



Sherry Garrison, Council Position 1
TJ Haight, Council Position 2
Tommy Ginn, Council Position 3

Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Rae A. Sinor, Council Position 6

James Stokes, City Manager
Gary Jackson, Assistant City Manager

Jerry Mouton Jr., Mayor

Shannon Bennett, City Secretary
Jim Fox, City Attorney

In order to help prevent the spread of the virus that causes COVID-19, the City of Deer Park is asking members of the public attending the meeting to:

- 1. Maintain at least 6 feet separation from other individuals.*
- 2. Self-screen before going into the meeting for any of the following new or worsening signs or symptoms of possible COVID-19: (Cough, Shortness of breath or difficulty breathing, Chills, Repeated shaking with chills, Muscle pain, Headache, Sore throat, Loss of taste or smell, Diarrhea, Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit, Known close contact with a person who is lab confirmed to have COVID-19, Wash or disinfect hands upon entering the building and after any interaction with others in the building.*
- 3. Consider wearing cloth face coverings (over the nose and mouth) when entering the building, or when within 6 feet of another person who is not a member of the individual's household.*

The City of Deer Park will be limiting attendance in the Council Chambers to seventy five percent (75%) of the total listed occupancy of room capacity during this meeting.

Ordinance #4244

Resolution #2021-03

CALL TO ORDER

The 1781st meeting of the Deer Park City Council.

INVOCATION

PLEDGE OF ALLEGIANCE

COMMENTS FROM AUDIENCE

The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.

PRESENTATIONS

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

1. Consideration of and action on a recommendation from the Planning and Zoning Commission and a proposed ordinance from the request of Lisa Ritter and DMR Cremation and Mortuary Services for a Specific Use Permit to conduct crematory and mortuary services at 4610 Center Street. [ORD 21-044](#)

Recommended Action: Approval of the ordinance.

Attachments: [4610 Center
Specific Use Permit-NOT GRANTED--Ritter and DMR -4610 Center St-05-2021](#)

2. Check Presentation to Deer Park Youth Sports Leagues. [PRE 21-019](#)

Recommended Action: Applause

Department: Chairperson Haight and City Manager's Office

3. Proclamation recognizing National Public Works Week. [PRO 21-008](#)

Department: Public Works

Attachments: [Proclamation
Banner Image](#)

4. Proclamation recognizing Emergency Medical Services and declaring the week of May 16-22, 2021 as EMS Week. [PRO 21-007](#)

Recommended Action: Presentation of the Emergency Medical Services Week Proclamation

Attachments: [Emergency Medical Services Week 2021](#)

AWARDING/REJECTING BIDS

5. Awarding bid to Cherry House Sales for the sale of the residential structure at 518 E. Pasadena Boulevard to be moved by buyer at the buyer's expense. [BID 21-012](#)

Recommended Action: Staff recommends approval.

Attachments: [Cherry House Sales Purchase Proposal](#)

CONSENT CALENDAR

6. Approval of minutes of workshop meeting on May 04, 2021. [MIN 21-054](#)

Recommended Action: Approval

Attachments: [CC MW 050421](#)

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7. Approval of minutes of regular meeting on May 04, 2021. [MIN 21-053](#)

Recommended Action: Approval

Attachments: [CC MR 050421](#)

8. Approval of tax refund to Speedy Auto Sales in the amount of \$742.21 due to an overpayment. [TAXR 21-048](#)

Recommended Action: Approve the tax refund to Speedy Auto Sales.

Department: Finance

9. Approval of tax refund to Falls of Deer Park in the amount of \$6,520.24 due to a value decrease granted by Harris County Appraisal District. [TAXR 21-049](#)

Recommended Action: Approve the tax refund to Falls of Deer Park.

Department: Finance

10. Approval of tax refund to Conroe Hospitality LLC in the amount of \$2,003.89 due to a value decrease granted by Harris County Appraisal District. [TAXR 21-050](#)

Recommended Action: Approve the tax refund to Conroe Hospitality LLC.

Department: Finance

11. Approval of tax refund to Rafael Burciaga in the amount of \$677.36 due to a homestead exemption granted by Harris County Appraisal District. [TAXR 21-051](#)

Recommended Action: Approve the tax refund to Rafael Burciaga.

Department: Finance

12. Approval of tax refund to Janet Mysinger in the amount of \$911.93 due to a homestead exemption, an over-65 exemption and a freeze change granted by Harris County Appraisal District. [TAXR 21-052](#)

Recommended Action: Approve the tax refund to Janet Mysinger.

Department: Finance

13. Approval of tax refund to Moonscape Real Estate LLC in the amount of \$776.40 due to a value decrease granted by Harris County Appraisal District. [TAXR 21-053](#)

Recommended Action: Approve the tax refund to Moonscape Real Estate LLC.

