

Sherry Garrison, Council Position 1
Thane Harrison, Council Position 2
Tommy Ginn, Council Position 3



Bill Patterson, Council Position 4
Ron Martin, Council Position 5
Rae A. Sinor, Council Position 6

James Stokes, City Manager
Gary Jackson, Assistant City Manager

Jerry Mouton Jr., Mayor

Shannon Bennett, TRMC, City Secretary
Jim Fox, City Attorney

CALL TO ORDER

1. Discussion of issues related to a contract between the City of Deer Park and PGAL for architectural services for the design of the Deer Park EMS Annex. [DIS 18-019](#)

Recommended Action: Discussion only during Workshop. A separate action item is included on the Council Agenda.

Department: City Manager's Office

Attachments: [Deer Park EMS Annex PGAL Final Design Fee Proposal 022718](#)

[Deer Park EMS Floor Plan 20180123](#)

[Deer Park EMS Site Plan 20180123](#)

2. Discussion of issues relating to Establishing a Community Garden in Deer Park [DIS 18-028](#)

Recommended Action: Discussion only in Workshop.

Department: City Manager's Office and Parks & Recreation

3. Discussion of issues relating to the Quarterly Financial Report for the Fiscal Year 2017-2018 first quarter ending December 31, 2017. [RPT 18-012](#)

Recommended Action: Discussion only during workshop.

Department: Finance

Attachments: [2018 1Q Financial Report](#)

4. Discussion of issues relating to the Fiscal Year 2018-2019 Budget Calendar. [DIS 18-025](#)

Recommended Action: Discussion only.

Department: City Manager's Office

Attachments: [BudgetCalendarFY2018-2019 council+boards.Council Highlight](#)

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.

5. Discussion of issues relating to changes to the City of Deer Park Personnel Manual and the Employee Handbook and Emergency Information Guide specifically to do with the Emergency Pay policy. [DIS 18-027](#)

Recommended Action: Discussion only during workshop. An item for consideration and possible action is included on the March 6, 2018 Regular Meeting Agenda.

Department: Human Resources

Attachments: [Emergency Pay Policy feb 27 revision](#)
[Resolution - Personnel Policy Manual-Revise Chapter 4 Adding Section 4.13 Emergency Pay](#)

6. Discussion of issues relating to a contract amendment between the City of Deer Park and the Texas Emergency Services Retirement System (TESRS). [DIS 18-026](#)

Recommended Action: Discussion only during Workshop. A separate Action Item is on the Council Agenda.

Attachments: [DeerPark_IncreaseAmend_eff04012018](#)

ADJOURN

Shannon Bennett, TRMC
City Secretary

Posted on Bulletin Board
March 2, 2018

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 72 hours prior to any meeting. Please contact the City Secretary's office at 281.478.7248 for further information.

The Mission of the City of Deer Park is to deliver exemplary municipal services that provide the community a high quality of life consistent with our history, culture and unique character.



Legislation Details (With Text)

File #: DIS 18-019 **Version:** 1 **Name:**
Type: Discussion **Status:** Agenda Ready
File created: 2/8/2018 **In control:** City Council Workshop
On agenda: 3/6/2018 **Final action:**
Title: Discussion of issues related to a contract between the City of Deer Park and PGAL for architectural services for the design of the Deer Park EMS Annex.
Sponsors: City Manager's Office
Indexes:
Code sections:

Attachments: [Deer Park EMS Annex PGAL Final Design Fee Proposal 022718](#)
[Deer Park EMS Floor Plan_20180123](#)
[Deer Park EMS Site Plan_20180123](#)

Date	Ver.	Action By	Action	Result
3/6/2018	1	City Council Workshop		

Discussion of issues related to a contract between the City of Deer Park and PGAL for architectural services for the design of the Deer Park EMS Annex.

Summary:

PGAL was awarded a contract for pre-design and programming services of the Deer Park EMS Annex. That phase is complete, and this proposal and contract will include final design phase services.

A committee consisting of staff members, EMS volunteers, and FCPEMSD Board Members has worked diligently during the programming phase to ensure that the needs of the Department are addressed while keeping a keen eye on fiscal responsibility. The resulting conceptual design represents these efforts.

Attached is the proposed contract, along with the programming phase conceptual building floor plan and site plan.

Fiscal/Budgetary Impact:

Funding will come from the Fire Control, Prevention and Emergency Medical Services District (FCPEMSD) budget.

Discussion only during Workshop. A separate action item is included on the Council Agenda.



February 27, 2018

Mr. W. R. "Bill" Pedersen, P. E.

Director of Public Works

City of Deer Park

710 East San Augustine

Deer Park, TX 77536

Voice: 281-479-2394

Email: bpedersen@deerparktx.org

RE: Scope of Services and Fee Proposal
City of Deer Park Fire Department EMS Annex Final Design Phase

Dear Mr. Pedersen:

The office of PGAL is pleased to present this scope of work and fee proposal for the final design of the new EMS Annex building in Deer Park, Texas. PGAL has previously completed a pre-design and programming study for the facility and we are now prepared to complete the project providing A/E services for schematic design, design development, construction documentation, bidding and construction administration.

PROJECT UNDERSTANDING

The City of Deer Park, with the assistance of PGAL, has defined a viable solution to the City's needs, based on the study, completed earlier this year. The study identified an approximately 9,000 GSF building with an estimated construction cost of approximately \$3,000,000 to include lobby, office spaces, conference room, watch room, kitchen and dining area, day room, eight dorm rooms, shower/restrooms, ems storage room, central supply, tool room and three apparatus bays. Two dorm rooms and one apparatus bay will be bid as add alternates.

SCOPE OF WORK

The previous effort provided a facility program to accurately reflect the needs of the EMS annex building. In the upcoming final design phase of the work PGAL and the A/E team will complete the construction documents for bidding/pricing and provide construction administration services through the completion of the project. Our consultants for the project will provide structural engineering, mechanical electrical and plumbing engineering, A/V consulting, security consulting, telecommunications system consulting and landscape design. We have also included basic MEP commissioning based on the requirements of the 2015 IECC as part of the basic services scope of work. It is anticipated that documentation will be provided for the buildout of all spaces in the EMS annex building, and that the

project will be bid out by a Design Bid Build delivery method. The city will be providing Civil Engineering services for the project, along with a geotechnical investigation and report.

COMPENSATION

As requested, we have provided a lump sum fee:

• Schematic Design (15%)	\$ 33,938
• Design Development (20%)	\$ 45,250
• Construction Documents (40%)	\$ 90,500
• Bid/Negotiating (5%)	\$ 11,312
• Construction Administration (20%)	\$ 45,250
• Total (100%)	\$ 226,250

Reimbursable Expenses: PGAL would expect to be reimbursed for any out of pocket expenses we incur on behalf of this project, to include, but not limited to, printing, plotting, photography, permits, fees, special handling or delivery, mileage and travel (if necessary). Reimbursable expenses will be billed at our cost, and are estimated not-to-exceed **\$5,000** to complete the project through construction.

Additional Services: If services other than those described above are requested and approved by the City of Deer Park, they will be billed in addition to the above compensation in accordance with PGAL's personnel rate schedule for 2018.

Terms: PGAL will invoice monthly based on a percentage of project completion. Payments are due within thirty (30) days of receipt of invoice.

PROJECT SCHEDULE

PGAL is prepared to deliver this project in accordance with the following schedule:

• Schematic Design	Mar. 21 – Apr. 31, 2018
• Design Development	May 1 – June 30, 2018
• Construction Documents	July 1 – September 30, 2018
• Bid/Negotiating	Oct. 1 – Oct. 31, 2018
• Construction	Nov. 1, 2018 – Aug. 1, 2019

Thank you again for the opportunity to serve the City of Deer Park. PGAL looks forward to the commencement and successful completion of this project. Please contact me at 713-622-1444 should you have any questions or comments regarding this proposal.

Sincerely,


Paul D. Bonnette, AIA
Principal

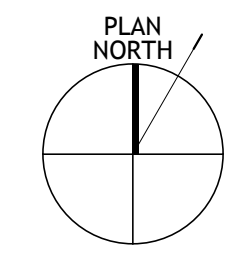
CC: Accounting, File – PGAL



BUILDING: 7,574 SF
EMS STATION: 362 SF
PATIO: 362 SF
TOTAL: 7,936 SF

ADDITIONS:
APPARATUS BAY: 1,144 SF
FUTURE DORMS: 291 SF

GRAND TOTAL:
W/ ADDITIONS: 9,371 SF



Client Name
Address 1
Address 2
Address 3
Phone

Deer Park EMS Station

Floor Plan

SCALE: 1/4" = 1'-0"

01/26/2018

3131 BRIARPARK DR.
SUITE 200
HOUSTON, TX 77042
[T] 713 622 1444
[F] 713 968 9333
TBPE REG. No. F-2742
www.pgal.com



EAST "X" STREET

EAST BOULEVARD

DETENTION POND

SCALE: 1" = 40'-0"

01/23/2018

Deer Park EMS Station

Site Plan



Client Name
Address 1
Address 2
Address 3
Phone

PGAL, LLC
3379 WEST OQUENDO
ROAD
LAS VEGAS, NV 89118
[T] 702 435 4448
[F] 702 435 4470
TBPE REG. No. F-2742
www.pgal.com





Legislation Details (With Text)

File #: DIS 18-028 **Version:** 2 **Name:**
Type: Discussion **Status:** Agenda Ready
File created: 2/27/2018 **In control:** City Council Workshop
On agenda: 3/6/2018 **Final action:**
Title: Discussion of issues relating to Establishing a Community Garden in Deer Park
Sponsors: City Manager's Office, Parks & Recreation
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
3/6/2018	2	City Council Workshop		

Discussion of issues relating to Establishing a Community Garden in Deer Park

Summary:

Mr. Zachary Siler, a Junior at Deer Park High School, recently approached staff with his interest in helping Deer Park establish a community garden. He shared this concept City Manager Jay Stokes and Parks Supervisor Tiffany McGallian, both of whom are supportive of this endeavor. In fact, for the past few years Ms. McGallian has had an interest in beginning a community garden. Over the past several weeks, Mr. Siler has committed great energy and enthusiasm into cultivating potential plans for this garden, meeting with Mr. Stokes and Ms. McGallian along the way. Together, we have worked on a location, irrigation issues, garden design, and usage agreement. On Tuesday night, Mr. Siler will give a Power Point presentation displaying his ideas for a community garden to City Council. We want to gauge your interest in bringing this idea to fruition.

Fiscal/Budgetary Impact:

To be determined, but minimal

Discussion only in Workshop.



Legislation Details (With Text)

File #: RPT 18-012 **Version:** 1 **Name:**

Type: Report **Status:** Agenda Ready

File created: 2/20/2018 **In control:** City Council Workshop

On agenda: 3/6/2018 **Final action:**

Title: Discussion of issues relating to the Quarterly Financial Report for the Fiscal Year 2017-2018 first quarter ending December 31, 2017.

Sponsors: Finance

Indexes:

Code sections:

Attachments: [2018 1Q Financial Report](#)

Date	Ver.	Action By	Action	Result
3/6/2018	1	City Council Workshop		

Discussion of issues relating to the Quarterly Financial Report for the Fiscal Year 2017-2018 first quarter ending December 31, 2017.

