



Sherry Garrison, Council Position 1
Thane Harrison, Council Position 2
Tommy Ginn, Council Position 3

Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Rae A. Sinor, Council Position 6

CALL TO ORDER

1. Presentation of the summary report of the annual Comparative Analysis for Bias Base/Racial Profiling. [PRE 17-003](#)

Recommended Action: Approval for submission to TCOLE.

Department: Police

Attachments: [Asset Forfeiture review 2016](#)
[Racial Profile Analysis 2016](#)

2. Discussion of issues relating to the acceptance of the proposed design for the Deer Park Community Development Corporation (DPCDC) Maxwell Center renovation and expansion project. [DIS 17-009](#)

Recommended Action: Discussion only during Workshop, both the architects and staff would like to receive input and direction from Council on the recommend proposed design for the Deer Park Community Development Corporation (DPCDC) Maxwell Center renovation and expansion project.

Department: Parks & Recreation

Attachments: [02.07.17 Maxwell Center Presentation - Council](#)

3. Discussion of space-naming and donation opportunities for the Deer Park Animal Shelter and Adoption Center. [DIS 17-012](#)

Recommended Action: For discussion. Item on council agenda for consideration

Attachments: [Donation list DP shelter](#)

4. Discussion of colors and finishes for the new City Hall. [DIS 17-010](#)

Recommended Action: For discussion only

ADJOURN

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

*Shannon Bennett, TRMC
Acting City Secretary*

*Posted on Bulletin Board
February 3, 2017*

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281.478.7248 for further information.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.



Legislation Details (With Text)

File #:	PRE 17-003	Version:	1	Name:	
Type:	Presentation	Status:		Agenda Ready	
File created:	1/19/2017	In control:		City Council Workshop	
On agenda:	2/7/2017	Final action:			
Title:	Presentation of the summary report of the annual Comparative Analysis for Bias Base/Racial Profiling.				
Sponsors:	Police				
Indexes:					
Code sections:					
Attachments:	Asset Forfeiture review 2016 Racial Profile Analysis 2016				

Date	Ver.	Action By	Action	Result
2/7/2017	1	City Council Workshop		

Presentation of the summary report of the annual Comparative Analysis for Bias Base/Racial Profiling.

State law and the Deer Park Police Department General Orders 1.2.14 G. 4 and 1.2.14 G. 5 require this data to be collected and analyzed to determine if any racial profiling or other form of bias-based policing exists in the Deer Park Police Department. The findings then must be submitted to the Texas Commission on Law Enforcement (TCOLE) database via their website by March 1, 2017. During calendar year 2016, the Deer Park Police Department received no complaints of racial profiling. In the attachments you will find a summary of practices including any citizen concerns (of which there were none) with the supporting data for examination of the disposition of stops, including searches resulting from the stops. Also included is a copy of the report required to be entered into the Texas Commission on Law Enforcement (TCOLE) database via their website and the "Asset Seizure and Forfeit Review" memorandum from Captain W.A. Conner that is included for this analysis. The Deer Park Police Department has complied with all the requirements of the Texas Racial Profiling Law including officer training and distribution of information to the public on the complaint process. At present, there is no indication that racial profiling is occurring in the department. In 2016, there were no internal affairs investigations or disciplinary actions taken towards an officer related to bias based policing. A review of the current Deer Park Police Department General Order 1.2.14 regarding Bias Base /Racial Profiling was conducted while compiling this report, and there is no indication of a need for any changes to these policies and procedures at this time.

Summary:

Presentation of the summary report of the annual Comparative Analysis for Bias Base/Racial Profiling. This is necessary to satisfy state law by entering this data into the Texas Commission on Law Enforcement (TCOLE) data base via their

website.

Fiscal/Budgetary Impact:

None

Approval for submission to TCOLE.

MEMORANDUM

To: Chief G. Grigg

From: Captain Wade Conner

Date: 01/16/2017

Subject: Asset Seizure and Forfeiture Review (2016) CALEA 1.2.9d

During 2015/16 fiscal year, the Department made seven seizures, as follows:

- Deer Park Police Case # 16-00570 – 2/18/16 seizure of \$1646. Awarded \$1152.44, 8/16/2016. The original seizure was performed during a narcotics arrest from Jose Manuel Sierra.
- Deer Park Case # 16- 01761- 4/28/2016, seizure of \$7233.16. The original seizure was performed during a narcotics arrest from Raudel Garza Jr.
- Deer Park Case# 16-2289- 5/24/2016, seizure of \$2019. The original seizure was performed during a narcotics arrest from Fernando Ramos.
- Deer Park Case #16-03415 – 7/24/2016, seizure of \$3978. The original seizure was performed during a narcotics arrest of Gina Cotto Vasquez and Kendall Lee.
- Deer Park Case# 16-03427 – 7/25/2016, seizure of \$3476.01. The original seizure was performed during a narcotics arrest of Jonathon Golatt.
- Deer Park Case #16-03549 – 8/26/2016, seizure of 2007 Chevrolet Silverado VIN# 2gcek13v371139597. The original seizure was performed during a Felony DWI arrest from Carlos Alberto Pena.
- Deer Park Case # 16-03788 – 8/26/2016, seizure of \$14,544 and 8/26/2016, seizure of \$6819. The original seizures were performed during a narcotics arrest of Kevin David.

The forfeited funds originated from cases that were filed and documented in 2014.


- Deer Park Case # 14-03657- 8/27/2014 seizure of \$1001. Awarded \$708.44 on 10/05/2016.
-

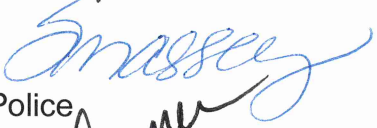
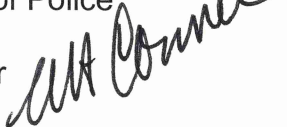
The forfeited funds originated from cases that were filed and documented in 2015.


- Deer Park Case# 15-04565-11/11/2015 seizure of \$880. Awarded \$616.16 on 6/22/2016.

