



Sherry Garrison, Council Position 1
Thane Harrison, Council Position 2
Tommy Ginn, Council Position 3

Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Rae A. Sinor, Council Position 6

James Stokes, City Manager
Gary Jackson, Assistant City Manager

Jerry Mouton Jr., Mayor

Sandra Watkins TRMC, CMC City Secretary
Jim Fox, City Attorney

Ordinance #3823

Resolution #2016-09

CALL TO ORDER

The 1669th meeting of the Deer Park City Council.

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Recognition of Deer Park Lady Deer 8U Softball Team.

[PRE 16-040](#)

Recommended Action: Applause is recommended

Department: Office of the Mayor

2. Special Presentation - Recognition of 2015 Participants of the Volunteers in Parks and Recreation Program (VIPAR).

[PRE 16-034](#)

Recommended Action: Applause.

Department: Parks & Recreation

PUBLIC HEARINGS

3. Public Hearing on the CCPD FY 2016-2017 Budget.

[PH 16-017](#)

Recommended Action: Conduct the public hearing on the FY 2016-2017 Budget for the Deer Park Fire Control, Prevention and Emergency Medical Services District.

Attachments: [CC CCPD PH 081616](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

4. Consideration of and action on the results of the public hearing and a proposed ordinance adopting the FY 2016-2017 Crime Control and Prevention District Budget. [ORD 16-079](#)

Recommended Action: Approve the proposed ordinance.

Department: City Manager's Office

Attachments: [Proposed CCPD Budget - 07.11.16](#)
[Crime Control and Prevention Approve Budget-2016-2017](#)

5. Public Hearing on the FCPEMSD FY 2016-2017 Budget. [PH 16-018](#)

Recommended Action: Conduct the public hearing on the FY 2016-2017 Budget for the Deer Park Fire Control, Prevention and Emergency Medical Services District.

Attachments: [CC FCPEMS PH 081616](#)

6. Consideration of and action on the results of the public hearing and a proposed ordinance adopting the FY 2016-2017 Fire Control, Prevention and Emergency Medical Services District budget. [ORD 16-080](#)

Recommended Action: Approve the ordinance.

Department: City Manager's Office

Attachments: [Proposed FCPEMSD Budget - 07.11.16](#)
[Fire Control Prevention and Emergency Medical Services Approve Budget 2016](#)

AWARDING/REJECTING BIDS

7. Awarding the bid for "Maintenance Facility Paving Improvements" which consist of a concrete connector road at the Luella Service Center. [BID 16-026](#)

Recommended Action: Staff recommends awarding the project to Construction Diversity based on their low bid.

Department: Public Works

Attachments: [BID TAB](#)

CONSENT CALENDAR

8. Approval of minutes of budget workshop of July 6, 2016. [MIN 16-120](#)

Recommended Action: Approval

Attachments: [CC MWB 070616](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

9. Approval of minutes of special meeting of June 28, 2016. [MIN 16-117](#)

Recommended Action: Approval

Attachments: [CC_MS_072816\(Budget\)](#)

10. Approval of minutes of workshop meeting of August 2, 2016. [MIN 16-118](#)

Recommended Action: Approval

Attachments: [CC_MW_080216](#)

11. Approval of minutes of regular meeting of August 2, 2016. [MIN 16-119](#)

Recommended Action: Approval

Attachments: [CC_MR_080216](#)

12. Approval of minutes of public hearing of August 9, 2016. [MIN 16-121](#)

Recommended Action: Approval

Attachments: [CC_H_080916_BUDGET 2016-2017](#)

13. Approval of tax refund to Allied Foundation Specialists in the amount of \$601.35 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-053](#)

Recommended Action: Approve the tax refund to Allied Foundation Specialists.

Department: Finance

14. Approval of tax refund to Allied Foundation Specialists in the amount of \$690.18 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-054](#)

Recommended Action: Approve the tax refund to Allied Foundation Specialists.

Department: Finance

15. Approval of tax refund to Allied Foundation Specialists in the amount of \$695.52 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-055](#)

Recommended Action: Approve the tax refund to Allied Foundation Specialists.

Department: Finance

16. Approval of tax refund to Texas Steam Equipment in the amount of \$880.73 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-056](#)

Recommended Action: Approve the tax refund to Texas Steam Equipment.

Department: Finance

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17. Approval of tax refund to Starburst Investments Inc. in the amount of \$740.75 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-057](#)

Recommended Action: Approve the tax refund to Starburst Investments Inc.

Department: Finance

18. Approval of tax refund to Juan and Maricela Moreno in the amount of \$714.35 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-058](#)

Recommended Action: Approve the tax refund to Juan and Maricela Moreno.

Department: Finance

19. Approval of tax refund to Jerry and Dolorise Hicks in the amount of \$919.41 due to a homestead and an over-65 exemption, and a freeze change granted by Harris County Appraisal District. [TAXR 16-059](#)

Recommended Action: Approve the tax refund to Jerry and Dolorise Hicks.

Department: Finance

20. Approval of tax refund to Popp Hutcheson PLLC in the amount of \$696.66 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-060](#)

Recommended Action: Approve the tax refund to Popp Hutcheson PLLC.

Department: Finance

21. Approval of tax refund to Mary Lyndalene Holt and Thomas Griffis in the amount of \$626.15 due to a homestead and an over-65 exemption, and a freeze change granted by Harris County Appraisal District. [TAXR 16-061](#)

Recommended Action: Approve the tax refund to Mary Lyndalene Holt and Thomas Griffis.

Department: Finance

22. Approval of tax refund to Texas Steam Equipment in the amount of \$1,002.05 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-062](#)

Recommended Action: Approve the tax refund to Texas Steam Equipment.

Department: Finance

23. Approval of tax refund to Allied Foundation Specialists in the amount of \$690.06 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-063](#)

Recommended Action: Approve the tax refund to Allied Foundation Specialists.

Department: Finance

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24. Approval of tax refund to Derk Harmsen Enterprises in the amount of \$543.09 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-064](#)
- Recommended Action:** Approve the tax refund to Derk Harmsen Enterprises.
- Department:** Finance
25. Approval of tax refund to FAOF Deerwood LLC in the amount of \$8,016.67 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-065](#)
- Recommended Action:** Approve the tax refund to FAOF Deerwood LLC.
- Department:** Finance
26. Approval of tax refund to Deer Park Apts. LLC in the amount of \$8,929.40 due to a value decrease granted by Harris County Appraisal District. [TAXR 16-066](#)
- Recommended Action:** Approve the tax refund to Deer Park Apts. LLC.
- Department:** Finance
27. Approval of travel expenses for Council to attend Texas Municipal League's Annual Conference in Austin, Texas on October 4 - 7, 2016. [TRV 16-002](#)
- Recommended Action:** Approval is recommended
- Department:** City Council
28. Approval of travel expenses for Council to attend the National League of Cities' City Summit Conference in Pittsburgh, Pennsylvania, on November 16 - 19, 2016. [TRV 16-003](#)
- Recommended Action:** Approval is recommended
- Department:** City Council
29. Acceptance of completion of the South Plant Lift Station Force Main Upsize Project. [ACT 16-040](#)
- Recommended Action:** Staff recommends council acceptance of this project.
- Department:** Public Works
- Attachments:** [Change Order #2](#)
[Change Order #1](#)
30. Acceptance of completion of the Ivy Street Water Line Improvement Project. [ACT 16-045](#)
- Recommended Action:** Staff recommends approval of the change order and accepting completion of the project.
- Department:** Public Works
- Attachments:** [Ivy Water Line - Change Order](#)
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The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

31. Acceptance of completion of the Ruth Minchen Athletic Complex Renovation project.

[ACT 16-046](#)

Recommended Action: Staff recommends council acceptance of the project and approval of the final application and certificate for payment (Invoice # C16-07-105).

Department: Parks & Recreation

Attachments: [TF Harper Invoice](#)

32. Acceptance of completion of the 2016 Sidewalk Project.

[ACT 16-047](#)

Recommended Action: Staff is requesting approval of the balancing change order and acceptance of the completed project.

Department: Public Works

Attachments: [Balancing Change Order - Unsigned](#)

33. Authorization to advertise and receive bids for the Surface Water Treatment Plant - Replacement of the Electrical Swithgear (MCC-B).

[BID 16-028](#)

Recommended Action: Staff recommends authorization to advertise and receive bids on this project.

Department: Public Works

34. Authorization to advertise and receive bids on the Surface Water Treatment Plant Backwash Station Improvements.

[BID 16-027](#)

Recommended Action: Staff request authorization to advertise and receive bids on this project.

Department: Public Works

35. Authorization to advertise and receive bids on the Destiny Subdivision Detention Pond Rehabilitation Project.

[BID 16-029](#)

Recommended Action: Staff recommends moving forward with this project.

Department: Public Works

COMMENTS FROM AUDIENCE

The Mayor shall call upon those who have registered to address Council in the order registered. There is a five minute time limit . A registration form is available in the Council Chambers and citizens must register by 7:25 p.m.

NEW BUSINESS

36. Consideration of and action on approving a logo for the City's 125th Anniversary Celebration.

[AUT 16-094](#)

Recommended Action: Approve the proposed logo.

Attachments: [125 Anniversary logo](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

37. Consideration of and action on purchasing through The Interlocal Purchasing System (TIPS) for the services of Vaught Services, LLC. to perform the water line improvement project on Hillshire and Estate Drive. [PUR 16-018](#)

Recommended Action: Staff recommends approval of this purchase.

Department: Public Works

Attachments: [Vaught Proposal](#)

38. Consideration of and action on an ordinance approving the Fiscal Year 2016-2017 Deer Park Community Development Corporation Budget. [ORD 16-069](#)

Recommended Action: Approve the ordinance.

Department: City Manager's Office

Attachments: [Proposed DPCDC Budget - 07.25.16](#)

[Deer Park Community Development Corporation - Approve Budget-2016-2017-\(](#)

39. Consideration of and action on an ordinance amending Appendix B (Schedule of Fees) for EMS services. [ORD 16-067](#)

Recommended Action: Approval is recommended.

Attachments: [Emergency Ambulance Service-Chap 34 Sec 34-25-08-2016.pdf](#)

40. Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget to include the cost of additional security measures at the three fire stations. [ORD 16-074](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2015-2016 Budget to include the cost of additional security measures at the three fire stations.

Attachments: [Ord - Amend Budget FY16 Fire Station Security](#)

41. Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget for the City's wide area network upgrade. [ORD 16-076](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2015-2016 Budget for the City's wide area network upgrade.

Attachments: [Ord - Amend Budget FY16 WAN](#)

42. Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget to upgrade the audio/visual equipment in the City's Emergency Operations Center. [ORD 16-077](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2015-2016 Budget to upgrade the audio/visual equipment in the City's Emergency Operations Center.

Attachments: [Ord - Amend Budget FY16 EOC Equip](#)

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43. Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget to replace the insulation of the duct and pipes in the Theater/Court Building. [ORD 16-083](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2015-2016 Budget to replace the insulation of the duct and pipes at the Theater/Court Building.

Department: City Manager's Office

Attachments: [Ord - Amend Budget FY16 Theater Insulation](#)

44. Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget for additional costs related to the South Plant Lift Station Force Main Upsize Project. [ORD 16-072](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2015-2016 Budget for additional costs related to the South Plant Lift Station Force Main Upsize Project.

Department: Public Works and Finance

Attachments: [Ord - Amend Budget FY16 Force Main](#)

45. Consideration of and action on an ordinance rescheduling the October 4, 2016 Regular City Council Meeting to October 3, 2016 at 7:30 p.m. [ORD 16-068](#)

Recommended Action: Approval of the attached ordinance is recommended.

Department: City Council

Attachments: [Ordinance - Rescheduling October 4, 2016 City Council Meeting](#)

46. Consideration of and action on amending Section 66-180 Schedule I, of the Code of Ordinances concerning "No Parking on San Augustine Street." [ORD 16-082](#)

Recommended Action: Approve the amendment

Department: Chief of Police Grigg and Police

Attachments: [Amend 66-180-No Parking-San Augustine and Luella](#)

47. Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget to replace the roof, skylights, side windows and wing walls at the Theater/Court Building. [ORD 16-071](#)

Recommended Action: Approve the ordinance to amend the Fiscal Year 2015-2016 Budget to replace the roof, skylights, side windows and wing walls at the Theater/Court Building.

Department: City Manager's Office

Attachments: [Ord - Amend Budget FY16 Theater Roof](#)

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48. Consideration of and action on an agreement with Atlas Universal Roofing, Inc. for the roof replacement as well as improvements to the skylights, side window and wing walls at the Theater/Court Building. [CON 16-019](#)

Recommended Action: Approve the agreement with Atlas Universal Roofing, Inc for the base proposal as well as the alternate proposals of #1 and #2b for the roof, skylights, side windows and wing walls at the Theater/Court Building.

Department: Parks & Recreation

Attachments: [City of Deer Park Municiple Court.Waterproofing.8.1.16.docx](#)
[Annual Report - Court /Theater Building](#)

49. Consideration of and action on an ordinance establishing a fee schedule for various inspections conducted by the Deer Park Fire Marshal's Office. [ORD 16-081](#)

Recommended Action: Staff recommends approval of the proposed fee structure.

Attachments: [Fire Life Safety Permits FeesAppendix B-Add Sec 42-120 thru 42-122-08-2016.](#)
[FMO Permit Fees Implementation Plan.pdf](#)

50. Consideration of and action on an ordinance amending the part-time employee wage and classification scale. [ORD 16-084](#)

Recommended Action: Staff recommends approval.

Attachments: [Amend Pay Range Chart August 2016.pdf](#)
[Part Time Pay Scales Effective August 16, 2016.pdf](#)
[Part Time Classification Scales Effective Aug 16 2016.pdf](#)

ADJOURN

Shannon Bennett, TRMC
Acting City Secretary

Posted on Bulletin Board
August 12, 2016

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281.478.7248 for further information.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.



Legislation Details (With Text)

File #: PRE 16-040 **Version:** 1 **Name:**
Type: Presentation **Status:** Agenda Ready
File created: 7/29/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Recognition of Deer Park Lady Deer 8U Softball Team.
Sponsors: Office of the Mayor
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Recognition of Deer Park Lady Deer 8U Softball Team.

Summary:

This summer the Deer Park Lady Deer 8U Softball team competed in seven (7) tournaments, winning five (5) of them and compiling a record of 28-5. They won the ASA Metro Championship, which includes team from the Greater Houston Area. Afterward, they won the ASA Pixie National Invitational Championship, competing against teams from throughout Texas. The Lady Deer are managed by Eric Ripley, and coaches are Joe Cantu, Michael Grant, and Chris Monson. Players include Keke Arevalo, Adrian Cantu, JoJo Cantu, Briana Collazo, Abby Grant, Reily Hernandez, Kayla Houser, Chloe Monson, Tori Pharis, Jacqueline Ramirez, Bailey Ripley, and Emily Ripley. They have made Deer Park proud, and on Tuesday evening Council will have an opportunity congratulate these young ladies, Manager Ripley, and their coaches.

Fiscal/Budgetary Impact:

N/A

Applause is recommended



Legislation Details (With Text)

File #: PRE 16-034 **Version:** 1 **Name:**

Type: Presentation **Status:** Agenda Ready

File created: 6/22/2016 **In control:** City Council

On agenda: 8/16/2016 **Final action:**

Title: Special Presentation - Recognition of 2015 Participants of the Volunteers in Parks and Recreation Program (VIPAR).

Sponsors: Parks & Recreation

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Special Presentation - Recognition of 2016 Participants of the Volunteers in Parks and Recreation Program (VIPAR).

Summary:

Athletic /Aquatics Coordinator Debra Culp will be present to recognize the efforts of the 2016 participants of the City of Deer Park's VIPAR program. These youth volunteers donate hundreds of hours of service to the City each year, saving thousands of dollars in labor costs. Each volunteer will receive a certificate of appreciation from the City Manager's Office.

Fiscal/Budgetary Impact:

To be determined.

Applause.



Legislation Details (With Text)

File #: PH 16-017 **Version:** 1 **Name:**
Type: Public Hearing(s) **Status:** Agenda Ready
File created: 8/1/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Public Hearing on the CCPD FY 2016-2017 Budget.
Sponsors:
Indexes:
Code sections:
Attachments: [CC_CCPD PH_081616](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Public Hearing on the CCPD FY 2016-2017 Budget.

Summary:

The City Council of the City of Deer Park, Texas has called a Public Hearing, to be held at 7:30 p.m. on the 16th day of August, 2016, in the City Council Chambers of City Hall, 710 East San Augustine Street, at which time and place they will hear all persons desiring to be heard on or in connection with any matter or question involving the proposed Budget for the Deer Park Crime Control Prevention District for the year beginning October 1, 2016, which has been filed with the City Secretary and is available for inspection by all interested persons.

Fiscal/Budgetary Impact:

Conduct the public hearing on the FY 2016-2017 Budget for the Deer Park Fire Control, Prevention and Emergency Medical Services District.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Deer Park, Texas will hold a Public Hearing at City Hall, 710 East San Augustine Street, Deer Park, Harris County, Texas, on August 16, 2016 at 7:30 p.m. at which time and place they will hear all persons desiring to be heard on or in connection with any matter or questions regarding the proposed FY 2016-2017 Crime Control and Prevention District Budget.

Shannon Bennett, TRMC
Acting City Secretary

Posted on Bulletin Board
July 20, 2016



Legislation Details (With Text)

File #: ORD 16-079 **Version:** 1 **Name:**

Type: Ordinance **Status:** Agenda Ready

File created: 8/5/2016 **In control:** City Council

On agenda: 8/16/2016 **Final action:**

Title: Consideration of and action on the results of the public hearing and a proposed ordinance adopting the FY 2016-2017 Crime Control and Prevention District Budget.

Sponsors: City Manager's Office

Indexes:

Code sections:

Attachments: [Proposed CCPD Budget - 07.11.16](#)
[Crime Control and Prevention Approve Budget-2016-2017](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on the results of the public hearing and a proposed ordinance adopting the FY 2016-2017 Crime Control and Prevention District Budget.

Summary:

The Crime Control and Prevention District Act (Chapter 363 of the Texas Local Government Code) prescribes the process for adopting the annual budget for the Crime Control and Prevention District. On June 13, 2016 the Crime Control and Prevention District Board of Directors conducted a public hearing on the proposed FY 2016-2017 Crime Control and Prevention District Budget. On July 11, 2016 the Crime Control and Prevention District Board of Directors approved the FY 2016-17 Crime Control and Prevention District Budget and voted to submit the budget to the City Council. The City Council is scheduled to conduct a public hearing on the budget on August 16, 2016 at 7:30 PM. Afterward, during the Regular Meeting, the Council will consider action on the budget. This is because the Crime Control and Prevention District Act states that not later than the 30th day before the date the fiscal year begins, the governing body shall approve or reject the budget submitted by the board. If the Council rejects the budget submitted by the Board, the Council and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year. Attached is the budget approved by the CCPD in the format for inclusion in the FY 2016-17 City Budget as a "Component Unit."

Fiscal/Budgetary Impact:

Adoption of the FY 2016-17 CCPD budget is necessary to carry out the programs adopted by the CCPD Board and funded by the 1/4% dedicated sales tax approved by the voters.

Approve the proposed ordinance.

CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2016-2017 ANNUAL BUDGET

REVENUE SUMMARY

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROJECTED 16-17
Tax Revenue	\$ 1,533,054	\$ 1,260,000	\$ 1,385,000	\$ 1,320,000
Other Revenue	17,424	-	1,600	-
Prior Year Revenue	-	1,484,863	1,225,251	-
Total Revenue	<u>\$ 1,550,478</u>	<u>\$ 2,744,863</u>	<u>\$ 2,611,851</u>	<u>\$ 1,320,000</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2016-2017 ANNUAL BUDGET**

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROJECTED 16-17
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ 1,533,054	\$ 1,260,000	\$ 1,385,000	\$ 1,320,000
Total Tax Revenue	<u>1,533,054</u>	<u>1,260,000</u>	<u>1,385,000</u>	<u>1,320,000</u>
<u>3600 OTHER REVENUE</u>				
3620 Investment Revenue	1,774	-	1,600	-
3630 Insurance Reimbursement	<u>15,650</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Revenue	<u>17,424</u>	<u>-</u>	<u>1,600</u>	<u>-</u>
 Prior Year Revenue	 <u>-</u>	 <u>1,484,863</u>	 <u>1,225,251</u>	 <u>-</u>
 TOTAL REVENUE	 <u>\$ 1,550,478</u>	 <u>\$ 2,744,863</u>	 <u>\$ 2,611,851</u>	 <u>\$ 1,320,000</u>

**CITY OF DEER PARK
2016-2017 ANNUAL BUDGET
CRIME CONTROL AND PREVENTION DISTRICT EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROPOSED 16-17
Total Police Services	\$ 443,329	\$ 2,744,863	\$ 2,611,851	\$ 1,320,000
TOTAL EXPENDITURES	<u>\$ 443,329</u>	<u>\$ 2,744,863</u>	<u>\$ 2,611,851</u>	<u>\$ 1,320,000</u>

**CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2016-2017 ANNUAL BUDGET**

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROPOSED 16-17
Personnel & Related	\$ 278,970	\$ 343,911	\$ 240,097	\$ 445,902
Services	65,176	92,740	72,796	93,460
Supplies	97,130	174,250	168,372	121,420
Repairs & Maintenance	-	-	-	-
Capital Outlay	2,054	2,133,962	2,130,586	400,156
Transition Fund	-	-	-	259,062
Total Expenditures	\$ 443,329	\$ 2,744,863	\$ 2,611,851	\$ 1,320,000

PERSONNEL SCHEDULE

Crime Prevention Officer	1	1	1	1
Sergeant - Investigations	0	1	1	1
Dispatcher	3	3	3	3

PROGRAM DESCRIPTION

The purpose of this special revenue district is to enhance the capability of law enforcement and to further crime prevention programs in Deer Park.

CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2016-2017 ANNUAL BUDGET

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROPOSED 16-17
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 174,220	\$ 233,858	\$ 144,635	\$ 290,532
4104 Salaries - Overtime	30,818	5,000	15,350	13,840
4106 Social Security/Medicare	15,176	18,143	10,780	23,154
4107 TMRS	30,073	34,695	26,152	43,511
4108 Health & Life Insurance	27,379	50,200	42,055	72,324
4109 Workers Compensation	1,256	1,880	1,066	2,361
4114 Section 125 Admin Fee	48	135	59	180
4117 Health Savings Account	-	-	-	-
Total Personnel & Related	278,970	343,911	240,097	445,902
<u>4200 SERVICES</u>				
4231 Equipment Rental	-	21,600	7,200	21,600
4239 Audit Fee	2,000	2,000	2,000	2,000
4250 Training & Travel	5,980	6,323	6,270	828
4252 Dues & Fees	-	-	-	-
4252 Vehicle Registrations	-	-	57	1,436
4279 Software - Other	57,196	62,817	57,269	65,626
4290 Contract Labor	-	-	-	1,970
Total Services	65,176	92,740	72,796	93,460
<u>4300 SUPPLIES</u>				
4304 Data Processing Supplies	-	-	-	699
4305 Printing	-	8,500	1,842	-
4307 Postage	2	135	1,751	185
4308 Small Tools & Minor Equipment	90,379	164,815	164,779	120,536
4311 Uniforms	-	800	-	-
4314 Protective Clothing	6,750	-	-	-
Total Supplies	97,130	174,250	168,372	121,420
<u>4400 REPAIRS & MAINTENANCE</u>				
4402 Machinery & Equipment	-	-	-	-
Total Repairs & Maintenance	-	-	-	-
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	-	1,650,000	1,648,906	-
4904 Machinery & Equipment	-	168,672	168,500	194,360
4906 Automobiles & Light Trucks	-	265,318	263,208	205,796
4908 Lease Purchase	2,054	49,972	49,972	-
Total Capital Outlay	2,054	2,133,962	2,130,586	400,156

CITY OF DEER PARK
CRIME CONTROL AND PREVENTION DISTRICT (CCPD)
2016-2017 ANNUAL BUDGET

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROPOSED 16-17
TOTAL OPERATING BUDGET	443,329	2,744,863	2,611,851	1,060,938
Transition Fund	-	-	-	259,062
TOTAL EXPENDITURES	<u>\$ 443,329</u>	<u>\$ 2,744,863</u>	<u>\$ 2,611,851</u>	<u>\$ 1,320,000</u>

CITY OF DEER PARK
2016 - 2017 CRIME CONTROL DISTRICT BUDGET

4100 - PERSONNEL & RELATED			
4101	Salaries - Full Time		\$ 290,532
	Various Benefits (Total)		141,530
4104	Overtime		13,840
	TOTAL PERSONNEL		445,902
4200 - SERVICES			
4231	Rental Vehicles for ProAct Team & CID Sergeant		21,600
4239	Annual Audit		2,000
4250	Training		828
	OSHA High Voltage Training for ProAct Member	828	
4252	Vehicle Registrations for PD Fleet		1,436
4279	Software - Other		65,626
	OSSI Agency Licensing Fee	41,478	
	OSSI Consortium Fee	17,500	
	Cellebrite UFED Annual License Renewal	1,099	
	Extended Warranty for Dispatch Equipment	5,549	
4290	Contract Labor		1,970
	Programming Dispatch Consolettes (2)	1,970	
	TOTAL SERVICES		93,460
4300 - SUPPLIES			
4304	Supplies		699
	Watch Guard DVD Burner Supplies/ DVD's & Ink	699	
4307	Postage		185
4308	Equipment		120,536
	Watch Guard DVD Burner for Records	4,554	
	Task Chairs for Dispatch (3)	1,816	
	Desk for new CID office	2,383	
	Radars for Patrol Tahoes (4)	8,723	
	Equipment for new Tahoes (5)	67,041	
	Plastix Plus Cargo Boxes for new Tahoes (5)	12,936	
	New Crossing Guard Radios (25)	13,850	
	Portable Alert System	9,233	
	TOTAL SUPPLIES		121,420
4900 - CAPITAL OUTLAY			
4904	Specialized Equipment		194,360
	Watch Guard In-Car Video System (8)	51,409	
	Data Lux Computer System for Patrol Tahoes (8)	74,611	
	LPR Hardmounted Devices (4)	68,340	
4906	Vehicles		205,796
	Patrol Tahoes (5) & Ford Taurus (1)	205,796	
	TOTAL CAPITAL OUTLAY		400,156
0000 - TRANSITION FUND			
	Transition Fund	259,062	
	TOTAL TRANSITION FUND		259,062
	TOTAL BUDGETED EXPENDITURES		\$ 1,320,000

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DEER PARK APPROVING THE 2016-2017 BUDGET FOR A CRIME CONTROL AND PREVENTION DISTRICT; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

The City Council of the City of Deer Park, Texas hereby acknowledges receipt of the 2016-2017 Crime Control And Prevention District Budget, which was approved by the Crime Control And Prevention District Board of Directors on July 11, 2016.

II.

“Pursuant to the provisions of Section 363.205 of the Local Government Code, the City Council of the City of Deer Park, Texas, called and conducted a Public Hearing which was held on the 16th day of August, 2016, at 7:30 o’clock p.m. in the City Council Chamber at the City Hall of said City at 710 E. San Augustine Street in said City, at which time and place all persons desiring to be heard on or in connection with any matter or questions involving the approval by the City of a 2016-2017 budget for a Crime Control And Prevention District. After concluding said hearing and hearing all persons and documentation presented, the City Council of the City of Deer Park, Texas hereby approves the 2016-2017 budget for Crime Control And Prevention District Budget”

III.

The City Secretary gave notice of said hearing to the public as required by law.

IV.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

V.

The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare in that the hearing for approval of a 2016-2017 budget for a Crime Control And Prevention District be adopted at the earliest possible moment to comply with State Law, and to provide protection for persons within the City, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with and this Ordinance be passed finally on its introduction; and accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2016 **by a vote of** _____ **“Ayes” and** _____ **“Noes”.**

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: PH 16-018 **Version:** 1 **Name:**
Type: Public Hearing(s) **Status:** Agenda Ready
File created: 8/1/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Public Hearing on the FCPEMSD FY 2016-2017 Budget.
Sponsors:
Indexes:
Code sections:
Attachments: [CC_FCPEMS_PH 081616](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Public Hearing on the FCPEMSD FY 2016-2017 Budget.

Summary:

The City Council of the City of Deer Park, Texas has called a Public Hearing, to be held at 7:30 p.m. on the 16th day of August, 2016, in the City Council Chambers of City Hall, 710 East San Augustine Street, at which time and place they will hear all persons desiring to be heard on or in connection with any matter or question involving the proposed Budget for the Deer Park Fire Control, Prevention and Emergency Medical Services District for the year beginning October 1, 2016, which has been filed with the City Secretary and is available for inspection by all interested persons.

Fiscal/Budgetary Impact:

Conduct the public hearing on the FY 2016-2017 Budget for the Deer Park Fire Control, Prevention and Emergency Medical Services District.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Deer Park, Texas will hold a Public Hearing at City Hall, 710 East San Augustine Street, Deer Park, Harris County, Texas, on August 16, 2016, at 7:30 p.m. at which time and place they will hear all persons desiring to be heard on or in connection with any matter or questions regarding the proposed FY 2016-2017 Fire Control, Prevention and Emergency Medical Services District Budget.

Shannon Bennett, TRMC
Acting City Secretary

Posted on Bulletin Board
July 20, 2016



Legislation Details (With Text)

File #: ORD 16-080 **Version:** 1 **Name:**

Type: Ordinance **Status:** Agenda Ready

File created: 8/5/2016 **In control:** City Council

On agenda: 8/16/2016 **Final action:**

Title: Consideration of and action on the results of the public hearing and a proposed ordinance adopting the FY 2016-2017 Fire Control, Prevention and Emergency Medical Services District budget.

Sponsors: City Manager's Office

Indexes:

Code sections:

Attachments: [Proposed FCPEMSD Budget - 07.11.16](#)
[Fire Control Prevention and Emergency Medical Services Approve Budget 2016-2017](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on the results of the public hearing and a proposed ordinance adopting the FY 2016-2017 Fire Control, Prevention and Emergency Medical Services District budget.

Summary:

The Fire Control, Prevention and Emergency Medical Services District Act (Chap. 344 of the Texas Local Government Code) prescribes the process for adopting an annual budget for the Fire Control, Prevention and Emergency Medical Services District. On June 13, 2016 the Fire Control, Prevention and Emergency Medical Services District Board of Directors conducted a public hearing on the proposed FY 2016-2017 Fire Control, Prevention and Emergency Medical Services District Budget. On July 11, 2016 the Fire Control, Prevention and Emergency Medical Services District Board of Directors approved the FY 2016-17 Fire Control, Prevention and Emergency Medical Services District Budget and voted to submit the budget to the City Council. City Council is scheduled to conduct a public hearing on the budget on August 16, 2016 at 7:30 PM. Afterward, in the Regular meeting, the Council will consider action on the budget. This is because the Fire Control, Prevention and Emergency Medical Services District Act states that not later than the 30th day before the date the fiscal year begins, the governing body shall approve or reject the budget submitted by the board. If Council rejects the budget submitted by the Board, the Council and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year. Attached is the proposed budget for the FCPEMSD in the format proposed for inclusion in the FY 2016-17 City Budget as a "Component Unit."

Fiscal/Budgetary Impact:

The FY 2016-17 FCPEMSD budget is necessary to carry out the programs adopted by the FCPEMSD Board and funded by the 1/4% dedicated sales tax approved by the voters.

Approve the ordinance.

