#)

[Conditional Waiver & Release on Final Payment](#)

10. Acceptance of the Quarterly Financial Report for the Fiscal Year 2019-2020 third quarter ended June 30, 2020.

[ACT 20-026](#)

**Recommended Action:** Accept the quarterly financial report for the Fiscal Year 2019-2020 third quarter ended June 30, 2020.

**Department:** Finance

**Attachments:** [2020 3Q Financial Report](#)

11. Authorization to seek bids to obtain lease-purchase financing for a new Pierce Velocity PUC (Pierce Ultimate Configuration) Pumper Fire Truck.

[AUT 20-045](#)

**Recommended Action:** Authorize the City to seek bids to obtain lease-purchase financing for a new Pierce Velocity PUC (Pierce Ultimate Configuration) Pumper Fire Truck.

**Department:** Finance

## NEW BUSINESS

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

12. Consideration of and action on authorization to purchase from SKE, Inc. through the Buy Board Cooperative Purchasing Program to perform the Emergency Repair of a 6" Waterline and collapsed Storm Pipe on Pasadena Blvd and Dowling Circle. [PUR 20-019](#)

**Recommended Action:** Approval

**Department:** Public Works

13. Consideration of and action to increase total tax revenues from properties on the tax roll by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting. [TNT 20-002](#)

**Recommended Action:** Motion to be read as follows: "I move to increase the tax revenue for the 2020 tax year by proposing to adopt a tax rate of \$0.720000 per \$100 valuation at a future meeting."

\*\*Must be record vote\*\*

**Department:** Finance

14. Consideration of and action on submittal of the 2020 Tax Roll and the calculation of the No-New Revenue Tax Rate and the Voter-Approval Tax Rate. [TNT 20-003](#)

**Recommended Action:** Consideration and acceptance of the submitted 2020 Tax Roll and the calculated No-New Revenue Tax Rate and the Voter-Approval Tax Rate.

**Department:** Finance

**Attachments:** [HCAD Certification Letter Tax Year 2020](#)

[Notice of PH for Tax Year 2020 TNT](#)

15. Consideration of and action on entering into a mutual agreement with Deer Park ISD for facility usage for the 2020-2021 academic school year. [AGR 20-031](#)

**Recommended Action:** Recommendation is to approve entering into a mutual agreement with Deer Park ISD for facility usage for the 2020-2021 academic school year.

**Attachments:** [City - DPISD Facility Usage Agreement \(2020-2021\) 1 \(002\)](#)

16. Consideration of and action on an agreement between the City of Deer Park and CenterPoint Energy for emergency and disaster response coordination. [AGR 20-033](#)

**Recommended Action:** Staff recommends approval.

**Attachments:** [Jimmy Burke Activity Center Map](#)

[Background for CenterPoint Energy MICRO Emergency Operations Staging Site](#)

[Staging Site Fact Sheet](#)

[CPE Executed Agreement - Jimmy Burke Center](#)

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17. Consideration of and action on approving an interlocal grant agreement with Harris County to include the Coronavirus Relief Fund (CRF) Small Cities program terms and conditions. [AGR 20-034](#)

**Recommended Action:** Approve the interlocal grant agreement with Harris County to include the Coronavirus Relief Fund (CRF) Small Cities program terms and conditions.

**Attachments:** [Small Cities SRA Template\\_FINAL Deer Park2](#)

18. Consideration of and action on an ordinance amending the Fiscal Year 2019-2020 Capital Improvements Fund Budget for the purchase of real property. [ORD 20-017](#)

**Recommended Action:** Approve the ordinance to amend the Fiscal Year 2019-2020 Budget for the Capital Improvements Fund for the purchase of real property.

**Attachments:** [Ord - Amend Budget FY20 Land from POH](#)

[Port of Houston - Unimproved Property Contract](#)

[Port of Houston - Metes and Bounds Description and Survey](#)

19. Consideration of and action on the purchase of a 1.4538 parcel of property from the Port of Houston Authority of Harris County. [PUR 20-018](#)

**Recommended Action:** Approval is recommended.

**Department:** City Council

**Attachments:** [Unimproved Property Contract - port of Houston](#)

20. Consideration of and action on an ordinance rescheduling the time of the October 6, 2020 regular City Council meeting from 7:30 p.m. to 5:30 p.m. due to National Night Out. [ORD 20-052](#)

**Recommended Action:** Approval of the attached ordinance is recommended.

**Department:** City Council

**Attachments:** [Ordinance - Rescheduling October 6, 2020 City Council Meeting](#)

21. Consideration of and action on an ordinance approving the Fiscal Year 2020-2021 Deer Park Community Development Corporation Budget. [ORD 20-057](#)

**Recommended Action:** Approve the ordinance.

**Department:** City Manager's Office

**Attachments:** [DPCDC - FY20-21 08.18.20](#)

[Ord - Approve DPCDC 20-21 Budget](#)

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22. Consideration of and action on an ordinance calling a public hearing on the proposed 2020 Tax Rate. [ORD 20-058](#)

**Recommended Action:** Approve the ordinance calling a public hearing on the proposed tax rate for tax year 2020, if necessary.

**Department:** Finance

**Attachments:** [Ord - Tax Increase PH Tax Year 2020](#)  
[Notice of PH for Tax Year 2020 TNT](#)

23. Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2020-2021 Crime Control and Prevention District Budget. [ORD 20-059](#)

**Recommended Action:** Approve the ordinance adopting the FY 2020-2021 Crime Control and Prevention District Budget.

**Department:** City Manager's Office

**Attachments:** [CCPD - FY20-21 Budget 08.18.20](#)  
[Ord - Approve CCPD 20-21 Budget](#)

24. Consideration of and action on the results of the public hearing and an ordinance adopting the FY 2020-2021 Fire Control, Prevention, and Emergency Medical Services District Budget. [ORD 20-060](#)

**Recommended Action:** Approve the ordinance adopting the FY 2020-2021 Fire Control, Prevention, and Emergency Medical Services District Budget.

**Department:** City Manager's Office

**Attachments:** [FCPEMSD - FY20-21 Budget 08.18.20](#)  
[Ord - Approve FCPEMSD 20-21 Budget](#)

25. Consideration of and action on a recommendation from the Planning and Zoning Commission and a proposed ordinance from the request of Janie Ayala (Hallelujah to the Lord) for a Specific Use Permit to operate a church at 1305 W. Pasadena Boulevard. [ORD 20-062](#)

**Recommended Action:** Approval of the ordinance.

**Attachments:** [Specifi Use Permit to Hallelujah to the Lord-1305 W Pasadena-08-2020](#)

## ADJOURN

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*The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.*

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*Shannon Bennett, TRMC  
City Secretary*

*Posted on Bulletin Board  
August 14, 2020*

*City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.*

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