Of the defendants in the seizures listed above, four were Hispanic males, one was Hispanic female, three were black males. A review of the case reports associated and the circumstances surrounding these seizures there is no indication of bias-based profiling during 2015/16.

Interoffice Memo

To: Gregory L. Grigg, 1-23-17
Chief of Police 

Via: Sharon W. Massey
Assistant Chief of Police 
Wade A. Conner
Captain 

From: John C. Yettevich
Lieutenant 

Date: 1/23/17

Subject: Annual Comparative Analysis for Bias Base /Racial Profiling (General Orders 1.2.14 G. 4 and 1.2.14 G. 5)

Chief Grigg,

Below is the information for the comparative analysis of the data collected for traffic stops, traffic citations issued, traffic stop arrests, asset forfeiture, and seizures. State law and the Deer Park Police Department General Orders 1.2.14 G. 4 and 1.2.14 G. 5 require this data to be collected and analyzed to determine if any racial profiling or other form of bias-based policing exists in the Deer Park Police Department. The findings then must be submitted to the Texas Commission on Law Enforcement (TCOLE) database via their website by March 1, 2017.

During calendar year 2016, the Deer Park Police Department did not receive any complaints of racial profiling.

Below you will find (1) a summary of practices including citizen concerns; (2) the data for examination of the disposition of stops, including searches resulting from the stops; (3) the report required to be entered into the Texas Commission on Law Enforcement (TCOLE) database via their website; and (4) the "Asset Seizure and Forfeit Review" memorandum from Captain W. A. Conner that is the source for this analysis.

Summary of Practices

In conjunction with the efforts mentioned below, the Police Department holds numerous community meetings throughout the year to address issues and concerns as part of our Community Oriented Policing philosophy. This is a testament of the training and the quality of officers that the Deer Park Police Department is hiring.

Since January 1, 2002, the Deer Park Police Department, in accordance with the Texas Racial Profiling Law (SB 1074), has been collecting police contact data. SB 1074 required the collection of a violator's race and whether a search was conducted and, if so, whether the person detained consented to the search on all traffic stops in which a citation was issued or an arrest made. Subsequently, House Bill 3389 of the 81st Legislature of the State of Texas requires the reporting of racial profiling data for the previous calendar year to TCOLE by March 1st of each year. The Deer Park Police Department General Order 1.2.14 prohibits all bias based policing. This General Order has been reviewed and is in compliance with state law and current best practices. Racial Profiling is a law enforcement-initiated action based on an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity.

Article 2.133 of the Code of Criminal Procedure requires certain information be recorded each time a Police Officer stops a motor vehicle for an alleged violation of a law or ordinance regulating traffic or who stops a pedestrian for any suspected offense, unless the contact is recorded by mobile recording equipment. The Violator/Suspect Contact form (PD-69) has been developed for use by officers to record traffic and pedestrian stops made in absence of functional mobile recording equipment. The Violator/Suspect Contact form (PD-69) will be used anytime mobile video recording equipment is inoperable or unavailable.

The Deer Park Police Department has complied with all the requirements of the Texas Racial Profiling Law including officer training and distribution of information to the public on the complaint process. The Deer Park Police Department acquired in-car video equipment in June of 2003, which has been used consistently for the collection of data on all vehicular and pedestrian stops, and is constantly upgrading its technology to stay current with the times. The current system allows greater storage capacity and ready access to any supervisor's desk top computer for constant and immediate reviews of traffic stops. Finally, the Deer Park Police Department traffic citations and arrest reports comply with state mandates that require the proper information to be collected to capture data regarding racial profiling issues.

To ensure compliance with General Order 1.2.14, Deer Park Patrol Sergeants are required to review random samples of at least two traffic / pedestrian stops per assigned officer "on a monthly" basis to ensure policies are being followed. An email of that review with a memorandum attached is forwarded to the Community Services Lieutenant detailing the review and whether or not the department's policies are being complied with. Any violations of the department's policies shall be reported immediately to the Division's Commander via Interoffice Memorandum. At present, there is no indication that racial profiling is occurring in the department. In 2016, there was no internal affairs investigation which resulted in disciplinary action(s) taken towards an officer related to bias based policing.

A review of the current Deer Park Police Department General Order 1.2.14 regarding Bias Base /Racial Profiling was conducted while compiling this report, and there is no indication of a need for any changes to these policies and procedures at this time.

The following data provides a statistical summary for year 2016 that affirms that the Deer Park Police Department has not experienced any problems regarding racial profiling practices. Again, this is supported by the fact that of the thousands of public contacts during the year 2016, the Deer Park Police Department received no complaints from community members regarding officers' misconduct associated with racial profiling practices.

Disposition of stops, including searches resulting from the stops:

Motor Vehicle Racial Profiling Information

Number of motor vehicle stops:

1. 14,488 citation only
2. 1655 arrest only
3. 176 both
4. **16319** Total (4, 11, 14 and 17 must be equal)

Race or Ethnicity:

5. **1809** African American
6. 292 Asian
7. 8621 Caucasian
8. 5587 Hispanic
9. 4 Middle Eastern
10. 6 Native American
11. **16319** Total (4, 11, 14 and 17 must be equal)

Race or Ethnicity known prior to stop?

12. 293 Yes
13. 16026 No
14. **16319** Total (4, 11, 14 and 17 must be equal)

Search Conducted?

15. **458** Yes
16. **15861** No
17. **16319** Total (4, 11, 14 and 17 must be equal)

Was search consented?

18. 148 Yes

19. 310 No

20. 458 Total (must equal line 15)

**Information to be submitted to TCOLE information: TIER 1 - PARTIAL
EXEMPTION RACIAL PROFILING REPORT:**

Agency Name: DEER PARK POLICE DEPT.
Reporting Date: 02/17/2017

**TCOLE Agency
Number:** 201204

Chief Administrator: GREGORY L. GRIGG

Agency Contact Information: Phone: 281-479-1511
Email: jyettevich@deerparktx.org
Mailing Address:

DEER PARK POLICE DEPT.
2911 Center Street
Deer Park, TX 77536

This Agency claims partial racial profiling report exemption because:
Our vehicles that conduct motor vehicle stops are equipped with video and audio equipment and we maintain videos for 90 days.