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2016-2017 ANNUAL BUDGET

REVENUE SUMMARY

	ACTUAL	BUDGET	ESTIMATED	PROJECTED
	14-15	15-16	15-16	16-17
Tax Revenue	\$ 1,528,224	\$ 1,260,000	\$ 1,385,000	\$ 1,320,000
Other Revenue	725	-	-	-
Prior Year Revenue	-	53,285	-	316,312
Total Revenue	\$ 1,528,949	\$ 1,313,285	\$ 1,385,000	\$ 1,636,312

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2016-2017 ANNUAL BUDGET

	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROJECTED 16-17
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ 1,528,224	\$ 1,260,000	\$ 1,385,000	\$ 1,320,000
Total Tax Revenue	<u>1,528,224</u>	<u>1,260,000</u>	<u>1,385,000</u>	<u>1,320,000</u>
<u>3600 OTHER REVENUE</u>				
3620 Investment Revenue	<u>725</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Revenue	<u>725</u>	<u>-</u>	<u>-</u>	<u>-</u>
Prior Year Revenue	<u>-</u>	<u>53,285</u>	<u>-</u>	<u>316,312</u>
TOTAL REVENUE	<u>\$ 1,528,949</u>	<u>\$ 1,313,285</u>	<u>\$ 1,385,000</u>	<u>\$ 1,636,312</u>

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2016-2017 ANNUAL BUDGET

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	REQUESTED 16-17	PROPOSED 16-17
Personnel & Related	\$ 299,600	\$ 430,029	\$ 429,631	\$ 648,773	\$ 650,016
Services	159,796	197,130	190,600	226,630	226,630
Supplies	281,722	134,750	129,100	174,666	178,166
Repairs & Maintenance	99,983	168,000	139,500	151,500	146,500
Other Operating Expenditures	-	90,000	90,000	-	-
Capital Outlay	1,500	300,000	359,075	433,500	435,000
Total Expenditures	\$ 842,602	\$ 1,319,909	\$ 1,337,906	\$ 1,635,069	\$ 1,636,312

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2016-2017 ANNUAL BUDGET

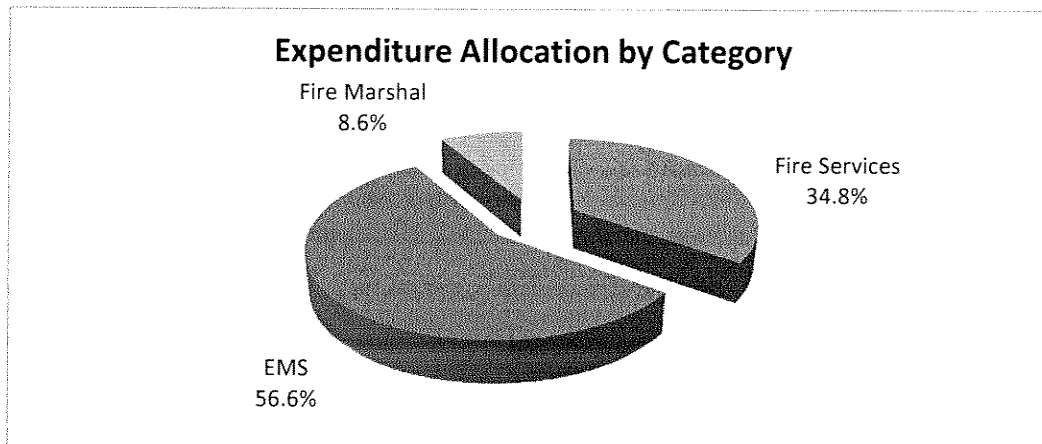
DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	REQUESTED 16-17	PROPOSED 16-17
<u>4100 PERSONNEL & RELATED</u>					
4101 Salaries - Full Time	\$ 187,676	\$ 272,589	\$ 259,750	\$ 373,615	\$ 374,644
4102 Salaries - Part Time	-	-	-	-	-
4104 Salaries - Overtime	35,583	32,000	63,650	86,000	86,000
4106 Social Security/Medicare	16,854	23,193	24,400	35,033	35,102
4107 TMRS	32,722	44,355	43,700	64,065	65,703
4108 Health & Life Insurance	13,794	46,320	33,400	80,208	78,744
4109 Workers Compensation	6,619	4,813	2,741	7,737	7,753
4114 Section 125 Admin Fee	6,353	6,759	45	180	135
4117 Health Savings Account	-	-	1,945	1,935	1,935
Total Personnel & Related	299,600	430,029	429,631	648,773	650,016
<u>4200 SERVICES</u>					
4219 Mobile Technology	-	-	-	12,000	12,000
4239 Audit Fees	2,000	2,000	2,000	2,000	2,000
4252 Dues & Fees	3,706	5,130	4,500	5,130	5,130
4254 Inspections & Permits	14,935	13,000	13,000	13,000	13,000
4255 Community/Employee Affairs	3,195	8,500	7,300	8,500	8,500
4256 Santa Around Town	646	-	-	-	-
4279 Software - Other	19,164	21,700	21,000	30,700	30,700
4290 Contract Labor	116,151	146,800	142,800	155,300	155,300
Total Services	159,796	197,130	190,600	226,630	226,630
<u>4300 SUPPLIES</u>					
4301 Office Supplies	-	2,000	500	2,000	2,000
4303 Operational Supplies	14,341	19,100	16,500	40,100	40,100
4307 Postage	7	100	100	100	100
4308 Small Tools & Minor Equipment	202,328	32,050	32,500	57,966	61,466
4314 Protective Clothing	65,046	70,000	70,000	70,000	70,000
4346 Election Supplies	-	5,000	5,000	-	-
4348 Books	-	6,500	4,500	4,500	4,500
Total Supplies	281,722	134,750	129,100	174,666	178,166

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2016-2017 ANNUAL BUDGET

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	REQUESTED 16-17	PROPOSED 16-17
<u>4400 REPAIRS & MAINTENANCE</u>					
4401 Vehicles	34,372	52,000	42,000	43,000	43,000
4402 Machinery & Equipment	17,574	34,000	31,500	48,500	48,500
4404 Buildings	29,351	37,000	26,000	18,000	18,000
4405 Radios	4,470	10,000	8,000	15,000	10,000
4413 Drill Field	14,216	28,000	25,000	20,000	20,000
4430 Furniture & Fixtures	-	7,000	7,000	7,000	7,000
Total Repairs & Maintenance	99,983	168,000	139,500	151,500	146,500
<u>4500 OTHER OPERATING EXP.</u>					
4510 Contingency	-	30,000	30,000	-	-
4511 Salary Contingency	-	60,000	60,000	-	-
Total Other Operating Exp.	-	90,000	90,000	-	-
<u>4900 CAPITAL OUTLAY</u>					
4903 Improvements Other Than Bldgs.	-	-	-	156,000	156,000
4904 Machinery & Equipment	-	110,000	87,000	14,500	16,000
4906 Automobiles & Light Trucks	-	-	-	-	-
4907 Large Trucks/Heavy Rolling Stock	-	190,000	272,075	263,000	263,000
4908 Lease Purchase	1,500	-	-	-	-
4941 Consulting Engineer Fee	-	-	-	-	-
Total Capital Outlay	1,500	300,000	359,075	433,500	435,000
TOTAL EXPENDITURES	\$ 842,602	\$ 1,319,909	\$ 1,337,906	\$ 1,635,069	\$ 1,636,312

**CITY OF DEER PARK
2016-2017 ANNUAL BUDGET
FIRE CONTROL, PREVENTION AND EMS DISTRICT EXPENDITURE SUMMARY**

DEPARTMENT	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROPOSED 16-17
<u>FIRE SERVICES</u>				
Personnel & Related	\$ -	\$ -	\$ -	\$ -
Services	33,939	75,000	100,000	106,000
Supplies	276,945	105,600	100,900	113,100
Repairs & Maintenance	83,141	118,000	94,000	94,000
Other Operating Expenditures	-	90,000	90,000	-
Capital Outlay	1,500	60,000	57,000	256,000
Total Fire Services	395,525	448,600	441,900	569,100
<u>EMERGENCY MEDICAL SERVICES</u>				
Personnel & Related	218,792	341,050	355,925	565,740
Services	105,413	96,830	66,500	84,330
Supplies	4,777	27,150	26,500	63,066
Repairs & Maintenance	16,567	42,000	39,000	45,500
Capital Outlay	-	240,000	302,075	168,000
Total Emergency Medical Services	345,549	747,030	790,000	926,636
<u>FIRE MARSHAL</u>				
Personnel & Related	80,808	88,979	73,706	84,276
Services	20,445	25,300	24,100	36,300
Supplies	-	2,000	1,700	2,000
Repairs & Maintenance	275	8,000	6,500	7,000
Capital Outlay	-	-	-	11,000
Total Fire Marshal	101,528	124,279	106,006	140,576
TOTAL EXPENDITURES	\$ 842,602	\$ 1,319,909	\$ 1,337,906	\$ 1,636,312



**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2016-2017 ANNUAL BUDGET**

EXPENDITURE SUMMARY

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROPOSED 16-17
Personnel & Related	\$ -	\$ -	\$ -	\$ -
Services	33,939	75,000	100,000	106,000
Supplies	276,945	105,600	100,900	113,100
Repairs & Maintenance	83,141	118,000	94,000	94,000
Other Operating Expenditures	-	90,000	90,000	-
Capital Outlay	1,500	60,000	57,000	256,000
Total Expenditures	\$ 395,525	\$ 448,600	\$ 441,900	\$ 569,100

PROGRAM DESCRIPTION

Fire Services include fire suppression and EMS services for the protection of life and property against fire and other disasters. The City currently has three fire stations.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2016-2017 ANNUAL BUDGET**

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROPOSED 16-17
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ -	\$ -	\$ -	\$ -
4102 Salaries - Part Time	-	-	-	-
4104 Salaries - Overtime	-	-	-	-
4106 Social Security/Medicare	-	-	-	-
4107 TMRS	-	-	-	-
4108 Health & Life Insurance	-	-	-	-
4109 Workers Compensation	-	-	-	-
Total Personnel & Related	-	-	-	-
<u>4200 SERVICES</u>				
4219 Mobile Technology	-	-	-	6,000
4239 Audit Fees	2,000	2,000	2,000	2,000
4252 Dues & Fees	-	1,000	500	1,000
4254 Inspections & Permits	14,935	13,000	13,000	13,000
4255 Community & Employee Awards	3,195	5,000	4,500	-
4256 Santa Around Town	646	-	-	-
4279 Softare - Other	706	-	-	-
4290 Contract Labor	12,458	54,000	80,000	84,000
Total Services	33,939	75,000	100,000	106,000
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	2,000	500	2,000
4303 Operational Supplies	14,341	6,000	5,000	13,000
4307 Postage	7	100	100	100
4308 Small Tools & Minor Equipment	197,551	17,500	16,800	25,000
4314 Protective Clothing	65,046	70,000	70,000	70,000
4346 Election Supplies	-	5,000	5,000	-
4348 Books	-	5,000	3,500	3,000
Total Supplies	276,945	105,600	100,900	113,100

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2016-2017 ANNUAL BUDGET**

304 - FIRE SERVICES

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROPOSED 16-17
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	31,685	26,000	20,000	23,000
4402 Machinery & Equipment	3,419	10,000	8,000	16,000
4404 Buildings	29,351	37,000	26,000	18,000
4405 Radios	4,470	10,000	8,000	10,000
4413 Drill Field	14,216	28,000	25,000	20,000
4430 Furniture & Fixtures	-	7,000	7,000	7,000
Total Repairs & Maintenance	<u>83,141</u>	<u>118,000</u>	<u>94,000</u>	<u>94,000</u>
<u>4500 OTHER OPERATING EXP.</u>				
4510 Contingency	-	30,000	30,000	-
4511 Salary Contingency	-	60,000	60,000	-
Total Other Operating Expenditures	<u>-</u>	<u>90,000</u>	<u>90,000</u>	<u>-</u>
<u>4900 CAPITAL OUTLAY</u>				
4903 Improvements Other Than Bldgs.	-	-	-	156,000
4904 Machinery & Equipment	-	60,000	57,000	5,000
4906 Automobiles & Light Trucks	-	-	-	-
4907 Large Trucks/Heavy Rolling Stock	-	-	-	95,000
4908 Lease Purchase	1,500	-	-	-
4941 Consulting Engineer Fee	-	-	-	-
Total Capital Outlay	<u>1,500</u>	<u>60,000</u>	<u>57,000</u>	<u>256,000</u>
TOTAL EXPENDITURES	<u>\$ 395,525</u>	<u>\$ 448,600</u>	<u>\$ 441,900</u>	<u>\$ 569,100</u>

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2016-2017 ANNUAL BUDGET**

EXPENDITURE SUMMARY

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROPOSED 16-17
Personnel & Related	\$ 218,792	\$ 341,050	\$ 355,925	\$ 565,740
Services	105,413	96,830	66,500	84,330
Supplies	4,777	27,150	26,500	63,066
Repairs & Maintenance	16,567	42,000	39,000	45,500
Capital Outlay	-	240,000	302,075	168,000
Total Expenditures	\$ 345,549	\$ 747,030	\$ 790,000	\$ 926,636

PERSONNEL SCHEDULE

EMS Captain	0	0	0	2
Paramedic Supervisor	2	2	2	0
Paramedics	0	2	2	4

PROGRAM DESCRIPTION

Emergency Medical Services include emergency medical treatment and ambulance transportation as needed.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2016-2017 ANNUAL BUDGET**

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROPOSED 16-17
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 133,739	\$ 217,623	\$ 205,000	\$ 317,801
4102 Salaries - Part Time	-	-	-	-
4104 Salaries - Overtime	34,993	26,000	62,800	80,000
4106 Social Security/Medicare	12,744	18,550	20,150	30,323
4107 TMRS	24,731	35,476	36,100	56,735
4108 Health & Life Insurance	7,489	39,696	28,500	72,732
4109 Workers Compensation	5,049	3,570	2,030	6,724
4114 Section 125 Admin Fee	48	135	45	135
4117 Health Savings Account	-	-	1,300	1,290
Total Personnel & Related	<u>218,792</u>	<u>341,050</u>	<u>355,925</u>	<u>565,740</u>
<u>4200 SERVICES</u>				
4219 Mobile Technology	-	-	-	4,000
4252 Dues & Fees	3,706	4,130	4,000	4,130
4255 Community & Employee Awards	-	-	-	5,000
4279 Software - Other	15,014	17,700	17,500	17,700
4290 Contract Labor	<u>86,693</u>	<u>75,000</u>	<u>45,000</u>	<u>53,500</u>
Total Services	<u>105,413</u>	<u>96,830</u>	<u>66,500</u>	<u>84,330</u>
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	-	-	-
4303 Operational Supplies	-	12,600	11,000	26,600
4308 Small Tools & Minor Equipment	4,777	13,050	14,500	34,966
4348 Books	<u>-</u>	<u>1,500</u>	<u>1,000</u>	<u>1,500</u>
Total Supplies	<u>4,777</u>	<u>27,150</u>	<u>26,500</u>	<u>63,066</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	2,412	21,000	18,000	16,000
4402 Machinery & Equipment	<u>14,156</u>	<u>21,000</u>	<u>21,000</u>	<u>29,500</u>
Total Repairs & Maintenance	<u>16,567</u>	<u>42,000</u>	<u>39,000</u>	<u>45,500</u>

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2016-2017 ANNUAL BUDGET

305 - EMERGENCY MEDICAL SERVICES

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROPOSED 16-17
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	-	50,000	30,000	-
4907 Large Trucks/Heavy Rolling Stock	-	190,000	272,075	168,000
Total Capital Outlay	-	240,000	302,075	168,000
 TOTAL EXPENDITURES	 <u>\$ 345,549</u>	 <u>\$ 747,030</u>	 <u>\$ 790,000</u>	 <u>\$ 926,636</u>

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2016-2017 ANNUAL BUDGET**

EXPENDITURE SUMMARY

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROPOSED 16-17
Personnel & Related	\$ 80,808	\$ 88,979	\$ 73,706	\$ 84,276
Services	20,445	25,300	24,100	36,300
Supplies	-	2,000	1,700	2,000
Repairs & Maintenance	275	8,000	6,500	7,000
Capital Outlay	-	-	-	11,000
Total Expenditures	\$ 101,528	\$ 124,279	\$ 106,006	\$ 140,576

PERSONNEL SCHEDULE

Fire Marshal Inspector	1	1	1	1
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PROGRAM DESCRIPTION

The Fire Marshal's office is responsible for inspections and enforcement of the City's Fire Code as well as fire investigations. The Fire Marshal also designs and presents fire safety education programs in the community.

**CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2016-2017 ANNUAL BUDGET**

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROPOSED 16-17
<u>4100 PERSONNEL & RELATED</u>				
4101 Salaries - Full Time	\$ 53,937	\$ 54,966	\$ 54,750	\$ 56,843
4104 Salaries - Overtime	590	6,000	850	6,000
4106 Social Security/Medicare	4,110	4,643	4,250	4,779
4107 TMRS	7,992	8,879	7,600	8,968
4108 Health & Life Insurance	6,305	6,624	4,900	6,012
4109 Workers Compensation	1,570	1,243	711	1,029
4114 Section 125 Admin Fee	6,305	6,624	-	-
4117 Health Savings Account	-	-	645	645
Total Personnel & Related	<u>80,808</u>	<u>88,979</u>	<u>73,706</u>	<u>84,276</u>
<u>4200 SERVICES</u>				
4219 Mobile Technology	-	-	-	2,000
4255 Community/Employee Affairs	-	3,500	2,800	3,500
4279 Software - Other	3,445	4,000	3,500	13,000
4290 Contract Labor	<u>17,000</u>	<u>17,800</u>	<u>17,800</u>	<u>17,800</u>
Total Services	<u>20,445</u>	<u>25,300</u>	<u>24,100</u>	<u>36,300</u>
<u>4300 SUPPLIES</u>				
4303 Operational Supplies	-	500	500	500
4308 Small Tools & Minor Equipment	<u>-</u>	<u>1,500</u>	<u>1,200</u>	<u>1,500</u>
Total Supplies	<u>-</u>	<u>2,000</u>	<u>1,700</u>	<u>2,000</u>
<u>4400 REPAIRS & MAINTENANCE</u>				
4401 Vehicles	275	5,000	4,000	4,000
4402 Machinery & Equipment	<u>-</u>	<u>3,000</u>	<u>2,500</u>	<u>3,000</u>
Total Repairs & Maintenance	<u>275</u>	<u>8,000</u>	<u>6,500</u>	<u>7,000</u>

CITY OF DEER PARK
FIRE CONTROL, PREVENTION AND EMS DISTRICT (FCPEMSD)
2016-2017 ANNUAL BUDGET

307 - FIRE MARSHAL

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROPOSED 16-17
<u>4900 CAPITAL OUTLAY</u>				
4904 Machinery & Equipment	-	-	-	11,000
4906 Automobiles & Light Trucks	-	-	-	-
Total Capital Outlay	-	-	-	11,000
 TOTAL EXPENDITURES	 <u>\$ 101,528</u>	 <u>\$ 124,279</u>	 <u>\$ 106,006</u>	 <u>\$ 140,576</u>

**CITY OF DEER PARK
2016 - 2017 FIRE CONTROL DISTRICT BUDGET**

304 - FIRE SERVICES

4200 - SERVICES			
4219	Air cards for iPads		\$ 6,000
4239	Annual Audit		2,000
4252	Banking Fees		1,000
4254	Breathing air testing, inspection and repairs		13,000
4290	Contract Labor		84,000
	Fire Personnel Services	70,000	
	Annual Hose Testing	5,000	
	Annual Ladder Testing	4,000	
	Drill Field Janitorial Maintenance	5,000	
	TOTAL SERVICES		<u>106,000</u>
4300 - SUPPLIES			
4301	Office Supplies		2,000
4303	Operational Supplies		13,000
4307	Postage		100
4308	Equipment		25,000
	Small equipment replacement/repairs	5,500	
	Replacement hose due to failure	3,000	
	Nozzles, SCBA masks	3,000	
	Equipment lift for Maintenance Shop	4,000	
	Miscellaneous	2,000	
	Slide out tray for bed area of Unit 430	4,000	
	Outboard boat motor	3,500	
4314	Protective Clothing		70,000
	Bunker gear (coats & pants)	54,000	
	NFPA gloves/rescue gloves	6,000	
	Boots	4,000	
	Suspenders, shields, etc.	2,000	
	Helmets	4,000	
4348	Books		3,000
	TOTAL SUPPLIES		<u>113,100</u>
4400- REPAIRS & MAINTENANCE			
4401	Vehicles		23,000
	Replacement tires	5,000	
	Repairs	7,000	
	Preventative Maintenance	5,000	
	Unforeseen Maintenance	6,000	
4402	Machinery & Equipment		16,000
	Ice machine preventive maintenance	6,000	
	Miscellaneous repairs and maintenance	10,000	
4404	Building		18,000
	Building generator load testing/maintenance	10,000	
	Miscellaneous repairs and maintenance	8,000	
4405	Radios		10,000
	Repair of radios & equipment	10,000	
4413	Drill Field		20,000
	Consumables (hay, propane, etc.)	4,000	
	Jaws supplies (cars, towing, etc.)	3,000	
	Prop maintenance	2,000	
	Heat tiles, mannequins, etc.	2,000	
	LPG Fuel	5,000	
	Miscellaneous repairs and maintenance	4,000	
4430	Furniture & Fixtures		7,000
	Repair/replace furniture at 3 stations	7,000	
	TOTAL REPAIRS & MAINTENANCE		<u>94,000</u>
4900 - CAPITAL OUTLAY			
4903	Improvements Other Than Buildings		156,000
	Remodel Fire Station 1	15,000	
	Replace generator Fire Station 2	34,000	
	Pagenite panels, beams, etc.	75,000	
	Extend driveway to maintenance bay (storage)	32,000	
4904	Machinery & Equipment		5,000
	Mobile vehicle radio for new EMS Unit	5,000	
4907	Large Trucks & Rolling Stock		95,000
	Replace Ladder Truck 22	95,000	
	TOTAL CAPITAL OUTLAY		<u>256,000</u>
	TOTAL BUDGETED EXPENDITURES		<u>\$ 569,100</u>

**CITY OF DEER PARK
2016 - 2017 FIRE CONTROL DISTRICT BUDGET**

305 - EMERGENCY MEDICAL SERVICES

4100 -	PERSONNEL & RELATED		
4101	Salaries - Full Time	\$	317,801
	Various Benefits (Total)		167,939
4104	Overtime		80,000
	TOTAL PERSONNEL		565,740
4200 -	SERVICES		
4219	Air cards for iPads		4,000
4252	Dues and Fees		4,130
	CLIA Lab Fees	150	
	Ambulance License Renewal (4 units)	730	
	Ambulance Renewal Application Fee	500	
	Health Stream (EMS Continuing Education)	2,500	
	SETRAC Annual Dues	250	
4255	Community Awards		5,000
	EMS Week, Fire Responders Appreciation, etc.	5,000	
4279	Software - Other		17,700
	TriTech Annual Fees	5,800	
	ESO Solutions	6,400	
	Gateway EDI	1,500	
	EMS Technology	1,800	
	ESO Solutions bi-directional data exchange	1,000	
	EMS Simulator (SimMan)	1,200	
4290	Contract Labor		53,500
	EMS Personnel Services	53,500	
	TOTAL SERVICES		84,330
4300 -	SUPPLIES		
4303	Operational Supplies		26,600
	EMS medical supplies, medications, etc.	16,000	
	Disposable PPE, spider straps	500	
	C-Spine immobilization equipment	500	
	Gloves, cleaning supplies, etc. (warehouse)	2,000	
	Cyano-kits cyanide exposure treatment kits (4)	3,600	
	Miscellaneous supplies	4,000	
4308	Equipment		34,966
	EMS Back Boards	1,000	
	Replacement gear bags	3,000	
	Rescue tool replacement	2,500	
	Vehicle storage bins, shelves, etc.	4,000	
	Steer-Lock upgrades for stretchers	3,179	
	XPS Retrofit kits for stretchers	8,637	
	Foot supports for Stryker Stair Chairs	738	
	Training supplies	2,912	
	Vehicle graphics, etc. for new unit	6,000	
	Miscellaneous equipment	3,000	
4348	Books		1,500
	TOTAL SUPPLIES		63,066
4400-	REPAIRS & MAINTENANCE		
4401	Vehicles		16,000
	Tires	6,000	
	Preventative Maintenance	5,000	
	Unforeseen Maintenance	5,000	
4402	Machinery & Equipment		29,500
	LP-15 and AED maintenance	18,000	
	Stretcher maintenance	10,000	
	Miscellaneous repairs and maintenance	1,500	
	TOTAL REPAIRS & MAINTENANCE		45,500
4900 -	CAPITAL OUTLAY		
4907	Large Trucks & Rolling Stock		168,000
	Ambulance Chassis	120,000	
	Replacement/reassignment vehicle	48,000	
	TOTAL CAPITAL OUTLAY		168,000
	TOTAL BUDGETED EXPENDITURES	\$	926,636

**CITY OF DEER PARK
2016 - 2017 FIRE CONTROL DISTRICT BUDGET**

307 - FIRE MARSHAL

4100 -	PERSONNEL & RELATED		
4101	Salaries - Full Time		\$ 56,843
	Various Benefits (Total)		21,433
4104	Overtime		6,000
	TOTAL PERSONNEL		<u>84,276</u>
4200 -	SERVICES		
4219	Air cards for iPads		2,000
4255	Community Awards		3,500
	Contest awards, fire prevention parade, etc.	3,500	
4279	Software - Other		13,000
	Firehouse Annual Subscription	5,000	
	Firehouse module to download dispatch info.	8,000	
4290	Contract Labor		17,800
	Monthly stipends (4 inspectors)	16,800	
	Document scanning of records	1,000	
	TOTAL SERVICES		<u>36,300</u>
4300 -	SUPPLIES		
4303	Operational Supplies		500
4308	Equipment		1,500
	Shovels, rakes, etc.	500	
	PR Props (Sparky, etc.)	1,000	
	TOTAL SUPPLIES		<u>2,000</u>
4400-	REPAIRS & MAINTENANCE		
4401	Vehicles		4,000
	Tires	2,000	
	Preventative Maintenance	1,000	
	Unforeseen Maintenance	1,000	
4402	Machinery & Equipment		3,000
	Fire prevention prop trailer	1,000	
	Fire prevention investigation trailer	2,000	
	TOTAL REPAIRS & MAINTENANCE		<u>7,000</u>
4900 -	CAPITAL OUTLAY		
4904	Machinery & Equipment		11,000
	Patches & Pumper Super Motors Package (animated Dalmatian and remote control pumper)	11,000	
	TOTAL CAPITAL OUTLAY		<u>11,000</u>
	TOTAL BUDGETED EXPENDITURES		<u><u>\$ 140,576</u></u>

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DEER PARK APPROVING THE 2016-2017 BUDGET FOR A FIRE CONTROL PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

The City Council of the City of Deer Park, Texas hereby acknowledges receipt of the 2016-2017 Fire Control Prevention and Emergency Medical Services District Budget, which was approved by the Fire Control Prevention And Emergency Medical Services District Board of Directors on July 11, 2016.

II.

“Pursuant to the provisions of Section 344.205 of the Local Government Code, the City Council of the City of Deer Park, Texas, called and conducted a Public Hearing which was held on the 16th day of August, 2016, at 7:30 o’clock p.m. in the City Council Chamber at the City Hall of said City at 710 E. San Augustine Street in said City, at which time and place all persons desiring to be heard on or in connection with any matter or questions involving the approval by the City of a 2016-2017 budget for a Fire Control Prevention And Emergency Medical Services District. After concluding said hearing and hearing all persons and documentation presented, the City Council of the City of Deer Park, Texas hereby approves the 2016-2017 budget for Fire Control Prevention and Emergency Medical Services District Budget”

III.

The City Secretary gave notice of said hearing to the public as required by law.

IV.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

V.

The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare in that the hearing for approval of a 2016-2017 budget for a Fire Control Prevention And Emergency Medical Services District be adopted at the earliest possible moment to comply with State Law, and to provide protection for persons within the City, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with and this Ordinance be passed finally on its introduction; and accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2016 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: BID 16-026 **Version:** 1 **Name:**

Type: Bids **Status:** Agenda Ready

File created: 8/2/2016 **In control:** City Council

On agenda: 8/16/2016 **Final action:**

Title: Awarding the bid for "Maintenance Facility Paving Improvements" which consist of a concrete connector road at the Luella Service Center.

Sponsors: Public Works

Indexes:

Code sections:

Attachments: [BID TAB](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Awarding the bid for "Maintenance Facility Paving Improvements" which consist of a concrete connector road at the Luella Service Center.

Summary: On July 26, 2016 we received nine bids on the Maintenance Facility Paving Improvement Project. The low bidder was Construction Diversity Group with a bid of \$168,186.79. References have been checked on this contractor and at this time we would like to award the project to Construction Diversity Group based on their low bid. The nine bids received were as follows:

Construction Diversity Group	\$168,186.79
A&C Building Services, LLC	\$174,690.00
DVL Enterprises, LLC	\$174,880.00
Tandem Services, LLC	\$179,329.20
Ally General Solutions, LLC	\$184,567.00
First Katy Construction & Services	\$187,394.00
Precise Services, Inc.	\$193,215.00
Conrad Construction, LTD	\$260,675.00
PMG Project Management	\$357,334.40

Fiscal/Budgetary Impact: \$200,000 was budgeted it in account 10-404-4909 for this project.

Staff recommends awarding the project to Construction Diversity based on their low bid.

Public Works Maintenance Facility Paving Improvements				Tandem Services, LLC		DVL Enterprises, LLC		A&C Building Services, LLC		Construction Diversity Group		Ally General Solutions LLC	
Item No.	Description	Unit	Quantity	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
BASE BID													
1	6" Reinforced Concrete Paving	SY	1880	53.00	99,640.00	42.00	78,960.00	50.00	94,000.00	48.41	91,010.80	42.00	78,960.00
2	Cement Stabilized Base Course	Ton	60	77.16	4,629.60	30.00	1,800.00	75.00	4,500.00	26.18	1,570.80	69.00	4,140.00
3	Subgrade Manipulation and Compaction	SY	2000	4.00	8,000.00	10.00	20,000.00	4.75	9,500.00	5.91	11,820.00	14.00	28,000.00
4	Excavation Driveway or Pavement	CY	360	10.00	3,600.00	10.00	3,600.00	9.50	3,420.00	18.12	6,523.20	11.00	3,960.00
5	18" H.D.P.E. @ 0/6'	LF	210	56.00	11,760.00	70.00	14,700.00	18.00	3,780.00	52.55	11,035.50	87.00	18,270.00
6	Precast Concrete Catch Basin	EA	2	1,750.00	3,500.00	4,000.00	8,000.00	2,200.00	4,400.00	2,269.92	4,539.84	2,600.00	5,200.00
7	12" PVC AWWA C-900 CL 150	EA	1	5,625.00	5,625.00	5,000.00	5,000.00	2,500.00	2,500.00	2,269.92	2,269.92	2,600.00	2,600.00
8	San Augustine Block Sod	SY	470	5.50	2,585.00	5.00	2,350.00	6.00	2,820.00	6.98	3,280.60	5.10	2,397.00
9	Storm Water Pollution Prevention	LS	1	1,250.00	1,250.00	500.00	500.00	3,000.00	3,000.00	2,368.44	2,368.44	3,250.00	3,250.00
10	Adjust Sanitary Sewer Manhole to Grade	EA	1	600.00	600.00	500.00	500.00	500.00	500.00	537.56	537.56	250.00	250.00
11	Demolition (Removal of Old Concrete,etc.	LS	1	6,500.00	6,500.00	17,000.00	17,000.00	15,000.00	15,000.00	7,462.87	7,462.87	7,000.00	7,000.00

TOTAL BASE BID TOTAL

147,689.60

152,410.00

143,420.00

142,419.53

154,027.00

ALTERNATE PAVING													
12	Extra cement stabilized sand backfill	SY	360	53.00	19,080.00	42.00	15,120.00	50.00	18,000.00	48.41	17,427.60	42.00	15,120.00
13	Extra bank sand backfill	TON	120	75.83	9,099.60	30.00	3,600.00	75.00	9,000.00	26.18	3,141.60	69.00	8,280.00
14	Extra remove & replace reinforced conc.	SY	390	4.00	1,560.00	5.00	1,950.00	5.00	1,950.00	5.91	2,304.90	14.00	5,460.00
15	Extra remove & replace reinforced conc.	CY	130	10.00	1,300.00	10.00	1,300.00	14.00	1,820.00	18.12	2,355.60	11.00	1,430.00
16	Extra concrete slope paving	EA	1	600.00	600.00	500.00	500.00	500.00	500.00	537.56	537.56	250.00	250.00

ALTERNATE ITEMS BID TOTAL

31,639.60

22,470.00

31,270.00

25,767.26

30,540.00

TOTAL ALTERNATE BID TOTAL

179,329.20

174,880.00

174,690.00

168,186.79

184,567.00

Public Works Maintenance Facility Paving Improvements				First Katy Construction & Services		Precise Services, Inc.		Conrad Construction Company LTD		PMG Project Management Group, LLC			
Item No.	Description	Unit	Quantity	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost		Total Cost	Unit Price	Total Cost
BASE BID													
1	6" Reinforced Concrete Paving	SY	1880	59.00	110,920.00	53.95	101,426.00	60.00	112,800.00	114.50	215,260.00		
2	Cement Stabilized Base Course	Ton	60	32.50	1,950.00	45.00	2,700.00	50.00	3,000.00	74.10	4,446.00		
3	Subgrade Manipulation and Compaction	SY	2000	2.25	4,500.00	3.95	7,900.00	10.00	20,000.00	8.00	16,000.00		
4	Excavation Driveway or Pavement	CY	360	28.50	10,260.00	18.00	6,480.00	20.00	7,200.00	28.40	10,224.00		
5	18" H.D.P.E. @ 0/6'	LF	210	29.00	6,090.00	75.00	15,750.00	90.00	18,900.00	90.00	18,900.00		
6	Precast Concrete Catch Basin	EA	2	1,350.00	2,700.00	2,950.00	5,900.00	3,000.00	6,000.00	6,055.20	12,110.40		
7	12" PVC AWWA C-900 CL 150	EA	1	1,350.00	1,350.00	3,000.00	3,000.00	3,500.00	3,500.00	6,096.00	6,096.00		
8	San Augustine Block Sod	SY	470	7.45	3,501.50	3.95	1,856.50	7.50	3,525.00	12.80	6,016.00		
9	Storm Water Pollution Prevention	LS	1	2,500.00	2,500.00	4,000.00	4,000.00	25,000.00	25,000.00	1,324.80	1,324.80		
10	Adjust Sanitary Sewer Manhole to Grade	EA	1	1,000.00	1,000.00	1,500.00	1,500.00	500.00	500.00	1,737.60	1,737.60		
11	Demolition (Removal of Old Concrete,etc.	LS	1	11,900.00	11,900.00	12,500.00	12,500.00	25,000.00	25,000.00	4,272.00	4,272.00		
TOTAL BASE BID TOTAL				156,671.50		163,012.50		225,425.00		296,386.80			
ALTERNATE PAVING													
12	Extra cement stabilized sand backfill	SY	360	59.00	21,240.00	53.95	19,422.00	60.00	21,600.00	124.00	44,640.00		
13	Extra bank sand backfill	TON	120	32.50	3,900.00	45.00	5,400.00	50.00	6,000.00	52.30	6,276.00		
14	Extra remove & replace reinforced conc.	SY	390	2.25	877.50	3.95	1,540.50	10.00	3,900.00	11.80	4,602.00		
15	Extra remove & replace reinforced conc.	CY	130	28.50	3,705.00	18.00	2,340.00	25.00	3,250.00	28.40	3,692.00		
16	Extra concrete slope paving	EA	1	1,000.00	1,000.00	1,500.00	1,500.00	500.00	500.00	1,737.60	1,737.60		
ALTERNATE ITEMS BID TOTAL				30,722.50		30,202.50		35,250.00		60,947.60			
TOTAL ALTERNATE BID TOTAL				187,394.00		193,215.00		260,675.00		357,334.40			



Legislation Details (With Text)

File #: MIN 16-120 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 8/9/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of minutes of budget workshop of July 6, 2016.
Sponsors:
Indexes:
Code sections:
Attachments: [CC_MWB_070616](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of minutes of budget workshop of July 6, 2016.