Summary:

Review and discussion of the City's quarterly financial report for the Fiscal Year 2017-2018 first quarter ending December 31, 2017. A few highlights are as follows:

The City's quarterly financial report for the Fiscal Year 2017-2018 first quarter ended December 31, 2017 reports the results for the first three months of the fiscal year (October - December). In summary, the fiscal year-to-date revenues of the Governmental Funds - the General, Debt Service, Golf Course Lease, Special Revenue, and Capital Improvement Bond Funds - are approximately \$22.8 million. The annual budget for these revenues is \$52.3 million. Revenues primarily represent ad valorem (property) taxes. These tax collections for residential and commercial properties, including delinquent taxes and associated penalties and interest, are \$9.8 million through December 2017. The industrial in-lieu of taxes revenues of \$10.5 million through December 2017 represent 92.4% of the amount budgeted for these revenues. The City's first quarter sales tax revenues of \$603,700 are higher than the prior year by 15.7%, which is a favorable result considering the general decline in these revenues statewide. Total expenditures of the Governmental Funds are approximately \$8.2 million for the quarter. Utility Fund revenues, including the Water/Sewer Fund and the Storm Water Fund, total \$1.9 million through December 2017, a slight 1% below the prior year's first quarter. Total expenses of these enterprise funds are approximately \$1.3 million for the quarter. Expenditures in the Capital Improvements Fund of \$940,900 through December 2017 primarily represent costs for the new City Hall but also include \$22,700 for street and sidewalk projects. First quarter revenues for the special revenue districts (Crime Control and Prevention District and the Fire Control Prevention and EMS District), primarily represent sales tax collections. Combined revenues for both districts total approximately \$303,700 and combined expenditures total approximately \$641,500 and include the purchase of five new vehicles for the Crime Control and Prevention District. First quarter revenues of \$302,100 for the City's Type B Corporation, the Deer

Park Community Development Corporation ("Corporation"), primarily represent sales tax collections. There have been no expenditures recorded for the Corporation for the first quarter of this fiscal year.

Fiscal/Budgetary Impact:

N/A.

Discussion only during workshop.



**QUARTERLY FINANCIAL REPORT
FOR THE FIRST QUARTER ENDED
December 31, 2017
(Unaudited)**

**CITY OF DEER PARK
QUARTERLY FINANCIAL REPORT
FIRST QUARTER ENDED DECEMBER 31, 2017
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**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
THREE MONTHS ENDED DECEMBER 31, 2017 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 01/31/2018	Qtr 3 03/31/2018	Qtr 4 04/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
GOVERNMENTAL FUNDS								
REVENUE SUMMARY:								
General Fund	\$ 20,091,281				\$ 20,091,281	\$ 43,170,354	\$ 23,079,073	53.46%
Debt Service Fund	2,566,075				2,566,075	7,018,928	4,452,853	63.44%
Golf Course Lease Fund	-				-	176,000	176,000	100.00%
Special Revenue Funds	68,782				68,782	1,979,780	1,910,998	96.53%
Capital Improvement Bond Funds	107,202				107,202	-	(107,202)	-
Total Governmental Funds Revenue	22,833,340				22,833,340	52,345,062	29,511,722	56.38%
EXPENDITURE SUMMARY:								
General Fund								
General & Administrative	1,549,071				1,549,071	9,610,355	8,061,284	83.88%
Police Department	2,022,587				2,022,587	9,832,451	7,809,864	79.43%
Fire Department & Emergency Services	467,374				467,374	2,618,907	2,151,533	82.15%
Planning & Development	350,951				350,951	1,939,794	1,588,843	81.91%
Sanitation	865,108				865,108	4,016,136	3,151,028	78.46%
Street Maintenance	232,095				232,095	1,926,225	1,694,130	87.95%
Parks & Recreation	1,184,809				1,184,809	7,317,961	6,133,152	83.81%
Library	215,294				215,294	1,150,882	935,588	81.29%
Other	176,693				176,693	1,085,203	908,510	83.72%
Employee Benefits	-				-	-	-	-
Operating Transfers	-				-	-	-	-
Total General Fund	7,063,982				7,063,982	43,170,354	36,106,372	83.64%
Debt Service Fund	861				861	7,018,928	7,018,067	99.99%
Golf Course Lease Fund	20,621				20,621	176,000	155,379	88.28%
Special Revenue Funds	288,980				288,980	1,975,718	1,686,738	85.37%
Capital Improvement Bond Funds	868,298				868,298	-	(868,298)	-
Total Governmental Funds Expenditures	8,242,742				8,242,742	52,341,000	44,098,258	84.25%
Governmental Funds Revenues O/(U) Expenditures	\$ 14,590,598				\$ 14,590,598	\$ 4,062		
UTILITY FUNDS								
REVENUE SUMMARY:								
Water/Sewer Fund	\$ 1,842,138				\$ 1,842,138	\$ 11,040,061	\$ 9,197,923	83.31%
Storm Water Fund	57,111				57,111	337,500	280,389	83.08%
Other	93				93	-	(93)	-
Total Utility Fund Revenue	1,899,342				1,899,342	11,377,561	9,478,219	83.31%
EXPENSES SUMMARY:								
General & Administrative	267,124				267,124	1,197,221	930,097	77.69%
Water Expenses	664,188				664,188	5,715,449	5,051,261	88.38%
Sewer Expenses	207,704				207,704	1,433,972	1,226,268	85.52%
Storm Water Expenses	59,770				59,770	337,500	277,730	82.29%
Debt Service & Related Fees	1,889				1,889	2,176,142	2,174,253	99.91%
Operating Transfers	-				-	99,421	99,421	100.00%
Other	66,144				66,144	327,426	261,282	79.80%
Employee Benefits	33,385				33,385	90,430	57,045	63.08%
Total Utility Fund Expenses	1,300,204				1,300,204	11,377,561	10,077,357	88.57%
Utility Fund Revenues O/(U) Expenses	\$ 599,138				\$ 599,138	\$ -		
CAPITAL IMPROVEMENTS FUND								
REVENUE SUMMARY:								
Capital Improvements Fund Revenue	\$ 378				\$ 378	\$ 7,063,081	\$ 7,062,703	99.99%
Total Capital Improvements Fund Revenue	\$ 378				\$ 378	\$ 7,063,081	\$ 7,062,703	99.99%
EXPENDITURE SUMMARY:								
General Government	918,229				918,229	3,622,440	2,704,211	74.65%
Fire Department	-				-	157,000	157,000	100.00%
Planning & Development	-				-	-	-	-
Street Maintenance	22,655				22,655	1,933,813	1,911,158	98.83%
Storm Water	-				-	-	-	-
Park Maintenance	-				-	756,828	756,828	100.00%
Recreation	-				-	56,000	56,000	100.00%
Athletics & Aquatics	-				-	125,000	125,000	100.00%
Building Maintenance	-				-	200,000	200,000	100.00%
Drama	-				-	56,000	56,000	100.00%
Library	-				-	56,000	56,000	100.00%
Contingency	-				-	100,000	100,000	100.00%
Total Capital Improvements Fund Expenditures	940,884				940,884	7,063,081	6,122,197	86.68%
Capital Improvements Fund Revenues O/(U) Expenditures	\$ (940,506)				\$ (940,506)	\$ -		

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
THREE MONTHS ENDED DECEMBER 31, 2017 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 01/31/2018	Qtr 3 02/28/2018	Qtr 4 03/31/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>FIDUCIARY FUNDS</u>								
REVENUE SUMMARY:								
LEPC Fund	\$ 23,936				\$ 23,936	\$ -	\$ (23,936)	*
Senior Citizens Fund	308				308	-	(308)	*
Total Fiduciary Funds Revenue	24,244				24,244	-	(24,244)	*
EXPENDITURE SUMMARY:								
LEPC Fund	15,592				15,592	-	(15,592)	*
Senior Citizens Fund	-				-	-	-	*
Total Fiduciary Funds Expenditures	15,592				15,592	-	(15,592)	*
Fiduciary Funds Revenues O/(U) Expenditures	\$ 8,652				\$ 8,652	\$ -		
<u>SPECIAL REVENUE DISTRICTS</u>								
REVENUE SUMMARY:								
Crime Control and Prevention District	\$ 144,793				\$ 144,793	\$ 2,042,096	\$ 1,897,303	92.91%
Fire Control Prevention and EMS District	158,869				158,869	3,810,343	3,651,474	95.83%
Total Special Revenue Districts Revenue	303,662				303,662	5,852,439	5,548,777	94.81%
EXPENDITURE SUMMARY:								
Crime Control and Prevention District	332,722				332,722	2,042,096	1,709,374	83.71%
Fire Control Prevention and EMS District	308,733				308,733	3,810,343	3,501,610	91.90%
Total Special Revenue Districts Expenditures	641,455				641,455	5,852,439	5,210,984	89.04%
Special Revenue Districts Revenues O/(U) Expenditures	\$ (337,793)				\$ (337,793)	\$ -		
<u>TYPE B CORPORATION</u>								
REVENUE SUMMARY:								
Deer Park Community Development Corporation	\$ 302,139				\$ 302,139	\$ 2,700,900	\$ 2,398,761	88.81%
Total DPCDC Fund Revenue	302,139				302,139	2,700,900	2,398,761	88.81%
EXPENDITURE SUMMARY:								
Deer Park Community Development Corporation	-				-	2,700,900	2,700,900	100.00%
Total DPCDC Fund Expenditures	-				-	2,700,900	2,700,900	100.00%
DPCDC Revenues O/(U) Expenditures	\$ 302,139				\$ 302,139	\$ -		
<u>FUND BALANCE</u>								
Beginning Fund Balance - General Fund	\$ 37,084,019				\$ 37,084,019			
Revenues Over/(Under) Expenditures	13,027,299				13,027,299			
Ending Fund Balance - General Fund	\$ 50,111,318				\$ 50,111,318			
Beginning Fund Balance - Water Sewer Fund	\$ 21,495,701				\$ 21,495,701			
Revenues Over/(Under) Expenditures	601,761				601,761			
Ending Fund Balance - Water Sewer Fund	\$ 22,097,462				\$ 22,097,462			

* Line item not budgeted.
** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
THREE MONTHS ENDED DECEMBER 31, 2017 (UNAUDITED)**