Certification to This Report 2.132 (Tier 1) – Partial Exemption
Article 2.132(b) CCP Law Enforcement Policy on Racial Profiling
DEER PARK POLICE DEPT. has adopted a detailed written policy on racial profiling.
Our policy:

- (1) clearly defines acts constituting racial profiling;
- (2) strictly prohibits peace officers employed by the DEER PARK POLICE DEPT. from engaging in racial profiling;
- (3) implements a process by which an individual may file a complaint with the DEER PARK POLICE DEPT. if the individual believes that a peace officer employed by the DEER PARK POLICE DEPT. has engaged in racial profiling with respect to the individual;
- (4) provides public education relating to the agency's complaint process;
- (5) requires appropriate corrective action to be taken against a peace officer employed by the DEER PARK POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the DEER PARK POLICE DEPT.'s policy adopted under this article;

(6) require collection of information relating to motor vehicle stops in which a citation is issued and

to arrests made as a result of those stops, including information relating to:

(A) the race or ethnicity of the individual detained;

(B) whether a search was conducted and, if so, whether the individual detained consented to the search; and

(C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

(7) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision

(6) to:

(A) the Commission on Law Enforcement Officer Standards and Education; and

(B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

I certify these policies are in effect.

Executed by: **GREGORY L. GRIGG**

Chief Administrator

DEER PARK POLICE DEPT.

Date: 1/23/17



Legislation Details (With Text)

File #: DIS 17-009 **Version:** 1 **Name:**

Type: Discussion **Status:** Agenda Ready

File created: 1/19/2017 **In control:** City Council Workshop

On agenda: 2/7/2017 **Final action:**

Title: Discussion of issues relating to the acceptance of the proposed design for the Deer Park Community Development Corporation (DPCDC) Maxwell Center renovation and expansion project.

Sponsors: Parks & Recreation

Indexes:

Code sections:

Attachments: [02.07.17 Maxwell Center Presentation - Council](#)

Date	Ver.	Action By	Action	Result
2/7/2017	1	City Council Workshop		

Discussion of issues relating to the acceptance of the proposed design for the Deer Park Community Development Corporation (DPCDC) Maxwell Center renovation and expansion project.

Summary:

On February 16, 2016 the City Council Approved Task Order #4 with Halff Associates for the Maxwell Center Expansion and Parking Lot Expansion - Phase 1 Programming. On June 29th Halff Associates and BSW met with the Ad-Hoc Committee to finalize the programming recommendation which was approved and recommended by the DPCDC on July 25th and approved by the City Council on August 2nd. Since then the architects, ad-hoc committee and staff have been working through the design process to finalize a proposed design. On January 23, 2017, the DPCDC reviewed, accepted and recommended to City Council the proposed design for the Deer Park Community Development Corporation (DPCDC) Maxwell Center renovation and expansion project.

Fiscal/Budgetary Impact:

Funding will come from the dedicated one half of one percent sales and use tax for Type B projects, the Maxwell Adult Center Renovation and Expansion and Parking Lot Expansion has been appropriated \$2,000,000 of the dedicated funds.

Discussion only during Workshop, both the architects and staff would like to receive input and direction from Council on the recommend proposed design for the Deer Park Community Development Corporation (DPCDC) Maxwell Center renovation and expansion project.

August 2, 2016

City Council
Meeting

January 23, 2017

CDC Meeting

T O D A Y
February 7, 2017

City Council
Meeting

March 27, 2017
CDC Meeting
(Special Meeting)

April 4, 2017
City Council
Meeting

May, 2017

City Council
Meeting

Present existing,
considered, and
accepted
programming with
conceptual floor plan
including parking
improvements and
cost estimate