Summary:

Fiscal/Budgetary Impact:

None

Approval

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

A BUDGET WORKSHOP OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON JULY 6, 2016 BEGINNING AT 5:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON, JR.
SHERRY GARRISON
THANE HARRISON
TOMMY GINN
BILL PATTERSON
RON MARTIN
RAE A. SINOR

MAYOR
COUNCILWOMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAY STOKES
GARY JACKSON
SHANNON BENNETT
JIM FOX

CITY MANAGER
ASSISTANT CITY MANAGER
ACTING CITY SECRETARY
CITY ATTORNEY

1. MEETING CALLED TO ORDER– Mayor Mouton called the workshop to order at 5:30 p.m. and called upon City Manager Jay Stokes for comments.

City Manager Jay Stokes commented, “Thank you very much for meeting tonight. We are excited to present the budget to you. I will briefly go over what the plan will be. We will go over the General Fund and highlight the expenditures and revenues which will be the bulk of the evening. When we get to the revenue side almost every director will have a presentation then we’ll discuss each of the funds. We will end the year with extra money available because we are not spending as much as was budgeted. The revenues have come in stronger in some areas. We want to talk about some ideas on how it can help the current budget. Then briefly talk about the components of the Fire and Crime Districts and the new Community Development Corporation.

2. DISCUSSION OF ISSUES RELATING TO REVENUES AND EXPENDITURES FOR THE GENERAL FUND BUDGET FOR FY 2016-2017 – Jay Stokes, City Manager commented, “You have the historical information. There were more requests to consider for

funding. The difference was 1.6 million dollars. I want to give a tremendous amount of credit to all of the Staff responsible for putting together their Departmental budgets. Gary Jackson, Assistant City Manager, Donna Todd, Finance Director, Tracy McBride and I are the main team who puts together the budget. There are a few things at the bottom that is relative to the base budget that affects the City employees. Last year, with health insurance, we did some things differently. Previous to last year, there was only one option, which was the Core Plan. Last year, we kept the Core Plan while also offering a High Deductible Plan. The High Deductible Plan costs less, the City paying \$110 for employee only and they will receive a credit of \$150 a month in a health savings account. We are planning on keeping those two options this year. Last year we wanted to see how it would work. I think things have gone very well. Regarding the cost of both plans, we don't have our official rates in. We used to be considered as an October 1st year. The plan year went with our fiscal year. Principally, because of Obama Care and fund reasons, almost everybody, including Deer Park went to a plan year that starts January 1st. Last year we ended up with fifteen month coverage instead of a twelve month. January of 2017, we will begin the New Year. Since we are three months behind, we don't officially have our rerate in. When talking to the TMLIEBP, we were told to expect an eight percent increase. Eight percent is more than what we want it to be. Bill Philibert, Human Resource Director has done some research in how that compares to other cities. It seems to be pretty in line with other cities. A lot of the health exchanges have gone up forty percent. If the rerate comes in at eight percent, it will only impact the budget at six percent because from a budget standpoint, the first three months of the year, we are still under the old rate. The last nine months of the fiscal year would be under the new rate. If you look at it that way, it's more favorable to the budget. The merit increases for Staff are the same as it's always been. That being the ability to sell back five percent of sick leave with the longevity payment of four dollars per month of service. There is not a cost of living adjustment proposed in this budget."

Jeffery Johnson, Tax Assessor/Collector, gave an overview of Truth and Taxation and highlighted the effective tax rate and the rollback tax rate and the Ad Valorem Tax Rate history. "The Effective Tax Rate is basically the rate that would produce the same amount of taxes if it was applied to the same properties in both years. The rollback tax rate is the calculated rate that will provide the same amount of tax rate revenues spent the previous year for EMO operations, plus an eight percent and the debt service. If the current rate goes from \$0.714352/\$100 valuation to \$0.70/\$100 valuation, that is a 2% rate decrease."

Mayor Mouton asked, "Can you answer indirectly, how we end up with more revenue with a lower projected rate? So, we can make sure everyone understands that."

Mr. Johnson commented, "HCAD is forecasting between a seven and eight percent increase in value."

Mayor Mouton commented, "Our values go up, our revenues go up. To end up with the same rate of revenue, we have to drop our effective rate lower. It's only based on the same

comparable properties from the previous year. If no new properties or revenues is included in the effective calculation, nor does it includes the IDA. It's only within the City limit on how that's calculated. Even though every time the rates go up or down, it affects our IDA revenue. In some years, we bring in more money on one side and lose money on the other side based on how the rates are calculated."

Mr. Johnson answered, "Correct."

Emergency Medical Services Director Robert Hemminger, presented a presentation on the Emergency Services revenues highlighting the Drill Field rental fees; EMS Collections (Emergicon contract); Fee review (EMS), not a fee adjustment to base transport fee (Health Care Vision) or line item addition for "Disposables" (Emergicon); Potential revenue sources, Fire Marshal permit and inspection fees and Fire/HazMat response fees.

Parks and Recreation Director Scott Swigert gave a presentation on the proposed Parks and Recreation facilities Fees and Deposits and highlighted the current fees and deposits for each rented City Facility. "The purpose is to make all the facilities consistent with each other to accommodate requests for citizens. The Parks and Recreation Commission reviewed the fees and approved the recommendations." (Exhibit A)

Councilwoman Garrison suggested that the Deer Park Art League start paying the minimal fee to rent the room at the Court and Theatre Building.

It was discovered that other organizations are using the City facilities for free. The City Manager suggested that we bring this issue back to a workshop to discuss.

Storage Area Network (SAN) – I.T. Services Director James Lewis advised Council of nine storage devices at City Hall that have reached the manufacturer's end of life/end of support term. The storage needs continue to grow as evidenced by the current storage utilization at over 95% capacity. The existing storage in City Hall was purchased in FY 2009 and the hardware has reached its end of life. The proposed new storage solution will provide a better migration path forward, with a longer support window. This request includes funding to increase the storage capacity of the Police Department, which will allow for replication of back-up data for disaster recovery planning. The current solution incurs maintenance costs of \$24,000 per year. The proposed solution includes no maintenance costs for the first year and \$14,000 for the second year.

Replace Outdoor lighting at Police Station – Chief Greg Grigg advised Council the current exterior light fixtures are inefficient and the parts must be replaced on a regular basis. LED lighting is more efficient and would help the City comply with Senate Bill 898, which requires energy efficiency programs. The lights will pay for themselves in four and a half years and will last ten years. It's estimated that we'll save \$27,857.

Two Paramedics – EMS Director Robert Hemminger commented, “Most of you are familiar with the system we have in place which is a combination of paid and volunteer Paramedics that provide emergency medical services for ambulance response for the City. In 2007, they started the practice of hiring Paramedic because volunteerism as a trend nationwide was down. It has been tough getting the man hours that we were once able to. The demand of ambulance response per month or year has continually increased. We are requesting four additional Paramedics. Two of them will be funded out of the General Fund and the other two out of the Fire District. This will bring our full time EMS staff to sixteen, which gives us eight personnel per ambulance on two different ambulances, a twenty-four seven, three hundred sixty-five day of the year, with four shifts. It has been determined to be an immediate need.”

Replacement Vehicle – EMS Director Robert Hemminger advised Council of a request of a replacement vehicle for one of the Station Attendants. It has an excessive amount of miles. The air conditioner hasn’t worked in two years and has a lot of mechanical issues.

GPS Units - Planning & Development – Public Works Director Bill Pedersen advised Council the GPS Units are six years old. They are used for in-house projects and for part of the infrastructure. The infrastructure is tied down and imported into GIS. The GIS software has been updated but the hardware has not. They are requesting to replace the all GPS Units, as well as the handheld units from Trimble.

Replace 30 C.Y. Grappler Truck – Public Works Director Bill Pedersen advised Council of the request to replace the 2004 Heavy Duty Grappler Truck known as the “picker truck”. The current truck is 14 years old and has over 65,000 miles on it. It’s beginning to show wear and tear and has been in the shop numerous times.

25 C.Y. Garbage Truck – Public Works Director Bill Pedersen advised Council of the replacement of a 25-yard garbage truck. It’s eight years old with 45,000 miles and has numerous mechanical problems.

Assistant City Manager Gary Jackson commented, “The three items on page 69, you see the purchase cost of all equipment. The dollar amount will be reduced because it’s a lease purchase.”

Large Concrete Saw – Public Works Director Bill Pedersen commented, “The saw is used to do larger concrete repairs such as driveways and roadways. Our existing concrete saw is over a decade old and having mechanical problems, because of its age. We are having trouble finding parts. We would like to purchase a new saw this year.”

Street Replacement - Public Works Director Bill Pedersen commented, “In the current budget, we had a million dollars for a street replacement program. We are asking for \$750,000 to be carried over to the next fiscal year and to keep \$250,000 available for

engineering surveying for street projects. On July 19th, we have interviews scheduled with engineering firms to be interviewed for the street project which will include the Certificate of Obligations.

Councilwoman Sinor asked when the next street project is, to which Mr. Pederson advised the streets have not been selected. They will be presented on a generic basis.

Sidewalks – Public Works Director Bill Pedersen commented, “We had a lot of requests for sidewalks on Pasadena Boulevard. We had funds saved from this year’s sidewalks. We have entered into a contract to have an engineering firm look at them because it’s going to be very time consuming. There are open ditches, drains to the backside of the curbs, pipe and gas lines. We couldn’t handle it in-house like we generally do. We are going to focus on getting the easy sections done first, and then come back and look at the crossings where all the gas lines and pipelines are. Those will take a little more time to do.”

Mayor Mouton asked, “Are all the funds going to be designated to that project? Is there going to be a program like there is now?”

Mr. Pedersen answered, “If there are other sections that need to be done in the City, we are flexible on that.”

Mayor Mouton asked, “How many do we have left from last year?”

Mr. Pedersen answered, “I don’t have a final tally because some people didn’t want sidewalks, so we backed those streets out.”

Mayor Mouton asked, “How does Staff want to address scenarios that we have budgeted to do sidewalks and you have isolated situations when people don’t want the sidewalks installed?”

It is consensus of the Council that they will determine who gets sidewalks on a case by case basis.

Street Maintenance/Crack & Seal Program - Public Works Director Bill Pedersen commented, “This is another ongoing program that we have. We generally allot two hundred thousand dollars for street maintenance and another fifty thousand for crack & seal program.”

Lane Restriping – Public Works Director Bill Pedersen commented, “We are proposing to restripe the main thoroughfares as they are currently which is North and South Georgia, Center Street, Luella and East Boulevard.”

Demolition of WTP Holding- Public Works Director Bill Pedersen commented, “At the Surface Water Treatment Plant, there is a concrete basin that is twenty to thirty feet high. We replaced the pumps and two of the basins. It’s a multi-cell basin. We interconnected them with valves, so we were able to open valves and take the backwash from the plant and put it into the basin to recycle water. This proposal is to do the other three cells so all five cells will be interconnected.”

Water & Sewer Emergency Repair Work Order Contract – Public Works Director Bill Pedersen commented, “We are proposing to come up with a work order system. We would put out contract on unit priced items. As we have emergency repairs come up, we can issue a work order instead of coming back to Council and calling a special meeting. It’s a set dollar amount. It’s done often in other cities.”

Assistant City Manager Gary Jackson advised Council that it would eliminate having budget amendments.

RECESSED/RECONVENED – Mayor Mouton recessed the workshop meeting at 7:06p.m. and reconvened the meeting at 7:17 p.m.

Parks and Recreation Director Scott Swigert advised Council that the next items are requests that the Parks and Recreation Commission review annually that are part of the Master Plan. There are items that are not part of the Master Plan, but are needs or requests that came up since the Master Plan was established. The Commission looks at the needs and evaluates the needs and looks at the accomplishments.

Tiffany Amber Improvement – Parks and Recreation Director Scott Swigert commented, “We are proposing to add sidewalks between the features which is an item that we were supposed to fund last year. The Park needs playground equipment. The current equipment is in very bad shape. We cannot buy replacement parts because they are no longer made. It was requested to be priority number one on the list.”

Cottonwood Park Development – Parks and Recreation Director Scott Swigert commented, “This is a park land that is part of the Cottonwood Estates. The land was donated to the City for the neighborhood improvements. Most of the neighborhood has been built out. We have received several calls from the residents wanting to know the status of the park. We are proposing a playground structure, pavilion and a walking trail.”

Dow Park Shade Structure - Parks and Recreation Director Scott Swigert commented, “This project was partially funded this year. This is at the location of the old Skate Park. We removed the Skate Park and put grass, picnic tables and a trash can out there. The shade structure was not able to be funded last year. It is one of the number one complaints we receive from the Splash Park because there’s not enough shade.”

Bayou Bend/Claude Burgess Restroom Addition – Parks and Recreation Director Scott Swigert commented, “This is not a Master Plan project. It’s a request from our citizens. We’ve looked at several options. We would like to tie it into the existing plumbing. We have a lot of use at this park since the existing renovations to the park.”

Adult Softball Complex - Parks and Recreation Director Scott Swigert commented, “This was a Master Plan project to be done in year three. It has three softball fields which are multi-purpose fields. There are no concession stands out there. That’s one of the biggest needs we have for this complex. We are proposing to add a concession stand and storage.”

Councilwoman asked, “Will they run the concession stand?”

Mr. Swigert answered, “It would be part-time Staff running the concession stand. The adult leagues are run by the City and we oversee the complex. We rent the fields. This is the only complex that we manage. There is no sports agreement with this complex.”

Archery Range Development - Parks and Recreation Director Scott Swigert commented, “This is a proposal to convert the old Police Firing Range into an Archery Range for public use. This is a program that we provide and is held at the Jimmy Burke Activity Center. The Parks and Recreation Commission have been contacted several times to have a facility designed for an Archery Range with rules and regulations. The facility will be open to the public and unmanned. Some cities man it and some don’t. This request is not in the Master Plan and is estimated to cost \$100,000.”

After a lengthy discussion, the consensus of the Council is to take the Archery Range out of the budget and reallocate the funds on projects that are not complete that is listed in the Master Plan.

Wynfield Park Lights - Parks and Recreation Director Scott Swigert commented, “This a Master Plan item to replace the lights at Wynfield Park.”

P Street Detention Granite Walking Trail - Parks and Recreation Director Scott Swigert commented, “We are proposing to add a granite walking trail around P Street detention pond. There’s no parking lot. They will park on side of the street.”

Dog Park Concrete Walking Trail - Parks and Recreation Director Scott Swigert commented, “This was in year three of the Master plan and was not funded last year. We are proposing to add a concrete walking trail at the Ella and Friends Dog Park.”

Consensus of the Council is to use the funds on the sidewalks in Dow Park.

Wayfinding Program –Phase II - Parks and Recreation Director Scott Swigert advise Council of Phase I of the Wayfinding Program. “We are currently in implementation of Phase I. We

are asking to do Phase II of the Program. There will be 17 primary signs, 8 secondary signs and 5 entry signs. Four of the entry signs will be funded out of this program with one of the signs being funded out of the Spencerview Project which is under construction right now. We are requesting \$200,000 from the Hotel/Motel Fund. The other entry signs will be at the Battleground Golf Course, Minchen Sports Complex and College Park.”

Library Self-Check Machine/eCommerce Module – Library Director Rebecca Pool commented, “This is a combination of a self-check machine as well as an eCommerce module. The warranties ran out in 2015 and we put money into one of the two self-check machines. The I.T. Department has been displeased with the machines and asked me to find another solution. I have priced a kiosk from Envisionware to replace the out of service machine. This company provides the print/time management software for the Library’s public computers. This kiosk would function as a self-check, print reservation terminal, and with additional software as a PCI friendly e-Commerce module allowing the Library to accept credit cards for library fines. The Library patrons have continually requested the ability to pay with credit cards. The second Express Check machine would be used until it no longer works.”

3. DISCUSSION OF ISSUES RELATING TO REVENUES AND EXPENDITURES FOR THE WATER AND SEWER FUND BUDGET FOR FY 2016-2017 – Jay Stokes, City Manager commented, “We are looking at a five percent rate increase that is across the board. The same as it’s been in the past. The reason we need the increase, is to continue services to the debt increase. We have taken on more debt to pay for the new Sewer Plant and a number of other needs for the Water and Sewer Fund. We set up a ten year program in 2011, so this would be the seventh year. It will include a mandatory TCEQ agreement we entered into a few years back. It’s really straight forward.”
4. DISCUSSION OF ISSUES RELATING TO REVENUES AND EXPENDITURES FOR THE DEBT SERVICE FUND BUDGET FOR FY 2016-2017 - Jay Stokes, City Manager commented, “It’s very straight forward. We have 4.3 million dollars’ worth of debt to pay off and the tax rate will be set to bring in the revenue to cover the debt.”
5. DISCUSSION OF ISSUES RELATING TO REVENUES AND EXPENDITURES FOR THE SPECIAL REVENUE FUND BUDGET FOR FY 2016-2017 – Gary Jackson, Assistant City Manager commented, “The first few sheets talk about the history over the past six or seven years on the growth of the HOT Fund. It went from a few hundred thousand, to be projected to be seven hundred thousand dollars. Pages 6 & 7 in the proposed column are the items being proposed. If it doesn’t have a dollar amount that means nothing is being proposed. The Christmas decorations were purchased in a prior year, that’s why it’s listed. The biggest expenditure is the Way-Finding Signage, all of the PR Marketing operations and the visitor center. Kristen’s operation is funded through this budget. A lot of Susan Mele’s operations are budgeted out of this budget, not all. The Historical Committee has a budget of \$10,000 for the 125th Deer Park Celebration upon Councils approval. The total proposed expenditure budget

is \$758,786. If we make those expenditures and revenues as they are projected, then we would anticipate at the end of next fiscal year end, with a fund balance of \$825,000.”

6. DISCUSSION OF ISSUES RELATING TO REVENUES AND EXPENDITURES FOR THE CAPITAL IMPROVEMENTS FUND BUDGET FOR FY 2016-2017 – Gary Jackson, Assistant City Manager commented, “Mr. Pedersen covered most of the budget earlier. Under the Capital Improvement Fund tab on page 2, the beginning fund balance by fiscal year and the ending fund balance that will be left at the end of next year, if everything budgeted is approved, will leave you with \$324. We would have effectively completed the Capital Improvement Fund by the end of next fiscal year. The ideal of the Capital Improvement Fund is set aside funds, so we wouldn’t have to borrow and pay interest on large projects. We can do the smaller projects in-house on a cash basis, which would be cheaper because you’re not paying debt on interest over the years.”
7. DISCUSSION OF ISSUES RELATING TO REVENUES AND EXPENDITURES FOR THE STORM WATER FUND BUDGET FOR FY 2016-2017 - Jay Stokes, City Manager commented, “When we created the Storm Water Fund, we set the initial rate at \$1.32 per ERU for residential use. Every household, regardless of the size of the lot, pays that one ERU. The businesses pay based upon their size. We have not gone up on the rate. We have shifted more cost over to this fund. Last year, we began lease purchasing some new equipment to improve storm water conditions. We are running a deficit in the budget. We may have to shift some of those costs out of this fund or get the fund paying for itself. This year it is proposed we go up \$.13 on the ERU. For a household that would be \$.13 a month.”
8. DISCUSSION OF ISSUES RELATING TO THE GOLF COURSE LEASE FUND BUDGET FOR FY 2016-2017 - Jay Stokes, City Manager commented, “There is no secret since Touchstone had the Golf Course, they haven’t been as financially successful as they would hope to be. They approached the Staff recently to have a meeting with the Golf Course Committee. We kicked around some ideas and one of the ideas they suggested, which was supported by the Golf Course Committee, was to reduce their rent payment down to a dollar a year. They would not pay the five thousand dollars a month in rent. Currently, they pay that and a percentage above that. It will be explained later and is still being negotiated. A fast restructuring of their contract could give them more flexibility to try to turn the ship around. They have been challenged with extremely bad weather for the past three years. It seems like every time it rains, it is on the weekend. We’ve had a really cold winter one year and two springs with lots of rain, historic records of rain. We’ve had greens that were messed up and tee boxes that needed to be replaced. It doesn’t have to be this way and you haven’t voted for it to be this way. In preparation of the budget, we certainly wanted to present a budget that is likely to reflect what we feel is going to happen. We hope to have a Golf Course Committee meeting next week. The representatives planned to come in, but they didn’t receive the contract from their lawyers in time. We received their proposed amendment yesterday and forwarded it to the City Attorney for review. We will be

ready sometime in July, no later than early August, to come to terms on a proposed amendment that the Golf Course Committee and the City Attorney are comfortable with. They will still reimburse to the City for the golf carts. There is a transfer from the General Fund of \$50,000 to help cover expenses to replace some of the money used in the past, based on their revenue. Their loss is about \$100,000 a year, not counting the capital improvements.”

Councilwoman Garrison commented, “I don’t know how they can continue. That’s what worries me.”

Mr. Stokes commented, “The last thing we want is to get it back or hire a company to manage it. We would spend way more money than the amount we are giving up by amending the contract. Luckily, they are still anxious and committed in trying to turn it around.”

Councilman Patterson commented, “We want to keep them here. The work they have done, for the course so far, are the best I’ve seen in years. The new greens are in excellent shape. They’ve been hosting tournaments and a lot of future activity is planned. They are trying to get the restaurant turned around. The last Monday of every month is hamburger night. It was well received and a lot of people participated.”

9. DISCUSSION OF ISSUES RELATING TO MISCELLANEOUS BUDGET ISSUES FOR FY 2016-2017- City Manager Jay Stokes advised Council of the recommended expenditures to include a roof replacement, glass dome replacement, insulation replacement at the Courts and Theatre, consultant for a traffic study, upgrade the projector at the EOC, transfer money to the Capital Improvement Fund, furnishing for the new City Hall and a one-time salary adjustment out of the General Fund.

Mr. Jackson advised Council that expenditures and revenues are estimated. They are what we project them to be. They may not come out exactly, as far as what the left over money will be. If it comes out fairly close, then we would end up, after making the budget amendments, adding 1.2 million to the fund balance.

10. DISCUSSION OF ISSUES RELATING TO ESTIMATED REVENUES AND EXPENDITURES FOR FY 2015-2016 (CURRENT FISCAL YEAR) - City Manager Jay Stokes commented, “We are very blessed that the Crime and Fire Districts were renewed by the voters. For the current budgets, there will be a one-time salary adjustment. We will work with the Boards on that. With the Community Development Corporation (CDC), if you want the staff to look at, when we borrow money for the water and sewer projects in the fall, we could issue debt if the CDC Board and Council were willing to speed up the process for the Girls Softball. Everyone would have to be aware that it’s going to be a year for the construction and the girls won’t be able to play on the field.”

Parks and Recreation Director Scott Swigert commented, "They are aware of it. At the next CDC meeting, we are presenting an agreement to start the design for Softball. It was going to be a more relaxed designing schedule. They can prepare a six to nine month design. The Girls Softball are aware they will have to find another location."

11. ADJOURNMENT – Mayor Mouton adjourned the workshop at 8:47 p.m.

ATTEST:

APPROVE:

Shannon Bennett, TRMC
Acting City Secretary

Jerry Mouton, Jr.
Mayor



City of Deer Park

710 E SAN AUGUSTINE
DEER PARK, TX 77536

Legislation Details (With Text)

File #: MIN 16-117 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 8/9/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of minutes of special meeting of June 28, 2016.
Sponsors:
Indexes:
Code sections:
Attachments: [CC_MS_072816\(Budget\)](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of minutes of special meeting of June 28, 2016.

Summary:

Fiscal/Budgetary Impact:

None

Approval

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

A SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON JULY 28, 2016, BEGINNING AT 5:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON	MAYOR
SHERRY GARRISON	COUNCILWOMAN
THANE HARRISON	COUNCILMAN
TOMMY GINN	COUNCILMAN
RON MARTIN	COUNCILMAN
BILL PATTERSON	COUNCILMAN
RAE A. SINOR	COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAY STOKES	CITY MANAGER
GARY JACKSON	ASSISTANT CITY MANAGER
SHANNON BENNETT	ACTING CITY SECRETARY

1. MEETING CALLED TO ORDER – Mayor Mouton called the workshop to order at 5:30 p.m.
2. PRESENTATION OF PROPOSED CITY OF DEER PARK FISCAL YEAR 2016-2017 BUDGET - Jay Stokes, City Manager commented, “In accordance with the City Charter, we’re presenting this budget to you, consistent with what we have talked about in the Budget Workshop a few weeks ago. As always, I appreciate Staff’s very hard work in putting this together and Council for giving up all your time and in helping it get to this point.”

Councilman Harrison asked, “Do we have all of the HCAD values yet?”

Mr. Stokes answered, “Jeffery Johnson, Tax Assessor/Collector attended an HCAD meeting last week and they anticipated August 12th for when they thought the certified role will come out. We do not have it yet.”

3. CONSIDERATION OF AND ACTION ON AN ORDINANCE CALLING A PUBLIC HEARING ON THE PROPOSED CITY OF DEER PARK FISCAL YEAR 2016-2017 BUDGET - After a proposed ordinance was read by caption, motion was made by Councilwoman Garrison and seconded by Councilman Patterson to adopt on first and final reading Ordinance No. 3822, captioned as follows:

AN ORDINANCE CALLING A PUBLIC HEARING ON AUGUST 9, 2016 AT 6:00 P.M. ON THE PROPOSED CITY OF DEER PARK FISCAL YEAR 2016-2017 BUDGET, DEER PARK, TEXAS; AND DECLARING AN EMERGENCY.

Motion carried 7 to 0.

4. ADJOURN – Mayor Mouton adjourned the workshop meeting at 5:35 p.m.

Shannon Bennett, TRMC
Acting City Secretary

Jerry Mouton
Mayor



Legislation Details (With Text)

File #: MIN 16-118 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
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On agenda: 8/16/2016 **Final action:**
Title: Approval of minutes of workshop meeting of August 2, 2016.
Sponsors:
Indexes:
Code sections:
Attachments: [CC_MW_080216](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of minutes of workshop meeting of August 2, 2016.

Summary:

Fiscal/Budgetary Impact:

None

Approval

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

A WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD AT CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON AUGUST 2, 2016, BEGINNING AT 6:00 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON	MAYOR
SHERRY GARRISON	COUNCILWOMAN
THANE HARRISON	COUNCILMAN
TOMMY GINN	COUNCILMAN
BILL PATTERSON	COUNCILMAN
RAE A. SINOR	COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAY STOKES	CITY MANAGER
GARY JACKSON	ASSISTANT CITY MANAGER
SHANNON BENNETT	ACTING CITY SECRETARY
JIM FOX	CITY ATTORNEY

1. MEETING CALLED TO ORDER – Mayor Mouton called the workshop to order at 6:00 p.m.
2. DISCUSSION OF ISSUES RELATING TO ESTABLISHING A PILOT PROGRAM FOR AN EMPLOYEE HEALTH CLINIC – Jay Stokes, City Manager commented, “We are very excited to present this to you. We were approached a few months ago to participate in a Pilot Program to have an Employee Health Clinic. It’s not a cost to the City other than we don’t have space. The Economic Alliance has one office available for rent for \$350 per month. That will be the best alternative.”

Susan Smith, Executive Director of IEBP gave an overview of the Employee Health Clinic. “The pilot program is for a new model of employee health clinic offered by a company called Medicine at Work. Under this model, covered individuals (City employees, retirees, dependents) will receive medical services, including prevention, wellness and chronic care management services from an on-site EMT provider with the assistance of a virtual physician. This value added benefit will provide ease at no out of pocket expense for the benefit eligible employees, retirees and/or dependents. The physician may prescribe medications, make referrals to a network specialist, or continue to monitor the care of the patient at the clinic. When necessary, the on-site medic may give immunizations, take vital signs and assist with on-site laboratory services. Under this year long pilot program, there will be no additional out of pocket cost to covered

individuals when utilizing the clinic. Additionally, expenses associated with Medicine at Work will be funded by IEBP through the City of Deer Park's premiums/contributions paid to IEBP for healthcare benefits. Besides ease of access to benefit eligible employees, retirees and dependents, the on-site clinic services will interface electronically with IEBP's professional health coaches and medical file to improve the coordination of care and minimize gaps in care that could create medical complications."

Councilwoman Garrison asked, "How does this affect patients with chronic diseases? Can they stay with their primary physicians?"

Ms. Smith answered, "They may choose not to come to the clinic. We are not going to punish anybody for not using the clinic. We are bringing a value added to minimize expense. If they have a local physician and they been treating their illness forever, they might not want to change physicians or access points. If their doctors are out of the office and they go to the clinic, the clinic will be able to release their medical record to the employee and they can take their medical record to their attending physician who is there primary doctor. We are not trying to disrupt care. We want to bring value added services to prevent denying care to yourself because you don't want to pay anything out of pocket. That is our mission, to get rid of denying someone care because they don't want to pay an out of pocket cost."

Mr. Stokes commented, "We are excited about Medicine at Work's EMT will practically be another employee of the City. They will go around and do lunch and learns with our Staff to educate them about chronic care on diabetes, weight management and others. They're going to really be involved and be seen amongst our employees."

3. DISCUSSION OF ISSUES RELATING TO THE ASSESSMENT OF FEES FOR VARIOUS INSPECTIONS CONDUCTED BY THE DEER PARK FIRE MARSHAL'S OFFICE – Fire Marshall Buddy Rice gave an overview of the 2016-2017 proposed fee schedule for the Fire Marshal's Office. "It is becoming more common for local governments to collect fees associated with the conduction of inspections by the Fire Marshal's Office. The fees represent an attempt to offset the time and resources consumed by these inspections and the workload demand on the office, as opposed to the conduction of other community-oriented programs such as public fire education and prevention programs. A collection of potential inspection-types and associated fees is provided for discussion and to demonstrate the potential revenue." (Exhibit A1-A3)
4. DISCUSSION OF ISSUES RELATING TO THREE (3) DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC) PROJECTS - Christina Moon of Halff Associates gave an overview of each concept of the three projects and highlighted the timeline, citizens input, shade structure and cost estimate. "On Dow Park, we are proposing two pavilions with seating space, a concession stand with storage, restroom, a dance floor and space for the bands to setup. The cost estimate is within the 1.5 million budget."

Councilwoman Garrison asked, "Does the proposed concept move any of the existing playground equipment?"

Ms. Moon replied, "No."

Ms. Moon continued highlighting changes to the Maxwell Center. “The structure was in good shape. The roof could use some clean up and bring the restrooms up to code.”

Councilwoman Garrison questioned the number of handicap parking spaces and suggested taking out the green space to maximize the parking.

Mr. Swigert commented, “We can expand the parking into the park, but parking is not cheap. We already had to utilize a lot of the existing building and renovate with the existing walls to keep the cost down. The more we spend on the parking lot, the less you have to spend on the facility. On the Girls’ Softball, we have the Task Order to get approved.”

