



George Pinder, President
Dianna Taylor, Vice President
Donald Zuckero
Smokey Mather

Wendell Stanley
Edward Berg
Bob Hotten

In order to help prevent the spread of the virus that causes COVID-19, the City of Deer Park is asking members of the public attending the meeting to:

- 1. Maintain at least 6 feet separation from other individuals.*
- 2. Self-screen before going into the meeting for any of the following new or worsening signs or symptoms of possible COVID-19: (Cough, Shortness of breath or difficulty breathing, Chills, Repeated shaking with chills, Muscle pain, Headache, Sore throat, Loss of taste or smell, Diarrhea, Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit, Known close contact with a person who is lab confirmed to have COVID-19, Wash or disinfect hands upon entering the building and after any interaction with others in the building.*
- 3. Consider wearing cloth face coverings (over the nose and mouth) when entering the building, or when within 6 feet of another person who is not a member of the individual's household.*

The City of Deer Park will be limiting attendance in the Council Chambers to seventy five percent (75%) of the total listed occupancy of room capacity during this meeting.

CALL TO ORDER

COMMENTS FROM AUDIENCE

1. Approval of minutes of regular meeting on January 18, 2021.

[MIN 21-043](#)

Recommended Action: Approval

Attachments: [CD MR 011821](#)

2. Consideration of and action on a quarterly plan for expenditures for the period of April 1, 2021, through June 30, 2021.

[QEP 21-001](#)

Recommended Action: Approval of quarterly plan for expenditures through CCPD budget.

Attachments: [CCPD THIRD QUARTER PURCHASE 20 21](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

3. Presentation of the Quarterly Financial Report for the FY 2020-2021
Second Quarter ended March 31, 2021.

[RPT 21-021](#)

Recommended Action: Accept the quarterly financial report for the FY 2020-2021 second quarter ended March 31, 2021.

Department: Finance Director Todd

Attachments: [CCPD - 2021 2Q Financials](#)

4. Discussion of CCPD Board of Directors meeting dates for the remainder of
FY 2020-2021.

[DIS 21-033](#)

Recommended Action: Discuss the Board of Directors meeting dates for the remainder of FY 2020-2021.

ADJOURN

Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
April 16, 2021

City Hall is wheelchair accessible and accessible parking spaces are available. Hearing assistance devices are available. Requests for accommodation services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281-478-7248 for further information.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.



Legislation Details (With Text)

File #: MIN 21-043 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 4/14/2021 **In control:** Crime Control District
On agenda: 4/19/2021 **Final action:**
Title: Approval of minutes of regular meeting on January 18, 2021.
Sponsors:
Indexes:
Code sections:
Attachments: [CD_MR_011821](#)

Date	Ver.	Action By	Action	Result
4/19/2021	1	Crime Control District		

Approval of minutes of regular meeting on January 18, 2021.

Summary:

Fiscal/Budgetary Impact:

Approval

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

MINUTES

OF

THE REGULAR MEETING OF THE DEER PARK CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS HELD AT CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS, ON JANUARY 18, 2021 BEGINNING AT 5:15 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

GEORGE PINDER	PRESIDENT
SMOKEY MATHER	MEMBER
DONALD ZUCKERO	MEMBER
WENDELL STANLEY	MEMBER
BOB HOTTEN	MEMBER
SHANNON BENNETT	SECRETARY
DONNA TODD	TREASURER

1. MEETING CALLED TO ORDER – President George Pinder called the meeting to order at 5:15 p.m.
2. COMMENTS FROM AUDIENCE – No comments received.
3. APPROVAL OF MINUTES OF REGULAR MEETING OF OCTOBER 19, 2020 – Motion was made by Smokey Mather and seconded by Donald Zuckero to approve the minutes of the regular meeting on October 19, 2020. Motion carried unanimously.
4. APPROVAL OF MINUTES OF JOINT MEETING ON DECEMBER 15, 2020 – Motion was made by Bob Hotten and seconded by Donald Zuckero to approve the minutes of the joint meeting on December 15, 2020. Motion carried unanimously.
5. PRESENTATION OF THE QUARTERLY FINANCIAL REPORT FOR THE FY 2020-2021 FIRST QUARTER ENDING DECEMBER 31, 2020 – Treasurer Donna Todd presented the Financial Report and highlighted the statement of revenues that includes sales tax collected through October 2020. (Exhibit A1-A2)

Motion was made by Wendell Stanley and seconded by Bob Hotten to accept the quarterly financial report for the FY 2020-21 first quarter ended December 31, 2020. Motion carried unanimously.