Present Design
Development
package for approval
to begin Construction
Documents

Present Design
Development
package for
approval to begin
Construction
Documents

Present Construction
Documents for
approval to go out to
bid

Award bid to
contractor to begin
construction



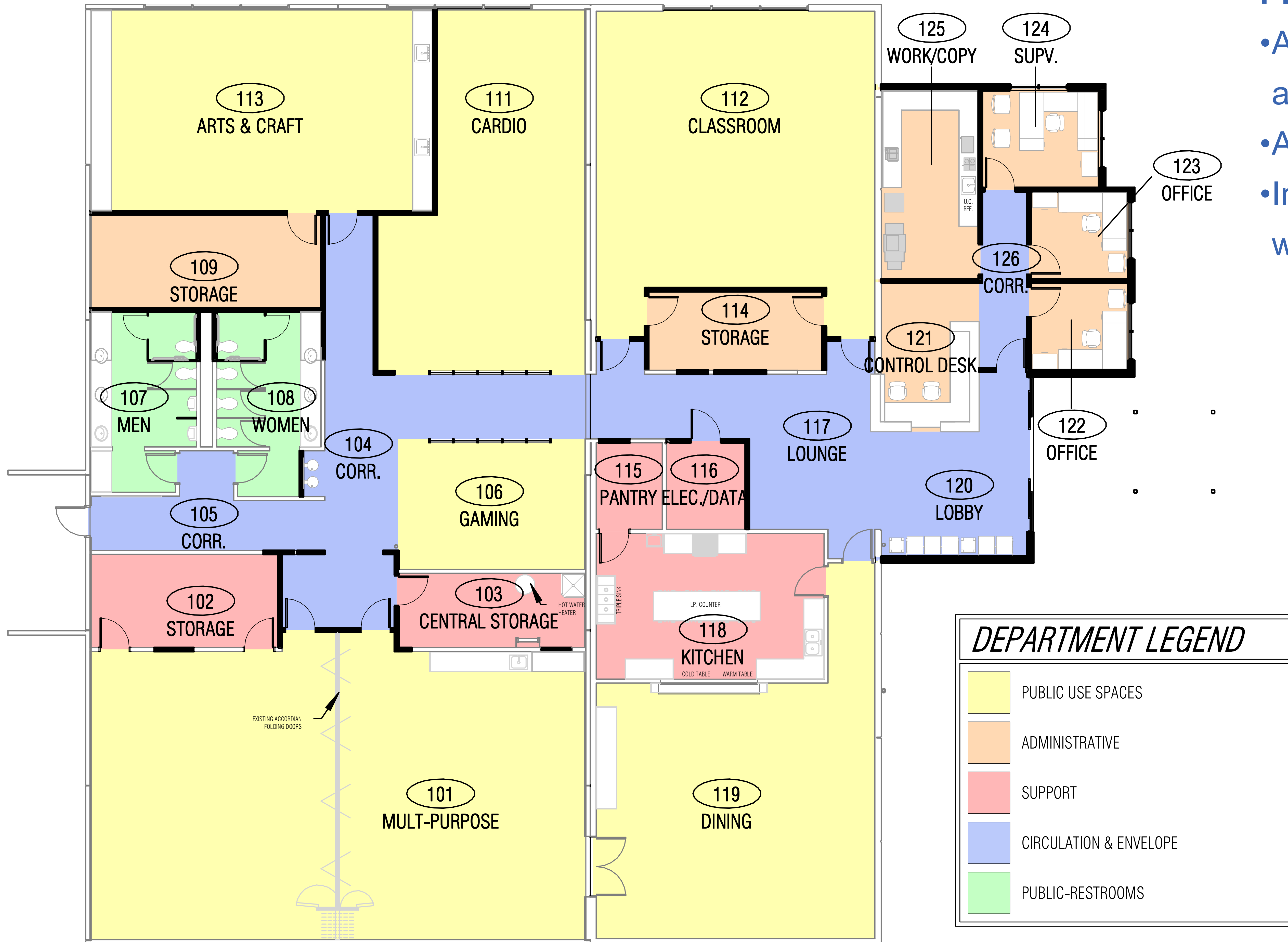
Center Street

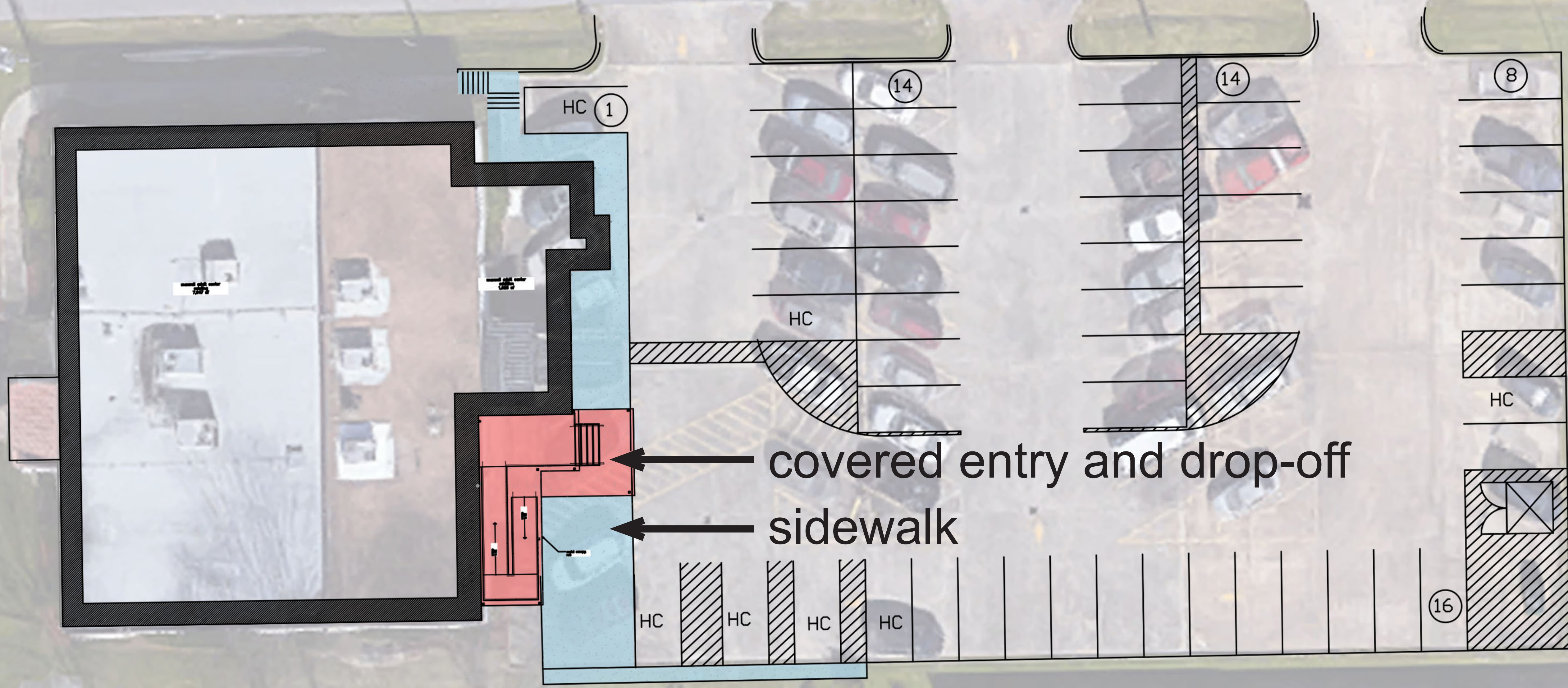
E 12th Street

Total of 47 parking spaces

Plan shown here includes:

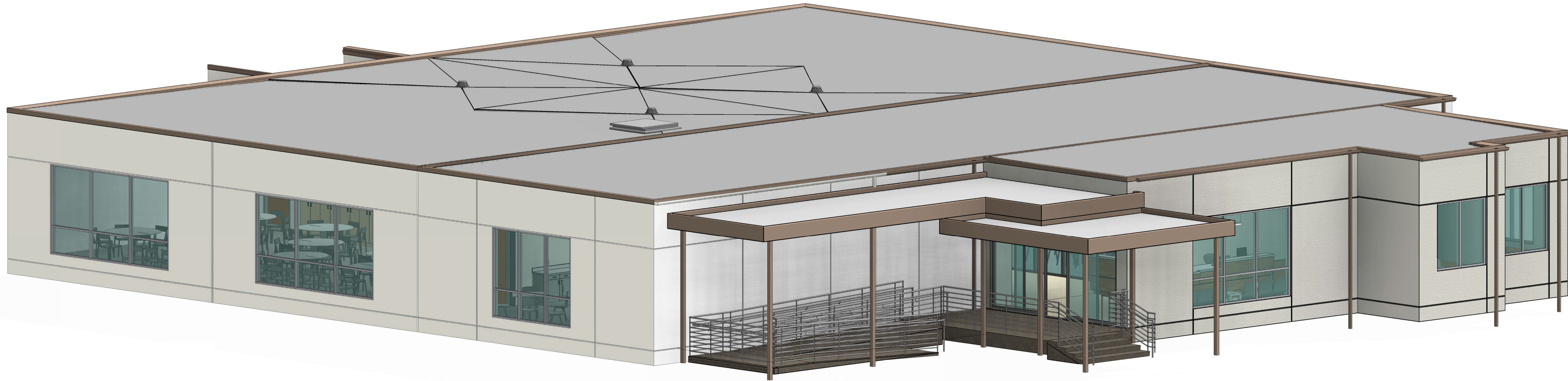
- Approximately 1,000 square foot addition
- Additional storage
- Improved entry and lobby with welcome desk