5. DISCUSSION OF ISSUES RELATING TO THE DESIGN OF THE NEW CITY HALL

- George Watanabe of Cre8 Architects advised Council of the latest developed design of the New City Hall with a few minor changes. “The plan is the same as we presented last time. The Council Chambers is circular and there is an approximately twelve inch rise so you are elevated. Originally, we had tiered seating, but we were reminded the Council Chambers was going to be a multi-use room and by tiering the seating, it would limit the use of the room. Since we raised the area, we have to provide handicap accessibility, so there’s a ramp installed. The executive board room is also at the raised level. There is chair storage to remove the chairs and store on carts. We added a space for the AV equipment. The main entrance will be on the west side of the building. There is a large conference room on the public side of the entrance so people don’t have to come on the secured side of the building. The total project cost is \$ 6,847,728.” (Exhibit B1-B9)

6. RECESS/RECONVENED – Mayor Mouton recessed the workshop meeting at 7:30 p.m. to open the regular meeting and reconvened at 7:31 p.m.

Councilwoman Garrison commented, I think the design is wonderful. My concern is acoustics in the Council Chambers. I have been to the school districts and could not hear.”

Mr. Watanabe commented, “I went back to the school districts and they weren’t aware of any issues. I think possibly the audio wasn’t set correctly.”

7. DISCUSSION OF ISSUES RELATING TO THE CITY’S NOISE ORDINANCE –

Brent and Stacey Roy of Deer Park addressed Council regarding noise nuisance issues they face caused by loud vehicle exhaust from vehicles traveling along East Boulevard and X Street. Mr. Roy inquired as to what extent the City’s noise ordinance addresses vehicular noise, or could the noise ordinance be strengthened to do so.

Jim Fox, City Attorney commented, “The noise ordinance has traditionally been enforced by the items that were listed, parties next door, not passing cars. There is an enforcement issue on how you determine which car is which because you have to have a complainant. The complainant has to hear the noise and the car has to be identified and pulled over. Some enforcement and proof issues in court have to be proven without a reasonable doubt. I’m concerned about proof issues and manpowered enforcement issues on how you’re going to coordinate this. If you’re in a fixed location and hear a car go by, how do you

identity the car and stop the car and issue a ticket? That's going to take multiple officers. I'm not saying it can't be done. I think it is difficult. It's a very specific problem that they are dealing with. To use the noise ordinance we have, I am not saying it's not applicable. It's difficult to do in my opinion on cars in a single residence or passing a library or a business."

Chief Greg Grigg advised Council that surveys of the noise levels were performed and other cities were contacted in which, they were using high dollar decimal meters. None of them were using them on vehicles. Sergeant Cooper borrowed a meter from the City of La Porte and surveyed eight different locations including the intersection in question. All of them registered around 63.8. Sergeant Cooper was checking normal traffic flow for ten minutes at each location.

Mayor Mouton commented, "I have no intentions as Mayor to push this beyond the recommendations of our Police Department and our City Attorney in regards to what we currently have on a personal level. I would not advocate that we do that. We all have to sit here and take in the data and the complaints. We have to ask for recommendations for what we can and cannot do in a court of law. In any equation that we are asked, we have to take that into consideration. Based on what I have heard tonight and the last couple of months, I would not strengthen the ordinance any more than what it is. I would say to the best of the officer's ability, they should do their job."

Consensus of the Council is to keep the ordinance as is and have the officers use their common sense.

8. RECESS/RECONVENE – Mayor Mouton recessed the workshop meeting the workshop meeting at 8:31 p.m. to return to the regular meeting and reconvened the workshop meeting at 8:37 p.m.
9. EXECUTIVE SESSION –(551-087) – POTENTIAL ECONOMIC DEVELOPMENT INCENTIVES TO A BUSINESS PROSPECT – Mayor Mouton recessed the meeting at 8:37 p.m. for an Executive Session.
10. RECONVENE – Mayor Mouton reconvened the workshop meeting at 9:02 p.m.
11. ADJOURN – Mayor Mouton adjourned the workshop meeting at 9:02 p.m.

Shannon Bennett, TRMC
Acting City Secretary

Jerry Mouton
Mayor



Legislation Details (With Text)

File #: MIN 16-119 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 8/9/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of minutes of regular meeting of August 2, 2016.
Sponsors:
Indexes:
Code sections:
Attachments: [CC_MR_080216](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of minutes of regular meeting of August 2, 2016.

Summary:

Fiscal/Budgetary Impact:

None

Approval

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes of

THE 1668th REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS HELD IN CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS ON AUGUST 02, 2016, AT 7:30 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON	MAYOR
SHERRY GARRISON	COUNCILWOMAN
THANE HARRISON	COUNCILMAN
TOMMY GINN	COUNCILMAN
BILL PATTERSON	COUNCILMAN
RAE SINOR	COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT:

JAY STOKES	CITY MANAGER
GARY JACKSON	ASSISTANT CITY MANAGER
SHANNON BENNETT	ACTING CITY SECRETARY
JIM FOX	CITY ATTORNEY

1. MEETING CALLED TO ORDER – Mayor Mouton called the meeting to order at 7:30 p.m.
2. RECESSED/RECONVENED – Mayor Mouton recessed the regular meeting at 7:30 p.m. and reconvened at 8:31p.m.
3. INVOCATION – The invocation was given by Councilman Patterson.
4. PLEDGE OF ALLEGIANCE – Councilman Ginn led the Pledge of Allegiance to the United States Flag and the Texas Flag.
5. PROCLAMATION FOR NATIONAL 811 DAY – Mayor Mouton presented a proclamation to Akzo Nobel, Air Products, Enterprise Products and Texas 811 which declared August 11, 2016 National 811 Day.
6. CONSENT CALENDAR – Motion was made by Councilman Harrison and seconded by Councilwoman Sinor to approve the consent calendar as follows:
 - a. Approval of minutes of workshop meeting on July 05, 2016.
 - b. Approval of minutes of regular meeting on July 05, 2016.
 - c. Approval of minutes of workshop meeting on July 19, 2016.
 - d. Approval of minutes of regular meeting on July 19, 2016.

- e. Approval of the surplus property list and authorization to auction this surplus property via the Internet through Rene Bates Auctioneers.
- f. Acceptance of proposed programming for Deer Park Community Development Corporation (DPCDC) funded Maxwell Center Renovation and Expansion and Parking Lot Expansion Project.
- g. Acceptance of the Dow Park Pavilion concept conducted by Halff Associates.
- h. Acceptance of the Deer Park Community Development Corporation's quarterly report for the period of April 1, 2016 – June 30, 2016.
- i. Authorization to donate expired body armor to the non-profit group, Armor of God Project.
- j. Acceptance of certification of the anticipated Tax Collection Rate.

Motion carried 6 to 0.

7. CONSIDERATION OF AND ACTION ON TASK ORDER NO. 6 AGREEMENT WITH HALFF ASSOCIATES, INC. FOR ARCHITECTURAL SERVICES FOR THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC) FUNDED RENOVATIONS OF THE GIRLS' SOFTBALL FACILITIES AT THE YOUTH SPORTS COMPLEX – Motion was made by Councilwoman Garrison and seconded by Councilman Patterson to approve Task Order No. 6 agreement with Halff Associates, Inc. for renovations of the Girls' Softball Facilities at the Youth Sports Complex.

Motion carried 6 to 0.

8. CONSIDERATION OF AND ACTION ON TASK ORDER NO. 4-B AGREEMENT WITH HALFF ASSOCIATES, INC. FOR ARCHITECTURAL SERVICES FOR THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC) FUNDED MAXWELL ADULT CENTER RENOVATION AND EXPANSION AND PARKING LOT EXPANSION PROJECT – Motion was made by Councilman Patterson and seconded by Councilman Ginn to approve Task Order No. 4-B agreement with Halff Associates, Inc. for the Maxwell Adult Center Renovation and Expansion and Parking Lot Expansion Project.

Motion carried 6 to 0.

9. ADJOURN – Mayor Mouton adjourned the meeting at 8:36 p.m.

ATTEST:

APPROVED:

Shannon Bennett, TRMC
Acting City Secretary

Jerry Mouton
Mayor



City of Deer Park

710 E SAN AUGUSTINE
DEER PARK, TX 77536

Legislation Details (With Text)

File #: MIN 16-121 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 8/10/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of minutes of public hearing of August 9, 2016.
Sponsors:
Indexes:
Code sections:
Attachments: [CC_H_080916_BUDGET 2016-2017](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of minutes of public hearing of August 9, 2016.

Summary:

Fiscal/Budgetary Impact:

None

Approval

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

A PUBLIC HEARING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS, HELD IN THE CITY HALL, 710 EAST SAN AUGUSTINE STREET, AUGUST 09, 2016, BEGINNING AT 6:00 P.M. INVOLVING THE PROPOSED BUDGET FOR SAID CITY FOR THE YEAR BEGINNING OCTOBER 1, 2016, WITH THE FOLLOWING MEMBERS PRESENT:

JERRY MOUTON, JR
SHERRY GARRISON
THANE HARRISON
BILL PATTERSON
RON MARTIN
RAE A. SINOR

MAYOR
COUNCILWOMAN
COUNCILMAN
COUNCILMAN
COUNCILMAN
COUNCILWOMAN

OTHER CITY OFFICIALS PRESENT WERE:

JAY STOKES
GARY JACKSON
SHANNON BENNETT

CITY MANAGER
ASSISTANT CITY MANAGER
ACTING CITY SECRETARY

1. NOTICE OF PUBLIC HEARING - The public hearing was opened by the Acting City Secretary reading the Notice of Public Hearing. (Exhibit A)
2. HEARING OPENED FOR THOSE PERSONS DESIRING TO SPEAK IN FAVOR OF THE REQUEST - Mayor Mouton opened the hearing for those persons desiring to speak in favor of the request. No one spoke.
3. HEARING OPENED FOR THOSE PERSONS DESIRING TO SPEAK AGAINST THE REQUEST - Mayor Mouton opened the hearing for those persons desiring to speak against the request. No one spoke.
4. HEARING CLOSED - Mayor Mouton closed the public hearing at 6:04 p.m.

ATTEST:

APPROVED:

Shannon Bennett, TRMC
Acting City Secretary

Jerry Mouton, Jr.
Mayor



Legislation Details (With Text)

File #: TAXR 16-053 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 8/1/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of tax refund to Allied Foundation Specialists in the amount of \$601.35 due to a value decrease granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of tax refund to Allied Foundation Specialists in the amount of \$601.35 due to a value decrease granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Allied Foundation Specialists in the total amount of \$601.35 due to value decrease granted by Harris County Appraisal District on the 2012 Correction Roll # 43 (Account #099-113-3).

Fiscal/Budgetary Impact: None.

Approve the tax refund to Allied Foundation Specialists.



Legislation Details (With Text)

File #: TAXR 16-054 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 8/1/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of tax refund to Allied Foundation Specialists in the amount of \$690.18 due to a value decrease granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of tax refund to Allied Foundation Specialists in the amount of \$690.18 due to a value decrease granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Allied Foundation Specialists in the total amount of \$690.18 due to a value decrease granted by Harris County Appraisal District on the 2013 Correction Roll # 32 (Account #206-868-3).

Fiscal/Budgetary Impact: None.

Approve the tax refund to Allied Foundation Specialists.



Legislation Details (With Text)

File #: TAXR 16-055 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 8/1/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of tax refund to Allied Foundation Specialists in the amount of \$695.52 due to a value decrease granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of tax refund to Allied Foundation Specialists in the amount of \$695.52 due to a value decrease granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Allied Foundation Specialists in the total amount of \$695.52 due to a value decrease granted by Harris County Appraisal District on the 2014 Correction Roll # 21 (Account # 206-868-3).

Fiscal/Budgetary Impact: None.

Approve the tax refund to Allied Foundation Specialists.



Legislation Details (With Text)

File #: TAXR 16-056 **Version:** 1 **Name:**

Type: Tax Refund **Status:** Agenda Ready

File created: 8/1/2016 **In control:** City Council

On agenda: 8/16/2016 **Final action:**

Title: Approval of tax refund to Texas Steam Equipment in the amount of \$880.73 due to a value decrease granted by Harris County Appraisal District.

Sponsors: Finance

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of tax refund to Texas Steam Equipment in the amount of \$880.73 due to a value decrease granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Texas Steam Equipment in the total amount of \$880.73 due to a value decrease granted by Harris County Appraisal District on the 2014 Correction Roll #22 (Account #023-144-000-0684).

Fiscal/Budgetary Impact: None.

Approve the tax refund to Texas Steam Equipment.



Legislation Details (With Text)

File #: TAXR 16-057 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 8/1/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of tax refund to Starburst Investments Inc. in the amount of \$740.75 due to a value decrease granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of tax refund to Starburst Investments Inc. in the amount of \$740.75 due to a value decrease granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Starburst Investments Inc. in the total amount of \$740.75 due to a value decrease granted by Harris County Appraisal District on the 2014 Correction Roll #21 (Account #011-31-000-0101).

Fiscal/Budgetary Impact: None.

Approve the tax refund to Starburst Investments Inc.



Legislation Details (With Text)

File #: TAXR 16-058 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 8/1/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of tax refund to Juan and Maricela Moreno in the amount of \$714.35 due to a value decrease granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of tax refund to Juan and Maricela Moreno in the amount of \$714.35 due to a value decrease granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Juan and Maricela Moreno in the total amount of \$714.35 due to a value decrease granted by Harris County Appraisal District on the 2015 Correction Roll #10 (Account #023-144-000-0699).

Fiscal/Budgetary Impact: None.

Approve the tax refund to Juan and Maricela Moreno.



Legislation Details (With Text)

File #: TAXR 16-059 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 8/1/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of tax refund to Jerry and Dolorise Hicks in the amount of \$919.41 due to a homestead and an over-65 exemption, and a freeze change granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of tax refund to Jerry and Dolorise Hicks in the amount of \$919.41 due to a homestead and an over-65 exemption, and a freeze change granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Jerry and Dolorise in the total amount of \$919.41 due to a homestead and an over-65 exemption, and a freeze change granted by Harris County Appraisal District on the 2015 Correction Roll #10 (Account #119-248-001-0021).

Fiscal/Budgetary Impact: None.

Approve the tax refund to Jerry and Dolorise Hicks.



Legislation Details (With Text)

File #: TAXR 16-060 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 8/1/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of tax refund to Popp Hutcheson PLLC in the amount of \$696.66 due to a value decrease granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of tax refund to Popp Hutcheson PLLC in the amount of \$696.66 due to a value decrease granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Popp Hutcheson PLLC in the total amount of \$696.66 due to a value decrease granted by Harris County Appraisal District on the 2015 Correction Roll #10 (Account #017-308-4).

Fiscal/Budgetary Impact: None.

Approve the tax refund to Popp Hutcheson PLLC.



Legislation Details (With Text)

File #: TAXR 16-061 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 8/1/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of tax refund to Mary Lyndalene Holt and Thomas Griffis in the amount of \$626.15 due to a homestead and an over-65 exemption, and a freeze change granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of tax refund to Mary Lyndalene Holt and Thomas Griffis in the amount of \$626.15 due to a homestead and an over-65 exemption, and a freeze change granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Mary Lyndalene Holt and Thomas Griffis in the total amount of \$626.15 due to due to a homestead and an over-65 exemption, and a freeze change granted by Harris County Appraisal District on the 2015 Correction Roll #11 (Account #112-365-000-0005).

Fiscal/Budgetary Impact: None.

Approve the tax refund to Mary Lyndalene Holt and Thomas Griffis.



Legislation Details (With Text)

File #: TAXR 16-062 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 8/1/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of tax refund to Texas Steam Equipment in the amount of \$1,002.05 due to a value decrease granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of tax refund to Texas Steam Equipment in the amount of \$1,002.05 due to a value decrease granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Texas Steam Equipment in the total amount of \$1,002.05 due to a value decrease granted by Harris County Appraisal District on the 2015 Correction Roll #11 (Account #023-144-000-0684).

Fiscal/Budgetary Impact: None.

Approve the tax refund to Texas Steam Equipment.



Legislation Details (With Text)

File #: TAXR 16-063 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 8/1/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of tax refund to Allied Foundation Specialists in the amount of \$690.06 due to a value decrease granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of tax refund to Allied Foundation Specialists in the amount of \$690.06 due to a value decrease granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Allied Foundation Specialists in the total amount of \$690.06 due to a value decrease granted by Harris County Appraisal District on the 2015 Correction Roll #11 (Account #206-868-3).

Fiscal/Budgetary Impact: None.

Approve the tax refund to Allied Foundation Specialists.



Legislation Details (With Text)

File #: TAXR 16-064 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 8/1/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of tax refund to Derk Harmsen Enterprises in the amount of \$543.09 due to a value decrease granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of tax refund to Derk Harmsen Enterprises in the amount of \$543.09 due to a value decrease granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Derk Harmsen Enterprises in the total amount of \$543.09 due to value decrease granted by Harris County Appraisal District on the 2015 Correction Roll #11 (Account #011-319-000-0133).

Fiscal/Budgetary Impact: None.

Approve the tax refund to Derk Harmsen Enterprises.



Legislation Details (With Text)

File #: TAXR 16-065 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 8/1/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of tax refund to FAOF Deerwood LLC in the amount of \$8,016.67 due to a value decrease granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of tax refund to FAOF Deerwood LLC in the amount of \$8,016.67 due to a value decrease granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

FAOF Deerwood LLC in the total amount of \$8,016.67 due to a value decrease granted by Harris County Appraisal District on the 2015 Correction Roll #11 (Account #011-319-000-0076).

Fiscal/Budgetary Impact: None.

Approve the tax refund to FAOF Deerwood LLC.



Legislation Details (With Text)

File #: TAXR 16-066 **Version:** 1 **Name:**
Type: Tax Refund **Status:** Agenda Ready
File created: 8/1/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of tax refund to Deer Park Apts. LLC in the amount of \$8,929.40 due to a value decrease granted by Harris County Appraisal District.
Sponsors: Finance
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of tax refund to Deer Park Apts. LLC in the amount of \$8,929.40 due to a value decrease granted by Harris County Appraisal District.

Summary:

Section 31.11 of the Texas Property Tax Code requires that all refunds exceeding \$500 be approved by the governing body prior to the issuance of a check to the payee. The following refund is pending:

Deer Park Apts. LLC in the total amount of \$8,929.40 due to a value decrease granted by Harris County Appraisal District on the 2015 Correction Roll #11 (Account #122-472-000-0001).

Fiscal/Budgetary Impact: None.

Approve the tax refund to Deer Park Apts. LLC.



Legislation Details (With Text)

File #: TRV 16-002 **Version:** 1 **Name:**
Type: Travel Expenses **Status:** Agenda Ready
File created: 7/29/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of travel expenses for Council to attend Texas Municipal League's Annual Conference in Austin, Texas on October 4 - 7, 2016.
Sponsors: City Council
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of travel expenses for Council to attend Texas Municipal League's Annual Conference in Austin, Texas on October 4 - 7, 2016.

Summary:

This is approval of Councilmembers' expenses to attend the Texas Municipal League's Annual Conference in Austin, Texas, on October 4 - 7, 2016.

Fiscal/Budgetary Impact:

Varies based upon attendance.

Approval is recommended



Legislation Details (With Text)

File #: TRV 16-003 **Version:** 1 **Name:**
Type: Travel Expenses **Status:** Agenda Ready
File created: 7/29/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Approval of travel expenses for Council to attend the National League of Cities' City Summit Conference in Pittsburgh, Pennsylvania, on November 16 - 19, 2016.
Sponsors: City Council
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Approval of travel expenses for Council to attend the National League of Cities' City Summit Conference in Pittsburgh, Pennsylvania, on November 16 - 19, 2016.

Summary:

This is approval of Councilmembers' expenses to attend the National League of Cities' City Summit Conference in Pittsburgh, Pennsylvania, on November 16 - 19, 2016.

Fiscal/Budgetary Impact:

Varies based upon attendance.

Approval is recommended



Legislation Details (With Text)

File #: ACT 16-040 **Version:** 1 **Name:**
Type: Acceptance **Status:** Agenda Ready
File created: 7/20/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Acceptance of completion of the South Plant Lift Station Force Main Upsize Project.
Sponsors: Public Works
Indexes:
Code sections:
Attachments: [Change Order #2](#)
[Change Order #1](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Acceptance of completion of the South Plant Lift Station Force Main Upsize Project.

Summary: The services of Fuquay, Inc. were purchased through the Buy Board to perform this project. This project was needed so the south plant lift station could be bypass pumped while the 18-inch force main was being rehabilitated. This project has been completed and is ready for council's acceptance. The approved amount for the project was \$821,255.04. However two (2) change orders had to be issued on the project.

Change Order #1 was for additional drilling for a 12-inch force main. Change Order #1 is for \$27,670.50.

Change Order #2 was for additional pipe bursting & service connect. Change Order #2 is for \$49,831.00

Both change orders bring the final construction cost to \$898,756.54. This extra expense for the change orders will be addressed through a proposed water/sewer fund budget amendment.

(Public Works Project # 3531-15)

Fiscal/Budgetary Impact: This project was funded through the CIP fund 48. The additional \$77,501.50 will be funded by budget amendment of the water/sewer fund.

Staff recommends council acceptance of this project.

CITY OF DEER PARK

Change Order No. 2

12" South Plant LS Force Main Rehabilitation 7/1/2016

Brief Description of Changes:

This CO#2 will add additional line item for 900 feet 12" HDPE drilling to the project in order to complete the 12" upsize of the existing 10" force-main. The original line was to be pipe-burst, but was found not compatible during construction to that method due to primary electrical and gas lines laying across the top of the pipe. The tight confines of the ROW prevented these lines from being moved and it was deemed drilling was the only option to complete the project.

Add or Delete Items:

Item	Description	Unit	Quantity	Unit Price	Total
29257e	Additional drilling for 12" Forcemain	LF	184.47	150.00	\$ 27,670.50
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total					\$ 27,670.50

Contract Summary:

Original Contract Price	\$ 821,255.04
Previous Change Orders	\$ 49,831.00
This Change Order	\$ 27,670.50
Revised Contract Price	\$ 898,756.54
Original Contract Duration - Calendar Days	120
Previous Time Extensions	
This Change Order	
Revised Contract Duration - Calendar Days	120

Contractor

Date

Director of Engineering

Date

CITY OF DEER PARK

Change Order No. 1

12" South Plant LS Force Main Rehabilitation 5/5/2016

Brief Description of Changes:

This CO will add additional line items to the project in order to repair the 8" gravity sewer that is below the existing FM. During construction it was found that the existing pipe was made of clay and in poor condition. Continuing with the Force Main rehabilitation will cause the clay gravity line to collapse.

Add or Delete Items:

Item	Description	Unit	Quantity	Unit Price	Total
16100	Pipe burst 8" to 8" HDPE SDR 19	LF	833	40.00	\$ 33,320.00
16112	Pipeburst setup charge	LF	833	1.00	\$ 833.00
19101	8" Clean and TV sanitary sewer	LF	833	4.00	\$ 3,332.00
19130	*" post TV inspection	LF	833	2.00	\$ 1,666.00
20109	External service reconnect	EA	12	565.00	\$ 6,780.00
29131	Sanitary sewer cleaout	EA	12	325.00	\$ 3,900.00
					\$ -
Total					\$ 49,831.00

Contract Summary:

Original Contract Price	\$ 821,255.04
Previous Change Orders	\$ -
This Change Order	\$ 49,831.00
Revised Contract Price	\$ 871,086.04
Original Contract Duration - Calendar Days	120
Previous Time Extensions	
This Change Order	
Revised Contract Duration - Calendar Days	120

Contractor _____ Date _____

Director of Engineering _____ Date _____



Legislation Details (With Text)

File #: ACT 16-045 **Version:** 1 **Name:**
Type: Acceptance **Status:** Agenda Ready
File created: 7/28/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Acceptance of completion of the Ivy Street Water Line Improvement Project.
Sponsors: Public Works
Indexes:
Code sections:
Attachments: [Ivy Water Line - Change Order](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Acceptance of completion of the Ivy Street Water Line Improvement Project.

Summary: The services of Midas Utilities were purchased through the TIPS (The Interlocal Purchasing System) to perform the Ivy Street Water Line Improvement Project at a cost of \$214,959.15. It was necessary to add an additional \$52,905.60 to the project, through a change order, for an additional 8-inch water line on 13th Street. This brings the total cost of the project to \$267,512.55.

At this time we are asking Council to accept the change order for \$52,905.60 as well as accept completion of this project.

Fiscal/Budgetary Impact: This project was funded out of the Water & Sewer CIP Fund 49

Staff recommends approval of the change order and accepting completion of the project.

CITY OF DEER PARK

Change Order No. 1

Ivy Avenue Waterline Rehabilitation 7/29/2016

Brief Description of Changes:

This change order covers an additional 660 LF of 8" AC line that was found during construction to be deteriorated and needed to be rehabilitated along 13th Street. The line was pipe-burstured with new 8" HDPE and new fire hydrants were installed.

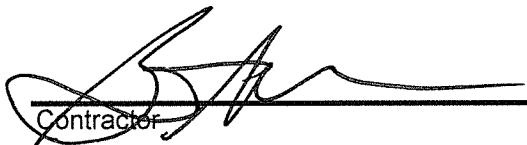
Add or Delete Items:

Item	Description	Unit	Quantity	Unit Price	Total
CO-1	Additional 8" waterline pipe-bursting on 13th St.	LF	660	80.16	\$ 52,905.60
Total					\$ 52,905.60

Contract Summary:

Original Contract Price	\$ 214,606.95
Previous Change Orders	\$ -
This Change Order	\$ 52,905.60
Revised Contract Price	\$ 267,512.55

Original Contract Duration - Calendar Days	90
Previous Time Extensions	
This Change Order	
Revised Contract Duration - Calendar Days	90

 7/29/16
Contractor Date

Director of Engineering Date

City Manager Date



Legislation Details (With Text)

File #: ACT 16-046 **Version:** 1 **Name:**
Type: Acceptance **Status:** Agenda Ready
File created: 8/3/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Acceptance of completion of the Ruth Minchen Athletic Complex Renovation project.
Sponsors: Parks & Recreation
Indexes:
Code sections:
Attachments: [TF Harper Invoice](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Acceptance of completion of the Ruth Minchen Athletic Complex Renovation project.

Summary: The Ruth Minchen Athletic Complex Renovation was awarded to T.F. Harper and Associates LP on May 5, 2015 in the amount of \$1,668,985.00.

The project has been completed. Attached is an application and certificate for payment (Invoice # C16-07-105) to close out the project. This final application and certificate for payment is for \$100,165.75 which brings the final contract price to \$1,668,484.95.

Fiscal/Budgetary Impact:

This project was funded out of 2005 Bond Fund 35 - Proposition 2

Staff recommends council acceptance of the project and approval of the final application and certificate for payment (Invoice # C16-07-105).

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (Owner):

PROJECT: Minchen Baseball Field Renovations

APPLICATION NO.:

Final

City of Deer Park
PO Box 700
Deer Park, Texas 77536
281-478-7228

Attention: Scott Swigert

Application Date:

7/28/2016

JOB NUMBER FOR TFHA:

C15005

Period To:

7/1/2016

FROM (CONTRACTOR):

T. F. Harper & Associates LP
103 Red Bird Lane
Austin, Texas 78745-3122

INVOICE NUMBER: C16-07-105

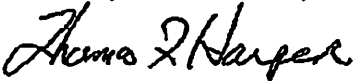
Owner PO #16-0397

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
Change orders approved in previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL			
Approved this month			
Number	Date Approved		
1	Deduct Unused Contingency		
TOTALS		\$ -	\$ 1,520.05
Net change by Change Orders			

The undersigned contractor certifies that to the best of the contractor's knowledge, information and belief the Work covered by this Application for payment has been completed in accordance with the Scope of Work, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

T. F. Harper & Associates, LP



5/4/2016

Name

Date

Printed Name:

Thomas F. Harper

Application is made for Payment, as shown below, in connection with the Purchase Order.

1. ORIGINAL CONTRACT SUM	\$ 1,669,985.00
2. Net change by Change Orders	\$ (1,520.05)
3. CONTRACT SUM TO DATE	\$ 1,668,464.95

4. TOTAL COMPLETED & STORED TO DATE 100% \$ 1,668,464.95

5. RETAINAGE:

a. 2.5% Of Completed Work

\$0.00

Billing 2.5% of Retainage this Pay App

\$ -

6. TOTAL EARNED LESS RETAINAGE

100% \$ 1,668,464.95

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

\$ 1,568,299.20

8. CURRENT PAYMENT DUE

6% \$ 100,165.75

9. BALANCE TO FINISH, PLUS RETAINAGE

0% \$ -

Approval by:

Name

Date

Printed Name:

Owner: City of Deer Park
PO Box 700
Deer Park, Texas 77536

Contractor: T. F. Harper & Associates LP
103 Red Bird Lane
Austin, Texas 78745-3122

TFHA JOB NO: C15005

APPLICATION NO:

Final

Application Date:

7/28/2016

PROJECT:

Minchen Baseball Field Renovations

Period To:

7/1/2016

INVOICE NUMBER: C16-07-105

ITEM #	DESCRIPTION OF WORK	A SCHEDULED VALUE	B PRIOR BILLING	C CURRENT BILLING	D TOTAL TO DATE B+C	E Balance Remaining A-D	F % COMP D/A	G 2.50 % RETENTION D*.025
1000	General Conditions	\$59,655.00	\$ 59,655.00	\$ -	\$ 59,655.00	\$ -	100%	\$ 1,491.38
1083	Owners Contingency	\$120,000.00	\$ 105,285.00	\$ 14,715.00	\$ 120,000.00	\$ -	100%	\$ 2,632.13
2000	Demolition	\$75,895.00	\$ 75,895.00	\$ -	\$ 75,895.00	\$ -	100%	\$ 1,897.38
2220	Excavation	\$125,635.00	\$ 125,635.00	\$ -	\$ 125,635.00	\$ -	100%	\$ 3,140.88
2300	Earthwork	\$48,956.00	\$ 48,956.00	\$ -	\$ 48,956.00	\$ -	100%	\$ 1,223.90
2810	Sprinkler System	\$115,955.00	\$ 115,955.00	\$ -	\$ 115,955.00	\$ -	100%	\$ 2,898.88
2830	Fencing	\$184,959.00	\$ 184,959.00	\$ -	\$ 184,959.00	\$ -	100%	\$ 4,623.98
2900	Landscape	\$11,500.00	\$ 11,500.00	\$ -	\$ 11,500.00	\$ -	100%	\$ 287.50
3000	Concrete	\$164,180.00	\$ 164,180.00	\$ -	\$ 164,180.00	\$ -	100%	\$ 4,104.50
4000	Masonry	\$48,595.00	\$ 48,595.00	\$ -	\$ 48,595.00	\$ -	100%	\$ 1,214.88
6013	General Carpentry	\$35,695.00	\$ 35,695.00	\$ -	\$ 35,695.00	\$ -	100%	\$ 892.38
7400	Roofing	\$22,596.00	\$ 22,596.00	\$ -	\$ 22,596.00	\$ -	100%	\$ 564.90
8006	Door, Frame, Hardware	\$22,569.00	\$ 22,569.00	\$ -	\$ 22,569.00	\$ -	100%	\$ 564.23
9250	Interior	\$6,500.00	\$ 6,500.00	\$ -	\$ 6,500.00	\$ -	100%	\$ 162.50
9900	Painting	\$9,552.00	\$ 9,552.00	\$ -	\$ 9,552.00	\$ -	100%	\$ 238.80
10150	Toilet Partitions	\$8,750.00	\$ 8,750.00	\$ -	\$ 8,750.00	\$ -	100%	\$ 218.75
10425	Signs	\$5,565.00	\$ 5,565.00	\$ -	\$ 5,565.00	\$ -	100%	\$ 139.13
10990	Misc. Specialties	\$21,814.00	\$ 21,814.00	\$ -	\$ 21,814.00	\$ -	100%	\$ 545.35
12760	Bleachers	\$54,355.00	\$ 54,355.00	\$ -	\$ 54,355.00	\$ -	100%	\$ 1,358.88
13890	Covers	\$62,345.00	\$ 15,587.00	\$ 46,758.00	\$ 62,345.00	\$ -	100%	\$ 389.68
15400	Plumbing	\$48,956.00	\$ 48,956.00	\$ -	\$ 48,956.00	\$ -	100%	\$ 1,223.90
15500	HVAC	\$8,595.00	\$ 8,595.00	\$ -	\$ 8,595.00	\$ -	100%	\$ 214.88
16000	Electrical	\$48,955.00	\$ 48,955.00	\$ -	\$ 48,955.00	\$ -	100%	\$ 1,223.88
16021	Field Light	\$245,000.00	\$ 245,000.00	\$ -	\$ 245,000.00	\$ -	100%	\$ 6,125.00
	Engineering/Architecture/Design	\$113,408.00	\$ 113,408.00	\$ -	\$ 113,408.00	\$ -	100%	\$ 2,835.20
	Co#1	\$ -	\$ -	\$ (1,520.05)	\$ (1,520.05)		#DIV/0!	0.00
	TOTAL	\$1,669,985.00	\$ 1,608,512.00	\$ 59,952.95	\$ 1,668,464.95	\$ -	100%	\$ 40,212.80

Owners Contingency	\$120,000.00
Lighting	\$55,000.00
Additional Site work at property line	\$45,000.00
Batting Cage Renovation	\$5,285.00
Tables & Trash Receptacles	\$9,399.66
Bat & Helmet Stands	\$3,140.29
Two Plugs in Concession ceiling	\$655.00
 Remaining	 \$1,520.05
CO 1 deducting from contract	



Legislation Details (With Text)

File #: ACT 16-047 **Version:** 1 **Name:**
Type: Acceptance **Status:** Agenda Ready
File created: 8/4/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Acceptance of completion of the 2016 Sidewalk Project.
Sponsors: Public Works
Indexes:
Code sections:
Attachments: [Balancing Change Order - Unsigned](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Acceptance of completion of the 2016 Sidewalk Project.