	Quarter Results			Year-to-Date vs. Prior Fiscal Year			
	Qtr 1 12/31/2017	Qtr 2 01/31/18	Qtr 3 03/31/18	FY18 YTD Actual	FY17 YTD Actual	Difference O/(U) Prior YTD	FY17 FYE Total
<u>GOVERNMENTAL FUNDS</u>							
REVENUE SUMMARY:							
General Fund	\$ 20,091,281			\$ 20,091,281	\$ 17,625,915	\$ 2,465,366	\$ 41,221,303
Debt Service Fund	2,566,075			2,566,075	2,380,527	185,548	7,184,757
Golf Course Lease Fund	-			-	-	-	121,678
Special Revenue Funds	68,782			68,782	55,933	12,849	1,496,341
Capital Improvement Bond Funds	107,202			107,202	61,488	45,714	5,578,859
Total Governmental Funds Revenue	22,833,340			22,833,340	20,123,863	2,709,477	55,612,938
EXPENDITURE SUMMARY:							
General Fund							
General & Administrative	1,549,071			1,549,071	1,604,018	(54,947)	15,104,567
Police Department	2,022,587			2,022,587	1,906,451	116,136	8,977,716
Fire Department & Emergency Services	467,374			467,374	442,441	24,933	2,341,902
Planning & Development	350,951			350,951	385,307	(34,356)	1,836,614
Sanitation	865,108			865,108	845,703	19,405	4,178,419
Street Maintenance	232,095			232,095	198,058	34,037	1,186,997
Parks & Recreation	1,184,809			1,184,809	1,317,599	(132,790)	7,072,574
Library	215,294			215,294	177,988	37,306	973,450
Other	176,693			176,693	342,064	(165,371)	1,027,745
Employee Benefits	-			-	-	-	-
Operating Transfers	-			-	-	-	-
Total General Fund	7,063,982			7,063,982	7,219,629	(155,647)	42,701,984
Debt Service Fund	861			861	435	426	6,296,867
Golf Course Lease Fund	20,621			20,621	19,602	1,019	127,539
Special Revenue Funds	288,980			288,980	134,244	154,736	2,780,185
Capital Improvement Bond Funds	868,298			868,298	1,546,583	(678,285)	7,408,629
Total Governmental Funds Expenditures	8,242,742			8,242,742	8,920,493	(677,751)	59,315,204
Governmental Funds Revenues O/(U) Expenditures	\$ 14,590,598			\$ 14,590,598	\$ 11,203,370	\$ 3,387,228	\$ (3,702,266)
<u>UTILITY FUNDS</u>							
REVENUE SUMMARY:							
Water/Sewer Fund	\$ 1,842,138			\$ 1,842,138	\$ 1,827,409	\$ 14,729	\$ 10,623,487
Storm Water Fund	57,111			57,111	49,245	7,866	301,981
Other	93			93	44,618	(44,525)	980,859
Total Utility Funds Revenue	1,899,342			1,899,342	1,921,272	(21,930)	12,106,327
EXPENSES SUMMARY:							
General & Administrative	267,124			267,124	249,262	17,862	314,038
Water Expenses	664,188			664,188	746,357	(82,169)	4,240,952
Sewer Expenses	207,704			207,704	209,990	(2,286)	1,129,619
Storm Water Expenses	59,770			59,770	56,782	2,988	104,399
Debt Service & Related Fees	1,889			1,889	2,315	(426)	98,200
Operating Transfers	-			-	44,448	(44,448)	4,031,213
Other	66,144			66,144	71,775	(5,631)	1,335,190
Employee Benefits	33,385			33,385	24,768	8,617	63,676
Total Utility Funds Expenses	1,300,204			1,300,204	1,405,697	(105,493)	11,317,487
Utility Funds Revenues O/(U) Expenses	\$ 599,138			\$ 599,138	\$ 515,575	\$ 83,563	\$ 788,840
<u>CAPITAL IMPROVEMENTS FUND</u>							
REVENUE SUMMARY:							
Capital Improvements Fund Revenue	\$ 378			\$ 378	\$ 143	\$ (235)	\$ 7,790,100
Total Capital Improvements Fund Revenue	\$ 378			\$ 378	\$ 143	\$ (235)	\$ 7,790,100
EXPENDITURE SUMMARY:							
General Government	918,229			918,229	188,206	730,023	3,384,486
Fire Department	-			-	-	-	-
Planning & Development	-			-	-	-	160,265
Street Maintenance	22,655			22,655	120,897	(98,242)	711,115
Storm Water	-			-	-	-	129,721
Park Maintenance	-			-	-	-	-
Recreation	-			-	-	-	-
Athletics & Aquatics	-			-	-	-	-
Building Maintenance	-			-	-	-	-
Drama	-			-	-	-	-
Library	-			-	-	-	-
Contingency	-			-	-	-	-
Total Capital Improvements Fund Expenditures	940,884			940,884	309,103	631,781	4,404,837
Capital Improvements Fund Revenues O/(U) Expenditures	\$ (940,506)			\$ (940,506)	\$ (308,960)	\$ (632,016)	\$ 3,385,263

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
THREE MONTHS ENDED DECEMBER 31, 2017 (UNAUDITED)

	Quarter Results			Year-to-Date vs. Prior Fiscal Year			
	Qtr 1 12/31/2017	Qtr 2 01/31/2018	Qtr 3 02/28/2018	FY18 YTD Actual	FY17 YTD Actual	Difference O/(U) Prior YTD	FY17 FYE Total
<u>FIDUCIARY FUNDS</u>							
REVENUE SUMMARY:							
LEPC Fund	\$ 23,936			\$ 23,936	\$ 3,000	\$ 20,936	\$ 109,554
Senior Citizens Fund	308			308	116	192	775
Total Fiduciary Funds Revenue	24,244			24,244	3,116	21,128	110,329
EXPENDITURE SUMMARY:							
LEPC Fund	15,592			15,592	4,900	10,692	101,131
Senior Citizens Fund	-			-	-	-	-
Total Fiduciary Funds Expenditures	15,592			15,592	4,900	10,692	101,131
Fiduciary Funds Revenues O/(U) Expenditures	\$ 8,652			\$ 8,652	\$ (1,784)	\$ 10,436	\$ 9,198
<u>SPECIAL REVENUE DISTRICTS</u>							
REVENUE SUMMARY:							
Crime Control and Prevention District	\$ 144,793			\$ 144,793	\$ 144,903	\$ (110)	\$ 1,649,598
Fire Control Prevention and EMS District	158,869			158,869	143,873	15,196	1,640,721
Total Special Revenue Districts Revenue	303,662			303,662	288,576	15,086	3,290,319
EXPENDITURE SUMMARY:							
Crime Control and Prevention District	332,722			332,722	181,981	150,741	805,405
Fire Control Prevention and EMS District	308,733			308,733	186,323	122,410	1,276,142
Total Special Revenue Districts Expenditures	641,455			641,455	368,304	273,151	2,081,547
Special Revenue Districts Revenues O/(U) Expenditures	\$ (337,793)			\$ (337,793)	\$ (79,728)	\$ (258,065)	\$ 1,208,772
<u>TYPE B CORPORATION</u>							
REVENUE SUMMARY:							
Deer Park Community Development Corporation	\$ 302,139			\$ 302,139	\$ 261,241	\$ 40,898	\$ 3,208,765
Total DPCDC Fund Revenue	302,139			\$ 302,139	\$ 261,241	\$ 40,898	\$ 3,208,765
EXPENDITURE SUMMARY:							
Deer Park Community Development Corporation	-			-	17,474	(17,474)	3,009,583
Total DPCDC Fund Expenditures	-			-	17,474	(17,474)	3,009,583
DPCDC Revenues O/(U) Expenditures	\$ 302,139			\$ 302,139	\$ 243,767	\$ 58,372	\$ 199,182

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
THREE MONTHS ENDED DECEMBER 31, 2017 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 1/31/2018	Qtr 3 3/31/2018	Qtr 4 6/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
GENERAL FUND								
REVENUE SUMMARY:								
Taxes	\$ 18,718,187				\$ 18,718,187	\$ 32,746,741	\$ 14,028,554	42.84%
Service Fees	211,516				211,516	1,215,000	1,003,484	82.59%
Fines	351,742				351,742	1,504,200	1,152,458	76.62%
Permits & Licenses	79,805				79,805	501,300	421,495	84.08%
User Fees	447,128				447,128	1,894,250	1,447,122	76.40%
Other	282,903				282,903	5,298,863	5,015,960	94.66%
Special Revenue	-				-	10,000	10,000	100.00%
Total Revenue	20,091,281				20,091,281	43,170,354	23,079,073	53.46%
EXPENDITURE SUMMARY:								
Mayor & Council	7,287				7,287	63,550	56,263	88.53%
City Manager	183,034				183,034	951,810	768,776	80.77%
Boards & Commissions	4,433				4,433	15,408	10,975	71.23%
Municipal Court	90,442				90,442	444,901	354,459	79.67%
General Government	648,256				648,256	4,905,238	4,256,982	86.78%
Legal Services	27,783				27,783	152,000	124,217	81.72%
Personnel	68,787				68,787	382,418	313,631	82.01%
IT Services	307,320				307,320	1,605,167	1,297,847	80.85%
Finance	135,317				135,317	687,220	551,903	80.31%
City Secretary	76,412				76,412	402,643	326,231	81.02%
Police	2,022,587				2,022,587	9,832,451	7,809,864	79.43%
Emergency Management	91,081				91,081	460,660	369,579	80.23%
Fire Department	79,810				79,810	659,608	579,798	87.90%
Ambulance Services	257,898				257,898	1,340,986	1,083,088	80.77%
Fire Marshal	38,585				38,585	157,653	119,068	75.53%
Central Warehouse	16,212				16,212	77,954	61,742	79.20%
Planning & Development	350,951				350,951	1,939,794	1,588,843	81.91%
Sanitation	865,108				865,108	4,016,136	3,151,028	78.46%
Street Maintenance	232,095				232,095	1,926,225	1,694,130	87.95%
Fleet Maintenance	104,334				104,334	744,177	639,843	85.98%
Humane Services	56,147				56,147	263,072	206,925	78.66%
Beautification	6,865				6,865	45,000	38,135	84.74%
Park Maintenance	368,425				368,425	2,646,249	2,277,824	86.08%
Recreation	307,355				307,355	1,614,593	1,307,238	80.96%
Athletics & Aquatics	122,721				122,721	875,642	752,921	85.99%
Building Maintenance	125,456				125,456	667,180	541,724	81.20%
Senior Services	90,386				90,386	564,077	473,691	83.98%
After School Program	70,630				70,630	401,988	331,358	82.43%
Drama	92,971				92,971	503,232	410,261	81.53%
Library	215,294				215,294	1,150,882	935,588	81.29%
Employee Benefits	-				-	-	-	-
Operating Transfer to Golf Course Lease	-				-	106,000	106,000	100.00%
Operating Transfer to Capital Improvement Fund	-				-	3,566,440	3,566,440	100.00%
Total Expenditures	7,063,982				7,063,982	43,170,354	36,106,372	83.64%
General Fund Revenues O/(U) Expenditures	\$ 13,027,299				\$ 13,027,299	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 37,084,019	\$ 37,084,019
Revenues Over/(Under) Expenditures	13,027,299	13,027,299
Ending Fund Balance	\$ 50,111,318	\$ 50,111,318

* Line item not budgeted.
** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
THREE MONTHS ENDED DECEMBER 31, 2017 (UNAUDITED)**

	Quarter Results			Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 03/31/2018	Qtr 3 06/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>DEBT SERVICE FUND</u>							
REVENUE SUMMARY:							
Taxes	\$ 2,529,975			\$ 2,529,975	\$ 4,539,566	\$ 2,009,591	44.27%
Other	36,100			36,100	2,479,362	2,443,262	98.54%
Total Revenue	2,566,075			2,566,075	7,018,928	4,452,853	63.44%
EXPENDITURE SUMMARY:							
Paying Agent Fees/Escrow Payment/Issuance Costs	861			861	100,000	99,139	99.14%
Principal Payments	-			-	5,240,425	5,240,425	100.00%
Interest Payments	-			-	1,678,503	1,678,503	100.00%
Total Expenditures	861			861	7,018,928	7,018,067	99.99%
Debt Service Fund Revenues O/(U) Expenditures	\$ 2,565,214			\$ 2,565,214	\$ -		
<u>FUND BALANCE</u>							
Beginning Fund Balance	\$ 4,634,051			\$ 4,634,051			
Revenues Over/(Under) Expenditures	2,565,214			2,565,214			
Ending Fund Balance	\$ 7,199,265			\$ 7,199,265			

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
THREE MONTHS ENDED DECEMBER 31, 2017 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 03/31/2018	Qtr 3 06/30/2018	Qtr 4 09/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>GOLF COURSE LEASE FUND</u>								
REVENUE SUMMARY:								
User Fees	\$ -				\$ -	\$ -	\$ -	*
Other Revenue	-				-	106,000	106,000	100.00%
Restricted Revenue	-				-	70,000	70,000	100.00%
Total Revenue	-				-	176,000	176,000	100.00%
EXPENDITURE SUMMARY:								
Operating Expenditures	20,621				20,621	120,000	99,379	82.82%
Capital Expenditures	-				-	56,000	56,000	100.00%
Total Expenditures	20,621				20,621	176,000	155,379	88.28%
Golf Course Lease Fund Revenues O/(U)								
Expenditures	\$ (20,621)				\$ (20,621)	\$ -		
<hr/>								
<u>FUND BALANCE</u>								
Beginning Fund Balance	\$ 141,289				\$ 141,289			
Revenues Over/(Under) Expenditures	(20,621)				(20,621)			
Ending Fund Balance	\$ 120,668				\$ 120,668			