6. CONSIDERATION OF AND ACTION ON A QUARTERLY PLAN FOR EXPENDITURES FOR THE PERIOD OF JANUARY 1, 2020, THROUGH MARCH 31, 2021 AND AUTHORIZE AND RECOMMEND THE SUBMISSION TO CITY COUNCIL FOR THE PURCHASE OF ITEMS RELATED TO THE CONSTRUCTION OF A NEW EOC IN THE AMOUNT OF \$375,100 – Captain Wade Conner highlighted a list of items included, most are not part of the construction project that will be designed by PGAL Architects, but will be purchased with construction funds to be implemented before construction begins. These items include Jail Access Control System, Police Department Access Control and Camera System, Cable Network System and room technology for the existing and new conference rooms. (Exhibit B1)

Motion was made by Smokey Mather and seconded by Donald Zuckero to approve the quarterly plan for expenditures for the period of January 1, 2020, through March 31, 2021 and authorize and recommend the submission to City Council for the purchase of items related to the construction of a new EOC in the amount of \$375,100.00. Motion carried unanimously.

7. DISCUSSION OF ISSUES RELATING TO ENTERING INTO AN AGREEMENT FOR ARCHITECTURAL SERVICES WITH THE ARCHITECTURAL FIRM PGAL FOR DESIGN OF THE DEER PARK EMERGENCY OPERATION CENTER ADDITION, RECONFIGURATION OF THE EXISTING EOC AND DISPATCH CENTER AS WELL AS THE EXPANSION OF THE RECORDS UNIT AT THE DEER PARK POLICE DEPARTMENT – City Engineer Adam Ballesteros gave a presentation of the Deer Park Emergency Operation Center renovation and expansion. The presentation included the overall site plan, EOC expansion, existing renovation plan, expansion perspective, conceptual budget estimate and the proposes design and construction schedule. (Exhibit C1-C7)

Assistant City Manager Gary Jackson commented, “We originally intended to have an item that would ask for your authorization to approve an agreement with PGAL to take to Council. However, we are trying to refine the numbers to get down to an agreeable number. Instead, tonight we would like for permission to continue negotiations and at such time, trust that whatever agreement we reach, we bring that agreement to Council, rather than have a specific agreement at this time. That would save us the time from the next quarterly meeting so we can move along with the process.”

Member Donald Zuckero asked, “This item is just to authorize to continue negotiations?”

Mr. Jackson responded, “Yes.”

Motion was made by Donald Zuckero and seconded by Bob Hotten to approve continued negotiations for the architectural services with the architectural firm PGAL for the design of the Deer Park Emergency Operation Center addition, reconfiguration of the existing EOC and Dispatch Center as well as the expansion of the Records Unit at the Deer Park Police Department. Motion carried unanimously.

8. DISCUSSION OF CCPD BOARD OF DIRECTORS MEETING DATES FOR FY 2020-2021
– Assistant City Manager Gary Jackson gave an overview of the meeting dates that are scheduled for the Board except the July 5, 2021 meeting that is tentative and has not yet been confirmed.
9. ADJOURN – President George Pinder adjourned the meeting at 5:32 p.m.

ATTEST:

APPROVED:

Shannon Bennett, TRMC
Board Secretary

George Pinder
President



Legislation Details (With Text)

File #: QEP 21-001 **Version:** 1 **Name:**
Type: Quarterly Expenditure Plan **Status:** Agenda Ready
File created: 4/5/2021 **In control:** Crime Control District
On agenda: 4/19/2021 **Final action:**
Title: Consideration of and action on a quarterly plan for expenditures for the period of April 1, 2021, through June 30, 2021.

Sponsors:

Indexes:

Code sections:

Attachments: [CCPD THIRD QUARTER PURCHASE 20 21](#)

Date	Ver.	Action By	Action	Result
4/19/2021	1	Crime Control District		

Consideration of and action on a quarterly plan for expenditures for the period of April 1, 2021, through June 30, 2021.

Consideration of and action on a quarterly plan for expenditures for the period of April 1, 2021, through June 30, 2021.

An explanation of the status of these items will be provided in the presentation. Also, an explanation will also be given for items related to the construction of the new EOC.

Summary:

Approval of the quarterly plan for expenditures through the CCPD budget.

Fiscal/Budgetary Impact:

The 2020-21 CCPD budget was reviewed and approved by the CCPD Board of Directors on July 6, 2020. It was further approved by Deer Park City Council on August 18, 2020. Of the approved items in the budget the attached are expected to be purchased or begin being purchased during the third quarter of the 2020-21 fiscal year. We will be spending salary amount consistent with personnel assigned to the CCPD budget.