Summary: Precise Services, Inc. has completed the 2016 Sidewalk Improvement Project and it is now ready for council acceptance. The original contract amount was \$242,055.00 however due to overages/underage on certain line items it is necessary to have a balancing change order for an additional \$15,387.80 which makes the final construction cost \$257,442.80 which is still within the budgeted amount for the project.

Staff is requesting approval of the balancing change order and acceptance of the completed project.

Fiscal/Budgetary Impact: This project was funded out fund 90-403-44074

Staff is requesting approval of the balancing change order and acceptance of the completed project.

CITY OF DEER PARK

Balancing Change Order

2016 Sidewalk Project
8/2/2016

Brief Description of Changes:

This balancing change order is to balance the project showing overages and underages for the project.

Add or Delete Items:

Item	Description	Unit	Quantity	Final Quantity	Unit Price	Original Total	Final Total	Over/Under
1	4" concrete sidewalk	SY	3000	2910	\$ 46.50	139,500.00	\$ 135,319.65	\$ (4,180.35)
2	Remove concrete sidewalk	SY	200	451.6	\$ 11.50	2,300.00	\$ 5,193.40	\$ 2,893.40
3	Handicap ramps	EA	75	22	\$ 700.00	52,500.00	\$ 15,400.00	\$ (37,100.00)
4	Construction traffic control	LS	1	1	\$ 10,000.00	10,000.00	\$ 10,000.00	\$ -
5	Furnish and install 4" sidewalk w/curb	SY	50	440.9	\$ 153.00	7,650.00	\$ 67,457.70	\$ 59,807.70
6	Furnish and install 4" sidewalk w/toes wall	SY	50	0	\$ 153.00	7,650.00	\$ -	\$ (7,650.00)
7	Ramp with curb	SY	100	138.7	\$ 110.00	11,000.00	\$ 15,257.00	\$ 4,257.00
8	Sawcut driveway at sidewalk	EA	100	24	\$ 64.00	6,400.00	\$ 1,536.00	\$ (4,864.00)
9	Replace 6" curb as needed	LF	100	84.83	\$ 11.50	1,150.00	\$ 975.55	\$ (174.46)
A	4" sch 40 PVC pipe drains	LF	50	208.5	\$ 23.00	1,150.00	\$ 4,795.50	\$ 3,645.50
B	Adjust water valve boxes	EA	5	3	\$ 116.00	580.00	\$ 348.00	\$ (232.00)
C	Adjust water meter box	EA	5	4	\$ 145.00	725.00	\$ 580.00	\$ (145.00)
D	Adjust manhole ring and cover	EA	5	2	\$ 290.00	1,450.00	\$ 580.00	\$ (870.00)
Total						242,055.00	\$ 257,442.80	\$ 15,387.80

Contract Summary:

Original Contract Price			\$ 242,055.00
Previous Change Orders			\$ -
This Change Order			\$ 15,387.80
Revised Contract Price			\$ 257,442.80
Original Contract Duration - Calendar Days			120
Previous Time Extensions			
This Change Order			
Revised Contract Duration - Calendar Days			120

Contractor _____ Date _____

Director of Public Works _____ Date _____

City Manager _____ Date _____



Legislation Details (With Text)

File #: BID 16-028 **Version:** 1 **Name:**

Type: Bids **Status:** Agenda Ready

File created: 8/3/2016 **In control:** City Council

On agenda: 8/16/2016 **Final action:**

Title: Authorization to advertise and receive bids for the Surface Water Treatment Plant - Replacement of the Electrical Swithgear (MCC-B).

Sponsors: Public Works

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Authorization to advertise and receive bids for the Surface Water Treatment Plant - Replacement of the Electrical Swithgear (MCC-B).

Summary: Currently we are under contract with Langford Engineering to perform engineering services related to the replacement of the existing Motor Control Center - B (MCC-B) improvements, at the water treatment plant. Langford estimates the cost of this project to be \$300,000. This project is now ready to be advertised for bids.

Fiscal/Budgetary Impact: \$300,000 has been budgeted in the water treatment budget account 40-506-4904 to cover the cost of these improvements.

Staff recommends authorization to advertise and receive bids on this project.



Legislation Details (With Text)

File #: BID 16-027 **Version:** 1 **Name:**

Type: Bids **Status:** Agenda Ready

File created: 8/3/2016 **In control:** City Council

On agenda: 8/16/2016 **Final action:**

Title: Authorization to advertise and receive bids on the Surface Water Treatment Plant Backwash Station Improvements.

Sponsors: Public Works

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Authorization to advertise and receive bids on the Surface Water Treatment Plant Backwash Station Improvements.

Summary: Currently we are under contract with Langford Engineering to perform engineering services related to the proposed modifications to the walls of the backwash holding basin to allow for additional backwash storage at the treatment plant. Langford estimates the cost for this work to be \$110,500.00.

This project is now ready to be advertised for bids.

Fiscal/Budgetary Impact: \$110,500 has been budgeted in the Water Treatment Plants account 40-506-4903 for this project.

Staff request authorization to advertise and receive bids on this project.



Legislation Details (With Text)

File #: BID 16-029 **Version:** 1 **Name:**

Type: Bids **Status:** Agenda Ready

File created: 8/4/2016 **In control:** City Council

On agenda: 8/16/2016 **Final action:**

Title: Authorization to advertise and receive bids on the Destiny Subdivision Detention Pond Rehabilitation Project.

Sponsors: Public Works

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Authorization to advertise and receive bids on the Destiny Subdivision Detention Pond Rehabilitation Project.

Summary: This project involves the cleaning, regrading and stabilization of the detention ponds located at the corner of Catalina Ave. and Hillshire Dr. and also at the corner of Chandler Ln. and W. Pasadena Blvd. This work would greatly improve the functionality of the ponds, as well as ease the burden of their maintenance. Back flow drains and concrete pilot channels will be placed around the ponds to prevent future erosion. Other work includes (budget-permitting) the installation of perimeter fencing in order to improve safety and security around the ponds.

Fiscal/Budgetary Impact: \$75,000 was budgeted in the Stormwater Fund for this project (2015-16 Fiscal Budget) the funding account is 25-406-4914.

Staff recommends moving forward with this project.



Legislation Details (With Text)

File #: AUT 16-094 **Version:** 1 **Name:**
Type: Authorization **Status:** Agenda Ready
File created: 8/8/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Consideration of and action on approving a logo for the City's 125th Anniversary Celebration.
Sponsors:
Indexes:
Code sections:
Attachments: [125 Anniversary logo](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on approving a logo for the City's 125th Anniversary Celebration.

Summary:

The Historical Committee appointed a subcommittee that was tasked with developing a proposed logo for the City's 125th Anniversary celebration. The subcommittee prepared the attached logo, which was submitted to the Historical Committee for the Committee's consideration. At its August 11, 2016, the Historical Committee voted to recommend the attached logo to the City Council for approval.

Fiscal/Budgetary Impact:

Approve the proposed logo.



DEER PARK

Celebrating

125

1892-2017



Legislation Details (With Text)

File #: PUR 16-018 **Version:** 1 **Name:**

Type: Purchase **Status:** Agenda Ready

File created: 8/3/2016 **In control:** City Council

On agenda: 8/16/2016 **Final action:**

Title: Consideration of and action on purchasing through The Interlocal Purchasing System (TIPS) for the services of Vaught Services, LLC. to perform the water line improvement project on Hillshire and Estate Drive.

Sponsors: Public Works

Indexes:

Code sections:

Attachments: [Vaught Proposal](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on purchasing through The Interlocal Purchasing System (TIPS) for the services of Vaught Services, LLC. to perform the water line improvement project on Hillshire and Estate Drive.

Summary: The water line improvement project for the Hillshire & Estate Drive is a budgeted item in the CIP Fund 48. Staff is requesting to purchase the services of Vaught Services, LLC to perform this project. The proposed amount for the project is \$649,797.75 which is within the budgeted amount allocated for the project. These services will be purchased through the TIPS program.

Fiscal/Budgetary Impact: Funded out of CIP Fund 48

Staff recommends approval of this purchase.



**THE INTERLOCAL
PURCHASING SYSTEM**
"PURCHASING MADE PERSONAL"



CONTRACTOR PRICING WORKSHEET

JOB ORDER CONTRACTING NO:

1012116

PROJECT NAME: City of Deer Park - Hillshire Waterline Replacement

This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents **MUST** be faxed to Contract Administration @ 281-901-5336. Please type or carefully print; thank you.

LIST PRICING

PROJECT SPECIFIC DISCOUNT

Item	Unit	Description of Item	Est. Quant.
TP-1	LF	6", install pipeburst HDPE prechlorinated waterline, in place of same or one size smaller waterline	3200
TP-2	EA	3/4" service tap, install on 6-8" waterline	200
TP-3	EA	2" service tap, install on 6-8" waterline	4
TP-4	EA	Reconnect service - short side, all depths (includes adjusting existing meter box to grade)	102
TP-5	EA	Reconnect service - long side up to 30', all depths (includes adjusting existing meter box to grade)	115
TP-6	LF	Extra length for service laterals after 30'	1725
TP-7	EA	Install 6" tee, to any size	10
TP-8	TON	Extra cement slab. Sand backfill 2.0 sacks/ton	200
TP-9	LF	Trench Safety, all depths	100
TP-10	EA	Install 4" - 8" wet connection, to any size	8
TP-11	EA	Install 4" - 8" tapping sleeve, to any size	2
TP-12	EA	Install 4"-8" TS and V to any size	2
TP-13	EA	Install 6" gate valve & valve box	8
TP-14	EA	Install 8" gate valve & valve box	2
TP-15	SY	Rmv/rpl up to 5" concrete sidewalk/driveway (includes saw cutting, reinforcement)	60
TP-16	SY	Rmv/rpl up to 8" concrete sidewalk/driveway/pavement (includes saw cutting, reinforcement)	60
TP-17	TON	1" rock with no fines for bedding (incidental to point repairs)	40

Unit Price	Total
\$ 69.60	\$ 222,720.00
\$ 650.00	\$ 130,000.00
\$ 2,200.00	\$ 8,800.00
\$ 555.00	\$ 56,610.00
\$ 800.00	\$ 92,000.00
\$ 15.00	\$ 25,875.00
\$ 3,050.00	\$ 30,500.00
\$ 50.00	\$ 10,000.00
\$ 7.00	\$ 700.00
\$ 2,000.00	\$ 16,000.00
\$ 3,450.00	\$ 6,900.00
\$ 4,830.00	\$ 9,660.00
\$ 3,450.00	\$ 27,600.00
\$ 3,795.00	\$ 7,590.00
\$ 125.00	\$ 7,500.00
\$ 240.00	\$ 14,400.00
\$ 65.00	\$ 2,600.00

Unit Price	Total
\$ 58.00	\$ 185,600.00
\$ 525.00	\$ 105,000.00
\$ 1,800.00	\$ 7,200.00
\$ 480.00	\$ 48,960.00
\$ 650.00	\$ 74,750.00
\$ 12.00	\$ 20,700.00
\$ 2,590.00	\$ 25,800.00
\$ 44.00	\$ 8,800.00
\$ 6.00	\$ 600.00
\$ 1,898.75	\$ 13,110.00
\$ 2,875.00	\$ 5,750.00
\$ 4,025.00	\$ 8,050.00
\$ 2,875.00	\$ 28,000.00
\$ 3,162.50	\$ 6,325.00
\$ 105.00	\$ 6,300.00
\$ 210.00	\$ 12,600.00
\$ 55.00	\$ 2,200.00



**THE INTERLOCAL
PURCHASING SYSTEM**
"PURCHASING MADE PERSONAL"



CONTRACTOR PRICING WORKSHEET

JOB ORDER CONTRACTING NO:

1012116

PROJECT NAME: City of Deer Park - Hillshire Waterline Replacement

This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents **MUST** be faxed to Contract Administration @ 281-901-5336.
Please type or carefully print; thank you.

LIST PRICING

PROJECT SPECIFIC DISCOUNT

Item	Unit	Description of Item	Est. Quant.
TP-18	TON	Bank Sand for Backfill	40
TP-19	SY	Sodding	1500
TP-20	EA	Install new fire hydrant assembly, to include gate valve & box	8
TP-21	EA	Insertion Valves (6" thru 8")	1
TP-22	EA	Mobilization / Demobilization per Occurrence	1

Unit Price	Total
\$ 25.00	\$ 1,000.00
\$ 7.00	\$ 10,500.00
\$ 5,520.00	\$ 44,160.00
\$ 12,420.00	\$ 12,420.00
\$ 10,000.00	\$ 10,000.00

Unit Price	Total
\$ 24.00	\$ 960.00
\$ 6.00	\$ 9,000.00
\$ 4,600.00	\$ 36,800.00
\$ 10,350.00	\$ 10,350.00
\$ 7,500.00	\$ 7,500.00

\$ 747,535.00

SUBTOTAL : \$ 618,855.00

TIPS staff strive to make your purchasing process as simple as possible.
Should you need assistance with or need to deviate from the above process
due to procedures implemented by your organization or your selected TIPS
vendor, please contact our office at: (866) 413-6574.

Performance and Payment Bonds (If Required): \$ 30,942.75

Pricing Date: 07/28/2016

TOTAL: \$ 649,797.75

Buying Agency:	City of Deer Park	Contractor:	Vaught Services, LLC
Contact Person:	Brent Costlow	Prepared By:	Brent Keller
Phone:	281-420-7229	Phone:	281-924-1718
Fax:		Fax:	281-901-5336
Email:	Bcostlow@deerparktx.org	Email:	brent.keller@vaughtservicesllc.com



Legislation Details (With Text)

File #: ORD 16-069 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 7/21/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Consideration of and action on an ordinance approving the Fiscal Year 2016-2017 Deer Park Community Development Corporation Budget.
Sponsors: City Manager's Office
Indexes:
Code sections:
Attachments: [Proposed DPCDC Budget - 07.25.16](#)
[Deer Park Community Development Corporation - Approve Budget-2016-2017-08-2016](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on an ordinance approving the Fiscal Year 2016-2017 Deer Park Community Development Corporation Budget.

Summary:

The DPCDC bylaws provide that the Corporation's fiscal year shall be the same as the fiscal year of the City, which is October 1 - September 30. A preliminary budget for the DPCDC for Fiscal Year 2016-2017 was presented for discussion at the April 25, 2016 Board meeting. The Board of Directors approved the Fiscal Year 2016-2017 DPCDC Budget at the July 25, 2016 Regular Board Meeting and recommended that the budget be submitted to the City Council for approval. Section 501.073 of the Local Government Code states that the corporation's authorizing unit (city council) will approve all programs and expenditures of a corporation and annually review any financial statements of the corporation.

This Fiscal Year 2016-2017 budget for the DPCDC includes total revenues of \$3,296,596 (tax revenue, investment revenue, and prior year revenue) and total expenditures of \$3,296,596 (services, supplies and operating transfers to the City to pay for the debt service costs on the bonds funding the approved capital projects).

The City Council is scheduled to discuss the DPCDC budget at the August 16, 2016 Workshop and then adopt the DPCDC budget at the August 16, 2016 City Council meeting (note: the final Fiscal Year 2016-2017 City Budget, which incorporates all funds and component units of the City, is scheduled for adoption on September 20, 2016).

Fiscal/Budgetary Impact:

The proposed budget includes all anticipated revenues to be derived in Fiscal Year 2016-2017 from the ½% Type B sales and use tax as well as proposed expenditures for the fiscal year.

Approve the ordinance.

CITY OF DEER PARK
2016-2017 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

REVENUE SUMMARY

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROJECTED 16-17
Tax Revenue	\$ -	\$ 2,300,000	\$ 2,600,000	\$ 2,400,000
Other Revenue	-	400	2,600	3,600
Prior Year Revenue	-	-	-	892,996
Total Revenue	\$ -	\$ 2,300,400	\$ 2,602,600	\$ 3,296,596

CITY OF DEER PARK
2016-2017 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROJECTED 16-17
<u>3100 TAX REVENUE</u>				
3120 Sales Tax Revenue	\$ -	\$ 2,300,000	\$ 2,600,000	\$ 2,400,000
Total Tax Revenue	-	2,300,000	2,600,000	2,400,000
<u>3600 OTHER REVENUE</u>				
3620 Investment Revenue	-	400	2,600	3,600
Total Other Revenue	-	400	2,600	3,600
Prior Year Revenue	-	-	-	892,996
TOTAL REVENUE	\$ -	\$ 2,300,400	\$ 2,602,600	\$ 3,296,596

CITY OF DEER PARK
2016-2017 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

EXPENDITURE SUMMARY

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROPOSED 16-17
Services	\$ -	\$ 3,900	\$ 600	\$ 4,400
Supplies	-	300	125	1,500
Other Operating Expenditures	-	283,869	747,427	3,290,696
Capital Outlay	-	1,550,000	-	-
Total Expenditures	\$ -	\$ 1,838,069	\$ 748,152	\$ 3,296,596

PROGRAM DESCRIPTION

Chapter 505 of the Texas Local Government Code authorizes the use of Type B economic development sales tax for public park purposes and events through a development corporation appointed by City Council. The DPCDC is a Type B Corporation, and in accordance with state law, the City has adopted a 0.50% sales tax to fund the projects approved by the voters on May 9, 2015.

CITY OF DEER PARK
2016-2017 ANNUAL BUDGET
DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)

DESCRIPTION	ACTUAL 14-15	BUDGET 15-16	ESTIMATED 15-16	PROPOSED 16-17
<u>4200 SERVICES</u>				
4201 Public Notices	\$ -	\$ 1,000	\$ 200	\$ 1,900
4239 Audit Fee	-	2,000	-	2,000
4250 Training & Travel	-	500	-	500
4252 Dues & Fees	-	400	400	-
Total Services	-	3,900	600	4,400
<u>4300 SUPPLIES</u>				
4301 Office Supplies	-	100	50	100
4305 Printing	-	100	50	1,300
4307 Postage	-	100	25	100
Total Supplies	-	300	125	1,500
<u>4500 OTHER OPERATING EXP.</u>				
4525 Other Bond Related Fees	-	-	80,100	23,500
4530 Operating Transfers	-	283,869	667,327	3,267,196
Total Operating Transfers	-	283,869	747,427	3,290,696
<u>4900 CAPITAL OUTLAY</u>				
4902 Buildings	-	1,500,000	-	-
4903 Improvements Other Than Bldgs.	-	50,000	-	-
Total Capital Outlay	-	1,550,000	-	-
TOTAL EXPENDITURES	\$ -	\$ 1,838,069	\$ 748,152	\$ 3,296,596

**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2016-2017 ANNUAL BUDGET**

DESCRIPTION	REQUESTED 16-17
<u>4200 Services</u>	
4201 Public Notices	Estimate for two public hearings (\$100); bid notice \$ 1,900 miscellaneous other (\$200)
4239 Audit Fee	DPCDC share of annual audit costs (apportioned a fee, similar to special revenue districts) 2,000
4250 Training & Travel	Estimate for legislative training, etc. 500
4252 Dues & Fees	Estimate for user fee to obtain IRS determination n exemption from Form 990 filing requirements -
<u>4300 Supplies</u>	
4301 Office Supplies	Estimate for miscellaneous office supplies 100
4305 Printing	Estimate for miscellaneous printing (\$100) and prior project signs for construction sites (\$1,200) 1,300
4307 Postage	Estimate for miscellaneous correspondence 100
<u>4500 Other Operating Transfers</u>	
4525 Other Bond Related Fees	Estimated issuance costs - Proposed Series 2017: Est. Issuance Costs 23,000 23,500 Est. Paying Agent Fees 500
4530 Operating Transfers	Transfer to the City for debt service payments as for related to debt issued to fund projects approved in the 2015 election to adopt the Type B sales and use tax: 2,217,196 <div style="text-align: right;"><u>Estimate</u></div> <div style="text-align: right;">Paying Agent Fees 500</div> <div style="text-align: right;">Principal -</div> <div style="text-align: right;">Interest 283,369</div> <div style="text-align: right;"><u>Series 2017</u></div> <div style="text-align: right;">Principal -</div> <div style="text-align: right;">Interest 63,000</div> Project costs will be paid through the capital project fund), with the pay-as-you-go funding to be handled via an operating transfer to that bond fund (initially budgeted in FY 2016 as a capital expenditure in the DPCDC Fund); the 2017 budget estimates are as follows: <div style="text-align: right;">Dow Park Pavilion 1,000,000 (design & construction)</div> <div style="text-align: right;">Hike & Bike Trails 50,000 (design & construction)</div>

**DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2016-2017 ANNUAL BUDGET
PROJECT COSTS APPROVED BY THE VOTERS**

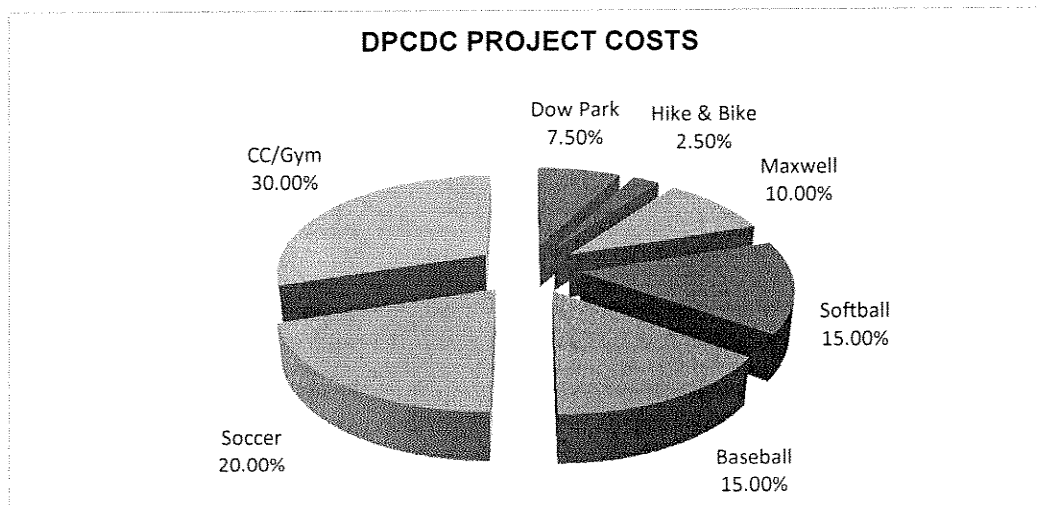
On May 9, 2015, the voters approved a dedicated 0.50% sales tax for the following projects, the costs of which were enumerated in the Proposition in an amount not exceed \$20,000,000. This amount is for the construction, renovation, acquisition, equipment and improvement of the projects and is exclusive of the costs of financing. Project costs will be recorded in the respective bond funds (for each debt issuance to be funded by the Type B sales and use tax) or in the DPCDC Fund (for the project costs funded by pay as you go):

Projects (Design & Construction):

Dow Park Pavilion	\$ 1,500,000	7.50%
Hike and Bike Trail Development	500,000	2.50%
Maxwell Center Expansion and Parking Lot	2,000,000	10.00%
Girls Softball Renovations at Youth Sports Complex	3,000,000	15.00%
Deer Park Baseball Development and Renovation including, but not limited to, Spencerview	3,000,000	15.00%
Soccer Field Development	4,000,000	20.00%
Community Center and Gym Renovation and Expansion	<u>6,000,000</u>	<u>30.00%</u>
	<u>\$ 20,000,000</u>	<u>100.00%</u>

Source of Funds:

Certificates of Obligation, Series 2016	\$ 9,450,000	47.25%
Proposed Certificates of Obligation, Series 2017	2,700,000	13.50%
Proposed Certificates of Obligation, Series 2018	5,850,000	29.25%
Pay As You Go	<u>2,000,000</u>	<u>10.00%</u>
	<u>\$ 20,000,000</u>	<u>100.00%</u>



DEER PARK COMMUNITY DEVELOPMENT CORPORATION (DPCDC)
2015 - 2016 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS

CERTIFICATES OF OBLIGATION, SERIES 2016
(Issued by the City of Deer Park)
\$9,450,000 dated February 16, 2016
Interest Rate: 1.59%

<u>DUE IN</u> <u>FISCAL YEAR</u>	<u>INTEREST</u> <u>RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL</u> <u>TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2017	4.250%	\$ 2,020,000.00	\$ 75,127.50	\$ 59,068.50	\$ 2,154,196.00
2018	4.250%	1,780,000.00	59,068.50	44,917.50	1,883,986.00
2019	4.250%	665,000.00	44,917.50	39,630.75	749,548.25
2020	4.250%	680,000.00	39,630.75	34,224.75	753,855.50
2021	4.250%	690,000.00	34,224.75	28,739.25	752,964.00
2022	4.250%	700,000.00	28,739.25	23,174.25	751,913.50
2023	4.250%	710,000.00	23,174.25	17,529.75	750,704.00
2024	4.250%	725,000.00	17,529.75	11,766.00	754,295.75
2025	4.250%	735,000.00	11,766.00	5,922.75	752,688.75
2026	4.250%	<u>745,000.00</u>	<u>5,922.75</u>	<u>-</u>	<u>750,922.75</u>
TOTAL		<u>\$ 9,450,000.00</u>	<u>\$ 340,101.00</u>	<u>\$ 264,973.50</u>	<u>\$ 10,055,074.50</u>

CITY OF DEER PARK
2016 - 2017 ANNUAL BUDGET
ANNUAL DEBT SERVICE PAYMENTS

PROPOSED CERTIFICATES OF OBLIGATION, SERIES 2017
\$2,700,000 dated February 1, 2017
Interest Rate: 3.75%

<u>DUE IN FISCAL YEAR</u>	<u>INTEREST RATE</u>	<u>DUE MAR. 15</u>		<u>DUE SEP. 15</u>	<u>ANNUAL TOTAL</u>
		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>INTEREST</u>	
2017	3.750%	\$ -	\$ -	\$ 63,000.00	\$ 63,000.00
2018	3.750%	-	50,625.00	50,625.00	101,250.00
2019	3.750%	345,000.00	50,625.00	44,156.25	439,781.25
2020	3.750%	355,000.00	44,156.25	37,500.00	436,656.25
2021	3.750%	370,000.00	37,500.00	30,562.50	438,062.50
2022	3.750%	385,000.00	30,562.50	23,343.75	438,906.25
2023	3.750%	400,000.00	23,343.75	15,843.75	439,187.50
2024	3.750%	415,000.00	15,843.75	8,062.50	438,906.25
2025	3.750%	430,000.00	8,062.50	-	438,062.50
TOTAL		<u>\$ 2,700,000.00</u>	<u>\$ 260,718.75</u>	<u>\$ 273,093.75</u>	<u>\$ 3,233,812.50</u>

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DEER PARK APPROVING THE 2016-2017 BUDGET FOR THE DEER PARK COMMUNITY DEVELOPMENT CORPORATION; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

On April 25, 2016 the Deer Park Community Development Corporation conducted a public meeting to discuss the 2016-2017 Budget, and on July 25, 2016 the Corporation conducted a public meeting to approve the 2016-2017 Budget for the corporation and submit same to the City Council.

II.

The City Council of the City of Deer Park, Texas hereby acknowledges receipt of the 2016-2017 Deer Park Community Development Corporation Budget.

III.

Pursuant to the provisions of Section 501.073 of the Local Government Code, the City Council of the City of Deer Park, Texas, as the Corporation's authorizing unit, will approve all programs and expenditures of the corporation. The City Council hereby approves the FY 2016-2017 Budget of the Deer Park Community Development Corporation as submitted.

IV.

The meetings at which the Corporation discussed and approved the 2016-2017 Budget were open to the public, and public notice of the time, place and purpose of said meetings were given, all as required by Chapter 551 of the Government Code of the State of Texas.

V.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

VI.

The City Council finds that this Ordinance relates to the immediate preservation of the quality of life of the public and that the approval of a 2016-2017 budget for the Deer Park Community Development Corporation be adopted at the earliest possible moment to comply with State Law, and to provide protection for persons within the City, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with and this Ordinance be passed finally on its introduction; and accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2016 **by a vote of** _____ **“Ayes” and** _____ **“Noes”.**

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 16-067 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 7/28/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Consideration of and action on an ordinance amending Appendix B (Schedule of Fees) for EMS services.

Sponsors:

Indexes:

Code sections:

Attachments: [Emergency Ambulance Service-Chap 34 Sec 34-25-08-2016.pdf](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on an ordinance amending Appendix B (Schedule of Fees) for EMS services.

Summary:

The City's EMS Billing consultant has recommended the implementation of certain fees associated with "disposable" items that are used during the provision of medical care by our EMS (ambulance) units. This is standard in the EMS industry, and is a specifically payable line item for Medicaid.

This change would incorporate three different line items in our Schedule of Fees: ALS Disposables, BLS Disposables, and Oxygen. ALS Disposables would be those items routinely used during the provision of "Advanced Life Support" services. BLS Disposables are the items routinely and regularly used during "Basic Life Support" EMS calls. The fee for oxygen would be assessed anytime that oxygen is administered to a patient (based on medical necessity).

Some examples of disposables are: alcohol preps, blood tubes, glucometer strips, IV supplies (catheters, dressings, fluids, tubing), lancets, EKG leads, etc. Not all of these disposables are utilized on every patient. Some patients require more items than others; however, it is not prudent to try to account for each and every item during emergency care. The proposed line item fees are considered an average cost of such items utilized during the associated types of responses.

Emergicon has recommended the following line item charges:

- ALS Disposables \$375.00
- BLS Disposables \$225.00
- Oxygen \$125.00

This ordinance also incorporates the list of medications commonly administered by our paramedics and the associated charge for those medications. These were previously listed in an Exhibit "A" but it was recommended that these be

incorporated into the same list of fees so they could be administered more efficiently in a single location.

Fiscal/Budgetary Impact:

Adoption of this ordinance and the amended schedule of fees should generate additional revenue of approximately \$12,000 -15,000 annually.

Approval is recommended.

ORDINANCE NO. _____

AN ORDINANCE AMENDING APPENDIX (B), OF CHAPTER 34, SECTION 34-25 SUBSECTIONS 7 AND 8, OF THE CODE OF ORDINANCES OF THE CITY OF DEER PARK, PROVIDING NEW FEES FOR EMERGENCY AMBULANCE SERVICE; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

Appendix (B), Chapter 34, Section 34-25 Subsections 7 and 8, of the Code of Ordinances of the City of Deer Park, is hereby amended so that it shall hereinafter read as follows:

Cost records; rates and fees

Appendix(B), SECTION 34-25, SUBSECTIONS 7 AND 8

The fire chief or his delegated representative shall provide for the orderly maintenance of records and information relative to the costs to the city of the operation of such city emergency ambulance service. Rates and fees to be charged for each call for emergency ambulance service shall be as follows:

7 Fees for Supplies and Services:

ALS Disposables/Supplies	\$375.00
BLS Disposables/Supplies	\$225.00
Oxygen Administration	\$125.00

8 Fees for Medications

Adenosine 6 mg	\$150.00
Adenosine 12mg	\$195.00
Albuterol 2.5mg	\$25.00
Amiodarone	\$165.00
Atropine Sulphate	\$25.00
Benadryl 50mg/1ml	\$25.00
Dextrose 50%	\$25.00
Dextrose 25%	\$25.00
Dopamine	\$30.00
Epinephrine 1:1,000	\$35.00
Epinephrine 1:10,000	\$35.00

Etomidate	\$65.00
Glucagon	\$230.00
Ipratropium/Atrovent	\$15.00
Lidocaine 100mg	\$25.00
Lidocaine IV Drip	\$60.00
Midazolam	\$25.00
Magnesium Sulphate	\$30.00
Morphine Sulphate	\$30.00
Naloxone HCL	\$90.00
Promethazine	\$25.00
Sodium Bicarbonate	\$25.00
Sodium Nitrate	\$45.00
Sodium Thiosulphate	\$55.00
Solu-Medrol 125mg	\$80.00
Solu-Medrol 1g	\$125.00
Thiamine	\$35.00
Valium	\$30.00
Vasopressin	\$25.00
Vecuronium	\$25.00
Other medications not listed	Cost plus 50%

II.

The above rates shall be effective on October 1, 2016.

III.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

IV.

The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare in that it is necessary to amend the provisions of the Code of Ordinances regulating ambulance fees since the increased revenue can be made available immediately in order to continue to provide emergency ambulance service for the protection of the public, thereby creating an emergency, for which, the Charter requirement providing for the reading of Ordinances on three (3) several

days should be dispensed with, and this Ordinance be passed finally on its introduction; and, accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2016 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 16-074 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 8/4/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget to include the cost of additional security measures at the three fire stations.