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
THREE MONTHS ENDED DECEMBER 31, 2017 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 01/31/2018	Qtr 3 03/31/2018	Qtr 4 06/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
SPECIAL REVENUE FUNDS								
REVENUE SUMMARY:								
Hotel Occupancy Tax Fund	\$ -				\$ -	\$ 1,075,982	\$ 1,075,982	100.00%
Police Forfeiture Fund	11,144				11,144	14,403	3,259	22.63%
Other	5,403				5,403	-	(5,403)	*
Municipal Court Fund	51,955				51,955	359,810	307,855	85.56%
Disaster Declarations	-				-	-	-	*
Grant Fund	-				-	529,585	529,585	100.00%
Street Assessment Fund	206				206	-	(206)	*
East Blvd Fund	74				74	-	(74)	*
Chapter 380	-				-	-	-	*
Total Revenue	68,782				68,782	1,979,780	1,910,998	96.53%
EXPENDITURE SUMMARY:								
Hotel Occupancy Tax Fund	138,031				138,031	1,075,982	937,951	87.17%
Police Forfeiture Fund	5,983				5,983	14,403	8,420	58.46%
Other	24,042				24,042	-	-	*
Municipal Court Fund	52,736				52,736	355,748	303,012	85.18%
Disaster Declarations	42,885				42,885	-	-	*
Grant Fund	25,229				25,229	529,585	504,356	95.24%
Street Assessment Fund	-				-	-	-	*
East Blvd Fund	74				-	-	1	*
Chapter 380	-				-	-	-	*
Total Expenditures	288,980				288,906	1,975,718	1,753,740	88.76%
Special Revenue Funds Revenues O/(U) Expenditures	\$ (220,198)				\$ (220,124)	\$ 4,062		

FUND BALANCE

Beginning Fund Balance	\$ 1,344,099	\$ 1,344,099
Revenues Over/(Under) Expenditures	(220,198)	(220,198)
Ending Fund Balance	\$ 1,123,901	\$ 1,123,901

Ending Fund Balance by Fund:

11 - Hotel Occupancy Tax Fund	\$ 867,072	\$ 867,072
12 - Police Forfeiture Fund	33,855	33,855
14 - Other	605,073	605,073
19 - Municipal Court Fund	241,698	241,698
21 - Hurricane Ike	-	-
22 - Disaster Declarations	(748,761)	(748,761)
24 - Grant Fund	2,575	2,575
30 - Street Assessment Fund	95,413	95,413
38 - East Blvd Fund	26,976	26,976
86 - Chapter 380	-	-
Total Special Revenue Funds	\$ 1,123,901	\$ 1,123,901

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
THREE MONTHS ENDED DECEMBER 31, 2017 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 01/31/2018	Qtr 3 02/28/2018	Qtr 4 03/31/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
CAPITAL IMPROVEMENT BOND FUNDS								
REVENUE SUMMARY:								
CIBF 2005	\$ 881				\$ 881	\$ -	\$ (881)	*
CIBF 2007	5,047				5,047	-	(5,047)	*
CIBF 2010	4,644				4,644	-	(4,644)	*
CIBF 2011	1,851				1,851	-	(1,851)	*
CIBF 2012	6,252				6,252	-	(6,252)	*
CIBF 2013	1,064				1,064	-	(1,064)	*
CIBF 2014 (CO)	4,860				4,860	-	(4,860)	*
CIBF 2014 (GO)	125				125	-	(125)	*
CIBF 2015	20,005				20,005	-	(20,005)	*
CIBF 2015-A	14,283				14,283	-	(14,283)	*
CIBF 2016 & 2017 (DPCDC)	23,765				23,765	-	(23,765)	*
CIBF 2016-A	19,844				19,844	-	(19,844)	*
CIBF 2017-A	4,581				4,581	-	(4,581)	*
Total Revenue	107,202				107,202	-	(107,202)	*
EXPENDITURE SUMMARY:								
CIBF 2005	881				881	-	(881)	*
CIBF 2007	19,883				19,883	-	(19,883)	*
CIBF 2010	204,644				204,644	-	(204,644)	*
CIBF 2011	-				-	-	-	*
CIBF 2012	-				-	-	-	*
CIBF 2013	-				-	-	-	*
CIBF 2014 (CO)	6,970				6,970	-	(6,970)	*
CIBF 2014 (GO)	125				125	-	(125)	*
CIBF 2015	203,365				203,365	-	(203,365)	*
CIBF 2015-A	19,405				19,405	-	(19,405)	*
CIBF 2016 & 2017 (DPCDC)	275,684				275,684	-	(275,684)	*
CIBF 2016-A	18,380				18,380	-	(18,380)	*
CIBF 2017-A	118,961				118,961	-	(118,961)	*
Total Expenditures	868,298				868,298	-	(868,298)	*
CIBF Revenues O/(U) Expenditures	\$ (761,096)				\$ (761,096)	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 20,764,290	\$ 20,764,290
Revenues Over/(Under) Expenditures	(761,096)	(761,096)
Ending Fund Balance	\$ 20,003,194	\$ 20,003,194

Ending Fund Balance by Fund:

23 - Series 2016 & 2017 (DPCDC)	\$ 8,229,321	\$ 8,229,321
26 - Series 2015	6,874,482	6,874,482
27 - Series 2014 GO	-	-
28 - Series 2013	(173,978)	(173,978)
29 - Series 2012	118,475	118,475
32 - Series 2010	2,384,951	2,384,951
34 - Series 2007	1,704,340	1,704,340
35 - Series 2005	321,268	321,268
39 - Series 2011	274,532	274,532
48 - Series 2014 CO	129,401	129,401
49 - Series 2015-A	171,367	171,367
51 - Series 2016-A	83,414	83,414
52 - Series 2017-A	(114,379)	(114,379)
Total CIBF	\$ 20,003,194	\$ 20,003,194

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
THREE MONTHS ENDED DECEMBER 31, 2017 (UNAUDITED)**

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 01/31/2018	Qtr 3 03/31/2018	Qtr 4 06/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>WATER/SEWER FUND</u>								
REVENUE SUMMARY:								
Service Fees	\$ 1,822,749				\$ 1,822,749	\$ 10,821,161	\$ 8,998,412	83.16%
Permits & Licenses	6,647				6,647	75,000	68,353	91.14%
Other	12,742				12,742	143,900	131,158	91.15%
Total Revenue	1,842,138				1,842,138	11,040,061	9,197,923	83.31%
EXPENDITURE SUMMARY:								
Public Works Administration	156,615				156,615	518,345	361,730	69.79%
Water Maintenance	255,206				255,206	1,908,878	1,653,672	86.63%
Central Collections	110,509				110,509	678,876	568,367	83.72%
Meter Readers	66,087				66,087	327,426	261,339	79.82%
Wastewater Treatment	207,704				207,704	1,433,972	1,226,268	85.52%
Water Treatment Plant	408,982				408,982	3,806,571	3,397,589	89.26%
Employee Benefits	33,385				33,385	90,430	57,045	63.08%
Paying Agent Fees	1,889				1,889	6,500	4,611	70.94%
Principal Payments	-				-	1,289,575	1,289,575	100.00%
Interest Expense	-				-	880,067	880,067	100.00%
Transfer to Debt Service Fund	-				-	-	-	*
Transfer to General Fund	-				-	-	-	*
Transfer to Funds 46 & 47	-				-	99,421	99,421	100.00%
Total Expenditures	1,240,377				1,240,377	11,040,061	9,799,684	88.76%
Water/Sewer Fund Revenues O/(U) Expenditures	\$ 601,761				\$ 601,761	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 21,495,701	\$ 21,495,701
Revenues Over/(Under) Expenditures	601,761	601,761
Ending Fund Balance	\$ 22,097,462	\$ 22,097,462

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
THREE MONTHS ENDED DECEMBER 31, 2017 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 03/31/2018	Qtr 3 06/30/2018	Qtr 4 09/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
OTHER UTILITY FUNDS								
REVENUE SUMMARY:								
TWDB Series 2002	\$ 17				\$ 17	\$ -	\$ (17)	*
Wastewater/Sanitary Sewer - Series 2002	76				76	-	(76)	*
Storm Water Utility Fund	57,111				57,111	337,500	280,389	83.08%
Total Revenue	57,204				57,204	337,500	280,296	83.05%
EXPENDITURE SUMMARY:								
TWDB Series 2002	-				-	-	-	*
Wastewater/Sanitary Sewer - Series 2002	57				57	-	(57)	*
Storm Water Utility Fund	59,770				59,770	337,500	277,730	82.29%
Total Expenditures	59,827				59,827	337,500	277,673	82.27%
Other Utility Funds Revenues O/(U) Expenditures	\$ (2,623)				\$ (2,623)	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 3,869,505	\$ 3,869,505
Revenues Over/(Under) Expenditures	(2,623)	(2,623)
Ending Fund Balance	\$ 3,866,882	\$ 3,866,882

Ending Fund Balance by Fund:

25 - Storm Water Utility Fund	\$ (7,090)	\$ (7,090)
43 - 2000 Sewer Rehab	511,088	511,088
46 - 2002 TWDB	2,175,251	2,175,251
47 - 2002 WW SS	1,187,633	1,187,633
	\$ 3,866,882	\$ 3,866,882

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
THREE MONTHS ENDED DECEMBER 31, 2017 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr 1 12/31/2017	Qtr 2 03/31/2018	Qtr 3 06/30/2018	Qtr 4 09/30/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
<u>CAPITAL IMPROVEMENTS FUND</u>								
REVENUE SUMMARY:								
Other	\$ 378				\$ 378	\$ 7,063,081	\$ 7,062,703	99.99%
Total Revenue	378				378	7,063,081	7,062,703	99.99%
EXPENDITURE SUMMARY:								
General Government	918,229				918,229	3,622,440	2,704,211	74.65%
Fire Department	-				-	157,000	157,000	100.00%
Planning & Development	-				-	-	-	-
Street Maintenance	22,655				22,655	1,933,813	1,911,158	98.83%
Storm Water	-				-	-	-	-
Park Maintenance	-				-	756,828	756,828	100.00%
Recreation	-				-	56,000	56,000	100.00%
Athletics & Aquatics	-				-	125,000	125,000	100.00%
Building Maintenance	-				-	200,000	200,000	100.00%
Drama	-				-	56,000	56,000	100.00%
Library	-				-	56,000	56,000	100.00%
Contingency	-				-	100,000	100,000	100.00%
Total Expenditures	940,884				940,884	7,063,081	6,122,197	86.68%
Capital Improvements Fund Revenues O/(U)								
Expenditures	\$ (940,506)				\$ (940,506)	\$ -		

FUND BALANCE

Beginning Fund Balance	\$ 8,114,128	\$ 8,114,128
Revenues Over/(Under) Expenditures	(940,506)	(940,506)
Ending Fund Balance	\$ 7,173,622	\$ 7,173,622