Items related to the construction of a new EOC will be funded from the CCPD Capital Improvements Budget for the construction of the EOC.

Approval of quarterly plan for expenditures through CCPD budget.

CITY OF DEER PARK
2020 - 2021 CRIME CONTROL DISTRICT BUDGET

Account
#

41000				
-	PERSONNEL & RELATED		BUDGET:	773,770.00
41010	Salaries - Full Time			526,601.00
41000's	Benefits			202,169.00
	Pension/OPEB Expense			10,000.00
41040	Overtime			35,000.00
PERSONNEL BALANCE				\$773,770.00

42000				
-	SERVICES		BUDGET:	164,031.00
42310	Equipment Rental			28,800.00
	Six Rental Vehicles for Pro-Act & Investigations	28,800.00		
42390	Annual Audit			2,000.00
42500	Training			5,000.00
	Roadside Inspection & Weight Enforcement Training	5,000.00	Completed	
42520	Dues & Fees			11,308.00
	Vehicle Registrations for PD Fleet	708.00		
	Leads on Line	4,748.00	Purchased	
	Lexis Nexus (Accurant)	5,852.00		
42790	Software - Other			98,470.00
	OSSI Agency Licensing Fee (RMS)	47,795.00	Purchased	
	OSSI Consortium Fee	30,441.00		
	Cellebrite UFED Annual License Renewal	3,999.00	Purchased	
	Extended Warranty for Dispatch Equipment	13,635.00	Purchased	
	IA Pro & Blue Team software maintenance	2,000.00		
	Cellular service for ProAct Covert Camera Modem	600.00		
42900	Contract Labor			18,453.00
	ERAD Enterprise Service - Fraud Detection	6,000.00	Purchased	
	Specialized Counsel, Search Warrants, Subpoenas	10,000.00		
	Move furniture to paint Patrol Supervisor's Office	2,453.00	Purchased	
SERVICES BALANCE				\$164,031.00

43000				BUDGET:	176,180.00
-	SUPPLIES				
43050	Election equipment, supplies & staffing				0.00
43070	Postage				327.00
43080	Small tools & Minor Equipment				\$173,128.00
	AED's & trauma kit supplies for 5 patrol Tahoes	7,090.00			
	Airlink modems for 5 patrol Tahoes	8,850.00			
	DataLux Tracer systems, DL Swipes & Printers (5)	30,661.00	Purchased		
	Equipment build out for 5 new patrol Tahoes	77,275.00	In Process		
	Equipment for 2 DOT Enforcement Vehicles	1,500.00	Purchased		
	I.D Printer for Admin Office	2,000.00			
	Plastix Plus Consoles & Organizers for 5 patrol veh.	14,010.00	Purchased		
	ProLaser III Radars w.2yr warranty (2)	5,400.00	Purchased		
	Replacement parts for Crossing Guard radios	837.00			
	Covert Camera for ProAct	2,490.00	Purchased		
	SWAT Equipment	16,995.00			
	SWAT Tripod shooting rest	1,010.00			
	Tool chest/cabinet for armor supplies at firing range	1,500.00	Purchased		
	Track Xtreme GPS Tracing Device w/1yr access	1,000.00			
	Vericom V-sense Brake Meter				
	Computer	1,750.00			
	Vortex Crossfire HD Binoculars for ProAct	760.00			
43140	Protective Clothing				\$2,725.00
	Rifle vests for new officers (3)	2,725.00			
SUPPLIES BALANCE					\$176,180.00
44000 -	Maintenance				BUDGET: 49,462.00
44020	Equipment Maintenance				\$5,130.00
	Datalux Tracer Maintenance	1,500.00			
	2 Year Warranty for DVD Burner Robot	3,630.00	Purchased		
44040	Building Maintenance				\$13,387.00
	Paint interior walls of the PD hall way	6,400.00	Purchased		
	Paint interior walls of the Sgt. Office	2,719.00	Purchased		
	Replace carpet in Patrol Sgt. Office	4,268.00	Purchased		
44120	Grounds Maintenance				\$30,945.00
	Grounds maintenance for Firing Range	30,000.00			
	Re-strip parking spaces & fire lanes at the range	945.00	Purchased		
					\$49,462.00
49000				BUDGET:	4,448,066.00
-	CAPITAL OUTLAY				
49020	Building				4,036,285.00
	Awning for Emergency Generator	5,499.00			
	Building covers and storage at the Firing Range	150,000.00			
	EOC Construction	3,500,000.00			
	EOC Final Structural Design	240,000.00	In Process		