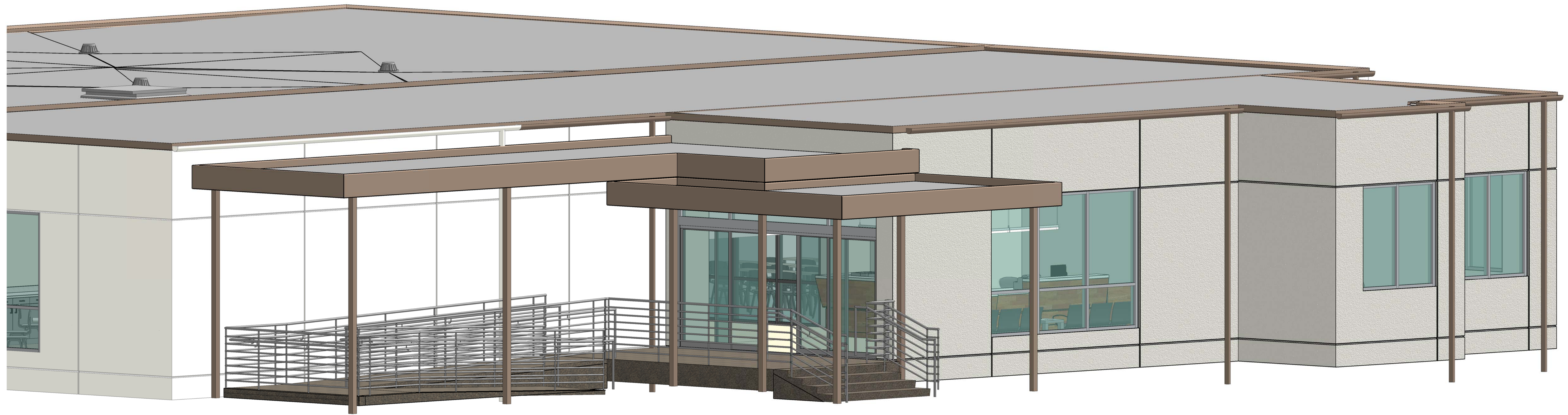


47 parking spaces
6 handicap spaces
53 Total parking spaces

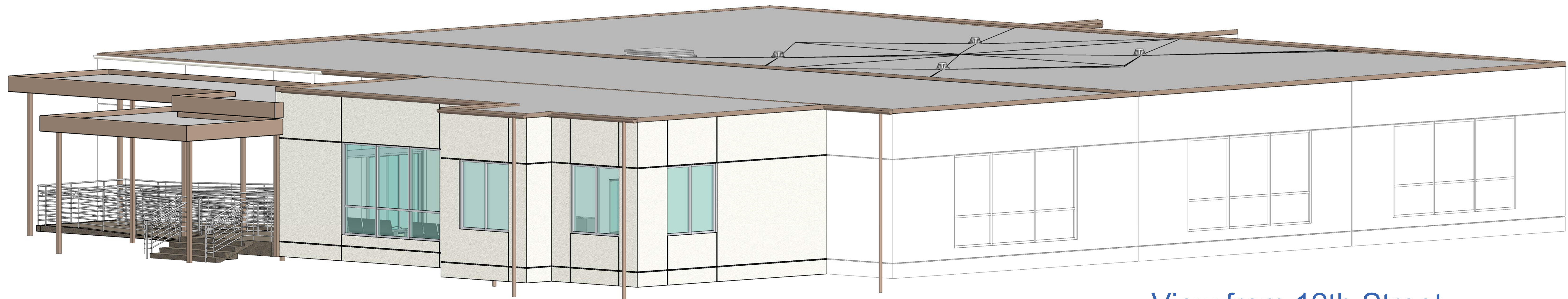
covered entry and drop-off
sidewalk



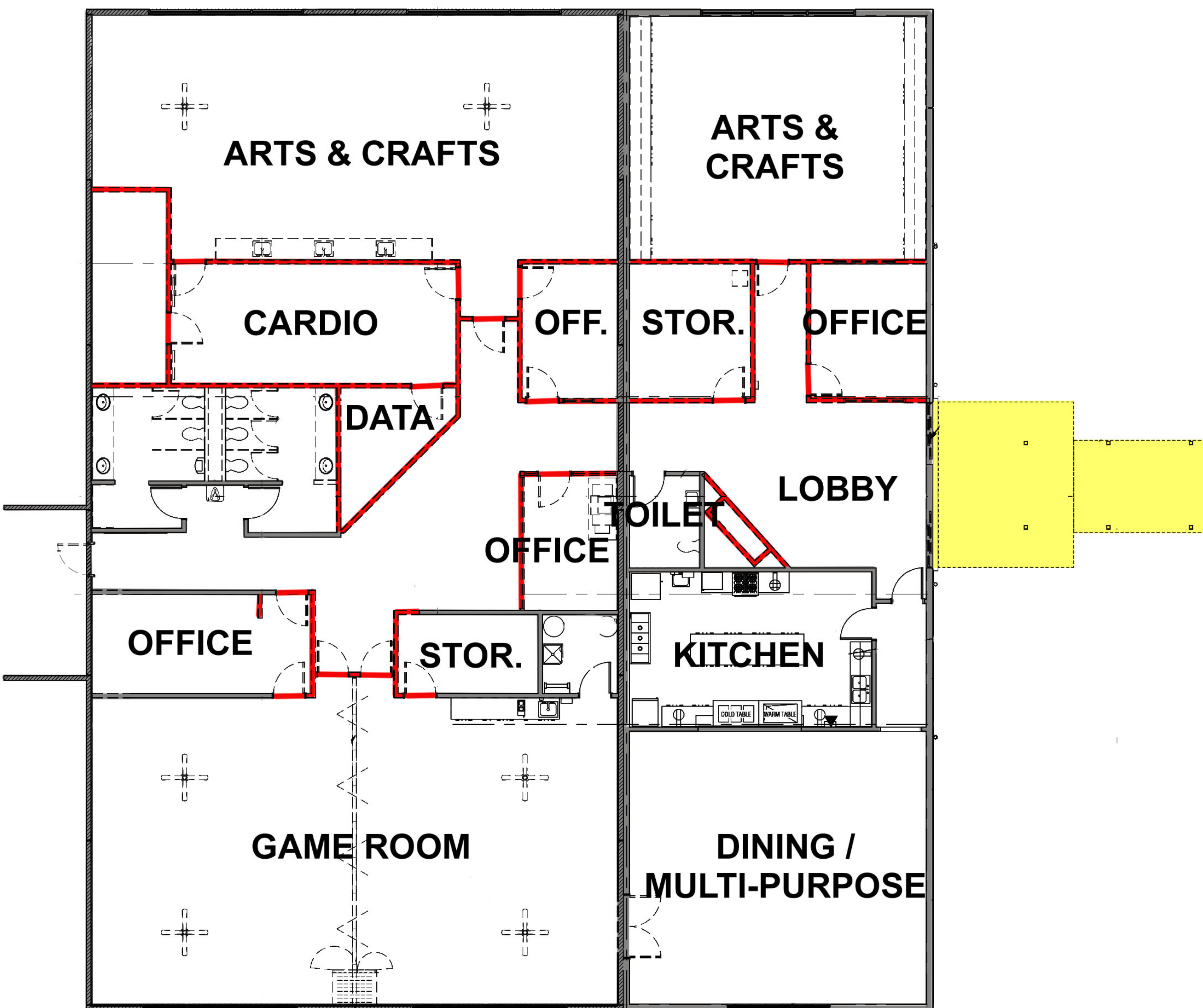
- Large exterior windows brighten interior space
- Covered drop-off, ramp, and stairs to lobby
- Landscape at entry and along Center Street soften buildings and create unified aesthetic