Department: Finance

14. Approval of tax refund to Loves Travel Stops & Country Stores Inc. in the amount of \$7,966.00 due to a value decrease granted by Harris County Appraisal District. [TAXR 21-054](#)

Recommended Action: Approve the tax refund to Loves Travel Stops & Country Stores Inc.

Department: Finance

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15. Authorization of the issuance of a Request for Qualifications (RFQ) for architectural services for the planning and design of fire department bond-funded facilities and negotiating contract terms with selected firm(s). [RFQ 21-001](#)

Recommended Action: Authorize the issuance of the Request for Qualifications (RFQ) and subsequent negotiations.

Department: City Manager's Office

Attachments: [RFQ - DPFDF Facilities 2021](#)
[RFQ - Architectural Services - Notice to Bidders](#)

16. Acceptance of completion of Maxwell Subdivision and X Street Sanitary Sewer Rehabilitation Project. [ACT 21-011](#)

Recommended Action: Staff is recommending that council accept completion of the project.

Department: Public Works

NEW BUSINESS

17. Consideration of and action on the designation of Mayor Pro-Tem. [PT 21-001](#)

Recommended Action: Accept recommendation of staff for designation of members to fill each four-month term.

Attachments: [PROTEM.2021](#)

18. Consideration of and action on a contract with Crowder Gulf, LLC for Disaster Debris Removal Services. [CON 21-006](#)

Recommended Action: Staff recommends approval of this contract

Attachments: [RFP - Debris Removal Services - 2021 - Complete](#)
[RFP - Debris Removal Services - 2021 - Proposal Scoring Sheet](#)
[Disaster Debris Removal Bid Tab April 1, 2021](#)
[Full Contract with Forms](#)

19. Consideration of and action on accepting the Community Center Pre-school, LLC. letter of nonrenewal for the 2021-2022 academic school year. [CON 21-002](#)

Recommended Action: Recommendation is to accept the Community Center Pre-school, LLC. letter of nonrenewal for the 2021-2022 academic school year.

Attachments: [FW Agreement-Community Center Preschool](#)
[Community Center Preschool- Jaime Sanchez \(1\)](#)

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20. Consideration of and action on the application submission and approving the acceptance of a grant through the Bulletproof Vest Partnership Grant Act. [GRT 21-001](#)

Recommended Action: Recommend City Council approval for the Police Department to apply for and accept a grant through the Bulletproof Vest Partnership Grant Act.

21. Consideration of and action on a resolution adopting rules governing the receipt of electronic bids and proposals through CIVCAST for construction projects in accordance with section 252.0415 of the Texas Local Government Code. [RES 21-132](#)

Recommended Action: Approve the resolution adopting rules governing the receipt of electronic bids and proposals through CIVCAST for construction projects in accordance with section 252.0415 of the Texas Local Government Code.

Attachments: [Res-Adopt 252.0415 Electronic Bids-CIVCAST- 05-2021](#)
[Exhibit A](#)
[Exhibit B civcast-security](#)

22. Consideration of and action on an ordinance appointing two alternate members to the Board of Adjustment. [ORD 21-042](#)

Recommended Action: Approval of appointment of two alternate member to the Board of Adjustment.

Attachments: [Appoint 2 Alternate Members to Planning and Zoning and Board of Adjustment](#)

23. Consideration of and action on an ordinance appointing two members to the Planning and Zoning Commission/Board of Adjustment. [ORD 21-043](#)

Recommended Action: Appoint Ray Balusek and Doug Cox as the Planning and Zoning Commission/Board of Adjustment members for the 2021-2023 term.

Attachments: [Appoint Members to Planning and Zoning and Board of Adjustment ending 2023](#)

24. Consideration of and action on an ordinance appointing members to the Parks and Recreation Commission. [ORD 21-041](#)

Recommended Action: To accept the Boards and Commission Selection Committee's recommendation and approve the appointment of Jo Kiefer, Sherry Redwine and Jamie Cox to the P&R Commission.

Attachments: [Appoint 2 Members to Parks & Recreation Commission-Term ending May 2023](#)

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25. Consideration of and action on a referral from the Planning and Zoning Commission and an ordinance calling a Joint Public Hearing from the request of Zhiyong Liu and Lin Lin to rezone 1812 Center Street TR 143 A Deer Park Outlots from General Commercial (GC) Zoning District to Office and Professional (OF) Zoning District to build a Multi-Tenant building for general professional offices.

[ORD 21-045](#)

Recommended Action: Approval of ordinance calling a Joint Public Hearing on June 15, 2021 at 7:30 p.m.

Department: City Secretary's Office

Attachments: [Liu \(1812 Center\)](#)
[Joint Public Hearing-ReZone-1812 Center St-05-2021](#)

ADJOURN

Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
May 14, 2021

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.

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