	EOC Programming Conceptual Phase	30,000.00	Purchased	
	Install Backflow Preventer in PD Mechanical Room	7,770.00	Purchased	
	Metal Roof & Downspout Restoration	103,016.00		
49040	Specialized Equipment			112,723.00
	WatchGuard In-Car Video System (5)	45,763.00	Purchased	
	Replace Fire Alarm Control Panel in EOC	8,000.00		
	Emergency Generator Restoration	15,000.00		
49060	Haenni WL101 Wheel Load Scales for DOT Enforcement (8) Vehicles	43,960.00	Purchased	299,058.00
	Patrol Tahoes (5)	214,198.00	Ordered	
	28' Self Contained Mobile Command Post	84,860.00	In Process	
49080	OSSI Fees			0.00
	OSSI Enterprise Fund	0.00		
	OSSI System Licensing Fees	0.00		
CAPITAL OUTLAY BALANCE				<hr/> \$4,448,066.00
TOTAL REMAINING BALANCE				\$5,611,509.00
BUDGETED EXPENDITURES				5,611,509.00

YELLOW HIGHLIGHTS INDICATE PROJECTED PURCHASES THIRD QUARTER



Legislation Details (With Text)

File #: RPT 21-021 **Version:** 1 **Name:**
Type: Report **Status:** Agenda Ready
File created: 4/12/2021 **In control:** Crime Control District
On agenda: 4/19/2021 **Final action:**
Title: Presentation of the Quarterly Financial Report for the FY 2020-2021 Second Quarter ended March 31, 2021.
Sponsors: Donna Todd
Indexes:
Code sections:
Attachments: [CCPD - 2021 2Q Financials](#)

Date	Ver.	Action By	Action	Result
4/19/2021	1	Crime Control District		

Presentation of the Quarterly Financial Report for the FY 2020-2021 Second Quarter ended March 31, 2021.

Summary: Review and discussion of the preliminary and unaudited quarterly financial report for the District's FY 2020-2021 second quarter ended March 31, 2021. These preliminary results for the fiscal year are as follows:

Total Revenue - \$530,473

Total Expenditures - \$485,878, including \$5,204 of capital outlay

Total Assets - \$6,329,274

Total revenue includes sales tax revenue collected through January 2021 (sales taxes are deposited two months after collection).

Fiscal/Budgetary Impact:

N/A.

Accept the quarterly financial report for the FY 2020-2021 second quarter ended March 31, 2021.

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
FISCAL YEAR 2021**

March 31, 2021

Authority for the Deer Park Crime Control Prevention District is provided by Texas Local Government Code, Chapter 363. The purpose of the District is to enhance the capability of law enforcement and further crime prevention programs in the City of Deer Park. The fund was established by a dedicated one-fourth of one percent (0.25%) sales and use tax approved by the voters in May 2011 and effective on October 1, 2011 for a period of five years. In May 2016, voters authorized continuation of the District, including the dedicated 0.25% sales and use tax, for an additional period of 10 years.

BALANCE SHEET (UNAUDITED)

<u>Assets</u>	
Cash	\$ 2,874,278.19
Accounts Receivable	(34,174.27)
Due To/Due From	48,784.19
Capital Assets	5,228,870.28
Depreciation	(1,942,503.78)
Construction-In-Progress	-
Deferred Outflows (Pension - GASB 68)	101,784.98
Total Assets	<u>\$ 6,277,039.59</u>
<u>Liabilities & Equity</u>	
Payables	\$ 42,572.88
Capital Leases Payable	-
Net Pension Obligation (GASB 68)	91,270.19
Total OPEB Liability	269,938.48
Due To/Due From	1,916.92
Total Liabilities	<u>405,698.47</u>
<u>Fund Equity</u>	
Fund Balance	5,777,497.90
Deferred Inflows (Pension - GASB 68)	49,247.69
Revenues Over/(Under) Expenditures	44,595.53
Total Fund Equity	<u>5,871,341.12</u>
Total Liabilities & Equity	<u>\$ 6,277,039.59</u>

STATEMENT OF REVENUES AND EXPENDITURES (UNAUDITED)