Sponsors:

Indexes:

Code sections:

Attachments: [Ord - Amend Budget FY16 Fire Station Security](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget to include the cost of additional security measures at the three fire stations.

Summary: The Fiscal Year 2015-2016 Budget for the Fire Department includes a total of \$116,750 to upgrade entry access and video surveillance at the three fire stations. As part of the installation, additional doors were identified as entry points that would benefit from the enhanced security measures, and as well, it was determined that increasing the number of internal and external cameras would further improve security. The additional entry access and video surveillance for these buildings will increase the final cost of the project by approximately \$14,500. An amendment in the amount of \$14,500 to add the cost of these additional security measures is proposed for the Fiscal Year 2015-2016 Budget.

Fiscal/Budgetary Impact:

\$14,500 for the cost of additional entry access and video surveillance at the three fire stations will be added to the Fiscal Year 2015-2016 Budget for the Fire Department and will be funded by the unassigned fund balance of the General Fund, which is sufficient to accommodate this expenditure (Account No. 10-304-4903, Improvements Other Than Buildings).

Approve the ordinance to amend the Fiscal Year 2015-2016 Budget to include the cost of additional security measures at the three fire stations.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2015-2016 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

That the City of Deer Park's budget for the fiscal year ending September 30, 2016 was duly prepared and filed with the City Secretary, where it was available for inspection by any taxpayer.

II.

That the budget for the fiscal year ending September 30, 2016 included a total of \$116,750.00 to upgrade entry access and video surveillance at the City's three fire stations.

III.

That during the installation, additional doors were identified as entry points that should include the enhanced security measures, and it was decided that increasing the number of internal and external cameras would also increase security.

IV.

That it is necessary to amend the budget for the fiscal year ending September 30, 2016 to include an additional \$14,500.00 for the cost of the additional entry access and video surveillance and added cameras at the City's fire stations.

V.

That funding for the amendment to the expenditures of the adopted budget will include \$14,500.00 from the unassigned fund balance of the General Fund.

VI.

That the regular budget of the City of Deer Park, Texas, for the fiscal year ending September 30, 2016, be, and the same is hereby, in all respects finally approved and amended as so described above and shall be, and is hereby, filed with the City Secretary of said City.

VII.

That the amount specified is for the purposes named in said budget, and is hereby appropriated to and for such purposes.

VIII.

That the City Secretary file copies of this Ordinance and of such budget with all public officers as required by the laws of the State of Texas.

IX.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

X.

The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare, and that approval of a 2015-2016 Budget amendment be adopted at the earliest possible moment to comply with the City Charter and Statutes of the State of Texas, and to provide protection for persons within the City, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance be passed finally on its introduction, and accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2016 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 16-076 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 8/5/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget for the City's wide area network upgrade.

Sponsors:

Indexes:

Code sections:

Attachments: [Ord - Amend Budget FY16 WAN](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget for the City's wide area network upgrade.

Summary: The Fiscal Year 2014-2015 Budget included a project for the City's wide area network upgrade, which was not completed during the fiscal year. As a result, the assigned fund balance of the General Fund for Fiscal Year 2014-2015 includes \$35,618 for this project related to City Hall, and the prior year revenues of the Municipal Court Fund include \$6,314 for this project related to the Municipal Court for a total of \$41,932. The wide area network upgrade was not completed during Fiscal Year 2014-2015 due to ongoing planning for the City Hall remodel and construction that delayed final decisions relative to the overall project (e.g., decisions regarding the tower locations, etc.). Now that the final decisions have been made, IT Services is able to complete the wide area network upgrade at all locations. An amendment in the amount of \$41,932 to cover the total cost to complete the upgrade to the City's wide area network is proposed for the Fiscal Year 2015-2016 Budget.

Fiscal/Budgetary Impact:

\$41,932 to upgrade the City's wide area network will be added to the Fiscal Year 2015-2016 Budget, including \$35,618 for the IT Services budget (Account No. 10-200-4904, Machinery and Equipment), which will be funded by the assigned fund balance of the General Fund set aside in the previous fiscal year for this purpose, and including \$6,314 for the Municipal Court Fund budget (Account No. 19-104-4904, Machinery and Equipment), which will be funded by the prior year revenues of the Municipal Court Fund.

Approve the ordinance to amend the Fiscal Year 2015-2016 Budget for the City's wide area network upgrade.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2015-2016 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

That the City of Deer Park's budget for the fiscal year ending September 30, 2015 was duly prepared and filed with the City Secretary, where it was available for inspection by any taxpayer.

II.

That \$63,645.00 for the City's wide area network upgrade was included in the budget for the fiscal year ending September 30, 2015, including \$46,645.00 in the General Fund and \$17,000.00 in the Municipal Court Fund.

III.

That due to the ongoing planning for the City Hall remodel and construction, which delayed final decisions relative to the overall wide area network upgrade, the upgrade of the City's wide area network was not completed during the fiscal year ending September 30, 2015 and was completed during the fiscal year ending September 30, 2016.

IV.

That the amount of \$41,932.00 was expended for completion of the wide area network upgrade at all locations during the fiscal year ending September 30, 2016, including \$35,618.00 in the General Fund and \$6,314.00 in the Municipal Court Fund.

V.

That the City of Deer Park's budget for the fiscal year ending September 30, 2016 was duly prepared and filed with the City Secretary, where it was available for inspection by any taxpayer.

VI.

That because of the project delays, it is necessary to amend the General Fund budget and the Municipal Court Fund budget for the fiscal year ending September 30, 2016 to include expenditures of \$35,618.00 and \$6,314.00, respectively, for the cost of the wide area network upgrade completed during the fiscal year ending September 30, 2016.

VII.

That funding for the amendment to the expenditures of the adopted budget of the General Fund will include the amount of \$35,618.00 from the assigned fund balance of the General Fund, which was set aside in the fiscal year ending September 30, 2015 for this purpose.

VIII.

That funding for the amendment to the expenditures of the adopted budget of the Municipal Court Fund will include the amount of \$6,314.00 from the prior year revenues of the Municipal Court Fund.

IX.

That the regular budget of the City of Deer Park, Texas, for the fiscal year ending September 30, 2016, be, and the same is hereby, in all respects finally approved and amended as so described above and shall be, and is hereby, filed with the City Secretary of said City.

X.

That the amounts specified are for the purposes named in said budget, and they are hereby appropriated to and for such purposes.

XI.

That the City Secretary file copies of this Ordinance and of such budget with all public officers as required by the laws of the State of Texas.

XII.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

XIII.

The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare, and that approval of a 2015-2016 Budget amendment be adopted at the earliest possible moment to comply with the City Charter and Statutes of the State of Texas, and to provide protection for persons within the City, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance be passed finally on its introduction, and accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2016 **by a vote of** _____ **“Ayes” and** _____ **“Noes”.**

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 16-077 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 8/5/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget to upgrade the audio/visual equipment in the City's Emergency Operations Center.

Sponsors:

Indexes:

Code sections:

Attachments: [Ord - Amend Budget FY16 EOC Equip](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget to upgrade the audio/visual equipment in the City's Emergency Operations Center.

Summary: In order to assist with the emergency recovery and response operations of the Emergency Operations Center (EOC), which is located at the Police Department, it is prudent to upgrade the audio/visual equipment from analog to digital. The current projector is approximately six years old. For improved communications, a newer projector is needed and a newer projector will require a wide-format screen (the current screen is standard format, which will not support the newer technology). The screen and the existing TV's will need to be upgraded to support the newer technology. This upgrade will also allow for a cable feed from the EOC to the briefing room at the back of the Police Department, which will allow for shared communication images. An amendment in the amount of \$32,640 to upgrade the audio/visual equipment in the EOC is proposed for the Fiscal Year 2015-2016 Budget.

Fiscal/Budgetary Impact:

\$32,640 to upgrade the audio/visual equipment in the EOC will be added to the Fiscal Year 2015-2016 Budget for Emergency Management and will be funded by the unassigned fund balance of the General Fund, which is sufficient to accommodate this expenditure (Account No. 10-303-4904, Machinery and Equipment).

Approve the ordinance to amend the Fiscal Year 2015-2016 Budget to upgrade the audio/visual equipment in the City's Emergency Operations Center.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2015-2016 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

That the City of Deer Park's budget for the fiscal year ending September 30, 2016 was duly prepared and filed with the City Secretary, where it was available for inspection by any taxpayer.

II.

That in order to assist with the emergency recovery and response operations of the Emergency Operations Center, which is located at the Police Department, it is prudent to upgrade the audio/visual equipment from analog to digital for improved and expanded communication.

III.

That the upgrade of the audio/visual equipment at the Emergency Operations Center would include a new projector, screen and televisions all to support the new technology.

IV.

That it is necessary to amend the budget for the fiscal year ending September 30, 2016 to include \$32,640.00 for the cost to upgrade the audio/visual equipment at the Emergency Operations Center, including a new projector, screen and televisions.

V.

That funding for the amendment to the expenditures of the adopted budget will include \$32,640.00 from the unassigned fund balance of the General Fund.

VI.

That the regular budget of the City of Deer Park, Texas, for the fiscal year ending September 30, 2016, be, and the same is hereby, in all respects finally approved and amended as so described above and shall be, and is hereby, filed with the City Secretary of said City.

VII.

That the amount specified is for the purposes named in said budget, and is hereby appropriated to and for such purposes.

VIII.

That the City Secretary file copies of this Ordinance and of such budget with all public officers as required by the laws of the State of Texas.

IX.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

X.

The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare, and that approval of a 2015-2016 Budget amendment be adopted at the earliest possible moment to comply with the City Charter and Statutes of the State of Texas, and to provide protection for persons within the City, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance be passed finally on its introduction, and accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2016 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 16-083 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 8/11/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget to replace the insulation of the duct and pipes in the Theater/Court Building.
Sponsors: City Manager's Office
Indexes:
Code sections:
Attachments: [Ord - Amend Budget FY16 Theater Insulation](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget to replace the insulation of the duct and pipes in the Theater/Court Building.

Summary:

Problems resulting from leaks into the A/C insulation at the Theater/Court Building make it necessary to remove and replace the insulation of the duct and pipes in the building. An amendment in the amount of \$35,000 for the cost to replace the insulation of the duct and pipes at the Theater/Court Building is proposed for the Fiscal Year 2015-2016 Budget.

Fiscal/Budgetary Impact:

\$35,000 to remove and replace the insulation of the duct and pipes at the Theater/Court Building will be added to the Fiscal Year 2015-2016 Budget of the Capital Improvements Fund and will be funded by the unassigned fund balance of the General Fund, which is sufficient to accommodate this expenditure (Account No. 90-105-4902, Buildings).

Approve the ordinance to amend the Fiscal Year 2015-2016 Budget to replace the insulation of the duct and pipes at the Theater/Court Building.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2015-2016 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

That the City of Deer Park's budget for the fiscal year ending September 30, 2016 was duly prepared and filed with the City Secretary, where it was available for inspection by any taxpayer.

II.

That problems resulting from leaks into the A/C insulation at the Theater/Court Building make it necessary to remove and replace the insulation of the duct and pipes in the building.

III.

That it is necessary to amend the budget for the fiscal year ending September 30, 2016 to include \$35,000.00 for the cost to remove and replace the insulation of the duct and pipes at the Theater/Court Building.

IV.

That funding for the amendment to the expenditures of the adopted budget will include \$35,000.00 from the unassigned fund balance of the General Fund.

V.

That the regular budget of the City of Deer Park, Texas, for the fiscal year ending September 30, 2016, be, and the same is hereby, in all respects finally approved and amended as so described above and shall be, and is hereby, filed with the City Secretary of said City.

VI.

That the amount specified is for the purposes named in said budget, and is hereby appropriated to and for such purposes.

VII.

That the City Secretary file copies of this Ordinance and of such budget with all public officers as required by the laws of the State of Texas.

VIII.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

IX.

The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare, and that approval of a 2015-2016 Budget amendment be adopted at the earliest possible moment to comply with the City Charter and Statutes of the State of Texas, and to provide protection for persons within the City, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance be passed finally on its introduction, and accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2016 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 16-072 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 8/3/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget for additional costs related to the South Plant Lift Station Force Main Upsize Project.
Sponsors: Public Works, Finance
Indexes:
Code sections:
Attachments: [Ord - Amend Budget FY16 Force Main](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget for additional costs related to the South Plant Lift Station Force Main Upsize Project.

Summary: The South Plant Lift Station Force Main Upsize Project was funded by the Certificates of Obligation, Series 2014. On December 1, 2015, City Council approved the total amount of \$821,255.04 for this project and the services of Fuquay, Inc. were purchased through the Buy Board. This project required two change orders for (1) additional drilling for a 12-inch force main in the amount of \$27,670.50, and (2) additional pipe bursting and service connections in the amount of \$49,831.00 for a total project cost of \$898,756.54 (note: these change orders will also be presented to City Council during this regular meeting on August 16, 2016). An amendment in the amount of \$77,502.00 for the additional drilling and pipe bursting services is proposed for the Fiscal Year 2015-2016 Budget.

Fiscal/Budgetary Impact:

This project was funded through bond proceeds from the Certificates of Obligation, Series 2014; however, the remaining proceeds from the bonds are not sufficient to cover the added costs of the South Plant Lift Station Force Main Upsize Project. The additional cost of \$77,502.00 will be added to the Fiscal Year 2015-2016 Water & Sewer Fund Budget and will be funded by the prior year revenues of the Water & Sewer Fund, which are sufficient to accommodate this expense (40-501-4410, Sanitary Sewer & Lift Station Maintenance).

Approve the ordinance to amend the Fiscal Year 2015-2016 Budget for additional costs related to the South Plant Lift Station Force Main Upsize Project.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2015-2016 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

That the City of Deer Park's budget for the fiscal year ending September 30, 2016 was duly prepared and filed with the City Secretary, where it was available for inspection by any taxpayer.

II.

That on December 1, 2015, the City Council of the City of Deer Park, Texas approved \$821,255.04 for the South Plant Lift Station Force Main Upsize Project to be funded by proceeds of the Certificates of Obligation, Series 2014.

III.

That the South Plant Lift Station Force Main Upsize Project, which was completed during the fiscal year ending September 30, 2016, required two change orders for additional drilling for a 12-inch force main in the amount of \$27,670.50, and additional pipe bursting and service connections in the amount of \$49,831.00 for a total increased cost of \$77,501.50.

IV.

That the remaining proceeds from the Certificates of Obligation, Series 2014 are not sufficient to cover the increased cost of \$77,501.50 for completion of the South Plant Lift Station Force Main Upsize Project.

V.

That funding from the Water & Sewer Fund shall be required to provide the additional monies needed for completion of the South Plant Lift Station Force Main Upsize Project.

VI.

That it is necessary to amend the Water & Sewer Fund budget for the fiscal year ending September 30, 2016 to include \$77,502.00 for the cost to complete the South Plant Lift Station Force Main Upsize Project.

VII.

That funding for the amendment to the expenditures of the adopted budget of the Water & Sewer Fund will include \$77,502.00 from the prior year revenues of the Water & Sewer Fund.

VIII.

That the regular budget of the City of Deer Park, Texas, for the fiscal year ending September 30, 2016, be, and the same is hereby, in all respects finally approved and amended as so described above and shall be, and is hereby, filed with the City Secretary of said City.

IX.

That the amount specified is for the purposes named in said budget, and is hereby appropriated to and for such purposes.

X.

That the City Secretary file copies of this Ordinance and of such budget with all public officers as required by the laws of the State of Texas.

XI.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

XII.

The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare, and that approval of a 2015-2016 Budget amendment be adopted at the earliest possible moment to comply with the City Charter and Statutes of the State of Texas, and to provide protection for persons within the City, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance be passed finally on its introduction, and accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2016 **by a vote of** _____ **“Ayes” and** _____ **“Noes”.**

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 16-068 **Version:** 1 **Name:**

Type: Ordinance **Status:** Agenda Ready

File created: 7/29/2016 **In control:** City Council

On agenda: 8/16/2016 **Final action:**

Title: Consideration of and action on an ordinance rescheduling the October 4, 2016 Regular City Council Meeting to October 3, 2016 at 7:30 p.m.

Sponsors: City Council

Indexes:

Code sections:

Attachments: [Ordinance - Rescheduling October 4, 2016 City Council Meeting](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on an ordinance rescheduling the October 4, 2016 Regular City Council Meeting to October 3, 2016 at 7:30 p.m.

Summary:

This ordinance reschedules the October 4, 2016 City Council Meeting to Monday, October 3, 2016 at 7:30 p.m. This is due to a conflict with the Annual Conference of the Texas Municipal League, which will be attended by members of the City Council.

Fiscal/Budgetary Impact:

N/A

Approval of the attached ordinance is recommended.

ORDINANCE NO. _____

AN ORDINANCE RESCHEDULING THE REGULAR COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS; DESIGNATING ANOTHER TIME FOR SAID MEETING TO BE HELD; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

1. That the regular meeting of the City Council of the City of Deer Park, Texas, on October 4, 2016, at 7:30 p.m. is rescheduled, so the Mayor and Council may attend the Annual Conference of the Texas Municipal League.

2. That the City Council of the City of Deer Park, Texas, will meet on Monday, October 3, 2016, in the City Council Chambers in the City Hall of said City at 7:30 p.m. The next regular meeting thereafter shall be held at the same time and place on October 18, 2016, as previously set out by Ordinance.

3. It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of The State of Texas.

4. The City Council finds that this Ordinance relates to the immediate preservation of the public peace, safety and welfare in that it is necessary that a time for the regular meetings of the City Council be designated which will allow a quorum of the Council to be present, so that its functioning as the governing body of the City of Deer Park, Texas will not be stalled or impeded, thereby creating an emergency, on account of which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with and this Ordinance should be passed finally on its introduction; and, accordingly, such requirement is dispensed with and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2016 **by a vote of** **“Ayes”** **and** **“Noes”**.

MAYOR, City of Deer Park

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 16-082 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 8/11/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Consideration of and action on amending Section 66-180 Schedule I, of the Code of Ordinances concerning "No Parking on San Augustine Street."
Sponsors: Greg Grigg, Police
Indexes:
Code sections:
Attachments: [Amend 66-180-No Parking-San Augustine and Luella](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on amending Section 66-180 Schedule I, of the Code of Ordinances concerning "No Parking on San Augustine Street."

Consideration of and action on amending Section 66-180 Schedule I, to reflect a no parking zone along the south side of San Augustine. Currently parking is allowed along the south side of San Augustine between Luella and Dunn Circle between the hours of 6:00 p.m. to 8:00 a.m. This has created a traffic problem in the morning commute, and at least one Saturday morning fun run.

Summary:

Consideration of and action on amending Section 66-180 Schedule I, to reflect a no parking zone along the south side of San Augustine from Luella Avenue to the west city limits.

Fiscal/Budgetary Impact:

None

Approve the amendment

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 66-180 SCHEDULE I OF THE CODE OF ORDINANCES OF THE CITY OF DEER PARK, TEXAS, PROVIDING ADDITIONAL TRAFFIC REGULATIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

1. The City Council of the City of Deer Park, Texas hereby finds again and now as set forth in Section 66-180 of the Code of Ordinances of said City, adopted September 15, 2015.

2. That there be added to the end of Section 66-180 Schedule I, of the Code of Ordinances of the City of Deer Park the following location for official traffic control devices bearing the words "No Parking Anytime":

- The North side of San Augustine Street, beginning at Luella Avenue to the west city limits.
- The South side of San Augustine Street beginning at Luella Avenue to the west city limits.
- And deleting prior ordinance which allowed parking on the South side of San Augustine Street from Luella Avenue to Dunn Circle.

3. This Ordinance applies only to offenses committed on or after its effective date, and an action for an offense committed before this Ordinance's effective date is governed by the Ordinance existing before the effective date, which Ordinance is to be continued in effect for this purpose as if this Ordinance was not in force.

4. If any provision of this Ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

5. It is officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

6. The City Council finds that this Ordinance relates to the immediate preservation of the

public peace, safety and welfare, in that it is necessary that the above regulations be immediately put into effect to orderly regulate and guide traffic movement for the protection of persons and property, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with and this Ordinance should be passed finally on its introduction; and, accordingly, such requirement is dispensed with and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2016 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: ORD 16-071 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 8/4/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget to replace the roof, skylights, side windows and wing walls at the Theater/Court Building.
Sponsors: City Manager's Office
Indexes:
Code sections:
Attachments: [Ord - Amend Budget FY16 Theater Roof](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on an ordinance amending the Fiscal Year 2015-2016 Budget to replace the roof, skylights, side windows and wing walls at the Theater/Court Building.

Summary:

The roof of the Theater/Court Building needs to be replaced. Over the last several years, the building has experienced several leaks and the roof has been repaired in these instances. After the last annual inspection, Tremco Inc. recommended that the roof and interior skylights be replaced. While examining the roof to develop a quote for the replacement, additional areas of concern were noted, specifically the deteriorated/defective sealant on the side windows, wing walls, and entry skylights. An amendment in the amount of \$558,500 for the approximate cost to replace the roof, skylights, side windows and wing walls at the Theater/Court Building is proposed for the Fiscal Year 2015-2016 Budget.

Fiscal/Budgetary Impact:

\$558,500 for replacement of the roof, skylights, side windows and wing walls at the Theater/Court Building will be added to the Fiscal Year 2015-2016 Budget of the Capital Improvements Fund and will be funded by the unassigned fund balance of the General Fund, which is sufficient to accommodate this expenditure (Account No. 90-105-4902, Buildings).

Approve the ordinance to amend the Fiscal Year 2015-2016 Budget to replace the roof, skylights, side windows and wing walls at the Theater/Court Building.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2015-2016 BUDGET FOR THE CITY OF DEER PARK, TEXAS, AND APPROPRIATING THE SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

That the City of Deer Park's budget for the fiscal year ending September 30, 2016 was duly prepared and filed with the City Secretary, where it was available for inspection by any taxpayer.

II.

That the roof of the Theater/Court Building has required the repair of multiple leaks during the last several years and the roof, including the interior skylights, should be replaced based on the recommendation of the roofing company following the most recent annual inspection.

III.

That while evaluating the roof replacement for the Theater/Court Building it was determined that the exterior skylights, side windows, and wing walls at the entrance to the Theater/Court Building should also be replaced due to problems resulting from deteriorated/defective sealant.

IV.

That it is necessary to amend the budget for the fiscal year ending September 30, 2016 to include \$558,500.00 for the cost to replace the roof, skylights, side windows, and wing walls of the Theater/Court Building.

V.

That funding for the amendment to the expenditures of the adopted budget will include \$558,500.00 from the unassigned fund balance of the General Fund.

VI.

That the regular budget of the City of Deer Park, Texas, for the fiscal year ending September 30, 2016, be, and the same is hereby, in all respects finally approved and amended as so described above and shall be, and is hereby, filed with the City Secretary of said City.

VII.

That the amount specified is for the purposes named in said budget, and is hereby appropriated to and for such purposes.

VIII.

That the City Secretary file copies of this Ordinance and of such budget with all public officers as required by the laws of the State of Texas.

IX.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

X.

The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare, and that approval of a 2015-2016 Budget amendment be adopted at the earliest possible moment to comply with the City Charter and Statutes of the State of Texas, and to provide protection for persons within the City, thereby creating an emergency, for which the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance be passed finally on its introduction, and accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2016 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: CON 16-019 **Version:** 1 **Name:**

Type: Contract **Status:** Agenda Ready

File created: 8/3/2016 **In control:** City Council

On agenda: 8/16/2016 **Final action:**

Title: Consideration of and action on an agreement with Atlas Universal Roofing, Inc. for the roof replacement as well as improvements to the skylights, side window and wing walls at the Theater/Court Building.

Sponsors: Parks & Recreation

Indexes:

Code sections:

Attachments: [City of Deer Park Municiple Court.Waterproofing.8.1.16.docx](#)
[Annual Report - Court /Theater Building](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on an agreement with Atlas Universal Roofing, Inc. for the roof replacement as well as improvements to the skylights, side window and wing walls at the Theater/Court Building.

Summary: Over the past several years the Theater/Court Building has experienced several leaks on the roof. The City is under an Asset Management program (roofs) with Tremco, Inc. Tremco has made several leak repairs to the roof and after the last annual inspection the report identified that the roof is nearly 20 years old, has moderate to high leak sensitivity, has an overall rating of 30 out of 100 and that it needs to be monitored closely.

Atlas Universal Roofing, Inc. is the roof repair company that works with Tremco, Inc. They are also associated with the Choice Facility Partners (Member #09/053DR-10). While Atlas was examining the facility to prepare the Choice Facility Partners quote for the required work on the roof and interior skylights, they discovered additional items of concern with the side windows, wing walls and the entry skylights. Atlas Universal Roofing has submitted the attached proposal for the roof and interior skylight replacement as well as two additional proposals that will address the concerns for the side windows and wing walls as well as the entrance skylights.

Fiscal/Budgetary Impact:

In the regular meeting, a budget amendment will be presented for your consideration for the additional cost associated with the roof replacement.

Base Proposal

- | | | |
|----|--|--------------|
| 1. | Roof and interior skylight replacement | \$441,969.00 |
|----|--|--------------|

Alternate Proposal #1

- | | | |
|----|---|--------------|
| 1. | Improvements to the side windows and wing walls | \$ 44,814.00 |
|----|---|--------------|

Alternate Proposal #2

- | | | |
|----|---------------------------------------|--------------|
| a. | Replace partial entry skylights glass | \$ 19,716.00 |
| b. | Replace all entry skylight glass | \$ 71,696.00 |

Staff is recommending at this time that the City contracts with Atlas Universal Roofing to do the Base Bid, Alternate 1 and Alternate Proposal #2b for a total of \$558,479.

Approve the agreement with Atlas Universal Roofing, Inc for the base proposal as well as the alternate proposals of #1 and #2b for the roof, skylights, side windows and wing walls at the Theater/Court Building.

ATLAS UNIVERSAL ROOFING, INC.

735 W. Tidwell, Suite A * HOUSTON, TEXAS 77091
PHONE (713) 695-1626

FAX (713) 695-1654

August 3, 2016

City of Deer Park
710 San Augustine
Deer Park, TX

Choice Facility Partners
Member # 09/053DR-10

Having carefully examined the instructions to proposers, project specifications, drawings, we propose to furnish all labor, materials, equipment required to accomplish the work in accordance with contract documents for the following projects.

Base Proposal – Roofing & Lobby Skylights Replacement

A. Roofing and Sheet Metal Flashing

1. Removal of the existing SPUR foam roof system, metal and non-metal flashing components down to the existing metal deck. We will not remove more than can be re-installed during the same day. Provide necessary means to maintain a weatherproof environment. Utilize material management devices and equipment to safely remove the existing materials from the roof. Remove the existing materials from the premises and dispose of in an approved landfill.
2. Mechanically fasten one layer of 3" Polyisocyanurate insulation to the metal deck. Attachment shall conform to the ASCE 7 criteria for wind uplift as dictated by wind zone of the building location.
3. Adhere a top layer 0.5" Tremco asphalt coated wood fiber board insulation in a Tremco Premium IV hot melt adhesive per wind uplift criteria established by the International Building Code and the American Society of Civil Engineers (ASCE) established region
4. Installation of one (1) ply of a smooth surfaced, reinforced membrane, Heavy Duty Base, shingle fashion in a Tremco Premium IV hot melt adhesive.
5. Installation of one (1) surface ply of a fire rated, granule surfaced, modified bitumen membrane, Power Ply Std, shingle fashion in a Tremco Premium IV hot melt adhesive per manufactures specified requirements.
6. Install base flashing system.
 - a. Install 2-ply modified bitumen base flashing system adhered in asphalt adhesive, as specified in Tremco's general flashing requirements.
 - b. Installation of one (1) ply of a smooth surfaced, trilaminate reinforced membrane as flashing base ply and a high elongation granule surfaced reinforced modified bitumen membrane, Power Ply HE FR, as flashing cap ply.

- c. Strip-in cap flashing ply laps with 3-course application with heavily fibrated asphaltic mastic, ELS, and a non-shrinking, non-rotting, vinyl coated, woven glass mesh, Burmesh.
 - d. Secure top edge of cap flashing membrane with metal termination bar.
 - e. Seal all vertical flashing seams with three (3) coat application. Coat with aluminized reflective coating.
7. Fabricate and then install new prefinished twenty-four (24) gauge galvanized steel flashing components to all projection flashing details, including slip flashing, pitch pans with bonnets, etcetera if necessary. Details to follow primary material manufactures warranty holder standards and details, the Sheet Metal and Air Conditioning National Association (SMCNA), and the National Roofing Contractors Association (NRCA) standard details.
8. Fabricate then install new four (4) lb. lead flashing at plumbing vents and drains.
9. Install new drain clamping rings and cast iron drain domes, if necessary.
10. Total System Warranty - Provide a 20 Year Quality Assurance Warranty.

B. Dome Windows (skylights) – Section A Replacement

- Removal of the existing glass at Section A (Lobby Area).
- Installation of new glass.
 - a. 1 5/16" insulated PPG Pacifica (blue) with Solarban R-100 low-E on the #2 surface.
 - b. Inner lite of glass is to be 9/16" clear laminate safety glass.
 - c. Solar heat gain coefficient is <.16 with 99% UV blocking.

Note: Work area will require close off area to pedestrian traffic.

Base Proposal \$441,969

Alternate Proposal #1 - Side Windows and Wing Walls

A. Side Windows (at entry)

1. Removal of the existing deteriorated / defective sealant.
2. Chemically clean the substrate with a weak solvent such as isopropyl alcohol.
3. At areas not previously sealed, cut the existing gasket back perpendicular to glass.
4. At both conditions, we will install a bond breaker to facilitate two sided adhesion.
5. Installation of silicone sealant (standard color to be determined by owner)
6. All joints will be dry tooled for a professional appearance.

Metal to Metal Joints

1. Removal of the existing deteriorated / defective sealant.
2. Chemically clean the substrate with a weak solvent such as isopropyl alcohol.
3. We will install a bond breaker to facilitate two sided adhesion.
4. Install foam tape in order to establish the width of the joint to be installed.
5. Installation of silicone sealant (standard color to be determined by owner)
6. All joints will be dry tooled for a professional appearance.

B. Wing Walls (Stone walls)

1. Removal of the existing deteriorated / defective sealant.
2. Chemically clean the substrate with a weak solvent such as isopropyl alcohol.
3. Install a backer rod set at a depth as recommended by the Manufacturer.
4. Installation of urethane sealant (standard color to be determined by owner)
5. All joints will be dry tooled for a professional appearance.

Note: We intend to use a combination of built up scaffolding and ladders to access the joints.

Alternate Proposal #1 \$44,812

Alternate Proposal #2 – Dome Window – Sections B & C

A. Dome Windows (skylights) – Replacement of panels @ Sections B & C

- Removal of the existing glass.
- Installation of new glass.
 - a. 1 5/16” insulated PPG Pacifica (blue) with Solarban R-100 low-E on the #2 surface.
 - b. Inner lite of glass is to be 9/16” clear laminate safety glass.
 - c. Solar heat gain coefficient is <.16 with 99% UV blocking.

Note: Work area will require close off area to pedestrian traffic.