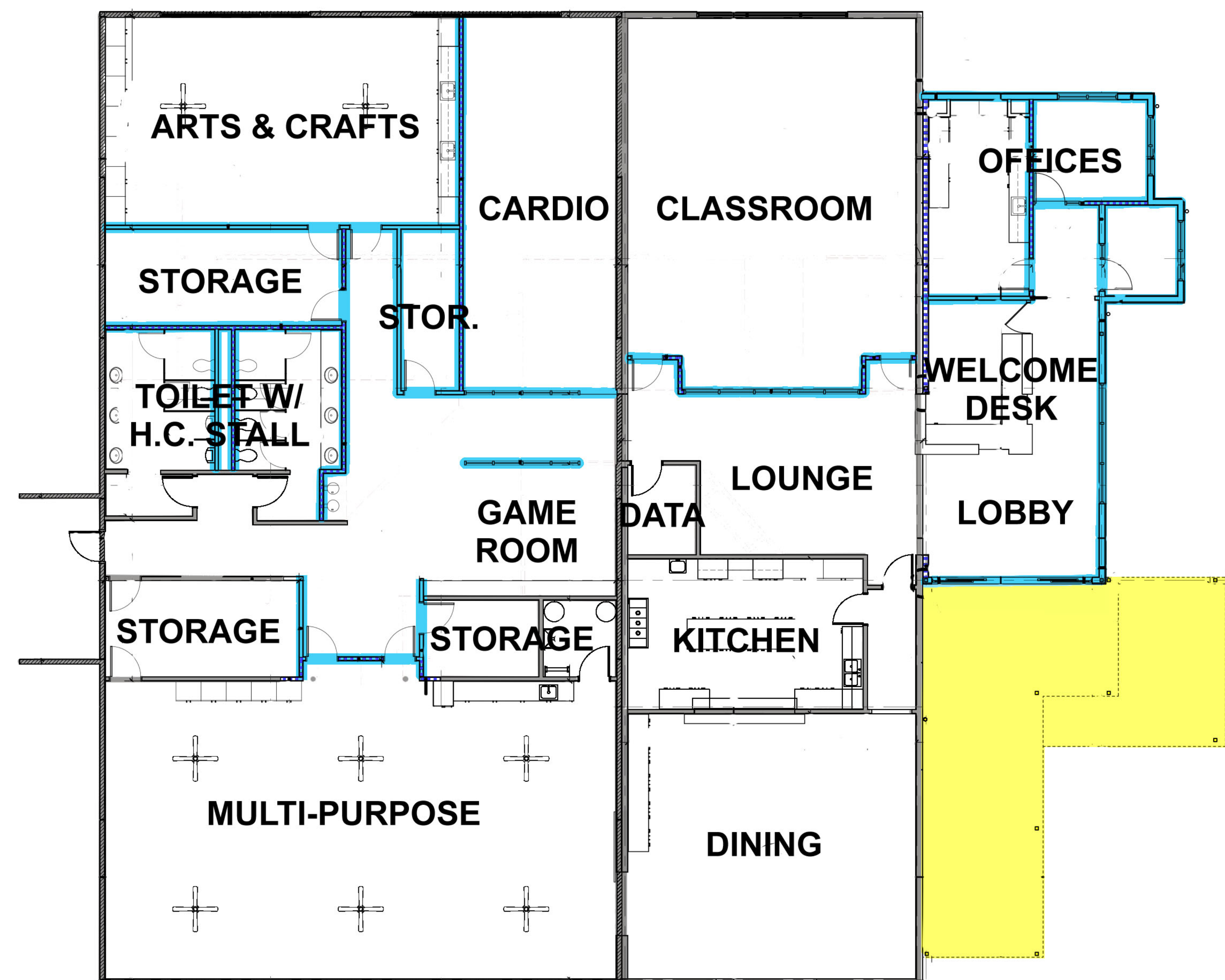
Close up of covered entry



View from 12th Street

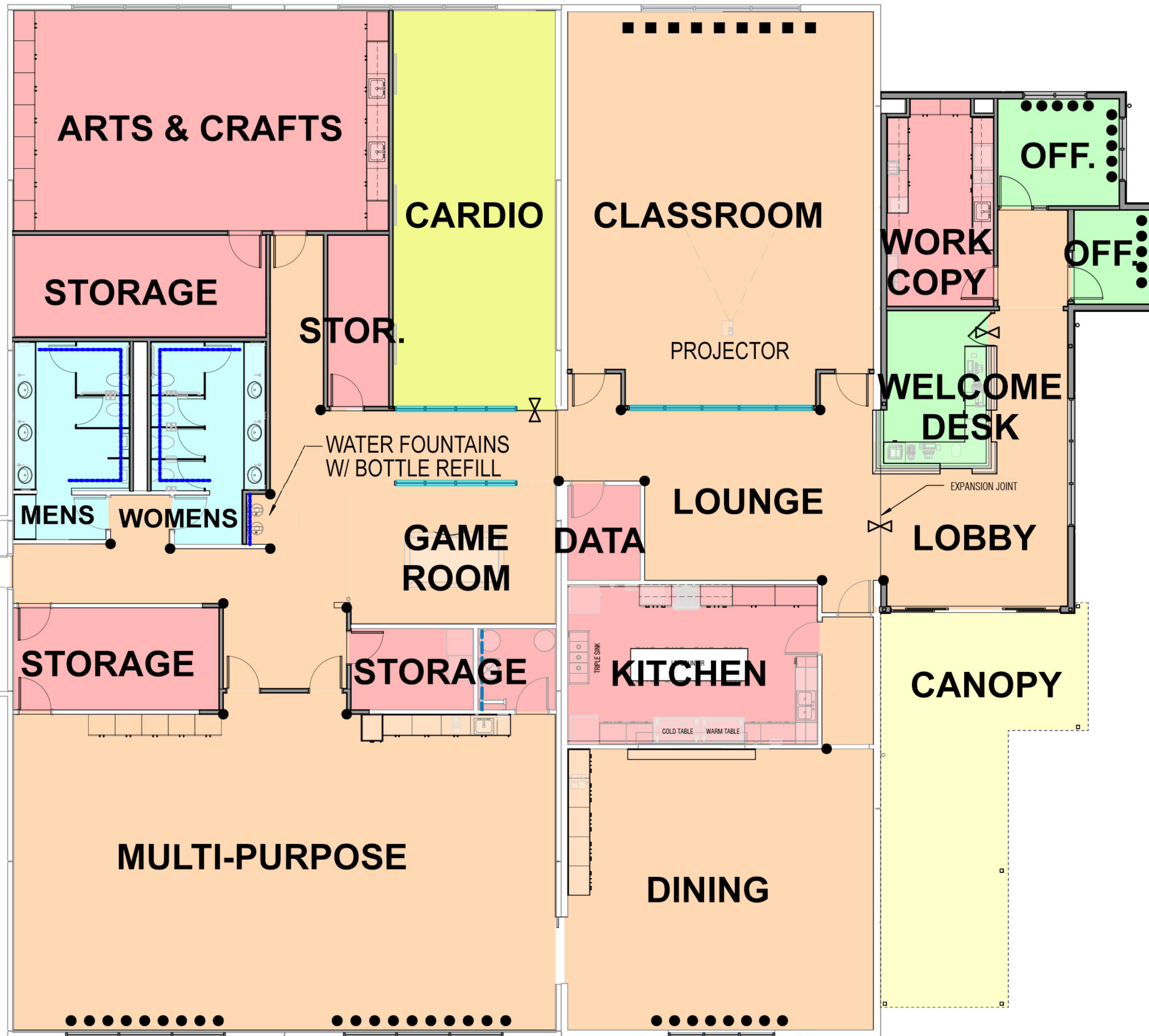


Existing - Demolition



Proposed Plan includes: (renovation 7947 sf + new 1025 sf = 8972sf)

- Additional storage
- Improved entry and lobby with welcome desk
- Consolidated office area increases size of classroom and cardio
- Larger covered entry includes ramp



FINISH PLAN LEGEND

SHEET NOTES

WALL FINISHES

*ALL WALLS ARE PAINTED 'P1', UNLESS NOTED OTHERWISE.