	Q1 <u>12/31/20</u>	Q2 <u>03/31/21</u>	Q3 <u>06/30/21</u>	Q4 <u>09/30/21</u>	YTD <u>Total</u>	Adopted <u>Budget</u>	Remaining <u>Budget</u>
<u>Revenues</u>							
Sales Tax Revenue	\$ 135,642.54	\$ 392,723.69			\$ 528,366.23	\$ 1,350,000.00	\$ 821,633.77
Investment Revenue	1,035.28	1,071.75			2,107.03	2,500.00	392.97
Sale of Surplus Material	-	-			-	8,000.00	8,000.00
Prior Year Revenue (Reserves)	-	-			-	4,241,009.00	4,241,009.00
Total Revenue	<u>136,677.82</u>	<u>393,795.44</u>			<u>530,473.26</u>	<u>5,601,509.00</u>	<u>5,071,035.74</u>
<u>Expenditures</u>							
Salaries & Benefits	177,295.55	178,164.32			355,459.87	763,770.00	408,310.13
Services	55,043.65	19,345.68			74,389.33	164,031.00	89,641.67
Supplies	7,691.41	18,849.85			26,541.26	176,180.00	149,638.74
Repairs & Maintenance	4,090.00	20,193.56			24,283.56	49,462.00	25,178.44
Other - Salary Contingency	-	-			-	-	-
Sub-total Operating Expenditures	<u>244,120.61</u>	<u>236,553.41</u>			<u>480,674.02</u>	<u>1,153,443.00</u>	<u>672,768.98</u>
Capital Expenditures	<u>5,203.71</u>	-			<u>5,203.71</u>	<u>4,448,066.00</u>	<u>4,442,862.29</u>
Total Expenditures	<u>249,324.32</u>	<u>236,553.41</u>			<u>485,877.73</u>	<u>5,601,509.00</u>	<u>5,115,631.27</u>
Revenue Over/(Under) Expenditures	<u>\$ (112,646.50)</u>	<u>\$ 157,242.03</u>			<u>\$ 44,595.53</u>	<u>\$ -</u>	<u>\$ (44,595.53)</u>

CCPD FY 2020-2021 Sales Tax Revenue Comparison

<u>G/L</u>	<u>Actual</u>		
Oct 2020	\$ -		
Nov 2020	-		
Dec 2020	135,642.54		
Jan 2021	122,715.25		
Feb 2021	155,004.29		
Mar 2021	115,004.15		
Apr 2021			
May 2021			
Jun 2021			
Jul 2021			
Aug 2021			
Sep 2021			
YTD Total	<u>\$ 528,366.23</u>	<u>Budget</u>	<u>% of Budget</u>
Annual	<u>\$ 528,366.23</u>	<u>\$ 1,350,000.00</u>	39.14%

CCPD Sales Tax Revenue History

<u>Month</u>	<u>FY 2021</u>	<u>FY 2020</u>	<u>FY 2019</u>	<u>FY 2018</u>
Oct	\$ -	\$ -	\$ -	\$ -
Nov	-	-	-	-
Dec	135,642.54	163,018.74	129,313.70	144,488.08
Jan	122,715.25	144,631.06	127,484.11	144,324.10
Feb	155,004.29	163,511.53	151,307.00	164,039.91
Mar	115,004.15	120,671.77	128,543.72	113,102.94
Apr	-	175,830.68	135,404.16	162,426.63
May	-	154,444.50	180,386.84	148,330.87
Jun	-	134,712.08	175,976.00	125,780.26
Jul	-	133,400.76	154,921.14	120,073.33
Aug	-	153,295.58	155,830.94	131,921.80
Sep *	-	409,418.57	470,780.71	381,721.90
Annual	<u>\$ 528,366.23</u>	<u>\$ 1,752,935.27</u>	<u>\$ 1,809,948.32</u>	<u>\$ 1,636,209.82</u>
YTD Total	\$ 528,366.23	\$ 591,833.10	\$ 536,648.53	\$ 565,955.03



Legislation Details (With Text)

File #: DIS 21-033 **Version:** 1 **Name:**
Type: Discussion **Status:** Agenda Ready
File created: 4/15/2021 **In control:** Crime Control District
On agenda: 4/19/2021 **Final action:**
Title: Discussion of CCPD Board of Directors meeting dates for the remainder of FY 2020-2021.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
4/19/2021	1	Crime Control District		

Discussion of CCPD Board of Directors meeting dates for the remainder of FY 2020-2021.

Summary:

The meeting dates for the remainder of FY 2020-2021 are as follows:

Monday - April 19, 2021 - Regular Meeting

Monday - May 17, 2021 - Special Meeting (PD submits proposed FY 2021-2022 Budget & Call Public Hearing on Budget)

Monday, June 14, 2021 - Public Hearing on Budget

Monday, July 12, 2021 - Regular Meeting & Adopt Budget

Fiscal/Budgetary Impact:

N/A

Discuss the Board of Directors meeting dates for the remainder of FY 2020-2021.