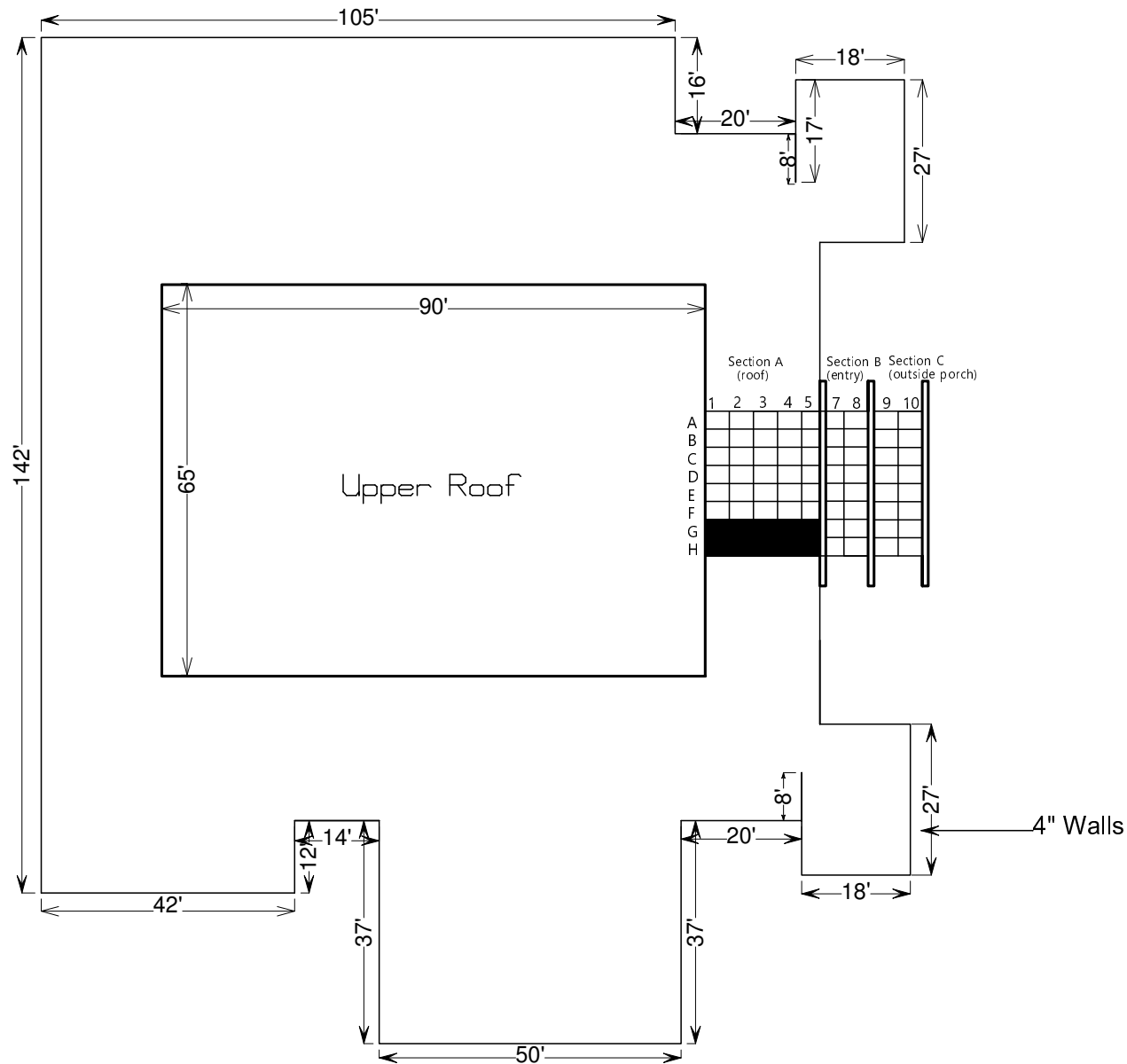
Alternate Proposal #2A (Designated 8 Panels) \$19,716

Alternate Proposal #2B (All Panels) \$71,696

Sincerely Submitted,



JUSTIN PRICE
VICE PRESIDENT
ATLAS UNIVERSAL, INC.
281-235-9148 (cell)



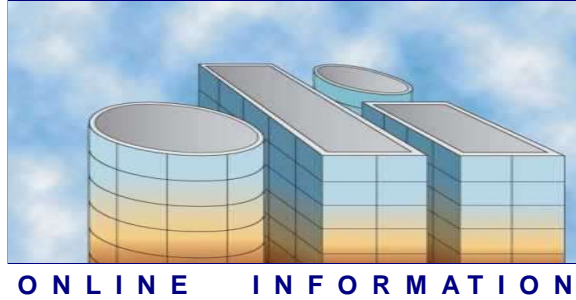
713-695-1626

Atlas
Universal, Inc.

City of Deer Park - Courts and Theatre
1301 Center @ 13th

DATE: April 6, 2016

DRAWN BY: J. Price



City of Deer Park Municipal Court and Theater Building

1302 Center St.

Deer Park, TX 77536

Tremco Incorporated

September 11, 2015

TABLE OF CONTENTS

1. Introduction

Explanation of report objectives, methods of data collection and explanation of the seven categories of maintenance recommendations.

2. Executive Summary

Summarized information, presented in numeric and graphical formats, to provide an overview of your roofing inventory: number of roofs, square footage, age and condition by facility.

3. Budget Summary

Summarized budget information in graphical format for each facility.

4. Roof Details - City of Deer Park

Full details of the roof data collected for City of Deer Park

SECTION 1.

INTRODUCTION

REPORT CONTENT

Your report provides information essential to the analysis of your roofing investment and development of action plans. It will assist you to effectively and efficiently manage your roofing expenditures. The data you need in order to maintain your roofs in the optimum condition and preserve your substantial investment is provided.

Information is organized into the Executive Summary section followed by details for each roof. The Executive Summary provides overall information on your roofing inventory, asset value, the condition of roofs and budget amounts for maintenance, replacement and restoration work. Information is presented in numerical and graphical formats and is supported by data and recommendations for each individual roof area.

A roof area is defined by the following feature(s): An elevation change separation by walls, fire walls, expansion, control joints or a change of construction.

INFORMATION COLLECTION

Information collected includes historical data, construction and condition information. The information is collected by well trained, experienced roof inspectors. The inspection consists of on-site interviews whenever possible, a visual examination of the roof and extractions of roof samples for analysis. All accessible roof projections and equipment are inspected.

Information about the roof insulation and deck are based on what the inspector is able to determine by field examination of a core where possible and a visual examination of the underside of the deck if accessible.

This report and associated recommendations are based on the conditions at the time of the inspection. Both conditions and recommendations will change with time, weather and normal wear and tear associated with roofs.

CONDITION CATEGORIES

Your inspected roofing inventory has been classified into condition categories. Based on this analysis of certain key characteristics and noted conditions on each roof. Some conditions are clear indicators of future problems. Prompt attention to certain issues now may avoid or forestall a major expenditure later.

The condition categories are as follows:

- 1 . 0 - Red
- 2 . 10 - Red
- 3 . 20 - Red
- 4 . 30 - Amber
- 5 . 40 - Amber
- 6 . 50 - Amber
- 7 . 60 - Amber
- 8 . 70 - Amber
- 9 . 80 - Green
10. 90 - Green
11. 100 - Green
12. No Condition Recorded

The assignment of a roof to one of these categories is based on data collected. It does not take into account owner preferences or knowledge of a building or its anticipated future. These factors must be the subject of discussion using the inspection data as a base. This step may well result in a re-organization priority assessment.

FOLLOW-UP WORK

Expanded recommendations, comprehensive specifications and pertinent cost estimates will be provided to you upon request, based on a more exhaustive on-site examination of the roof areas identified as priorities.

Use the services of Tremco Incorporated Account Executive to supplement the information in this report to help in establishing priorities and in the management of your roofing investment.

Section 2.

Executive Summary

- 2.1 Overview
- 2.2 Roofing Inventory Examined
- 2.3 Roof Inventory Distribution
- 2.4 Square Footage Distribution
- 2.5 Age Analysis by Square Feet
- 2.6 Condition Category by Square Feet
- 2.7 Roof Membrane Type by Square Feet
- 2.8 Age Analysis by Membrane Type
- 2.9 Condition by Membrane Type

2. Executive Summary

2.1 Overview

This section provides information in numeric and graphical formats to summarize the detailed data in the body of this report.

This section essentially answers four questions:

1. "What roofing inventory do we have?"
2. "What condition is it in?"
3. "What will it cost to undertake the necessary work?"
4. "Where can I save through maintenance and/or restoration?"

The contents of this section are as follows:

1. Summary of the roofing inventory examined with total number of buildings and square footage.
2. Analysis based on number of roofs.
3. Analysis based on square footage.
4. Analysis based on condition categories.
5. Analysis based on roof type.

2.2 Roofing Inventory Examined

Number of Buildings	1
Number of Individual Roof Areas	2
Total Square Footage	18,510

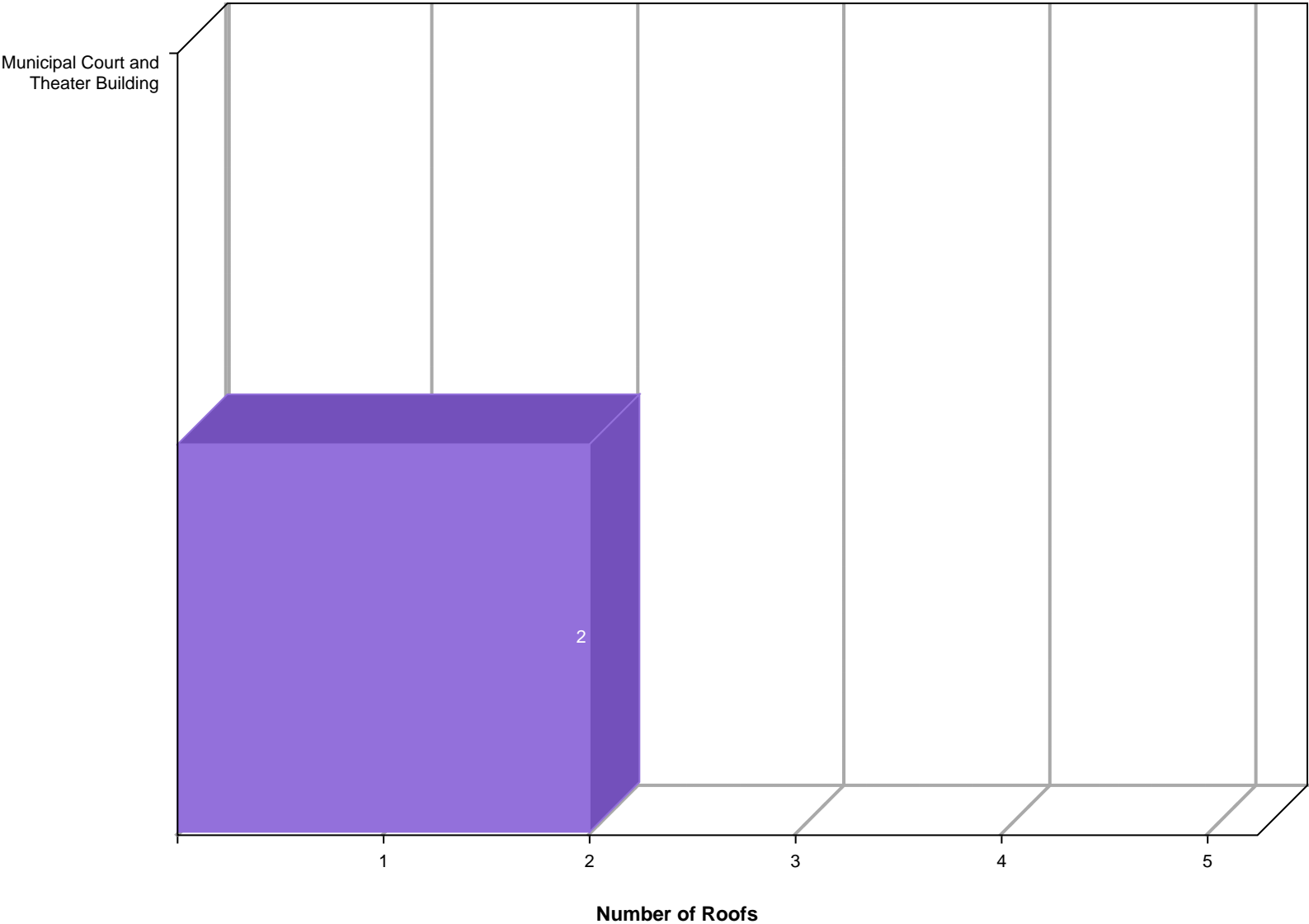
* Please be aware that there are roofs without an asset value

City of Deer Park

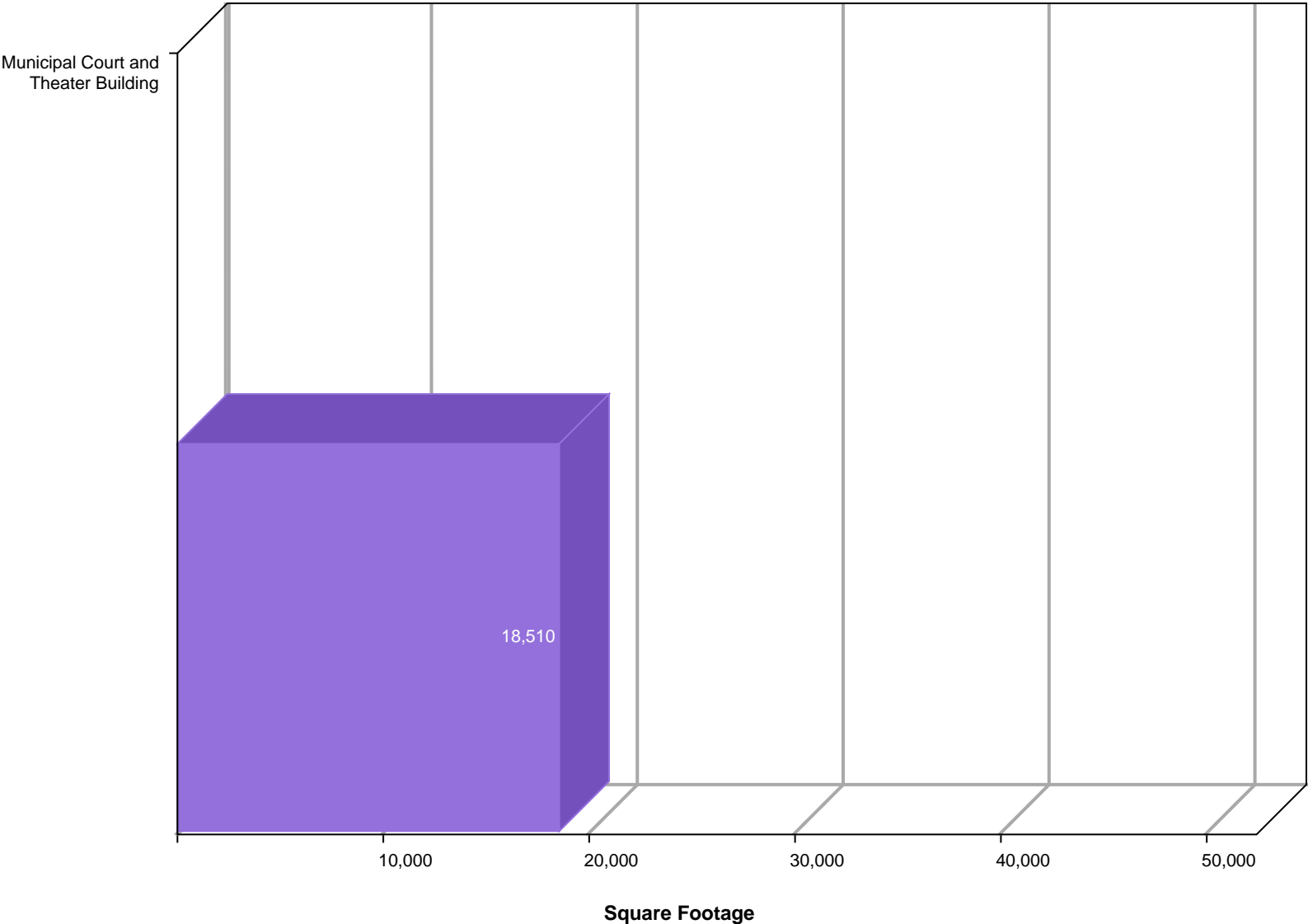
Municipal Court and Theater Building

City of Deer Park	Asset Value	Sq. Ft.
<i>Municipal Court and Theater Building</i>		
Roof A		5,850
Roof B		12,660
<i>Building Total:</i>	<i>2 roof area(s)</i>	<i>18,510</i>

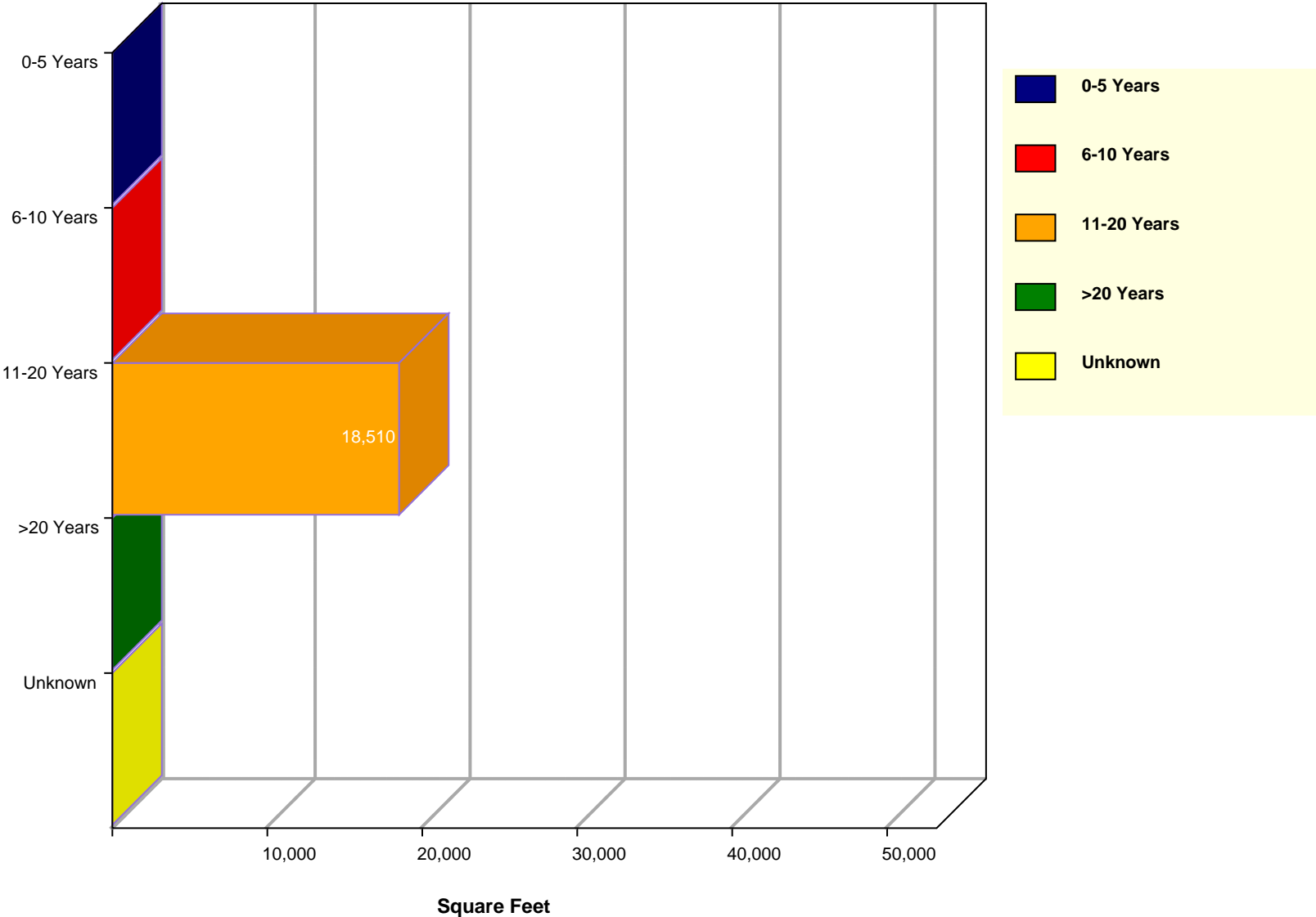
2.3 Roof Inventory Distribution



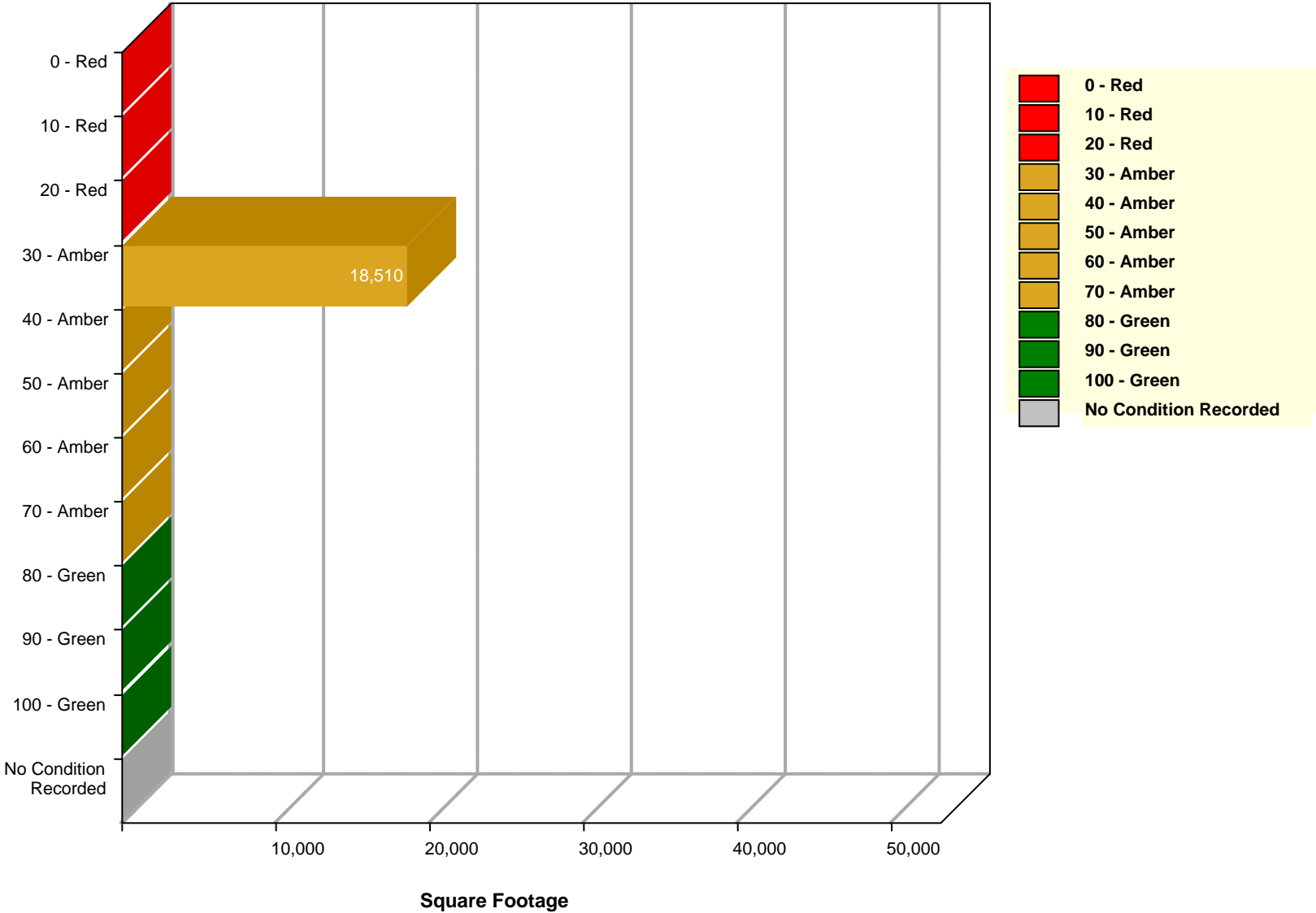
2.4 Square Footage Distribution



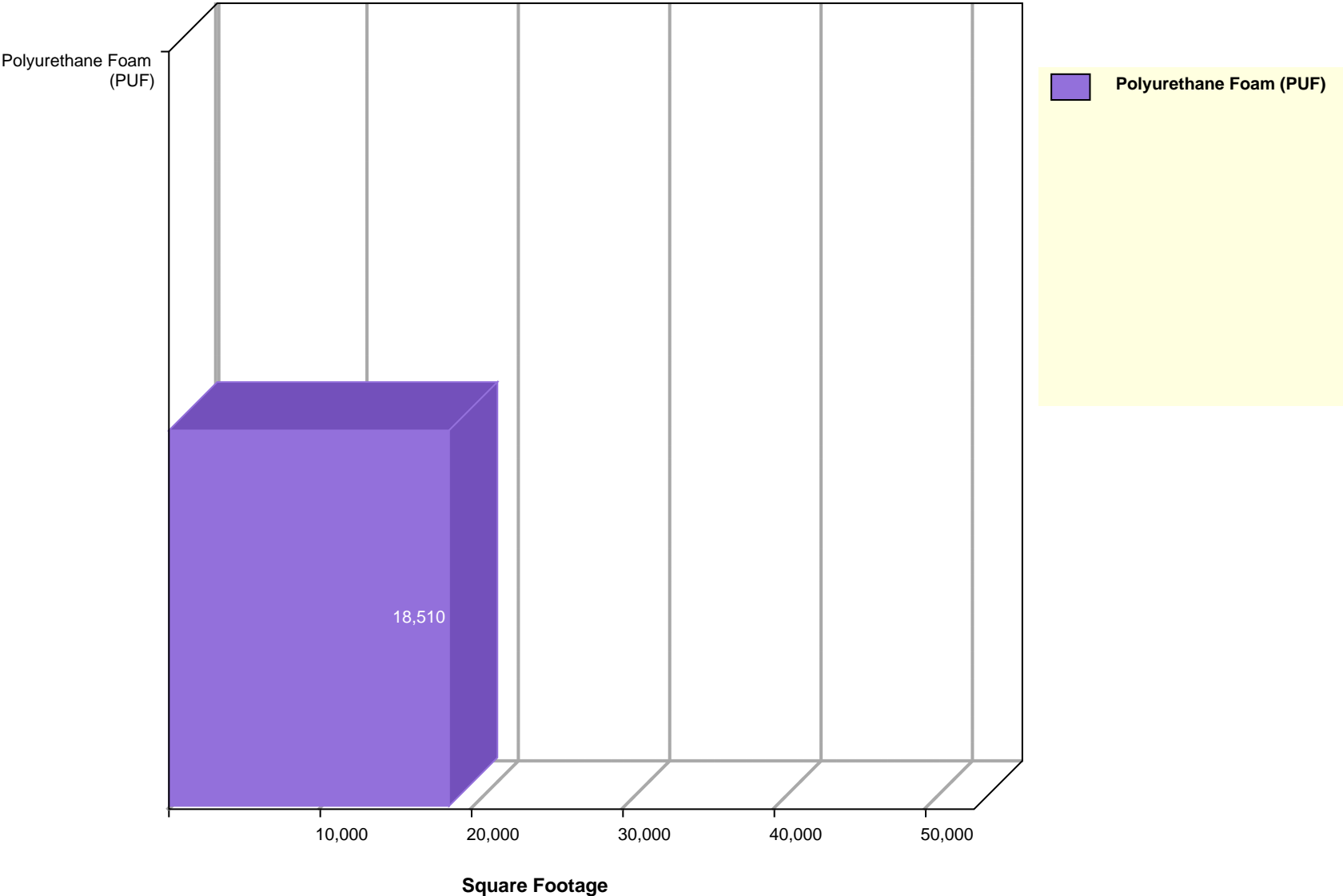
2.5 Age Analysis by Square Feet



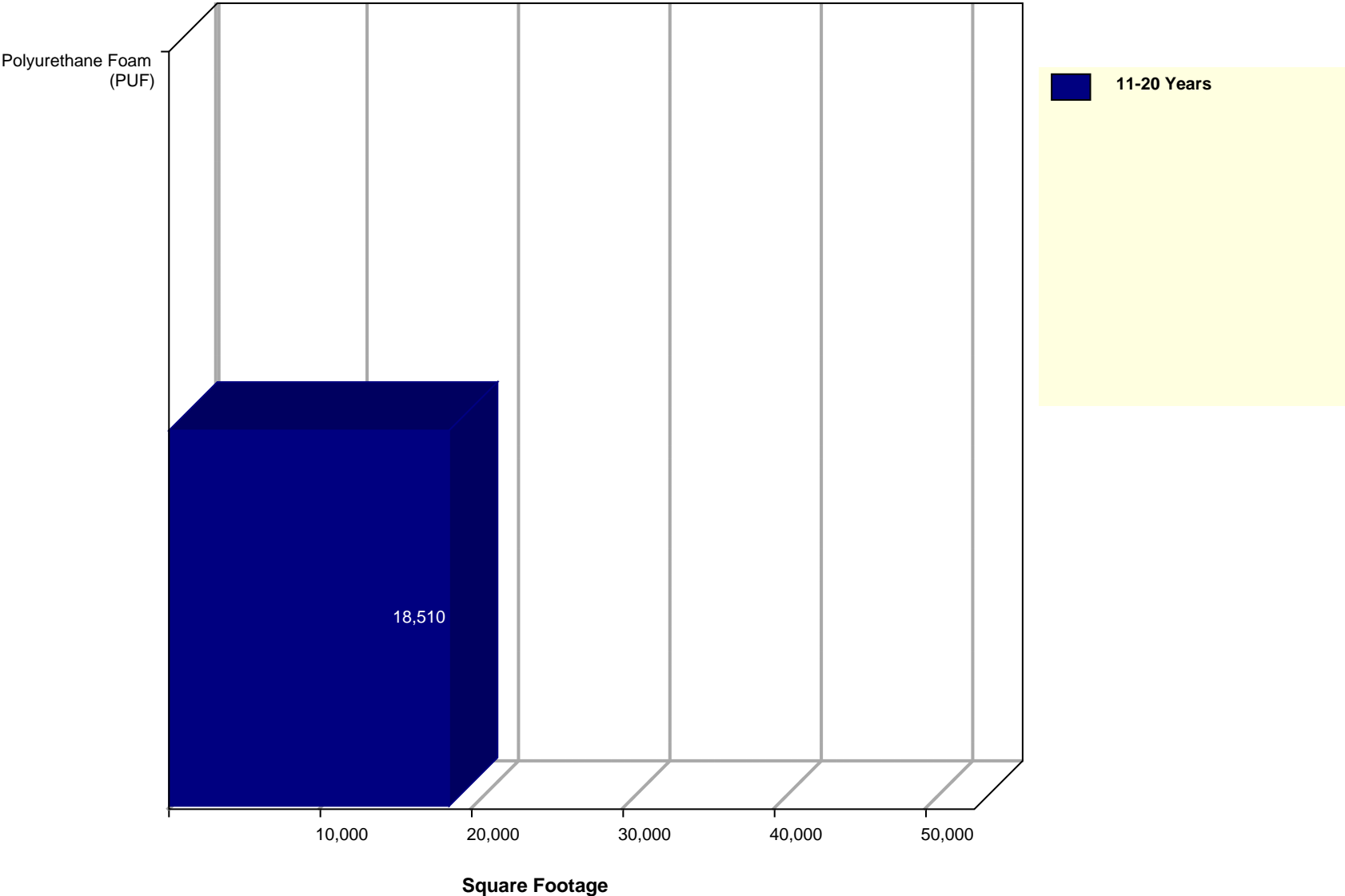
2.6 Condition Category by Square Feet



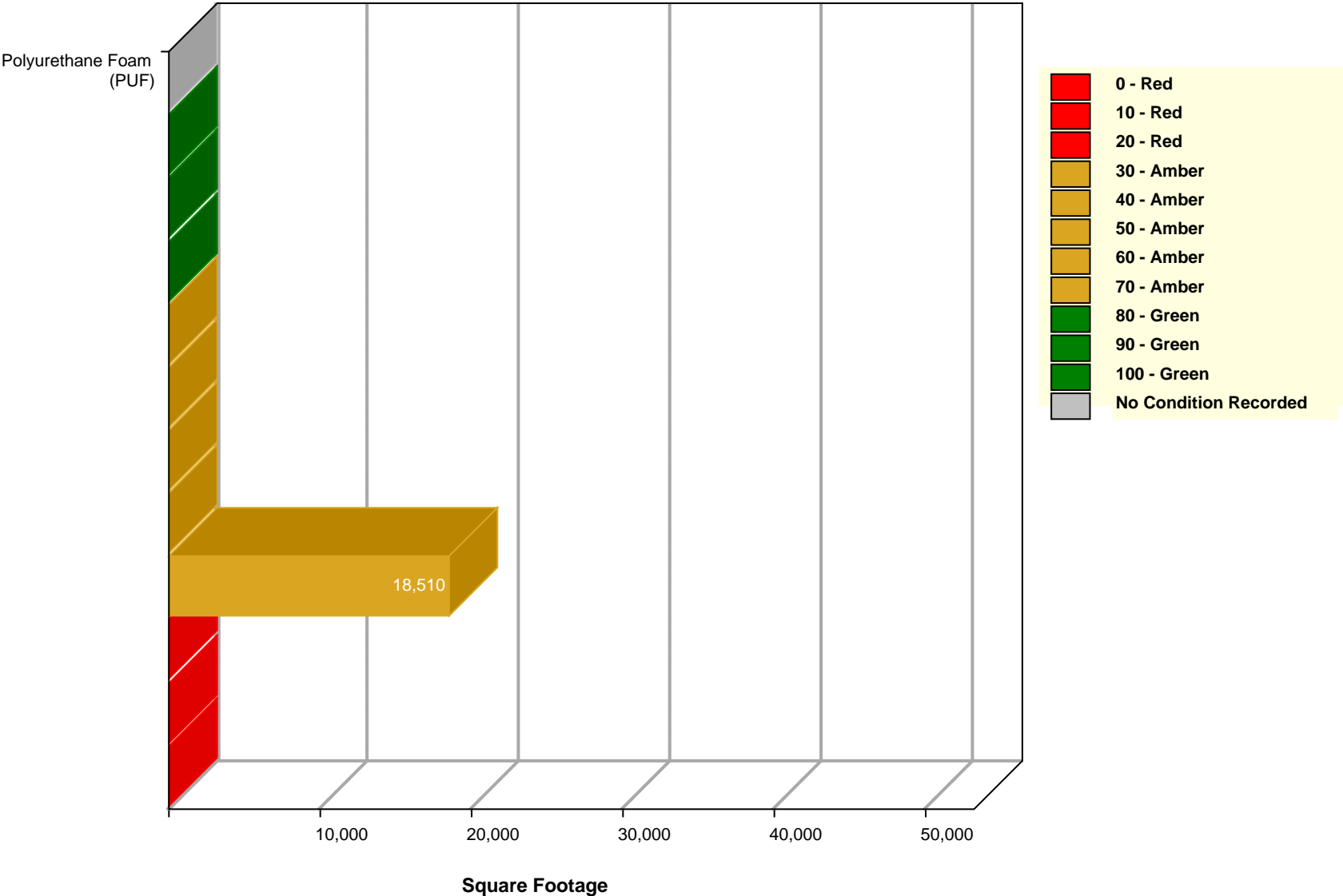
2.7 Roof Membrane Type by Square Feet



2.8 Age Analysis by Membrane Type



2.9 Condition by Membrane Type



3.1 Recommended Budget Summary by Roof

City of Deer Park

Municipal Court and Theater Building

Building name	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Subtotal										
Annual Total										

3.2 Recommended Budget Summary by Task

City of Deer Park

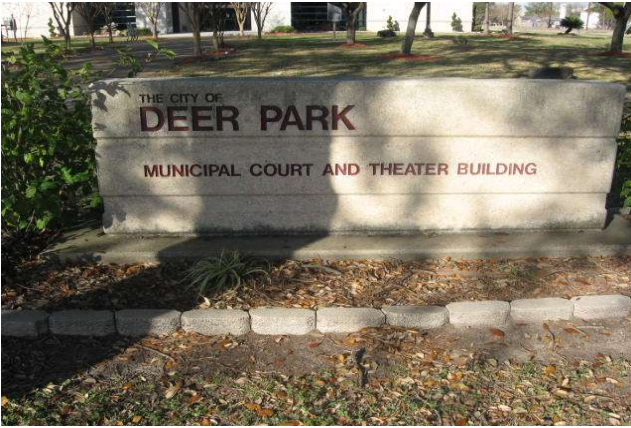
Municipal Court and Theater Building

Building name	Task	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
---------------	------	------	------	------	------	------	------	------	------	------	------

Subtotal

Annual Total

Building Photos



Building sign.