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
DETAIL OF CAPITAL IMPROVEMENTS FUND EXPENDITURES
THREE MONTHS ENDED DECEMBER 31, 2017 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	<u>Qtr 1</u> <u>12/31/2017</u>	<u>Qtr 2</u> <u>1/0/1900</u>	<u>Qtr 3</u> <u>6/30/2018</u>	<u>Qtr 4</u> <u>9/30/2018</u>	<u>YTD</u> <u>Actual</u>	<u>Amended</u> <u>Budget</u>	<u>Remaining</u> <u>Budget</u>	<u>Remaining</u> <u>Budget %</u>
<u>General Government</u>								
New City Hall	\$ 918,229				\$ 918,229	\$ 3,122,440	\$ 2,204,211	70.59%
New City Hall - Furniture	-				-	500,000	500,000	100.00%
<u>Fire Department</u>								
Roof Replacement - Fire Station #1	-				-	157,000	157,000	100.00%
<u>Street Maintenance</u>								
Street Replacement Program	20,535				20,535	1,633,813	1,613,278	98.74%
Sidewalks	2,120				2,120	300,000	297,880	99.29%
<u>Park Maintenance</u>								
Shade Structure at Bayou Bend Park	-				-	100,000	100,000	100.00%
Repave Pony Field Parking Lot (P-Street)	-				-	100,000	100,000	100.00%
Girl's Softball Renovations	-				-	449,631	449,631	100.00%
Soccer Field Development	-				-	107,197	107,197	100.00%
<u>Recreation</u>								
Replace Marquee Sign - Community Center	-				-	56,000	56,000	100.00%
<u>Athletics & Aquatics</u>								
New Slide Structure	-				-	125,000	125,000	100.00%
<u>Building Maintenance</u>								
Restore Roof - Community Center	-				-	200,000	200,000	100.00%
<u>Drama</u>								
Replace Marquee Sign - Court & Theater Building	-				-	56,000	56,000	100.00%
<u>Library</u>								
Replace Marquee Sign - Library	-				-	56,000	56,000	100.00%
<u>Contingency</u>								
Unallocated funds	-				-	100,000	100,000	100.00%
Total Expenditures	\$ 940,884				\$ 940,884	\$ 7,063,081	\$ 6,122,197	86.68%

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
THREE MONTHS ENDED DECEMBER 31, 2017 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	Qtr.1 12/31/2017	Qtr.2 01/31/2018	Qtr.3 02/28/2018	Qtr.4 03/31/2018	YTD Actual	Amended Budget	Remaining Budget	Remaining Budget %
FIDUCIARY FUNDS								
REVENUE SUMMARY:								
LEPC Fund	\$ 23,936				\$ 23,936	\$ -	\$ (23,936)	*
Senior Citizens Fund	308				308	-	(308)	*
Total Revenue	24,244				24,244	-	(24,244)	*
EXPENDITURE SUMMARY:								
LEPC Fund	15,592				15,592	-	(15,592)	*
Senior Citizens Fund	-				-	-	-	*
Total Expenditures	15,592				15,592	-	(15,592)	*
Fiduciary Funds Revenues O/(U) Expenditures	\$ 8,652				\$ 8,652	\$ -		

FUND BALANCE

Beginning Fund Balance - LEPC Fund	\$ 135,308	\$ 135,308
Revenues Over/(Under) Expenditures	8,344	8,344
Ending Fund Balance - LEPC Fund	\$ 143,652	\$ 143,652
Beginning Fund Balance - Senior Citizens Fund	\$ 113,104	\$ 113,104
Revenues Over/(Under) Expenditures	308	308
Ending Fund Balance - Senior Citizens Fund	\$ 113,412	\$ 113,412

* Line item not budgeted.

** YTD actual exceeds budget.

CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
THREE MONTHS ENDED DECEMBER 31, 2017 (UNAUDITED)

	Quarter Results				Year-to-Date vs. Annual Budget			
	<u>Qtr 1</u> <u>12/31/2017</u>	<u>Qtr 2</u> <u>01/31/2018</u>	<u>Qtr 3</u> <u>10/31/2018</u>	<u>Qtr 4</u> <u>09/30/2018</u>	<u>YTD</u> <u>Actual</u>	<u>Amended</u> <u>Budget</u>	<u>Remaining</u> <u>Budget</u>	<u>Remaining</u> <u>Budget %</u>
<u>SPECIAL REVENUE DISTRICTS</u>								
REVENUE SUMMARY:								
Crime Control and Prevention District	\$ 144,793				\$ 144,793	\$ 2,042,096	\$ 1,897,303	92.91%
Fire Control Prevention and EMS District	158,869				158,869	3,810,343	3,651,474	95.83%
Total Revenue	303,662				303,662	5,852,439	5,548,777	94.81%
EXPENDITURE SUMMARY:								
Crime Control and Prevention District	332,722				332,722	2,042,096	1,709,374	83.71%
Fire Control Prevention and EMS District	308,733				308,733	3,810,343	3,501,610	91.90%
Total Expenditures	641,455				641,455	5,852,439	5,210,984	89.04%
Special Revenue Districts Revenues O/(U) Expenditures	\$ (337,793)				\$ (337,793)	\$ -		

FUND BALANCE

Beginning Fund Balance - CCPD	\$ 4,417,925	\$ 4,417,925
Revenues Over/(Under) Expenditures	(187,929)	(187,929)
Ending Fund Balance - CCPD	\$ 4,229,996	\$ 4,229,996
Beginning Fund Balance - FCPEMSD	\$ 3,141,955	\$ 3,141,955
Revenues Over/(Under) Expenditures	(149,864)	(149,864)
Ending Fund Balance - FCPEMSD	\$ 2,992,091	\$ 2,992,091

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY STATEMENT OF REVENUES & EXPENDITURES
THREE MONTHS ENDED DECEMBER 31, 2017 (UNAUDITED)**

	Quarter Results			Year-to-Date vs. Annual Budget			
	<u>Qtr 1</u> <u>12/31/2017</u>	<u>Qtr 2</u> <u>01/31/2018</u>	<u>Qtr 3</u> <u>03/31/2018</u>	<u>YTD</u> <u>Actual</u>	<u>Amended</u> <u>Budget</u>	<u>Remaining</u> <u>Budget</u>	<u>Remaining</u> <u>Budget %</u>
DEER PARK COMMUNITY DEVELOPMENT CORPORATION							
REVENUE SUMMARY:							
Taxes	\$ 301,832			\$ 301,832	\$ 2,700,000	\$ 2,398,168	88.82%
Other	307			307	900	593	65.89%
Total Revenue	302,139			302,139	2,700,900	2,398,761	88.81%
EXPENDITURE SUMMARY:							
Operating Expenditures	-			-	306,538	306,538	100.00%
Transfer to Debt Service Fund	-			-	2,394,362	2,394,362	100.00%
Total Expenditures	-			-	2,700,900	2,700,900	100.00%
Golf Course Lease Fund Revenues O/(U) Expenditures	\$ 302,139			\$ 302,139	\$ -		
<hr/>							
FUND BALANCE							
Beginning Fund Balance	\$ 3,241,872			\$ 3,241,872			
Revenues Over/(Under) Expenditures	302,139			302,139			
Ending Fund Balance	\$ 3,544,011			\$ 3,544,011			

* Line item not budgeted.

** YTD actual exceeds budget.

**CITY OF DEER PARK
SUMMARY OF AD VALOREM (PROPERTY) TAX
FISCAL YEAR 2016 - FISCAL YEAR 2018**

Fiscal Month	FY 2016		FY 2017		FY 2018	
	<u>Ad Valorem *</u>	<u>Industrial</u>	<u>Ad Valorem *</u>	<u>Industrial</u>	<u>Ad Valorem *</u>	<u>Industrial</u>
Oct	\$ 23,462	\$ -	\$ 348,751	\$ -	\$ 471,868	\$ -
Nov	968,115	-	1,044,652	112,192	1,254,064	31,839
Dec	6,913,356	13,178,476	7,111,516	12,804,889	8,048,053	10,423,927
Jan	6,399,747	260,783	7,688,458	65,586		
Feb	1,332,727	213,330	1,067,393	65,825		
Mar	283,338	(14,501)	422,982	6,032		
Apr	99,882	(9,966)	138,187	2,393		
May	205,323	-	188,096	1,679		
Jun	110,979	-	63,231	-		
Jul	50,116	-	39,116	-		
Aug	32,164	-	15,318	-		
Sep	25,100	-	(226,111)	-		
Total	<u>\$ 16,444,309</u>	<u>\$ 13,628,122</u>	<u>\$ 17,901,589</u>	<u>\$ 13,058,596</u>	<u>\$ 9,773,985</u>	<u>\$ 10,455,766</u>
YTD	<u>\$ 7,904,933</u>	<u>\$ 13,178,476</u>	<u>\$ 8,504,919</u>	<u>\$ 12,917,081</u>	<u>\$ 9,773,985</u>	<u>\$ 10,455,766</u>
% of Budget	50.89%	102.97%	48.40%	112.05%	53.96%	92.35%
Budget	\$ 15,533,821	\$ 12,798,700	\$ 17,572,173	\$ 11,528,238	\$ 18,114,583	\$ 11,321,524
% of Budget	105.86%	106.48%	101.87%	113.27%	53.96%	92.35%
Tax Rate:	<u>\$ 0.714352</u>	/ \$100 valuation	<u>\$ 0.720000</u>	/ \$100 valuation	<u>\$ 0.720000</u>	/ \$100 valuation
General	\$ 0.515711	/ \$100 valuation	\$ 0.519943	/ \$100 valuation	\$ 0.533514	/ \$100 valuation
Debt Service	\$ 0.198641	/ \$100 valuation	\$ 0.200057	/ \$100 valuation	\$ 0.186486	/ \$100 valuation

* Includes delinquent taxes and penalties and interest for the General and Debt Service Funds.

**CITY OF DEER PARK
SUMMARY OF SALES & MIXED BEVERAGE TAX
FISCAL YEAR 2016 - FISCAL YEAR 2018**

Payment		City of Deer Park			CCPD			FCPEMSD		
Received	Collected	FY 2016	FY 2017	FY 2018	FY 2016	FY 2017	FY 2018	FY 2016	FY 2017	FY 2018
Oct	Aug	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nov	Sep	671	681	737	-	-	-	-	-	-
Dec	Oct	516,217	521,199	602,950	130,669	144,618	144,488	129,317	143,495	158,447
Jan	Nov	484,135	512,669		130,882	129,899		130,051	129,091	
Feb	Dec	571,825	657,915		141,347	164,199		140,670	164,826	
Mar	Jan	475,306	415,192		121,029	103,194		120,327	104,229	
Apr	Feb	518,740	474,902		128,215	118,942		127,669	121,077	
May	Mar	573,297	694,899		142,314	168,850		141,788	171,752	
Jun	Apr	553,393	475,515		138,995	120,859		137,732	125,816	
Jul	May	573,882	571,967		146,670	137,048		145,729	138,851	
Aug	Jun	722,409	539,270		192,621	133,257		191,471	139,741	
Sep	Jul	1,563,678	1,561,136		415,998	387,025		409,516	400,241	
Total		<u>\$ 6,553,553</u>	<u>\$ 6,425,345</u>	<u>\$ 603,687</u>	<u>\$ 1,688,740</u>	<u>\$ 1,607,891</u>	<u>\$ 144,488</u>	<u>\$ 1,674,270</u>	<u>\$ 1,639,119</u>	<u>\$ 158,447</u>
YTD		<u>\$ 516,888</u>	<u>\$ 521,880</u>	<u>\$ 603,687</u>	<u>\$ 130,669</u>	<u>\$ 144,618</u>	<u>\$ 144,488</u>	<u>\$ 129,317</u>	<u>\$ 143,495</u>	<u>\$ 158,447</u>
% of Budget		9.23%	9.00%	10.32%	10.37%	10.96%	10.57%	10.26%	10.87%	11.59%
Budget		\$ 5,600,000	\$ 5,800,000	\$ 5,850,000	\$ 1,260,000	\$ 1,320,000	\$ 1,366,800	\$ 1,260,000	\$ 1,320,000	\$ 1,366,800
% of Budget		117.03%	110.78%	10.32%	134.03%	121.81%	10.57%	132.88%	124.18%	11.59%

Payment		DPCDC		
Received	Collected	FY 2016	FY 2017	FY 2018
Oct	Aug	\$ -	\$ -	\$ -
Nov	Sep	324	329	356
Dec	Oct	258,098	260,600	301,475
Jan	Nov	241,165	255,458	
Feb	Dec	285,901	328,946	
Mar	Jan	237,642	207,584	
Apr	Feb	257,999	236,160	
May	Mar	286,637	347,438	
Jun	Apr	276,685	237,745	
Jul	May	285,222	284,163	
Aug	Jun	361,193	269,622	
Sep	Jul	780,916	779,680	
Total		<u>\$ 3,271,782</u>	<u>\$ 3,207,725</u>	<u>\$ 301,831</u>
YTD		<u>\$ 258,422</u>	<u>\$ 260,929</u>	<u>\$ 301,831</u>
% of Budget		11.24%	10.87%	11.18%
Budget		\$ 2,300,000	\$ 2,400,000	\$ 2,700,000
% of Budget		142.25%	133.66%	11.18%

The following is an approximation of sales tax revenue by category based on a 15-year average from 2002-2016. This represents the most recent data available for the City and provides a relative scale for the source of the City's sales tax revenue.