FLOOR FINISHES

- CARPET TILE
- PORCELAIN TILE
- VINYL COMPOSITION TILE
- LUXURY VINYL TILE
- ATHLETIC RUBBER FLOORING

- ACCOUSTICAL WALL TREATMENT
- EPOXY
- EPOXY(4'-0")/PAINT
- TILE (PORCELAIN)
- TILE-(4'-0" FROM CORNERS)
- RUBBER TO CRASH RAIL (LOW)
- RUBBER TO CRASH RAIL (DOUBLE)

FLOOR TRANSITION

MILLWORK TAG

TRANSACTION → PL-1
 COUNTERTOP → PL-2
 UPPERS/LOWERS → PL-3

- MOTORIZED SHADE
- MANUAL SHADE- BLINDS
- MOTORIZED SHADE/BLACKOUT
- ACROVYN CORNER GUARD (8'-0")

	Concept Budget 8/30/16	DD Budget 1/20/17	Notes
Testing Services			
Environmental investigation	400	400	by Owner 400
Test & Balance	0	2,000	Note A
	400	2,400	
Construction Cost			
Abatement	30,000	10,140	Note C
Selective Demolition	104,025	54,342	Note C
Building Construction		1,023,278	Note C, E
Building Addition (assumed at 1080sf)	264,600		
Building Renovation	792,200	792,200	
Replace existing roofing	91,103	80,000	Note C
Rework new entrance (new canopy)	20,000	35,000	Note A
Rework old "front entrance"		7,500	Note A
Site Work	13,000	10,600	Note A
Monument sign	14,750	14,750	
Landscaping and irrigation	6,700	4,000	Note A
GC overhead & mark-ups		123,961	
Aid to utilities	0	0	
Contingency 7.5%	126,956	102,268	Note A
Escalation 0.0%	80,183		
	1,543,517	1,465,839	
City Budgets			
Furniture, Fixtures, Equipment	25,000	25,000	
A/V Audio install	12,000	12,000	
New fitness equipment	50,000	50,000	50,000
I.T. / Communications	15,000	15,000	15,000
Fiber service	0	0	
Security / CCTV / Access Control	15,000	40,000	Note A
	117,000	142,000	
Professional Services			
A/E fees (study)	16,200	16,200	16,200
A/E fees (design & construction)	160,000	163,520	Note B
ADA / TAS	2,000	2,000	
Site Survey	4,000	6,500	Note B
Civil & Landscape design	35,000	35,000	35,000
Geotechnical study	9,000	3,580	Note B
Materials Testing	13,000	12,400	Note A
LEED Design	0	0	
Commissioning	0	0	
Reimbursable Budget	2,500	2,500	2,500
	241,700	241,700	
Total Cost	1,902,617	\$ 1,851,939	
Owner's Project Contingency			
Contingency 7.50%	97,033	\$ 138,895	Note D
Project Funding			
Approved bond funds	2,000,000	2,000,000	
Budget Status	350	\$ 9,166	



General Notes:

Note A: Budget Allowance

Note B: Based on contract or quote

Note C: Based on DD document estimate

Note D: Increased due to available budget

Note E: Includes changing HVAC system to VRF

Server Error

The server encountered a temporary error and could not complete your request.

Please [try again](#) in 30 seconds.



Deer Park Animal Shelter & Adoption Center (revised 1/18/2017)

Space-Naming Opportunity	unit	cost/unit	Total
Memorial Wall (Small Recognition) (100)	each	\$50	\$5,000
Memorial Wall (Large Recognition) (100)	each	\$100	\$10,000
Cat play room (2)	each	\$5,000	\$10,000
Cat adopt/stray room (1)	each	\$5,000	\$5,000
Cat adopt/stray cages (12)	each	\$250	\$3,000
Cat quarantine room (1)	each	\$2,500	\$2,500
Cat quarantine cages (3)	each	\$250	\$750
Cat isolation room (1)	each	\$2,500	\$2,500
Cat isolation cages (6)	each	\$250	\$1,500
Dog get to know room (1)	each	\$5,000	\$5,000
Dog kennels, indoor/outdoor (24)	each	\$500	\$12,000
Dog isolation/quarantine room (1)	each	\$2,500	\$2,500
Dog isolation/quarantine high cages (4)	each	\$500	\$2,000
Dog isolation/quarantine high cages (6)	each	\$500	\$3,000
Grooming room (1)	each	\$5,000	\$5,000
Work room (1)	each	\$2,500	\$2,500
Medical room (1)	each	\$2,500	\$2,500
Sally port (1)	each	\$25,000	\$25,000
Dry food storage room (1)	each	\$2,500	\$2,500
Get to know courtyard (1)	each	\$25,000	\$25,000
Indoor and outdoor benches (4)	each	\$1,000	\$4,000
Fire hydrant, potty signage (2)	each	\$500	\$1,000



Deer Park Animal Shelter & Adoption Center

Space-Naming Opportunity (cont.)

Decorative artwork (TBD)

Trees w/ memorial plaque (6)	each	\$1,000	\$6,000
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Other landscape features (TBD)

Donation Opportunity

Raised sleeping cots of pets (Kuranda beds)

Fleece pads

Clay Cat Litter

Canned Cat Food

Dry Dog Food

Pet Carriers/Crates

Gift Cards to any store that sells pet food

Waterless Hand Sanitizing Gel



Legislation Details (With Text)

File #: DIS 17-010 **Version:** 1 **Name:**
Type: Discussion **Status:** Agenda Ready
File created: 1/30/2017 **In control:** City Council Workshop
On agenda: 2/7/2017 **Final action:**
Title: Discussion of colors and finishes for the new City Hall.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
2/7/2017	1	City Council Workshop		

Discussion of colors and finishes for the new City Hall.

Summary:

George Watanabe with Cre8 Architects is present to review colors and finishes of the new City Hall.

Fiscal/Budgetary Impact:

For discussion only