Ground view.



Ground view.



Ground view.

Building Photos



Ground view.

Maintenance Summary - Work Performed

City of Deer Park

City of Deer Park	Type	Description	Completed
<i>Municipal Court and Theater Building</i>			
Roof A	TremCare	Sealed open wall joints.	July 11, 2015
Roof B	TremCare	Removed debris from the roof and drains. Sealed open wall joints.	July 11, 2015


Overall Roof Condition

Number of Buildings	1
Number of Individual Roof Areas	2
Total Square Footage	18,510

City of Deer Park

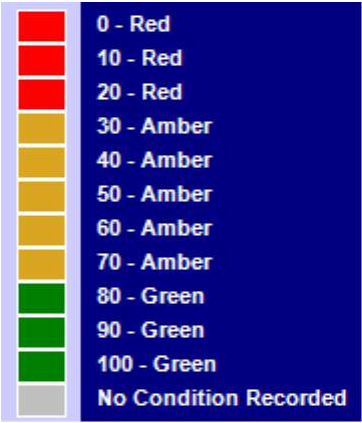
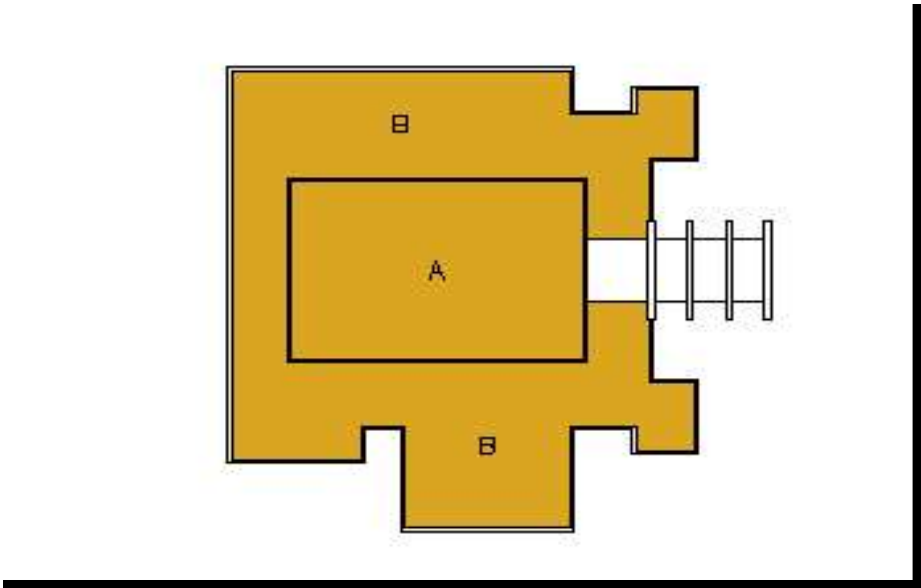
Municipal Court and Theater Building

 30 - Amber

Region/Facility	Building	Roof	Sq. Ft.	Inspection Comments
City of Deer Park	Municipal Court and Theater Building	Roof A	5,850	
		Roof B	12,660	Insulation fasteners are backing out minor at this time monitor at this time. Roof has minor blistering monitor at this time.
	 Subtotal	2 Roof(s)	18,510	Sq. Ft.
	Grand Total	2 Roof(s)	18,510	Sq. Ft.

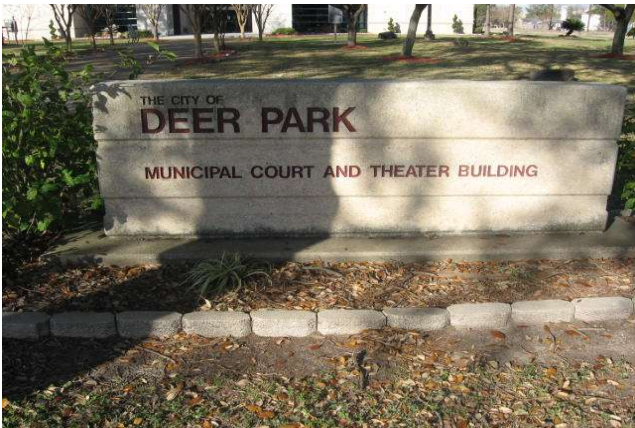
Municipal Court and Theater Building

1302 Center St.
Deer Park, TX 77536



Check in with Kathy Holcomb, Engineering Department at City Hall, to gain access to the facility. (281) 478-7236

Tremco Incorporated



Building sign.



Ground view.



Ground view.



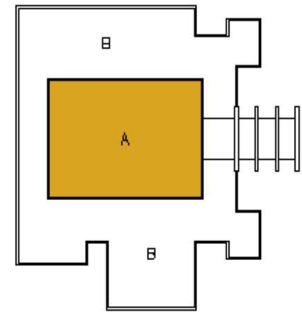
Ground view.



Ground view.

GENERAL INFORMATION

Roof Name	Roof A
Notes	Ladder access is located behind the stage.
Service Activity Type	TremCare Platinum
Service Activity Date	Jul 11 2015
Job Number	130441
Information Source	Specification
Year of Installation	2000 (Estimate)
Roof Leaks	No
Leak Sensitivity	Medium
Roof Size	5,850 sq. ft.
# of Stories	2
Is Ladder Required?	No
Overall Roof Condition	30 - Amber
Technician	Robert Hansen

**ROOF CONSTRUCTION**

Surfacing	Smooth White
Membrane	Polyurethane Foam (PUF)
Insulation	3" Polystyrene, Mechanically Attached
Deck Type	Metal

DRAINAGE AND SLOPE

Drainage	Overflow Scuppers, Internal Drains
Slope	1/4 inch(es) per foot, Saddles/Crickets

PERIMETER, WALL AND COPING

	Type	Condition(s)	Magnitude	Severity
Perimeter Type	Parapet Wall	Weathered	Moderate	Minor
Wall Type	Pre-cast Wall	Weathered	Moderate	Minor
Coping Type	Metal Coping	Fair Condition		
Perimeter Wall and Flashing Type	Polyurethane Foam (PUF)	Weathered	Moderate	Minor
Projection Flashings Type	Polyurethane Foam (PUF)	Weathered	Moderate	Minor

PROJECTION AND EQUIPMENT

Type	Total	Require Attention
Drain(s)	4	0
Hatch Cover(s)	1	0
Scupper(s) (Overflow)	8	0
Smoke Hatch(es)	2	0
Soil Stack(s)	1	0

ROOF CONDITIONS

Defect(s)	Magnitude	Severity
Weathered	Extensive	Minor

MAINTENANCE SUMMARY

Work Performed	
TremCare	Sealed open wall joints.



Overview.



Overview.



Overview.



Overview.



Overview.



Overview.



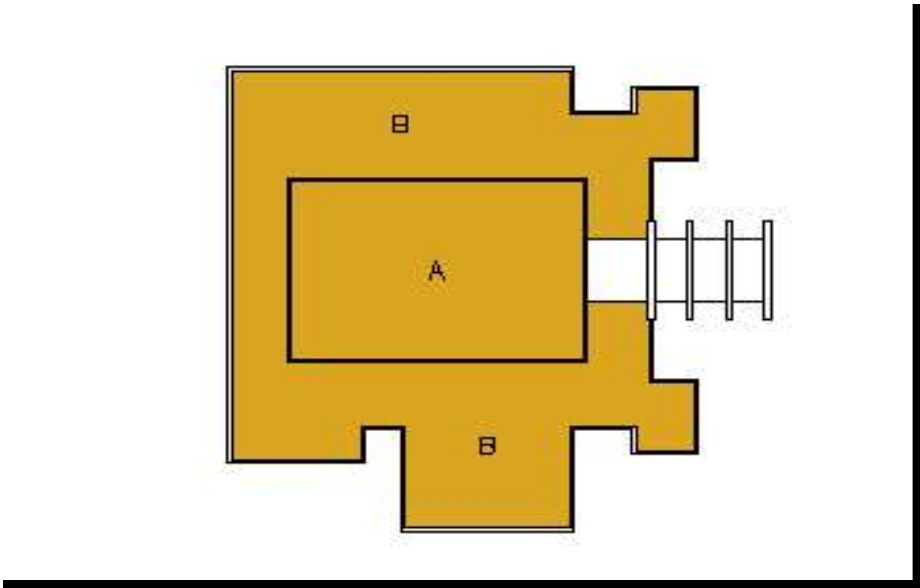
Open wall joints.



Sealed wall joints.

Municipal Court and Theater Building

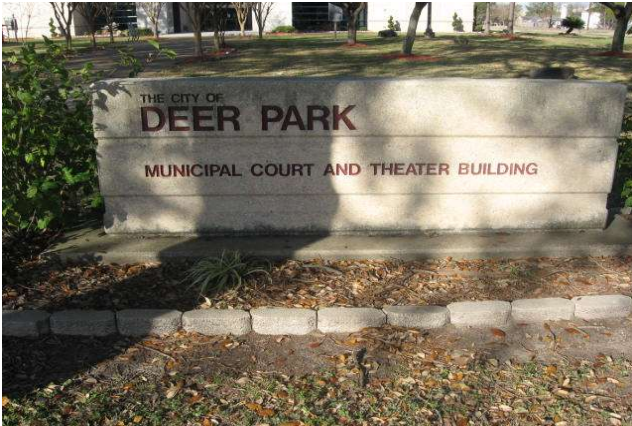
1302 Center St.
Deer Park, TX 77536



0 - Red
10 - Red
20 - Red
30 - Amber
40 - Amber
50 - Amber
60 - Amber
70 - Amber
80 - Green
90 - Green
100 - Green
No Condition Recorded

Check in with Kathy Holcomb, Engineering Department at City Hall, to gain access to the facility. (281) 478-7236

Tremco Incorporated



Building sign.



Ground view.



Ground view.



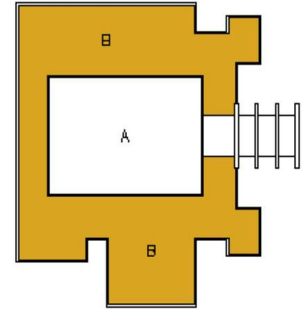
Ground view.



Ground view.

GENERAL INFORMATION

Roof Name	Roof B
Notes	Roof hatch is located in the storage room at the northeast corner of the building.
Service Activity Type	TremCare Platinum
Service Activity Date	Jul 11 2015
Job Number	130441
Information Source	Specification
Year of Installation	2000 (Estimate)
Roof Leaks	No
Leak Sensitivity	High
Roof Size	12,660 sq. ft.
# of Stories	1
Is Ladder Required?	No
Overall Roof Condition	30 - Amber
Inspection Comments	Insulation fasteners are backing out minor at this time monitor at this time. Roof has minor blistering monitor at this time.
Technician	Robert Hansen

**ROOF CONSTRUCTION**

Surfacing	Smooth White
Membrane	Polyurethane Foam (PUF)
Insulation	2-1/2" Polystyrene, Mechanically Attached
Deck Type	Metal

DRAINAGE AND SLOPE

Drainage	Overflow Scuppers, Internal Drains
Slope	1/4 inch(es) per foot, Saddles/Crickets

PERIMETER, WALL AND COPING

	Type	Condition(s)	Magnitude	Severity
Perimeter Type	Non-Parapet Wall	Weathered	Moderate	Moderate
	Parapet Wall	Weathered	Moderate	Moderate
Wall Type	Pre-cast Wall	Weathered	Moderate	Moderate
Coping Type	Metal Coping	Fair Condition		
Perimeter Wall and Flashing Type	Polyurethane Foam (PUF)	Weathered	Moderate	Moderate
Projection Flashings Type	Polyurethane Foam (PUF)	Weathered	Moderate	Moderate

PROJECTION AND EQUIPMENT

Type	Total	Require Attention
Drain(s)	8	0
Gas Pipe(s)	9	0
Hatch Cover(s)	1	0
Hot Pipe(s)	7	0
Scupper(s) (Overflow)	14	0
Sleeper(s) (Exposed)	25	0
Soil Stack(s)	8	0
Ventilator(s)	2	0
Ventilator(s) (Curb)	7	0

ROOF CONDITIONS

Defect(s)	Magnitude	Severity
Weathered	Moderate	Minor

MAINTENANCE SUMMARY

Work Performed	
TremCare	Removed debris from the roof and drains. Sealed open wall joints.



Overview.



Overview.



Overview.



Overview.



Overview.



Overview.



Overview.



Overview.



Open coping joint.



Sealed coping joint.



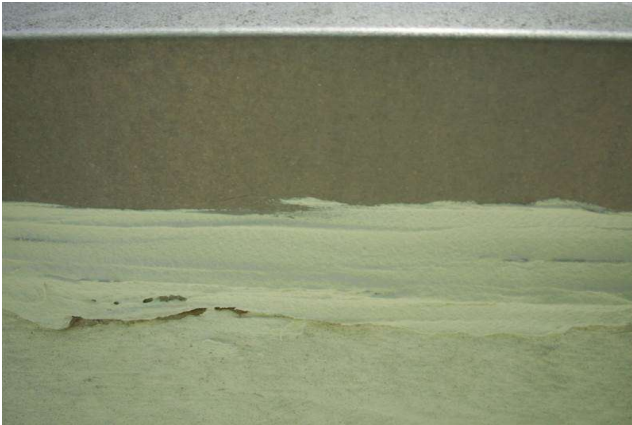
Open wall joint.



Sealed wall joint.



Open wall joint.



Sealed wall joint.



Debris.



Removed debris.



Debris.



Removed debris.



Blister.



Fastener backout.



Fastener backout.



Legislation Details (With Text)

File #: ORD 16-081 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 8/8/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**

Title: Consideration of and action on an ordinance establishing a fee schedule for various inspections conducted by the Deer Park Fire Marshal's Office.

Sponsors:

Indexes:

Code sections:

Attachments: [Fire Life Safety Permits FeesAppendix B-Add Sec 42-120 thru 42-122-08-2016.pdf](#)
[FMO Permit Fees Implementation Plan.pdf](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on an ordinance establishing a fee schedule for various inspections conducted by the Deer Park Fire Marshal's Office.

Summary:

It is becoming more common for local governments to collect fees associated with the conduction of inspections by the Fire Marshal's Office. These represent an attempt to offset the time and resources consumed by these inspections and the workload demand on the office, as opposed to the conduction of other community-oriented programs such as public fire education and prevention programs.

Fiscal/Budgetary Impact:

These fees would generate revenue to offset the time and resources for conducting the associated inspections.

Staff recommends approval of the proposed fee structure.

ORDINANCE NO. _____

AN ORDINANCE AMENDING APPENDIX (B), ADDING SECTIONS 42-120, 42-121 AND 42-122, OF THE CODE OF ORDINANCES OF THE CITY OF DEER PARK, PROVIDING NEW FEES FOR ANNUAL FIRE AND LIFE SAFETY OPERATING PERMITS, SPECIAL USE PERMITS, AND INSPECTION FEES; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

Appendix (B), of the Code of Ordinances of the City of Deer Park, is hereby amended so that it shall hereinafter read as follows:

Appendix(B), Sections 42-120, 42-121 and 42-122; Annual fire and life safety operating permits, special use permits, and inspection fees:

The following shall be added under Appendix B, Sections 42-120, 42-121 and 42-122:

Section 42-120:

(a) Definitions. For the purpose of this section the following definitions shall apply:

Assembly use occupancies are buildings or structures, or a portion thereof, used for the gathering of persons for purposes of recreation, food or drink consumption including, but not limited to: banquet halls and restaurants.

Day care use occupancies are buildings and structures occupied by persons of any age who receive custodial care for less than twenty-four (24) hours by individuals other than parents or guardians, relatives by blood marriage, or adoption and in a place other than the home of the person cared for including but not limited to: Day care centers, after school programs and family/group day care homes.

Emergency generators means an engine generator in commercial, not residential, occupancies supplying emergency or standby power to fire and life safety systems, fire alarms or fire pumps.

Fire and life safety operating permit means a certificate of authorization issued by the City of Deer Park Fire Marshal's Office to the owner, agent, or person in control of the property, which authorizes the operation of certain occupancies which by virtue of their operation or clientele has an increased fire and life safety hazard.

Foster homes or group foster home occupancies means a private residential dwelling and its surrounding grounds which is licensed or approved by the state to provide twenty-four (24) hour substitute foster care for children.

High-hazard use occupancies are buildings or structures, or a portion thereof, which involves the manufacturing, processing, generation or storage of materials that constitute a physical or health hazard including, but not limited to: auto wrecking yards, automotive repair shops, fuel dispensing, hazardous

materials storage, high pile storage, industrial ovens, lumberyards, service stations and tire storage facilities.

Institutional use occupancies are buildings or structures, or a portion thereof, in which people are cared for or living in a supervised environment and having physical limitations because of health or age, are harbored for medical treatment or other care or treatment including but not limited to: alcohol and drug centers, assisted living facilities, congregate care facilities, convalescent facilities, group homes, half-way houses, residential board and care facilities, social rehabilitation facilities, hospitals, nursing homes (both intermediate care facilities and skilled nursing facilities), mental hospitals, detoxification facilities.

Multi-family residential use occupancies are buildings or structures, or a portion thereof containing three (3) or more dwelling units including but not limited to: apartment houses, boarding houses, congregate living facilities, dormitories, fraternities and sororities, hotels, and motels.

Special use permit means a certificate of authorization issued by the City of Deer Park Fire Marshal's Office to the owner, agent, or person in control of the property, which authorizes the operation of certain businesses which by the very nature of the operations constitute a special fire hazard.

Tent means a structure, enclosure or shelter constructed of fabric or pliable material supported by any manner used for the gathering of persons for commercial purposes of recreation and entertainment including tents that are used for assemblies, carnivals or circuses. For the purpose of this section, "tent" does not include pop tents or tents used for personal use.

- (b) **Applicability.** The provision of this section applies to all fire and life safety operating permits, special use permits and certain inspections conducted by the fire prevention department (fire marshal's office) within the corporate limits of the City of Deer Park.
- (c) **Permit application: issuance.** It shall be unlawful for any person to operate, cause to be operated, or permit the operation of an assembly use occupancy, a day care use occupancy, foster or group foster home occupancy, a high-hazard use occupancy, an institutional use occupancy, or a multi-family residential use occupancy unless a valid fire and life safety operating permit or a special use operating permit has been issued by the City of Deer Park Fire Marshal's Office for such business or operation.
- (d) **Existing occupancies.** Occupancies in existence before the effective date of this section shall be required to obtain a fire and life safety permit or the special use operating permit. (No "grandfathered" exemptions.)
- (e) **Separate permit for each place of business.** Every person who desires to maintain and operate more than one (1) place of business or branch office or substitute place of business for which a permit is required by this section must designate in his application each and every such place of business, branch office or substitute place of business, giving each address, and pay a separate permit fee and secure a separate permit for each address.
- (f) **Display.** A permit issued under this article shall at all times be displayed in a conspicuous place in the office of each place of business maintained by the permit holder.
- (g) **Term; renewal.** Permits issued under this section shall expire on December 31 of each calendar year, unless they are issued on or after September 1 of any given year, in which case they will expire on December 31 of the following year. Such permits shall be renewed by filing an application for renewal with the fire marshal's office.

- (h) ***Fee required.*** A fee shall be assessed for all annual fire and life safety operating permits, special use operating permit and certain types of inspections conducted by the fire marshal's office. Such fee shall be paid prior to issuance of the initial permit and upon renewal of such permit each year thereafter. Organizations that are recognized as “non-profit” or “tax exempt” by the IRS tax code may request a fee waiver from the fire marshal. The fees shall be as follows:

Section 42-121:

Annual fire and life operating permits

- (a) Assembly use occupancies, banquet halls, night clubs, restaurants, taverns and bars:

1. 1—99 persons	\$50.00
2. 99—299 persons	\$100.00
3. 300 or more persons	\$150.00

- (b) Day care use occupancies, licensed facilities providing less than 24-hour care, day care centers/after school programs licensed for:

1. 1—25 children	\$50.00
2. 26—49 children	\$75.00
3. 50—99 children	\$100.00
4. 100—149 children	\$125.00
5. 150 or more children	\$150.00

- (c) Family/group day care homes licensed for:

1. 1—12 people	\$75.00
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- (d) Foster homes or group foster home occupancies, licensed facilities providing 24-hr care foster homes/foster group homes:

1. Licensed for 1—6 children	\$25.00
2. Licensed for 7—12 children	\$75.00

- (e) Institutional use occupancies, licensed facilities providing 24-hr care hospitals/nursing homes licensed for:

1. 1—99 beds	\$100.00
2. 100—199 beds	\$150.00
3. 200—499 beds	\$200.00
4. 500 or more beds	\$350.00

- (f) Institutional use occupancies, 24-hour care facilities, such as residential treatment centers, personal care facilities, maternity homes, and similar facilities. Licensed for:

- | | | |
|----|----------------------|----------|
| 1. | 1—3 occupants | \$50.00 |
| 2. | 4—16 occupants | \$75.00 |
| 3. | 17—25 occupants | \$100.00 |
| 4. | 26 or more occupants | \$150.00 |

(g) Multi-family residential use occupancies, multi-family residences, apartments, hotels, motels and other multi-family dwellings:

- | | | |
|----|-----------------------|----------|
| 1. | 3-20 dwelling units | \$50.00 |
| 2. | 21-100 dwelling units | \$150.00 |
| 3. | 101 or more units | \$250.00 |

(h) High-hazard use occupancies, high hazards operations:

- | | | |
|----|----------------------------------|----------|
| 1. | Hazardous materials storage | \$250.00 |
| 2. | Auto wrecking yards | \$50.00 |
| 3. | Automotive repair | \$50.00 |
| 5. | Lumber yards | \$100.00 |
| 6. | Tire storage | \$65.00 |
| 7. | High pile storage | \$200.00 |
| 8. | Service stations/fuel dispensing | \$200.00 |

Section 42-122:

Special use operating permits

Commercial burn operations	\$200.00
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Explosives and pyrotechnics

- | | | |
|----|----------------------------|----------|
| 1. | Use and storage explosives | \$125.00 |
| 2. | Fireworks displays | \$200.00 |
| 3. | Pyrotechnics | \$125.00 |

Fire extinguisher training	\$50.00
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Commercial carnivals	\$50.00
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Tents	\$35.00
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Canopies	\$25.00
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Miscellaneous permits and inspection

Emergency generators	\$25.00
Occupancy load evaluation	\$50.00
After hours inspections	\$200.00 minimum (first 4 hours)
Access gates	\$25.00
Re-inspection (after 2 nd visit)	\$50.00 per additional visit
Product line inspection	\$125.00
Storage tank inspection	\$125.00
Occupancy load evaluation	\$50.00

Plan reviews:

1. Fire alarms plan review and inspection \$100.00
2. Fire sprinkler plan review and inspection \$100.00
3. Suppression System plan review and inspection \$100.00
4. Miscellaneous life safety plan review and inspection \$100.00

- I. *Re-inspections.* If, after the 2nd inspection, it is necessary for the fire inspector to re-inspect any work whether from a defect or the work not being ready a re-inspection fee of fifty dollars (\$50.00) shall be collected for each re-inspection.
- J. *Permit revocation.* The fire marshal shall have, and is hereby granted, the power and the authority to revoke any and all permits authorized by this section for violation of the terms and provisions of city ordinances, fire codes adopted by the City of Deer Park and applicable state laws.
- K. *Penalty.* Any violation of any provision of this section shall be deemed a class C misdemeanor and any person, firm, corporation, or other entity convicted of any such violation shall be fined not less than one hundred dollars (\$100.00) nor more than two thousand dollars (\$2,000.00). Each day that a violation continues shall constitute a separate offense.

II.

The above rates shall be effective on October 1, 2016.

III.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public, and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

IV.

The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare in that it is necessary to amend the provisions of the Code of Ordinances regulating permit fees since the increased revenue can be made available immediately in order to continue to provide fire protection for the protection of the public, thereby creating an emergency, for which, the Charter requirement providing for the reading of Ordinances on three (3) several days should be dispensed with, and this Ordinance be passed finally on its introduction; and, accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2016 **by a vote of** _____ **“Ayes” and** _____ **“Noes”.**

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney

Fire Marshal's Office Permit and Inspection Fee Schedule Implementation Plan

August 16, 2016	Ordinance Adoption by City Council
September 2016	Mail letter of explanation to all impacted businesses
November 2016	Hand-deliver letter to businesses and answer questions
January 2017	Mail invoices and begin issuing permits



Legislation Details (With Text)

File #: ORD 16-084 **Version:** 1 **Name:**
Type: Ordinance **Status:** Agenda Ready
File created: 8/12/2016 **In control:** City Council
On agenda: 8/16/2016 **Final action:**
Title: Consideration of and action on an ordinance amending the part-time employee wage and classification scale.

Sponsors:

Indexes:

Code sections:

Attachments: [Amend Pay Range Chart August 2016.pdf](#)
[Part Time Pay Scales Effective August 16, 2016.pdf](#)
[Part Time Classification Scales Effective Aug 16 2016.pdf](#)

Date	Ver.	Action By	Action	Result
8/16/2016	1	City Council		

Consideration of and action on an ordinance amending the part-time employee wage and classification scale.

Summary:

This revision/update adds a part-time rate/scale (11) for part-time Paramedic and Fire Inspector staff.

The part-time paramedic would reduce the burden on full-time employees who are currently required to work overtime for vacation and sick coverage. The use of part-time employees would also result in reduced overtime expenses for the Department due to the reduction in "time and one-half" overtime costs as well as the associated benefits paid to full-time employees.

The Fire Marshal's Office has historically utilized volunteer Fire Inspectors in conjunction with the paid staff. The number of volunteers in that program has diminished to the point that part-time personnel must be considered in order to maintain adequate service levels (without requiring additional full-time personnel).

Fiscal/Budgetary Impact:

The use of part-time positions would reduce the overall expenses because the hours are not paid at overtime (time and one-half) rate and certain benefits are not paid to part-time employees.

Staff recommends approval.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE FY 2015-2016 CLASSIFICATION SCALE AND PAY RANGE CHART FOR PART TIME EMPLOYEES OF THE CITY OF DEER PARK; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEER PARK:

I.

On September 15, 2015 the City Council of the City of Deer Park adopted the FY 2015-2016 Employee Classification Scale and Pay Chart for employees of the City of Deer Park, Texas, by ordinance.

II.

The aforementioned Employee Classification Scale and Pay Chart includes a classification scale and pay chart for part time employees of the City of Deer Park.

III.

Two positions are requested to be added to the Classification Scale and Pay Chart for part time employees of the City of Deer Park as follows:

Fire Inspector	Pay Range 11
Paramedic	Pay Range 11

IV.

The proposed amended pay and classification scales are attached.

V.

All Ordinances or parts of Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed insofar as the same are in conflict with the provisions thereof.

VI.

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Government Code of the State of Texas.

VII.

The City Council finds that this Ordinance relates to the immediate preservation of the public peace, health, safety and welfare, in that it is necessary for the protection of the citizens of this City and the property located therein, that provisions be made for the payment of the City employees listed herein at the rates listed so that they be retained in service to protect the citizens and their property, thereby creating an emergency, for which the Charter requirement providing for the reading of ordinances on three (3) several days should be dispensed with, and this Ordinance be passed finally on its introduction; and, accordingly, such requirement is dispensed with, and this Ordinance shall take effect upon its passage and approval by the Mayor.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2016 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney

City of Deer Park
Part Time Pay Scale (Non-classified staff)
August 16 - September 30, 2016

(Increment step to be given depending on merit score on annual basis)

RANGE	A	B	C	D	E	F	G	H
1	7.25	7.40	7.55	7.70	7.85	8.00	8.15	8.30
2	7.40	7.55	7.70	7.85	8.00	8.15	8.30	8.45
3	7.55	7.70	7.85	8.00	8.15	8.30	8.45	8.60
4	7.70	7.85	8.00	8.15	8.30	8.45	8.60	8.75
5	8.00	8.25	8.50	8.75	9.00	9.25	9.50	9.75
6	8.50	8.75	9.00	9.25	9.50	9.75	10.00	10.25
7	9.00	9.50	10.00	10.50	11.00	11.50	12.00	12.50
8	11.50	12.00	12.50	13.00	13.50	14.00	14.50	15.00
9	12.00	12.50	13.00	13.50	14.00	14.50	15.00	15.50
10	18.00	18.50	19.00	19.50	20.00	20.50	21.00	21.50
11	22.00	22.50	23.00	23.50	24.00	24.50	25.00	25.50

Temporary Scale (Non-classified staff)
August 16 - September 30, 2016

(Increment step to be given based on successful re-employment annually)

Range	A	B	C	D	E	F	G	H
1	**7.25	7.25	7.25	7.25	7.25	7.25	7.25	7.25
	** (No Step Increases Applicable)							
2	7.25	7.40	7.55	7.70	7.70	7.70	7.70	7.70
3	7.40	7.55	7.70	7.85	8.00	8.15	8.15	8.15
4	7.55	7.70	7.85	8.00	8.25	8.75	8.75	8.75
5	7.70	7.85	8.00	8.25	8.75	9.25	9.25	9.25
6	7.85	8.00	8.25	8.75	9.25	9.75	9.75	9.75
7	9.00	9.50	10.00	10.50	11.00	11.50	11.50	11.50
8	11.00	11.50	12.00	12.50	13.00	13.50	13.50	13.50

City of Deer Park
Classification Scale
August 16 - September 30, 2016

PART TIME SCALE (Non-Classified Staff)

PAY RANGE NO. 1	PAY RANGE NO. 2	PAY RANGE NO. 3	PAY RANGE NO. 4	PAY RANGE NO. 5
	Clerk			Youth Activities Aide
PAY RANGE NO. 6	PAY RANGE NO. 7	PAY RANGE NO. 8	PAY RANGE NO. 9	PAY RANGE NO. 10
	Administrative Aide Library Page Program Aide Program Aide w/CDL (Stp C) P&R Laborer Recreation Intern (College) Receptionist Digital Media Specialist	Library Clerk Program Leader School Crossing Guards	After School Asst. Coord.	Reference Librarian
				PAY RANGE NO. 11
				P/T Fire Inspector P/T Paramedic

TEMPORARY SCALE (Non-Classified Staff)

PAY RANGE NO. 1	PAY RANGE NO. 2	PAY RANGE NO. 3	PAY RANGE NO. 4	PAY RANGE NO. 5
	Police House Checker		Swim Aide/Cashier Swim Aide/Cash w/Cert-Stp D Summer Laborer	
PAY RANGE NO. 6	PAY RANGE NO. 7	PAY RANGE NO. 8	PAY RANGE NO. 9	PAY RANGE NO. 10
	Athletic Leader Lifeguard (A entry) Lifeguard-WSI (C entry) HR Intern Meter Reader Part Time Receptionist Sanitation Laborer NASCO Instructor (D entry)	Pool Manager Scorekeeper		