Retail	33.77%
Wholesale	17.08%
Manufacturing	14.70%
Accommodation/Food Service	10.79%
Construction	8.32%
Real Estate/Rental/Leasing	6.64%
All Other	8.70%

**CITY OF DEER PARK
SUMMARY OF FRANCHISE TAXES
FISCAL YEAR 2016 - FISCAL YEAR 2018**

	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>
Oct	\$ 185,304	\$ 97,905	\$ 100,369
Nov	8,102	101,466	103,012
Dec	189,587	191,582	200,022
Jan	83,095	66,588	
Feb	261,162	271,448	
Mar	95,748	191,961	
Apr	259,264	56,521	
May	200,441	291,241	
Jun	108,489	207,791	
Jul	168,060	50,683	
Aug	258,628	265,450	
Sep	<u>311,173</u>	<u>302,882</u>	
Total	<u>\$ 2,129,053</u>	<u>\$ 2,095,518</u>	<u>\$ 403,403</u>
YTD	<u>\$ 382,993</u>	<u>\$ 390,953</u>	<u>\$ 403,403</u>
% of Budget	17.41%	19.07%	20.69%
Budget	<u>\$ 2,200,000</u>	<u>\$ 2,050,000</u>	<u>\$ 1,950,000</u>
% of Budget	96.78%	102.22%	20.69%

Franchise taxes represent fees to use the public right-of-way for a private purpose.

**CITY OF DEER PARK
SUMMARY OF DEBT SERVICE PAYMENTS BY TYPE
FISCAL YEAR 2018**

<u>Series</u>	<u>Original Issuance</u>	<u>Debt Outstanding</u>	<u>Fiscal Year Debt Service Payments</u>			
			<u>Principal</u>	<u>Interest 3/15</u>	<u>Interest 9/15</u>	<u>Total</u>
2007 GO Bonds	\$ 7,465,000	\$ 320,000 *	\$ 320,000.00	\$ 6,080.00	\$ -	\$ 326,080.00
2007 Certificates of Obligation	2,300,000	105,000 *	105,000.00	2,231.25	-	107,231.25
2010 Certificates of Obligation	7,805,000	6,070,000	400,000.00	134,487.50	125,487.50	659,975.00
2010 GO & GO Refunding Bonds	6,295,000	2,020,000	545,000.00	44,475.00	32,212.50	621,687.50
2011 Certificates of Obligation	3,390,000	2,900,000	155,000.00	52,300.00	50,362.50	257,662.50
2011 GO Refunding Bonds	3,490,000	1,760,000	305,000.00	24,875.00	21,062.50	350,937.50
2012 Certificates of Obligation	4,725,000	4,450,000	150,000.00	57,476.25	55,976.25	263,452.50
2012 GO Refunding Bonds	4,510,000	3,845,000	590,000.00	45,275.00	39,375.00	674,650.00
2013 Certificates of Obligation	6,925,000	6,765,000	140,000.00	110,400.00	108,650.00	359,050.00
2014 Certificates of Obligation	6,275,000	6,025,000	235,000.00	108,112.50	104,587.50	447,700.00
2014 GO & GO Refunding Bonds	2,920,000	2,800,000	40,000.00	44,537.50	43,937.50	128,475.00
2015 Certificates of Obligation	7,310,000	5,995,000	680,000.00	86,625.00	79,825.00	846,450.00
2015-A Certificates of Obligation	7,110,000	6,810,000	220,000.00	102,412.50	100,212.50	422,625.00
2016 Certificates of Obligation	9,450,000	7,430,000	1,780,000.00	59,068.50	44,917.50	1,883,986.00
2016 Limited Tax Refunding	6,260,000	6,260,000	-	103,762.50	103,762.50	207,525.00
2016-A Certificates of Obligation	6,885,000	6,715,000	175,000.00	106,662.50	104,912.50	386,575.00
2017 Certificates of Obligation	2,700,000	2,700,000	60,000.00	25,515.00	24,948.00	110,463.00
2017-A Certificates of Obligation	5,150,000	5,150,000	130,000.00	40,041.67	70,775.00	240,816.67
Total General Obligation Debt		<u>\$ 78,120,000</u>	<u>\$ 6,030,000.00</u>	<u>\$ 1,154,337.67</u>	<u>\$ 1,111,004.25</u>	<u>\$ 8,295,341.92</u>

<u>Series</u>	<u>Original Issuance</u>	<u>Debt Outstanding</u>	<u>Fiscal Year Debt Service Payments</u>			
			<u>Principal</u>	<u>Interest 3/1</u>	<u>Interest 9/1</u>	<u>Total</u>
2002 Revenue Bonds	\$ 5,000,000	\$ 250,000	\$ 250,000.00	\$ 4,250.00	\$ -	\$ 254,250.00
Total Revenue Bonds		<u>\$ 250,000</u>	<u>\$ 250,000.00</u>	<u>\$ 4,250.00</u>	<u>\$ -</u>	<u>\$ 254,250.00</u>

* \$5,040,000 and \$1,440,000 of these Bonds and Certificates, respectively, for the years 2019-2027 were defeased by the Series 2016, Limited Tax Refunding and were called on 3/15/17.

**CITY OF DEER PARK
SUMMARY OF DEBT SERVICE PAYMENTS
FISCAL YEAR 2018**

<u>Series</u>	<u>Original Issuance</u>	<u>Debt Outstanding</u>	<u>Fiscal Year Debt Service Payments</u>			
			<u>Principal</u>	<u>Interest - Mar</u>	<u>Interest - Sep</u>	<u>Total</u>
2002 Revenue Bonds	\$ 5,000,000	\$ 250,000	\$ 250,000.00	\$ 4,250.00	\$ -	\$ 254,250.00
2007 GO Bonds	7,465,000	320,000	320,000.00	6,080.00	-	326,080.00
2007 Certificates of Obligation	2,300,000	105,000	105,000.00	2,231.25	-	107,231.25
2010 Certificates of Obligation	7,805,000	6,070,000	400,000.00	134,487.50	125,487.50	659,975.00
2010 GO & GO Refunding Bonds	6,295,000	2,020,000	545,000.00	44,475.00	32,212.50	621,687.50
2011 Certificates of Obligation	3,390,000	2,900,000	155,000.00	52,300.00	50,362.50	257,662.50
2011 GO Refunding Bonds	3,490,000	1,760,000	305,000.00	24,875.00	21,062.50	350,937.50
2012 Certificates of Obligation	4,725,000	4,450,000	150,000.00	57,476.25	55,976.25	263,452.50
2012 GO Refunding Bonds	4,510,000	3,845,000	590,000.00	45,275.00	39,375.00	674,650.00
2013 Certificates of Obligation	6,925,000	6,765,000	140,000.00	110,400.00	108,650.00	359,050.00
2014 Certificates of Obligation	6,275,000	6,025,000	235,000.00	108,112.50	104,587.50	447,700.00
2014 GO & GO Refunding Bonds	2,920,000	2,800,000	40,000.00	44,537.50	43,937.50	128,475.00
2015 Certificates of Obligation	7,310,000	5,995,000	680,000.00	86,625.00	79,825.00	846,450.00
2015-A Certificates of Obligation	7,110,000	6,810,000	220,000.00	102,412.50	100,212.50	422,625.00
2016 Certificates of Obligation	9,450,000	7,430,000	1,780,000.00	59,068.50	44,917.50	1,883,986.00
2016 Limited Tax Refunding	6,260,000	6,260,000	-	103,762.50	103,762.50	207,525.00
2016-A Certificates of Obligation	6,885,000	6,715,000	175,000.00	106,662.50	104,912.50	386,575.00
2017 Certificates of Obligation	2,700,000	2,700,000	60,000.00	25,515.00	24,948.00	110,463.00
2017-A Certificates of Obligation	5,150,000	5,150,000	130,000.00	40,041.67	70,775.00	240,816.67
Total Debt Service		<u>\$ 78,370,000</u>	<u>\$ 6,260,000.00</u>	<u>\$ 1,158,587.67</u>	<u>\$ 1,111,004.25</u>	<u>\$ 8,549,591.92</u>

ALLOCATION OF DEBT SERVICE BY FUND

<u>Series</u>	<u>Issuance</u>	<u>Outstanding</u>	<u>Principal</u>	<u>Interest - Mar</u>	<u>Interest - Sep</u>	<u>Total</u>
<u>General Fund</u>						
2007 GO Bonds	\$ 7,465,000	\$ 320,000	\$ 320,000.00	\$ 6,080.00	\$ -	\$ 326,080.00
2007 Certificates of Obligation	2,300,000	105,000	105,000.00	2,231.25	-	107,231.25
2010 Certificates of Obligation	7,805,000	6,070,000	400,000.00	134,487.50	125,487.50	659,975.00
2010 GO & GO Refunding Bonds	3,777,000	1,502,677 #	405,425.00	33,084.95	23,962.88	462,472.83
2011 Certificates of Obligation	3,390,000	1,160,000 #	62,000.00	20,920.00	20,145.00	103,065.00
2011 GO Refunding Bonds	3,490,000	704,000 #	122,000.00	9,950.00	8,425.00	140,375.00
2012 Certificates of Obligation	4,725,000	1,780,000 #	60,000.00	22,990.50	22,390.50	105,381.00
2012 GO Refunding Bonds	4,510,000	3,845,000	590,000.00	45,275.00	39,375.00	674,650.00
2013 Certificates of Obligation	6,925,000	2,706,000 #	56,000.00	44,160.00	43,460.00	143,620.00
2014 Certificates of Obligation	6,275,000	2,410,000 #	94,000.00	43,245.00	41,835.00	179,080.00
2014 GO & GO Refunding Bonds	1,738,445	1,618,445 #	40,000.00	26,814.17	26,214.17	93,028.34
2015 Certificates of Obligation	7,310,000	5,995,000	680,000.00	86,625.00	79,825.00	846,450.00
2015-A Certificates of Obligation	7,110,000	2,724,000 #	88,000.00	40,965.00	40,085.00	169,050.00
2016 Certificates of Obligation	9,450,000	7,430,000	1,780,000.00	59,068.50	44,917.50	1,883,986.00
2016-A Certificates of Obligation	6,885,000	2,686,000 #	70,000.00	42,665.00	41,965.00	154,630.00
2016 Limited Tax Refunding	6,260,000	6,260,000	-	103,762.50	103,762.50	207,525.00
2017 Certificates of Obligation	2,700,000	2,700,000	60,000.00	25,515.00	24,948.00	110,463.00
2017-A Certificates of Obligation	5,150,000	2,060,000 #	52,000.00	16,167.07	28,310.00	96,477.07
		<u>52,076,122</u>	<u>4,984,425.00</u>	<u>764,006.44</u>	<u>715,108.05</u>	<u>6,463,539.49</u>
<u>Water/Sewer Fund</u>						
2002 Revenue Bonds	\$ 5,000,000	\$ 250,000	250,000.00	4,250.00	-	254,250.00
2010 GO & GO Refunding Bonds	2,518,000	517,323 #	139,575.00	11,390.05	8,249.62	159,214.67
2011 Certificates of Obligation	3,390,000	1,740,000 #	93,000.00	31,380.00	30,217.50	154,597.50
2011 GO Refunding Bonds	3,490,000	1,056,000 #	183,000.00	14,925.00	12,637.50	210,562.50
2012 Certificates of Obligation	4,725,000	2,670,000 #	90,000.00	34,485.75	33,585.75	158,071.50
2013 Certificates of Obligation	6,925,000	4,059,000 #	84,000.00	66,240.00	65,190.00	215,430.00
2014 Certificates of Obligation	6,275,000	3,615,000 #	141,000.00	64,867.50	62,752.50	268,620.00
2014 GO & GO Refunding Bonds	1,181,555	1,181,555 #	-	17,723.33	17,723.33	35,446.66
2015-A Certificates of Obligation	7,110,000	4,086,000 #	132,000.00	61,447.50	60,127.50	253,575.00
2016-A Certificates of Obligation	6,885,000	4,029,000 #	105,000.00	63,997.50	62,947.50	231,945.00
2017-A Certificates of Obligation	5,150,000	3,090,000 #	78,000.00	23,874.60	42,465.00	144,339.60
		<u>26,293,878</u>	<u>1,295,575.00</u>	<u>394,581.23</u>	<u>395,896.20</u>	<u>2,086,052.43</u>
		<u>\$ 78,370,000</u>	<u>\$ 6,260,000.00</u>	<u>\$ 1,158,587.67</u>	<u>\$ 1,111,004.25</u>	<u>\$ 8,549,591.92</u>

Allocation to General and Water/Sewer Fund

CITY OF DEER PARK
SUMMARY OF WATER & SEWER CONSUMPTION BILLED
FISCAL YEAR 2016 - FISCAL YEAR 2018

	FY 2015		FY 2016		FY 2017		FY 2018	
Fiscal	FY 2016		FY 2017		FY 2017		FY 2018	
Month	Consumption (1,000 gallons)		Consumption (1,000 gallons)		Consumption (1,000 gallons)		Consumption (1,000 gallons)	
	Water *	Sewer	Water *	Sewer	Water *	Sewer	Water *	Sewer
Oct	105,564	90,097	95,884	84,671	96,359	85,569		
Nov	93,490	79,815	96,356	83,852	94,515	83,389		
Dec	99,313	86,954	98,265	84,346	89,559	79,484		
Jan	78,934	73,033	92,031	81,597				
Feb	86,172	80,905	81,251	81,597				
Mar	73,159	68,657	83,196	77,150				
Apr	81,824	75,084	79,787	73,047				
May	93,908	85,489	87,516	78,969				
Jun	84,094	76,465	92,061	81,247				
Jul	84,020	77,878	97,902	85,402				
Aug	101,828	89,926	95,562	82,190				
Sep	104,285	88,342	92,253	80,658				
Total	<u>1,086,591</u>	<u>972,645</u>	<u>1,092,064</u>	<u>974,726</u>	<u>280,433</u>	<u>248,442</u>		
YTD	<u>298,367</u>	<u>256,866</u>	<u>290,505</u>	<u>252,869</u>	<u>280,433</u>	<u>248,442</u>		

* Includes water and irrigation meters



Legislation Details (With Text)

File #: DIS 18-025 **Version:** 1 **Name:**
Type: Discussion **Status:** Agenda Ready
File created: 2/26/2018 **In control:** City Council Workshop
On agenda: 3/6/2018 **Final action:**
Title: Discussion of issues relating to the Fiscal Year 2018-2019 Budget Calendar.
Sponsors: City Manager's Office
Indexes:
Code sections:
Attachments: [BudgetCalendarFY2018-2019_council+boards.Council Highlight](#)

Date	Ver.	Action By	Action	Result
3/6/2018	1	City Council Workshop		

Discussion of issues relating to the Fiscal Year 2018-2019 Budget Calendar.

Summary:

The current fiscal year began on October 1, 2017 and ends on September 30, 2018. The 2018-2019 fiscal year will begin on October 1, 2018. The process for developing a proposed FY 2018-2019 Budget will begin on April 2, 2018 with a Budget Kick-off meeting.

Attached is the proposed FY 2018-2019 Budget calendar. This calendar includes budget related workshops, meetings and hearings for the City staff, City Council, the CCPD Board, the FCPEMSD Board and the Deer Park Community Development Corporation Board. The schedule was designed to meet the requirements of the City Charter as well as applicable State statutes. The meeting dates involving the City Council are highlighted in yellow.

Fiscal/Budgetary Impact:

N/A

Discussion only.

CITY OF DEER PARK
BUDGET SCHEDULE FOR FY 2018-2019
(INCLUDES COUNCIL, **CCPD**, **FCPEMSD** & **DPCDC**)

Date	Time	Meeting Description
April 2	1:30 PM	“Budget Kickoff” meeting to discuss FY 2018-2019 budget process and distribute budget materials.
April 23	5:30 PM	DPCDC Board of Directors reviews preliminary FY 2018-2019 DPCDC Budget
April 30 – May 24	TBD	City Manager/Assistant City Manager/Finance Director Meetings with Department Heads to discuss FY 2017-2018 budget estimates and FY 2018-2019 budget requests.
May 14	5:15 PM	CCPD Meeting – PD presents proposed CCPD budget to board. Board schedules public hearing on proposed budget (<i>Note: a P&Z Meeting is scheduled this evening.</i>)
May 14	5:45 PM	FCPEMSD Meeting – FD presents proposed FCPEMSD budget to board. Board schedules a public hearing on budget (<i>Note: a P&Z Meeting is scheduled this evening.</i>)
May 23		Notice for FCPEMSD public hearing on proposed FCPEMSD budget runs in newspaper.
May 23		Notice for CCPD public hearing on proposed CCPD budget runs in newspaper.
June 11	5:15 PM	CCPD public hearing on CCPD budget.
June 11	5:45 PM	FCPEMSD public hearing on FCPEMSD budget.
June 11	After P.H.	FCPEMSD budget workshop – (follows Public Hearing)
June 22	TBD	Distribute FY 2018-2019 Budget Workbooks to Council.
June 25	5:30 PM	City Council Budget Workshop.
June 26	5:30 PM	City Council Budget Workshop (<i>if necessary</i>).
July 9	5:15 PM	CCPD Meeting to adopt CCPD budget. (<i>Board submits budget to Council</i>)
July 9	5:45 PM	FCPEMSD meeting to adopt FCPEMSD budget. (<i>Board submits budget to Council</i>)
July 17	7:30 PM	City Council calls for public hearing on proposed CCPD and FCPEMSD budgets.
July 23	5:30 PM	DPCDC adopts FY 2018-2019 Budget and submits to Council.
July 25		Notice for Council public hearing on CCPD budget runs in newspaper.
July 25		Notice for Council public hearing on FCPEMSD budget runs in newspaper.
August 7	7:30 PM	City Manager presents proposed budget to City Council. Council calls public hearing on proposed City budget.
August 15		Notice for Council public hearing on City budget runs in newspaper.
August 21	7:30 PM	Public Hearing on proposed City budget.
August 21	7:30 PM	Council workshop on FY 2018-2019 DPCDC Budget
August 21	7:30 PM	City Council public hearing on proposed CCPD budget. City Council approves or rejects the CCPD Budget. If the governing body rejects the budget submitted by the board, the governing body and the board shall meet and together amend and approve the budget before the beginning of the fiscal year.
August 21	7:30 PM	City Council public hearing on proposed FCPEMSD budget. City Council approves or rejects the FCPEMSD Budget. If the governing body rejects the budget submitted by the board, the governing body and the board shall meet and together amend and approve the budget before the beginning of the fiscal year.
August 21	7:30 PM	City Council adopts FY 2018-2019 DPCDC Budget
Sept. 18	7:30 PM	City Council adopts FY 2018-2019 Budget.

CITY OF DEER PARK
BUDGET SCHEDULE FOR FY 2018-2019
(INCLUDES COUNCIL, **CCPD**, **FCPEMSD** & **DPCDC**)

Oct. 1

FY 2018-2019 begins.



Legislation Details (With Text)

File #: DIS 18-027 **Version:** 1 **Name:**

Type: Discussion **Status:** Agenda Ready

File created: 2/27/2018 **In control:** City Council Workshop

On agenda: 3/6/2018 **Final action:**

Title: Discussion of issues relating to changes to the City of Deer Park Personnel Manual and the Employee Handbook and Emergency Information Guide specifically to do with the Emergency Pay policy.

Sponsors: Human Resources

Indexes:

Code sections:

Attachments: [Emergency Pay Policy feb 27 revision](#)
[Resolution - Personnel Policy Manual-Revise Chapter 4 Adding Section 4 13 Emergency Pay Policy](#)

Date	Ver.	Action By	Action	Result
3/6/2018	1	City Council Workshop		

Discussion of issues relating to changes to the City of Deer Park Personnel Manual and the Employee Handbook and Emergency Information Guide specifically to do with the Emergency Pay policy.

Summary:

Updates to the Emergency Pay policy located in the Personnel Manual and the Employee Handbook and Emergency Information Guide booklet.

Fiscal/Budgetary Impact:

No additional funds will need to be appropriated unless an emergency is encountered such that the emergency pay policy goes into effect. This policy reflects the same per hour pay multiples as were utilized during Harvey.

Discussion only during workshop. An item for consideration and possible action is included on the March 6, 2018 Regular Meeting Agenda.

Emergency Pay Policy (Revised 2/27/18)

Definitions-

City Manager – This includes the City Manager role and any designees for the city manager role.

Emergency Essential Personnel - Each department director and/or supervisor is responsible for identifying and activating those employees who will be required to remain or respond in the event of emergency conditions and those employees will be designated as emergency essential. Emergency essential employees may be required to be available immediately before, during, and/or after an emergency.

Note: Only the Department Director or City Manager may remove an activated emergency essential staff member from duty during a declared emergency.

Emergency Non-essential Personnel - Each department director and/or supervisor is responsible for identifying employees who are considered emergency non-essential. Emergency non-essential employees may be activated and then required to perform emergency related duties prior to an incident and immediately following the incident, as directed by their supervisor or director. These employees may be temporarily dismissed from work, concurrently or successively, as determined by the emergency needs and the department or function. These employees will be placed on emergency administrative leave pursuant to this policy if not activated during the emergency period.

Activated staff – Those Emergency Essential staff designated by their Department Director to work during a declared disaster. The number activated will be determined by the nature, size, and scope of the emergency. Those Essential Personnel not activated will remain on call, and will receive Emergency Administrative Leave pay for their normally scheduled workday hours while not activated during the emergency period...

Emergency Duty Assignment - In the event of an emergency, the city manager may assign employees to any duty to the extent that the City is not in violation of any state or federal law. This includes employees of one department serving in an emergency capacity for any other department or function as assigned.

Policy-

When an emergency impacts City employees work schedules and status during emergency conditions and a state of emergency has been determined by governing bodies, the city manager may grant emergency administrative leave with pay or disaster response pay to coincide with the occurrence of a disaster, whether natural or manmade. Depending on the duration of the emergency, the city manager may consider a cap or limitation on emergency administrative leave with pay. If it is determined that a civil emergency exists, including but not limited to, riots, civil disorders, severe weather

or hurricane conditions, other natural disasters, chemical incidents, or similar conditions, the city manager may then implement the provisions of this Emergency Pay Policy and may suspend all regular pay practices.

No employee is excused from work until the city manager authorizes employees to leave, even if a public announcement of office closures or suspension of services is issued.

This policy applies to all full-time non-exempt and exempt employees and to emergency essential part-time employees.

Declaration of Emergency

Notification of State of Emergency: When a state of emergency is imminent or has been declared, the city manager, or designee, will notify all employees, through department directors, of such declaration.

Employee Status

Department directors shall designate emergency essential and emergency non-essential personnel within their departments. All personnel shall be advised of their status upon hire and as of May 1st of each year. An individual employee's status may change, as the needs of the City change during a civil emergency, or at the discretion of the department director.

Emergency Period

The emergency period begins when the City Manager suspends normal city business in preparation for the City's response to an emergency. This period includes the time in which emergency actions are taken to protect the city's assets and infrastructure, emergency response activities occur, and restoration of critical services are conducted to protect life and property. It also includes the period immediately following the emergency or disaster, during which activities are conducted to restore the City's infrastructure and services to pre-disaster conditions. During this period, some employees may be required to return to work to assist with restoration of critical services, conduct emergency clearance of roadways, provide damage assessments, etc. The emergency period ends when the city manager determines it is safe for all employees to return to work. This determination will be made by the city manager in consultation with department directors or relevant EOC staff.

Employees must return to work as soon as an emergency is over to participate in the post impact and/or recovery periods. Employees dismissed or inactivated (if emergency essential) from work during an emergency will be on emergency administrative leave. Said leave will start when the employee is dismissed/inactivated by his/her department director and will continue until the city manager determines it is safe for all employees to return to work. Employees are expected to return to work on their next scheduled workday or shift following the city manager's determination that it is safe to return to work. If an activated employee fails to show up for work or cannot show up for other

reasons, then the time lost will be leave of absence without pay, unless other paid leave (vacation, sick, etc.) is approved by the supervisor and department director.

The city recognizes that employees have personal and family responsibilities that may conflict with the obligation to fulfill their job requirements during hazardous weather or state or local emergencies. When evacuation of personal residences is required, every effort will be made to allow employees to make arrangements for their families. Emergency essential employees may be granted up to 4 hours of emergency administrative leave pay during the emergency period for this purpose.

Both yet to be activated emergency essential employees and non-essential employees unable to return to work due to emergency conditions (for instance, they have evacuated the area and are unable to return, or they are unable to leave their residence to return to work at City facilities due to impassable roadways, etc.) must contact their department director or designated supervisor as soon as possible and utilize appropriate leave time (vacation, sick, comp). During a state of emergency, any unauthorized leave from work for an employee may be considered sufficient cause for disciplinary action, up to and including dismissal.

Compensation for Hours Worked During an Emergency Period

Exempt employees - Exempt employees working during the emergency period have their base salary computed to arrive at an hourly rate; then they shall receive Disaster Response pay at one (1) times their hourly rate for their normally scheduled work hours plus one and a half (1.5) times their hourly rate for all hours worked during the emergency period.

Non-Exempt employees - Non-exempt employees working during the emergency period shall receive Disaster Response pay at one (1) times their hourly rate for their normally scheduled work hours plus one and a half (1.5) times their hourly rate for all hours worked during the emergency period.

Hours worked during emergency periods will be counted as time worked for the purpose of computing overtime with non-emergency period workdays in the same workweek. Work hours shall be clearly noted on the time sheet with the appropriate emergency coding as designated by the finance department. During emergency periods, being on call or off shift is not considered time worked.

Leave Pay for Non-Worked Hours During an Emergency Period

During the emergency period, exempt and non-exempt employees released or not activated (emergency essential) from work shall receive Emergency Administrative Leave pay for their normally scheduled workday hours.

Non-worked hours will not be counted as time worked for the purpose of computing overtime for non-exempt employees and shall be clearly noted on the time sheet with the appropriate emergency coding as designated by the finance department.

Miscellaneous

- a. Once the City Manager declares the Emergency Pay Period has ended regular pay practices will apply to all employees.
- b. All emergency pay periods must be approved by the city manager (or their designee). Employees will be paid their regular rates of pay until the City Manager communicates that the Emergency Pay policy is in effect.
- c. Nothing herein shall be construed as to affect the non-exempt or exempt status of the impacted employees.
- d. Employees who are out on prior-approved leave during the emergency period, such as FMLA, workers compensation, comp time, sick leave, etc., will continue to be charged for such leave during the scheduled leave period. These employees would not be eligible for administrative leave pay while out on their pre-approved leave period.
- e. At the department director's discretion previously approved leave, such as vacation, etc., may be cancelled when an emergency is imminent or declared.
- f. All other policies concerning remuneration shall comply with the City of Deer Park's Personnel Policies and the Fair Labor Standards Act.

FAQ's

Q: What if certain Emergency Essential staff are not needed during some portion of the declared emergency?

A: The Dept. Director and/or City Manager can elect to not activate emergency essential staff that are not immediately needed. If this does occur, the yet to be activated full-time employee would be placed on emergency administrative leave during the non-working period.

Q: How does this policy apply to part-time staff?

A: Part-time staff who work during the emergency period will be paid two (2) times their hourly rate for hours worked during the emergency period. Because hours for part-time or temporary staff fluctuate to varying degrees, they are not eligible for emergency administrative leave. Supervisors may try to assign work to minimize any reduction in hours once the emergency period is over.

Q: What about employees who are on "light duty" assignments?

A: We usually have very few light duty situations at any given time... these situations will be handled by the Department Director on a case-by-case basis. In the majority of situations, "light duty" will not be available during an emergency period and the individual on the light duty assignment will then be eligible for emergency administrative leave pay.

Scenario/Example:

It is Tuesday of the 2nd week in a pay period and the city manager declares the closing of city offices (excl. public safety) and the emergency pay period going into effect on Wednesday @ 1pm and the re-opening of city offices/end of the emergency pay period the next day, Thursday @ 1pm:

*All staff would receive regular pay for hours worked until 12:59 pm on Wednesday

*Beginning 1pm Wednesday, non-essential/non-activated full-time staff would be placed on leave and/or not report to work and would be paid emergency administrative leave pay for normally scheduled hours until Thursday @ 1pm.

*Emergency essential/activated staff (exempt and non-exempt) who work during the emergency period shall receive one (1) times their hourly rate for their normally scheduled work hours plus Disaster Response pay of one and a half (1.5) times their hourly rate for all hours worked during the emergency period.

*Part-time staff working during the emergency period (Wed 1pm- Thurs 1pm) would be paid two (2) times their hourly rate for hours worked during the emergency period.

*Non-exempt staff who work during the emergency period will have those working hours used for computing overtime (over 40 hours) during that week.

*Non-exempt staff whose work schedule crosses over the emergency period thresholds will have their hours worked during the emergency period paid at the disaster response rate while hours worked outside of the emergency period will be paid at the employee's regular pay rate including applicable overtime.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEER PARK REVISING THE PERSONNEL POLICY MANUAL OF THE CITY OF DEER PARK BY AMENDING CHAPTER 4, ADDING SUB-SECTION 4.13 RELATING TO EMERGENCY PAY.

WHEREAS, The Personnel Policy Manual of the City of Deer Park was adopted by Resolution 80-4, dated February 22, 1980; and

WHEREAS, The Personnel Policy Manual was revised by a Resolution of the City Council dated November 3, 1987; and

WHEREAS, The Personnel Policy Manual was revised by a Resolution of the City Council dated May 20, 2003 to add an Employee Travel Policy; and

WHEREAS, The Personnel Policy Manual was revised by a Resolution of the City Council dated January 21, 2014 to update the Employee Travel Policy; and

WHEREAS, The Personnel Policy Manual was revised by a Resolution of the City Council dated December 2, 2014 to update the Employee Holiday Leave Schedule; and

WHEREAS, The Personnel Policy Manual was revised by a Resolution of the City Council dated March 7, 2017 to update the Employee Travel Policy; and

WHEREAS, The City Council of the City of Deer Park desires to revise the Personnel Policy Manual by amending Chapter 4, adding Subsection 4.13 relating to Emergency Pay attached hereto;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DEER PARK, TEXAS:

Section 1. The Personnel Policy Manual of the City of Deer Park is hereby revised by amending Chapter 6, adding Sub-Section 4.13 relating to Emergency Pay attached hereto and made a part of this Resolution for all purposes.

Section 2. The Human Resources of the City of Deer Park is hereby directed to revise the Personnel Policy Manual by adding the Emergency Pay Policy to the Personnel Policy Manual.

In accordance with Article VIII, Section 1 of the City Charter, this Ordinance was introduced before the City Council of the City of Deer Park, Texas, **passed, approved and adopted** on this the ____ day of _____, 2018 **by a vote of** _____ **“Ayes” and** _____ **“Noes”**.

MAYOR, City of Deer Park, Texas

ATTEST:

City Secretary

APPROVED:

City Attorney



Legislation Details (With Text)

File #: DIS 18-026 **Version:** 1 **Name:**
Type: Discussion **Status:** Agenda Ready
File created: 2/27/2018 **In control:** City Council Workshop
On agenda: 3/6/2018 **Final action:**
Title: Discussion of issues relating to a contract amendment between the City of Deer Park and the Texas Emergency Services Retirement System (TESRS).

Sponsors:

Indexes:

Code sections:

Attachments: [DeerPark_IncreaseAmend_eff04012018](#)

Date	Ver.	Action By	Action	Result
3/6/2018	1	City Council Workshop		

Discussion of issues relating to a contract amendment between the City of Deer Park and the Texas Emergency Services Retirement System (TESRS).

Summary:

The City of Deer Park participates in the Texas Emergency Services Retirement System for volunteer firefighters and EMS personnel. The retirement system is a defined benefit system in which the pension benefit is calculated based on a monthly contribution during the member's active service. The current monthly contribution is \$100 per member, per month. This contract amendment will increase the monthly contribution to \$120 per member, per month.

The current monthly contribution has not been increased since October, 2011. This amendment will increase the base monthly pension benefit for 15 years of qualified service to \$720.

Fiscal/Budgetary Impact:

The increased cost of monthly contributions is available within the current budget.

Discussion only during Workshop. A separate Action Item is on the Council Agenda.

Amendment Effective Date:
April 1, 2018

Texas Emergency Services Retirement System
and
City of Deer Park, Texas
Deer Park Fire Department

AMENDMENT
Texas Emergency Services Retirement System and
City of Deer Park, Texas
Deer Park Fire Department

The Texas Emergency Services Retirement System (TESRS) and City of Deer Park, Texas (Governing Entity), on behalf of the Deer Park Fire Department (Participating Department), entered into a Contract effective January 1, 1978. The parties agree to the amendment of the Contract as described below. The effective date of this Amendment is **April 1, 2018**.

Monthly Contribution Rate: Effective April 1, 2018, the Governing Entity has elected to increase monthly contributions to the TESRS Pension System on behalf of each active participating member from a rate of **\$100.00** to **\$120.00** per month. TESRS will apply the increase in the monthly contributions effective April 1, 2018.

EXECUTION

IN WITNESS WHEREOF, the parties intending to be legally bound have caused this Amendment to be executed effective April 1, 2018 by their duly authorized officers or other representatives.

City of Deer Park, Texas

Texas Emergency Services Retirement System

Jerry Mouton, Jr. Mayor
(Name) (Title)

Kevin Deiters, Executive Director

Date: _____

Date: _____

Deer Park Fire Department

Judy Johnson, CPA, Chief Financial Officer

Robert Hemminger Emergency Svcs.
Director
(Name) (Title)

Date: _____

Date: _____